

## **NORTHLAND REGIONAL COUNCIL**

# **Agenda**

For meeting to be held at the Kaikohe RSA, 158 Broadway, Kaikohe,  
on Tuesday 21 May 2013, commencing at 1 pm

**Recommendations contained in the council agenda are NOT council decisions.  
Please refer to council minutes for resolutions.**

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<p><b>ACC</b> - Accident Compensation Corporation</p> <p><b>AHB</b> - Animal Health Board</p> <p><b>ALGIM</b> - Association of Local Government Information Management</p> <p><b>AMA</b> - Aquaculture Management Area</p> <p><b>ARC</b> - Auckland Regional Council</p> <p><b>BOI</b> - Bay of Islands</p> <p><b>CAPEX</b> - Capital Expenditure (budget to purchase assets)</p> <p><b>CBEC</b> - Community, Business and Environment Centre</p> <p><b>CDEM</b> - Civil Defence Emergency Management</p> <p><b>CEG</b> - Co-ordinating Executive Group – Northland Civil Defence management team</p> <p><b>CEO</b> - Chief Executive Officer</p> <p><b>CIMS</b> - Co-ordinated Incident Management System (emergency management structure)</p> <p><b>CMA</b> - Coastal Marine Area</p> <p><b>CPCA</b> - Community Pest Control Areas</p> <p><b>CRI</b> - Crown Research Institute</p> <p><b>DHB</b> - District Health Board</p> <p><b>DOC</b> - Department of Conservation</p> <p><b>DOL</b> - Department of Labour</p> <p><b>DPMC</b> - Department of Prime Minister and Cabinet</p> <p><b>EBOP</b> - Environment Bay Of Plenty</p> <p><b>ECA</b> - Environmental Curriculum Award</p> <p><b>ECAN</b> - Environment Canterbury</p> <p><b>EE</b> - Environmental Education</p> <p><b>EECA</b> - Energy Efficiency Conservation Authority</p> <p><b>EEZ</b> - Exclusive Economic Zone</p> <p><b>EF</b> - Environment Fund</p> <p><b>ERMA</b> - Environmental Risk Management Authority</p> <p><b>EMA</b> - Employers and Manufacturers Association</p> <p><b>EOC</b> - Emergency Operations Centre</p> <p><b>EW</b> - Environment Waikato</p> <p><b>FDE</b> - Farm Dairy Effluent</p> <p><b>FNDC</b> - Far North District Council</p> <p><b>FNHL</b> - Far North Holdings Limited</p> <p><b>FPP</b> - First Past the Post – voting system for NRC elections</p> <p><b>GE</b> - Genetic Engineering</p> <p><b>GIS</b> - Geographic Information System</p> <p><b>GMO</b> - Genetically Modified Organism</p> <p><b>HASNO</b> - Hazardous Substances &amp; New Organisms Act</p> <p><b>HBRC</b> - Hawke's Bay Regional Council</p> <p><b>HEMP</b> - Hapū Environmental Management Plan</p> <p><b>Horizons</b> - Brand name of Manawatu-Wanganui Regional Council</p> <p><b>HR</b> - Human Resources</p> <p><b>IEMP</b> - Iwi Environmental Management Plan</p> <p><b>IPPC</b> - Invited Private Plan Change: a process to allow Aquaculture Management Areas to be established</p> <p><b>IRIS</b> - Integrated Regional Information System: new computer system being developed collaboratively with other Regional Councils</p> <p><b>KDC</b> - Kaipara District Council</p> <p><b>KPI</b> - Key Performance Indicator</p> <p><b>LATE</b> - Local Authority Trading Enterprise</p> <p><b>LGA</b> - Local Government Act 2002</p> <p><b>LGNZ</b> - Local Government New Zealand</p> <p><b>LGOIMA</b> - Local Government Official Information and Meetings Act 1987</p> <p><b>LGOL</b> - Local Government Online</p> <p><b>LTCCP</b> - Long Term Council Community Plan</p> <p><b>LTFS</b> - Long Term Financial Strategy</p> <p><b>LTNZ</b> - Land Transport New Zealand</p> <p><b>MAF</b> - Ministry of Agriculture &amp; Forestry</p> <p><b>MCDEM</b> - Ministry of Civil Defence &amp; Emergency Mgmt</p> <p><b>MFE</b> - Ministry for the Environment</p> <p><b>MFish</b> - Ministry of Fisheries - also known as MOF</p> <p><b>MHWS</b> - Mean High Water Springs</p>	<p><b>MNZ</b> - Maritime New Zealand</p> <p><b>MOF</b> - Ministry of Fisheries - also known as MFish</p> <p><b>MOH</b> - Ministry of Health</p> <p><b>MOT</b> - Ministry of Transport</p> <p><b>MSD</b> - Ministry of Social Development</p> <p><b>NCMC</b> - National Crisis Management Centre</p> <p><b>NES</b> - National Environmental Standards</p> <p><b>NDHB</b> - Northland District Health Board</p> <p><b>NZRC</b> - New Zealand Refining Company (Marsden Point)</p> <p><b>NGO</b> - Non-Governmental Organisation</p> <p><b>NIF</b> - Northland Intersectoral Forum</p> <p><b>NIWA</b> - National Institute of Water and Atmosphere</p> <p><b>NORTEG</b> - Northland Technical Advisory Group</p> <p><b>NPC</b> - Northland Port Corporation</p> <p><b>NZCPS</b> - New Zealand Coastal Policy Statement</p> <p><b>NZTA</b> - New Zealand Transport Agency</p> <p><b>NZQA</b> - New Zealand Qualifications Authority</p> <p><b>NZWWA</b> - New Zealand Water and Wastes Association</p> <p><b>OFI</b> - Opportunity for Improvement</p> <p><b>ORC</b> - Otago Regional Council</p> <p><b>OSH</b> - Occupational Safety &amp; Health (now Dept of Labour)</p> <p><b>PDF</b> - Portable Document Format</p> <p><b>PPE</b> - Personal Protective Equipment</p> <p><b>RAC</b> - Regional Affairs Committee</p> <p><b>RAP</b> - Response Action Plan</p> <p><b>RAQP</b> - Regional Air Quality Plan</p> <p><b>RCP</b> - Regional Coastal Plan</p> <p><b>RDC</b> - Rodney District Council</p> <p><b>RFI</b> - Request for Information</p> <p><b>RFP</b> - Request for Proposal</p> <p><b>RLTC</b> - Regional Land Transport Committee</p> <p><b>RLTS</b> - Regional Land Transport Strategy</p> <p><b>RMA</b> - Resource Management Act 1991</p> <p><b>RMG</b> - Resource Managers Group (Regional Councils)</p> <p><b>RMZ</b> - Riparian Management Zone</p> <p><b>ROI</b> - Return on Investment</p> <p><b>RPMS</b> - Regional Pest Management Strategy</p> <p><b>RPS</b> - Regional Policy Statement</p> <p><b>RTO</b> - Regional Tourism Organisation</p> <p><b>RWASP</b> - Regional Water and Soil Plan</p> <p><b>SCAR</b> - SmartStream Council Activity Reporting</p> <p><b>SITREP</b> - Situation Report</p> <p><b>SMF</b> - Sustainable Management Fund</p> <p><b>SOE</b> - State of Environment (or) State Owned Enterprise</p> <p><b>SOLGM</b> - Society of Local Government Managers</p> <p><b>SPARC</b> - Sport &amp; Recreation New Zealand</p> <p><b>SRC</b> - Southland Regional Council (Environment Southland)</p> <p><b>STV</b> - Single Transferable Vote</p> <p><b>SWAG</b> - Surface Water Allocation Group</p> <p><b>SWPA</b> - Sustainable Water Programme of Action</p> <p><b>TA</b> - Territorial Authority: City &amp; District Councils</p> <p><b>TAC</b> - Technical Advisory Group</p> <p><b>Tier 1</b> - Site level plan or response for an oil spill</p> <p><b>Tier 2</b> - Regional level plan or response to an oil spill</p> <p><b>Tier 3</b> - National level plan or response to an oil spill</p> <p><b>TLA</b> - Territorial Local Authority – City &amp; District Councils</p> <p><b>TMP</b> - Treasury Management Plan</p> <p><b>TOR</b> - Terms of Reference</p> <p><b>TPK</b> - Te Puni Kōkiri (Ministry of Maori Development)</p> <p><b>TRAION</b> - Te Rūnanga a Iwi o Ngāpuhi</p> <p><b>TRC</b> - Taranaki Regional Council</p> <p><b>TROTR</b> - Te Rūnanga o Te Rarawa</p> <p><b>TUANZ</b> - Telecommunications Users Association of NZ</p> <p><b>WCRC</b> - West Coast Regional Council</p> <p><b>WDC</b> - Whangarei District Council</p> <p><b>WHHIF</b> - Whangarei Harbour Health Improvement Fund</p> <p><b>WWTP</b> - Wastewater Treatment Plant</p>
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**ISSUE: Chairman's Report to Council****ID:** A532200**To:** Council Meeting, 21 May 2013**From:** Craig Brown, Chairman**Date:** 10 May 2013

**Summary** The purpose of this report is to provide an update from the Chairman for April 2013. It concludes with the recommendation that the report be received.

<b>Report Type:</b>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision	<input type="checkbox"/>
<b>Purpose:</b>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function	<input type="checkbox"/>
	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/>
<b>Significance:</b>	High	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Low	<input checked="" type="checkbox"/>

**Meetings/events attended:**

During the period I attended the following meetings/events/functions:

- Meetings attended with the council's CEO, Malcolm Nicolson:
  - Local Government Reform meetings held in Kaitāia, Kerikeri, Mangawhai and Whāngārei.
  - Northland Mayoral Forum hosted by Kaipara District Council.
  - Judy Guy – Uretiti property.
  - Tony Collins, CEO, Northland Chamber of Commerce – local government reform.
- Colin Dall, Consents/Monitoring Senior Programme Manager, Chris Powell, Transport Operations Senior Programme Manager and I attended a meeting at Kiakou Marae concerning dust issues in the Pipiwai area.
- Catch up meeting with Morris Cutforth, Mayor, Whāngārei District Council.
- Ruakaka Parish Residents' and Ratepayers' Association meeting.
- Gary Barnsley, Team Leader – Regulatory Compliance, Whāngārei District Council, and Suzanne Eisenhut, Kingdom of Zion – non-compliance with resource consent.
- Meeting at Waipū – proposed Waipū Estuary cycleway/walkway.
- Ruakaka business breakfast meeting.

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- Councillor John Bain, Vaughan Cooper, Growth and Infrastructure Manager and I met with representatives from the Pīpiwai area and councillors from Whāngārei District Council to discuss the dust issues in the Pīpiwai area. Wayne Brown, Mayor, Far North District Council joined the meeting by conference call.
- Wayne Hutchinson, Northland Inc. – economic development projects.

**Correspondence:**

During April I sent out the following correspondence:

Date	Addressed To	Subject
04.04.13	Margaret Hicks	Community consultation – local government reorganisation
24.04.13	Warren Slater	Letter to the Editor – “Ticking the Boxes”
24.04.13	Lindy Davis	Proposed Waipu Estuary cycleway/walkway
24.04.13	Heather Rogan Convenor New Zealand Fairy Tern Charitable Trust	Proposed Waipu Estuary cycleway/walkway

**Legal compliance:**

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan and as such are in accordance with the council's decision making process and sections 76 to 82 of the Local Government Act 2002.

**Recommendation:**


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That the Chairman's report dated 10 May 2013 be received.

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**ISSUE: Chief Executive's Report to Council****ID:** A309048**To:** Council Meeting, 21 May 2013**From:** Malcolm Nicolson, Chief Executive Officer**Date:** 10 May 2013

**Summary:** The purpose of this report is to provide an overview of recent council organisation activity. It concludes with the recommendation that the report be received.

<b>Report Type:</b>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision	<input type="checkbox"/>
<b>Purpose:</b>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function	<input type="checkbox"/>
	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/>
<b>Significance:</b>	High	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Low	<input checked="" type="checkbox"/>

**Report:****5.1 – COMMUNITY REPRESENTATION AND ENGAGEMENT****GOVERNANCE MATTERS****Local Government Reorganisation**

The council's alternative application for a single Northland council supported by local boards was lodged with the Local Government Commission on 15 April 2013. Forty one other applications were received by the deadline. These were primarily from private individuals, but applications were also submitted by lobby or interest groups, iwi, and community groups. One other council (Whāngārei District Council) and a current district councillor made applications.

The Commission has yet to formally consider the alternative applications, but will issue a media statement when they have considered them in detail. However, it's understood applicants traversed a range of issues and options, with a sizable portion supporting the status quo or a variation thereof. Support for the unitary authority form of local government was also considerable. Some applications, including those supporting the status quo, raised a variety of related issues, including:

- Greater engagement with Māori;
- The need for better representation at a local level;
- Greater use of shared service options;
- Concern about the level of consultation with local communities;
- The economic mass in Northland;
- Distance and geography and their effects;
- Whether structural change is necessary for improvements.

From this point on, the Commission 'owns' the process, and will be responsible for making the decision whether to retain the status quo or to identify a preferred alternative. The Commission indicated in February that its timeframe for this decision is likely to be late June, but this of course could be subject to change. Most recent

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advice is the Commission is likely to consider its preferred option in mid-June. If an alternative is chosen, then the Commission will then conduct a public submissions process (i.e. no submissions process is required if it decides to retain the status quo).

Therefore in the meantime the Commission's attention is focussed on evaluating the reasonably practicable options. As part of this the Commission is understood to be considering councils' financial and strategic activities, infrastructure, consenting and monitoring frameworks, and planning capability. In addition the Commission intends to return to Northland later in May to meet with key people.

Community and media interest in the local government reform question remains high, with numerous articles and opinion pieces appearing in recent weeks. The Far North District Council is continuing its engagement programme with inserts in recent rates bills and radio advertising in support of its application.

A recent development that may potentially impact the Commission's assessment is the recently released report by the Local Government Infrastructure Efficiency Expert Advisory Group (EAG)<sup>1</sup>. (The report itself is covered in more depth below.) There are a number of discussion points and recommendations that resonate with the framework of Northland Regional Council's alternative application as well as highlighting topics clearly relevant to the existing framework of local government in Northland, for example:

- **Recommendation 56**

The Local Government Act 2002 should be amended so that it cannot be used to obstruct or prevent collaboration between councils or with other partners.

- **Recommendation 57**

Councils should, wherever possible, operate infrastructure at the point where economies of scope and scale are maximised and are fundable while being aware of diseconomies of scale.

- **Recommendation 58**

Councils should actively explore shared services arrangements with other councils, central government agencies, iwi or the private sector to capture possible benefits of partnerships and economies of scale. In particular, this applies to community infrastructure and networks such as libraries, recreational facilities and sports facilities, as well as small scale utilities.

- **Recommendation 59**

Councils should consider moving delivery of potable water and wastewater to regional level, with the management and implementation of such delivery at arm's length from political decisions, through either a jointly-owned or regional council owned CCO or a business unit run on economically efficient lines.

- **Recommendation 60**

Councils should consider moving delivery of land transport infrastructure to a regional level, through either a jointly-owned or regional council owned CCO or a business unit run on economically efficient lines.

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<sup>1</sup> <http://www.dia.govt.nz/Better-Local-Government#g>



- **Recommendation 61**

The Government should form a clear view of appropriate scale and scope for local government units in relation to the delivery of infrastructure.

- **Recommendation 62**

The Local Government Act 2002 should be amended so that all regions with populations above approximately 100,000 can choose to adopt a two-tier unitary council model, similar to that now available for populations above 400,000.

- **Recommendation 63**

All councils should consider amalgamation into unitary authorities with minimum populations of approximately 100,000.

Staff will continue to respond to requests for information from Local Government Commission officials and to update the council as developments occur.

We have been advised that the Kaipara District Council plans to hold a series of open days across the district to assist the people of Kaipara to make submissions to the Local Government Commissions preferred local government structure for Northland, once this is notified by the Local Government Commission.

### **Local Government Infrastructure Efficiency Expert Advisory Group Report**

The Minister of Local Government established the Local Government Infrastructure Efficiency Expert Advisory Group (EAG) in late 2012 as part of its Better Local Government Package of reviews and reforms. It was established to provide advice to government to help local government provide more cost effective infrastructure. The EAG was required to consider opportunities and barriers in terms of infrastructure costs, relevant legislation, and decision making processes. Local government infrastructure included land, buildings, structures and facilities that local government owns or has an interest in.

The EAG has reported to government - "Report of the Local Government Infrastructure Efficiency Expert Advisory Group" and recommended a range of improvements from improving the co-ordination of the policy environment to improving the way in which councils manage delivery of infrastructure. A brief summary of the key recommendations, along with staff commentary is provided below.

The full copy of the report has been pre-circulated with the agenda. (Section 3 covers the recommendations in full.)

### **Recommendations in the EAG Report and officer comment**

*Amendments to simplify and integrate the policy and legislative framework*

- LGA
- Land Transport Management Act
- Water Framework
- Planning
- Other statutes, regulations and standards

The EAG is strongly supportive of the Auckland Plan approach to spatial planning and recommends that spatial plans should provide for the full disclosure of benefits, costs and risks (and include information about how things will be funded.) Tied in with this are recommendations that councils should carefully examine the appropriateness and affordability of proposed levels of service for each type of asset (infrastructural asset)

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in the context of changes in the population profile for the council and the council's overall long term budget. This is particularly relevant in Northland given its demographic profile and ability to pay.

The report recommends that RMA reforms should deliver a planning process that is regionally based as this is more effective in dealing with large scale and network infrastructure. (This is the approach that has been taken for regionally significant infrastructure in the proposed RPS.)

The report's recommendation that a Minister with specific responsibility for management of all water related issues is one that the government is already considering and there are explicit EAG recommendations that link to the government's freshwater reform. For example, that the national objectives framework for freshwater be expedited by government with local government involvement in the details, national goals for drinking and waste water and ensuring that national strategies for water management appropriately address the costs of infrastructure for local government. Again the latter are very much live issues for Northland as we progress Waiora Northland Water and the implementation of the NPS for freshwater management and consider the affordability of service delivery and meeting objectives, limits and targets for freshwater.

There are a number of recommendations around infrastructure standards and building consents. Some of which we are seeing play out in other arenas already such as the Department of Internal Affairs consultation on mandatory infrastructure measures of performance.

The report is also supportive of the Local Government Efficiency Taskforce recommendation that long term plans should primarily focus on strategic issues.

***Training, good practice and sharing of expertise***

The report makes sensible recommendations around training, sharing of best practice learning and expertise. However the EAG does not appear to be aware of the level of training that is currently available through entities such as SOLGM. The council has already addressed some of the training aspects regarding elected members in its Annual planning process for the 2013/14 year and we will consider some of the specific recommendations around elected member training in the context of the development of the induction for new members and the governance review.

***Improved conversations with communities***

The report recommends ongoing drive for improvements in community engagement. The recommendations on informed public discussion about the financial implications as well as the benefits of enhanced service levels to meet rising community expectations will resonate with councillors as will the need to use a range of consultation measures for testing public opinion, and they have wider applicability beyond the efficient and cost-effective provision of infrastructure.

***Improving business practices***

The report recommends the adoption of the Better Business Case framework, as appropriately adapted to the scale of the project and the local government context. This framework is already in use by Government and the New Zealand Transport Agency. (There is limited recognition of the good practice currently employed by and shared amongst councils.)

***Funding and pricing mechanisms***

Many of the recommendations under this section are targeted to the district councils. Councillors will be aware that there are separate consultations on development contributions occurring concurrently with the review. The EAG recommends that development contributions should be retained as an economically efficient funding mechanism and that any changes to the formal mechanism of development contributions should be aimed at addressing issues of transparency, the reasonableness of assumptions underpinning the policies and the provision of reasonable appeal rights.

The discussion on water metering and volumetric charging is not new and the report endorses common view of need for further investigation into alternative transport funding mechanisms.

***Better information and greater transparency***

There are a number of recommendations around standardised reporting of council infrastructure data and against standardised financial and non-financial performance measures for infrastructure delivery. The recommendations around better information are sensible and could, if done well, allow our communities not only to understand what their rates are being applied to and why and what level of service they are actually getting for the rated dollar (and conversely where deferrals are occurring and why, and the potentially the implications of this). However there needs to be a further assessment of the costs of providing better information and greater transparency to ensure the right balance is struck.

***Increased coordination and removal of barriers to shared services***

The report is supportive of a range of different options and levels of shared services (shared with a wide range of potential partners, not just between councils) acknowledging that there are not any real barriers to shared services other than willingness of parties involved.

***Greater use of regional provisions to deliver regional solutions***

Regionalisation is particularly supported for water and wastewater infrastructure and land transport activities. (It is not clear if this includes public transport and the strategic planning role currently undertaken by regional councils.)

There is a very strong recommendation to the Government that it “should form a clear view of appropriate scale and scope for local government units in relation to the delivery of infrastructure” and when coupled with the recommendations on unitary authority size (minimum population 100,000, the two-tier unitary council model available to all regions with a population size of @100,000+) there is a definite view emerging from the whole report about the need for regional scale in infrastructure planning, delivery and integration with land use and other strategic planning.

The EAG distinguishes between comparing rural councils (those with areas of different physical characteristics, challenges and distance) and urban councils (with similar characteristics) when the report discusses opportunities for removing barriers, shared services, and or regional solutions, however the recommendations are not themselves tailored to address this distinction directly.

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This report is the final report in the series of work government has been undertaking as part of its review of local government.

A number of the recommendations have already been traversed in other forums and reviews, and there is some value in the fact that all the different previous discussions are now summarised in one place but there is still a lack of clarity on how the recommendations, if accepted by the Government, will be implemented. The Department of Internal Affairs is already evaluating the recommendations and as councillors are aware there are opportunities later this year for a further reform bill to at least the LGA. The Parliamentary timetable, including the time for the Parliamentary Counsel Office to draft bills, is however getting pretty tight.

**Pre-Election report**

The concept of a pre-election report (PER) was raised as a topic of the 2010 package of proposed amendments to the Local Government Act 2002 (LGA) and was enacted by section 17 of the Local Government Act 2002 Amendment Act 2010 (2010 no.124).

The intention of PERs, as indicated during the development of the amendment to the LGA in 2010, is to allow voters to review and consider a council's performance over the previous triennium and to stimulate informed debate during local election campaigns about a local authority's funding and expenditure activities. Section 99A(4) of the LGA outlines that the purpose of a pre-election report is 'to provide information to promote public discussion about the issues facing the local authority'.

The key components of the PER are a funding impact statement, cash flow and balance sheet based information for the three previous years and the same prospective information for the three years after the election. In addition, the document is required to identify the major projects of the council for the three years after the election.

The information required to be included is based largely on Long Term Plan and Annual Report information and as such provides linkages to the financial strategy of the local authority. The identification of key planned projects also allows voters to take into consideration the direction set by council.

The PER must not contain statements by, or photographs of, elected members and has to be prepared by the Chief Executive Officer of the local authority. While the PER must contain the information required by clause 36 of Schedule 10 of the Act, it is considered appropriate that due to the technical nature of the information to be provided, further explanatory information will be included and the presentation of the document will focus on supporting public understanding.

The PER must be published no later than two weeks prior to the nomination day of the triennial election. Due to proposed amendments to the Local Electoral Act 2001 this date is yet to be finalised, but will be either 2 or 9 August 2013.

Staff are currently in the process of preparing a draft pre-election report on behalf of the Chief Executive Officer, the draft structure and key aspects of the document will be outlined to the council at the June council meeting.

To provide financial information on the current financial year in the PER, staff will be required to project the full year financial results to 30 June 2013. To best enable staff

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to do so accurately, it is proposed management accounts to 30 June 2013 be included in the 30 July Audit and Finance Agenda, rather than the June council agenda. This will allow finance staff to extend the cut-off date for processing year-end transactions and accruals for the 30 June 2013 financial year to July 10 2013. Approval will be sought from council in June on assumptions to be applied to any proposed or likely transfers to reserves and/or carry forwards.

## **5.2 - ECONOMIC DEVELOPMENT**

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### **Northland Inc – Statements of Intent 2012/13 and 2013/14**

Northland Inc presented their draft Statement of Intent (SOI) for the three year period from 2013/14 -2015/16 to the council at a workshop held on 26 February 2013 in Council Chambers in accordance with the requirements of Schedule 8 Clause 2 of the Local Government Act 2002 (LGA).

It has been clarified with Northland Inc that the document tabled at the 26 February 2013 workshop was titled Version 8 and was dated 14 February 2013, but that this draft document essentially covered both the draft 2012/13 – 2014/15 as well as the draft 2013/14 – 2015/16 SOI. Subsequent to the feedback received from Council at that time Northland Inc developed a final 2012/13 – 2014/15 SOI which was received by the council on 8 May 2013.

Subsequent to the February meeting Northland Inc provided a further version of the draft 2013/14-15/16 SOI which incorporated the feedback received at the February workshop. A formal response with commentary on the draft was compiled and sent to Northland Inc on April 29 2013 in accordance with Schedule 8 clause 3(a) LGA.

Northland Inc is now required under Schedule 8 Clause 3 (a) and (b) to consider council's comments and deliver to council as the shareholders the completed SOI for 2013/14 - 2015/16 on or before 30 June this year.

## **5.3 – RESOURCE MANAGEMENT**

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### **RESOURCE MANAGEMENT PLANNING**

#### **Developing a new Regional Policy Statement (RPS)**

Staff have finalised their officer's reports, which includes making recommended changes to the proposed RPS in response to submissions. These were made publically available earlier this month.

Hearings will start 20 May 2013 and will be held in Whāngārei, Otiria marae (Moerewa), Kerikeri and Kaitāia. The hearing of submitters will run for four weeks. The hearings will then adjourn for one week to allow staff to prepare responses to any questions raised by the Hearings Committee and reconsider their recommendations. It is anticipated the hearings will conclude on 3 July 2013. Just over 400 submitters are scheduled to attend the hearings.

#### **Plan Change 4 (Aquaculture) to the Regional Coastal Plan**

The plan change is currently going through the appeal process.

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As reported last month, the court hearing ran from 11 – 13 March 2013 in Paihia, and focused on the extent of the areas where aquaculture will be prohibited. The court had yet to issue its decision at the time of writing.

Once the court makes a decision (final or preliminary) the focus will turn to the remaining provisions which are mainly about how aquaculture is considered outside of the prohibited areas. For most of the appellants, their main concern is the extent of the prohibited areas, and therefore once a decision is made on these, it is anticipated that there will be limited interest in the remaining provisions.

**Moorings and Marinas Strategy**

The primary objective of the Moorings and Marinas strategy is to set out how future demand for moorings and marinas in Northland will be provided for.

Now that planning staff commitments to the proposed Regional Policy Statement (which is a priority) have decreased, more attention can be given to finalising the draft before presenting it to the sub-committee (Councillors Brown, Davies-Colley and Hunt) to review and approve its release for public feedback. As explained in the last report, the focus is on working closely with the maritime team to 'test' the draft and explore some new ideas in respect to the regional council 'owning' moorings as they become available. Due to the Harbourmaster being on leave for an extended time, and the sub-committee's desire to fully analyse the new ideas, the public feedback period may not be until August or September.

**OTHER RESOURCE MANAGEMENT ISSUES****Land Use and Subdivision Applications**

During April 2013, 5 non-notified resource consent applications were formally received from the district councils. No comments have yet been made.

**CONSENTS****Consents in Process**

Due to the data entries on the old database ceasing as part of the IRIS implementation project on 24 April 2013, the reporting period for this report is therefore 1-24 April 2013.

During this period, a total of 42 Decisions were issued. A copy of these decisions is circulated under separate cover. These decisions comprised:

- 1 Moorings
- 9 Coastal Permits
- 2 Air Discharge Permits
- 8 Land Discharge Permits
- 4 Water Discharge Permits
- 5 Land Use Consents
- 7 Water Permits
- 6 Bore Consents

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The processing timeframes for the above consents ranged from:

- 4178 to 2 calendar days, with the median time being 32 days;
- 2727 to 2 working days, with the median time being 20 days.

25 Applications were received in April 2013.

Of the 167 applications in progress as at 24 April 2013:

- 68 were received more than 12 months ago (most awaiting further information);
- 52 were received between 6 and 12 months ago (most awaiting further information);
- 47 less than 6 months.

### **Appointment of Hearing Commissioners**

No commissioners were appointed from 1 to 24 April 2013.

### **Consents Decisions and Progress on Notified Applications in Process, Objections and Appeals**

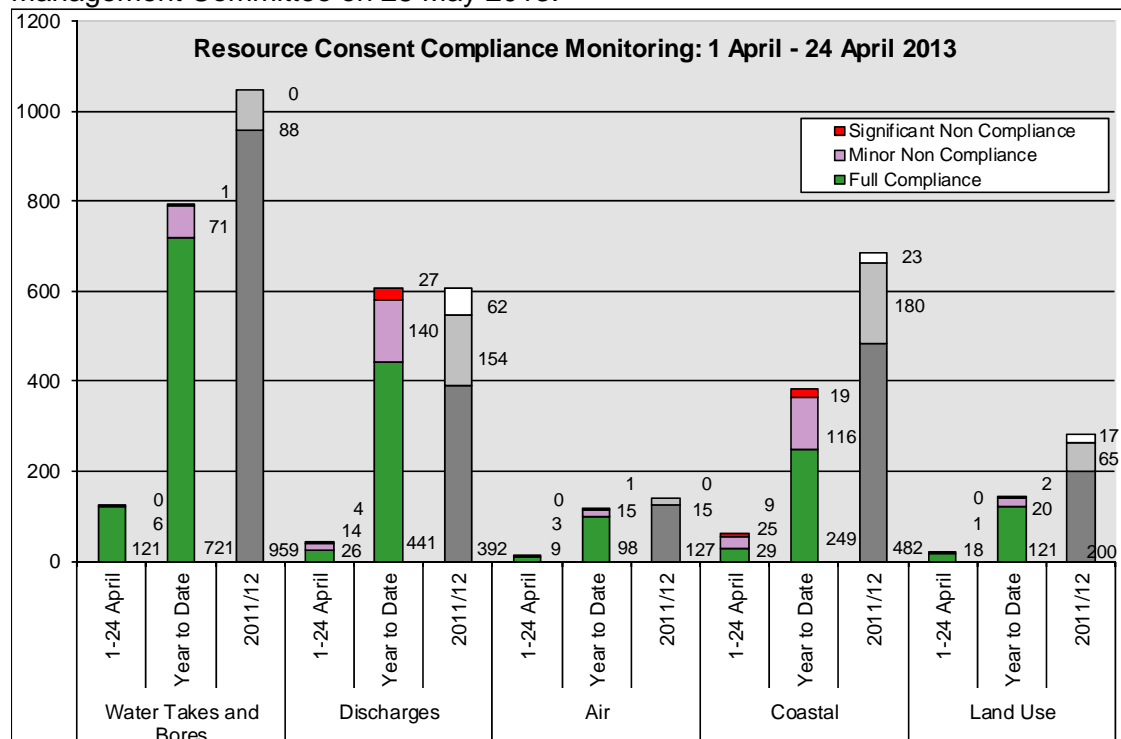
The current level of notified application processing activities as at 24 April 2013 is (by number):

- |  |    |
|--|----|
| ▪ Applications Publicly/Limited Notified During Previous Month | 3  |
| ▪ Progress on Applications Previously Notified                 | 12 |
| ▪ Hearings and Decisions                                       | 1  |
| ▪ Appeals/Objections   | 8  |

A more detailed summary of the above activities can be found in **Attachment 1**.

## COMPLIANCE MONITORING

A summary of the results of compliance monitoring for the period 1 April – 24 April 2013 is shown below. Further details are being reported to the Environmental Management Committee on 28 May 2013.



### Air discharges

Twelve compliance assessments for air discharge consents were made during the reporting period, including three industrial site visits. All operations were fully compliant with their resource consent conditions.

Ambient air monitoring results for PM<sub>10</sub>, sulphur dioxide and carbon monoxide at Robert Street, Whāngārei, showed compliance with the National Environmental Standard (NES) for Air Quality during April 2013. Monitoring of PM<sub>10</sub> results at the Bream Bay College site, Ruakaka, also showed compliance with the NES in April 2013.

Short-term PM<sub>10</sub> monitoring of four sites adjacent to four unsealed roads (Wright, Opouteke, Ngapipito and Pipiwai Roads) was completed. The results of this monitoring have been forwarded to Northland Health for public health risk assessment.

### Coastal

Coastal consent inspections were completed at 63 sites during the reporting period, with the majority of these being as part of the council's annual aerial inspection of marine farms. From those inspections, 29 sites were deemed to be fully compliant with their consents, 25 sites had minor consent non-compliances and nine sites were significantly non-compliant.

Estuary monitoring was undertaken at three sites in the Kerikeri Inlet and one site in the Kaipara Harbour. This completes the routine estuary monitoring programme for



the 2012/2013 year. The Kaipara water quality run was also undertaken and fieldwork for the Far North Harbours Sediment and Water Quality Study was completed.

#### **Land use monitoring**

Nineteen compliance inspections were undertaken during the reporting period with eighteen of these inspections revealing full consent compliance and the remaining one revealed minor consent non-compliance. Staff are currently busy reviewing applications for earthworks extensions to work during winter.

#### **Hazardous Waste**

The chemical collection programme has continued to collect, sort and package waste hazardous substances which will be temporarily stored until the next financial year.

One hazardous substances incident was investigated during the reporting period. This related to an allegation of hazardous waste being stored at an industrial premise, where it was established that the material is a spent catalyst which is scheduled for proper disposal.

Environmental Hotline staff were supplied with some equipment and absorbents for use when required to attend hazardous substances incidents.

The latest mediation meeting relating to the Houhora Service Station contaminated site was successfully concluded with an agreement being reached between all parties on remediation of the site, which will be commenced shortly.

Eight enquiries were received and attended to during the reporting period in relation to potentially contaminated land.

#### **Water quality and discharge monitoring**

A total of 44 compliance assessments were made during the reporting period, with 25 of these revealing full consent compliance, 15 revealing minor consent non-compliance and four significant revealing significant consent non-compliance. All four significant consent non-compliances related to sewage discharges from wastewater treatment plants (WWTP) in the Far North district. Three related to FNDC WWTP plants (Kaitāia, Kerikeri and Paihia), although only the Paihia WWTP discharge was non-compliant with the water quality conditions of its consent. The fourth related to a communal WWTP at Ota Point.

#### **Farm Dairy Effluent (FDE) Monitoring**

FDE staff are currently focussed on working through follow-up visits to all significantly non-compliant farms identified during routine monitoring, with 26 visits being made during the reporting period. By the end of April there will be less than 10 outstanding follow-up visits to be made to significantly non-compliant dairy farms.

NRC staff attended and presented at three environmental field days held jointly with DairyNZ and Fonterra. Farmer attendance at the field days was low, which may have been due to the drought.

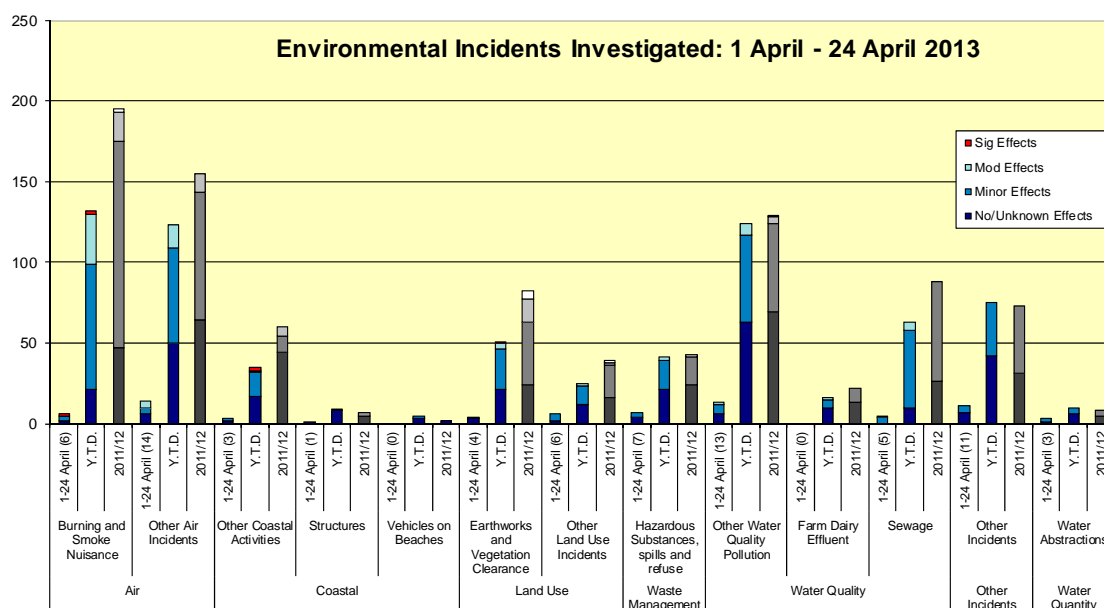
#### **ENVIRONMENTAL INCIDENTS**

A summary of environmental incidents investigated for the period 1 April – 24 April 2013 is shown below. Further details are being reported to the Environmental Management Committee on 28 May 2013.

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A total of 44 incidents were reported during the period 1 April – 24 April 2013, compared with the average of 69 for the entire month of April since the Environmental Hotline began operating.

**ENFORCEMENT****Abatement Notices**

There were four abatement notices issued during the period. These were for:

- Earthworks (2)
- Dumping of refuse (illegal landfill) (1)
- Air discharge (1)

**Infringement Notices**

There was one infringement notice issued during the period in relation to sewage discharge.

**Formal Warning Letters**

There was one formal warning letter issued during the period in relation to a contaminant discharge to a stormwater system.

**Other Enforcement****Farm dairy effluent**

Sentencing of a Waipū farmer for breaches which occurred in 2011 is set down for June 2013. This is the only outstanding FDE prosecution.

**Haruru Falls land and water contamination**

Charges have been laid against two individuals and the company, which operated the site. The parties pleaded not guilty to all charges in the Kaikohe District Court on 28 February 2012. The case has been adjourned several times. A caucus meeting between experts from each side was held on 27 March 2013, with the experts reaching agreement on a number of points. The next court date is set down for 27 May 2013.

**Waitangi River illegal diversion and earthworks**

On 22 April 2013 in the Kaikohe District Court, the judge granted leave for NRC to withdraw the charges against all parties. NRC will proceed with an enforcement order

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for reimbursement of costs for the remedial work. The judge agreed that the public interest was best served by this approach.

**Kaimaumu Swamp vegetation clearance and earthworks**

Charges have been laid against three parties who were involved in the vegetation clearance and (drainage) earthworks. An interim enforcement order was granted in and subsequently amended in relation to the works. Further charges were laid for breaches of the enforcement order. The defendants have entered not guilty pleas to all charges and elected trial by jury. The council has also commenced committal proceedings against the defendants which are happening concurrently with the prosecution procedures.

A pre-trial will be held to hear several matters including the the Crown's Judge-Alone application. The court has given a date for the pre-trial of 10 June 2013.

**Manganui River, Okahu (wetland clearance, earthworks and river diversion)**

Charges have been laid against a dairy farmer and his company in Okahu for vegetation clearance in several wetlands, earthworks in the riparian management zone, diversion of a watercourse and deposition of soil. The charges relate to offences which occurred between April 2011 and October 2012. A court date has not yet been set for the first appearance.

**BIOSECURITY****Freshwater**

The annual Northland lake status survey was undertaken in April, with ecological assessments and aquatic weed surveys carried out at 16 lakes. The multi-agency survey team included staff from the NRC, NIWA and DOC. An aquatic weed surveillance training day was held at Kai Iwi lakes with six additional NRC staff joining the team to improve freshwater plant identification skills. Full results from the survey will be available at the end of June.

**Lake Swan**

In 2009, the NRC obtained a permit from DOC to introduce 850 grass carp to Lake Swan, Poutō, for the purpose of eradicating the aquatic weeds hornwort and *egeria* and to reduce the risk of these weeds spreading to nearby high value lakes. The fish were released into the lake in May 2009, and the permit requires their removal after five years. The latest survey found no hornwort or *egeria* in the lake, and no fragments in the lake margins. Staff are now beginning to plan for a staged removal of the grass carp next year.

**Lake Heather**

In a similar project, a permit was obtained to introduce 400 grass carp into Lake Heather in the Far North, to eradicate hornwort and *egeria* and to reduce the risk of these weeds spreading to nearby high value lakes. The fish were released into the lake in June 2010. The latest survey shows the project is progressing well, with continued reduction in the amount of hornwort and *egeria*.

**Lake Phoebe**

During 2012 a weed eradication project was undertaken at Lake Phoebe, Poutō, to remove the oxygen weed *lagarosiphon* from the lake. In November 2012 a post treatment survey showed positive results following the aquathol treatment programme. Native biodiversity within the lake bed was far greater than pre-treatment conditions and 98% of the *lagarosiphon* was removed. A follow-up spray treatment was planned for the optimal time of April 2013, with the aim of completely eradicating the

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*lagarosiphon*. A pre-treatment inspection carried out by staff this month found no traces of the *lagarosiphon* remaining in the lake. Another inspection will occur in six months' time, but at this stage it appears that the project has been successful in eradicating the *lagarosiphon* from the lake.

**Roadside weed eradication underway**

Work on eradication of an extended range of species of roadside weeds has begun with both KDC and WDC contractors involved with NRC assisting with. Work on removing roadside weeds around the southern entrance to Whāngārei has begun and will continue next year with planting and landscaping work by Opus on behalf of NZTA.

**MARINE PESTS****Mediterranean fanworm**

A second phase of fanworm removal began on 15 April involving both Northland Underwater Technical Services (NUTS) and New Zealand Dive and Salvage (NZDS).

NZDS were contracted to complete the diver removals at Port Nikau including Main 1 & 2, Main 3, Main 4 (Ship Repair wharf) and the slipway at ship repair between 12-19 April 2013. Due to the high underwater visibility (up to 3m) the checks of the fender piles and any adjacent infected piles was completed before the allocated time. This allowed a number of previously unsearched areas within the treatment sites to be checked and cleared. A day was spent identifying underwater structures on the seafloor surrounding Main 1, 2 and 3 using side scan sonar; when a structure was found on the sonar a diver would be deployed to check it and the surrounding area. Four structures were surveyed including the wreck of a sunken car and all were found to be clear of fanworm. The internal piles on other wharf structures that had not been searched previously were checked during this round and a number of fanworm were removed from these. In total NZDS removed approximately 200 fanworm from all structures and the sea floor.

NUTS had 18 days allocated to cover Marsden Cove, reduced from an initially projected 24 days as a result of budget restrictions. A number of priority sites were targeted based on the highest density of fanworm found in previous removals; these included the whole area underneath and adjacent to the main marina berths, the area just above the lock and the rock wall leading from the lock to the boat ramp and the fuel berths. A systematic approach was agreed and good underwater visibility sped up the search. To date the marina berth area and a large area of rock wall have been cleared with removal in the lock ongoing. Staff have assisted the removal by snorkelling the pontoons and the piles; the check and clear of two sections of pontoons were completed with a total of 40 fanworm found by staff. To date NUTS have removed just over 150 fanworm from the marina area and over 300 from above the lock. These numbers are well down on the previous survey when 1500 fanworm were removed and we expect that a further round of survey and removal will continue to reduce populations. Divers are still finding female fanworm with eggs and harvesting these before they spawn has been a priority.

**Marine Pests- General**

Established *undaria* plants were recorded by a local NWA diver while on a recreational snorkel dive in Rangaunu Harbour adjacent to the Rangiputa township at Sheigis rock. *Undaria* is classified as a suppression marine pest within the Regional Pest Management Strategy and populations will be controlled where possible. This was a newly identified location for *undaria* and a significant range extension for *undaria* in New Zealand. All *undaria* were removed and the area will be monitored.

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Since the sighting a PhD student from Auckland University has contacted NRC wanting to undertake a small delimitation on the site and try to establish the source of the introduction.

- A population of *pyura*, another invasive sea squirt under investigation by MPI, was also found at a new site inside Rangaunu Harbour and extensive infestations of *eudistoma*, a tubular white coloured sea squirt were reported by members of the public and NRC staff in Rangaunu, Whangaroa and Parengarenga harbours. The *eudistoma* seems to be particularly prolific this year possibly due to the settled and warm conditions over the past 4-5 months. *Eudistoma* is also classified as a suppression pest.
- All four of the samples taken from the Tutukākā surveillance were identified by NIWA scientists as indigenous or introduced non target species, an ascidian thought to be *Styela clava* was identified as *Styela plicata*. This meant that the Tutukākā eradication of *S.clava* can still be deemed a success and the harbour and marina were clear of any unwanted organisms.
- A member of the public sent in photos of two fouling species collected from their hull; one was *Steyla plicata* the other an unknown oyster species that has been sent to NIWA for formal identification.

**Community Pest Control Areas (CPCAs)****Takahoa Bay**

Pest control materials were delivered and predator traps repaired for the joint coordinators of the Takahoa Bay Community Pest Control Area (CPCA) (Kaiwaka).

**Linton Road**

Staff completed annual monitoring of twelve sites in the Linton Road CPCA, near Batley (Kaipara Harbour). Photographs from 2007 and 2013 of a site in the CPCA illustrate the recovery of the CPCA after initial severe possum browse (totara).

**2007****2013****Kaipara Harbour CPCAs**

Staff contacted the coordinators of all CPCA's in the catchment of the Kaipara Harbour, including Oneriri, Takahoa Bay, Ranganui (Oneriri), Petley Road (Paparoa), Te Kuri (Poutō), Linton Road (Batley), Maungaraho & Whatoro-Oponake (Trounson) with an offer from the coordinator of the Integrated Kaipara Harbour Management Group (IKHMG) for assistance from NZ Conservation Volunteers to carry out various tasks including plant/animal pest control, water quality and bird monitoring. This project is a joint partnership between NZ Conservation Volunteers and Fonterra.

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**Enviroschools – Project Possum**

Four biosecurity staff assisted Environmental Education Officers with Enviroschools Project Possum from 3 - 5 April 2013 at Trefoil Park, Kaikohe. Department of Conservation staff and a local possum industry operator also assisted with the training of ninety senior students from eleven Northland schools on: workplace safety, possum trapping, fur and pelt recovery, possum biology and environmental impact. Students were able to gain NCEA credits.

**LAND AND BIODIVERSITY****Environment Fund**

As of 24 April 2013, 51 of the 102 Environment Fund projects have been completed. Staff are actively following up approved projects to ensure claims are processed ahead of the end of year cut-off date.

**Soil Conservation – Poplar and Willow Nursery, Flyger Road**

Rural Design of Kaiwaka was awarded the tender for the nursery development. Cultivation work has been undertaken with block 1 being ripped to break up the soil and harrowed to get the soil to a fine tilth. Polythene laying is scheduled to be completed in the last week in April. The construction of an access road and storage pad was completed. Poplar pegs will be cut and planted during June - July.

**Access track****Site preparation****Waioara Northland Water and Farm Water Quality Improvement Plans (FWQIPs)**

To date 123 FWQIPs have been initiated, with approximately 30% complete and the remainder at various stages of development.

Nominations for representatives on the Mangere Catchment (collaborative stakeholder) Group have been called, with 16 May 2013 as the closing date for nominations. The two dairy farming representatives from the catchment will be sought at a dairying workshop held on 16 May 2013.

**Integrated Kaipara Harbour Management Group**

A two day research symposium is proposed to be held in early 2014 at Te Ao Marama centre in Te Hana. The purpose of the symposium is to provide an opportunity to present to the wider community the research that has been carried out in the Kaipara catchment by a range of organisations such as Crown research institutions, students and councils. Topics include fisheries, sediment, water quality and integrated catchment management; and the symposium aims to present this work in a form that

is easily available and understandable, to share knowledge, celebrate success and promote further action.

### **Lakes**

The annual lakes status survey and aquatic weeds surveillance programme was undertaken in conjunction with NIWA. Fifteen lakes were surveyed, including all 12 of the lakes which were endorsed by the Environmental Management Committee as 'outstanding freshwater bodies' for the purpose of progressing the implementation of the Freshwater NPS. This provides good up to date information which will help with development of management plans for priority lakes.

Because of the drought, water levels in all lakes were low and lake plants had died back due to high water temperatures. This should be remedied by winter rains.

## **5.4 RIVER MANAGEMENT**

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### **RIVER MANAGEMENT**

#### **Awanui**

Long-reach digger work is approximately 95% complete. The yearly floodgate inspection and maintenance programmes are approximately 50% complete.

Staff have started the stopbank and channel condition assessment and expect the majority of the urban river reaches to be completed by late May.

The tender for the Awanui Flood Scheme upgrade preliminary design was awarded to Tonkin and Taylor. The main objective of the proposed upgrade is to improve the design standard of the Awanui Flood Scheme for urban Kaitiāia.

Flood maps developed by GHD are currently being reviewed by staff with a view to making the maps available on council's GIS site by June. As with previous priority rivers catchments, letters will be sent to affected land owners advising them that at least part of their land is flood affected. The flood model has also been made available to Tonkin and Taylor to enable the preliminary design work to commence on the scheme upgrade.

#### **Kaeo-Whangaroa Rivers**

Works are complete on the annual river maintenance programme.

Staff have finalised negotiations with the preferred tender for the Stage 1 Kaeo Flood Scheme works, which are proposed to be constructed during the 2013-2014 work season. Staff are refining the Kaeo Flood Scheme Stage 2 costs and meeting with NZTA to confirm funding arrangements for the state highway works. This information will be taken to the liaison committee for discussion, prior to presenting the Stage 1 tender to the NRC Tender Committee for a decision on the award of the tender.

Two land owners have not agreed to the use of their land for the flood scheme. No objections were received to the Public Works Act notification for the taking of the land. Formalising the taking of the remaining land (by way of easement) where agreement has not been achieved is anticipated by July.

An update on progress with the use of funding assistance to reduce flood risk to flood vulnerable homes in Kaeo is provided in a separate item in the agenda.

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The Kaeo Flood modelling project with GHD has been completed and a model upgrade report has been commissioned. Simulations with the updated model will now be run by GHD for the combined stage 1 and 2 scheme works. The flood maps are due to be posted on council's GIS site by June. Affected land owners will be notified as with other catchments.

**Kerikeri-Waipapa River**

Work on the maintenance programme has started and is approximately 65% complete. Targeted log and tree extraction underway, as well as cleaning floodway overflow paths.

Simulation model results of the proposed Kerikeri-Waipapa flood scheme are due early May. A meeting to present the results to the liaison committee is scheduled for 29 May 2013.

Flood map production for Kerikeri-Waipapa has been completed. The flood maps are due to be posted on council's GIS site by June. Affected land owners will be notified as with other catchments.

**Waitangi River**

NRC staff have met with the two submitters regarding the resource consent for gravel extraction from the Haruru Falls area. The parties have agreed to draft consent conditions and granting of resource consent is anticipated in the near future.

The Waitangi River model calibration is nearing completion, with completion scheduled for June. The flood maps are due to be posted on council's GIS site by June. Affected land owners will be notified as with other catchments.

A meeting of the Waitangi River Liaison Committee is scheduled for 29 May 2013.

**Kaihū River**

River maintenance work is continuing with approximately 65% of works complete.

A proposal to clean an old stream bed below the Rotu bottleneck, to assist with the early and late conveyance of floodwaters, has been put on hold following feedback from stakeholders.

**Whāngārei Urban Rivers**

The river maintenance works programme is approximately 80% complete.

Staff have completed a comprehensive topographical survey for the Kotuku Street detention dam footprint for detailed design. Negotiations to secure the land required for the dam are progressing, with five properties now purchased and several more close to being purchased. The resource consent and designation applications are progressing, and staff are working to address issues from the one remaining submitter that wishes to be heard.

Calibration of the upgraded Whāngārei River model is nearing completion, with production of flood maps scheduled for June. The flood maps are due to be posted on council's GIS site by June. Affected land owners will be notified as with other catchments. The effects of three new flood related initiatives will then be tested through the re-calibrated flood model.

The Urban Whāngārei River Management Liaison Committee met on 10 April 2013.



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**Kawakawa River**

Staff have commissioned a model run to simulate overland spillways to reduce flooding in Otiria and Moerewa. Staff have met with representatives from the Otiria Marae, Kiwi Rail and neighbouring landowners regarding these options and plan to present the results when completed.

Staff have notified the Kawakawa Business Association, Ngati Hine Runanga and Ngati Manu that due to lack of interest from the community, the detailed design for the stopbank option has been put on hold. Initial estimates indicate that the physical works could cost in the region of \$300,000. This would require a targeted rate to fund the stopbank and it is unclear if there is community support for this additional rate.

**Minor Rivers**

The minor river works are approximately 75% complete. The following table summarises progress with the minor works programme.

**Minor Works Programme 2012-13**

River	Description of Work Programmed for this Work Season	Proposed Date for Works
Rotokakahi @ Pawarenga	Gravel/Shingle Management with FNDC	Complete
Panguru and Lower Waihou	Gravel management around bridges	May/June 2013
Whirinaki	Maintenance Assistance for Whirinaki Toiora Project	NRC have supplied herbicide to assist with weed control along river corridor
Waimā	Clear gravel under SH Bridge	Complete
Waihou	Lower earth mounds/berm along Rahiri Rd with FNDC	Complete
Waihou - Rangiahua	Rock armouring adjacent to SH1	May 2013
Waitangi River	Haruru Falls RC application to allow removal of shingle island build up in CMA	Resource Consent pending
Otiria Stream, Turntable Hill	Shingle extraction and willow spraying SH1 Bridge to be funded by NZTA	Complete
Otiria and Morewa	Clearance around spillway and Waiharakeke Bridge	Complete
Waiharakeke (Willowbank, kawakawa)	Remove tree affecting NRC gauging station	Complete
Waiharakeke (Kawakawa)	Spillway modelling options assessment	May/June 2013
Kawakawa	Design and Resource Consent for Township Stopbanks	On hold due to lack of community support
Maungahahuru (Piano Hill)	Remove tree/island blocking flow upstream SH1	May 2013
Otaika Stream	Willow spraying/removal	Completed
Whāngārei Heads Road	Remove flame tree (Waikaraka) with WDC	May 2013
Ngunguru River	Remove shingle island	On hold

**HYDROLOGY****NPS Freshwater and Water Allocation Project**

Due to the continued drought conditions, council has commissioned NIWA to undertake monitoring to determine how much water is required in the Waitangi, Mangere and Hatea catchments to maintain ecological values and help establish sustainable limits in accordance with the National Policy Statement. NIWA has selected and set up a total of six sites in these priority catchments and will be monitoring the flows over the next three months. NIWA has completed the first stage of this monitoring, and further to this work, 25 low flow measurements were completed within these priority catchments during a period of stable, low flows.

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Council officers are currently drafting an overview for all major consented surface and dam water takes within priority catchments. This work will enable council to determine appropriate environment flows and involves;

- A complete review of all relevant consent files and recording all conditions of consents relevant to flows
- Re-assessments of previous estimated mean annual low flows (MALF)
- Mapping the locations of the takes
- Assessing cumulative allocation and determining how to incorporate the effects of dams on the catchment.

**Kaipara Harbour Freshwater Project**

The Kaipara Harbour freshwater monitoring project is a joint venture with NIWA, NRC and Auckland Council which aims to measure the fluxes from land of fine sediment, associated light attenuation and pollutants that impact on the receiving water of the Kaipara Harbour. The council's monitoring stations on the Mangakāhia, Wairua and Manganui Rivers have also been selected for this monitoring being the major northern freshwater inflows to the Kaipara Harbour. The project is expected to run for three years.

Further progress has been made with the installations of turbidity meters and sediment sampling equipment at the council's water level stations. Some 'fine tuning' work is still to be completed before all sensors are operational. Information from the sites is being telemetered to the council's database and assessed daily. The data will eventually be transferred to the NIWA Climate Database Centre for NIWA scientists to analyse.

**Water Take Compliance Monitoring**

In the Far North, recent rainfall has seen a marked improvement in the water supply situation across the district; however low groundwater levels in the Monument Hill aquifer at Kaikohe continue to drop. A water shortage direction for the Kaikohe water supply take at Monument Hill has been reissued.

Over 60mm of rain was recorded in the Opononi/Omāpere area at the end of April. River and stream flows were well elevated consequently water shortage directions had not been reissued for the FNDC Opononi/Omāpere and Rawene water public supplies.

Further rainfall had increased the flow rates in the Kaihū River above their critical flows but these have receded very quickly and without further rain are again trending towards low flow conditions. This situation still requires on-going monitoring of water flows to ensure that the public and KDC staff maintain a high awareness of the critical nature of the water flows. The water shortage direction for the Kaipara District Council water take at Rotu has been re issued as a result of continuing low flow rates.

**Rainfall, Ground Water and River Flows**

Variable weather patterns affected the region during April. There was a dry period at the beginning of the month, a heavy rain event over eastern and central areas during mid April and thunderstorm activity and patchy showers towards the end of April.

April highlights included:-

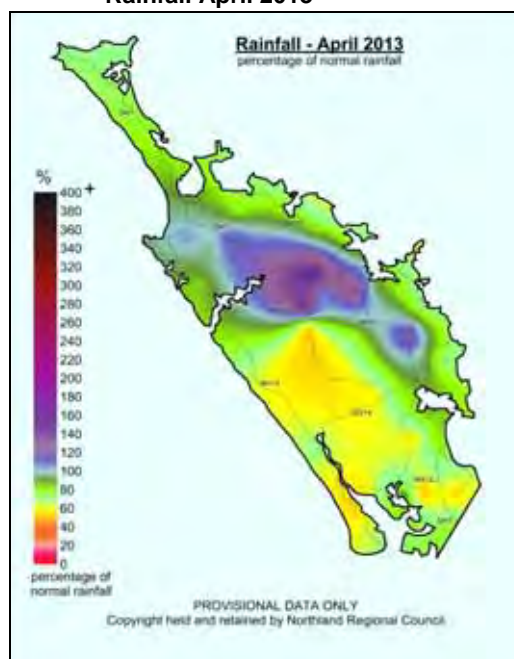
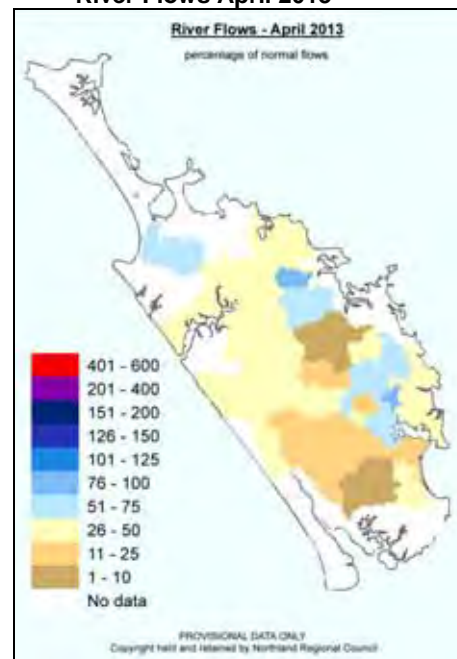
- Over the 15 and 16 April significant rainfall was recorded in some areas. Up to 150 mm at Puhipuhi and 90-100 mm around Kerikeri. The Far North had

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received 20-60 mm during this event while the western areas from Hokianga to Pouto Peninsula recorded only 3-30 mm.

- Intense thunderstorm activity over central and western areas on 21-22 April 2013 produced varying rainfall amounts from 15mm-65mm. Further patchy showers were persistent for the remainder of the month. The drier areas received much needed rain; Poutō Point recorded 41.5mm, Dargaville recorded 39mm and Opononi/Omāpere 61mm.
- Central areas south of the Mangamuka Hills to Kaikohe, Kerikeri and Puhipuhi, had received near or above annual April average rainfall. However, western and southern areas had received lesser amounts; 50-70% of the normal April rainfall.
- Groundwater levels in the Aupouri, Taipā and Russell aquifers were at their normal levels for this time of year. The Kaikohe and Whāngārei ground water levels were 0.5 metres below normal.
- Regionally, the soil moisture deficit has eased substantially. Recent information from NIWA shows that deficits are now at their average levels (apart from Dargaville) for this time of year. Soil moisture deficits at Dargaville, although improved, still require at least a further 40mm of rain to reach the average deficit level for this time of year.
- River flows throughout the region were below their normal April flows.

**Rainfall April 2013****River Flows April 2013**

## 5.5 – HAZARD MANAGEMENT

### CIVIL DEFENCE EMERGENCY MANAGEMENT

#### MetService warnings and activations

Several weather watches and thunderstorm watches were issued during March which were monitored by Civil defence personnel. No issues arose out of these watches.

The Northland CDEM Group has been monitoring and assisting the Northland Rural Support Trust with the response to the severe drought declared by MPI in the region. The immediate impacts of the drought, water shortages for stock and feed shortages have been alleviated by recent rainfall and warm conditions. There is still concern

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about the impacts associated with the longer term recovery, mainly stock condition coming into winter, financial management and in some areas sufficient feed for the winter.

**CDEM Activities**

The Northland CDEM Group hosted the annual CDEM Group Forum in early May. The programme focused on celebrating 10 years of the Northland CDEM Group and acknowledged the significant contribution that the Community Response Groups have made to building community resilience across the region. Over 200 people from across the CDEM sector attended the half day seminar. The Hon Phil Heatley attended and presented certificates to representatives of the respective Community Groups, the Director of CDEM outlined the Minister's and Ministry priorities for the coming 12 months and a panel made up of CDEM practitioners provided an opportunity for discussion and interaction with the audience. A representative from Environment Canterbury provided a very interesting insight into the issues associated with the storage and retrieval of records as a result of the Christchurch earthquakes. Inspector Wendy Roboliand, Area Commander for the Far North provided a candid overview of police developments and role in dealing with families and victims of large scale emergencies, particularly her experiences in dealing with those involved with Pike River and Christchurch earthquake.

The Red Cross displayed its recently completed first response truck and trailers, which are capable of providing the equipment and resources to establish welfare centres at short notice during emergency events.

**MCDEM - National**

The Coordinated Incident Management Systems draft (rewrite of the 1998 manual) has been released for feedback and comment. A number of additions and changes have been made to the CIMS as a result of the reviews of Pike River and Christchurch earthquakes.

MCDEM continue to work on the various themes and work areas identified in the independent report titled "Review of the Civil Defence Emergency Management Response to the 22 February Christchurch earthquake."

**Welfare Advisory Group**

The Northland WAG met recently and continues to develop its work programme. It is awaiting the outcome of the national "Review of Arrangements for Delivery of Welfare Services in Emergencies." MCDEM are currently assessing the comments and will be developing a plan to move ahead with reforms.

**Resilience Fund**

The 2012 resilience fund projects are on target and budget. However one of the projects will be delayed due to new information becoming available that may alter the tsunami inundation maps previously produced. New maps may be required before the information boards project can proceed.

Four Business Continuity workshops are scheduled over the coming weeks in Dargaville, Kaitiāia, Kaikohe and Whāngārei.

The outcome of the four new resilience fund applications for the 2013 year has yet to be advised.

**Tsunami Siren Testing**

The tsunami siren network was tested on Sunday 8 April 2013. Twenty-four sirens are now installed across the Far North district and another 35 are scheduled to be installed in the coming weeks. The siren test was carried out from Mangawhai to Te Hapua. Several maintenance and coverage issues were identified and action is being taken to resolve the identified problems.

**5.6 – TRANSPORT**

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**REGIONAL TRANSPORT MANAGEMENT****NZ Transport Agency Funding Assistance Rates Review**

A submission on the Funding Assistance Rates (FAR) Review Discussion Document released by the NZ Transport Agency (NZTA) was made by the Regional Transport Committee. Following consideration of submissions, NZTA will release their findings along with recommendations of proposed principles and approaches for setting of FAR's. Following this release, councils will again be afforded the opportunity of making submissions on these recommendations.

**Passenger Transport Operating Model**

Staff attended a NZTA workshop on proposed changes to both national and regional procurement strategies to accommodate changes being made to contracted passenger transport services under the proposed Passenger Transport Operating Model. To date no formalised timelines for the completion or introduction of the Passenger Transport Operating Model or the release of guidelines for the compilation of councils' procurement strategies have been released by NZTA. These dates and times will be dependent on the enactment of the Land Transport Management Amendment Bill, currently awaiting its first reading in the House.

**Dust on Roads**

A report on this matter was tabled at the April 2013 Regional Transport Committee with a recommendation that a draft mitigation strategy be developed. A proposed strategy will be considered at the NORTEG meeting on 10 May 2013. It is proposed that this strategy provide identification methods for the worst affected sites, the prioritisation of these sites, a toolbox of options to deal with the worst affected areas and will identify the most cost efficient methods of addressing the dust issues at identified sites.

**Revocation of Kamo Road as a State Highway**

Following completion of the Kamo Bypass Stage 2 project, NZTA is now required to recommend to the Ministry of Transport to revoke the former length of state highway through Kamo. This section of road will revert to local road status, in this case under the jurisdiction of the Whāngārei District Council.

Both NZTA and the WDC have been working together on this issue and have agreed on the conditions of the handover.

**KiwiRail**

The Annual meeting between council and KiwiRail to discuss the Marsden Point Rail Corridor and the Joint Venture agreement was held 23 April 2013. This was attended by the Neil Buchanan General Manager – Commercial and Property from Kiwi Rail and myself and the General Manager – Finance and IT on behalf of council.

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A number of general and administrative matters were discussed. Mr Buchanan advised he will be leaving KiwiRail at the end of June and council would be notified of our new key contact closer to his departure date.

It was agreed the Joint Venture should be amended to extend the contribution period for both entities from the originally estimated five year period, as a result of the need to hold the acquired properties due to the decline in the market, rather than sell them as originally intended. It was also agreed the agreement should be amended to reflect the practice of both KiwiRail and council being compensated for the opportunity cost of interest for costs incurred, rather than just council. Proposed changes will be taken to council for approval once drafted. It was agreed by both parties it was best to hold the properties in the short to medium term.

Mr Buchanan advised there seemed to be a more positive feeling by the Government and KiwiRail on the North Auckland line and the Marsden Point Rail Line itself however he went on to say that wasn't to mean that either the Government or KiwiRail were fully committed to this.

**Road Safety update**

<b>Fatal crashes as at 6 May</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Northland	10	10	4	5	4
Auckland	34	23	17	15	18
Waikato	36	27	26	12	15
Bay of Plenty	9	20	5	8	8
Gisborne/Hawkes Bay	7	9	8	11	4
Taranaki	8	4	3	3	1
Manawatu/Wanganui	18	16	8	9	6
Wellington	9	4	5	6	6
Nelson/Marlborough	5	17	3	2	3
West Coast	1	1	4	2	2
Canterbury	10	8	10	12	16
Otago	4	8	9	7	3
Southland	6	5	0	3	1
<b>Total</b>	<b>157</b>	<b>152</b>	<b>102</b>	<b>95</b>	<b>87</b>

Four fatalities have been recorded so far in 2013, reduced by one from a previously reported five as a result of a reclassification of a fatality.

Road safety messages and campaigns for April and May target alcohol, fatigue, speed and distractions.

**PASSENGER TRANSPORT ADMINISTRATION****Total Mobility (reporting one month in arrears)**

	Total clients	Monthly Actual Expend	Monthly Budget Expend	Variance	Year/Date Actual Expend	Year/Date Budgeted Expend	Variance
<b>March 2013</b>	1102	\$8,280	\$16,666	-\$8,386	\$107,977	\$119,970	-\$11,993

- Staff are still working with Taxicharge and A1 Cabs on a system suitable for the Total Mobility accounts for Northland, this should be resolved May 2013. As a result of delays in establishing accounting systems with Co-Op Taxis (A1 Cabs)

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and Taxi Charge, February/March and April invoices are still outstanding. This has resulted in the low figures above.

**City Link Whāngārei – (figures include Gold Card)**

<b>April 2013</b>	<b>Month Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>April 2012</b>
Passenger numbers	24,659	25,613	-954	21,244
Farebox revenue (GST excl)	\$55,193	\$55,228	-\$35	\$46,864

**Super Gold Card Scheme – Passenger numbers**

<b>April 2013</b>	<b>Monthly Budget</b>	<b>Variance</b>	<b>Average 2011/12</b>
4,828	4,613	+215	4,610

- Delays to the service are continuing due to current road construction projects underway. NRC continues to advise passengers of these issues.
- Due to the Riverside Drive construction a dedicated Onerahi Bus was provided for two weeks during April, in order to minimize delays to the overall services.
- Staff have been advised that the Ministry of Education will be undertaking a national review of all its educational transport services, with a view to removing trips that run concurrently with existing commercial and/or contracted commuter services. The NRC has yet to receive formal advice of this review; however other regions presently dealing with the issue have indicated that the MoE is failing to take into consideration availability on existing services. This could potentially lead to over loading and/or students being left behind, and in turn lead to an increase in costs as a result of needing to accommodate these increased passenger numbers.
- The annual passenger satisfaction survey as required by NZTA was conducted in April for all routes. A total of 375 passengers participated in the survey. The information received is currently being collated and will be advised next month.
- NRC will be recommending Sam Fyfe a CityLink bus driver for the Kiwi Bank local hero award. While driving a school bus Sam managed to pull over safely after a metal pole flew through the windscreen, resulting in chest injuries and a six week stand down from driving.

**BusAbout Kaitiāia**

	<b>March 2013</b>	<b>April 2013</b>
Passenger numbers	739	627
Kilometres travelled	5488	5488
Number of trips	264	264
Farebox revenue	\$2556.25	\$1648.00

- The mail drop undertaken by NRC staff in March may have contributed to the slight increase in passenger numbers in April (April 2012, 584 passengers compared with April 2013 with 627 passengers).
- Ten trip concessions sales were also higher in March compared to April.

**NAVIGATION, SAFETY AND MARITIME OPERATIONS****Oil Spill Preparedness and Response**

Staff from council, Northport, North Tugz, Refining NZ and Maritime New Zealand participated in a two day oil spill exercise held at Northport. The large scale exercise involved the deployment of major oil spill clean-up booms and equipment.

Staff investigated five oil spill incidents during this period. The incidents involved diesel spills or bilge pump-outs that were allowed to disperse naturally

**Port and Harbour Safety**

An extensive hydrographic survey has been completed by Land Information New Zealand in the Bay of Islands. The survey results will be used to upgrade the hydrographic information in the navigation charts for the area and the production of new electronic charts.

Representatives from Maritime New Zealand, Land Information New Zealand and the Rescue Co-ordination Centre visited the region and met the Regional Harbourmaster during the month to discuss various regional issues.

**Aids to Navigation**

The council's vessel Waikare was deployed in Whāngārei harbour to carry out aids to navigation maintenance and upgrades. Two new starboard buoys were installed in the Hātea River. The Waiarohia creek cardinal mark was discontinued and re-designed as a port marker in line with changes to the river following bridge construction. A front lead was installed at Kioreroa Reach to assist with pilotage in the upper harbour. A new buoy was also installed in the Subritzky channel, Kaipara harbour, to replace a missing buoy.

**Maritime Incidents, Enforcement and Safety**

Staff dealt with 11 maritime incidents. A major weather event during the month resulted in three sizeable vessels dragging anchor or breaking free from their moorings and running aground. All were re-floated without major damage and did not cause any environmental damage. Reports of a commercial vessel steaming at an unsafe speed in the Whāngārei harbour are being investigated. Other incidents involved issues with vessels on moorings. All incidents were dealt with in accordance with maritime incident procedures.

**Moorings**

The work to target moorings overdue for service or outstanding in payment of licence fees is progressing. One mooring well overdue for service in Whāngārei was removed during the month in Whāngārei harbour after several attempts to contact the licence holder were unsuccessful. Several other moorings have been identified for licence cancellation, with each being dealt with on a case-by-case basis.

A systematic programme to map and tag all moorings in the region is due to commence shortly, complemented by the use of recent position information obtained from mooring contractors.



## 5.7 – SUPPORT SERVICES

### PUBLIC COMMUNICATIONS

#### Media and Publications

Northland's media was monitored for items of interest to the council. Media releases were sent to appropriate media concerning the following:

- Freight efficiencies key to Northland, nation's success; study (*joint release with Whāngārei District Council*)
- Record turn-out for possum control training
- Single unitary with strong community representation; NRC
- Whāngārei Harbour 'oil spill' tests preparedness
- Workshops to help businesses survive, recover (*release on behalf of Northland CDEM Group*)
- Water quality focus for NRC teacher workshop
- Monthly pest watch column in Whāngārei Leader: Climbing asparagus
- Monthly land management column in Rural Advocate and Northern Farming  
Lifestyles: Just how valuable is your water supply?

#### Publications completed during April:

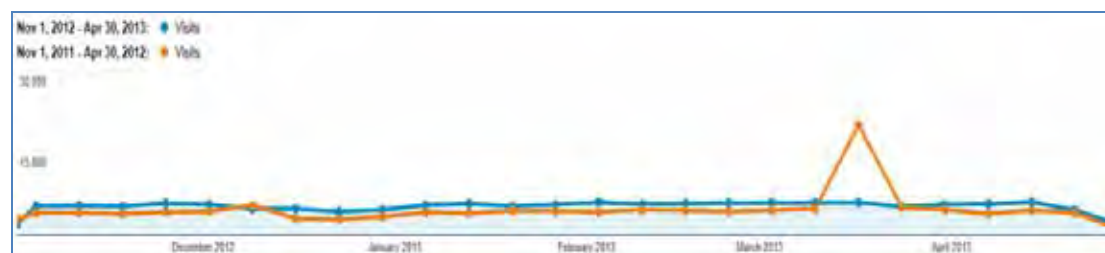
- Update to Total Mobility User Guide and Total Mobility DL rack card.
- Update and reprint of Looking After Our Wetlands booklet.

During April work commenced on Boating in Northland, our annual tide tables and boating information guide, which is due out at the end of June.

### ONLINE CHANNELS

#### Website monthly usage – [www.nrc.govt.nz](http://www.nrc.govt.nz):

#### # Visits to the NRC website (compared to the same period last year):

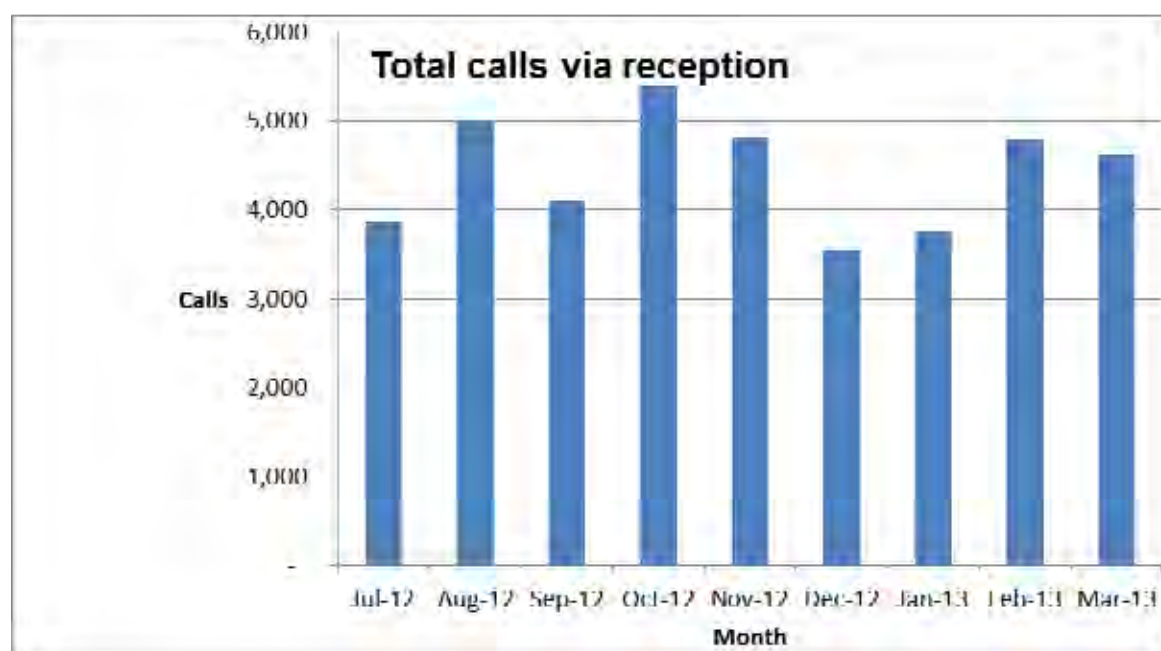


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Key Performance Indicators	Jan-13	Feb-13	Mar-13	Apr-13
<b>WEB</b>				
PDF documents downloaded (Transactions)	2,290	3,221	2,236	2,116
\$ Print value of documents downloaded	\$4,042	\$6,869	\$4,539	\$3,882
E-payments made	5	4	1	4
GIS Service - Number of unique visitors	425	390	403	242
GIS Service - Number of visits	1,366	1,227	1,305	927
# subscription customers (cumulative)	697	704	717	727
<b>SOCIAL MEDIA (cumulative)</b>				
# Twitter followers	495	504	513	524
# NRC Facebook fans	269	278	284	292
# CDEM Facebook fans	147	179	185	226
# CoastCare Facebook fans	85	86	86	86

\* N/A = figures not available in time for this month's report.

**CUSTOMER SERVICES**

NOTE: Total calls for April not available at the time of producing this report.

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NOTE: High January calls due primarily to:

- Waipū seaweed and algae smell
- Smoke nuisance related to fires
- Boats off moorings due to high winds/swell

## ENVIRONMENTAL EDUCATION

### Northland Regional Council Environmental Curriculum Awards

Teachers around Northland have been putting together applications for this year's Northland Regional Council 2013 Environmental Curriculum Awards.

### Northland Regional Council Teacher Workshop

Twenty teachers along with industry specialists have registered to attend this year's Northland Regional Council 2013 Teacher Workshop – Our Fresh Water – Let's Look after it. The water-quality themed workshop is to be held at Northland Regional Council in Whāngārei and is part of the Council's Waiora Northland water programme.

### Northland Regional Council School Visits

School visiting and support this month focussed around vehicles on beaches safety with more than 100 students using the Northland Regional Council's DVD on the theme with puppets getting across messages such as driving slowly on the beach, driving on hard shoreline sand rather than on dunes and getting children to remember to watch out for vehicles on the beach

## ENVIROSCHOOLS

### Record turn-out for possum control training

A record 90 Northland secondary students gained hands-on knowledge of possum trapping, fur and pelt recovery in the latest 'Project Possum' training run under the umbrella of the Enviroschools Programme. The day-long Project Possum skills workshops were held over three days at Trefoil Park, near Kaikohe. Schools involved included Kamō High School, Te Kura Taumata o Panguru, Opononi Area School, Mangakāhia Area School, Kaitāia College, Taipā Area School, Ruāwai College, Ōkaihu College, Dargaville High School, Te Rangi Aniwaniwa, Northland College and Tauraroa Area School. Student's feedback was very positive with the majority rating the workshops as excellent or very good. Evaluation comments included: "This workshop is very educational for us youth as it gives us something to start off our

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lives”, and I liked... “Setting of traps and plucking because provided those students who did not have that skills – really worthwhile experience”. It’s the third year the council has led this project with support of the Department of Conservation and the local possum industry.

**IWI LIAISON****Passing of Honourable Parekura Horomia**

Parekura Tureia Horomia (9 November 1950 – 29 April 2013) of Ngāti Porou, Te Aitanga Hauiti, Ngāti Kahungunu and Ngāi Tahu descent, born in Tolaga Bay passed away last week at his home surrounded by his family.

A Labour Party MP (1999 – 2013) for Ikaroa-Rāwhiti he served as Minister of Māori Affairs from 2000 to 2008. During this time he was instrumental in setting up Māori Television and expanding the role of iwi radio throughout New Zealand.

Mr Horomia was a vibrant character who will be sadly missed by his community, constituency and Parliament. He is survived by his three sons, after losing his wife Gladwyn in 1993 to cancer.

**Whangārei Harbour Health Improvement Fund**

During February and April the Iwi Liaison Officer meet with the Kaitiaki Rōpū (set up via the Deep Water Port – Northport – consent) and then with the funding partners (Kaitiaki Rōpū and NorthPort) of the Whangārei Harbour Health Improvement Fund to discuss possible project ideas.

Over the past two years various projects have been undertaken and while not funded by the fund, they were supported by the partners as they will help to feed into/guide possible future projects. Tracking sedimentation and larvae dispersal within the harbour, mangrove density, and nutrient modelling are all projects that will assist with the desired project to reseed cockle at various sites around the harbour.

While the large scale reseedling of cockles remains the prime project (funding has been set aside for this), concerns were raised by the funding partners about the current stocks levels in particular a perceived die-off. As such the NRC, supported by the NorthPort and Patuharakeke Trust has requested Ministry of Primary Industries to investigate the die-off as this may have an impact on the desired project of the funding partners.

The regional council has received an indication from MPI that they will investigate the issue.

**Joint Iwi Monitoring Fund**

The Iwi Liaison Officer has been working with the Estuary Management Advisor and the Ngātihau Resource Management Unit (NRMU) on developing a project to test heavy metal levels in water and eel biomass. Further meetings have been held internally to discuss options and merits of this project. Discussions with the NRMU are on-going.

The report for Aurere Estuary Monitory project has been completed with recommendations of a possible follow up programme of sampling. The project still needs refining and the Estuary Advisor and Iwi Liaison Officer are working on a final programme of sampling which they will then discuss with hapū.

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**Iwi Environmental Management Plan Fund**

The Iwi Liaison Officer is in initial discussion with the Patuharakeke Trust Board to look at reviewing their management plan and at strategic/future planning.

Their (Patuharakeke) plan was written in response to the Whāngārei District Councils district wide Landscape Review (some six years ago) and was therefore reactive to this planning process.

In a possible review project the hapū would be able to develop the plan further and be more reflective of current developments within the district and region as a whole. The Iwi Liaison Officer will work with the hapū on the possibility of developing this idea further.

**Local Government Reform – Māori Representation**

The Iwi liaison Officer received a request from members of Te Parawhau (Whāngārei based hapū) to host an independent meeting on Local Government Reform. This was held in early April here at the Regional Councils Office and was facilitated by Malcolm Nicolson, CEO.

One of the main outcomes from this Hui was the lack of time for Māori to be able to make an informed choice/recommendation as to the best option for Northland. At the end of this meeting council offered to try and arrange a meeting, encouraging a delegation from both the Independent Māori Statutory Board and Bay of Plenty Regional Council to come and talk to Māori about their respective representation models.

Te Parawhau have since approached council (early May) requesting that we try and arrange such a hui in mid-May. The Iwi Liaison Officer is currently working with both groups to arrange a suitable date. The meeting will be independent of councils, at the request of hapū.

**Meetings**

During April, the Iwi Liaison Officer attended as observer, a meeting between Governance of both the Whāngārei District, Northland Regional and Far North District (via phone) councils with local Māori and concerned community members about the issue of dust from unsealed roads.

This meeting was further to earlier meetings held at Eparaima Marae where locals have raised their concerns about dust.

**LGOIMA'S****Local Government Official Information and Meetings Act requests during April:**

Name	Parent
Burke Ian request information on Taipa Sewerage Treatment discharge into Parapara Catchment re submission hearing Far North District Council	Consents
Wallace C Request information relating to employee numbers and staff positions	HR

**HUMAN RESOURCES****Staff matters*****Appointments:***

Jean Charles Perquin was appointed on a permanent basis to his fixed term position as Environmental Monitoring Officer – SOE and Compliance as the permanent employee chose not to return to work following Parental Leave.

Laura Shaft, Coast Care Co-ordinator, returned from Parental Leave on 22 April 2013.

Matthew Goodwin Brown, scholarship student completed two weeks' holiday employment from 22 April 2013 until 3 May 2013.

Rachael Anderson commenced employment as Environmental Monitoring Officer – Farm Waste with effect from 29 April 2013.

Natalie Glover commenced employment as Policy Specialist – Water with effect from the same date.

***Vacancies:***

Interviews with short listed applicants for the position of Programme Manager/Policy Specialist - Tangata Whenua were held on 19 and 21 March 2013. An offer of employment has been made and accepted with a start date of 20 May 2013.

The position of Financial Accountant is currently being advertised internally and externally with applications closing on 9 May 2013.

***Employment Relations:***

Annual salary review and employment negotiations will commence during May 2013 and will be concluded by the end of June 2013.

**Staff establishment**

<b>Status</b>	<b>April 2013</b>	<b>April 2012</b>	<b>March 2013</b>
Full Time Permanent	133	121	130
Part Time (FTE)	11.4	13.6	11.4
Fixed Term (incl Part Time FTE)	6.4	7.6	6.4
Students/TFG and Temps	6	5	6
Vacancies	3	6	6
<b>TOTAL FTE</b>	<b>159.8</b>	<b>153.2</b>	<b>159.8</b>

**Training**

<b>Course</b>	<b>Dates</b>	<b>Venue</b>	<b>Attendees</b>
Financial Management Seminar	08-09.04.13	Auckland	S Goddard
First Aid Refresher	11.04.13	Whāngārei	R Eyre, N Van Tonder

**Staff turnover**

Staff turnover as at the end of April 2013 for the past 12 months was 10.8%.

**Health and safety**

No lost time injuries.

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***Accidents reported:***

1. A staff member's child slipped on the front steps down into the car park in wet weather bruising her buttocks and knocking her head. No medical attention was needed and the child has been spoken to about using the handrails, especially in wet conditions.
2. A staff member received bruising to a wrist from another staff member rushing through the level 2 rear door access into the stairway. Signs warning of danger were not heeded despite being available.

***Incidents reported:***

1. A staff member reported lower back pain from lifting files in Robert Street archives. Space is limited and lifting and turning while on the step ladder is an issue. We have tried to source a ladder with a table top but have been unsuccessful in finding one to fit the space constraints.
2. Over use of a mouse has led to pain in the right arm, shoulder and wrist of a staff member. The mouse has been replaced with a roller-mouse and the situation has improved with pain reducing steadily.

NRC's Health and Safety Advisor was an observer at an oil spill training exercise in early April at Northport's tug berth. The training was carried out in conjunction with the Oil Refinery, Ports of Auckland, Maritime NZ, NorthTug, Taranaki Regional Council and using two of NRC's boats, the Waikare and Tai Ao. The main oil containment boom was operated from a barge tied up to the tug berth. Considering the amount of hazards the exercise went without incident and was carried out in a safe and professional manner.

The Health and Safety Advisor attended Project Possum at Trefoil Park. This was a very well run workshop for high school students on possum control. EnviroSchools and NRC staff from Dargaville, Whāngārei Biosecurity team and the Enviro Co-ordinator did a great job over the three day event. The students were responsible and behaved well. All tasks were carried out under supervision and safely.

A meeting has been held with Customer Services (reception) staff about upgrading security especially who to call if there is a safety issue and precautions regarding potential for armed holdup. As a result a quote for a ST camera has been requested from United Security. The camera has a motion sensor so can be used at night for any attempted burglary. The alarm that activates from reception that is located in the Rivers Team area will also be replaced by strobe lights placed strategically in two different locations.

The Health and Safety Advisor attended the EMA 17<sup>th</sup> Health and Safety Conference in Auckland. This was informative, educational and a good networking opportunity.

A training course for Improving Workplace Relationships was held recently and was conducted by EMA. Good feedback has been received so it is likely that another course will be run later in the year.

**FINANCE AND IT****Fraud declaration**

Fraud is an intentional act by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception

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to obtain an unjust or illegal advantage. I am not aware of any fraud nor am I investigating any incidence or suspected incidence of fraud at this time.

**FINANCE**

The Financial Report for the ten months to 30 April 2013 is showing an operating surplus of \$3.5 million against a budgeted surplus of \$1.6 million. Council officers in some areas (Planning and Policy, River Management) have previously indicated to council that it may be necessary to carry forward some of the unspent expenditure budgets on specific projects into the 2013-2014 financial year. Otherwise, staff are expecting expenditure budgets to catch up in the remaining two months of the financial year.

The finance team has been heavily engaged in the implementation of the new financial system, which went live on Monday 29 April 2013.

**INFORMATION TECHNOLOGY****IRIS**

The implementation project is progressing well. To be fully confident with the data and the success of the migration prior to going live, we have revised our targeted go-live date to Monday 13 May 2013.

Staff have full confidence in the IRIS application itself and integration with our financials and document management system has gone well.

**COMMERCIAL**

The rental arbitration was held on 16-19 April 2013, with further submissions being heard on Wednesday 1 May 2013.

**Compliance with decision making processes:**

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan, and as such are in accordance with the council's decision making process and sections 76 to 82 of the Local Government Act 2002.

**Recommendation:**

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That the Chief Executive Officer's report dated 10 May 2013 be received.

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**APPENDICES**

1. Detailed information – Consents decisions and progress on notified applications in process, objections and appeals.



## ATTACHMENT 1

## CONSENTS DECISIONS AND PROGRESS ON NOTIFIED APPLICATIONS IN PROCESS, OBJECTIONS AND APPEALS

The Consents/Monitoring Senior Programme Manager's report on resource consent decisions issued under delegated authority since 1 April 2013 is circulated to councillors under separate cover.

Progress on notified applications, objections, and appeals is as set out in the following tables:

### NOTIFIED APPLICATIONS

#### Applications Publicly/Limited Notified During Previous Month

Applicant	Proposal	Notification Period	Comment
Northland Regional Council CON20123115901	Proposed construction and operation of a stormwater detention dam at Kotuku Street, Maunu	5 February 2013 to 6 March 2013	Notice of requirement also lodged by the council with the Whāngārei District Council, which will be the lead authority for the joint processing and any joint hearing of the proposals. Nine submissions received, three in opposition, three neutral, one in support and two do not specify. Five submitters wish to be heard.
D M Jepson CON20133131201	Proposed board walk, jetty facility and dredging including retrospective application for an existing boat ramp, rock revetment and stormwater outlet	5 March 2013 to 4 April 2013	
Whāngārei District Council CON20133146101	Proposed coastal protection works near Paradise Point	27 March 2013 to 26 April 2013	Limited notified.

#### Progress on Applications Previously Notified

Applicant	Proposal	Progress
Far North Holdings Limited CON20100838530	Various consents associated with a proposed pile berth extension of the Ōpua Marina	Forty submissions received, 23 in opposition, 13 in support, three neutral and one partial support/oppose submission. Fifteen submitters wish to be heard at a hearing with six submitters not indicating whether they wish to be heard or not. Processing timeframes have been extended at the applicant's request.

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<b>Applicant</b>	<b>Proposal</b>	<b>Progress</b>
<p>Kaipara District Council</p> <p>CON20020988801 (<i>"Boar Hill"</i>)</p> <p>CON20020988901 (<i>"Cattlemount"</i> and <i>"Cattlemount Spring"</i>)</p> <p>CON20010381501 (<i>Brynderwyn Stream</i>)</p> <p>CON20010758201 (<i>Piroa Stream</i>)</p>	<p>To authorise existing water takes for the public water supply of Maungaturoto. In addition, new consents are also being sought for a proposed stream flow monitoring weir</p>	<p><b>Boar Hill/Cattlemount:</b> Four submissions received on each set of applications, one in opposition, one in support and two neutral. Two submitters wish to be heard.</p> <p><b>Brynderwyn/Piroa:</b> Five submissions received, one in opposition wishing to be heard, and four has been in support not wishing to be heard.</p> <p>Agreement reached with the applicant on draft conditions. Submitters are being contacted to discuss the consent process with the aim of avoiding a formal hearing.</p>
<p>Far North District Council</p> <p>CON20080400701</p>	<p>East Coast Bays Wastewater Treatment Plant (Taipā) replacement discharge consents</p>	<p>Fifty-four submissions received, 24 wishing to be heard and 30 not wishing to be heard. Most of those oppose the current operation of WWTP. The applicant has investigated an alternative land disposal option and has confirmed that this option is to be pursued by way of applying for the necessary consents. The applicant has requested an extension of time and this has been agreed to by the commissioners already appointed to hear and decide the application (Lorraine Hill and Hamish Lowe). The applicant is currently seeking approval from Ngati Kahu for the land disposal option, as it owns the proposed disposal site.</p>
<p>Li Liangren Family Trust</p> <p>CON20092425301</p>	<p>Earthworks and stormwater consents for 118 lot subdivision at Tinopai</p>	<p>Six submissions received (one late) with five being in opposition and one neutral. Four submitters wish to be heard. Joint applications for subdivision with the Kaipara District Council (KDC) as lead authority. Hearing delayed pending receipt of further information sought by KDC. Hearing date delayed at request of applicant.</p>
<p>Far North District Council</p> <p>CON20100377501</p>	<p>Discharges associated with the Ahipara Wastewater Treatment Plant</p>	<p>Ten submissions received, all in opposition, with nine submitters wishing to be heard. Draft staff report and conditions were circulated to the submitters for comment prior to a pre-hearing meeting on 28 March 2013. Some outstanding matters still to be addressed and the applicant has organised another meeting with submitters to attempt to resolve them.</p>
<p>B C Taylor</p> <p>CON20101536601</p>	<p>Use of a coastal structure (building) for accommodation and community hall at Whakapirau</p>	<p>Nine submissions received, two in support and seven in opposition. Six submitters wish to be heard. Application on hold under section 91 RMA pending applications to the KDC. The applicant has requested a time extension to enable arrangements between him and the KDC in respect of the land, including whether any change to the current designation is required. No further action on the application to the NRC is now expected until mid 2013.</p>

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<b>Applicant</b>	<b>Proposal</b>	<b>Progress</b>
Whāngārei District Council CON20112902101	Discharge treated sewage effluent to the Hātea River from the Hātea Sewage Pump Station	Publicly notified with nine submissions received, four in support, four in opposition, and one in support of parts and opposing rest. Eight submitters wish to be heard and one not indicating. All submitters have now withdrawn their wish to be heard at a formal hearing. Applicant has now confirmed that it agrees with the proposed conditions of consent. Decision to be made under delegated authority within the next two weeks.
Northland Regional Council CON20112968301	To maintain a navigation channel in the Waitangi River at Haruru Falls	Four submissions received, one in support, one neutral and two in opposition with the submitters wishing to be heard. Further processing of the application has been suspended while the applicant attempts to resolve both opposing submitter's concerns. Pre-hearing meetings with these two submitters were held on 27 March 2013.
Millpara Avocados Limited CON201214520 (01 & 02)	Increase in existing groundwater take for avocado irrigation purposes, Paparore, Far North	Twelve submissions received within time, with one submitter wishing to be heard. Nine are in opposition, one in support and two neutral. One further (late) submission in opposition received. With the approval of the applicant, the council has placed the application on hold to determine possible additional information requirements required to assess actual effects of take on other groundwater users that were raised in submissions.
Whāngārei District Council, Parks Division CON20123069201	Proposed boatramp and reclamation at Pataua North estuary	Thirty-eight submissions received (one late), with two in support (one conditional), 34 in opposition and one not stating whether in support, opposing or neutral. A total of 20 submitters, including the late submitter, wish to be heard. Independent commissioners sought by some submitters under section 100A. Further information has been sought from the applicant relating to effects on coastal processes and cultural impacts.
Whaingaroa Fisheries Company Limited CON19960812001	Marine farm (fish and shellfish) at Owhanga Bay, Whangaroa Harbour	A total of 310 submissions received (two late) all in opposition, with 107 submitters wishing to be heard. Some have requested independent commissioners under section 100A to hear the proposal. Further information has been sought from the applicant under section 92.
Westpac Mussels Distributors Limited CON20123015001	Marine Farm (mussels) at Houhora Bay.	A total of four submissions received plus one late submission, with one in support and four in opposition, and four submitters wishing to be heard. A Hearing Commissioner has been appointed to hear this application.

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**Hearings and Decisions**

<b>Applicant</b>	<b>Proposal</b>	<b>Date of Hearing</b>	<b>Decision Issued/Comment</b>
J K Upperton CON20040886701	Earthworks in the Riparian Management Zone relating to a construction of a proposed dwelling and access	29 April 2013	Decision pending.

**APPEALS/OBJECTIONS**

<b>Applicant</b>	<b>Proposal</b>	<b>Progress</b>
Poutō Farms Limited CON20082125801	Flood protection works at Kaihū River	Objection to decision to return application documents as incomplete, but the applicant is still seeking stay of hearing, pending receipt of flood model data to enable completion of application detail.
Far North District Council CON200404369 (01-02)	Existing water take from Waiotemarama Stream for supply of Ōmāpere/ Opononi	Agreement in principle reached by all parties that will allow appeal to be settled. One party would not sign the draft memorandum and consent order until an alternative water supply had been provided as per a side agreement. The applicant has advised the Court that the alternative water supply has been installed and is working. Due to delays by the applicant's Counsel in circulating the draft memorandum and consent order, the Court has set a hearing date in June. The applicant is now gaining the signatures of the other parties to avoid a Court Hearing.
Far North District Council CON20080257701	Replacement consents for Rāwene Wastewater Treatment Plant	Appeal lodged by Te Mauri o Te Wai Incorporated. Signed draft memo and consent order to resolve this appeal was lodged with the Court on Thursday 11 April 2013. Now awaiting Court decision.
Mangawhai Harbour Restoration Society CON20102684401	Removal of 87 hectares of mangroves from Mangawhai Harbour and channel dredging	Appeal lodged by the applicant. Thirteen section 274 parties. Environment Court assisted mediation was held on 14 September 2011. There was no resolution and the appeal hearing commenced 30 April 2012. An interim decision has been issued by the Court declining the consent sought for dredging and indicating that consent might be forthcoming for three, possibly four, mangrove removal sites subject to satisfactory responses from the parties on conditions, mapping in one area and a jurisdictional question posed by the Court. The provision of these responses has recently occurred and the matter is back with the Court.

**ITEM: 5.0**

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<b>Applicant</b>	<b>Proposal</b>	<b>Progress</b>
Maungatapere Water Company Limited CON20100460701	Take water from Porotī Springs for Maungatapere water scheme	Appeal lodged by Zodiac Holdings Ltd relating to the allowed daily take volume and the efficient use of this resource.
		Appeal lodged by Maungatapere Water Company Limited. New Zealand Spring Water Limited and Whāngārei District Council are section 274 parties to this appeal.
		Appeal lodged by Whatitiri Maori Reserves Trust – only on term of consent.
		Appeal lodged by Lorraine Norris – only on term of consent.
		<u>Zodiac Holdings and Maungatapere Water Company Limited Appeals</u>
		Agreed draft memorandum and consent order to resolve these appeals to be lodged with the Court by Friday 10 May 2013.
Whāngārei District Council CON20100296001	Take water from Porotī Springs for municipal water supply	<u>Whatitiri Maori Reserves Trust/Lorraine Norris Appeals</u>
		Court hearing date set for Friday 14 June 2013.
		Appeal lodged by Whatitiri Maori Reserves Trust – mainly regarding term of consent.
Zodiac Holdings Limited CON20120461102	Change to existing water take consent from Porotī Springs to increase maximum daily take volume	Appeal lodged by Lorraine Norris – mainly regarding term of consent.
		Court hearing date set for Friday 14 June 2013.
		Decision appealed by the applicant, with WDC and MWC joining as section 274 parties.
Westpac Mussels Distributors Limited CON20112937101	94.05 ha marine farm (mussels, mussel spat catching, and oyster depuration and growing) west of Stephenson Island, near Whangaroa Harbour	Agreed draft memorandum and consent order to resolve these appeals to be lodged with the Court by Friday 10 May 2013.
		Appeals lodged by Yachting New Zealand and Whangaroa Maritime Recreational Park Steering Group (WMRPSG). A number of section 274 parties have attached to the WMRPSG appeal.



**ITEM: 6.1**

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**ISSUE: Confirmation of Minutes of the Extraordinary Council Meeting – 9 April 2013****ID:** A533406**To:** Council Meeting, 21 May 2013**From:** Chris Taylor, Council Secretary**Date:** 1 May 2013

**Summary** The purpose of this report is to present the unconfirmed minutes of the extraordinary council meeting held on 9 April 2013. It concludes with the recommendation that council confirms the minutes as a true and correct record.

<b>Report Type:</b>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision	<input type="checkbox"/>
<b>Purpose:</b>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function	<input type="checkbox"/>
	Legislative function	<input checked="" type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other	<input type="checkbox"/>
<b>Significance:</b>	High	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Low	<input checked="" type="checkbox"/>

**Report:**

The minutes are **attached**.

**Legal compliance:**

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

**Recommendation:**


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That the minutes of the extraordinary council meeting held on 9 April 2013 be confirmed as a true and correct record.

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## NORTHLAND REGIONAL COUNCIL

Minutes of the extraordinary meeting of the council held in the Council Chamber,  
36 Water Street, Whāngārei, on Tuesday 9 April 2013,  
commencing at 11.30 am

**Present:**

Chairman, Craig Brown

**Councillors:**

Joe Carr (from 11.37 am)

Bronwyn Hunt

Bill Rossiter

Ian Walker

Graeme Ramsey

**In Attendance:****Full Meeting**

Chief Executive Officer, Malcolm Nicolson

GM – Community Relations

GM – Planning and Policy

Programme Manager - Corporate Planning and Strategy

Policy Advisor

Economist

Iwi Liaison Officer

Online/Customer Service SPM

Communications Officer

Council Secretary

**Part Meeting**

Communications SPM

The Chairman declared the meeting open at 11.34 am.

**Apologies (Item 1.0)****Moved (Ramsey/Walker)**

That the apologies from Councillor Davies-Colley for non-attendance and Deputy Chairman, John Bain, for delayed arrival be received.

**Carried**

## **Tabled Additional Material for the Extraordinary Council Meeting Agenda – 9 April 2013 (Item 1.0A)**

**ID: A307737**

**Report from Council Secretary Chris Taylor**

**Moved (Hunt/Rossiter)**

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987, additional materials as follows:

- Outcomes of community engagement meetings on local government reform held in Kaitiāia, Kerikeri, and Mangawhai from 2 to 4 April 2013; and
- A draft alternative application to the Local Government Commission for local government reorganisation in Northland;

be received.

**Carried**

*Councillor Carr arrived at 11.37 am*

## **Declarations of Conflicts of Interest (Item 2.0)**

The Chairman invited members to make declarations item-by-item as the meeting progressed. There were no declarations of conflict at this point.

## **Council response to the Local Government Commission's call for alternative reorganisation applications (Item 3.1)**

**ID: A306638**

**Report from Chief Executive Officer Malcolm Nicolson and GM – Planning and Policy Kathryn Ross.**

**Moved (Brown/Ramsey)**

1. That the report "Council response to the Local Government Commission's call for alternative reorganisation applications" by Malcolm Nicolson, Chief Executive Officer and Kathryn Ross, GM – Planning and Policy, and dated 4 April 2013, be received.

**Carried**

### **Matters arising:**

Chief Executive Officer, Malcolm Nicolson, gave a presentation to both summarise feedback from community consultation and also to structure the debate as to whether council wished to submit an alternative application for local government reform to the Local Government Commission.

**It was further moved (Brown/Ramsey)**

2. That council lodge an alternative application for a single council with local boards with the Commission by the 15 April 2013 deadline.
3. That the Chairman and Chief Executive Officer convey to the Commission on behalf of council that our engagement process has highlighted that there is an equal preference within the communities of Northland for an enhanced status quo.

*The meeting adjourned at 11.58 am to allow the wording of Recommendation 2 to be amended to reflect council's stipulations regarding the delegated powers of local boards. The meeting reconvened at 12.07 pm.*

The original motion was replaced by the amendment as the substituted motion:

**Moved (Brown/Ramsey)**

2. That council lodge an alternative application - for a single Northland council supporting statutory local boards established with clear powers - with the Commission by the 15 April 2013 deadline.
3. That the Chairman and Chief Executive Officer convey to the Commission on behalf of council that our engagement process has highlighted that there is an equal preference within the communities of Northland for an enhanced status quo.

**Carried**

(Councillor Walker recorded his vote against the motion.)

**It was further moved (Brown/Carr)**

4. That the draft alternative application for a single council with local boards tabled at the extraordinary meeting of council held on 9 April 2013 be approved for lodging with the Commission.
5. That the council delegates to the Chairman and Chief Executive Officer the authority to make minor amendments to the application prior to lodgement based on matters raised at or consequential to the extraordinary meeting of council held on 9 April 2013.

**Carried**

(Councillor Walker recorded his vote against the motion.)

**Matters arising:**

Chief Executive Officer, Malcolm Nicolson, continued the presentation; encompassing the potential structure of local government under a single council with local boards as well as the content of the alternative application.

Councillor Carr stressed that the "Division of Responsibilities" between regional and local entities was not a minor amendment and that councillors must be kept abreast of any alterations in that respect.

**CONCLUSION**

The meeting concluded at 12.47 pm.



**ITEM: 6.2**

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**ISSUE: Confirmation of Minutes – 16 April 2013****ID:** A533542**To:** Council Meeting, 21 May 2013**From:** Chris Taylor, Council Secretary**Date:** 1 May 2013

**Summary** The purpose of this report is to present the unconfirmed minutes of the council meeting held on 16 April 2013. It concludes with the recommendation that council confirms the minutes as a true and correct record.

<b>Report Type:</b>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision	<input type="checkbox"/>
<b>Purpose:</b>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function	<input type="checkbox"/>
	Legislative function	<input checked="" type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other	<input type="checkbox"/>
<b>Significance:</b>	High	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Low	<input checked="" type="checkbox"/>

**Report:**

The minutes are **attached**.

**Legal compliance:**

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

**Recommendation:**


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That the minutes of the council meeting held on 16 April 2013 be confirmed as a true and correct record.

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## NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council  
held in the Council Chamber, Northland Regional Council, 36 Water Street,  
Whāngārei, on Tuesday 16 April 2013,  
commencing at 1.00 pm

**Present:**

Chairman, Craig Brown  
Deputy Chairman, John Bain  
Councillors:  
Tony Davies-Colley  
Graeme Ramsey  
Ian Walker

**In Attendance:****Full Meeting**

Chief Executive Officer, Malcolm Nicolson  
GM – Finance and IT  
GM – Community Relations  
Consents/Monitoring Senior Programme Manager  
Communications Officer  
Council Secretary

**Part Meeting**

Land/Rivers Senior Programme Manager  
Operation Director's Personal Assistant

The Chairman declared the meeting open at 1.02 pm.

**Apologies (Item 1.0)****Moved (Bain/Walker)**

That the apologies from Councillors Bill Rossiter, Bronwyn Hunt and Joe Carr for non-attendance be received.

**Carried****Declarations of Conflicts of Interest (Item 2.0)**

The Chairman invited members to make declarations item-by-item as the meeting progressed. There were no declarations of conflict at this point.

**Presentations (Item 3.0)**

There were no presentations.

## **Confidential Supplementary Items for the Council Meeting - 16 April 2013 (Item 3.0A)**

**ID: A307950**

**Report from Council Secretary Chris Taylor.**

### **Moved (Walker/Brown)**

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987, the confidential supplementary items:

- 9.2 - Recommendation regarding Northland Inc. Director appointment; and
- 9.3 - Update on Property Purchase for Whāngārei Detention Dam Site

be received.

**Carried**

## **Additional Tabled Material for the Council Meeting – 16 April 2013 (Item 3.0B)**

**ID: A308571**

**Report from Council Secretary Chris Taylor.**

### **Moved (Walker/Brown)**

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987, the tabled material:

- 8.3 - Urban Whāngārei Flood Risk Reduction Update – Rust Avenue Bridge Replacement and Kotuku Detention Dam

be received.

**Carried**

## **Chairman's Report to Council (Item 4.0)**

**ID: A306631**

**Report from Chairman Craig Brown.**

### **Moved (Brown/Bain)**

That the Chairman's report dated 4 April 2013 be received.

**Carried**



**Chief Executive's Report to Council (Item 5.0)****ID: A301314****Report from Chief Executive Officer Malcolm Nicolson.****Moved (Brown/Walker)**

That the Chief Executive Officer's report dated 5 April 2013 be received.

**Carried****It was further moved (Walker/Bain)**

That the New Zealand Oyster Industry Association (NZOIA) be granted a month's extension until 16 May 2013 to set a proposal in place, for funding the remediation of abandoned oyster farms, which meets with council's satisfaction. If the NZOIA fails to meet the given deadline; formal enforcement action will be commenced.

The original motion was replaced by the amendment as the substituted motion:

**Moved (Walker/Davies-Colley)**

That the New Zealand Oyster Industry Association (NZOIA) be granted an extension to the end of the financial year (30 June 2013) to set a proposal in place, for funding the remediation of abandoned oyster farms, which meets with council's satisfaction. Council will not grant any further extensions and if the NZOIA fails to meet the given deadline; formal enforcement action will be commenced.

**Carried****Matters arising from Item 5.0:**

The Chief Executive Officer, on behalf of management, undertook to provide assistance to the NZOIA to fine-tune a proposal into an acceptable format.

The Infometrics report "2012 Northland Region Annual Economic Profile" and summary document were tabled for councillors' reference.

**Item left on the table from the 21 March 2013 council meeting:****Environmental Management Committee Minutes –****19 February 2013 (Item 6.1)****ID: A306255****Report from Council Secretary Chris Taylor.****Moved (Brown/Ramsey)**

1. That the council approves the Environmental Management Committee's recommendation; that the criteria for selecting the Northland regional expert panel members be referred to council and evaluations trialled.
2. That a paper be provided to the 18 June 2013 council meeting detailing the criteria and process for selection of the Northland regional expert panel members.

**Carried**

**Confirmation of Minutes – 21 March 2013 (Item 6.2)****ID: A306918****Report from Council Secretary Chris Taylor.****Moved (Brown/Walker)**

That the minutes of the council meeting held on 21 March 2013 be confirmed as a true and correct record.

**Carried****Environmental Management Committee Minutes –  
26 March 2013 (Item 6.3)****ID: A306490****Report from Committee Secretary Peternel McLean.****Moved (Bain/Ramsey)**

1. That the minutes of the Environmental Management Committee meeting held on 26 March 2013 be received.
2. That council supports the “Sustainable Dairying: Water Accord – A Commitment to New Zealand by the Dairying Sector” and agrees to become a “Friend of the Accord”.

**Carried****Matters arising from Item 6.3:**

Councillor Davies-Colley confirmed his attendance at the 26 March 2013 Environmental Management Committee meeting.

Confirmation was provided that a paper would be presented at a future Environmental Management Committee meeting to update members on the issue of mandatory exclusion of stock from waterways.

**Confirmation of Minutes of Annual Plan Deliberations –  
26 March 2013 (Item 6.4)****ID: A306934****Report from Council Secretary Chris Taylor.****Moved (Brown/Davies-Colley)**

That the minutes of the Annual Plan deliberations held on 26 March 2013 be confirmed as a true and correct record.

**Carried**

**Regional Transport Committee Minutes – 3 April 2013 (Item 6.5)**

ID: A307429

Report from Council Secretary Chris Taylor.

**Moved (Bain/Brown)**

That the minutes of the Regional Transport Committee meeting held on 3 April 2013 be received.

**Carried****Financial Report to 31 March 2013 (Item 7.1)**

ID: A305401

Report from Financial Accountant Kim Harvey.

**Moved (Ramsey/Walker)**

That the report Financial Report to 31 March 2013 by Financial Accountant, Kim Harvey, dated 4 April 2013, be received.

**Carried****Council Bank Accounts – Cheque Signatory Delegations (Item 7.2)**

ID: A307256

Report from Financial Systems Administrator Kym Ace.

**Moved (Ramsey/Bain)**

1. That the report Council Bank Accounts – Cheque Signatory Delegations from Kym Ace, Financial Systems Administrator, dated 4 April 2013, be received.
2. **Manual signing:**  
That any two of the following signatories be authorised to countersign cheques for payments drawn on the council's bank account numbers:
  - i. 12-3115-0057000-00 Current Account operated at the ASB Bank Limited, Walton Street, Whāngārei Branch, and any other accounts, which the council may operate from time to time.
  - ii. Call and term deposit accounts with the ASB and other registered trading banks in New Zealand.

**Approved signatories:**

Malcolm Charles Nicolson  
Anthony Glenn Phipps  
Lisa Maree Aubrey  
Simon John Crabb  
Kim Marie Harvey  
Steven Goddard

Chief Executive Officer  
Deputy CEO/Operations Director  
General Manager - Finance and IT  
Finance Manager  
Financial Accountant  
Management Accountant

3. That any of the following signatories are authorised to operate (does not include payments) the Bank of New Zealand bank account number 02-0492-00340027-00 at the Bank of New Zealand Limited, Bank Street, Whāngārei.

**Approved signatories:**

Malcolm Charles Nicolson  
 Anthony Glenn Phipps  
 Lisa Maree Aubrey  
 Simon John Crabb  
 Kim Marie Harvey  
 Steven Goddard

Chief Executive Officer  
 Deputy CEO/Operations Director  
 General Manager - Finance and IT  
 Finance Manager  
 Financial Accountant  
 Management Accountant

4. That vouchers or documents authorising manual or electronic transactions be authorised by any two of the above personnel (does not include payments).
5. That electronic transactions may be prepared and uploaded by the Finance Systems Administrator and/or Accounts Office (being the upload of creditor and payroll payment files) but these must be authorised by any two of the above approved signatories.
6. That these delegations, when approved, be notified to the ASB Bank Limited and the Bank of New Zealand Limited for implementation.

**Carried**

**Annual Plan 2013/14 Adoption Date (Item 8.1)**

ID: A306840

**Report from Programme Manager Corporate Planning and Strategy  
 Shireen Munday.**

**Moved (Bain/Walker)**

1. That the report Annual Plan 2013/14 Adoption Date by Shireen Munday, Programme Manager Corporate Planning and Strategy, and dated 3 April 2012, be received.
2. That the council agrees to defer the adoption date of the Annual Plan 2013/14 to the 18 June council meeting.

**Carried**

## **Representation Review Costs – Approval to Incur Additional Expenditure (Item 8.2)**

**ID: A304972**

**Report from Policy Advisor Vibeke Wright, and General Manager – Finance and IT Lisa Aubrey.**

**Moved (Brown/Davies-Colley)**

1. That the report Representation Review Costs – Approval to Incur Additional Expenditure by Vibeke Wright, Policy Advisor and Lisa Aubrey, General Manager – Finance and IT dated 3 April 2013, be received.
2. That the outstanding cost of the representation review, estimated to be approximately \$16,600, be funded firstly from any surplus available in the 2012-2013 financial year, and/or secondly the Forest Income Equalisation Reserve.

**Carried**

## **Urban Whāngārei Flood Risk Reduction Update – Rust Avenue Bridge Replacement and Kotuku Detention Dam (Item 8.3)**

**ID: A307787**

**Report from Land/Rivers Senior Programme Manager Bruce Howse.**

**Moved (Brown/Bain)**

1. That the report Urban Whāngārei Flood Risk Reduction Update – Rust Avenue Bridge Replacement and Kotuku Detention Dam, from Bruce Howse, Land/Rivers Senior Programme Manager, dated 15 April 2013, be received.
2. That council supports WDC in negotiating further funding opportunities with NZTA for the Rust Avenue bridge replacement project; principally that NZTA reconsider NRC's \$250,000 funding contribution, with a view to this being confirmed as part of the local funding share contribution.

**Carried**

### **Matters arising from Item 8.3:**

It was stressed that the matter should be brought to the attention of Whāngārei's Member of Parliament.

## **Northland Regional Council 2013 Environmental Curriculum Awards (Item 8.4)**

**ID: A304982**

**Report from Environmental Education Officer Susan Botting.**

**Moved (Walker/Bain)**

1. That the report "Northland Regional Council 2013 Environmental Curriculum Awards" by the Environmental Education Officer, Susan Botting, and dated 25 March 2013, be received.
2. That Councillors Rossiter and Hunt be confirmed as members of the judging sub-committee for the Environmental Curriculum Awards 2013.

**Carried**

## **Environmental Management Committee: Appointment of a Māori Interests Representative (Item 8.5)**

**ID: A306358**

**Report from Operations Director Tony Phipps.**

**Moved (Brown/Ramsey)**

1. That the report Environmental Management Committee: Appointment of a Māori Interests Representative by Tony Phipps, Operations Director and dated 3 April 2013, be received.
2. That the council approve the recommendation to amend the Environmental Management Committee's terms of reference to replace the representative of Cultural Interests with a representative of Māori Interests.
3. That the council invite the Iwi Chairs Forum to nominate a Māori Interests representative to the Environmental Management Committee for the remainder of the current term of office (i.e. until October 2013).
4. That the council consult with iwi and determine the process to be followed for the nomination of future iwi/tangata whenua representation on council committees.

**Carried**

## 2013 Local Government New Zealand Conference (Item 8.6)

ID: A307442

Report from Chairman Craig Brown.

**Moved (Brown/Ramsey)**

1. That the report 2013 Local Government New Zealand Conference by Craig Brown, Chairman, dated 5 April 2013, be received.
2. That Chairman Brown, the Chief Executive Officer and Councillors Bain and Hunt represent the Northland Regional Council at the LGNZ Conference.

**Carried**

## Business with the Public Excluded (Item 9.0)

ID: A307586

Report from Council Secretary, Chris Taylor

**Moved (Davies-Colley/Bain)**

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
9.1	Confidential Minutes of the Council Meeting - 21 March 2013	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
9.2	Recommendation regarding Northland Inc. Director appointment	To protect the privacy of natural persons, including that of deceased natural persons (section 7(2)(a)).
9.3	Update on Property Purchase for Whāngārei Detention Dam Site	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, negotiations, including commercial and industrial negotiations (section 7(2)(i)).

**Carried**

## CONCLUSION

The meeting concluded at 2.11 pm.





**ITEM: 7.1**

Page 1 of 10

**ISSUE: Financial Report to 30 April 2013****ID:** A533983**To:** Council Meeting, 21 May 2013**From:** Kim Harvey, Financial Accountant**Date:** 3 May 2013

**Summary** The purpose of this report is to present the **Summary Council Cost of Services Statement** and **Cost of Service Statements by Activity** for the 10 months ended 30 April 2013 for councillors' information. It concludes with the recommendation that this report be received.

<b>Report Type:</b>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision	<input type="checkbox"/>
<b>Purpose:</b>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function	<input type="checkbox"/>
	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/>
<b>Significance:</b>	High	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Low	<input checked="" type="checkbox"/>

**Report:****Overview**

This report presents the operating results for council for the 10 months ended 30 April 2013.

For total council financial results refer **Attachments A, B and C**, for the Financial Dashboard refer **Attachment D** and Balance Sheet **Attachment E**.

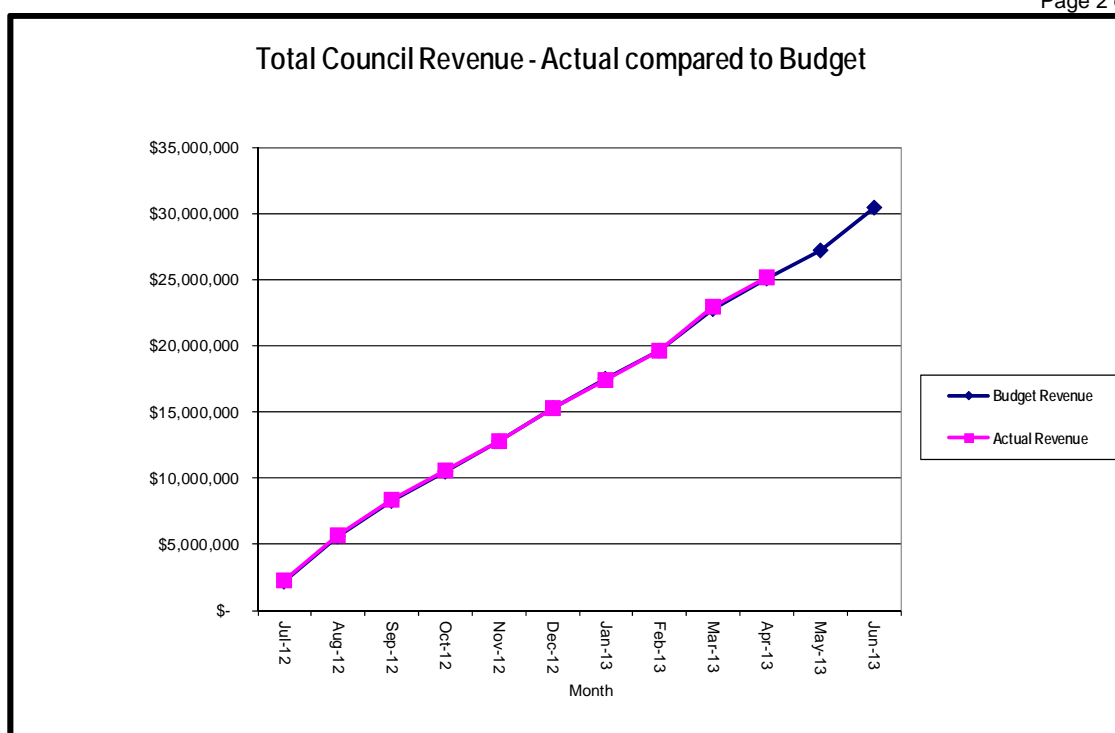
**Operating results**

The Summary Cost of Services Statement for the month of April 2013 shows a net operating cost before transfers from/(to) reserves of (\$474K) against a budgeted cost of (\$343K). The unfavourable variance of (\$130K) is due to revenue for April being (\$161K) or (7%) below budget and unbudgeted loss on disposal of assets (\$12K), partially offset by expenditure for April being \$43K or 2% lower than budget.

The year to date net operating surplus before transfers from/(to) reserves is \$3.5M against a budgeted net surplus of \$1.6M, resulting in an overall favourable variance for the year to date of \$1.9M. This variance arises from expenditure for the 10 months being behind budget by \$1.8M or 8%, unbudgeted other net gains of \$13K and revenue tracking to budget with a small favourable variance of \$114K, 0%.

**Revenue**

Year to date revenue at \$25.2M is tracking marginally ahead of budget as explained above. This is illustrated by the following line graph.



### Month results

The overall unfavourable revenue variance for April of (\$161K) or (7%) is made up of both favourable and unfavourable variances. The material variances are as follows:

- **User Fees and Sundry (\$96K) or (28%)** This unfavourable variance is due to fewer consent applications having been received and a timing difference on the national Manchurian Wild Rice programme which is billed quarterly, partially offset by phasing of cost recoveries from Whāngārei District Council for the CDEM Officer, which is also a timing difference.
- **Community Investment Fund Income (\$48K) or (45%)** This unfavourable variance is due to the budget figures provided by the previous investment manager, JB Were, being higher than the actual investment revenue received and due to last month's accrued earnings on the Schrodgers investment being higher than the actual investment revenue received.
- **Grants and Subsidies (\$31K) or (30%)** This unfavourable variance is due to a timing difference on Maritime New Zealand subsidies, and Environment Fund subsidies having been phased in evenly over the year as it is not possible to project if or when qualifying project applications will be received. To date only a small number of project applications that meet the criteria for this funding have been received. In addition, a budgeted grant from the Ministry for the Environment for Project Aquaculture totalling \$34K, which was phased in evenly over the year, is not going to be received.

### Year to date results

Overall revenue for the 10 months is tracking to budget with a minor favourable variance of \$114K. The material variances that make up this overall difference against budget are as follows:

- **Dividend Income \$664K or 46%** This favourable variance is due to the payout rate on both the first and second dividends issued by Northland Port Corporation Limited, this financial year being higher than budget (full year budget: 6.5 cents per share, full year actual: 9.5 cents per share).

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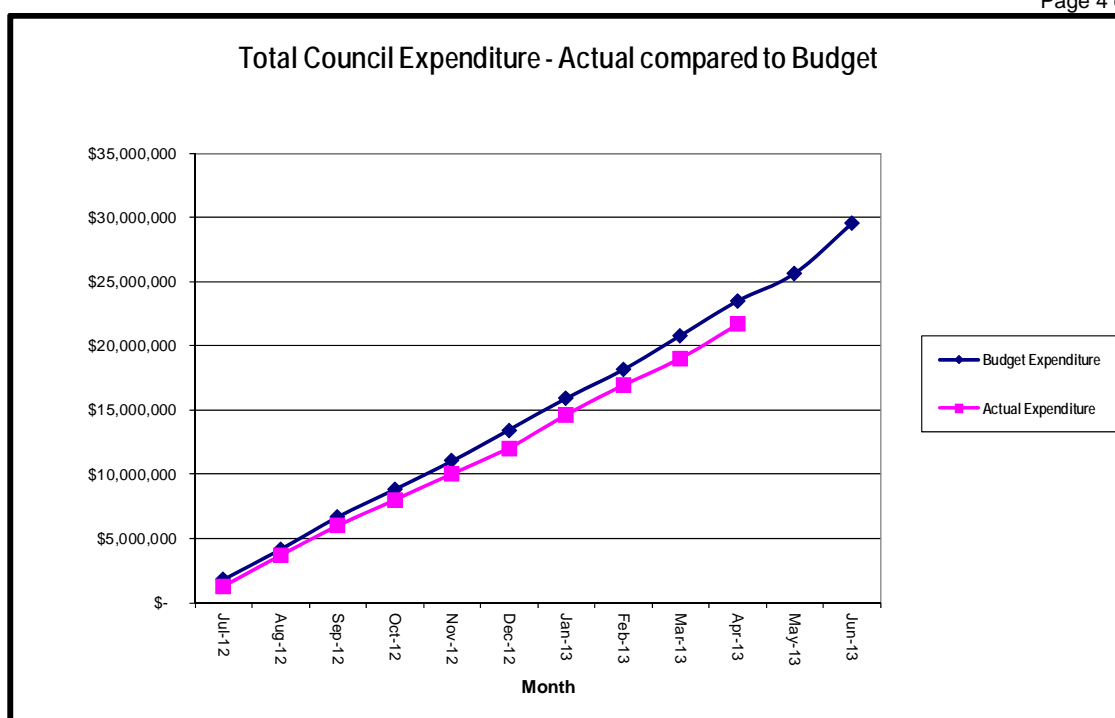
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- **User Fees and Sundry (\$281K) or (8%)** This unfavourable variance is due to lower than budgeted revenue from consent applications, partially offset by unbudgeted revenue from a number of sources including:
  - funding from the National Resilience Fund for additional Civil Defence Emergency Management (CDEM) projects which will total \$30K for the year;
  - cost recoveries from Kaipara District Council for the CDEM Officer employed for that area;
  - Northland Inc. for payment for work performed by council staff on their behalf;
  - a contribution towards development work in support of the marine industry; and
  - Ministry for Primary Industries for the summer aquatic weed education programme.
- **Grants and Subsidies (\$271K) or (31%)** This unfavourable variance is due to lower than budgeted subsidy revenue in the Transport activity and the timing difference on Maritime New Zealand subsidies and even phasing of Environment Fund subsidies as explained in the “Month results” section of this report above. These unfavourable variances are partially offset by unbudgeted funding received from government and the Far North District Council for financial assistance provided to homes that have been identified as vulnerable to flood damage in Kaero.
- **Rates \$151K or 1%** This favourable variance is due to unbudgeted late payment penalties on rates instalments.
- **Investment Interest Income (\$84K) or (6%)** This unfavourable variance is due to the investment mix being different to that budgeted and lower than budgeted internal interest as explained last month.

**Expenditure**

The month of April 2013 saw expenditure track marginally behind budget at \$2.64M against a budget of \$2.69M, resulting in an underspend of (\$43K) or (2%).

Year to date expenditure totals \$21.7M compared to budget of \$23.5M giving rise to an underspend of \$1.8M or 8%, as shown in the following line graph.



A summary of the material expenditure variances against budget in accordance with the agreed variance reporting thresholds for both the month of April and the year to date is as follows:

- **Resource Management Group (variance: April \$15K 1%, YTD \$802K 7%)**  
There are a number of cost centres that contribute to the Resource Management Group variance, as follows:
  - **Biosecurity (variance: April not material, YTD (\$76K) (4%))** The unfavourable year to date variance is primarily due to unbudgeted expenditure on eradication of Mediterranean Fan Worm. In February 2013 council, via the Environmental Management Committee, gave approval for this unbudgeted expenditure to be covered by the underspend on site lead programmes, and therefore the costs of eradication of Mediterranean Fan Worm are not expected to have a material affect on council's bottom line.
  - **Consents Applications, Advice and Information (variance: April \$35K 21%, YTD \$242K 15%)** Expenditure continues to track behind budget due to fewer applications having been received, staff managing existing consent appeals without the need to obtain legal advice, and a vacant position which is currently on hold due to the decline in consent applications this financial year.
  - **Land and Biodiversity (variance: April (\$30K) (15%), YTD \$188K 10%)** The unfavourable variance for the month of April is due to a catch up on phasing of Environment Fund projects and training expenditure. Year to date expenditure continues to track behind budget as a result of underspends on minor field equipment and contract/casual staff due to budgets being spread evenly over the year because actual expenditure patterns are not known, and publicity/education promotion which may result in some full year cost savings. Adding to this favourable variance are lower than budgeted wages and salaries due to three vacant positions during the year to date, all of which have now been filled.

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- **Compliance Monitoring, Incidents and Waste Management (variance: April (\$38K) (17%), YTD not material)** The unfavourable variance for the month of April is primarily unbudgeted costs of enforcement action (legal fees and consultants) which are expected to be recovered by fines from prosecutions. It should be noted that the prosecution process can be lengthy and therefore the recovery of costs will not necessarily be in the same financial year as in which they were incurred.
- **State of the Environment Monitoring (variance: April not material, YTD \$191K 12%)** The favourable variance is due to lower commercial testing costs arising from different sampling frequencies and budget phasing of work that occurs in the latter half of the financial year, and lower costs for consultants and contract/casual staff which are expected to even out over the remainder of the year.
- **Planning and Policy (variance: April \$32K 12%, YTD \$330K 15%)** Expenditure continues to track behind budget for both the month of April and the year to date primarily due to lower costs for consultants on the Regional Policy Statement (RPS) and a small delay to the further submission period which has had a knock on effect on the timing of hearings which are now scheduled for May 2013. Expenditure on consultants is likely to further catch up on budget in the remaining months of the financial year as the costs of mapping consultants, hearings commissioners, and the RPS project manager come on-stream. As stated in previous reports, the commissioners' recommendations to council may now occur in the 2013-2014 financial year. Council has approved in principle carrying over any unspent budget in this area into the 2013-2014 financial year to ensure this priority programme is progressed. Consultants costs on the harbour/catchment management plans project and the Freshwater NPS Implementation project are also lower than budget due to the pace of collaborative working and decision making, however, consultancy assistance on catchment descriptions and the anticipated agreement of the EMC to progress actions for the priority catchments will see this expenditure start to catch up on budget between now and the end of the financial year. While every effort will be made to progress these stakeholder groups it is likely council will be asked to approve a carry forward at the end of this financial year.
- **River Management Group (variance: April \$20K 8%, YTD \$538K 23%)**  
There are a number of projects that contribute to the River Management Group. Those with material variances are as follows:
  - **Awanui River (variance: April \$10K 30%, \$77K 15%)**  
The favourable variances are due to lower costs for consultants and the stopbanks/river scheme. As noted last month there may be a need to carry forward some of the consultants' budget for the Awanui River works as the contract for these works has only recently been let. It is anticipated that approximately \$80K may need to be carried forward into the 2013-2014 financial year.
  - **Whangaroa River (variance: April \$4K 39%, YTD not material)**  
The favourable variance for the month of April is primarily due to phasing of consultants' costs, which is a timing difference between months only.

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- **Kaihu River (variance: April (\$43K) (834%), YTD (\$14K) (22%))**  
Since completing the April Financial accounts, it has been identified that \$45,850 of expenditure was accrued in error. This amount has not been paid and the work has not yet been completed. Work on the Kaihu River has been slow due to machinery failure. The current contract is being reviewed.
- **Kerikeri Waipapa River (variance: April \$24K 95%, YTD \$119K 87%)**  
Expenditure is tracking behind budget as reported to council last month due to delays in the contract for works being let as technical issues with the river model need to be resolved. As a result it is likely that some of the budget for consultants for the Kerikeri River works will need to be carried forward into the 2013-2014 financial year. It is estimated that approximately \$100K will need to be carried forward, but this will be dependent on tenders which will be sought in June 2013, subsequent to approval from the Kerikeri Waipapa River Liaison Committee.
- **Whāngārei Urban Rivers (variance: April \$44K 53%, YTD \$164K 30%)**  
The favourable variances are due to work commencing later than budgeted, however the contractor's work is now well underway and expenditure is starting to catch up on budget. As noted last month staff have advised it is likely some operating expenditure budgets in relation to Whāngārei Urban River works will need to be carried forward into the 2013-2014 financial year, as follows:
  - Rust Avenue bridge replacement \$250K: due to changes in the Whāngārei District Council works programme, with revised programme having physical works on the bridge going to tender at the end of May 2013 and construction scheduled for completion by the end of November 2013.
  - Whāngārei dam building consent \$33K (estimated): due to the timeframe in processing and the current work programme. The balance of the consent/designation budget may also need to be carried forward if not completed before year end. It is not possible to estimate the value that may need to be carried forward at this point in time due to the consent process and potential uncertainties in timing. Staff will monitor this and give updates as the information becomes available.
  - River clearance works \$45K (estimated): arising from a lower tender price than initially indicated by the engineer and some cost savings made on the work programme.
- **Economic Development Group (variance: April \$31K 6%, YTD not material)**  
The favourable variance for the month of April is due to budget phasing of consultants' costs and legal fees, a timing difference only.
- **Hazard Management Group (variance: April (\$61K) (46%), YTD not material)**  
Two of the activities within this group have material variances, as follows:
  - **Hazard Management (variance: April (\$50K) (56%), YTD not material)**  
The unfavourable variance for the month of April is due to timing differences in costs for consultants against budget, which are expected to even out by the end of the financial year.

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- **Civil Defence and Emergency Management (variance: April (\$11K) (34%), YTD not material)** The unfavourable variance arises from higher than budgeted wages and salaries due to the Kaipara CDEM Officer role which was not budgeted, and is offset by the unbudgeted subsidy revenue received from Kaipara District Council for this role as explained above.
- **Transport Group (variance: April \$45K 14%, YTD \$454K 13%)**  
The reasons for the favourable expenditure variance are split over two of the three cost centres that make up the Transport activity, as follows:
  - **Marine Harbour Safety and Navigation (variance: April \$16K 12%, YTD \$233K 16%)** The favourable variances are due to a number of costs that are tracking behind budget including:
    - the Hātea River channel project as the budget has been split evenly over the year because the timing of work was not known. The Hātea River is scheduled to be re-surveyed before the end of this financial year so expenditure is expected to catch up on budget by year end. This project is funded from a special reserve and therefore any underspend at the end of the year will be added back to that reserve and will not have any affect on council's bottom line;
    - pilotage expenses as external pilots have not been available and therefore the majority of pilotage has been done by council staff;
    - debris disposal as the Bay of Islands rubbish barge contract cost less than budget, and there has been no wreckages requiring disposal so far this financial year;
    - vessel running expenses as work is being undertaken in the Bay of Islands this year (which is where the vessels are based) and accordingly running expenses are lower;
    - overtime as there have been fewer oil spills and incident call outs than budgeted; and
    - wardens' honorarium as one warden does not claim the honorarium, one warden left and was not replaced, and another warden position has been vacant for the majority of this financial year (position was filled in April 2013).

These underspends are partially offset by higher than budgeted rent expense due to back-rent paid on the Robert Street premises. This catch up payment was for rent dating back to July 2006, and came about because the landlord had not adjusted the rent in accordance with the provisions of the lease agreement during that time.
  - **Passenger Services Administration (variance: April \$28K 17%, YTD \$193K 12%)** The favourable variances are due to lower than budgeted costs of the Whāngārei bus contract (service was rationalised resulting in reduced operation with a corresponding reduction in contract price), and the Total Mobility service as less people are using the service and the mobility hoist installation contract terms are still being negotiated with the operators. Photocopying and stationery costs are also tracking behind budget but this is expected to be a timing difference only.
- **Community Representation and Engagement Group (variance: April \$27K 14%, YTD \$183K 9%)**  
The favourable variances are primarily due to lower wages and salaries arising from a decrease in the annual leave liability and the General Manager - CEO's Office and Projects position being vacant since mid-December 2012 (which

offsets additional resourcing in Support Services), and budget phasing of a number of other costs including national meetings/working parties, training, conferences and travel and photocopying/stationery costs. These costs have been brought in evenly over the year as it is not possible to project expenditure patterns with accuracy.

- **Support Services and Commercial Investments (variance: April (\$33K) (143%), YTD (\$163K) (63%))**

**Support Services (variance: April \$59K 13%, YTD \$375K 8%)**

The Support Services activity is made up of the following four cost centres: Finance and Information Technology, Human Resources and Health and Safety, Records Management and Administration and Communications. All support services costs are recharged out to the other council activities. The cost centres within Support Services that show material variances are:

- **Finance and Information Technology (variance: April \$44K 14%, YTD \$187K 7%)** The favourable variance is due to timing of computer licencing and maintenance costs which have not come on-stream as projected and budget phasing of audit fees, all of which are expected to even out by the end of the year. Telephone rentals are also less than budget. These underspends are partially offset by higher wage and salary costs due to an additional staff resource, but this is offset by cost savings from the vacant General Manager - CEO's Office and Projects position in the Community Representation and Engagement activity, and an increase in the leave accrual balances since the beginning of the year.
- **Communications (variance: April not material, YTD \$144K 16%)** The favourable variance for the year to date is due to the timing of consultants' costs in relation to the website software upgrade which is expected to be completed shortly, budget phasing of publicity/education promotion costs and seminar expenses which are expected to come on stream in the remaining months of the year, and lower iwi-related costs as only one application for funding has been received to date. Iwi liaison staff will continue to proactively seek applications from stakeholders in the remaining months of the financial year.

**Commercial (variance: April (\$35K) (148%), YTD (\$163K) (63%))**

The unfavourable variance for April is due to higher than budgeted legal fees relating to the arbitration that is currently in progress, a catch up on budget phasing of forestry maintenance costs. The variances arising from the arbitration are also evident in the year to date overspend, but are partially offset by lower than budgeted forestry maintenance costs which will result in some full year cost savings. As stated in previous reports to council the legal fees and valuation costs incurred in relation to the arbitration are shared equally with the WDC and all efforts are being made to contain costs as best as possible whilst still achieving the best outcome for the arbitration.

### **Capital expenditure**

Capital expenditure for each activity is shown by month and year to date in the following table:



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ACTIVITY	MONTH		YEAR TO DATE			Var %	FULL YEAR Revised Budget
	Actual	Budget	YTD Actual	YTD Budget	YTD Variance		
Monitoring	12,303	-	56,310	94,500	38,190	40%	136,000
Biosecurity	0	-	347	-	(347)	100%	-
Land and Biodiversity	-	-	32,818	40,300	7,482	19%	40,300
Harbour Safety and Navigation	1,040	-	112,615	13,600	(99,015)	-728%	205,500
Oil Pollution Response	-	-	-	2,000	2,000	100%	2,000
River Management	779,358	-	1,586,700	1,322,155	(264,545)	-20%	5,416,221
Commercial Investments	-	-	40,455	-	(40,455)	-	141,103
Information Systems	312,436	489,999	1,216,183	1,644,879	428,696	26%	1,900,520
Community Representation and Engagement	-	-	4,452	25,700	21,249	83%	27,749
Support Services	30,090	125,000	508,144	400,000	(108,144)	-27%	500,000
<b>GRAND TOTAL FOR COUNCIL</b>	<b>\$1,135,227</b>	<b>\$614,999</b>	<b>\$3,558,025</b>	<b>\$3,543,134</b>	<b>-\$14,891</b>	<b>0%</b>	<b>\$8,369,393</b>

Capital expenditure for the year to date is \$3.56M against a budget of \$3.54M. The activities that show capital expenditure variances against budget of +/-20% (minimum \$10K) are:

- Monitoring (variance \$38K):** Capital expenditure to date comprises YSI meters and cameras \$5K (April \$4K), water quality equipment and sensors \$30K (April \$13K), GPS survey equipment \$33K, software and website development costs \$18K and equipment for the Kaipara freshwater and coastal project \$3K (April). The year to date favourable variance against budget of \$45K is made up of monitoring equipment for the Kaipara project \$34K, computer and GPS equipment \$7K, software \$7K, water quality equipment and sensors \$4K, and cameras and other minor equipment \$3K, all of which are expected to be purchased in the coming months. This favourable variance is partially offset by website development costs (\$10K) incurred earlier than budgeted.
- Harbour Safety and Navigation (variance (\$99K)):** Capital expenditure to date comprises a truck for the oyster shell project \$77K (budgeted \$97K as a barge in June 2013), new and replacement navigation aids (buoys and beacons) \$21K (April \$1K), information signs \$12K and capital works on vessels \$3K. Year to date capital expenditure is tracking ahead of budget by \$99K due to the truck being purchased earlier than budgeted and due to the budget phasing of the purchase of navigation aids which cannot be projected with accuracy and therefore is all budgeted in June 2013 \$41K.
- River Management (variance (\$265K)):** Capital expenditure for the year to date is the purchase of three properties at Kotuku St, Maunu for the Whāngārei detention dam project totalling \$1.5M, work on the Kaeo River Scheme \$67K (April \$24K), and GIS software \$3K. The year to date unfavourable variance of \$264K is due to higher than budgeted expenditure on land purchases for the Whāngārei detention dam (\$1.05M) which was approved by council at the February 2013 meeting, partially offset by Kaeo River Scheme work budgeted to occur in the year to date \$630K (see note below), the Awanui River-Waiho Gate work that was budgeted for March now not likely to be undertaken this financial year as the results of recent modelling indicate it is not required at this stage \$100K, the Awanui River assets renewal programme \$56K which is being planned at present.
- Commercial Investments (variance (\$40K)):** Capital expenditure for the year to date is the refurbishment of leased properties \$40K. The budget for this work was phased in June 2013 as it was not known with certainty when the

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work would be undertaken, and therefore the unfavourable variance is a timing difference only.

- **Information Systems (variance \$429K):** Capital expenditure for the year to date comprises the IRIS project \$378K (April \$107K), server room gas fire suppression equipment \$40K, new SAN and servers \$308K, financial system replacement \$388K (April \$190K), other IT equipment \$104K (April \$16K). The favourable variance against budget is primarily due to lower than budgeted expenditure on the IRIS project \$279K, infrastructure \$132K and the financial system replacement \$42K, partially offset by higher than budgeted expenditure on IT equipment and copiers (\$28K).
- **Community Representation and Engagement (variance \$21K):** Capital expenditure to date comprises camera replacements \$3K (April) and display equipment \$2K (April). The favourable variance against budget for the year to date is due to budgeted capital purchases that have not yet come on stream, including an awning for the show trailer, a gazebo and further display equipment. The purchase of these items is planned to be undertaken before the end of the financial year.
- **Support Services (variance (\$108K)):** Capital expenditure for the year to date comprises vehicle replacements \$361K (April \$30K), offset by (\$70K) proceeds of vehicle sales and air conditioning and minor building alterations \$147K. The unfavourable variance is due to higher than budgeted expenditure on vehicle replacements (\$61K), and expenditure on minor building alterations coming on stream earlier than budgeted (\$47K).

**Balance sheet**

A balance sheet has been prepared to 30 April 2013. Account reconciliations of all balance sheet accounts are prepared on a quarterly basis in order to monitor balance sheet movements. The latest set of account reconciliations to 31 March 2013 is almost complete.

**Legal compliance and significance assessment:**

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan, and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

In relation to section 79 of the Local Government Act 2002, this issue is considered to be of low significance under council policy because it is part of normal day to day operations of council, and it does not require a council decision but is for information purposes only.

**Recommendation:**

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That the report Financial Report to 30 April 2013 by Financial Accountant, Kim Harvey, dated 3 May 2013, be received.

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Total Council Revenue	YEAR TO DATE				FULL YEAR BUDGET ANNUAL PLAN				FULL YEAR BUDGET REVISED	
	Actual	Budget	Variance	Var %	YTD Actual	YTD Budget	Variance	Var %		
Rates	1,433,271	1,418,572	14,699	1%	14,336,526	14,185,720	150,806	1%	17,022,870	17,022,870
User Fees and Sundry	243,415	339,428	(96,013)	-28%	3,348,663	3,629,180	(280,518)	-8%	4,239,298	4,141,298
Grants and Subsidies	70,359	100,902	(30,543)	-30%	596,291	867,536	(271,245)	-31%	1,486,699	1,255,747
Investment Interest Income	146,870	147,455	(585)	0%	1,390,334	1,474,552	(84,219)	-6%	2,260,566	2,260,566
Investment Property Income	230,577	231,216	(639)	0%	2,874,896	2,875,011	(115)	0%	3,576,448	3,576,448
Dividend Income	0	0	0	-	2,103,576	1,439,289	664,287	46%	1,439,289	1,439,289
Community Investment Fund Income	59,948	108,326	(48,378)	-45%	535,342	600,597	(65,255)	-11%	680,113	680,113
	<b>\$2,184,439</b>	<b>\$2,345,899</b>	<b>\$(161,460)</b>	<b>-7%</b>	<b>\$25,185,627</b>	<b>\$25,071,886</b>	<b>\$113,741</b>	<b>0%</b>	<b>\$ 30,705,283</b>	<b>\$ 30,376,332</b>
<b>Expenditure</b>										
Resource Management	1,220,750	1,236,177	15,427	1%	10,826,973	11,629,229	802,256	7%	14,272,570	14,170,706
River Management	217,619	237,217	19,598	8%	1,771,309	2,309,223	537,915	23%	2,190,372	3,201,190
Economic Development	506,687	537,203	30,516	6%	2,526,531	2,513,314	(13,217)	-1%	3,182,206	3,199,171
Hazard Management	193,442	132,243	(61,199)	-46%	1,319,796	1,323,406	3,611	0%	1,605,712	1,598,916
Transport	287,597	332,885	45,288	14%	3,055,572	3,509,356	453,784	13%	4,642,223	4,349,053
Community Representation and Engagement	163,042	190,225	27,183	14%	1,750,016	1,933,334	183,318	9%	2,389,436	2,385,077
Support Services and Commercial Investments	56,723	23,344	(33,379)	-143%	419,104	256,403	(162,701)	-63%	569,300	598,563
	<b>\$ 2,645,860</b>	<b>\$ 2,689,294</b>	<b>\$43,434</b>	<b>2%</b>	<b>\$ 21,669,300</b>	<b>\$ 23,474,265</b>	<b>\$ 1,804,965</b>	<b>8%</b>	<b>\$ 28,851,818</b>	<b>\$ 29,502,676</b>
<b>Net (Cost)/Surplus of Service</b>	<b>\$(461,421)</b>	<b>\$(343,395)</b>	<b>\$(118,026)</b>	<b>34%</b>	<b>\$3,516,327</b>	<b>\$1,597,621</b>	<b>\$1,918,706</b>	<b>120%</b>	<b>\$ 1,853,465</b>	<b>\$ 873,656</b>
<b>Other Gains</b>										
Forestry Revaluation	0	0	0	-	0	0	0	-	71,727	71,727
(Loss) / Gain on Sale of Asset	(12,378)	0	(12,378)	-	(12,378)	0	(12,378)	-	0	0
Tax (Paid) / Refunded	0	0	0	-	0	0	0	-	0	0
Special Dividend	0	0	0	-	0	0	0	-	0	0
Emissions Trading Scheme NZ Units	0	0	0	-	25,841	0	25,841	-	0	0
Tax on Special Dividend	0	0	0	-	0	0	0	-	0	0
	<b>\$(12,378)</b>	<b>\$0</b>	<b>\$(12,378)</b>	<b>-</b>	<b>\$13,463</b>	<b>\$0</b>	<b>\$13,463</b>	<b>-</b>	<b>\$71,727</b>	<b>\$71,727</b>
<b>Net (Cost)/Surplus of Service before transfers from/(to) Special Reserves</b>	<b>\$(473,799)</b>	<b>\$(343,395)</b>	<b>\$(130,404)</b>	<b>38%</b>	<b>\$3,529,790</b>	<b>\$1,597,621</b>	<b>\$1,932,169</b>	<b>121%</b>	<b>\$1,925,192</b>	<b>\$945,383</b>
<b>Transfers from/(to) Special Reserves</b>										
Xfr from/(to) Land Management Reserve									\$0	\$41,000
Xfr from/(to) Awanui River Scheme Reserve									\$127,092	\$207,426
Xfr from/(to) Kaeo Whangaroa Rivers Scheme Reserve									\$(216,883)	\$(137,008)
Xfr from/(to) Kaihu River Scheme Reserve									\$(5,665)	\$(5,665)
Xfr from/(to) Whangarei Urban River Scheme Reserve									\$25,719	\$375,719
Xfr from/(to) Kerikeri Waipapa River Scheme Reserve									\$25,084	\$25,084
Xfr from/(to) Forestry Equalisaton Reserve (forestry Ops)									\$109,551	\$109,551
Xfr from/(to) Forestry Equalisaton Reserve (other)									\$250,000	\$250,000
Xfr from/(to) Recreation Facilities Reserve									\$(726,910)	\$(726,910)
Xfr from/(to) Northland Growth and Investment Reserve									\$(870,735)	\$(870,735)
Xfr from/(to) Community Investment Fund Reserve									\$(246,092)	\$(246,092)
Xfr from/(to) Infrastructure Facilities Reserve									\$(171,317)	\$(171,317)
Xfr from/(to) Priority Rivers Reserve									\$(120,000)	\$(120,000)
Xfr from/(to) Environment Fund Reserve									\$0	\$130,051
Xfr from/(to) Hatea River Maintenance Reserve									\$26,606	\$26,606
Xfr from/(to) Approved Carryovers Reserve									0	\$247,060
<b>Net (Cost)/Surplus of Service after transfers from/(to) Special Reserves</b>	<b>\$(473,799)</b>	<b>\$(343,395)</b>	<b>\$(130,404)</b>	<b>38%</b>	<b>\$3,529,790</b>	<b>\$1,597,621</b>	<b>\$1,932,169</b>	<b>121%</b>	<b>\$131,642</b>	<b>\$80,149</b>
<b>Capital Expenditure</b>										
Resource Management	12,303	0	(12,303)	-	89,476	134,200	44,724	33%	160,700	175,700
River Management	779,358	0	(779,358)	-	1,586,700	1,322,755	(263,945)	-20%	1,322,755	5,416,821
Economic Development	0	0	0	-	0	0	0	-	0	0
Hazard Management	0	0	0	-	0	2,000	2,000	100%	2,000	2,000
Transport	1,040	0	(1,040)	-	112,615	13,600	(99,015)	-728%	88,500	205,500
Community Representation and Engagement	0	0	0	-	4,452	25,700	21,249	83%	27,749	27,749
Support Services and Commercial	342,526	614,999	272,473	44%	1,764,782	2,044,879	280,097	14%	2,025,116	2,569,372
<b>Total Capital Expenditure</b>	<b>\$1,135,227</b>	<b>\$614,999</b>	<b>\$(520,228)</b>	<b>-85%</b>	<b>\$3,558,025</b>	<b>\$3,543,134</b>	<b>\$(14,891)</b>	<b>0%</b>	<b>\$3,626,819</b>	<b>\$8,397,141</b>

Monthly Report for	April 2013									
	MONTH				YEAR TO DATE				FULL YEAR BUDGET ANNUAL PLAN	FULL YEAR BUDGET REVISED
	Actual	Budget	Variance	Var %	YTD Actual	YTD Budget	Variance	Var %		
<b>Revenue</b>										
Rates	1,433,271	1,418,572	14,699	1%	14,336,526	14,185,720	150,806	1%	17,022,870	17,022,870
User Fees and Sundry	243,415	339,428	(96,013)	-28%	3,348,663	3,629,180	(280,518)	-8%	4,239,298	4,141,298
Grants and Subsidies	70,359	100,902	(30,543)	-30%	596,291	867,536	(271,245)	-31%	1,486,699	1,255,747
Investment Interest Income	146,870	147,455	(585)	0%	1,390,334	1,474,552	(84,219)	-6%	2,260,566	2,260,566
Investment Property Income	230,577	231,216	(639)	0%	2,874,896	2,875,011	(115)	0%	3,576,448	3,576,448
Dividend Income	0	0	0	100%	2,103,576	1,439,289	664,287	46%	1,439,289	1,439,289
Community Investment Fund Income	59,948	108,326	(48,378)		535,342	600,597	(65,255)	-11%	680,113	680,113
	<b>\$2,184,439</b>	<b>\$2,345,899</b>	<b>\$(161,460)</b>	<b>-7%</b>	<b>\$25,185,627</b>	<b>\$25,071,886</b>	<b>\$113,741</b>	<b>0%</b>	<b>\$ 30,705,283</b>	<b>\$ 30,376,332</b>
<b>Expenditure</b>										
<b>Resource Management Group</b>										
Biosecurity	240,725	247,600	6,875	3%	2,169,973	2,094,103	(75,870)	-4%	2,437,261	2,436,752
Consents Applications	77,770	99,676	21,906	22%	764,514	894,420	129,905	15%	1,096,757	1,083,196
Consents Advice & Information	54,637	67,501	12,864	19%	579,532	692,283	112,751	16%	811,824	825,194
Land and Biodiversity	228,857	199,106	(29,751)	-15%	1,698,737	1,886,570	187,833	10%	2,271,128	2,532,518
Compliance Monitoring, Incidents and Waste Management	256,563	218,476	(38,087)	-17%	2,352,349	2,278,223	(74,126)	-3%	2,727,574	2,715,251
State of the Environment Monitoring	136,650	146,206	9,556	7%	1,363,806	1,555,220	191,415	12%	2,383,437	1,846,491
Planning and Policy	225,548	257,612	32,064	12%	1,898,062	2,228,410	330,348	15%	2,544,591	2,731,304
<b>Total Resource Management</b>	<b>1,220,750</b>	<b>1,236,177</b>	<b>15,427</b>	<b>1%</b>	<b>10,826,973</b>	<b>11,629,229</b>	<b>802,256</b>	<b>7%</b>	<b>14,272,570</b>	<b>14,170,706</b>
<b>River Management Group</b>	<b>217,619</b>	<b>237,217</b>	<b>19,598</b>	<b>8%</b>	<b>1,771,309</b>	<b>2,309,223</b>	<b>537,915</b>	<b>23%</b>	<b>2,190,372</b>	<b>3,201,190</b>
<b>Economic Development Group</b>										
Economic Development Activities	318,621	343,221	24,600	7%	1,619,262	1,555,546	(63,716)	-4%	\$1,638,955	\$1,655,920
Economic Development Projects	188,067	193,982	5,915	3%	907,269	957,768	50,499	5%	\$1,543,251	\$1,543,251
<b>Total Economic Development</b>	<b>506,687</b>	<b>537,203</b>	<b>30,516</b>	<b>6%</b>	<b>2,526,531</b>	<b>2,513,314</b>	<b>(13,217)</b>	<b>-1%</b>	<b>3,182,206</b>	<b>3,199,171</b>
<b>Hazard Management Group</b>										
Oil Pollution Response	9,996	9,874	(122)	-1%	97,839	108,609	10,770	10%	132,633	131,968
Hazard Management	139,179	89,388	(49,791)	-56%	840,276	859,850	19,574	2%	1,057,105	1,050,596
Civil Defence & Emergency Management	44,267	32,981	(11,286)	-34%	381,681	354,948	(26,733)	-8%	415,974	416,353
<b>Total Hazard Management</b>	<b>193,442</b>	<b>132,243</b>	<b>(61,199)</b>	<b>-46%</b>	<b>1,319,796</b>	<b>1,323,406</b>	<b>3,611</b>	<b>0%</b>	<b>1,605,712</b>	<b>1,598,916</b>
<b>Transport Group</b>										
Maritime Harbour Safety and Navigation	113,586	129,141	15,555	12%	1,226,746	1,459,259	232,512	16%	1,708,243	1,709,886
Passenger Services Administration	139,239	167,033	27,794	17%	1,484,300	1,677,431	193,131	12%	2,415,821	2,193,898
Regional Transport Management	34,771	36,711	1,940	5%	344,526	372,667	28,141	8%	518,159	445,268
<b>Total Transport</b>	<b>287,597</b>	<b>332,885</b>	<b>45,288</b>	<b>14%</b>	<b>3,055,572</b>	<b>3,509,356</b>	<b>453,784</b>	<b>13%</b>	<b>4,642,223</b>	<b>4,349,053</b>
<b>Community Representation and Engagement Group</b>										
Community Representation & Engagement	130,012	152,741	22,729	15%	1,386,483	1,537,337	150,853	10%	1,893,486	1,893,905
Environmental Education	33,030	37,484	4,454	12%	363,532	395,997	32,465	8%	495,950	491,172
<b>Total Community Representation and Engagement</b>	<b>163,042</b>	<b>190,225</b>	<b>27,183</b>	<b>14%</b>	<b>1,750,016</b>	<b>1,933,334</b>	<b>183,318</b>	<b>9%</b>	<b>2,389,436</b>	<b>2,385,077</b>
<b>Support Services and Commercial Investments Group</b>										
Finance and Information Technology	274,823	319,000	44,177	14%	2,434,956	2,621,755	186,799	7%	3,514,739	3,515,190
Human Resources and Health & Safety	25,662	29,820	4,158	14%	280,480	301,691	21,211	7%	355,358	355,358
Records Management and Administration	44,036	46,616	2,580	6%	674,570	697,577	23,007	3%	922,795	802,940
Communications	71,649	80,637	8,988	11%	736,264	880,132	143,868	16%	860,407	1,015,417
Commercial Investments	57,871	23,345	(34,526)	-148%	419,190	256,410	(162,781)	-63%	319,294	318,568
Internal Transfers	(417,317)	(476,074)	(58,757)	12%	(4,126,357)	(4,501,162)	(374,805)	8%	(5,403,294)	(5,408,910)
<b>Total Support Services and Commercial Investments</b>	<b>56,723</b>	<b>23,344</b>	<b>(33,379)</b>	<b>-143%</b>	<b>419,104</b>	<b>256,403</b>	<b>(162,701)</b>	<b>-63%</b>	<b>569,300</b>	<b>598,563</b>
	<b>\$ 2,645,860</b>	<b>\$ 2,689,294</b>	<b>\$ 43,434</b>	<b>2%</b>	<b>\$ 21,669,300</b>	<b>\$ 23,474,265</b>	<b>\$ 1,804,965</b>	<b>8%</b>	<b>\$ 28,851,818</b>	<b>\$ 29,502,676</b>
<b>Net (Cost)/Surplus of Service</b>	<b>\$(461,421)</b>	<b>\$(343,395)</b>	<b>\$(118,026)</b>	<b>34%</b>	<b>\$3,516,327</b>	<b>\$1,597,621</b>	<b>\$1,918,706</b>	<b>120%</b>	<b>\$1,853,465</b>	<b>\$873,656</b>

					YEAR TO DATE				FULL YEAR BUDGET ANNUAL PLAN	FULL YEAR BUDGET REVISED
	Actual	Budget	Variance	Var %	YTD Actual	YTD Budget	Variance	Var %		
<b>Total Council Revenue</b>										
Rates	1,433,271	1,418,572	14,699	1%	14,336,526	14,185,720	150,806	1%	17,022,870	17,022,870
User Fees and Sundry	243,415	339,428	(96,013)	-28%	3,348,663	3,629,180	(280,518)	-8%	4,239,298	4,141,298
Grants and Subsidies	70,359	100,902	(30,543)	-30%	596,291	867,536	(271,245)	-31%	1,486,699	1,255,747
Investment Interest Income	146,870	147,455	(585)	0%	1,390,334	1,474,552	(84,219)	-6%	2,260,566	2,260,566
Investment Property Income	230,577	231,216	(639)	0%	2,874,896	2,875,011	(115)	0%	3,576,448	3,576,448
Dividend Income	0	0	0	-	2,103,576	1,439,289	664,287	46%	1,439,289	1,439,289
Community Investment Fund Income	59,948	108,326	(48,378)	-45%	535,342	600,597	(65,255)	-11%	680,113	680,113
	<b>\$2,184,439</b>	<b>\$2,345,899</b>	<b>\$(161,460)</b>	<b>-7%</b>	<b>\$25,185,627</b>	<b>\$25,071,886</b>	<b>\$113,741</b>	<b>0%</b>	<b>\$30,705,283</b>	<b>\$30,376,332</b>
<b>Expenditure</b>										
Labour Costs	929,418	857,251	(72,167)	-8%	8,982,126	9,314,814	333,542	4%	10,894,825	11,011,309
Operations	1,580,131	1,696,514	116,383	7%	11,357,761	12,804,737	1,446,123	11%	16,331,203	16,865,571
Members Expenses	46,210	46,527	317	1%	437,350	465,273	27,923	6%	558,341	558,341
Depreciation	90,044	88,955	(1,089)	-1%	890,632	889,555	(1,077)	0%	1,067,449	1,067,450
Finance Overheads	417,317	476,071	58,754	12%	4,127,732	4,501,162	373,430	8%	5,403,293	5,408,909
Internal Recharges	(417,260)	(476,024)	(58,764)	12%	(4,126,300)	(4,501,276)	(374,976)	8%	(5,403,293)	(5,408,904)
	<b>\$2,645,860</b>	<b>\$2,689,294</b>	<b>\$43,434</b>	<b>2%</b>	<b>\$21,669,300</b>	<b>\$23,474,265</b>	<b>\$1,804,965</b>	<b>8%</b>	<b>\$28,851,818</b>	<b>\$29,502,676</b>
<b>Net (Cost)/Surplus of Service</b>	<b>\$(461,421)</b>	<b>\$(343,395)</b>	<b>\$(118,026)</b>	<b>34%</b>	<b>\$3,516,327</b>	<b>\$1,597,621</b>	<b>\$1,918,706</b>	<b>120%</b>	<b>\$1,853,465</b>	<b>\$873,656</b>
<b>Other Gains</b>										
Forestry Revaluation	0	0	0	-	0	0	0	-	71,727	71,727
(Loss) / Gain on Sale of Asset	(12,378)	0	(12,378)	-	(12,378)	0	(12,378)	-	0	0
Tax (Paid) / Refunded	0	0	0	-	0	0	0	-	0	0
Special Dividend	0	0	0	-	0	0	0	-	0	0
Emissions Trading Scheme NZ Units	0	0	0	-	25,841	0	25,841	-	0	0
Tax on Special Dividend	0	0	0	-	0	0	0	-	0	0
	<b>\$(12,378)</b>	<b>\$0</b>	<b>\$(12,378)</b>	<b>-</b>	<b>\$13,463</b>	<b>\$0</b>	<b>\$13,463</b>	<b>-</b>	<b>\$71,727</b>	<b>\$71,727</b>
<b>Net (Cost)/Surplus of Service before transfers from/(to) Special Reserves</b>	<b>\$(473,799)</b>	<b>\$(343,395)</b>	<b>\$(130,404)</b>	<b>38%</b>	<b>\$3,529,790</b>	<b>\$1,597,621</b>	<b>\$1,932,169</b>	<b>121%</b>	<b>1,925,192</b>	<b>945,383</b>
<b>Transfers from/(to) Special Reserves</b>										
Xfr from/(to) Land Management Reserve									0	41,000
Xfr from/(to) Awanui River Scheme Reserve									\$127,092	\$207,426
Xfr from/(to) Kaeo Whangaroa Rivers Scheme Reserve									\$(216,883)	\$(137,008)
Xfr from/(to) Kaihu River Scheme Reserve									\$(5,665)	\$(5,665)
Xfr from/(to) Whangarei Urban River Scheme Reserve									\$25,719	\$375,719
Xfr from/(to) Kerikeri Waipapa River Scheme Reserve									\$25,084	\$25,084
Xfr from/(to) Forestry Equalisaton Reserve (forestry Ops)									\$109,551	\$109,551
Xfr from/(to) Forestry Equalisaton Reserve (other)									\$250,000	\$250,000
Xfr from/(to) Recreation Facilities Reserve									\$(726,910)	\$(726,910)
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<b>Capital Expenditure</b>										
Resource Management	12,303	0	(12,303)	-	89,476	134,200	44,724	33%	160,700	175,700
River Management	779,358	0	(779,358)	-	1,586,700	1,322,755	(263,945)	-20%	1,322,755	5,416,821
Economic Development	0	0	0	-	0	0	0	-	0	0
Hazard Management	0	0	0	-	0	2,000	2,000	100%	2,000	2,000
Transport	1,040	0	(1,040)	-	112,615	13,600	(99,015)	-728%	88,500	205,500
Community Representation and Engagement	0	0	0	-	4,452	25,700	21,249	83%	27,749	27,749
Support Services and Commercial	342,526	614,999	272,473	44%	1,764,782	2,044,879	280,097	14%	2,025,116	2,569,372
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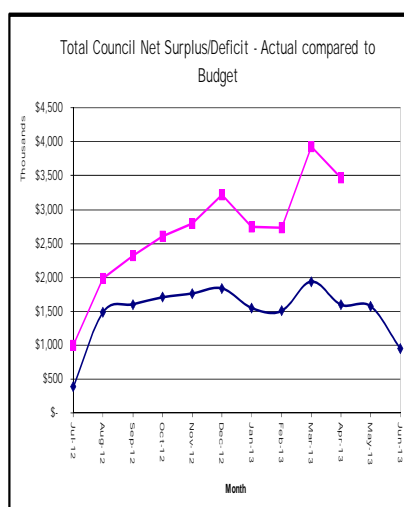
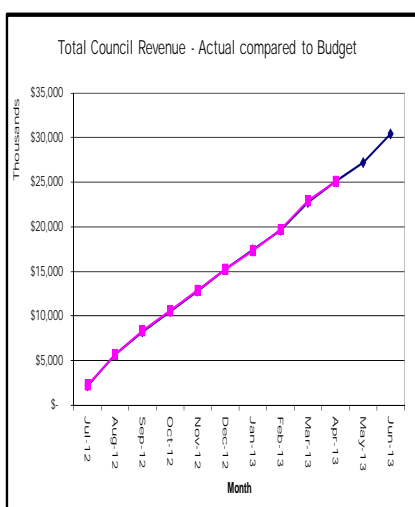
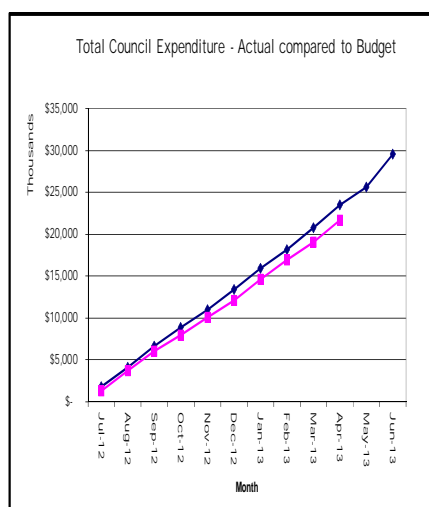
# Northland Regional Council

## FINANCIAL DASHBOARD

For the ten months ended 30 April 2013

### SUMMARY OPERATING RESULTS

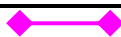
	000's ACTUAL YTD	000's BUDGET YTD	000's VARIANCE YTD
Revenue	\$ 25,186	\$ 25,072	\$ 114
Expenditure	\$ 21,669	\$ 23,474	\$ 1,805
<b>NET (COST)/SURPLUS BEFORE TRANSFERS FROM/(TO) RESERVES</b>	<b>\$ 3,516</b>	<b>\$ 1,598</b>	<b>\$ 1,919</b>



KEY:



Budget



Actual

### YTD EXPENDITURE VARIANCE INDICATORS BY COUNCIL ACTIVITY

= negative (unfavourable) variance over 10% = negative (unfavourable) variance under 10% = positive (favourable) variance	FAV / UNFAV		FAV / UNFAV
Resource Management		Transport	
River Management		Community Representation and Engagement	
Economic Development		Support Services and Commercial	
Hazard Management			

### YTD CAPITAL EXPENDITURE BY COUNCIL ACTIVITY

	\$000's	Brief Description of Major Items Purchased
Resource Management	\$ 89	Monitoring equipment, GPS, cameras, software and website development
River Management	\$ 1,587	Three properties at Kotuku St - Maunu, Kaeo river scheme works
Economic Development	\$ -	
Hazard Management	\$ -	
Transport	\$ 113	Truck (Oyster Shell Project), navigation aids, oxidisation of Waikare hull
Community Representation and Engagement	\$ -	
Support Services and Commercial	\$ 1,769	New SAN and servers, IRIS project, financial system replacement, vehicle replacements, server room gas fire suppression equipment, building alterations and furniture/fitings
<b>TOTAL CAPITAL EXPENDITURE YEAR TO DATE</b>	<b>\$ 3,558</b>	

### INVESTMENT PORTFOLIO YEAR TO DATE PERFORMANCE

At 30 April 2013 the investment portfolio has made a return of \$6.9M against a budgeted return of \$6.4M.

## Consolidated Statement of Financial Position

As at 30 April 2013

	Council 30-04-13 \$	Long Term Plan 30-Jun-13 \$	Council 30-Jun-12 \$
<b>EQUITY</b>			
Retained earnings	114,366,301	102,767,362	110,828,307
Other reserves	8,556,204	18,727,076	8,556,204
Total equity attributable to Northland Regional Council	<u>122,922,505</u>	<u>121,494,438</u>	<u>119,384,511</u>
Non-controlling interest in subsidiary companies			
<b>TOTAL EQUITY</b>	<u>122,922,505</u>	<u>121,494,438</u>	<u>119,384,511</u>
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	18,075,429	4,347,115	10,249,654
Trade and other receivables	6,125,871	5,299,089	4,805,052
Inventories	3,080,864	1,528,241	3,108,539
Non-current assets held for sale	-	-	0
Other Investments	11,190,362	2,000,000	11,190,362
Other financial assets	-	-	0
Tax refundable	33,000	-	33,000
Tax losses carried forward	-	-	-
Derivative financial instruments	-	-	-
Total current assets	<u>38,505,526</u>	<u>13,174,445</u>	<u>29,386,607</u>
<b>Non-Current Assets</b>			
Other receivables	5,256,299	5,201,500	5,256,299
Investment property	47,674,261	48,320,999	47,674,256
Investments in subsidiaries and associates	4,873,328	8,071,316	7,840,467
Other investments	7,997,246	27,608,376	13,971,405
Property, plant and equipment	17,698,183	21,486,851	18,640,990
Intangible assets	460,689	2,288,396	460,689
Biological assets	1,578,975	1,627,263	1,578,975
Capital projects in progress	4,186,247	-	682,177
Deferred taxation asset	-	-	-
Total non-current assets	<u>89,725,228</u>	<u>114,604,700</u>	<u>96,105,259</u>
<b>Total Assets</b>	<u>128,230,753</u>	<u>127,779,146</u>	<u>125,491,866</u>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Bank Overdraft	-	-	-
Trade and other payables	3,213,793	4,677,323	4,442,671
Provisions	-	-	-
Borrowings	-	-	-
Deferred Tax Liability	-	-	-
Tax liability	-	-	-
Employee benefit liabilities	2,046,172	1,556,003	1,616,401
<b>Total current liabilities</b>	<u>5,259,965</u>	<u>6,233,326</u>	<u>6,059,072</u>
<b>Non-Current Liabilities</b>			
Employee benefit liabilities	48,283	51,382	48,283
Provisions non-current	-	-	-
Borrowings	-	-	-
<b>Total non-current liabilities</b>	<u>48,283</u>	<u>51,382</u>	<u>48,283</u>
<b>Total Liabilities</b>	<u>5,308,248</u>	<u>6,284,708</u>	<u>6,107,355</u>
<b>NET ASSETS</b>	<u>122,922,505</u>	<u>121,494,438</u>	<u>119,384,511</u>





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**ISSUE: Schedule of Credit Notes for Approval****ID:** A535609**To:** Council Meeting, 21 May 2013**From:** Steve Goddard, Management Accountant**Date:** 7 May 2013

**Summary** The purpose of this report is to authorise credit notes issued with a value over the \$600 delegated limit. It concludes with the recommendation that credit notes are ratified.

<b>Report Type:</b>	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
<b>Significance:</b>	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

**Background:**

All credit notes have been authorised by the appropriate managers or officers and reviewed by the Finance and IT General Manager who has been delegated power to write off rates, penalties and sundry debtors to a limit of \$600 for any one account (council resolution 20 November 2002).

**Discussion:**

The following credit amount is higher than that delegation and is therefore listed for the council's ratification:

<b>Credit Amount inc. GST</b>	<b>Original Amount inc. GST</b>	<b>Reason</b>
<b>\$20,877.73</b>	<b>\$63,180.42</b>	<p>In February 2013 an invoice was issued to Northland Inc. from Northland Regional Council for work performed by council staff on behalf of Northland Inc.</p> <p>The value of the invoice was \$63,180.42. It has since been determined that some of the time charged was in error.</p> <p>The time to be credited relates to work completed where there were no contractual arrangements in place for Northland Inc. to carry the expense and on review is deemed to be a council cost. This included time incurred relating to the initial development of advisory structures for Northland Inc., and for governance overview of Northland Inc.</p> <p>The total number of hours to be credited is 395.5.</p>

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**Legal compliance and significance assessment:**

The activities detailed in this report are provided for in the council's Long Term Plan 2012-2022 and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

**Recommendations:**

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1. That the report Schedule of Credit Notes for Approval from the Management Accountant, Steve Goddard, dated 7 May 2012, be received.
  2. That the issue of credit notes as detailed in the report from the Management Accountant, Steve Goddard, dated 7 May 2012, be ratified.
-

**ISSUE: Funding Assistance for Kaeo Flood Vulnerable Homes - Update****ID:** A532137**To:** Council Meeting, 21 May 2013**From:** Bruce Howse, Land/Rivers Senior Programme Manager**Date:** 24 April 2013**Summary** The purpose of this report is to provide council with an update on progress with the use of funding assistance to reduce flood risk to flood vulnerable homes in Kaeo.

The report concludes with the recommendations that the report be received and that council declines the provision of funding assistance for the property at No. 41 Dip Road based on the residual risk to occupants of the dwelling and emergency responders.

<b>Report Type:</b>	Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision	<input type="checkbox"/>
<b>Purpose:</b>	Infrastructure	<input checked="" type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function	<input type="checkbox"/>
	Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other	<input type="checkbox"/>
<b>Significance:</b>	High	<input type="checkbox"/> Moderate	<input type="checkbox"/> Low	<input checked="" type="checkbox"/>

**Report:****Introduction**

In November 2011 the Department of Internal Affairs (DIA) confirmed funding assistance of \$257,000 for assisting the mitigation of flood risk to the 14 most vulnerable homes in Kaeo. Far North District Council (FNDC) also contributed \$275,000, which provides a total of \$532,000 funding. Northland Regional Council (NRC) was not a cash contributor to the funding assistance, as up to July 2010 NRC had already spent a total of \$885,000 on the flood mitigation strategy development, flood modelling, flood warning system and river clearance works.

At the March 2012 meeting of the Kaeo River–Whangaroa Catchment Liaison Committee, it was agreed that the funding would be shared evenly amongst the 14 properties. On this basis, funding of up to a maximum of \$38,000 is available for each home owner.

This paper provides an update on the use of funding.

**Update**

Funding agreements have been signed with three home owners for:

- Retrospective funding for raising the floor level of a dwelling above the 100 year flood level;
- Raising the floor level of a dwelling above the 100 year flood level; and
- Removal of a dwelling from the floodplain and registration of a covenant against the title to prevent future rebuilding on site.

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Of the 11 remaining home owners, staff consider that:

- Four are close to signing funding agreements (two for retrospective funding for raising floor levels above the 100 year flood level, one for raising the floor level above the 100 year flood level and one for abandoning use of a home as a dwelling by registration of a restrictive covenant against the title);
- Three properties have changed ownership and staff are working with the new owners to progress options;
- Two property owners are reviewing their options;
- One property owner does not believe anything can be done for their property; and
- One property owner would potentially remove their dwelling from the floodplain if additional funding assistance were available.

Staff have written to the property owners that are not subject to a funding agreement requesting that they undertake steps to have a funding agreement signed and in place with the Northland Regional Council by 30 June 2013. Property owners have been advised that should a funding agreement not be in place by 30 June 2013, then eligibility for funding will be reassessed by council.

It is hoped that this approach will motivate home owners to make use of the funding assistance. This will also enable staff to reassess the potential amount of funding remaining, and work with funding partners (DIA/FNDC) to determine if the remaining funding should be reallocated to remaining property owners on a higher basis if this would enable the property owner to undertake works to reduce risk.

Staff intend to report to the August 2013 council meeting on the outcome of this approach, potentially with recommendations for how the use of the remaining funding may be best allocated to reduce risk as much as possible.

**No. 41 Dip Road**

The owners of No. 41 Dip Road, Kaeo, raised their dwelling on site prior to the funding becoming available.

The owners are seeking retrospective funding assistance for these works. The owners proceeded with these works in advance of the funding due to their concern about further flood damage to their home, having been affected by two damaging flood events in March and July 2007.

Direction is sought from council on whether the owners of No. 41 Dip Road, Kaeo, should receive funding assistance, based on the measures undertaken to reduce risk and the remaining elements of residual risk. An important factor to consider is whether the measures have sufficiently reduced risk to an acceptable extent in this particular case.

To assist council in forming a decision, the key features of the property and the risk profile associated with this are highlighted in the following:

- Figure 1 (**attached**) shows the location of the dwelling and modelled flood depths for the 100 year flood with an allowance for climate change.
- The floor level for this property has been raised to RL5.25m.
- The modelled 100 year flood level (with an allowance for climate change) is RL5.35.
- The July 2007 flood level (surveyed from immediately adjacent properties) was RL4.30m to RL4.50m.

**ITEM: 8.1**

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- The owner has undertaken extensive works to protect the foundations of the house by infilling the upstream sides of the dwelling with river shingle to divert flow from the foundations, and some bunding works.
- The dwelling is located in a high hazard zone on the floodplain adjacent to the river, with the closest high ground being 350 metres away from the property.

The risk to the structural integrity of the dwelling from flood damage has been reduced by protecting the house with river shingle. The provision of any funding assistance would be conditional upon the home owner obtaining a copy of the Certificate of Acceptance to confirm the completed works comply with the Building Code.

The risk of flooding to the habitable floor of the dwelling has been reduced by raising the floor level above the 100 year modelled flood level (without climate change), with the raised floor level now a minimum of 0.75m above the July 2007 surveyed flood level.

The risk of occupants needing to be evacuated from the property during a flood event is reduced, to an extent, by the raised floor level. However, in the event that occupants require assistance to evacuate during a flood, this would unnecessarily place emergency responders at risk. This risk can be further mitigated by requiring the owner to agree to a flood risk safety plan. Such plans are a standard condition of the funding agreement in those cases where a dwelling is being raised on site. However, active participation (i.e. flood monitoring and early self-evacuation) by occupants is required for these plans to be effective.

Whilst the raising of the dwelling and the other site works have reduced risk, residual risks still remain to the occupants and emergency responders. In the case of 41 Dip Road, it is considered that the degree of residual risk is too high for the property to benefit from funding assistance. However, if the owners chose to relocate the dwelling to the rear of their section on elevated ground away from the river, then funding assistance could be made available for this purpose.

There are other situations where it has been agreed to fund the raising of a dwelling on site. However, these properties are located much closer to high ground and/or within an area of lower velocity flood waters.

**Legal compliance and significance assessment:**

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

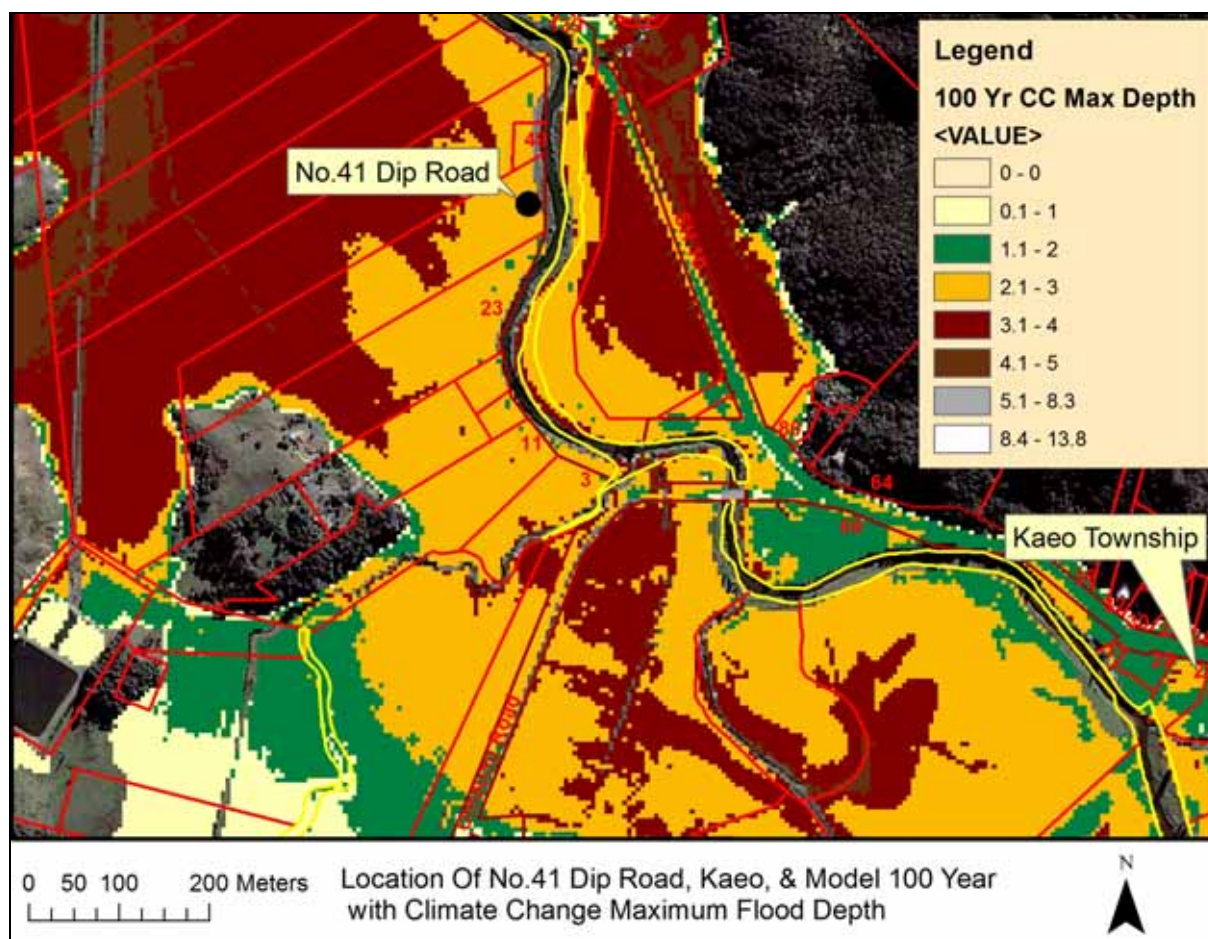
With reference to section 79 of the Local Government Act 2002, this matter is considered to be of low significance under council policy as it is a matter of day to day operations provided for in the council's Long Term Plan.

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**Recommendations:**

1. That the report Funding Assistance for Kaeo Flood Vulnerable Homes - Update, from Bruce Howse, Land/Rivers Senior Programme Manager, dated 24 April 2013, be received.
2. That council declines the provision of funding assistance for the property at No. 41 Dip Road, based on the current configuration of the dwelling, given the residual risk to occupants of the dwelling and emergency responders.

**Attachment:**

**Figure 1 - Location of No. 41 Dip Road, Kaeo, and modelled 100 year (with climate change) maximum flood depths (in metres).**

**ISSUE: Adoption of Plan Change 1 – Moorings and Marinas (as amended by Variation 2) to the Regional Coastal Plan for Northland**

**ID:** A532898

**To:** Council Meeting, 21 May 2013

**From:** Michael Day, Policy Analyst and Kathryn Ross, General Manager - Planning and Policy

**Date:** 7 May 2013

**Summary** The purpose of this report is to formally adopt Plan Change 1 to the Regional Coastal Plan for Northland. It concludes with the recommendation that council adopt Plan Change 1 (as amended by Variation 2) for reference to the Minister of Conservation.

<b>Report Type:</b>	<input checked="" type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision
<b>Purpose:</b>	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input checked="" type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
<b>Significance:</b>	<input type="checkbox"/>	High	<input type="checkbox"/>	Moderate	<input checked="" type="checkbox"/>	Low

**Background:**

Plan Change 1 (Moorings and Marinas) to the Regional Coastal Plan was initiated in 2005 to improve the management of moorings in Northland. The plan change was adopted by council in July 2008 and consequently sent to the Minister of Conservation for approval in accordance with clause 19 of Schedule 1 of the RMA. However, it was resolved at the February 2010 council meeting to initiate a variation to the plan change and in February 2010, a letter was sent to the Minister of Conservation requesting that the Minister cease considering Plan Change 1 for approval, until the conclusion of the variation.

Variation 2 to Plan Change 1 (which was publically notified in July 2012) sought to remove all existing provisions from the plan change relating to the development of Mooring Management Plans and sought to make all existing moorings in mooring areas “permitted activities” (subject to compliance with standards and terms, which includes no staying overnight on a vessel in a mooring area unless you have a sewage holding tank). New moorings in mooring areas will still require resource consent for their initial placement but their ongoing occupation will become permitted.

**Discussion:**

At the October 2012 council meeting, Councillor Brown was appointed<sup>1</sup> to hear submissions on the variation. A hearing was held at Waitangi on 23 November 2012. Councillor Brown’s recommendations on Variation 2 were presented to council at the December 2012 council meeting – the recommendations were accepted and council adopted them as their decision on submissions to Variation 2 to Plan Change 1 to the Regional Coastal Plan for Northland.

<sup>1</sup> Delegated authority under section 34A of the Resource Management Act to the role of “Hearings Commissioner”.

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Council publicly notified decisions on Variation 2 to Plan Change 1 on 22 December 2012. The appeal period ended on 22 February 2013 and no appeals were received. Pursuant to clause 16B of Schedule 1 of the RMA, this now means that Variation 2 has “caught up” with Plan Change 1 and therefore merges to become part of Plan Change 1.

The purpose of this paper is to formally adopt Plan Change 1 to the Regional Coastal Plan for Northland for reference to the Minister of Conservation for approval.

**Next steps:**

Once adopted, the next steps are to affix the Common Seal of the council to Plan Change 1 and forward the plan change to the Minister of Conservation for approval. The Minister has the ability to direct amendments to the plan change before approving it (this is however very unlikely given that the Department of Conservation has been heavily involved in the variation/plan change). Upon the Minister's approval, council is then required to publically notify that Plan Change 1 is operative.

**Legal compliance and significance assessment:**

The activities detailed in this report are in accordance with the council's decision-making process and sections 76-82 of the Local Government Act 2002. The plan change is also in accordance with the RMA, specifically the requirements of Schedule 1. Officers have considered the significance of the matter, taking into account the council's significance policy. This matter is considered to have low significance.

**Recommendations:**

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1. That the report Adoption of Plan Change 1 – Moorings and Marinas (as amended by Variation 2) to the Regional Coastal Plan for Northland by Michael Day, Policy Analyst and Kathryn Ross, General Manager - Planning and Policy, dated 7 May 2013, be received.
  2. That, pursuant to Clause 18 of Schedule 1 to the Resource Management Act 1991, council adopts Plan Change 1 to the Regional Coastal Plan for Northland for reference to the Minister of Conservation.
-



**ISSUE: Warrants of Appointment: Resource Management Act 1991****ID:** A536205**To:** Council Meeting, 21 May 2013**From:** Tony Phipps, Operations Director**Date:** 9 May 2013

**Summary** The purpose of this report is to recommend the delegation of authority and to authorise the issue of warrants of appointment pursuant to section 38 of the Resource Management Act.

<b>Report Type:</b>	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input checked="" type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
<b>Significance:</b>	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

**Report:**

This report recommends that council delegates powers and functions and issues appropriate warrants. Recommendations are in accordance with council policy and the delegations manual. Rachael Anderson, a recently appointed officer within Consents / Monitoring department will require delegated authority to enable her to perform the duties and responsibilities of her position as follows:

Powers to be delegated and warrants to be issued to **Rachael Anderson, Environmental Monitoring Officer – Farm Waste**, under sections of the **Resource Management Act 1991**

- 22 Power to seek information, including the names and addresses of persons believed to have breached the Act.
- 332 Power of entry onto private property (except dwelling house) for inspection and to take samples for example of water, air, soil or organic matter, contaminants, etc.
- 333 Power to enter property to carry out surveys in certain circumstances including investigations, tests or measurements.

**Legal compliance and significance assessment:**

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan and as such are in accordance with the council's decision making process and sections 76 to 82 of the Local Government Act 2002.

In relation to section 79 of the Act and the council's significance policy, the delegation of authority and the authorising of warranted functions and powers are not considered to require any additional process prior to the council making a decision.

**ITEM: 8.3**

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**Recommendations:**

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1. That the report Warrants of Appointment: Resource Management Act 1991, from Tony Phipps, Operations Director, dated 9 May 2013, be received.
  2. That pursuant to section 38 of the Resource Management Act 1991, Rachael Anderson is authorised to exercise and carry out the functions and powers as set out in sections 22, 332, and 333 of the Act, and a warrant of authority issued.
-

**ISSUE: Business with the Public Excluded****ID:** A536578**TO:** Council Meeting, 21 May 2013**FROM:** Chris Taylor, Council Secretary**SUMMARY:** The purpose of this report is to recommend that the public be excluded from the proceedings of this meeting to consider the confidential matters detailed below for the reasons given.

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**Recommendations:**

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1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
9.1	Confidential Minutes of the Council Meeting - 16 April 2013	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.

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