

**NORTHLAND REGIONAL COUNCIL****Agenda**

For meeting to be held at the Kerikeri RSA, Cobham Road, Kerikeri,  
on Tuesday 18 June 2013, commencing at 1 pm

**Recommendations contained in the council agenda are NOT council decisions.  
Please refer to council minutes for resolutions.**

**OPEN MEETING**

Minute's silence for Don Gregory and Mihi Kapa-Watene

<b>Item</b>		<b>Page</b>
<b>1.0</b>	<b>APOLOGIES</b>	-
<b>2.0</b>	<b>DECLARATIONS OF CONFLICTS OF INTEREST</b>	-
<b>3.0</b>	<b>PRESENTATIONS</b>	
3.1	Update on Bovine TB	1-2

**OPERATIONAL REPORTS**

<b>4.0</b>	<b>CHAIRMAN'S REPORT TO COUNCIL</b>	3-4
<b>5.0</b>	<b>CHIEF EXECUTIVE OFFICER'S REPORT TO COUNCIL</b>	5-48
5.1	Community Representation and Engagement	5
5.2	Economic Development	7
5.3	Resource Management	8
5.4	River Management	20
5.5	Hazard Management	26
5.6	Transport	28
5.7	Support Services	33

## GOVERNANCE MATTERS

### 6.0 CONFIRMATION/RECEIPT OF MINUTES

6.1	Minutes of the Council Meeting – 21 May 2013	49-56
6.2	Minutes of the Environmental Management Committee – 28 May 2013	57-66
6.3	Minutes of the Audit and Finance Committee – 28 May 2013	67-76
6.4	Minutes of the Northland Civil Defence Emergency Management Group – 4 June 2013	77-84

### 7.0 FINANCIAL REPORTS

7.1	Financial Report to 31 May 2013	85-102
7.2	Community Investment Fund – Review of Investment Managers' Performance and Proposed Change to Community Investment Fund SIPO	103-128

### 8.0 DECISION MAKING MATTERS

8.1	Adoption of the Final Annual Plan 2013/14, the 2013/14 Charging Policy and the Navigation, Water Transport and Maritime Safety Bylaw Charges Policy 2013/14	129-136
8.2	Rates for Year 1 July 2013 to 30 June 2014	137-146
8.3	Northland Inc. Directors – Terms and Rotation	147-148
8.4	Remit Proposal – Local Government New Zealand Annual General Meeting July 2013	149-162
8.5	Solar Photovoltaic Array to Save Electricity Costs	163-166
8.6	Ballance Farm Environment Awards – Update	167-170
8.7	Elected Members' Amendments to the Current Allowances and Expenses Policy and Opportunity to Make Submissions on Elected Members' Remuneration from Elections 2013	171-190
8.8	Elections – Early Processing of Voting Papers	191-192

<b>9.0</b>	<b>BUSINESS WITH THE PUBLIC EXCLUDED</b>	<b>193-194</b>
9.1	Confirmation/Receipt of Confidential Minutes	
9.1.1	Confidential Minutes of the Council Meeting – 21 May 2013	195-198
9.1.2	Confidential Minutes of the Audit and Finance Committee Meeting – 28 May 2013	199-204
9.2	Proposed Acquisition of Rail Corridor	205-210
9.3	Kotuku Detention Dam Update	211-214

<p><b>ACC</b> - Accident Compensation Corporation</p> <p><b>AHB</b> - Animal Health Board</p> <p><b>ALGIM</b> - Association of Local Government Information Management</p> <p><b>AMA</b> - Aquaculture Management Area</p> <p><b>BOI</b> - Bay of Islands</p> <p><b>BOPRC</b> - Bay of Plenty Regional Council</p> <p><b>CAPEX</b> - Capital Expenditure (budget to purchase assets)</p> <p><b>CBEC</b> - Community, Business and Environment Centre</p> <p><b>CDEM</b> - Civil Defence Emergency Management</p> <p><b>CEG</b> - Co-ordinating Executive Group – Northland Civil Defence management team</p> <p><b>CEO</b> - Chief Executive Officer</p> <p><b>CIMS</b> - Co-ordinated Incident Management System (emergency management structure)</p> <p><b>CMA</b> - Coastal Marine Area</p> <p><b>CPCA</b> - Community Pest Control Areas</p> <p><b>CRI</b> - Crown Research Institute</p> <p><b>DHB</b> - District Health Board</p> <p><b>DOC</b> - Department of Conservation</p> <p><b>DOL</b> - Department of Labour</p> <p><b>DPMC</b> - Department of Prime Minister and Cabinet</p> <p><b>ECA</b> - Environmental Curriculum Award</p> <p><b>ECAN</b> - Environment Canterbury</p> <p><b>EE</b> - Environmental Education</p> <p><b>EECA</b> - Energy Efficiency Conservation Authority</p> <p><b>EEZ</b> - Exclusive Economic Zone</p> <p><b>EF</b> - Environment Fund</p> <p><b>EMA</b> - Employers and Manufacturers Association</p> <p><b>EMC</b> - Environmental Management Committee</p> <p><b>EOC</b> - Emergency Operations Centre</p> <p><b>EPA</b> - Environmental Protection Authority</p> <p><b>FDE</b> - Farm Dairy Effluent</p> <p><b>FNDC</b> - Far North District Council</p> <p><b>FNHL</b> - Far North Holdings Limited</p> <p><b>FPP</b> - First Past the Post – voting system for NRC elections</p> <p><b>GE</b> - Genetic Engineering</p> <p><b>GIS</b> - Geographic Information System</p> <p><b>GMO</b> - Genetically Modified Organism</p> <p><b>HASNO</b> - Hazardous Substances &amp; New Organisms Act</p> <p><b>HBRC</b> - Hawke's Bay Regional Council</p> <p><b>HEMP</b> - Hapū Environmental Management Plan</p> <p><b>Horizons</b> - Brand name of Manawatu-Wanganui Regional Council</p> <p><b>HR</b> - Human Resources</p> <p><b>IEMP</b> - Iwi Environmental Management Plan</p> <p><b>IPPC</b> - Invited Private Plan Change: a process to allow Aquaculture Management Areas to be established</p> <p><b>IRIS</b> - Integrated Regional Information System: new computer system being developed collaboratively with other Regional Councils</p> <p><b>KDC</b> - Kaipara District Council</p> <p><b>KPI</b> - Key Performance Indicator</p> <p><b>LATE</b> - Local Authority Trading Enterprise</p> <p><b>LGA</b> - Local Government Act 2002</p> <p><b>LGNZ</b> - Local Government New Zealand</p> <p><b>LGOIMA</b> - Local Government Official Information and Meetings Act 1987</p> <p><b>LGOL</b> - Local Government Online</p> <p><b>LTP</b> - Long Term Plan</p> <p><b>LTFS</b> - Long Term Financial Strategy</p> <p><b>MCDEM</b> - Ministry of Civil Defence &amp; Emergency Mgmt</p> <p><b>MFE</b> - Ministry for the Environment</p> <p><b>MHWS</b> - Mean High Water Springs</p> <p><b>MNZ</b> - Maritime New Zealand</p> <p><b>MOH</b> - Ministry of Health</p> <p><b>MOT</b> - Ministry of Transport</p>	<p><b>MPI</b> – Ministry of Primary Industries</p> <p><b>MSD</b> - Ministry of Social Development</p> <p><b>NCMC</b> - National Crisis Management Centre</p> <p><b>NES</b> – National Environmental Standards</p> <p><b>NDHB</b> - Northland District Health Board</p> <p><b>NZRC</b> - New Zealand Refining Company (Marsden Point)</p> <p><b>NGO</b> - Non-Governmental Organisation</p> <p><b>NIF</b> - Northland Intersectoral Forum</p> <p><b>NIWA</b> - National Institute of Water and Atmosphere</p> <p><b>NORTEG</b> - Northland Technical Advisory Group</p> <p><b>NPC</b> - Northland Port Corporation</p> <p><b>NZCPS</b> - New Zealand Coastal Policy Statement</p> <p><b>NZTA</b> - New Zealand Transport Agency</p> <p><b>NZQA</b> - New Zealand Qualifications Authority</p> <p><b>NZWWA</b> - New Zealand Water and Wastes Association</p> <p><b>OFI</b> - Opportunity for Improvement</p> <p><b>ORC</b> - Otago Regional Council</p> <p><b>OSH</b> - Occupational Safety &amp; Health (now Ministry of Business, Innovation and Employment)</p> <p><b>PDF</b> - Portable Document Format</p> <p><b>PPE</b> - Personal Protective Equipment</p> <p><b>RAP</b> - Response Action Plan</p> <p><b>RAQP</b> - Regional Air Quality Plan</p> <p><b>RCP</b> - Regional Coastal Plan</p> <p><b>RFI</b> - Request for Information</p> <p><b>RFP</b> - Request for Proposal</p> <p><b>RTC</b> - Regional Transport Committee</p> <p><b>RLTS</b> - Regional Land Transport Strategy</p> <p><b>RMA</b> - Resource Management Act 1991</p> <p><b>RMG</b> - Resource Managers Group (Regional Councils)</p> <p><b>RMZ</b> - Riparian Management Zone</p> <p><b>ROI</b> - Return on Investment</p> <p><b>RPMS</b> - Regional Pest Management Strategy</p> <p><b>RPS</b> - Regional Policy Statement</p> <p><b>RSG</b> - Regional Sector Group</p> <p><b>RTO</b> - Regional Tourism Organisation</p> <p><b>RWASP</b> - Regional Water and Soil Plan</p> <p><b>SCAR</b> - SmartStream Council Activity Reporting</p> <p><b>SITREP</b> - Situation Report</p> <p><b>SMF</b> - Sustainable Management Fund</p> <p><b>SOE</b> - State of Environment (or) State Owned Enterprise</p> <p><b>SOLGM</b> - Society of Local Government Managers</p> <p><b>SPARC</b> - Sport &amp; Recreation New Zealand</p> <p><b>SRC</b> - Southland Regional Council (Environment Southland)</p> <p><b>STV</b> - Single Transferable Vote</p> <p><b>SWAG</b> - Surface Water Allocation Group</p> <p><b>SWPA</b> - Sustainable Water Programme of Action</p> <p><b>TA</b> - Territorial Authority: City &amp; District Councils</p> <p><b>TAC</b> - Technical Advisory Group</p> <p><b>Tier 1</b> - Site level plan or response for an oil spill</p> <p><b>Tier 2</b> - Regional level plan or response to an oil spill</p> <p><b>Tier 3</b> - National level plan or response to an oil spill</p> <p><b>TLA</b> - Territorial Local Authority – City &amp; District Councils</p> <p><b>TMP</b> - Treasury Management Plan</p> <p><b>TOR</b> - Terms of Reference</p> <p><b>TPK</b> - Te Puni Kōkiri (Ministry of Maori Development)</p> <p><b>TRAION</b> - Te Rūnanga a Iwi o Ngāpuhi</p> <p><b>TRC</b> - Taranaki Regional Council</p> <p><b>TROTR</b> - Te Rūnanga o Te Rarawa</p> <p><b>TUANZ</b> - Telecommunications Users Association of NZ</p> <p><b>WCRC</b> - West Coast Regional Council</p> <p><b>WDC</b> - Whangarei District Council</p> <p><b>WHHIF</b> - Whangarei Harbour Health Improvement Fund</p> <p><b>WRC</b> - Waikato Regional Council</p> <p><b>WWTP</b> - Wastewater Treatment Plant</p>
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**ITEM: 3.1**

Page 1 of 2

**ISSUE: Update on Bovine TB****ID:** A544418**To:** Council Meeting, 18 June 2013**From:** Don Mckenzie, Biosecurity Senior Programme Manager**Date:** 4 June 2013

**Summary** The purpose of this report is to introduce staff from the Animal Health Board who will update on the status of Bovine TB in Northland. It concludes with the recommendation that the presentation by Animal Health Board staff is received and noted.

<b>Report Type:</b>	<input checked="" type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input checked="" type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
<b>Significance:</b>	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

**Background:**

The Animal Health Board (AHB) manages the TBfree programme throughout New Zealand and aims to eradicate bovine tuberculosis (TB) by testing all cattle and deer, regulating stock movement and controlling wild animals such as possums that can carry and spread the disease. The programme is a government industry partnership costing over \$83M last year and funding organisations include DairyNZ, farmers and some regional councils. The Northland Regional Council (NRC) has in the past offered assistance to the AHB by facilitating community engagement and continues to offer support.

Northland farmers contribute by way of levies placed on the slaughter of beef, and levies on venison and velvet. The NRC is not required to make any contribution as the region is not classified as a vector risk area. This means that the incidence of TB found in cattle and deer is very low, and to date, there has been no TB detected in wild animals in Northland. If TB were found in the wild animal population NRC would be expected to fund a part share of the wild animal control costs.

TB is most likely to be introduced into Northland herds via infected cattle; however the illegal liberation of wild animals such as deer or pigs also places our TBfree status at risk. As a consequence of a joint agency agreement, agencies are able to respond to liberations of wild deer in Northland. The AHB is a key stakeholder along with DOC and NRC in the wild deer eradication programme which has been operating for the last 15 years responding to illegal liberations of wild deer and working with farmers to minimise farmed deer escapes. Releases of wild pigs throughout Northland continue to raise concern and the AHB undertakes monitoring of TB in wild pigs throughout the region.

**ITEM: 3.1**

Page 2 of 2

**Incidents of TB infected herds in Northland**

Testing for TB over the last year has identified seven stock herds (beef and dairy) as TB positive and AHB staff will update on the possible causes and their current actions to prevent further spread of the disease.

**Legal compliance and significance assessment:**

In relation to section 79 of the Local Government Act 2002, this issue is considered to be of low significance under council policy because the report does not seek a decision other than that information be received.

**Recommendations:**

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1. That the report Update on Bovine TB by Don Mckenzie, Biosecurity Senior Programme Manager, dated 4June, be received.
  2. That the presentation given by the Animal Health Board staff be noted.
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**ITEM: 4.0**

Page 1 of 2

**ISSUE: Chairman's Report to Council****ID:** A543138**To:** Council Meeting, 18 June 2013**From:** Craig Brown, Chairman**Date:** 7 June 2013

**Summary** The purpose of this report is to provide an update from the Chairman for May 2013. It concludes with the recommendation that the report be received.

<b>Report Type:</b>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision	<input type="checkbox"/>
<b>Purpose:</b>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function	<input type="checkbox"/>
	Legislative function	<input type="checkbox"/>	Annual/Long Term Plan	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/>
<b>Significance:</b>	High	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Low	<input checked="" type="checkbox"/>

**Meetings/events attended:**

During the period I attended the following meetings/events/functions:

- Meetings attended with the council's CEO, Malcolm Nicolson:
  - Deb Harding, Rawson Wright and Russell Kemp from Te Uri o Hau.
  - Presentation of NRC's submission to Kaipara District Council's Annual Plan.
  - Community information meetings at Mangawhai and Kaiwaka with Councillor Graeme Ramsey.
  - Northland Economic Advisory Group meeting in Kawakawa.
  - Hon Chris Tremain, Minister of Local Government in Kaikohe.
  - David Mules and Ngaire Tyson, WWF New Zealand and Don Mckenzie, Biosecurity SPM and Lisa Forester, Biodiversity Specialist.
  - Pieri Munro, Chief Māori Advisor and Jonathan Gibbard, Manager Regional Relationships, New Zealand Petroleum and Minerals and Vaughan Cooper, Growth and Infrastructure Manager – future engagement in Northland.
- Catch up meeting with Morris Cutforth, Mayor, Whāngārei District Council (WDC).
- Accompanied a delegation from Auckland Council to meetings in Wellington with Hon Nathan Guy and Phil Twyford MP – Kauri die back.
- Welcomed teachers to the water quality workshop "Our Fresh Water Let's Look After It".
- Telephone interview with Willie Jackson, Radio Waatea – Kauri die back.

**ITEM: 4.0**

Page 2 of 2

- Councillor John Bain and I met with WDC Councillor Sharon Morgan and Liz Hauraki – Hundertwasser and Māori art gallery.
- Brainstorming session with Suzanne Eisenhut and staff, Kingdom of Zion.
- Northland Conservation Board meeting.

**Correspondence:**

During May I sent out the following correspondence:

Date	Addressed To	Subject
06.05.13	Iwi Chairs Forum	Māori representation on EMC
07.05.13	Letter of support for Kiwi North	The Great War Centenary Commemoration
13.05.13	Clair Mills Northland District Health Board	Review of the Medical Officer of Health/Public Health Physician role in Northland District Health Board
15.05.13	Mike Rashbrooke	Walls Bay Esplanade Reserve and ongoing activities of the neighbouring boatyard
17.05.13	Dame Margaret Bazley Chairperson Environment Canterbury Regional Council	Defining agricultural good management practices – the “Look up Table Project”
22.05.13	Gordon Bonetti Far North Transport Lobby Group	Regional Land Transport Programme 2012-2015
29.05.13	Mita Harris Chairperson Northland Conservation Board	GE/GMOs and the RPS
30.05.13	Mike Sabin MP for Northland	Local boards for Northland

**Legal compliance:**

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan and as such are in accordance with the council's decision making process and sections 76 to 82 of the Local Government Act 2002.

**Recommendation:**


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That the Chairman's report dated 7 June 2013 be received.

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**ISSUE: Chief Executive's Report to Council****ID:** A538506**To:** Council Meeting, 18 June 2013**From:** Malcolm Nicolson, Chief Executive Officer**Date:** 7 June 2013**Summary:** The purpose of this report is to provide an overview of recent council organisation activity. It concludes with the recommendation that the report be received.

<b>Report Type:</b>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision	<input type="checkbox"/>
<b>Purpose:</b>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function	<input type="checkbox"/>
	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/>
<b>Significance:</b>	High	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Low	<input checked="" type="checkbox"/>

**Report:****5.1 – COMMUNITY REPRESENTATION AND ENGAGEMENT****GOVERNANCE MATTERS****Local Government Reorganisation**

During May Councillors met with the Local Government Commissioners, and staff met with DIA officials. In addition, staff have responded to a variety of information requests from the Local Government Commission's staff and consultants. The Commissioners and their staff have also been meeting with other Northland councils and key stakeholders during May.

The Commission is expected to publically announce (notify) its preferred option, with reasons, for local government in Northland this month. If the Commission decides to maintain the status quo, then the process will be complete. If change is preferred, the Commission will develop a draft reorganisation proposal and inform council (and other interested parties) as well as giving public notice of the proposal. The Commission will then seek council's view of the proposal and the public notice will start a public submissions process. (Public notification under this scenario is likely to happen in July 2013).

Once the Commission has received submissions, it will decide whether to hold hearings and will meet with affected (and adjoining) local authorities.

**OCTOBER 2013 ELECTIONS**

The triennial local body election will be held by postal voting from the third week in September 2013, culminating in Election Day on 12 October 2013. Staff are working with the council's Electoral Officer, Dale Ofsoske of Independent Election Services to prepare for the election.

Prospective candidate information evenings have been scheduled around the region from mid-June to early July.

**ITEM: 5.0**

Page 2 of 37

The Local Electoral Amendment Bill has not yet (as of 28 May) been enacted, but the Government is aware of the impact it will have on timeframes for the election process (e.g. the date on which nominations will open) and it should be enacted by 1 July 2013.

The Bill will likely be enacted as reported back from the Select Committee with the additions contained in the Government Supplementary Order Paper (SOP 198) around candidate and donor disclosures. This will align the requirements of the Local Electoral Act for anonymous donations and contributions with those already in the Electoral Act.

### **Pre-Election Period Communications**

All elected members are affected by the three month "pre-election period" that begins on 12 July 2013. The Office of the Auditor General (OAG) has produced guidelines - "Good Practice for Managing Public Communications by Local Authorities", which include 13 principles to underpin a council's policy and practice on communications.

Below is a summary of the relevant principles and guidance for the pre-election period. Councillors are encouraged to (re)familiarise themselves with the principles to ensure their own conduct during the pre-election period does not result in the guidelines being breached (or give rise to a perception that they have been breached).

### **Principle 12**

"A local authority must not promote, nor be perceived to promote, the re-election prospects of a sitting member. Therefore, the use of council resources for re-election purposes is unacceptable and possibly unlawful."

- "Promoting the re-election prospects of a sitting member, directly or indirectly, wittingly or unwittingly, is not part of the proper role of a local authority."
- "A council would be directly promoting a member's re-election prospects if it allowed the member to use council communications facilities (such as stationery, postage, internet, email, or telephones) explicitly for campaign purposes."
- "Other uses of council communications facilities" (including i-Pads) "during a pre-election period may also be unacceptable. For example, allowing members access to council resources to communicate with constituents, even in their official capacities as members, could create a perception that the council is helping sitting members to promote their re-election prospects over other candidates." For this reason, elected members should ensure that any reports during the pre-election period do not include statements which could be perceived as campaigning on either their own behalf or of other candidates
- OAG recommends that "mass communications facilities - such as council-funded newsletters to constituents and chairman's or members' columns in council publications - be suspended during the pre-election period."

"Promoting the re-election prospects of a sitting member could also raise issues under the Local Electoral Act 2001. For example:

- Local elections must be conducted in accordance with the principles set out in section 4 of the Local Electoral Act" ... "The principles apply to any decision made by a council under that Act or any other Act, subject only to the limits of practicality. A breach of the principles can give rise to an "irregularity" which could result in an election result being overturned." In this context the principles relate to public confidence in the election process, transparency, and fairness.

**ITEM: 5.0**

Page 3 of 37

The conduct (including decision-making, activities, and public statements) of all elected members and council staff during the pre-election period is expected to uphold these principles.

- “The publication, issue, or distribution of information, and the use of electronic communications (including web site and email communication), by a candidate are “electoral activities” to which the rules concerning disclosure of electoral expenses apply.”

““Electoral expenses” include:

- The reasonable market value of any materials applied in respect of any electoral activity that are given to the candidate or that are provided to the candidate free of charge or below reasonable market value; and
- The cost of any printing or postage in respect of any electoral activity.
- A member’s use of council resources for electoral purposes could therefore be an “electoral expense” which the member would have to declare – unless it could be shown that the communication also related to council business and was made in the candidate’s capacity as a member.”

**Principle 13**

“Communications by or about members, in their capacities as spokespersons for council, during a pre-election period could result in the member achieving electoral advantage at ratepayers’ expense. The chief executive officer (or his delegate) should actively manage the risk in accordance with the relevant electoral law.”

“Curtailling all council communications during a pre-election period is neither practicable nor (as far as mandatory communications, such as those required under the LGA, are concerned) possible. Routine Council business must continue. In particular:

- Some councils publish their annual reports during the months leading up to an October election, which would include information (including photographs) about sitting members.
- Council leaders and spokespersons need to continue to communicate matters of council business to the public.”

Further information about the election is available on council's website, including the candidate information booklet which provides further information about legal requirements of candidates. Staff are also being briefed on expected conduct during the pre-election period.

**5.2 - ECONOMIC DEVELOPMENT**

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**Northland Inc**

At its May 2013 meeting the Audit and Finance Committee approved the 2012/13 Statement of Intent for the council's economic development CCO, Northland Inc. and received Northland Inc's half yearly report to council outlining the activities and achievements of the organisation.

I also met with the board of Northland Inc. to confirm council's expectation that more focus be given to business case assessments. Northland Inc.'s final SOI for 2013/14 is due to be delivered to council on or before June 30 this year.

**ITEM: 5.0**

Page 4 of 37

The Board of Northland Inc have also written to me in regard to the Hundertwasser project that was referred to them following the presentation to Council in February of this year. The letter received from Northland Inc reads as follows:

***“Following the presentation to the Council in February regarding a grant to assist the Hundertwasser project, the feedback from Council was along the lines of only investing in a commercially viable entity, and absolutely no grants.***

***Since that time we have had numerous meetings with the project promoters, exploring ways of improving the profitability of the facility in order to service debt to support a Northland Regional Council investment in Hundertwasser.***

***We were unable to find ways of improving the overall financial viability, though some parts of the facility were profitable in their own right. One such element was the proposed restaurant. It would not have been feasible to provide a loan for the construction of one distinct part of the facility, and this meant that the only remaining option seemed to be around taking an equity stake in the proposed restaurant.***

***After further exploration we have come to the conclusion that such an investment would be better suited to the restaurateur not Northland Regional Council.***

***So after exhausting all avenues we have concluded that there is no part of the Hundertwasser project that meets the investment criteria of the Growth & Investment Fund.”***

**Petroleum and Mineral Exploration**

New Zealand Petroleum and Minerals has attended meetings with Council staff in Northland. The meeting was twofold, firstly to introduce their new Regional Relationships Manager and the ministries draft stakeholder engagement strategy and secondly to provide district and regional council staff with an update on the tender processes for both land based mineral exploration and offshore petroleum exploration.

It is understood that the Minister of Energy and Resources will be making an announcement regarding the land based mineral exploration tender sometime in June 2013. Likewise, an announcement regarding the results of the block offers for petroleum exploration on the west coast is anticipated in December 2013.

New Zealand Petroleum and Minerals has been requested to provide a presentation to the July Council meeting regarding the results of the block offer for land based mineral exploration permits.

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**5.3 – RESOURCE MANAGEMENT****RESOURCE MANAGEMENT PLANNING****Developing a new Regional Policy Statement (RPS)**

The hearings started 20 May 2013 in Whāngārei. The other hearing locations are Otiria marae (Moerewa), Kerikeri and Kaitiāia. The hearings committee is made up of three independent commissioners – Alan Watson (Chair), Brent Cowie and Dave Serjeant. The hearing of submitters will run for four weeks. The hearings will then adjourn for one week to allow staff to prepare responses to any questions raised by

**ITEM: 5.0**

Page 5 of 37

the hearings committee and reconsider their recommendations. It is anticipated the hearings will conclude on 3 July 2013. Just over 400 submitters are scheduled to attend the hearings.

**Plan Change 4 (Aquaculture) to the Regional Coastal Plan**

There are no changes from last month to report.

**Moorings and Marinas Strategy**

I have received correspondence from Far North Holdings Limited with comments and proposals in regard to the moorings and marinas strategy, which has been referred to the working party for consideration.

**OTHER RESOURCE MANAGEMENT ISSUES****Land Use and Subdivision Applications**

During May 2013, 7 resource consent applications were formally received from the district councils (1 notified and 6 non-notified). No comments have yet been made.

**District Council Plan Changes**

Staff received a copy of Far North District Council Proposed Plan Change 16 – Review of Impermeable Surfaces on 28 May 2013. This plan change proposes changes to the Impermeable Surfaces provisions in their district plan, including zone rules, definition and associated assessment criteria and stormwater disposal rules in the subdivision chapter. Staff will review the plan change to determine whether a submission should be lodged.

**Auckland Unitary Plan**

Staff provided high level comments to Auckland Council on their draft Unitary Plan on 31 May 2013. The comments were focused on the inter-regional challenges and opportunities between Northland and Auckland. Specifically, staff highlighted the need for aligning approaches to and mapping of the coastal environment, landscapes and natural character, and to work collaboratively with Auckland Council over shared resources such as the Kaipara Harbour. The feedback concluded by encouraging Auckland Council to remain committed to the Upper North Island Strategic Alliance and provide for the strategic linkages being identified through this alliance within the Unitary Plan. It is anticipated that Auckland will formally consult on their Unitary Plan latter this year and this will provide the regional council with an opportunity to lodge a submission. The GM Planning and Policy will attend a Unitary Plan Workshop in June 2013 on cross boundary policies. Kaipara District and Auckland's southern neighbours will also be in attendance.

**River Values Assessment System (RiVAS) – update**

The RiVAS methodology is being trialled in Northland for three river values: swimming, natural character and native fish. An integral part of the RiVAS methodology is the use of regional expert panels to populate the attributes/indicators where quantitative data is not available. Three regional expert panel meetings were held during the week beginning 20 May 2013. These panels were facilitated by Kay Booth (Lindis Consultancy) and Ken Hughey (Professor of Environmental Management at Lincoln University and Project Leader for RiVAS), who together have facilitated all thirty RiVAS assessments that have taken place throughout New Zealand. Professor Hughey also made a presentation on the interim results to the Environment Management Committee (EMC) meeting held on Tuesday 28 May 2013. Final reports for all three assessments are due to be completed by the end of June

2013. The EMC will consider and decide on the use of the RiVAS methodology and assessments at its July meeting.

The process for selecting the regional expert panel members for Northland began by asking NRC staff who are members of the Waiora Northland project for suggestions of persons who were knowledgeable about the particular value and were able to work together collaboratively with others. This list was then reviewed and added to by senior management (Kathryn Ross and Tony Phipps). Efforts were made to ensure consistency between this process and other work being undertaken by NRC. For example, experts involved in the proposed RPS mapping exercise and those currently carrying out native freshwater fish research were put forward as possible candidates. Prospective panel members were then contacted by phone and if interested and available sent an e-mail detailing the RiVAS process and what was to be expected of them. If there were not available to participate because of work commitments, etc, the name of a suitable alternative expert was sought from them. A number of NRC staff also participated as panel members in recognition of the knowledge they hold. Both RiVAS facilitators were very complimentary about the composition of the three Northland panels, in terms of their knowledge of the values, their grasp of the RiVAS methodology and the constructive way in which they worked together.

## **CONSENTS**

### **Oyster Farm Consent Bond Alternative**

The Ministry of Primary Industries has notified the council that it is assisting the New Zealand Oyster Industry Association with the further development of the Association's latest consent bond alternative proposal that was tabled at the council's 16 April 2013 meeting. The proposal was still being worked on at the time of writing this report.

### **Appointment of Hearing Commissioners**

The following commissioner was appointed in May 2013:

- Mr Dave Roke for consents associated to erect, place and use longline marine farming structures at Houhora Bay, Northland. The hearing is scheduled for 10 June 2013.
- Mr Dave Roke for consents associated with a boardwalk, jetty, pontoon and dredging at Clendon Cove, Bay of Islands. The hearing is scheduled for 21 June 2013.

### **Consents Decisions and Progress on Notified Applications in Process, Objections and Appeals**

The current level of notified application processing activities at the end of May 2013 is (by number):

▪ Applications Publicly/Limited Notified During Previous Month	1
▪ Progress on Applications Previously Notified	15
▪ Hearings and Decisions	1
▪ Appeals/Objections	8

A more detailed summary of the above activities can be found in **Attachment 1**.

**COMPLIANCE MONITORING**

An Environmental Monitoring Report (EMR) summarising the results of compliance monitoring and environmental incidents reported for the period 25 April – 31 May 2013 was not able to be included in this report because development and trialling of the reports that 'support' the recently implemented IRIS database was still in progress at the time of writing this report. Consequently, an EMR summarising the results of compliance monitoring and environmental incidents reported for the period 25 April – 30 June 2013 will be provided in next month's council meeting agenda.

**Air discharges**

All compliance assessments for air discharge consents during the reporting period, including industrial site visits, revealed that the discharges were fully compliant with their resource consent conditions.

Ambient air monitoring results for PM<sub>10</sub>, sulphur dioxide and carbon monoxide at Robert Street, Whāngārei, showed compliance with the National Environmental Standard (NES) for Air Quality during April 2013. Monitoring results for PM<sub>10</sub> at Bream Bay College, Ruakaka, also showed compliance with the NES in April.

A report on the PM<sub>10</sub> monitoring results for sites adjacent to four unsealed roads – Wright Road, Opouteke Road, Ngapipito Road and Pipiwai Road, was publicly released in May. This monitoring was carried out for a short period of time to investigate dust nuisance complaints received by council. The results showed that nuisance levels of dust were occurring at times at all four monitoring sites.

**Coastal**

As a result of the council's recent monitoring of marine farms 14 abatement notices will be issued for significant consent non-compliance.

A number of discharges were sampled during May, including NIWA Bream Bay and two oyster washdown sheds, all of which were fully compliant. A number of construction projects were also inspected, including the Lower Hātea bridge crossing in Whāngārei and a new seawall at Hōreke, with the inspections revealing no consent non-compliances.

Kaipara, Whāngārei, and Bay of Islands water quality runs were undertaken during May. The Waitangi estuary was also monitored, using the estuary monitoring protocol. This involved sampling and analysis of benthic organisms, sediment quality, and physical sediment characteristics to establish the state of the estuary at the early stage of the council's implementation of the National Policy Statement Freshwater Management (NPS). This monitoring can be repeated as the council progresses with its implementation of NPS to determine any changes in the estuary/effects of its freshwater inflows.

**Land use monitoring**

Staff were dealing with earthworks incidents and assessing applications for winter earthworks extensions during May.

**Hazardous Waste**

The hazardous chemical collection programme continued with the collection, sorting and packaging of waste hazardous substances which are currently being stored prior to disposal in the new financial year.

**ITEM: 5.0**

Page 8 of 37

Two hazardous substances incidents relating to asbestos, and one incident relating to the burial and discharge from drums of bitumen were reported during May.

Twelve enquiries regarding potentially contaminated land were responded to during May.

**Water quality and discharge monitoring**

During May staff attended the:

- Ngawha geothermal power station community liaison committee meeting. No particular issues were raised that required follow-up action from the NRC.
- Ngawha geothermal power station peer review panel meeting. No issues of concern were raised. The panel members were requested to submit their annual declaration of conflicts of interest. All sampling results for the six-month review period were within acceptable limits.
- Hikurangi Swamp Working Group meeting (hosted by WDC). The only issue of concern raised was the cutting of stopbanks during severe weather events to alleviate flooding of flood-spill pockets. A resource consent is required to enable this.

**Farm Dairy Effluent (FDE) Monitoring**

Two follow-up visits remained outstanding by the end of May for significantly non-compliant farms identified at routine monitoring.

During the month staff attended a joint workshop with DairyNZ and Fonterra to discuss Food Safety regulations and how these relate to effluent management.

**ENFORCEMENT****Abatement Notices**

There were five abatement notices issued during the period. These were for:

- Farm dairy effluent (3)
- Earthworks (illegal stopbank) (1)
- Sewage (1)

**Infringement Notices**

There were two infringement notices issued during the period. These were for:

- Air discharge (non-notification of spray application) (1)
- Air discharge (non-compliance with RC conditions) (1)

**Formal Warning Letters**

There were no formal warning letters issued during the period.

**Other Enforcement****Haruru Falls land and water contamination**

Charges have been laid against two individuals and the company, which operated the site. The parties pleaded not guilty to all charges in the Kaikohe District Court on 28 February 2012. Since then, the case has been adjourned several times. The next court date is set down for 8 July 2013.

**Waitangi River illegal diversion and earthworks**

On 22 April 2013 in the Kaikohe District Court, the judge granted leave for NRC to withdraw the charges against all parties. The council is proceeding with an enforcement order for reimbursement of costs for the remedial work. A joint



**ITEM: 5.0**

Page 9 of 37

memorandum to the court was filed on 8 May 2013 which recommended a timetable of 9 July 2013 for reply evidence from the respondents and 9 August 2013 for any evidence in reply from the council.

### **Kaimaumau Swamp vegetation clearance and earthworks**

Charges have been laid against three parties who were involved in the vegetation clearance and drainage operation. An interim enforcement order was granted and subsequently amended in relation to the works. Further charges were laid for breaches of the enforcement order. The defendants have entered not guilty pleas to all charges and elected trial by jury. The council has also commenced committal proceedings against the defendants which are happening concurrently with the prosecution procedures.

A pre-trial will commence on 10 June 2013 to hear several matters including the Crown's "Judge-Alone" application. All evidence for the pre-trial has been filed with the court.

### **Manganui River, Okahu (wetland clearance, earthworks and river diversion)**

Charges have been laid against a dairy farmer and his company in Okahu for vegetation clearance in several wetlands, earthworks in the riparian management zone, diversion of a watercourse and deposition of soil. The charges relate to offences which occurred between April 2011 and October 2012. The next court call-over date is set down for 20 June 2013 when pleas will need to be entered.

## **BIOSECURITY**

### **Marine pests - *Mediterranean fanworm***

Eradication: Round two of removal by divers has concluded this month with encouraging results. There has been a marked reduction in fanworm density at both the 'town wharfs' (Main1, 2, 3 and the ship repair areas) and Marsden Cove.

Contracted divers completed their report for the diving undertaken at the Town wharfs and the numbers found were lower than initial estimates. Over double the number of piles were searched along with a number of other structures and the number of fanworm found dropped significantly (see Figure 1)

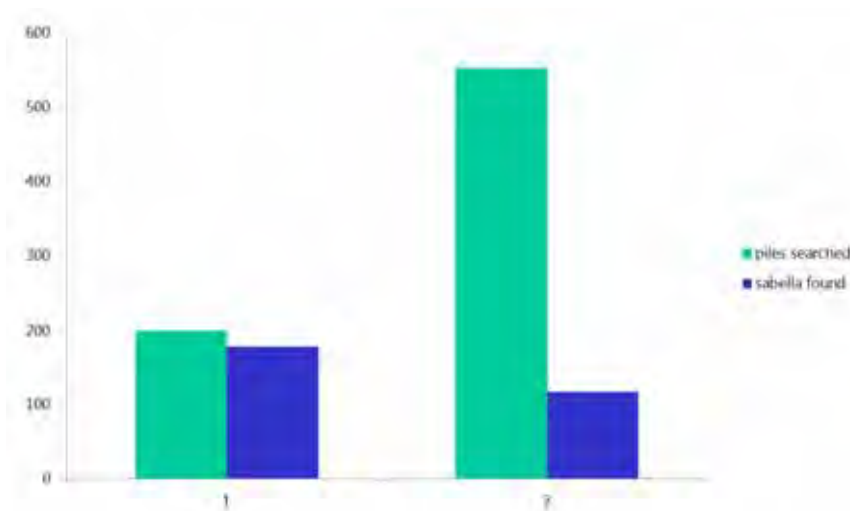
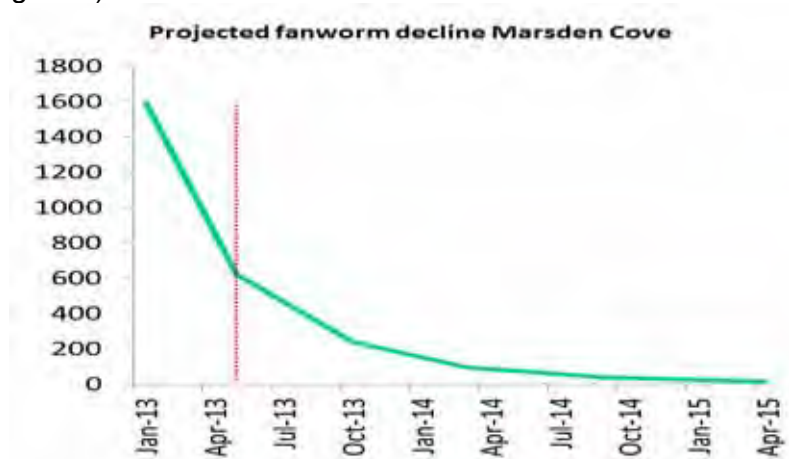


Figure 1: Town wharf fanworm diver removal results between round 1 and 2.

**ITEM: 5.0**

Page 10 of 37

Contracted divers finished the fanworm removal round at Marsden Cove midway through the month. During their time at Marsden Cove the data collection was streamlined and mapping of the fanworm recovery locations to a point where we are now able to accurately plot the location of every fanworm found. This will help in determining patterns of distribution and to determine high priority sites to target in follow up removals. The total number of fanworm in Marsden Cove dropped from over 1600 to 621, and staff predict a rapid decline in numbers of fanworm given repeated removals (Figure 2).

**Fanworm Charter**

Staff have now had four meetings with marine industry service providers to develop a joint charter to work towards a fanworm free Northland by 2016. The draft of the charter is being worked on this week to take back to the group for review.

Staff visited Westpark marina in Auckland which will be the testing site of a pile sleeve system to heat treat fanworm that is being developed by New Zealand dive and salvage, MPI, the marina and NRC. We trialled a number of temperature treatments on a small scale and found 40 degrees celsius killed 100% of the fanworm.

**Vessels**

- A Tug was hauled out at Ship Repair and was found to have low levels of fanworm on its hull. Staff are following up with tracing of the ship's movements.

**Marine Pests- General**

- An oyster sample sent to NRC by a concerned member of the public after removing from their boat hull was identified as a new to New Zealand species of tropical pearl oyster *Pinctada cf. Maculata*. During fanworm removal snorkel dives in Marsden Cove observed similar oysters that have now been identified to genus level as *Pinctada*.
- A commercial diver submitted a sample of a tube worm to NRC for identification, it is suspected to be *Sabellastrate* sp. This has since been described as a New Zealand native.
- Kathy Walls from MPI visited for two days to get updated on our fanworm and pyura programmes. She was very impressed with our fanworm programme and learnt a number of points she could use to help in the current MPI fanworm response in the Coromandel.
- A northland business (Experiencing Marine Reserves) attended the Auckland Boat show and had a marine pests display that was well received.

**ITEM: 5.0**

Page 11 of 37

**Freshwater**

The annual Northland lake status survey was carried out in April, and 16 lakes were visited. The multi-agency survey team included staff from NRC, NIWA and DOC. Ecological assessments and aquatic weed surveys were completed. An aquatic weed surveillance training day was held at Kai Iwi lakes with six additional NRC staff joining the team for the day to up skill. Full results from the survey will be available at the end of June.

**CPCAs****Petley Road (Paparoa)**

Staff completed the annual photographic outcome monitoring of the six sites in the Petley road Community Pest Control Area (CPCA). Site photographs from 2006 and 2010 illustrate the forest regeneration after being fenced-off from stock, particularly karaka and kohekohe saplings. Ongoing pest management, especially rodent control has been beneficial for seedling regeneration.

Concurrently with the photographic monitoring, staff completed wax tag possum monitoring in the CPCA. Possum monitoring results for the CPCA are pending and completion of monitoring will allow staff to renew their accreditation as a Wax tag Field Operative.

**Figure 1 Photographic monitoring site - 2006.**



**Figure 2 Photographic monitoring sites - 2010, showing regeneration.**

**Takahoa Bay**

Staff received a progress report from Department of Conservation (DOC) staff on DOC trials of Goodnature Ltd - self-resetting traps for possum and stoat/rat control. The report was issued to the coordinators of the Takahoa Bay (Kaiwaka/Oneriri) CPCA and emailed to other Kaipara CPCA's. DOC reported that additional fieldwork trials are required to minimise current issues with the reliability of the traps.

**Tanekaha CPCA**

This CPCA was established in September 2012 with a group of beef and dairy farmers 10km west of Hikurangi. They had recently been informed of a radio transmitted kiwi

**ITEM: 5.0**

Page 12 of 37

that had walked onto their properties from a DOC reserve. This group decided to join forces to protect kiwi and other biodiversity values on their land. The CPCA covers approximately 2900ha, with a core trapping area of 750ha. To date, there are 46 double set Mk 6 Fenn traps and 26 DOC200 traps in operation within the CPCA and in the first nine months, the group has caught 14 stoats, 7 weasels, 8 cats, 54 rats and 54 hedgehogs. Kiwi call count monitoring is due to be carried out in the coming month.

*Below: CPCA participant and landowner/trapper Edwin Smith with 1<sup>st</sup> stoat capture.*

**Taharoa Domain**

Staff inspected & GPS located a predator trap line around Lake Kai Iwi in the Taharoa Domain for mapping of the Kaipara District Council project.

**Pest Plants****Aquatic Herbicides Workshop**

Biosecurity staff and pest plant contractors attended an Environmental Protection Authority (EPA) aquatic herbicides workshop "Using Aquatic Herbicides". Workshop agenda items included: the EPA reassessment of herbicides to treat aquatic pest plants; monitoring requirements; reporting of Incident and annual reporting requirements.

**Manchurian Wild Rice**

Due to drought conditions this summer past, the latest spray round was delayed until it rained and the manchurian wild rice showed signs of growth. Auditing of the treated sites has shown that manchurian wild rice is browning off positively and a successful kill can be expected.





Figure 1: manchurian wild rice near the Parore Road Bridge beginning to brown off.

### **Spartina**

The spartina control program in the Mid and Far North is almost completed with only a few minor sites to be checked and sprayed if necessary

An application for renewal of the existing resource consent for the use of haloxyfop over water has been submitted. This existing consent expires on 30 November 2013. This is a joint application with NRC Biosecurity and Land / Rivers sections plus the Department of Conservation, Northland Conservancy to allow operational flexibility throughout Northland. The application has been made non species specific and the use of EPA approved imazapyr based herbicides has been added to further increase pest plant operational flexibility while reducing the potential environmental effects caused by some of the herbicides that are currently permitted to be used.

A second teleconferenced meeting of the Agrichemical Working Group has progressed the proposal for the EPA required monitoring program of the use of the four herbicides approved for use over water. It is proposed that there will be joint national monitoring of a representative range of aquatic sites across the range of herbicides recently approved for aquatic use. The proposal is now to be submitted to the EPA to see whether it meets their monitoring standard requirements. Assuming the EPA approves the proposal without significant enhancement being required, the NRC portion of the program cost will be \$3000 per year for the years that sediment and eel sampling is required. This cost would be less than what it would cost NRC if it carried out its own monitoring and we would not have data gathered over the range of aquatic environments and chemicals proposed, which will be useful when assessing risks on further pest plant control programs in Northland into the future.

**Weed workshops**

Dates and venues for this year's weed workshops have been circulated and registrations have been coming in already. The workshops will be in Kaitiāia, Kerikeri and Whāngārei on 3-4 and 5-6 of July 2013 respectively. The 3 hour workshops will be run both morning and afternoon. A separate session including pest animals will be held for the land management team.

**Evergreen Buckthorn project**

This year the control work done by Te Ngahere completed all but two of the work units. The stem count from these two missed areas last year was only 5 so the chances of finding plants in these areas was very low. Total stems count in 2010 was 2226. Stem count this year is 324. Only two mature plants were found.

**Animal Pests**

A large wild deer (stag) has been reported as shot in the area adjacent to the Animal Health Board (AHB) area of operations in the Awanui TB control area. The animal was shot by a private hunter and unfortunately not made available for autopsy.

**LAND AND BIODIVERSITY****Environment Fund**

As of 30 May 2013, 78 of the 102 Environment Fund projects have been completed. \$142,158.00 of the approved funding remains to be invoiced. Staff are actively following up on approved projects to ensure claims are processed as soon as possible.

**CoastCare**

CoastCare group site visits have been made to Ruakaka, Rarawa, Ahipara, Tokerau, Taipā, Tapeka, Long Beach and Waipū Cove to catch up on work undertaken over the last few months and to confirm requirements for planting and other resources.

Visits were made to Ruakaka, Ahipara, Rarawa, Tokerau and Taipā with Dr David Bergin (working on behalf of Scion Research) to discuss and trial tools for monitoring dune restoration projects with CoastCare group members as part of an Envirolink medium advice grant to review monitoring guides relevant to restoration of coastal sites.

Factsheets and templates are being developed to enable groups to monitor the health of their dunes and record their restoration efforts. It has been decided to trial these monitoring methods with these five groups over the next year before finalising the monitoring kits and distributing to other CoastCare groups.

**Integrated Kaipara Harbour Management Group**

Avoca Lime Quarry, Lovell Rd, is one of the new IKHMG flagship sites, which is proposed to be used as a demonstration site for managing sediment run-off and wetland restoration. Run-off from the quarry currently passes through a series of settlement ponds prior to discharging down a steep drain into a drain/waterway that was at some previous point a wetland.

The entire area will be fenced off to exclude stock and planting carried out around the borders of the wetland.

**ITEM: 5.0**

Page 15 of 37

**Soil Conservation – Poplar and Willow Nursery, Flyger Road**

Nursery development for block 1 is nearing completion with final tasks completed prior to planting of peg material, which, pending the availability of material and the weather, is now scheduled for the week beginning 10 June 2013.

Taratahi Agricultural training students, with assistance from Northtec, have undertaken replacement and repair of existing fence lines around the nursery block. The nursery service lanes and end buffers have been grassed. A broadleaf spray for weeds is planned in June. A night shoot for possums, hares and rabbits is planned for the first couple of weeks of June with assistance from the biosecurity team; surrounding landowners will be notified in advance.



**Photo 1:** Maize crop before harvest



**Photo 2:** Maize harvested - polythene laid out in rows ready for poplar peg planting.

**ITEM: 5.0**

Page 16 of 37

**Poplar & Willow Nursery Managers meeting Masterton (Greater Wellington RC)**

Staff have recently attended the National Poplar and Willow Nursery Managers meeting held at Akura Conservation Centre Masterton (Greater Wellington Regional Council). The two day event was a chance to view how Akura nursery functions from planting through to dispatch. Of particular interest was the new area of nursery developed to increase supply of soil conservation plant material.

**Waioara Northland Water & Farm Water Quality Improvement Plans (FWQIPs)**

To date 150 FWQIPs have been initiated, with approximately 54 plans or 36% completed and the remainder at various stages of development.

**Mangere Catchment Group**

Nominations for representatives on the Mangere Catchment Group have all been received, with the exception of iwi and the non-dairy farmer nominees. Received nominations went to Environmental Management Committee on 28 May 2013 and have been approved for membership of the Group.

**Biodiversity**

A presentation on Northland Dune Lakes given to approximately 150 people at a symposium for the 10th Anniversary of the New Zealand Plant Conservation Network was well received.

Baseline plots for Wetland Condition Index scoring were set up in three wetlands all of which have received Environment Funding. Nationally threatened fernbirds have moved into one of the wetlands from some distance away following fencing. Fernbirds are not strong fliers so this is a noteworthy outcome.

**Ballance Farm Environment Awards**

A very successful field day was held at Shayne and Charmaine O'Shea's property, the supreme winners' at Kara on 30 April 2013, with 230 people present.

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**5.4 – RIVER MANAGEMENT**

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**RIVER MANAGEMENT****Awanui**

The annual maintenance programme is approximately 95% complete, with only floodgate inspection and maintenance remaining.

Staff have started walking the river corridors for the stopbank and channel condition assessment of the Awanui Flood Scheme. The purpose of this assessment is to identify areas that may require work and to better estimate future maintenance costs. To date sections of the Awanui and Tarawhataroa have been completed through Kaitaia, and the Whangatane Spillway from the intake to approximate 100 metres downstream of the Juken Nissho Limited site.

**Kaeo-Whangaroa Rivers**

Staff are refining the Kaeo Flood Scheme Stage 2 costs. This information will be taken to the liaison committee for discussion in June. After this staff will present the Stage 1 tender to the NRC Tender Committee for a decision on the award of the tender.

Seven funding assistance agreements have either been signed with home owners, or are close to being signed, for the provision of assistance to reduce flood risk to



vulnerable homes in Kaeo. As a result of the funding, one home has now been removed from the river floodplain from a high risk site on Dip Road.

### **Kerikeri-Waipapa River**

The Kerikeri-Waipapa River Liaison Committee met on 29 May 2013. The committee resolved its support for staff to progress with refining the design and costing of the Kerikeri River spillway option. Staff intend to report back to the committee in September with a design and refined cost estimates.

Staff also reported the outcomes from a feasibility investigation into flood detention dams in the catchment. There may be opportunities for water storage for irrigation and water supply at some of the dam sites. Staff are considering options for how this feasibility investigation work may be progressed including the potential for central government funding.

Work on the maintenance programme is nearing completion with targeted log and tree extraction, bridge clearance maintenance and cleaning of the flood overflow path opposite the Culinary Institute. Some minor tree removal is still targeted for June depending on weather. Staff have been working with landowners that have established shelter belts near river banks to pro-actively remove problem trees before they end up in the river.

### **Waitangi River**

The Waitangi River Liaison Committee met on 29 May 2013. Staff outlined "Alarmist" the early warning system triggered by either high rainfall or river flows connected to the NRC hydrometric network. Alarmist will send txt and e-mail messages and several parties have shown interest including NZTA and NZ Police.

Staff also presented the 2013/2014 proposed works programme focusing on willow removal at choke points along the river and selected gravel extraction points.

### **Kaihu River**

River maintenance long reach digger work is currently suspended; the contractor has experienced some machinery breakdowns. Staff are reviewing the site conditions to see if work can continue due to the recent rain.

An abatement notice has been served on a landowner requiring the removal of an unauthorised section of stopbank from the Kaihū River floodplain downstream of the Rotu Reserve.

### **Whangarei Urban Rivers**

The river maintenance works programme is approximately 90% complete.

Kotuku dam detailed design is progressing with design refinement on the service spillway, computer hydraulic modelling of the emergency spillways and geotechnical engineering design. An interim peer review by Pickford Consultants is underway. Staff have also been working with Riley Consultants on storm water and wastewater relocation. This has required extensive survey to pick up as-built conditions and working with WDC wastewater department.

The resource consent and designation applications are progressing, and a draft staff report has been received for the resource consent. WDC consent staff are scheduling a commissioner to consider the applications and make a decision.

**ITEM: 5.0**

Page 18 of 37

**Kawakawa River**

The model run to simulate overland spillways to reduce flooding in Otiria and Moerewa is progressing and we expect to have results in late June.

**Flood Mapping**

Flood mapping for Awanui, Kaeo, Kerikeri, Waitangi and Whāngārei are in various stages of review. However staff anticipate releasing these maps together due to the logistics and coordination required in such an information release. We would anticipate a release later this year.

**ITEM: 5.0**

Page 19 of 37

**Minor River Works**

The minor river works are approximately 90% complete. The following table summarises progress with the minor works programme.

**Minor works programme 2012-13**

River	Work Programmed for this Work Season	Proposed date for Physical Works
Rotokakahi @ Pawarenga	Gravel/Shingle Management with FNDC	COMPLETE
Panguru and Lower Waihou	Gravel Management around Bridges	Will not be done this season due to insufficient gravel build up
Whirinaki	Maintenance Assistance for Whirinaki Toiora Project	COMPLETE
Waimā	Clear Gravel under SH Bridge	COMPLETE
Awapokonui	Remove Arundo Donax	This will not be completed this season, because, establishment costs are prohibitive. Staff will look at merging several minor works in one contract to offset establishment costs.
Waihou	Lower Earth Mounds/Berm along Rahiri Road with FNDC	COMPLETE
Waihou/Rangiahua	Rock Armour bend adjacent to SH1 at Clunies Farm	COMPLETE
Waitangi River	Haruru Falls RC application to allow removal of shingle island build up in CMA	Hearing of application will be held sometime prior to September.
Otiria Stream, Turntable Hill	Shingle Extraction at SH-1 Bridge (NZTA to do)	COMPLETED by NZTA
Otiria and Moerewa	Clearance around Spillway and Waiharakeke Bridge	COMPLETE
Otiria Spillway Proposal	Spillway Modelling Assessment by URS	July 2013
Waiharakeke (Willowbank)	Remove Tree affecting NRC Gauging Station	COMPLETE
Kawakawa	Engineering Design & Resource Consent for Town Stopbanks	Decision made not to progress due to a lack of support from affected stakeholders.
Maungahahuru (Piano Hill)	Remove Tree/Island blocking Flow Upstream SH 1 Bridge	COMPLETE
Ngunguru River	Assist WDC with Pine Tree Removal	Subject to WDC agreement.
Whāngārei Heads Road	Remove Flame Tree (Waikaraka) with WDC	COMPLETE
Otaika Stream	Willow Spraying/Removal	COMPLETE
Mangapai Water Take	Tree Removal	COMPLETE

**Beach Profiling**

Beach profiling has started and expected to be completed in June.

**HYDROLOGY****Water Allocation Project**

Options for Setting Default Water Quantity Limits

NIWA has prepared a draft report on "*Options for Setting Default Water Quantity Limits in Northland*". The report suggests that applying one default rule (flow and allocation limit) across Northland will result in very different outcomes on instream habitat and security of supply. Further assessment shows Northland can be separated into three potential management units based on river size and climate. Defining a different rule to each unit can reduce the differences in outcomes and can provide consistent management for users. This may be an appropriate approach for Northland to set limits for surface water bodies outside the priority catchments.

The report also shows the trade offs between protecting instream habitat and making water available for use. This will help communities understand what limits will best satisfy objectives for protection of instream habitat and reliability of supply, and provide for transparent decision making. The final report is due June 2013 and will be presented to the Environmental Management Committee.

**Priority Catchments**

Field work is progressing to determine how much water is required in the Waitangi, Mangere and Hateā catchments to maintain ecological values and help establish sustainable limits in accordance with the National Policy Statement. An indication of how much water is required to maintain ecological values for each priority catchment is expected by October 2013.

**Kaipara Harbour Freshwater Project**

Installation of automatic sediment sampling equipment and turbidity sensors at the three NRC telemetered water level stations are now complete. The aim is to measure the fluxes from land of fine sediment, associated light attenuation and pollutants that impact on the receiving water of the Kaipara Harbour. This project is a joint venture with NIWA, NRC and Auckland Council and is expected to run for at least three years.

**Kaeo Weather Radar Update**

During 2010 the MetService proposed an installation of a weather radar in the Northland region. Initially, Te Paki in the far north was chosen as the most preferred site, however as a result of the historical nature of the selected location, and the potential complexities obtaining establishment approval, the MetService selected an alternative location in the Huia Hills east of Kaeo. Work on property and consenting issues continued throughout 2011 and 2012. A resource consent application has recently been lodged and there is good progress towards property agreements. Current planning schedules will see the radar established on the Huia site in September 2013.

**Hydrology Telemetry Alarm System**

A new software package called 'Hilltop Alarmist' was successfully tested with the council's telemetry system. This software has the ability to automatically send out alarms via text messages as the primary way of alerting someone to intense rainfall, high/low water levels. Rainfall and water level alarms will be configured initially for selected community members within the Waitangi River catchment.

**ITEM: 5.0**

Page 21 of 37

**Groundwater Projects**

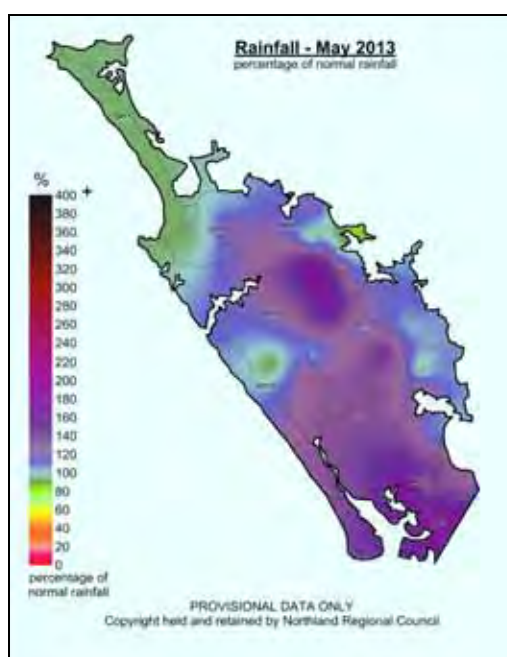
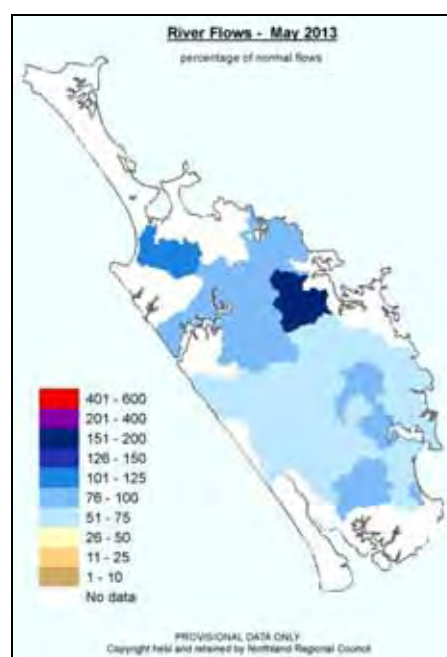
Three monitoring bores have been installed around lake Kai Iwi to help understand how the surrounding groundwater quality and level may influence the lake. The result of the testing will be available July 2013. This work has been undertaken due to concern over a small increase in nitrogen in the lake.

Water quality testing of additional bores in the Mangawhai area will be undertaken in June to help understand groundwater quality and flows in the deeper greywacke aquifer.

**Rainfall, Ground Water and River Flows**

May highlights included:-

- Near average to above average rainfall for May.
- There was a substantial improvement from the dry conditions as a result of a number of moderate to heavy rainfall events.
- There were frequent isolated thunderstorm events throughout early and mid May.
- On 8 May 2013, a severe thunderstorm 'hit' the Waitangi catchment resulting in widespread flooding around the lower river flats on Waimate North Road. Rainfall amounts recorded within the catchment included:-
- Ōhaeawai (Southern Waitangi catchment) - 93mm from 7.00am to noon (70mm recorded over three hours between 9.00am and noon. During this period rainfall intensities were 20mm/hr for the first hour, 30mm/hr for the second hour and 20mm/hr for the third hour.
- Wiroa Road (Upper Waitangi catchment – Northern) – 44.5mm from 7.00am to noon (36mm recorded over 2 hours from 8.00am to 10.00am). Maximum rainfall intensity reached 27.5mm/hr.
- Groundwater levels are now recovering from the low summer and autumn levels but are still below their normal May levels.
- River flows were average to above average in the Far North areas and below average to average in southern areas.

**Rainfall May 2013****River Flows May 2013**

**Seasonal Outlook**

Although Northland has received adequate rainfall amounts throughout late April and May, and there has been good recovery with the soil moisture levels and river flows, there is a risk that water resources may be under pressure next summer if the region does not receive average to above rainfall over the next four months. Rainfall, groundwater levels and river flows will be closely monitored over winter and early spring.

The seasonal outlook for Northland from May to July 2013 indicates:

- temperatures are likely to be above average,
- rainfall totals are expected to be in the near average or above ranges,
- soil moisture levels and river flows are likely to be above average.

The probabilities for Northland are shown in the following table.

	Temperature	Rainfall	Soil Moisture	River Flows
Above Average	65%	40%	45%	45%
Near Average	25%	40%	35%	35%
Below Average	10%	20%	20%	20%

## **5.5 – HAZARD MANAGEMENT**

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**CIVIL DEFENCE EMERGENCY MANAGEMENT****Met service Warnings and activations**

A number of weather watches and warnings, including thunderstorm watches or warnings were issued in May by the MetService. These events were monitored by Civil defence personnel. No issues arose out of these watches.

Social media, Facebook, continues to be utilised for the distribution of warnings. Over the past 2 months all warnings and watches have been added to the Civil Defence Northland Facebook page. The page now has 264 “likes” (up from 174 in March) or people who follow the page. Circulation of the recent watches and warnings has varied with a recent thunderstorm watch posted on Sunday 21 April 2013 reaching 3192.

A media release was also made during the week of 19 May 2013 to proactively advise members of the public that the Northland CDME Group are using Facebook and to also advise that roading information for weather events is now available at the AA Road Watch website.

**CDEM Activities**

The Northland CDEM Group and CEG meetings were held on 4 June 2013. The minutes for the CDEM Group meeting are included in the agenda.

To ensure that the Northland CDEM Group continues to build on its good progress, align its goals, objectives and resourcing with its intended work programme, and to take into consideration the Ministers and Ministry priorities, a strategic review is proposed by the Coordinating Executive Group in mid-July. The outcomes of the review will be reported to the September CEG and CDEM Group meetings.

A three-day Coordinated Incident Management Course (Level 4) is programmed for mid-June.

**ITEM: 5.0**

Page 23 of 37

The Kaipara District Council held a half day exercise in mid-May which focused upon a Coordinated Incident Management Systems (CIMS) exercise held in the “virtual” Emergency Operating Centre (EOC) at the Kaipara District Councils office when approximately 12 KDC staff members and managers participated in a simulated tsunami warning impacting the Mangawhai community. The agreed outcomes of the exercise were met with a satisfactory set-up of the EOC by responding staff and the preparation of a “Situation Report” in the CDEM Emergency Management Information System.

**MCDEM - National**

The Coordinated Incident Management Systems draft (rewrite of the 1998 manual) has been released for feedback and comment. A number of additions and changes have been made to the CIMS as a result of the reviews of Pike River and Christchurch earthquakes. The Northland CDEM Group made a lengthy submission on the draft document with an emphasis on comments about the level of detail, complexity and risks associated with a very detailed operating system. Comments were also made about the lack of an operational focus in developing a common operating picture with the CIMS structure. The feedback will now be considered by the National Working Group.

**Lifelines Group**

The Northland utility Lifelines Group meet in early June and considered the first draft of its Severe Weather Event plan. This plan is specifically designed for the lifelines utility sector. The group also reviewed existing business continuity plans with a view to identify any potential gaps in the plans. The Lifelines Group are also proposing an exercise in September to test their ability to provide information during an emergency response using the national electronic Emergency Management Information System.

**Resilience Fund**

The 2012 resilience fund projects have all been completed except for the Tsunami Community Signage project which has been put on hold. GNS has indicated a change in the evacuation zones which will impact on the sign content. This project will proceed once the updated evacuation zone material is available. The three other projects have all been completed on time and within budget.

A total of ten Business Continuity Plan workshops with over 130 businesses have been delivered over the past 12 months. The project was delivered in partnership with the New Zealand Fire Service (who assist with the delivery) and the Northland Chamber of Commerce (who assist with promotion). They have both indicated a commitment to continue their involvement for a further 12 month period agreed.

The Visitor Action Plan project project was initially designed to provide five Visitor Action Plans across the region. In working with the sector and using existing networks and relationships the project has been finished with eight plans across the region.

The community response plan project has also been completed.

The formal notifications for the outcomes of the 2014 Resilience fund applications has yet to be received although the group has tentatively been advised that 3 out of 4 applications have been approved with a total of \$125,000 being allocated to projects focusing on Community Response Planning, Vulnerable Groups and to the Kaipara District for capability and capacity building.

## **5.6 – TRANSPORT**

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### **REGIONAL TRANSPORT MANAGEMENT**

#### **Land Transport Management Bill**

The second reading in Parliament of the Land Transport Management Bill was completed during the month of May 2013. It is expected that the Bill will have its final reading in June 2013.

#### **Passenger Transport Operating Model (PTOM)**

At a Regional Transport Officers meeting held on 27 and 28 May 2013, NZTA reiterated its commitment to have the proposed Passenger Transport Operating Model (PTOM) introduced as soon as possible after the enactment of the Land Transport Management Bill.

As explained in previous reports, the impact of PTOM on the passenger services of Northland will be relatively minor. Council will however be obliged to review the content of its Regional Public Transport Plan to ensure it complies with the PTOM requirements. This review must be completed prior to 1 July 2015.

#### **Funding Assistance Rate Review**

The NZ Transport Agency (NZTA) confirmed receipt of the council's submission on the Funding Assistance Rates (FAR) Review Discussion Document. In July 2013, the NZTA Board will make its decision on the overall approach (or combination of approaches) which will be used to set FAR levels going forward.

In July 2013, NZTA will be asking the Minister of Transport whether he wishes to issue criteria for how funding assistance rates are set.

Options will then be developed for specific methods which will be based on chosen overall approaches and these will be consulted on in late 2013/early 2014. The Options Document for consultation will discuss the implications of the different options included in that document for different authorities.

#### **Dust on Unsealed Roads**

Following the NORTEG meeting held on 10 May 2013 and feedback from the road controlling authorities, a report which included the proposed content and format of the draft Regional Dust from Unsealed Roads Mitigation Strategy will be tabled at the 5 June 2013 Regional Transport Committee (RTC) meeting.

On receipt of approval from the RTC, NORTEG will commence compilation of the draft strategy.

The Northland District Health Board has requested that it be afforded the opportunity of having input into the draft strategy.

### **PASSENGER TRANSPORT ADMINISTRATION**

#### **Total Mobility (reported one month in arrears)**

	Total clients	Monthly Actual Expend	Monthly Budget Expend	Variance	Year/Date Actual Expend	Year/Date Budgeted Expend	Variance
<b>April 2013</b>	1102	\$8404	\$16,666	-\$8,262	\$127,166	\$183,326	-\$56,160



**ITEM: 5.0**

Page 25 of 37

- Staff are still experiencing administrative problems with Taxi Charge, who are responsible for invoicing for the yellow total mobility docket for A1 Cabs Whāngārei 2013 Ltd. Another meeting to resolve outstanding issues is scheduled for Monday 10 June 2013.
- Work is continuing on the updating of the Total Mobility Assessment form and the individual agency vouchers. The User Guide and information flyer have been completed.

**City Link Whāngārei May 2013**

- North City Bus Ltd was sold by NZ Bus to Ritchies Transport Holdings Ltd during the month. The CityLink Whāngārei contract was assigned by North City Bus Ltd (NZ Bus) to Ritchies, legal counsel was sought to ensure there would be no detrimental effects as a result of the assignment. There are some outstanding matters to be resolved with NZ Bus (CPI claim, part month payment, ticket reconciliation) however it is hoped to have these worked through by the end of the financial year (30 June 2013).
- All of the regular CityLink drivers have been retained by Ritchies, and it appears the changeover was made with little adverse effect to the travelling public. Ritchies have moved quickly to begin the process of tidying up the fleet, repairing damaged panels and replacing missing decals.
- Ritchies are still reviewing the run times, which has meant some delays in introducing the new timetables, and launching the new website. They were unaware that this work was in progress and needed to be given time to review the run times themselves. Staff are aiming for an implementation date of 1 August 2013 for the new trip times.
- Due to the changeover, administrative issues have arisen which has resulted in delays to the provision of operational information. As a result, it is unlikely the bus service statistics will be available until later in June, therefore May and June statistics will be reported next month.
- Big Fish are continuing to develop the CityLink dedicated website, [www.citylinkwhangarei.co.nz](http://www.citylinkwhangarei.co.nz).

**BusAbout Kaitia**

- CBEC arranged for some local community groups to complete the timetable and flyer mail drop in Ahipara, Kaitia and Mangonui during the month.
- Work is continuing on the fine-tuning of the reporting, with a CBEC employee based in Whangarei now responsible for collating and providing the data. It is hoped that a full two year comparison of data will be provided in time for next months CEO report (end of the 12/13 financial year).

## Road Safety update

## Road Deaths Update

## Local Government Region

Local Government Region	2009	2010	2011	2012	2013
Northland	11	12	4	7	8
Auckland	38	27	19	17	24
Waikato	42	32	33	18	17
Bay of Plenty	15	22	6	8	9
Gisborne & Hawkes Bay	7	10	8	18	6
Taranaki	11	5	3	6	2
Manawatu / Wanganui	21	19	11	12	6
Wellington	9	4	5	6	7
Nelson / Marlborough	6	19	5	2	3
West Coast	2	1	4	3	2
Canterbury	13	17	14	18	19
Otago	5	11	10	8	3
Southland	8	5	0	3	1
Total	188	184	122	124	107

Figures for each year as at midnight Monday, 3 June

Figures for each year as at midnight Tuesday, 4<sup>th</sup> June 2013

Road Deaths by Local / Regional Body - as at Tuesday 4 June 2013

NORTHLAND REGION	2012												2013							
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Jan	Feb	Mar	Apr	May	Jun	Total
Far North	1	2	0	0	2	0	0	0	0	2	0	1	8	0	1	0	0	1	0	2
Whangarei	0	0	0	0	0	0	0	0	1	1	1	2	5	0	0	1	0	2	0	3
Kaipara	2	0	0	0	0	0	0	0	1	0	2	0	5	1	0	1	0	1	0	3
TOTAL	3	2	0	0	2	0	0	0	2	3	3	3	18	1	1	2	0	4	0	8

The 2013 year to date has the road toll sitting at 8 deaths. These details are broken down as per tables above and below. When compared to the same period last year, Northland's total fatalities have increased by 1. When comparisons are made per district, Far North deaths have decreased by 3, Whāngārei have increased by 3 and Kaipara has increased by 1. Motor vehicle passengers (3) account for more deaths than drivers (2) in crashes and a quarter (2) of deaths recorded so far have been motor cycle riders. Six of the deaths are in the 40 yrs plus age group.

**ITEM: 5.0**

Page 27 of 37

**As At 3<sup>rd</sup> June 2013**

Local Government Region	
	Nind
-----	
Casualty Types:	
Drivers	2
Passengers	3
Motor Cycle Riders	2
Motor Cycle Pillions	-
Pedestrians	1
Pedal Cyclists	-
Other	-
-----	
Casualty Ages:	
0-14 yrs	-
15-19 yrs	-
20-24 yrs	2
25-39 yrs	-
40-59 yrs	3
60 + yrs	3
-----	
Total Killed During:	
January	1
February	1
March	2
April	-
May	4
June	-
July	-
August	-
September	-
October	-
November	-
December	-
-----	
TOTAL Killed For 2013	8
-----	

Road safety messages and campaigns for May 2013 & June 2013 targeted - Speed, Distractions, Drugs, Alcohol. Risk factors for this period have been identified as - Pedestrians Harvesting, Pedestrians, Winter/Dark.

**NAVIGATION, SAFETY AND MARITIME OPERATIONS****Oil Spill Preparedness and Response**

Two oil spill incidents were reported during this period. Staff were deployed to one of the incident sites where some minor clean-up was required. The second incident involved a minor leak that was remedied soon after it was noticed.

Council staff attended oil spill training courses conducted by Maritime New Zealand, one a 3 day advanced course for National Response Team members and the second a 4 day initial responder course.

**Port and Harbour Safety**

Three hot work permits were issued.

New buoys have been fitted out and readied for upcoming work around Northland Harbours. New top marks have also been constructed for programmed maintenance

**ITEM: 5.0**

Page 28 of 37

of Kerikeri navigation aids. Signage was updated in Houhora Harbour with the installation of new panels for the large navigation safety sign at Monkey Point and a new five knot sign on the No. 8 Port hand beacon.

The council vessel Waikare is on the slip in Whāngārei for engine rebuild and gearbox reconditioning works.

**Maritime Incidents, Enforcement and Safety**

Staff dealt with 19 maritime incidents during this period. Buoys reported as out of position in the Kaipara harbour and in the Kerikeri inlet were reinstated to their correct location. The Waitangi Sector light was reported as extinguished - new lamps were installed and the light is now operational. The top mark on the Taipā port hand beacon was replaced after it was reported as destroyed. Other incidents included moorings being occupied without the owners giving permission, vessels breaking off moorings or dragging anchor and debris in the water causing concern for navigation safety. All incidents were dealt with in accordance with maritime incident procedures.

**Moorings**

The work to target moorings overdue for service or outstanding in payment of licence fees is progressing. Several moorings have been identified for cancellation of the licence, with each being dealt with on a case-by-case basis. The process of cancellation or surrender of several moorings is underway.

Work is on-going to improve the council database system for moorings. Accurate position information obtained from mooring contractors is being used to verify positions of moorings to facilitate better management of mooring areas.

Staff are also working through a backlog to update and upload recent mooring transfers and mooring inspection information into the new IRIS system. Improvements in the procedure for licence holders applying to change mooring permit conditions including position and permitted length of vessel have been implemented.

**General**

Site visits were completed for sediment monitoring in Waitangi, monitoring of an oyster farm in Ōpua and to a Mussel farm in Houhora for a consent application. Skipper assistance was also provided for monitoring department site visits to Whāngārei, Kaipara and for coastal structure inspections.

Significant staff time was taken up during the organisation's change to the new IRIS and financial systems in May.

Maritime staff worked with event organisers to facilitate a non-championship round of the Offshore Powerboat Series to be held at Paihia in early June.

Staff reviewed new and renewal applications for Tier One oil spill response plans and hot work dispensation applications.

## **5.7 – SUPPORT SERVICES**

### **PUBLIC COMMUNICATIONS**

#### **Media and Publications**

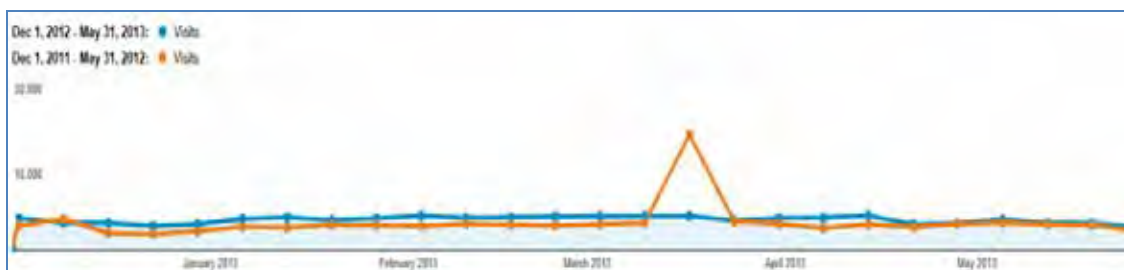
Northland's media was monitored for items of interest to the council. Media releases were sent to appropriate media concerning the following:

- Meetings on local government changes, proposals for Kaipara
- Hearings on Proposed Regional Policy Statement to begin
- Water's environmental education opportunities explored
- Local govt, representation meets continue in Kaipara
- Facebook, AA Roadwatch latest tools for North Civil Defence (*media release on behalf of Northland Civil Defence Emergency Management Group*)
- Info evenings for would-be regional councillors
- Two new appointees to Northland Inc board
- Monthly pest watch column in Whāngārei Leader: Wilding trees
- Monthly land management column in Rural Advocate and Northern Farming Lifestyles: Winning the war against spartina

#### **Publications completed during May:**

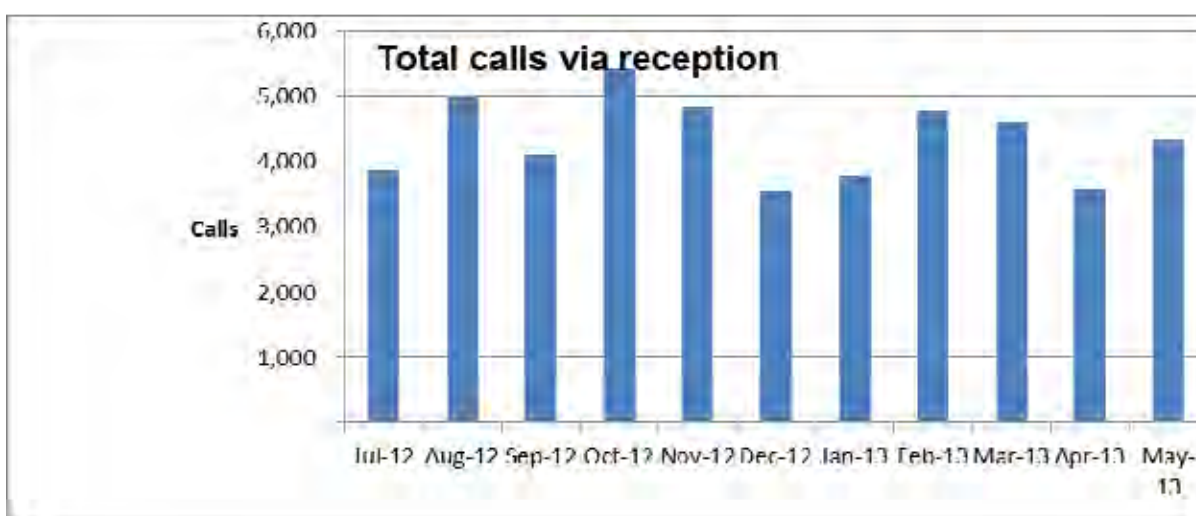
- Update and reprint of Trees For The Land booklet
- Update and reprint of Clean Streams booklet

Significant work was also done during May on the State of the Environment Report, due for release soon, and the Regional Report which is due out in mid-June. The eight-page Regional Report will cover a range of stories including updates on major flood works projects, Ballance Farm Environment Award winners, election changes, updates on Waiora Northland Water, a Hikurangi swamp eel survey, and a civil defence community response plan for North Hokianga.

**ONLINE CHANNELS****Website monthly usage – www.nrc.govt.nz:****# Visits to the NRC website (compared to the same period last year):**

Key Performance Indicators	Feb-13	Mar-13	Apr-13	May-13
<b>WEB</b>				
PDF documents downloaded (Transactions)	3,221	2,236	2,116	2,688
\$ Print value of documents downloaded	\$6,869	\$4,539	\$3,882	\$6,553
E-payments made	4	1	4	2
GIS Service - Number of unique visitors	390	403	242	
GIS Service - Number of visits	1,227	1,305	927	
# subscription customers (cumulative)	704	717	727	733
<b>SOCIAL MEDIA (cumulative)</b>				
# Twitter followers	504	513	524	533
# NRC Facebook fans	278	284	292	297
# CDEM Facebook fans	179	185	226	284
# CoastCare Facebook fans	86	86	86	86

\* N/A = figures not available in time for this month's report.

**CUSTOMER SERVICES**



NOTE: High January calls due primarily to:

- Waipū seaweed and algae smell
- Smoke nuisance related to fires
- Boats off moorings due to high winds/swell

## EVENTS

### **Ballance Farm Environment Award Supreme Winners field day**

As supreme award winners, siblings Shayne and Charmaine O'Shea hosted an extremely successful field day on 1 May 2013 at their Kokopu, Whāngārei, farm to showcase the property and the attributes that made it – and them – winners. About 270 farmers and others associated with the agricultural sector attended, making it one of the most successful winner's days in recent years. Communication staff assisted with the preparation and running of the field day. Land Management staff were also in attendance.

### **Hutchwilco Boat Show**

The Maritime team exhibited at the Hutchwilco Boat Show in Auckland, sharing a stand with Auckland Council's Harbourmaster Office and Bay of Plenty Harbourmasters Office. Staff handed out information on boating in Northland and how to keep safe on our waters. The Communication team assisted in developing new display and communication material.

## ENVIROSCHOOLS

### **WaiFencing workshops held**

Four hands-on fencing skills workshops were held from 21 to 24 May at Trefoil Park, near Kaikohe. WaiFencing forms part of a wider WaiRestoration pilot project being jointly developed in Northland by the Northland Regional Council, the national EnviroSchools Foundation and contractor Papa Taio-Earthcare.

59 senior secondary students, plus teachers and gateway co-ordinators, from the following communities took part in the workshops: Bream Bay, Dargaville, Kaikohe, Kaitiāia, Kamō, Maungakaramēa, Ōkaihou, Panguru and Taipā. The workshops are designed to boost the participants' qualifications and future employment opportunities as well as better protect the region's waterways from stock. Specific skills gained include fencing knots and ties, strainer assemblies and running a multi-wire fenceline.

The WaiRestoration pilot is about supporting farmers and enagaging young people and local communities to get involved in restoring Northland's waterways and biodiversity. Those involved in the project's development hope to eventually see it rolled out nationally.

#### **Local cluster meetings held in Kerikeri and Whāngārei**

After-school cluster meetings for primary and intermediate school teachers were held on 22 and 23 May 2013 in Whāngārei and Kerikeri respectively. The professional development focus for the meetings was 'measuring change'. The Measuring Change tool is a set of web-based resources that supports schools to reflect on their environmental actions and monitor the outcomes of these actions over time. One to five teachers from each of the following schools participated in the cluster meetings: Hukerenui, Kamō Intermediate, Kamo Primary, Mangakāhia, Ōkaihau, Onerahi, Oromahoe, Otaika, Parua Bay, Poroti, Riverview School, St Francis Xavier Catholic School, Springbank School, Tauraroa, Whāngārei Heads, Whāngārei Intermediate and Whāngārei Primary. Similar local cluster meetings will also be held in Waimā, Ruakaka and Kaitiāia during June.

#### **Enviroschools in the Early Years training attended by Northland kindergartens**

From 1 to 3 May 2013, the biannual facilitator training for Enviroschools in the Early Years was held at Te Mauri Tau in Raglan. Kindergarten teachers from Auckland, Northland, Southland and the Waikato participated in the training. The Northland kindergartens were Comrie Park (Matarau), Kerikeri and Portland. Participants explored the principles and resources of the Enviroschools Programme, practiced some of the activities and processes and experienced Maori perspectives.

#### **Two 'Outlook for Someday' film-making workshops held**

Enviroschools is a project partner in 'The Outlook for Someday' sustainability film challenge for young people aged up to 24 years old. The popular film-making workshops, run by The Outlook for Someday crew, were held in Kaitiāia and Whāngārei on 21 and 22 May 2013 respectively. Film-challenge participants enter short films about people and the world that supports us. Stories typically portray ideas and acts of leadership, citizenship and guardianship. They convey information and show people taking positive actions. The film challenge entry deadline is 13 September 2013.

#### **Facilitation of Enviroschools communities**

Enviroschools facilitators have worked with the following school communities during May: Herekino, Kaitiāia College, Maungaturoto, Northland College, Okaihau Primary, Oromahoe, Otaika, Oturu, Paparore, Ruāwai, St Francis Xavier Catholic School, Te Rangi Aniwaniwa, Waiharara, Whāngārei Intermediate and Whāngārei Primary.

#### **IWI LIAISON**

##### **Passing of Mihi Kapa-Watene – Chairperson Te Uri o Hau Trust**

Mihi Kapa-Watene of Te Uri o Hau descent passed away this week (June 4) after a period of illness. I attended the tangi supported by the Iwi Liaison Officer and the General Manager of Community Relations.

Ms Watene was the current Chairperson of Te Uri o Hau Settlement Trust after previously holding the position of director of Environs Holdings Ltd (Environmental arm of Te Uri o Hau Trust).



From Pouto, Ms Watene was an active member of her marae (Waikaretu) community as well as a devoted Chairperson for the Trust.

The council acknowledges the commitment she showed to her hapū and the relationship she forged with the council.

### **Whangārei Harbour Health Improvement Fund**

During May the Iwi Liaison Officer (ILO) met with the funding partners of the Whangārei Harbour Health Improvement Fund to further discuss possible project ideas. The ILO also met with potential applicants to discuss projects to be considered by the funding partners.

The large scale reseedling of cockles remains the prime project however, at previous meetings concerns were raised about the current stock levels in particular a perceived die-off of cockles from Snake Bank which is where transplanted stock are taken from. An earlier request to Ministry of Primary Industries (MPI) to investigate the die-off via a biomass survey was resent to MPI as no formal response had been received.

The outcome of this request would help to determine future projects and planning. A formal response was received and indicated that MPI found no evidence of die-off and subsequently due to cost it therefore did not warrant a biomass survey. This information was provided to the funding partners who are now working with other groups along with MPI on the best possible option moving forward.

### **Joint Iwi Monitoring Fund**

The Iwi Liaison Officer has been working with the Estuary Management Advisor and the Ngāti Hau Resource Management Unit (NRMU) on developing a project to test heavy metal levels in water and eel biomass. After seeking advice, at this stage sampling would only include water due to the migrant nature of eels.

A further meeting will be held between the parties and the Department of Conservation upon which time is hoped a final contract can be signed.

### **Iwi Environmental Management Plan Fund**

The ILO has had preliminary discussion with the Patuharakeke Trust Board to look at reviewing their management plan and at strategic/future planning.

Since this meeting an application has been received by council and is now being considered by the General Manager Community Relations and the ILO.

### **Meetings and training**

During May the ILO assisted the Environmental Education Officer with the annual Northland Regional Council Teacher Workshop. The workshop aims to provide professional development to teachers of the region on the Environmental Curriculum.

As part of the workshop the ILO ran a session on incorporating cultural values and indicators into environmental projects run in schools.

In May the ILO arranged the Whakatau for Abraham Witana who joined the council's Planning and Policy Department from Te Rūnanga o Te Rarawa. The council was again supported by Fred Tito, Te Warihi Hetaraka and Te Pania Kingi along with the Maori Relations Department of the Whāngārei District Council.

Hearings began for the Regional Policy Statement. Leading up to this, over the past two months the ILO provided advice and direction to the Planning Department in

**ITEM: 5.0**

Page 34 of 37

regards to holding part of the hearings on a marae after receiving such a request from one submitter.

Also during May the ILO attended a course, Train the Trainer, held at the Whāngārei District Council. This was a two day course sponsored by the district council.

**LGOIMA'S****Local Government Official Information and Meetings Act requests during May:**

Name	Parent
Current H LGOIMA request for information relating to submissions made to the Mangawhai Sewage Treatment	Consents
Housing New Zealand Corporation Properties at Moerewa LGOIMA Requests for forwarding addresses of	Finance
Far North District Council LGOIMA request for Northland Regional Council organisation structure	CEO's office
Ombudsman Dame Beverley re LGOIMA from David Williams for Rockpoint Report will NRC provide redacted	CEO's office

**HUMAN RESOURCES****Staff Matters*****Terminations***

Jacquie Reed, Monitoring Programme Manager – Coastal, finished her employment with the council on 8 May 2013. Jacquie left to take up a position with the Cawthron Institute in Nelson.

Chelsea Spence, Cadet, abandoned her employment with effect from 9 May 2013.

Kim Harvey, Financial Accountant, finished her employment with the council on 15 May 2013.

***Appointments:***

Desrae Nicholas commenced part time, temporary employment as Planning and Policy Admin on 6 May 2013 until 8 August 2013.

Abraham Witana commenced employment as Programme Manager/Policy Specialist - Tangata Whenua on 20 May 2013.

Ricky Eyre and Marcus Schlesier were offered permanent employment in the positions of Monitoring Programme Manager – Coastal and Environmental Monitoring Officer – Coastal with effect from 20 May 2013. This followed 18 months of Ricky and Marcus filling these positions on an acting basis.

***Vacancies:***

The position of Financial Accountant was advertised internally and externally with applications closing on 9 May 2013. Interviews with short listed applicants were held on 20 May, 29 May and 4 June 2013. A decision is expected shortly.

***Employment relations:***

Annual salary review and employment negotiations have commenced and will be concluded by the end of June 2013.

**ITEM: 5.0**

Page 35 of 37

**Staff establishment**

<b>Status</b>	<b>May 2013</b>	<b>May 2012</b>	<b>April 2013</b>
Full Time Permanent	134	122	133
Part Time (FTE)	10.6	12.4	11.4
Fixed Term (incl Part Time FTE)	5.4	7.6	6.4
Students/TFG and Temps	4.1	2	6
Vacancies	5	4	4
<b>TOTAL FTE</b>	<b>159.1</b>	<b>148</b>	<b>160.8</b>

**Training**

<b>Course</b>	<b>Dates</b>	<b>Venue</b>	<b>Attendees</b>
LG Online Service Symposium	06-07.05.13	Wellington	T Morris, D Welsh
Annual SWIM SIG Meeting	08-09.05.13	Wellington	R Broadhurst
First Aid Refresher	12.05.13	Whāngārei	V Randall
Train the Trainer	23-24.05.13	Whāngārei	R Ropiha, D Schultz, L Eruera
NZ Plant Conservation Network	24-26.05.13	Auckland	L Forester
Retention and Disposal of Records	30.05.13	Wellington	S Callaghan

**Staff turnover**

Staff turnover as at the end of May 2013 for the past 12 months was 11.44%.

**Health and Safety*****Accidents reported:***

A monitoring officer received a nitric acid burn to their elbow during water sampling from a kayak. The acid container fell over and when opened acid was on the top of the container. As the officer set the pole up they inadvertently touched their elbow onto it. New controls have been implemented around safe use of nitric acid in a kayak and included into the significant hazard register.

***Incidents reported:***

None

***H&S issues, inspections and visits:***

A further meeting has been held with Customer Services (Reception) staff around safety and security. The Building and Maintenance Manager, CDEM, HAZNO Officer, H&S Advisor and a Community Police Officer were invited. As a result a new policy is being put together for staff in terms of who will respond and actions and controls. A final report is to be submitted for approval by the management team for the security camera and upgrades.

A new “Aluro” saddle seat was shown to council staff; however the use of this is restricted to raised desks for proper use. This and the cost of the seat was a significant drawback.

**ITEM: 5.0**

Page 36 of 37

The H&S Advisor attended a meeting with Ringa Atawhai Trust “Like Minds, Like Mine” and some mutual interests came from it with regard to their objectives and the council. At some stage it would be of benefit if we invited them to do a presentation for council staff and offer them assistance if required.

The H&S Advisor completed a site inspection at Kai-iwi lakes where three drill holes were sunk for ground water testing.

The H&S Advisor was present for the first day of the Wai-fencing training course at Trefoil Park, and to view any hazards or risks associated with the programme. NRC staff once again proved to be well organised and the course was a success.

The H&S Advisor attended the Northland Industry Principals H&S Forum where ACC did a presentation on driver safety: fatigue, phone use and other issues around use of vehicles.

Fire extinguisher training has been completed by staff. Current training being organised includes defensive driver, 4WD and trailer training.

A stress questionnaire (based on a Department of Labour form) was distributed to all staff to get an overview of stress issues related to recent work loads. A few suggestions have come from it:

- A request for stress balls – these are priced from \$1.50 to \$2.40 depending on shape. The NRC logo could be printed on the balls at a cost of \$50 set up plus \$0.50 per colour print.
- Another suggestion was a massage therapist giving 10 minute neck and shoulder massages while staff sit at their desks. We need to get some prices regarding this. This has previously been offered at council on a user pay basis.
- Ongoing other initiatives such as regular breaks, stretches, encouraging movement and laughter can all alleviate and reduce stress.

**FINANCE AND IT****Fraud declaration**

Fraud is an intentional act by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception to obtain an unjust or illegal advantage. I am not aware of any fraud nor am I investigating any incidence or suspected incidence of fraud at this time.

**FINANCE**

The Financial Report for the eleven months to 31 May 2013 is showing an operating surplus of \$3.4 million against a budgeted surplus of \$1.54 million. Detailed information is provided in the Financial Report item 7.1 of this agenda.

It is the first month with the new finance system and staff have been busy bedding in the new system and setting up reporting to meet the needs of the team and the organisation. Some of the reports are still to be developed and staff are yet to experience the full benefits and functionality of the system. Feedback to date from staff has been positive. In addition staff have also been busy preparing the final version of the 2013-14 Annual Plan.

Audit NZ carried out their pre-final visit on 4<sup>th</sup> to 7<sup>th</sup> June.

**ITEM: 5.0**

Page 37 of 37

**Pre-Election Report**

In the CEO report of the May Council 2013 agenda an overview of the Pre-Election Requirements was provided. The Pre-Election report provides detail on projects planned for the 14/15, 15/16 and 16/17 financial years. The project update is very future focused. Council use the information contained within the 2012-2022 Long Term Plan combined with any updated information based on the 13/14 Annual Plan and/or recent events.

Financial information must also be provided. The financial information must include actual financial results for the 10/11, 11/12 and forecasted current year (12/13) financial results, as well as forecasted financial information for the 13/14, 14/15, 15/16 and 16/17 financial years. The financial statements showing this information are to be a funding impact statement, summary balance sheet and statement of cash flow..

In addition information must be provided that actual compares rates, rate increases and borrowing against the limits specified in councils financial strategy and on the returns on investments against targets.

**IRIS**

The implementation of IRIS is now complete and the application is being used widely by staff. Staff are using the application attentively while confidence and knowledge increases. Staff are still migrating some residual data that was deemed to be critical to go-live. The application is performing well and staff feedback is positive. The integration with the financial and document management systems is working well.

**Compliance with decision making processes:**

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan, and as such are in accordance with the council's decision making process and sections 76 to 82 of the Local Government Act 2002.

**Recommendation:**

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That the Chief Executive Officer's report dated 7 June 2013 be received.

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**APPENDICES**

1. Detailed information – Consents decisions and progress on notified applications in process, objections and appeals.

## ATTACHMENT 1

## CONSENTS DECISIONS AND PROGRESS ON NOTIFIED APPLICATIONS IN PROCESS, OBJECTIONS AND APPEALS

The Consents/Monitoring Senior Programme Manager's report on resource consent decisions issued under delegated authority since 1 May 2013 is circulated to councillors under separate cover.

Progress on notified applications, objections, and appeals is as set out in the following tables:

### NOTIFIED APPLICATIONS

#### Applications Publicly/Limited Notified During Previous Month

Applicant	Proposal	Notification Period	Comment
Far North District Council APP.008527.01.02	Kaikohe Urban Stormwater System - Renewal	14 May 2013 to 12 June 2013	Limited notified to properties affected by flooding in 1 in 10 return event.

#### Progress on Applications Previously Notified

Applicant	Proposal	Progress
Far North Holdings Limited APP.008385.30.01 (CON20100838530)	Various consents associated with a proposed pile berth extension of the Ōpua Marina	Forty submissions received, 23 in opposition, 13 in support, three neutral and one partial support/oppose submission. Fifteen submitters wish to be heard at a hearing with six submitters not indicating whether they wish to be heard or not. Processing timeframes have been extended at the applicant's request.
Kaipara District Council APP.009888.01.01 (CON20020988801) ( <i>"Boar Hill"</i> ) APP.009889.01.01 (CON20020988901) ( <i>"Cattlemount"</i> and <i>"Cattlemount Spring"</i> ) APP.003815.01.03 (CON20010381501) ( <i>Brynderwyn Stream</i> ) APP.007582.01.02 (CON20010758201) ( <i>Piroa Stream</i> )	To authorise existing water takes for the public water supply of Maungaturoto. In addition, new consents are also being sought for a proposed stream flow monitoring weir	<b>Boar Hill/Cattlemount:</b> Four submissions received on each set of applications, one in opposition, one in support and two neutral. Two submitters wish to be heard. <b>Brynderwyn/Piroa:</b> Five submissions received, one in opposition wishing to be heard, and four has been in support not wishing to be heard.  Agreement reached with the applicant on draft conditions. Submitters are being contacted to discuss the consent process with the aim of avoiding a formal hearing.

**ITEM: 5.0**

Page 2 of 6

<b>Applicant</b>	<b>Proposal</b>	<b>Progress</b>
Far North District Council APP.004007.01.03 (CON20080400701)	East Coast Bays Wastewater Treatment Plant (Taipā) replacement discharge consents	Fifty-four submissions received, 24 wishing to be heard and 30 not wishing to be heard. Most of those oppose the current operation of WWTP. As a result of discussions between the applicant and Iwi, an alternative disposal option using the Turners and Growers orchard at Taipā was agreed upon and a discharge to land application made to council. This application was returned as it did not contain an adequate AEE. No further progress has been made with the application due to difficulties in discussing the alternative option with the land owners of the orchard. The applicant has recently allocated budget for an upgrade to the existing WWTP and is currently awaiting the results of an investigation into upgrade options. Once this has been received, the applicant will contact submitters to reopen discussions on a way forward with this application.
Li Liangren Family Trust APP.024253.01.01 (CON20092425301)	Earthworks and stormwater consents for 118 lot subdivision at Tinopai	Six submissions received (one late) with five being in opposition and one neutral. Four submitters wish to be heard. Joint applications for subdivision with the Kaipara District Council (KDC) as lead authority. Hearing delayed pending receipt of further information sought by KDC. Hearing date delayed at request of applicant.
Far North District Council APP.003775.01.03 (CON20100377501)	Discharges associated with the Ahipara Wastewater Treatment Plant	Ten submissions received, all in opposition, with nine submitters wishing to be heard. Draft staff report and conditions were circulated to the submitters for comment prior to a pre-hearing meeting on 28 March 2013. Some submitters are still not satisfied with the proposed conditions after discussion at a pre-hearing meeting. The applicant has agreed that a formal hearing is required to progress the application.
B C Taylor APP.015366.01.02 (CON20101536601)	Use of a coastal structure (building) for accommodation and community hall at Whakapirau	Nine submissions received, two in support and seven in opposition. Six submitters wish to be heard. Application on hold under section 91 RMA pending applications to the KDC. The applicant has requested a time extension to enable arrangements between him and the KDC in respect of the land, including whether any change to the current designation is required. No further action on the application to the NRC is now expected until mid 2013.
Whāngārei District Council APP.029021.01.01 (CON20112902101)	Discharge treated sewage effluent to the Hātea River from the Hātea Sewage Pump Station	Publicly notified with nine submissions received, four in support, four in opposition, and one in support of parts and opposing rest. Eight submitters wish to be heard and one not indicating. All submitters have now withdrawn their wish to be heard at a formal hearing. Applicant has now confirmed that it agrees with the proposed conditions of consent. Decision to be made under delegated authority by the end of the month.

**ITEM: 5.0**

Page 3 of 6

<b>Applicant</b>	<b>Proposal</b>	<b>Progress</b>
Northland Regional Council APP.029683.01.01 (CON20112968301)	To maintain a navigation channel in the Waitangi River at Haruru Falls	Four submissions received, one in support, one neutral and two in opposition with the submitters wishing to be heard. Further processing of the application has been suspended while the applicant attempts to resolve both opposing submitter's concerns. Pre-hearing meetings with these two submitters were held on 27 March 2013.
Millpara Avocados Limited APP.014520.01.02 APP.014520.02.01 (CON201214520 (01 & 02))	Increase in existing groundwater take for avocado irrigation purposes, Paparore, Far North	Twelve submissions received within time, with one submitter wishing to be heard. Nine are in opposition, one in support and two neutral. One further (late) submission in opposition received. With the approval of the applicant, the council has placed the application on hold to determine possible additional information requirements required to assess actual effects of take on other groundwater users that were raised in submissions. As a result of the council's assessment of possible options regarding additional information, the applicant has significantly reduced its requested increase in volume of water take. The council is now considering whether additional information is still required prior to discussions with submitters.
Whāngārei District Council, Parks Division APP.030692.01.01 (CON20123069201)	Proposed boatramp and reclamation at Pataua North estuary	Thirty-eight submissions received (one late), with two in support (one conditional), 34 in opposition and one not stating whether in support, opposing or neutral. A total of 20 submitters, including the late submitter, wish to be heard. Independent commissioners sought by some submitters under section 100A. Further information has been received from the applicant relating to effects on coastal processes and cultural impacts. Hearing scheduled for 9 July 2013.
Whaingaroa Fisheries Company Limited APP.008120.01.01 (CON19960812001)	Marine farm (fish and shellfish) at Owanga Bay, Whangaroa Harbour	A total of 310 submissions received (two late) all in opposition, with 107 submitters wishing to be heard. Some have requested independent commissioners under section 100A to hear the proposal. Further information has been sought from the applicant under section 92.
Westpac Mussels Distributors Limited APP.031050.01.01 (CON20123105001)	Marine Farm (mussels) at Houhora Bay.	A total of four submissions received plus one late submission, with one in support and four in opposition, and four submitters wishing to be heard. A Hearing Commissioner has been appointed to hear this application on 10 June 2013.
Northland Regional Council APP.031159.01.01 (CON20123115901)	Proposed construction and operation of a stormwater detention dam at Kotuku Street, Maunu	A total of nine submissions received, with one in support, three in opposition, three neutral and two with an unspecified position. Five submitters wished to be heard. Following consultation between the applicant and submitters, these five submitters have withdrawn their wish to be heard. The decision on the application will be made by an Independent Commissioner.



**ITEM: 5.0**

Page 4 of 6

<b>Applicant</b>	<b>Proposal</b>	<b>Progress</b>
D M Jepson APP.031312.01.01 (CON20133131201)	Proposed board walk, jetty facility and dredging including retrospective application for an existing boat ramp, rock revetment and stormwater outlet	A total of 15 submissions received, two in opposition. Three submitters wish to be heard. A pre-hearing meeting was held on 27 May 2013, with the outcome that a hearing has been scheduled for 21 June 2013.
Whāngārei District Council APP.031461.01.01 (CON20133146101)	Proposed coastal protection works near Paradise Point.	Four submissions received, three submissions in support and one neutral. To be decided under delegated authority.

**Hearings and Decisions**

<b>Applicant</b>	<b>Proposal</b>	<b>Date of Hearing</b>	<b>Decision Issued/Comment</b>
J K Upperton APP.008867.01.02 (CON20040886701)	Earthworks in the Riparian Management Zone relating to a construction of a proposed dwelling and access	29 April 2013	Decision issued 4 June 2013 granting consents.

**APPEALS/OBJECTIONS**

<b>Applicant</b>	<b>Proposal</b>	<b>Progress</b>
Poutō Farms Limited APP.021258.01.01 (CON20082125801)	Flood protection works at Kaihū River	Objection to decision to return application documents as incomplete, but the applicant is still seeking stay of hearing, pending receipt of flood model data to enable completion of application detail.
Far North District Council APP.004369.01.03 APP.004369.01.02 (CON200404369 (01-02))	Existing water take from Waioatemarama Stream for supply of Ōmāpere/ Opononi	Signed draft memorandum for a consent order to resolve this appeal sent to the Court on 28 May 2013. Now awaiting the Court's decision.
Far North District Council APP.002577.01.03 (CON20080257701)	Replacement consents for Rāwene Wastewater Treatment Plant	Appeal lodged by Te Mauri o Te Wai Incorporated. Signed draft memo and consent order to resolve this appeal was lodged with the Court on Thursday 11 April 2013.. The Court granted consent on 14 May 2013.

**ITEM: 5.0**

Page 5 of 6

<b>Applicant</b>	<b>Proposal</b>	<b>Progress</b>
Mangawhai Harbour Restoration Society APP.026844.01.01 (CON20102684401)	Removal of 87 hectares of mangroves from Mangawhai Harbour and channel dredging	Appeal lodged by the applicant. Thirteen section 274 parties. Environment Court assisted mediation was held on 14 September 2011. There was no resolution and the appeal hearing commenced 30 April 2012. An interim decision has been issued by the Court declining the consent sought for dredging and indicating that consent might be forthcoming for three, possibly four, mangrove removal sites subject to satisfactory responses from the parties on conditions, mapping in one area and a jurisdictional question posed by the Court. The provision of these responses has recently occurred and the matter is back with the Court.
Maungatapere Water Company Limited APP.004607.01.03 (CON20100460701)	Take water from Porotī Springs for Maungatapere water scheme	Appeal lodged by Zodiac Holdings Ltd relating to the allowed daily take volume and the efficient use of this resource.
		Appeal lodged by Maungatapere Water Company Limited. New Zealand Spring Water Limited and Whāngārei District Council are section 274 parties to this appeal.
		Appeal lodged by Whatitiri Maori Reserves Trust – only on term of consent.
		Appeal lodged by Lorraine Norris – only on term of consent.
		<u>Zodiac Holdings and Maungatapere Water Company Limited Appeals</u>
		Agreed draft memorandum and consent order to resolve these appeals to be lodged with the Court by Friday 10 May 2013. The Court granted consent to Zodiac Holdings Limited and Maungatapere Water Company on 22 May 2013.
Whāngārei District Council APP.002960.01.03 (CON20100296001)	Take water from Porotī Springs for municipal water supply	<u>Whatitiri Maori Reserves Trust/Lorraine Norris Appeals</u>
		Court hearing date set for Friday 14 June 2013.
		Appeal lodged by Whatitiri Maori Reserves Trust – mainly regarding term of consent.
Zodiac Holdings Limited APP.004611.02.04 (CON20120461102)	Change to existing water take consent from Porotī Springs to increase maximum daily take volume	Appeal lodged by Lorraine Norris – mainly regarding term of consent.
		Court hearing date set for Friday 14 June 2013.
		Decision appealed by the applicant, with WDC and MWC joining as section 274 parties.
		Agreed draft memorandum and consent order to resolve these appeals to be lodged with the Court by Friday 10 May 2013. The Court granted consent to Zodiac Holdings Limited and Maungatapere Water Company on 22 May 2013.

**ITEM: 5.0**

Page 6 of 6

<b>Applicant</b>	<b>Proposal</b>	<b>Progress</b>
Westpac Mussels Distributors Limited APP.029371.01.01 (CON20112937101)	94.05 ha marine farm (mussels, mussel spat catching, and oyster depuration and growing) west of Stephenson Island, near Whangaroa Harbour	Appeals lodged by Yachting New Zealand and Whangaroa Maritime Recreational Park Steering Group (WMRPSG). A number of section 274 parties have attached to the WMRPSG appeal.



**ITEM: 6.1**

Page 1 of 1

**ISSUE: Confirmation of Minutes – 21 May 2013****ID:** A543467**To:** Council Meeting, 18 June 2013**From:** Chris Taylor, Council Secretary**Date:** 7 June 2013

**Summary** The purpose of this report is to present the unconfirmed minutes of the council meeting held on 21 May 2013. It concludes with the recommendation that council confirms the minutes as a true and correct record.

<b>Report Type:</b>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision	<input type="checkbox"/>
<b>Purpose:</b>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function	<input type="checkbox"/>
	Legislative function	<input checked="" type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other	<input type="checkbox"/>
<b>Significance:</b>	High	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Low	<input checked="" type="checkbox"/>

**Report:**

The minutes are **attached**.

**Legal compliance:**

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

**Recommendation:**


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That the minutes of the council meeting held on 21 May 2013 be confirmed as a true and correct record.

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## NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council  
held at the Kaikohe RSA, 158 Broadway, Kaikohe, on Tuesday 21 May 2013,  
commencing at 1 pm

**Present:**

Chairman, Craig Brown  
Deputy Chairman, John Bain  
Councillors:  
Joe Carr  
Tony Davies-Colley  
Bronwyn Hunt  
Bill Rossiter  
Ian Walker

**In Attendance:****Full Meeting**

Chief Executive Officer, Malcolm Nicolson  
GM – Community Relations  
Council Secretary

The Chairman declared the meeting open at 1 pm.

**Apologies (Item 1.0)****Moved (Rossiter/Davies-Colley)**

That the apologies from Councillor Ramsey for non-attendance be received.

**Carried**

**Declarations of Conflicts of Interest (Item 2.0)**

The Chairman invited members to make declarations item-by-item as the meeting progressed. There were no declarations of conflict at this point.

**Presentations (Item 3.0)**

There were no presentations.

**Chairman's Report to Council (Item 4.0)**

ID: A532200

Report from Chairman Craig Brown.

**Moved (Brown/Carr)**

That the Chairman's report dated 10 May 2013 be received.

**Carried**

## **Chief Executive's Report to Council (Item 5.0)**

**ID: A309048**

**Report from Chief Executive Officer Malcolm Nicolson.**

**Moved (Bain/Rossiter)**

That the Chief Executive Officer's report dated 10 May 2013 be received.

**Carried**

### **Matters arising from Item 5.0:**

Councillor Bain undertook to circulate a copy of the Regional Transport Committee's submission on the Funding Assistance Rates (FAR) Review Discussion Document released by the NZ Transport Agency (NZTA) to councillors.

Attention was drawn to the new requirement for the Chief Executive Officer to prepare a pre-election report; with further detail to be provided at the June council meeting.

## **Confirmation of Minutes of the Extraordinary Council Meeting – 9 April 2013 (Item 6.1)**

**ID: A533406**

**Report from Council Secretary Chris Taylor.**

**Moved (Walker/Hunt)**

That the minutes of the extraordinary council meeting held on 9 April 2013 be confirmed as a true and correct record.

**Carried**

## **Confirmation of Minutes – 16 April 2013 (Item 6.2)**

**ID: A533542**

**Report from Council Secretary Chris Taylor.**

**Moved (Walker/Bain)**

That the minutes of the council meeting held on 16 April 2013 be confirmed as a true and correct record.

**Carried**



**Financial Report to 30 April 2013 (Item 7.1)****ID: A533983****Report from Financial Accountant Kim Harvey.****Moved (Rossiter/Hunt)**

That the report Financial Report to 30 April 2013 by Financial Accountant, Kim Harvey, dated 3 May 2013, be received.

**Carried****Matters arising from Item 7.1:**

The Chief Executive Officer, Malcolm Nicolson, undertook to provide council with short term options to address the increasing rate arrears owed by the Far North District Council.

**Schedule of Credit Notes for Approval (Item 7.2)****ID: A535609****Report from Management Accountant Steve Goddard.****Moved (Brown/Hunt)**

1. That the report Schedule of Credit Notes for Approval from the Management Accountant, Steve Goddard, dated 7 May 2013, be received.
2. That the issue of credit notes as detailed in the report from the Management Accountant, Steve Goddard, dated 7 May 2013, be ratified.

**Carried****Funding Assistance for Kaeo Flood Vulnerable Homes - Update (Item 8.1)****ID: A532137****Report from Land/Rivers Senior Programme Manager Bruce Howse.****Moved (Carr/Brown)**

That the report Funding Assistance for Kaeo Flood Vulnerable Homes - Update, from Bruce Howse, Land/Rivers Senior Programme Manager, dated 24 April 2013, be received.

**Carried**

**It was further moved (Brown/Carr)**

That council approves the provision of funding assistance for the property at No. 41 Dip Road, based on the current configuration of the dwelling and subject to the owner providing written agreement to abide by the conditions of evacuation plans; in the case of a civil defence emergency.

**Carried**

**Adoption of Plan Change 1 – Moorings and Marinas (as amended by Variation 2) to the Regional Coastal Plan for Northland (Item 8.2)**

**ID: A532898**

**Report from Policy Analyst Michael Day, and General Manager – Planning and Policy Kathryn Ross.**

**Moved (Hunt/Rossiter)**

1. That the report Adoption of Plan Change 1 – Moorings and Marinas (as amended by Variation 2) to the Regional Coastal Plan for Northland by Michael Day, Policy Analyst and Kathryn Ross, General Manager - Planning and Policy, dated 7 May 2013, be received.
2. That, pursuant to Clause 18 of Schedule 1 to the Resource Management Act 1991, council adopts Plan Change 1 to the Regional Coastal Plan for Northland for reference to the Minister of Conservation.

**Carried**

**Warrants of Appointment: Resource Management Act 1991 (Item 8.3)**

**ID: A536205**

**Report from Operations Director Tony Phipps.**

**Moved (Rossiter/Davies-Colley)**

1. That the report Warrants of Appointment: Resource Management Act 1991, from Tony Phipps, Operations Director, dated 9 May 2013, be received.
2. That pursuant to section 38 of the Resource Management Act 1991, Rachael Anderson is authorised to exercise and carry out the functions and powers as set out in sections 22, 332, and 333 of the Act, and a warrant of authority issued.

**Carried**

**Business with the Public Excluded (Item 9.0)****ID: A536578****Report from Council Secretary Chris Taylor****Moved (Brown/Bain)**

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
9.1	Confidential Minutes of the Council Meeting - 16 April 2013	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.

**Carried****CONCLUSION**

The meeting concluded at 1.54 pm.



**ITEM: 6.2**

Page 1 of 1

**ISSUE: Environmental Management Committee Minutes –  
28 May 2013****ID:** A541523**To:** Council Meeting, 18 June 2013**From:** Peternel McLean, Committee Secretary**Date:** 29 May 2013**Summary** The purpose of this report is to receive the minutes of the Environmental Management Committee meeting held on 28 May 2013.

<b>Report Type:</b>	<input checked="" type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
<b>Purpose:</b>	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input checked="" type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
<b>Significance:</b>	<input type="checkbox"/>	High	<input type="checkbox"/>	Moderate	<input checked="" type="checkbox"/>	Low

**Report:**The minutes are **attached**.**Legal compliance:**

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

**Recommendation:**


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That the minutes of the Environmental Management Committee meeting held on 28 May 2013 be received.

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**NORTHLAND REGIONAL COUNCIL  
ENVIRONMENTAL MANAGEMENT COMMITTEE**

Minutes of the Environmental Management Committee Meeting  
held in the Council Chambers,  
Northland Regional Council, 36 Water Street, Whāngārei, on  
Tuesday 28 May 2013, commencing at 9.30 am

**Present:****Northland Regional Council**

Cr Joe Carr (Chairman)  
Cr Craig Brown (ex officio) from 10.12 am  
Cr Bronwyn Hunt  
Cr Bill Rossiter  
Cr Tony Davies-Colley

**Whāngārei District Council**

Cr Crichton Christie

**Far North District Council**

Cr Tracy Dalton (alternate)

**Kaipara District Council**

Commissioner Richard Booth

**Department of Conservation**

Mr Chris Jenkins

**Environmental Interest Groups**

Dr Greg Blunden (from 10.28 am)

**Farming Community**

Mr Alan Clarkson

**In Attendance:****Full Meeting**

Chief Executive Officer  
Operations Director  
Consents/Monitoring Senior Programme Manager  
Environmental Monitoring Programme Manager  
Policy Specialist - Water  
Council Secretary

**Part Meeting**

General Manager – Policy and Planning  
Land/Rivers Senior Programme Manager  
Biosecurity Senior Programme Manager  
Land Programme Manager  
Economist  
Groundwater Management Specialist  
Policy Analyst

The Chairman declared the meeting open at 9.32 am.

## **Apologies**

### **Moved (Hunt/Clarkson)**

That the apologies from Deputy Chairman, Graeme Ramsey, and Mr Geoff Gover (Forestry Industry) for non-attendance, and also Councillor Craig Brown for lateness, be received.

**Carried**

## **Declaration of Conflict of Interest**

The Chairman invited committee members to make declarations item by item as the meeting progressed. There were no declarations of conflict at this point.

## **Confirmation of Minutes of the Environmental Management Committee meeting held on 26 March 2013 (Item 1.0)**

**A537797**

### **Moved (Hunt/Clarkson)**

That the minutes of the meeting of the Environmental Management Committee held on 26 March 2013 be confirmed as a true and correct record.

**Carried**

## **Māori Representation – Environmental Management Committee (Item 2.0)**

**Report from Tony Phipps, Operations Director, dated 28 May 2013.**

**A538132**

### **Moved (Jenkins/Rossiter)**

That the report “Māori Representation – Environmental Management Committee” by Tony Phipps, Operations Director, and dated 20 May 2013, be received.

**Carried**

### **Matters arising from Item 2.0:**

It was requested that all settlement parties be consulted with as soon as practicable.



**Waioira Northland Water progress – May 2013 (Item 3.0)**  
**Report from Tony Phipps, Operations Director, dated 20 May 2013.**  
**A537783**

**Moved (Carr/Rossiter)**

That the report “Waioira Northland Water progress – May 2013” by Tony Phipps, Operations Director, dated 20 May 2013, be received.

**Carried**

**Matters arising from Item 3.0:**

Operations Director, Tony Phipps, undertook to circulate Fonterra’s written response addressing the committee’s concern regarding the requirement for permanent fencing to ensure stock were kept out of waterways.

**River Values Assessments - Update (Item 4.0)**  
**Report from Darryl Jones, Economist, dated 21 May 2013.**  
**A537153**

**Moved (Dalton/Hunt)**

That the report “River Values Assessments – Update” by Darryl Jones, Economist, dated 21 May 2013, be received.

**Carried**

**Matters arising from Item 4.0:**

Ken Hughey, Professor of Environmental Management at Lincoln University and Project Leader for the River Values Assessment System (RiVAS), was in attendance and provided the presentation “The River Values Assessment System: Insights from trial applications to Northland Region” covering the following key points:

- the background and purpose of RiVAS;
- why use expert panels?;
- applications of RiVAS;
- examples of output;
- the ability to gather a “wealth of knowledge” for little cost and housed in one place; and
- initial outcomes from the three trial applications in Northland (swimming, natural character and native fish).

Darryl Jones, Economist, was also in attendance and gave the presentation “The Economic Value of Direct Water Use in Northland” covering the following key points:

- what elements make up the total economic value of water;
- base assumptions for the study and the pros and cons of this approach;
- the calculation of the direct market value of water based on price and quantity;
- potential uses for the data and possible next steps; and
- examples of similar work being conducted in New Zealand.

It was confirmed that a report on the three RiVAS trials in Northland would be provided to the July Environmental Management Committee meeting and at this time there would be the opportunity to discuss methodology and whether there was merit in other values being trialled.

There was the general expectation that economic assessment would be conducted concurrently with the RiVAS evaluations.

## **Mangere Catchment Group – Membership (Item 5.0)**

**Report from Dean Evans, Land Programme Manager, dated 21 May 2013.  
A538237**

### **Moved (Rossiter/Davies-Colley)**

1. That the report “Mangere Catchment Group – Membership” by Dean Evans, Land Programme Manager, dated 21 May 2013, be received.
2. That the nominations received to date for membership of the Mangere Catchment Group be accepted as follows:

<b>Name</b>	<b>Representing</b>
Cr Tony Davies-Colley	Environmental Management Committee
Mr Alan Clarkson	Environmental Management Committee - Farming representative
Cr Joe Carr (ex officio)	Environmental Management Committee
Mr David Coleman	Whāngārei District Council
Mr Royce Kokich	Dairy industry representative
Mr Denis Anderson	Dairy industry representative
Mr Shayne O’Shea	Dairy industry representative
Mr Gerry Brackenbury	Pukenui/Western Hills Forest Charitable Trust
Mr Roger Holder	Catchment resident

3. That staff proceed with organising the inaugural meeting of the Mangere Catchment Group, once appropriate nominations from iwi representatives have been received.
4. That a further report including confirmation of final nominations for membership of the Mangere Catchment Group be provided at the July committee meeting.

### **Carried**

#### **Matters arising from Item 5.0:**

It was agreed that the Chairman of the Environmental Management Committee (EMC) would be ex-officio on all subcommittees appointed by the EMC.

It was suggested that dry stock farmers within the Mangere Catchment should be encouraged to have representation on the group.

**Doubtless Bay Working Group – Membership (Item 6.0)**  
**Report from Peter Wiessing, Kaitāia Area Manager, dated 21 May 2013.**  
**A538363**

**Moved (Rossiter/Hunt)**

1. That the report “Doubtless Bay Working Group – Membership” by Peter Wiessing, Kaitāia Area Manager, dated 21 May 2013 be received.
2. That the nominations received to date for membership of the Doubtless Bay Working Group be accepted as follows:

<b>Name</b>	<b>Representing</b>
Cr Bronwyn Hunt	Environmental Management Committee
Cr Joe Carr (ex officio)	Environmental Management Committee
Mr Peter Wiessing	Northland Regional Council – Kaitāia Area Office
Dr Greg Blunden	Environmental Management Committee – Environmental interest groups representative
Mr Murray Walden	Dairy industry representative
Mr Dennis O’Callaghan	Beef and sheep industry representative
Mr Lester Bridson	Department of Conservation
Mr Beau Mallet of Summit Northern Plantation Ltd	Forest industry representative
Mr Wayne Parsonson	Clean Waters to the Sea (Tokarau Community Catchment Project)

3. That staff proceed with organising the inaugural meeting of the Doubtless Bay Working Group, once appropriate nominations from additional representatives have been received.
4. That a further report including confirmation of final nominations for membership of the Doubtless Bay Working Group be provided at the July committee meeting.

**Carried**

**Whāngārei Harbour Catchment (Collaborative Stakeholder) Advisory Group – Draft Terms of Reference (Item 7.0)**  
**Report from Tony Phipps, Operations Director, dated 15 May 2013.**  
**A537202**

**Moved (Christie/Clarkson)**

1. That the report “Whāngārei Harbour Catchment (Collaborative Stakeholder) Advisory Group – Draft Terms of Reference” by Tony Phipps, Operations Director, dated 15 May 2013, be received.

**Carried**

**It was further moved (Davies-Colley/Jenkins)**

2. That the committee confirms the draft terms of reference attached to the item, subject to the following addition:

Councillor Bill Rossiter shall be the Northland Regional Council’s representative on the Whāngārei Harbour Catchment Group.

**Carried**

**Environment Fund Demand Pressures (Item 8.0)****Report by Dean Evans, Land Programme Manager, dated 13 May 2013.****A536546****Moved (Rossiter/Davies-Colley)**

That the report "Environment Fund Demand Pressures" by Dean Evans, Land Programme Manager, dated 13 May 2013, be received.

**Carried****Matters arising from Item 8.0:**

Clarification was provided that a Farm Water Quality Improvement Plan did not infer the implementation of the plan would be funded from the Environment Fund. Furthermore, there were no barriers to prevent community groups applying for Environment Fund funding.

**Community Wastewater Treatment Plant Discharges – Current Compliance Status (Updated) (Item 9.0)****Report from Tess Dacre, Monitoring Programme Manager – Water and Wastes, dated 16 May 2013.****A296571****Moved (Hunt/Rossiter)**

That the report "Community Wastewater Treatment Plant Discharges – Current Compliance Status (Updated)" from Tess Dacre, Monitoring Programme Manager – Water and Wastes, dated 16 May 2013, be received.

**Carried****State of the Environment Report for Northland 2007-2011 (Item 10.0)****Report from John Ballinger, Environmental Monitoring Programme Manager, dated 20 May 2013.****A533659****Moved (Rossiter/Hunt)**

1. That the report "State of the Environment Report for Northland 2007-2011" by John Ballinger, Environment Monitoring Programme Manager, dated 20 May 2013, be received.
2. That the Environmental Management Committee support the public release of the State of the Environment Report for Northland 2007-2011, subject to any minor amendments.

**Carried****Matters arising from Item 10.0:**

John Ballinger, Environment Monitoring Programme Manager, was in attendance and provided the presentation "State of the Environment Report 2007-11" detailing what the environmental monitoring information was used for, a report overview, chapter layout and some key findings. It was anticipated the document would be publicly released within the following week.

## **Environmental Monitoring for the Period 1-24 April 2013**

**(Item 11.0)**

**Report by Colin Dall, Consents/Monitoring Senior Programme Manager, dated 13 May 2013.**

**A536059**

**Moved (Clarkson/Dalton)**

That the report "Environmental Monitoring for the Period 1-24 April 2013" from Colin Dall, Consents/Monitoring Senior Programme Manager, dated 13 May 2013, be received.

**Carried**

## **River Management Update (Item 12.0)**

**Report from Joseph Camuso, Rivers Programme Manager, dated 13 May 2013.**

**A532921**

**Moved (Carr/Blunden)**

1. That the report "River Management Update" by Joseph Camuso, Rivers Programme Manager, dated 13 May 2013, be received.
2. That the draft minutes from the Whāngārei Urban Rivers Liaison Committee meeting of 10 April 2013, and the draft minutes from the Awanui River Liaison Committee meeting of 22 March 2013 be received.

**Carried**

## **Update on Biosecurity Responses and Redirection of Budget to Meet the Fanworm Response (Item 13.0)**

**Report by Don Mckenzie, Biosecurity Senior Programme Manager, dated 10 May 2013.**

**A537785**

Councillor Tony Davies-Colley declared a conflict of interest and abstained from participating in the discussion and voting.

**Moved (Blunden/Clarkson)**

1. That the report "Update on Biosecurity Responses and Redirection of Budget to Meet the Fanworm Response" by Don Mckenzie, Biosecurity Senior Programme Manager, dated 10 May 2013, be received.
2. That the Environmental Management Committee supports the redirection of existing biosecurity budget to the Mediterranean fanworm response from less critical species programmes and reduced spending on new CPCAs.

**Carried**

**Climate and Water Resources – Update (Item 14.0)**  
**Report by Dale Hansen, Water Resources/Hydrology Programme Manager,**  
**dated 16 May 2013.**  
**A537667**

**Moved (Rossiter/Booth)**

That the report “Climate and Water Resources – Update” by Dale Hansen, Water Resources/Hydrology Programme Manager, dated 16 May 2013, be received.

**Carried**

**Conclusion**

The meeting closed at 12.04 pm.

**ISSUE:     Audit and Finance Committee Minutes –  
              28 May 2013**

**ID:**             A543609

**To:**             Council Meeting, 18 June 2013

**From:**          Chris Taylor, Council Secretary

**Date:**           7 June 2013

**Summary**       The purpose of this report is to receive the minutes of the Audit and Finance Committee meeting held on 28 May 2013. It concludes with the recommendation that the minutes be received.

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**Report:**

The minutes are **attached**.

**Legal compliance:**

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

**Recommendation:**

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That the minutes of the Audit and Finance Committee meeting held on 28 May 2013 be received.

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## **NORTHLAND REGIONAL COUNCIL AUDIT AND FINANCE COMMITTEE**

Minutes of the Audit and Finance Committee meeting  
held in the Council Chamber, 36 Water Street, Whāngārei,  
on Tuesday 28 May 2013, commencing at 1.00 pm

### **Present:**

Chairman, Bill Rossiter  
Councillors:  
Joe Carr  
Tony Davies-Colley  
Bronwyn Hunt  
John Bain  
Craig Brown  
Ian Walker

### **In Attendance:**

#### **Full Meeting**

Chief Executive Officer, Malcolm Nicolson  
GM – Finance and IT  
Programme Manager Corporate Planning and Strategy  
Council Secretary

#### **Part Meeting**

FNDC Revenue and Collections Manager  
Northland Inc. Chairman  
CHART Chief Executive Officer  
Creative Northland Regional Arts Development Manager

The Chairman declared the meeting open at 1.04 pm.

### **Apologies (Item 1.0)**

#### **Moved (Carr/Brown)**

That the apologies from Deputy Chairman Graeme Ramsey for non-attendance be received.

#### **Carried**

### **Declarations of Interest (Item 2.0)**

The Chairman invited members to make declarations item-by-item as the meeting progressed. There were no declarations of conflict at this point.

*Item 3.0A was received following Item 3.3; as soon as the information was made available to the Committee.*

**Confidential Supplementary Item for the Audit and Finance Committee Meeting – 28 May 2013 (Item 3.0A)**

**ID: A542450**

**Report from General Manager – Finance and IT, Lisa Aubrey.**

**Moved (Rossiter/Brown)**

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987, the Confidential Supplementary Item 4.5: Potential Investment Opportunity, be received.

**Carried**

**Confirmation of Minutes – 26 February 2013 (Item 3.1)**

**ID: A535659**

**Report from General Manager – Finance and IT, Lisa Aubrey.**

**Moved (Walker/Bain)**

That the minutes of the Audit and Finance Committee meeting held on 26 February 2013 be confirmed as a true and correct record.

**Carried**

**Far North District Council - Collection of Regional Council Rates and Rates Arrears – Quarterly Update to 31 March 2013 (Item 3.2)**

**ID: A536708**

**Report from General Manager – Finance and IT, Lisa Aubrey.**

**Moved (Hunt/Brown)**

That the report "Far North District Council – Collection of Regional Council Rates and Rates Arrears – Quarterly Update to 31 March 2013", from General Manager – Finance and IT, Lisa Aubrey, and dated 14 May 2013, be received.

**Carried**

**Matters arising from Item 3.2:**

Far North District Council Revenue and Collections Manager, Cheryl Gavin-Young, was in attendance for the duration of the item to answer questions and provide detail on the collection process. Cheryl undertook in future reports to:

- separate outstanding rate and water arrears so it was clear what proportion specifically related to the Northland Regional Council; and
- detail the value of rating penalties applied to outstanding rates arrears in the current financial year.

## **Audit New Zealand – Draft Interim Management Report for the Year Ending 30 June 2013 (Item 3.3)**

**ID: A537286**

**Report from General Manager – Finance and IT, Lisa Aubrey.**

**Moved (Walker/Carr)**

1. That council agree to receive Audit Director Francis Caetano's commentary on the Interim Management Report via audio-conferencing.

**Carried**

**It was further moved (Walker/Carr)**

2. That the report "Audit New Zealand – Draft Interim Management Report for the Year Ending 30 June 2013", by Lisa Aubrey, General Manager - Finance and IT, and dated 15 May 2013, be received.
3. That the draft Audit New Zealand Interim Management Report for the year ended 30 June 2013, as appended to the item, be approved for finalisation.

**Carried**

### **Matters arising from Item 3.3:**

General Manager – Finance and IT, Lisa Aubrey, undertook to provide the full report on the review of the risk policy to Chairman Bill Rossiter.

It was confirmed that Audit New Zealand's IT specialist would undertake a post implementation review as part of the June 2013 audit to ensure the integrity of data migrated to the new financial system.

At the conclusion of the meeting it was agreed that the Risk Report be provided to Audit New Zealand in sufficient time to be included in the final audit for the year ended June 2013 and prior to being reviewed by council.

*Item 3.4 was addressed following Items 3.5, 3.6 and 3.7 to accommodate the attendance of Northland Inc. Chairman, Colin Mitten.*

## **Culture Heritage Arts Resource Trust (CHART) Key Performance Indicators (KPIs) and Six Monthly Report**

**(Item 3.4)**

**ID: A536231**

**Report from Programme Manager Corporate Planning and Strategy – Shireen Munday.**

**Moved (Brown/Rossiter)**

1. That the report "Culture Heritage Arts Resource Trust (CHART) Key Performance Indicators (KPIs) and Six Monthly Report" by Shireen Munday, Programme Manager Corporate Planning and Strategy, and dated 13 May 2013, be received.
2. That CHART/Creative Northland report six monthly to the Audit and Finance Committee using key performance indicators 1.1, 2.1 and 2.2 as detailed in the report.

3. That any grant funding application to council by an external body as part of Annual or Long Term Plan processes be supported by draft KPIs and sufficient information on the intended use of the funding and how this use aligns with the purpose of local government, council's objectives and any relevant groups of activities.

### **Carried**

#### **Matters arising from Item 3.4:**

There was general agreement that Councillor Ramsey must report back to council to provide clarity on his role as "the Regional Council Representative on the CHART Trust Board" as originally determined at the June 2011 council meeting. It was further agreed that all councillors that represent NRC on external agencies must report back on a regular basis.

*Items 3.5, 3.6 and 3.7 were addressed following Item 3.3 to accommodate the attendance of Northland Inc. Chairman, Colin Mitten.*

### **Northland Inc. – Six Monthly and Quarter Three Reports**

**(Item 3.5)**

**ID: A537908**

**Report from Programme Manager Corporate Planning and Strategy Shireen Munday.**

Councillor Tony Davies-Colley declared a conflict of interest (in relation to some of the projects detailed in the report).

#### **Moved (Bain/Rossiter)**

That the report "Northland Inc. – Six Monthly and Quarter Three Reports" by Shireen Munday, Programme Manager Corporate Planning and Strategy, and dated 13 May 2013, be received.

### **Carried**

#### **Matters arising from Item 3.5:**

It was agreed that there would be merit in conducting a council workshop to enable further discussion on the "direction" of Northland Inc.

Northland Inc. Chairman, Colin Mitten, confirmed he would verbally update council on a quarterly basis.

**Northland Inc. – Statement of Intent 2012/13 (Item 3.6)****ID: A537950****Report from Programme Manager Corporate Planning and Strategy Shireen Munday.****Moved (Bain/Brown)**

1. That the report “Northland Inc. – Statement of Intent 2012/13” by Shireen Munday, Programme Manager Corporate Planning and Strategy, and dated 13 May 2013, be received.
2. That the Audit and Finance Committee agrees to Northland Inc.’s final Statement of Intent for 2012/13.

**Carried****Northland Inc. Financial Statements to 30 April 2013 (Item 3.7)****ID: A537553****Report from General Manager Finance and IT – Lisa Aubrey.****Moved (Brown/Rossiter)**

That the report “Northland Inc. Financial Statements to 30 April 2013”, from Lisa Aubrey, General Manager - Finance and IT, and dated 15 May 2013, be received.

**Carried**

*Item 3.8 was addressed following Item 3.4 to accommodate the attendance of Northland Inc. Chairman, Colin Mitten.*

**Council Financial Report to 30 April 2013 (Item 3.8)****ID: A533983****Report from General Manager – Finance and IT Lisa Aubrey.****Moved (Rossiter/Bain)**

That the report “Financial Report to 30 April 2013” by Lisa Aubrey, General Manager - Finance and IT, and dated 17 May 2013, be received.

**Carried****April Quarter Variance Report – Projected Full Year Variance (Item 3.9)****ID: A535644****Report from General Manager - Finance and IT Lisa Aubrey, and Management Accountant Steve Goddard.****Moved (Walker/Brown)**

That the report “April Quarter Variance Report – Projected Full Year Variance” by Lisa Aubrey, General Manager - Finance and IT and Steve Goddard, Management Accountant, and dated 7 May 2013, be received.

**Carried**

**Matters arising from Item 3.9:**

It was confirmed that a full update on the potential “carry-forwards” of funding would be provided at the June council meeting. Details on the delays regarding Kaihu River Management would also be provided to a future meeting.

**Investment Schedule and Performance – Financial Report to 30 April 2013 (Item 3.10)****ID: A536104****Report from General Manager – Finance and IT Lisa Aubrey.****Moved (Hunt/Walker)**

That the report “Investment Schedule and Performance – Financial Report to 30 April 2013” from the General Manager - Finance and IT, Lisa Aubrey, and dated 9 May 2013, be received.

**Carried****Legislative Compliance – Third Quarter Report (Item 3.11)****ID: A536191****Report from Programme Manager – Corporate Planning and Strategy Shireen Munday.****Moved (Rossiter/Hunt)**

That the report “Legislative Compliance – Third Quarter Report” by Shireen Munday, Programme Manager – Corporate Planning and Strategy, and dated 17 May 2013, be received.

**Carried****2012-2013 Levels of Service Quarterly Report (Item 3.12)****ID: A536152****Report from Programme Manager – Corporate Planning and Strategy Shireen Munday.****Moved (Brown/Rossiter)**

That the report “2012-2013 Levels of Service Quarterly Report” by Shireen Munday, Programme Manager – Corporate Planning and Strategy and dated 13 May 2013, be received.

**Carried**

## Business with the Public Excluded (Item 4.0)

ID: A538326

Report from General Manager – Finance and IT, Lisa Aubrey.

### Moved (Brown/Walker)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matter to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
4.1	Minutes of Confidential Meeting held 26 February 2013	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
4.2	Strategic Property	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities (section 7(h)).
4.3	Request for Approval to Purchase Freehold of Leasehold Property	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities (section 7(h)).
4.4	Northland Inc. Update on Oyster Project	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (section 7(2)(b)(ii)).
4.5 (Supplementary)	Potential Investment Opportunity	To enable any local authority holding the information to carry out, without prejudice or disadvantage commercial activities (section 7(h)).

3. That Mr Anderson remains after the public has been excluded (as per Standing Orders 2.16.4) to address Item 4.3: Request for Approval to Purchase Freehold of Leasehold Property.

**Carried**

## CONCLUSION

The meeting concluded at 4.12 pm.





**ITEM: 6.4**

Page 1 of 1

**ISSUE: Northland Civil Defence Emergency Management Group Minutes – 4 June 2013****ID:** A541529**To:** Council Meeting, 18 June 2013**From:** Graeme MacDonald, CDEM Senior Programme Manager**Date:** 6 June 2013

**Summary** The purpose of this report is to present the minutes of the Northland Civil Defence Emergency Management Group meeting held on 4 June 2013. It concludes with the recommendation that the minutes be received.

<b>Report Type:</b>	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
<b>Significance:</b>	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

**Report:**The minutes are **attached**.**Legal compliance:**

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

**Recommendation:**


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That the minutes of the Northland Civil Defence Emergency Management Group meeting held on 4 June 2013 be received.

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## Northland Civil Defence Emergency Management Group

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Minutes of the Northland Civil Defence Emergency Management Group Meeting  
held in the Council Chamber, Northland Regional Council,  
36 Water Street, Whāngārei, on  
Tuesday, 4 June 2013 commencing at 11 am

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**File A542100**

**Present:**

Cr J Carr, Acting Chairman  
Cr J Williamson  
Mr B Butt, NZ Fire Service  
Snr Sgt W Kelman, NZ Police (on behalf)

**In Attendance:**

**Full Meeting**  
Mr T Phipps, NRC  
Mr G MacDonald, NRC  
Mr D Alderton, NRC

**Also Present:**

Mr S Weston, WDC  
Ms V Randall, WDC  
Mr B Hutchinson, FNDC  
Mr A Wells, FNDC  
Mr A Kerrisk, NZ Fire Service  
Ms R MacKenzie, Northland Health  
Mr C Jenkins, Department of Conservation  
Mr J Field, Ministry of Social Development  
Mr G Gallop, MCDEM  
Mr R Watson, Northland Lifelines

## Apologies

**Moved (Kelman/Williamson)**

That the apology from Mr P Winder, Cr Kitchen and Supt Le Prou for non-attendance be received.

**Carried**

**Note:** Due to the absence of Cr Kitchen and Mr Winder the CDEM Group did not have a quorum and therefore sat as a sub-committee of the Group, as previously authorised.

## Declaration of Conflict of Interest

There were no declarations of conflicts of interest in any items of business.

## **1. Confirmation of Minutes – 5 March 2013**

**A542058**

**Report from Graeme MacDonald, CDEM Senior Programme Manager, dated 27 May 2013.**

**Moved (Butt/Carr)**

That the minutes of the Northland Civil Defence Emergency Management Group Meeting held on 5 March 2013 be confirmed.

**Carried**

## **2. Typhoon Pablo, Philippines 2012**

**File A542081**

**Report from Graeme MacDonald, CDEM Senior Programme Manager, dated 24 May 2013.**

Due to time constraints this item was postponed to the next Group meeting in September.

## **3. Resilience Projects - Northland**

**File A542082**

**Report from Graeme MacDonald, CDEM Senior Programme Manager, dated 24 May 2013.**

Mr Alistair Wells, Project Manager, provided a presentation on Resilience Projects for the Northland region. He outlined progress with the projects and how they inter-related to each other.

## **4. Resilience Fund Applications 2013/14**

**File: A542083**

**Report from Graeme MacDonald, CDEM Senior Programme Manager, dated 23 May 2013.**

**Moved (Williamson/Butt)**

That the report Resilience Fund by Graeme MacDonald, CDEM Senior Programme Manager, dated 23 May 2013, be received.

**Carried**

## **5. Coordinating Executive Group - Chair's Report**

**File A542084**

**Report from Tony Phipps, CEG Chair and Group Controller, dated 22 May 2013.**

**Moved (Carr/Williamson)**

That the report, Coordinating Executive Group – Chair's Report by Tony Phipps, CEG Chair and Group Controller, dated 22 May 2013, be received.

**Carried**

## **6. 2013 Northland CDEM Group Forum**

**File: A542085**

**Report from Kim Abbott, Emergency Management Officer, dated 20 May 2013.**

**Moved (Williamson/Butt)**

That the report 2013 Northland CDEM Group Forum by Kim Abbott, Emergency Management Officer, dated 20 May 2013, be received.

**Carried**

## **7. Whāngārei and Kaipara Districts Tsunami Siren Testing**

**File A542086**

**Report from Victoria Randall, Emergency Management Officer, dated 17 May 2013.**

**Moved (Williamson/Carr)**

That the report Whāngārei and Kaipara districts tsunami siren testing by Victoria Randall, CDEM Officer, Whangarei District, dated 4 June 2013, be received.

**Carried**

## **8. Far North District Tsunami Alerting System**

**File: A542087**

**Report from Bill Hutchinson, Civil Defence Coordinator, dated 17 May 2013.**

**Moved (Carr/Butt)**

That the Far North district tsunami alerting system report from Bill Hutchinson, FNDC Civil Defence Coordinator, dated 17 May 2013, be received.

**Carried**

## **9. Business Continuity Planning Project Update**

**File: A542089**

**Report from Kim Abbott, Civil Defence Emergency Management Officer, dated 20 May 2013.**

**Moved (Butt/Carr)**

That the report, Business Continuity Planning update from Kim Abbott, Civil Defence Emergency Management Officer, dated 20 May 2013, be received.

**Carried**

## **10. Visitor Action Plan Project Update**

**File: A542088**

**Report from Alistair Wells, Project Manager, dated 16 May 2013.**

**Moved (Carr/Williamson)**

That the report, Visitor Action Plan project update, from Alistair Wells, Project Manager, dated 16 May 2013, be received.

**Carried**

## **11. Community Response Plans Update**

**File: A542090**

**Report from Claire Nyberg, Civil Defence/Quality Systems Coordinator, dated 17 May 2013.**

**Moved (Williamson/Butt)**

That the report and attachments, Community Response Plan update, from Claire Nyberg, Civil Defence/Quality Systems Coordinator, dated 17 May 2013, be received.

**Carried**

## **12. CDEM Group Funding**

**File: A542091**

**Report from Graeme MacDonald, CDEM Senior Programme Manager, dated 21 May 2013.**

**Moved (Carr/Williamson)**

That the report CDEM Group Funding by Graeme MacDonald, CDEM Senior Programme Manager, dated 15 May 2012, be received.

**Carried**

### **13. Far North District Update**

**File: A542093**

**Report from Bill Hutchinson, FNDC Civil Defence Coordinator, dated 17 May 2013.**

**Moved (Carr/Williamson)**

That the Far North district update, from Bill Hutchinson, FNDC Civil Defence Coordinator, dated 17 May 2013, be received.

**Carried**

### **14. Whāngārei District Update**

**File: A542094**

**Report from Victoria Randall, Civil Defence Emergency Management Officer, dated 17 May 2013.**

**Moved (Williamson/Carr)**

That the report Whāngārei District update by Victoria Randall, Emergency Management Officer, dated 17 May 2013, be received.

**Carried**

### **15. Kaipara District Update**

**File: A542095**

**Report from Trevor Andrews, Emergency Management Officer, dated 15 May 2013.**

**Moved (Carr/Butt)**

That the report Kaipara District Council update by Trevor Andrews, Emergency Management Officer, dated 15 May 2013, be received.

**Carried**

### **16. Welfare Advisory Group (WAG) Update**

**File: A542096**

**Report from Kim Abbott, Emergency Management Officer, dated 20 May 2013.**

**Moved (Butt/Williamson)**

That the report Welfare Advisory Group (WAG) update by Kim Abbott, Emergency Management Officer, dated 20 May 2013, be received.

**Carried**

## **17. Lifelines – Continuity of Electricity Supply**

**File: A542097**

**Report from Russell Watson – Lifelines Utility representative, dated 20 May 2013.**

**Moved (Carr/Williamson)**

1. That the report Lifelines – continuity of electricity supply by Russell Watson, Lifelines Utility Group representative, dated 20 May 2013, be received.
2. That a letter be sent to Top Energy supporting the proposed expansion of electricity production at Ngawha, due to the resilience that it adds to the Northland region.

**Carried**

## **18. Climate and Water Resources – Update**

**File: A542098**

**Report from Dale Hansen, Water Resources/Hydrology Programme Manager, dated 16 May 2013.**

**Moved (Carr/Williamson)**

That the report Climate and Water Resources – update by Dale Hansen, Water Resources/Hydrology Programme Manager, dated 16 May 2013, be received.

**Carried**

## **Next Meeting**

The next meeting of the Northland Civil Defence Emergency Management Group is to be held at the Northland Regional Council, 36 Water Street, Whāngārei on Tuesday 3 September 2013, commencing at 11.00 am.

## **Conclusion**

The meeting closed at 12.20 pm.



**ISSUE: Financial Report to 31 May 2013****ID:** A544812**To:** Council Meeting, 18 June 2013**From:** Steve Goddard, Management Accountant**Date:** 7 June 2013

**Summary** The purpose of this report is to present the **Summary Council Cost of Services Statement** and **Cost of Service Statements by Activity** for the 11 months ended 31 May 2013 for councillors' information. It concludes with the recommendation:

1. That the report Financial Report to 31 May 2013 by Management Accountant, Steve Goddard, dated 7 June 2013, be received.
2. That the proposed carry forwards of \$82,000 for iwi related projects be approved to be carried forward into the 2013/2014 financial year to enable the work programmes described in this paper to be completed.
3. That the proposed carry forwards of \$306,118 for planning and policy related projects be approved to be carried forward into the 2013/2014 financial year to enable the work programmes described in this paper to be completed.

<b>Report Type:</b>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision	<input type="checkbox"/>
<b>Purpose:</b>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function	<input type="checkbox"/>
	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/>
<b>Significance:</b>	High	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Low	<input checked="" type="checkbox"/>

**Report:****Overview**

This report presents the operating results for council for the 11 months ended 31 May 2013.

For total council financial results refer **Attachment A**, and the Financial Dashboard refer **Attachment B**.

**Operating results**

The Summary Cost of Services Statement for the month of May 2013 shows a net operating cost before transfers from/(to) reserves of (\$56K) against a budgeted surplus of \$13K. The unfavourable variance of (\$69K) is due to revenue for May being (\$132K) or (6%) less than budget, partially offset by a gain of \$58K gain on foreign currency hedge. Overall expenditure for May was on budget.

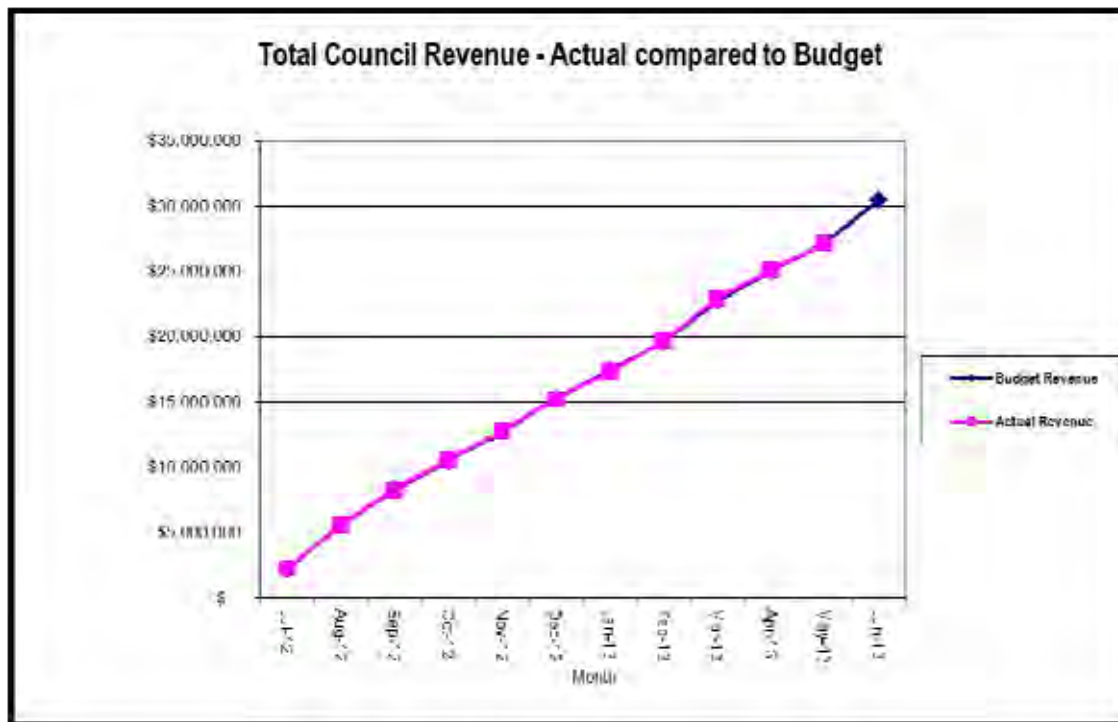
The year to date net operating surplus before transfers from/(to) reserves is \$3.4M against a budgeted net surplus of \$1.54M, resulting in an overall favourable variance for the year to date of \$1.9M. This variance arises from expenditure for the 11 months being behind budget by \$1.86M or 8%, unbudgeted other net gains of \$35K and revenue tracking to slightly below budget with a small unfavourable variance of \$18K, 0%.

**ITEM: 7.1**

Page 2 of 14

**Revenue**

Year to date revenue at \$27.2M is tracking marginally behind budget as explained above. This is illustrated by the following line graph.

**Month results**

The overall unfavourable revenue variance for May of (\$132K) or (6%) is made up of both favourable and unfavourable variances. The material variances are as follows:

- **User Fees and Sundry (\$88K) or (38%)** This unfavourable variance is due to fewer consent applications and monitoring fees received during May.
- **Grants and Subsidies (\$40K) or (48%)** This unfavourable variance is due to a timing difference on Maritime New Zealand subsidies and Environment Fund subsidies having been phased in evenly over the year. To date only a small number of Environment Fund project applications qualifying for this subsidy were received. The Maritime New Zealand subsidies will be recognised at the end of June. In addition, a budgeted grant from the Ministry for the Environment for Project Aquaculture totalling \$34K, which was phased in evenly over the year, is not going to be received.

**Year to date results**

Overall revenue for the 11 months is tracking to budget with a minor unfavourable variance of \$18K. The material variances that make up this overall difference against budget are as follows:

- **Dividend Income \$664K or 46%** This favourable variance is due to the payout rate on both the first and second dividends issued by Northland Port Corporation Limited this financial year being higher than budget (full year budget: 6.5 cents per share, full year actual: 9.5 cents per share).
- **User Fees and Sundry (\$368K) or (10%)** This unfavourable variance is due to lower than budgeted revenue from consent applications and Manchurian Rice Grass programme, partially offset by unbudgeted revenue from a number of sources including:

**ITEM: 7.1**

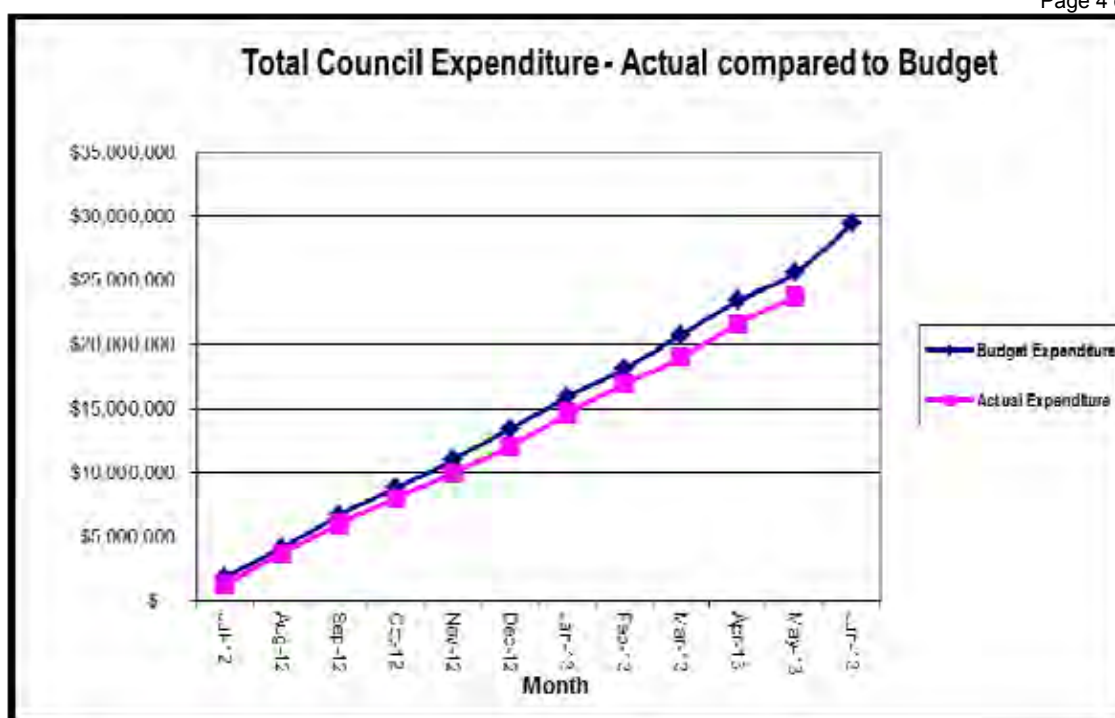
Page 3 of 14

- funding from the National Resilience Fund for additional Civil Defence Emergency Management (CDEM) projects which will total \$30K for the year;
  - cost recoveries from Kaipara District Council for the CDEM Officer employed for that area;
  - Northland Inc. for payment for work performed by council staff on their behalf;
  - a contribution towards development work in support of the marine industry; and
  - Ministry for Primary Industries for the summer aquatic weed education programme.
- **Grants and Subsidies (\$311K) or (33%)** This unfavourable variance is due to lower than budgeted subsidy revenue in the Transport activity and the timing difference on Maritime New Zealand subsidies (invoiced on 30 June) and budgeted Environment Fund subsidies which have not eventuated as explained in the "Month results" section of this report above. These unfavourable variances are partially offset by unbudgeted funding received from government and the Far North District Council for financial assistance provided to homes that have been identified as vulnerable to flood damage in Kaero.
  - **Rates \$165K or 1%** This favourable variance is due to unbudgeted late payment penalties on rates instalments.
  - **Investment Interest Income (\$101K) or (6%)** This unfavourable variance is due to the investment mix being different to that budgeted (less invested in stocks and bonds due to lack of suitable investment options, and therefore more invested in bank investments, which have a lower rate of return) and lower than budgeted internal interest due to the Recreational Facilities Loan having been reduced by the 2009 income tax refund received (\$1.18M), as approved by council at the August 2012 meeting. In addition, the overall rate of return on investments is less than budgeted (budget: 5.66%, actual: 5.31%).

**Expenditure**

The month of May 2013 saw expenditure track on budget at \$2.14M against a budget of \$2.145M, resulting in an underspend of \$5K or 0.2%.

Year to date expenditure totals \$23.8M compared to budget of \$25.7M giving rise to an underspend of \$1.9M or 7%, as shown in the following line graph.



A summary of the material expenditure variances against budget in accordance with the agreed variance reporting thresholds for both the month of May and the year to date is as follows:

- **Resource Management Group (variance: May (\$43K) (4%), YTD \$759K 6%)**  
There are a number of cost centres that contribute to the Resource Management Group variance, as follows:
  - **Biosecurity (variance: May (\$52K) (29%), YTD (\$128K) (6%))** The unfavourable month variance is work undertaken on the committed CPCA contracts and the eradication of Mediterranean Fan Worm. As signalled in the April quarterly variance report, biosecurity is expecting to have a full year overspend of \$150k due to Ministry for Primary Industries (\$40K) (cost neutral to council), to National Pest Co-ordination Agency and Envirolink (\$10K), unbudgeted expenditure on Mediterranean Fan Worm eradication (\$50K), and savings in CPCA contracts are now expected to be \$100K, rather than the \$150K signalled.
  - **Consents Applications, Advice and Information (variance: May \$33K 23%, YTD \$276K 16%)** Expenditure continues to track behind budget due to fewer applications having been received, staff managing existing consent appeals without the need to obtain legal advice, and a vacant position which is currently on hold due to the decline in consent applications this financial year.
  - **Land and Biodiversity (variance: May (\$45K) (19%), YTD \$142K 7%)** The unfavourable variance for the month of May is due to a catch up on phasing of Environment Fund projects, poplar planting supplies and training expenditure. Year to date expenditure continues to track behind budget as a result of underspends on minor field equipment, contract/casual staff and three vacant positions during the year to date, all of which have now been filled. These underspends are partially offset by an overspend for poplar planting supplies.

**ITEM: 7.1**

Page 5 of 14

- **Compliance Monitoring, Incidents and Waste Management (variance: May Immaterial, YTD (\$81k) (3%))** The variance for the month of May is immaterial. The unfavourable variance for YTD is primarily unbudgeted costs of enforcement action (legal fees and consultants) which are expected to be recovered by fines from prosecutions. It should be noted that the prosecution process can be lengthy and therefore the recovery of costs will not necessarily be in the same financial year as in which they were incurred.
- **State of the Environment Monitoring (variance: May not material, YTD \$202K 12%)** The favourable variance is due to lower commercial testing costs arising from different sampling frequencies and budget phasing of work that occurs late in the financial year and lower costs for consultants and contract/casual staff. Overall full year savings of \$24K are projected.
- **Planning and Policy (variance: May \$17K 7%, YTD \$348K 14%)** Expenditure continues to track behind budget for both the month of May and the year to date primarily due to lower costs for consultants on the Regional Policy Statement (RPS) and a small delay to the further submission period which has had a knock on effect on the timing of hearings which are now scheduled for May and June 2013. Expenditure on consultants will catch up in part in June as the costs of mapping consultants, hearings commissioners, and the RPS project manager come in. Further detail on projected June expenditure on Policy and Planning projects is provided under the heading in this report titled "Proposed carry forwards". As stated in previous reports, the commissioners' recommendations to council may now occur in the 2013-2014 financial year. Council has previously approved in principle carrying over any unspent budget in this area into the 2013-2014 financial year to ensure this priority programme is progressed. Consultants' costs on the harbour/catchment management plans project and the Freshwater NPS Implementation project are also lower than budget due to the pace of collaborative working and decision making. However, consultancy assistance on catchment descriptions and the anticipated agreement of the Environmental Management Committee to progress actions for the priority catchments will see this expenditure start to catch up on budget between now and the end of the financial year (\$80K is committed for June 2013). While every effort will be made to progress these stakeholder groups it is likely council will be asked to approve a carry forward at the end of this financial year.
- **River Management Group (variance: May \$34K 14%, YTD \$572K 22%)**  
There are a number of projects that contribute to the River Management Group. Those with material variances are as follows:
  - **Awanui River (variance: May \$9K 15%, \$80K 14%)** The favourable variances are due to lower costs for consultants and the stopbanks/river scheme. As noted last month there may be a need to carry forward some of the consultants' budget for the Awanui River works as the contract for these works has only recently been let. It is anticipated that approximately \$80K may need to be carried forward into the 2013-2014 financial year.

**ITEM: 7.1**

Page 6 of 14

- **Whangaroa River (variance: May (\$5K) (55%), YTD not material)**  
The unfavourable variance for the month of May is primarily due to unexpected river clearance costs. This is likely to be overspent at year end by approximately \$5K.
- **Kaihu River (variance: May \$34K 850%, YTD \$15K 25%)** Work on the Kaihu River has been slow due to machinery failure. The current contract is being reviewed and it is likely \$23K will need to be carried forward.
- **Kerikeri Waipapa River (variance: May \$6K 22%, YTD \$120K 76%)**  
Expenditure is tracking behind budget as reported to council last month due to delays in the contract for works being let as technical issues with the river model need to be resolved. As a result it is likely that some of the budget for consultants for the Kerikeri River works will need to be carried forward into the 2013-2014 financial year. It is estimated that approximately \$100K will need to be carried forward, but this will be dependent on tenders which will be sought in June 2013, subsequent to approval from the Kerikeri Waipapa River Liaison Committee.
- **Whāngārei Urban Rivers (variance: May \$27K 44%, YTD \$177K 29%)**  
The favourable variances are due to the following:
  - Rust Avenue bridge replacement \$250K: due to changes in the Whāngārei District Council works programme, with revised programme having physical works on the bridge now going to tender at the end of May 2013, closing 18 June and construction scheduled for completion by the end of November 2013. This budget will now need to be carried forward.
  - Whāngārei dam building consent \$33K (estimated): due to the timeframe in processing and the current work programme. The balance of the consent/designation budget may also need to be carried forward if not completed before year end. It is not possible to estimate the value that may need to be carried forward at this point in time due to the consent process and potential uncertainties in timing. Staff will monitor this and give updates as the information becomes available.
  - River clearance works \$85K (estimated): arising from a lower tender price than initially indicated by the engineer and some cost savings made on the work programme.
- **Other River Works (variance: May \$4K 57%, YTD \$45k 46%).**
  - Expenditure for the year is behind budget due to river clearance works being behind budget. It is unlikely to be fully spent at year end.
- **Kaeo Property Assistance (variance: May not material, YTD (\$30k) (46%)).**
  - Expenditure for the year is ahead of budget due to unbudgeted Kaeo home owner payments which is offset by additional revenue received from Far North and central government.
- **Hydrology (variance: May (\$21k) (39%), YTD \$135k 29%).**
  - Expenditure for the year is behind budget due to salaries, consultants and commercial testing tracking below budget.
- **Economic Development Group (variance: May not material, YTD not material)**  
No material variances for the Economic Development Group.

**ITEM: 7.1**

Page 7 of 14

- **Hazard Management Group (variance: May \$20K 16%, YTD \$24K 2%)**  
Two of the activities within this group have material variances, as follows:
  - **Hazard Management (variance: May \$26K 31%, YTD \$46k 5%)** The favourable variance for the month of May is due to timing differences in costs for consultants against budget, which are expected to even out by the end of the financial year.
  - **Civil Defence and Emergency Management (variance: May not Material , YTD (\$31k) (8%))** The unfavourable variance arises from higher than budgeted wages and salaries due to the Kaipara CDEM Officer role which was not budgeted, and is offset by the unbudgeted subsidy revenue received from Kaipara District Council for this role as explained above.
- **Transport Group (variance: May (\$10K) (3%), YTD \$444K 12%)**  
The main reasons for the expenditure variance are split over two of the three cost centres that make up the Transport activity, as follows:
  - **Marine Harbour Safety and Navigation (variance: May (\$29K) (25%), YTD \$203K 13%)** The variances are due to a number of costs that are tracking behind budget including:
    - the Hātea River channel project as the budget has been split evenly over the year because the timing of work was not known. The Hātea River was re-surveyed in May and this expenditure created an unfavourable variance for the month, however will be underspent at year end. This project is funded from a special reserve and therefore any underspend at the end of the year will be added back to that reserve. This amount is expected to be \$85K and will not have any affect on council's bottom line;
    - pilotage expenses as external pilots have not been available and therefore the majority of pilotage has been done by council staff;
    - debris disposal as the Bay of Islands rubbish barge contract cost less than budget, and there has been no wreckages requiring disposal so far this financial year;
    - vessel running expenses as work is being undertaken in the Bay of Islands this year (which is where the vessels are based) and accordingly running expenses are lower;
    - overtime as there have been fewer oil spills and incident call outs than budgeted; and
    - wardens' honorarium as one warden does not claim the honorarium, one warden left and was not replaced, and another warden position has been vacant for the majority of this financial year (position was filled in April 2013).
  - **Passenger Services Administration (variance: May \$28K 17%, YTD \$221K 12%)** The favourable variances are due to lower than budgeted costs of the Whāngārei bus contract (service was rationalised resulting in reduced operation with a corresponding reduction in contract price), and the Total Mobility service as less people are using the service and the mobility hoist installation contract terms are still being negotiated with the operators. Photocopying and stationery costs are also tracking behind budget as the anticipated rollout of new timetables has been delayed due to a new operator wishing to review the trip times. It is now looking unlikely these timetables will be able to be printed before 30 June 2013.

**ITEM: 7.1**

Page 8 of 14

- **Community Representation and Engagement Group (variance: May Not Material, YTD \$188K 9%)**

The favourable variances are primarily due to lower wages and salaries due to the General Manager - CEO's Office and Projects position being vacant since mid-December 2012 (which offsets additional resourcing in Support Services), and due to a number of expenditure areas tracking below budget.

- **Support Services and Commercial Investments (variance: May (\$5K) (6%), YTD (\$99K) (23%))**

**Support Services (variance: May (\$18K) (5%), YTD \$357K 7%)**

The Support Services activity is made up of the following four cost centres: Finance and Information Technology, Human Resources and Health and Safety, Records Management and Administration and Communications. All support services costs are recharged out to the other council activities. The cost centres within Support Services that show material variances are:

- **Finance and Information Technology (variance: May (\$20K) (7%), YTD \$190K 5%)** The favourable variance is due to timing of audit fees and some computer licencing and maintenance costs. These costs will be on budget by 30 June 2013. Telephone rentals are less than budget and are expected to result in full year savings. These underspends are partially offset by higher wage and salary costs due to an additional staff resource, but this is offset by cost savings from the vacant General Manager - CEO's Office and Projects position in the Community Representation and Engagement activity.
- **Communications (variance: May not material, YTD \$144K 15%)** The favourable variance for the year to date is due to the timing of publicity/education promotion costs which are expected to come in on budget by 30 June 2013. The majority of the variance is due to underspends on iwi-related costs. Further detail on projected June expenditure on iwi-related projects is provided under the heading in this report titled "Proposed carry forwards".

**Commercial (variance: May (\$68K) (202%), YTD (\$230K) (80%))**

The unfavourable variance for May is due to higher than budgeted legal fees relating to the arbitration that is currently in progress. The variances arising from the arbitration are also evident in the year to date overspend, but are partially offset by lower than budgeted forestry maintenance costs which will result in some full year cost savings. As stated in previous reports to council, the legal fees and valuation costs incurred in relation to the arbitration were shared equally with the Whāngārei District Council. The final hearing took place in May and a decision on the arbitration is expected within two to four months.



**ITEM: 7.1**

Page 9 of 14

**Capital expenditure**

Capital expenditure for each activity is shown by month and year to date in the following table:

ACTIVITY	MONTH		YEAR TO DATE			FULL YEAR Revised Budget
	Actual	Budget	YTD Actual	YTD Budget	YTD Variance	
Monitoring	8,237	6,500	64,547	101,000	36,453	136,000
Biosecurity	0	0	347	0	-347	0
Land and Biodiversity	0	0	32,818	40,300	7,482	40,300
Harbour Safety and Navigation	7,941	0	120,557	13,600	-106,957	205,500
Oil Pollution Response	0	0	0	2,000	2,000	2,000
River Management	34,147	0	1,620,847	1,322,155	-298,692	5,416,221
Commercial Investments	0	0	40,455	0	-40,455	141,103
Information Systems	113,018	207,686	1,329,201	1,852,565	523,364	1,900,520
Community Representation and Engagemer	0	0	4,452	25,700	21,249	27,749
Support Services	45,889	0	554,033	400,000	-154,033	500,000
<b>GRAND TOTAL FOR COUNCIL</b>	<b>209,232</b>	<b>214,186</b>	<b>3,767,256</b>	<b>3,757,320</b>	<b>-9,936</b>	<b>8,369,393</b>

Capital expenditure for the year to date is \$3.77M against a budget of \$3.76M. The activities that show capital expenditure variances against budget of +/-20% (minimum \$10K) are:

- Monitoring (variance \$36K):** Capital expenditure to date comprises YSI meters and cameras \$5K, water quality equipment and sensors \$32K (May \$2K), GPS survey equipment \$33K, software and website development costs \$18K and equipment for the Kaipara freshwater and coastal project \$9K (May \$6K). The year to date favourable variance against budget of \$36K is made up of monitoring equipment for the Kaipara project \$28K, computer and GPS equipment \$7K, water quality equipment and sensors \$9K, and cameras and other minor equipment \$3K, all of which are expected to be purchased in the coming months. This favourable variance is partially offset by website development costs (\$10K) incurred earlier than budgeted.
- Harbour Safety and Navigation (variance (\$107K)):** Capital expenditure to date comprises a truck for the oyster shell project \$77K (budgeted \$97K as a barge in June 2013), new and replacement navigation aids (buoys and beacons) \$29K (May \$9K), information signs \$12K and capital works on vessels \$3K. Year to date capital expenditure is tracking ahead of budget by \$107K due to the truck being purchased earlier than budgeted and due to the budget phasing of the purchase of navigation aids which cannot be projected with accuracy and therefore is all budgeted in June 2013 \$41K.
- River Management (variance (\$299K)):** Capital expenditure for the year to date is the purchase of three properties at Kotuku St and a deposit on a fourth property for the Whāngārei detention dam project totalling \$1.5M, work on the Kaeo River Scheme \$67K, and GIS software \$3K. The year to date unfavourable variance of \$299K is due to higher than budgeted expenditure on land purchases for the Whāngārei detention dam (\$1.08M) which was approved by council at the February 2013 meeting, partially offset by Kaeo River Scheme work budgeted to occur in the year to date \$630K, the Awanui River-Waihoe gate work that was budgeted for March now not likely to be undertaken this financial year as the results of recent modelling indicate it is not required at this stage \$100K, the Awanui River assets renewal programme \$56K which is being planned at present. Of the total revised budget of \$5.4M,

**ITEM: 7.1**

Page 10 of 14

we are now expecting to seek approval to carry forward approximately \$3.4m to complete property purchases.

- **Commercial Investments (variance (\$40K)):** Capital expenditure for the year to date relates to the refurbishment of leased properties \$40K. The budget for this work was phased in June 2013 as it was not known with certainty when the work would be undertaken, and therefore the unfavourable variance is a timing difference only.
- **Information Systems (variance \$523K):** Capital expenditure for the year to date comprises the IRIS project \$461K (May \$83K), server room gas fire suppression equipment \$40K, new SAN and servers \$308K, financial system replacement \$421K (May \$33K), and additional user licences for the document management system \$5K (May \$5K), other IT equipment \$94K (May -\$8K). The favourable variance against budget is primarily due to lower than budgeted expenditure on the IRIS project \$236K, infrastructure \$324K, partially offset by higher than budgeted expenditure on IT equipment and copiers (\$16K), EDMRS (\$5K) and the financial system replacement (\$16K)
- **Community Representation and Engagement (variance \$21K):** Capital expenditure to date comprises camera replacements \$3K and display equipment \$2K. The favourable variance against budget for the year to date is due to budgeted capital purchases taken place, including an awning for the show trailer, a gazebo and further display equipment. The purchase of these items is planned to be undertaken before the end of the financial year.
- **Support Services (variance (\$154K)):** Capital expenditure for the year to date comprises vehicle replacements \$365K, offset by (\$70K) proceeds of vehicle sales, air conditioning and minor building alterations \$159K and fencing and race replacement for Marsden Point Rail Link properties \$31K as approved by council. The unfavourable variance is due to higher than budgeted expenditure on vehicle replacements (\$64K) which is offset by vehicle sales, expenditure on minor building alterations coming on stream earlier than budgeted (\$59K) and expenditure on Marsden Point Rail Link properties (\$31K) budgeted for June.

### **Proposed carry forwards**

At the May 2013 Audit and Finance meeting councillors requested staff provide an update on expenditure relating to policy and planning projects and iwi related expenditure and to advise of any expected carry forwards and to provide reasons why these carry forwards may be required.

- **Iwi Related Expenditure**

The table below shows expenditure to 31 May 2013, the expected June expenditure, the residual expenditure unspent against budget, the proposed carry forward from 2012/13 and the Annual Plan budget for 2013/14.

**ITEM: 7.1**

Page 11 of 14

Description	YTD Expenditure to 31 May 2013	Full Year Budget	Expected Spend in June 2013	Residual Unspent	Expected Carry Forward	2013/2014 Annual Plan Budget
Iwi Liaison Expenses	0	\$500		\$500		
Special Projects - Iwi	\$2,554	\$80,000	\$18,000	\$59,446	\$50,000	\$5,160
Joint Iwi Monitoring Fund	\$1,440	\$15,000		\$13,560	\$12,000	\$26,940
Workshops & Iwi Liaison	\$3,978	\$7,000		\$3,022	-	\$10,488
Iwi Environmental Mgmt. Plan	0	\$20,000			\$20,000	\$20,640
	<b>\$7,972</b>	<b>\$122,500</b>	<b>\$18,000</b>	<b>\$76,528</b>	<b>\$82,000</b>	<b>\$63,2238</b>

**Explanation of proposed iwi related expenditure carry forwards of \$82,000**

- **Special Projects – Māori engagement (\$50,000)**

The \$50,000 recommended for carryover consists of \$30,000 councillors had previously specifically earmarked for Māori engagement as part of their deliberations on the Long Term Plan. To date, this money has not been spent pending identification of a suitable project in line with council's wishes. However, a programme of specific Māori engagement as part of council's new Waiora Northland Water project has since been identified. Accordingly, staff recommend the \$30,000 carryover, along with another \$20,000 of unspent special projects funding. The \$50,000 will cover engagement in relation to outstanding water bodies and catchments Northland-wide.

- **Joint Iwi Monitoring Fund (\$12,000)**

This \$12,000 carryover is recommended to complete two projects previously reported to council. The projects are; testing for heavy metals in water and microbial source tracking in the Far North and testing for heavy metals in water in Whāngārei.

- **Iwi Environment Management Fund (\$20,000)**

Over the past year staff have proactively sought applications from stakeholders. An application was received on 23 May 2013 from Patuharakeke Te Iwi Trust Board. The contract is to review and extend a current hapu management plan which should be finalised prior to financial year end.

- **Planning and Policy related expenditure**

The table below shows expenditure to 31 May 2013, the expected June expenditure, the residual expenditure unspent against budget, the proposed carry forward from 2012/13 and the Annual Plan budget for 2013/14.

**ITEM: 7.1**

Page 12 of 14

<b>Project</b>	<b>YTD Expenditure to 31 May 2013</b>	<b>Full Year Budget</b>	<b>Expected Spend in June</b>	<b>Less Subsidies No Longer to be Received</b>	<b>Residual Unspent Funds</b>	<b>Expected Carry Forward</b>
Regional Policy Statement	\$643,373	\$799,491	\$85,000		\$71,118	\$71,118
Harbour/Catchment Management Plans	\$9,874	\$88,668			\$78,794	\$75,000
Whāngārei Harbour	\$64,653	\$77,349	\$5,000		\$7,695	\$7,000
Policy Coastal Moorings in Mooring Zones	\$2,7223	\$41,285			\$38,562	\$25,000
Regional Coastal Plan	\$6,535	\$28,535			\$22,000	\$ 5,000
Project Aquaculture	\$53,197	\$103,215	\$3,000	-\$34,400	\$12,618	\$13,000
Freshwater NPS Implementation	\$93,520	\$292,273	\$80,000		\$ 118,753	\$110,000
	<b>\$873,875</b>	<b>\$1,430,817</b>	<b>\$173,000</b>	<b>-\$34,400</b>	<b>\$349,542</b>	<b>\$306,118</b>

**Explanation of proposed Policy and Planning carry forwards of \$306,188**

- ***Regional Policy Statement (\$71,118)***

Carry forward of unspent budget has been signalled to both council and the Audit and Finance Committee to allow the completion of this project which has experienced delays due to the number of submissions received, which has delayed the date of hearings and therefore when hearing commissioner costs were to be incurred as well as printing costs and venue hire. During July and August 2013 the commissioners will finish hearing submitters and will write up their recommendations for council. The latter is approximately six weeks of work (40 hours per week). Council will recall that at the time of setting the original budget, council acknowledged that the actual costs would likely be more than those budgeted for and agreed to fund unbudgeted amounts from the Forestry Income Equalisation Reserve. Failure to carry forward will mean that this reserve is tapped for a much larger amount of expenditure against the RPS than originally anticipated.

- ***Harbour/Catchment Management Plans (\$75,000)***

The catchment/harbour management plans support and were anticipated to be a product of our collaborative stakeholder working groups for freshwater management. The Environmental Management Committee is in the process of setting up the collaborative stakeholder working groups for Mangere, Doubtless Bay and the Whāngārei Harbour. The Waitangi catchment may also get its own collaborative group – this group will be wider than the existing Landcare Trust Group. This is expected to occur late this financial year or early in the 2013/14 financial year. (Council budgeted for a plan for this group but have attempted to work through an existing stakeholder group before setting up council's own one.) Based on catchment descriptions (currently available information) the groups will develop their own work programmes/implementation plans, including identifying information gaps, on the ground actions etc. These will be made public.

**ITEM: 7.1**

Page 13 of 14

- ***Whāngārei Harbour (\$7,000)***

The action plan has been signed off by the Environmental Management Committee and Whāngārei District Council but not yet produced for publication on the, web etc. A user friendly summary is also being produced. Every effort is being made to complete this production during the 2012/13 financial year and we have engaged consultants to assist with this.

- ***Policy Coastal Moorings in Mooring Zones (\$25,000)***

The plan change has been completed but the mooring strategy component of the work programme has not yet been completed. There is no budget allocated in 2013/14 to complete the strategy.

- ***Regional Coastal Plan (\$5,000)***

Once the Minister of Conservation approves the two outstanding plan changes then there are administrative costs associated with producing and incorporating the plan changes into the Coastal Plan.

- ***Project Aquaculture (\$13,000)***

The plan change is before the Environment Court. Delays to the process have been outside of council's control. The carry forward of funds is necessary to resolve the outstanding appeals and make the plan change operative.

- ***Freshwater NPS Implementation (\$110,000)***

The development of generic plan changes and priority catchment plan changes needs to be done with the Environmental Management Committee and the collaborative stakeholder groups that it is setting up, and needs to be consistent with the implementation of the new RPS and the national objectives framework. The government has not yet released the national objectives framework. Council has not yet made decisions on the proposed RPS – this is anticipated for August/September 2013 - and the Environmental Management Committee has only just started to set up subcommittees to deliver catchment implementation plans and plan changes. To continue and complete the work required to implement the Freshwater NPS in line with Waikato Northland Water and working with stakeholders the council should carry forward all unspent budget from this budget line.

**Balance sheet**

A balance sheet has been prepared to 31 May 2013 (**Attachment C**). Account reconciliations of all balance sheet accounts are prepared on a quarterly basis in order to monitor balance sheet movements.

**Legal compliance and significance assessment:**

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan, and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

In relation to section 79 of the Local Government Act 2002, this issue is considered to be of low significance under council policy because it is part of normal day to day operations of council, and it does not require a council decision but is for information purposes only.

**ITEM: 7.1**

Page 14 of 14

**Recommendations:**

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1. That the report Financial Report to 31 May 2013 by Management Accountant, Steve Goddard, dated 7 June 2013, be received.
  2. That the proposed carry forwards of \$82,000 for iwi related projects be approved to be carried forward into the 2013/2014 financial year to enable the work programmes described in this paper to be completed.
  3. That the proposed carry forwards of \$306,118 for planning and policy related projects be approved to be carried forward into the 2013/2014 financial year to enable the work programmes described in this paper to be completed.
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	A	B	C	D	E	F	G	H	I	J	K
1	<b>Council Detailed Report</b>										
2	<i>Monthly Report for</i>										
3											
4	<b>Total Council</b>	<b>Month Actual</b>	<b>Month Budget</b>	<b>Variance</b>	<b>Variance %</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Variance</b>	<b>Variance %</b>	<b>Full Year Budget Annual Plan</b>	<b>Full Year Revised Budget</b>
5	<b>Revenue</b>										
6	Rates	1,433,298	1,418,572	14,726	1%	15,769,824	15,604,292	165,532	1%	17,022,869	17,022,868
7	User Fees and Sundry	141,587	229,427	( 87,841)	-38%	3,490,249	3,858,608	( 368,358)	-10%	4,239,294	4,141,293
8	Grants and Subsidies	43,177	83,119	( 39,942)	-48%	639,468	950,655	( 311,187)	-33%	1,486,700	1,255,749
9	Investment Interest Income	124,778	141,407	( 16,629)	-12%	1,515,112	1,615,959	( 100,848)	-6%	2,260,566	2,260,566
10	Investment Property Income	206,789	209,652	( 2,863)	-1%	3,081,685	3,084,663	( 2,978)	0%	3,576,448	3,576,448
12	Dividend Income	-	-	-	-	2,103,576	1,439,289	664,287	46%	1,439,289	1,697,351
13	Community Investment Fund Income	76,268	75,509	759	1%	611,610	676,106	( 64,496)	-10%	680,113	422,050
14											
15		<b>2,025,896</b>	<b>2,157,686</b>	<b>( 131,790)</b>	<b>-6%</b>	<b>27,211,524</b>	<b>27,229,573</b>	<b>( 18,049)</b>	<b>0%</b>	<b>30,705,278</b>	<b>30,376,326</b>
16											
17	<b>Expenditure</b>										
18											
19	<b>Resource Management</b>										
20	Biosecurity	232,428	180,386	( 52,042)	-29%	2,402,401	2,274,488	( 127,912)	-6%	2,437,259	2,436,753
21	Consents advice and information	79,298	58,538	( 20,760)	-35%	658,831	750,822	91,991	12%	811,823	825,195
22	Consents applications	29,905	83,822	53,918	64%	794,419	978,242	183,823	19%	1,096,757	1,083,196
23	Land and Biodiversity	290,658	245,238	( 45,420)	-19%	1,989,395	2,131,808	142,413	7%	2,271,127	2,532,517
24	Compliance Monitoring, Environmental incidents response,	202,888	195,910	( 6,978)	-4%	2,555,237.06	2,474,133.04	( 81,104)	-3%	2,727,573	2,715,248
25	State of the environment monitoring	115,849	126,884	11,035	9%	1,479,654	1,682,104	202,450	12%	2,383,437	1,846,489
26	Planning and policy	218,355	235,675	17,320	7%	2,116,417	2,464,084	347,668	14%	2,544,590	2,731,303
27											
28	<b>Total Resource Management</b>	<b>1,169,381</b>	<b>1,126,452</b>	<b>( 42,928)</b>	<b>-4%</b>	<b>11,996,353</b>	<b>12,755,682</b>	<b>759,328</b>	<b>6%</b>	<b>14,272,566</b>	<b>14,170,701</b>
29											
30	<b>River Management</b>										
31	River Management	203,751	237,535	33,783	14%	1,975,060	2,546,758	571,698	22%	2,190,372	3,201,188
32											
33	<b>Total River Management</b>	<b>203,751</b>	<b>237,535</b>	<b>33,783</b>	<b>14%</b>	<b>1,975,060</b>	<b>2,546,758</b>	<b>571,698</b>	<b>22%</b>	<b>2,190,372</b>	<b>3,201,188</b>
34											
35	<b>Economic Development</b>										
36	Economic development activities	22,669	35,849	13,181	37%	1,641,930	1,591,395	( 50,535)	-3%	1,638,956	1,655,920
37	Economic development projects	55,594	43,982	( 11,612)	-26%	962,863	1,001,750	38,887	4%	1,543,250	1,543,251
38											
39	<b>Total Economic Development</b>	<b>78,262</b>	<b>79,831</b>	<b>1,569</b>	<b>2%</b>	<b>2,604,793</b>	<b>2,593,145</b>	<b>( 11,648)</b>	<b>0%</b>	<b>3,182,206</b>	<b>3,199,171</b>
40											
41	<b>Hazard Management</b>										
42	Civil defence and emergency	31,886	27,448	( 4,438)	-16%	413,567	382,395	( 31,171)	-8%	415,974	416,352
43	Natural hazard management	58,825	85,294	26,469	31%	899,101	945,144	46,042	5%	1,057,109	1,050,594
44	Oil pollution response	7,480	8,550	( 2,355)	-28%	105,319	117,159	9,115	8%	132,609	131,962
45											
46	<b>Total Hazard Management</b>	<b>98,191</b>	<b>121,292</b>	<b>19,675</b>	<b>16%</b>	<b>1,417,987</b>	<b>1,444,698</b>	<b>23,986</b>	<b>2%</b>	<b>1,605,692</b>	<b>1,598,908</b>
47											
48	<b>Transport</b>										
49	Harbour safety and navigation	146,845	117,414	( 29,431)	-25%	1,373,591	1,576,673	203,081	13%	1,708,261	1,709,905
50	Passenger transport administration	135,626	163,072	27,445	17%	1,619,927	1,840,502	220,576	12%	2,415,811	2,193,900
51	Regional transport management	40,768	33,137	( 7,631)	-23%	385,294	405,804	20,510	5%	518,159	445,271
52											
53	<b>Total Transport</b>	<b>323,239</b>	<b>313,623</b>	<b>( 9,616)</b>	<b>-3%</b>	<b>3,378,812</b>	<b>3,822,979</b>	<b>444,167</b>	<b>12%</b>	<b>4,642,231</b>	<b>4,349,076</b>

	A	B	C	D	E	F	G	H	I	J	K
4	Total Council	Month Actual	Month Budget	Variance	Variance %	YTD Actual	YTD Budget	Variance	Variance %	Full Year Budget Annual Plan	Full Year Revised Budget
54											
55	Community Representation and Engagement										
56	Environmental education	38,252	33,581	( 4,672)	-14%	1,424,736	1,570,917	146,182	9%	495,951	491,172
57	Community Representation and Engagement	129,311	138,601	9,291	7%	492,843	534,598	41,755	9%	1,893,488	1,893,906
58											
59	Total Community Representation and Engagement	167,563	172,182	4,619	3%	1,917,578	2,105,516	187,937	9%	2,389,439	2,385,078
60											
61	Support Services and Commercial Investments										
62	Commercial	101,971	33,817	( 68,153)	-202%	521,161	290,227	( 230,934)	-80%	319,295	318,568
63	Communications	66,658	67,638	979	1%	802,922	947,769	144,847	15%	860,402	1,015,416
64	Finance and IT	240,873	227,470	( 13,403)	-6%	2,675,829	2,849,225	173,396	6%	3,514,739	3,429,689
65	Information Management and Administration	57,795	51,090	( 6,705)	-13%	732,364	748,667	16,302	2%	922,793	802,940
66	Human Resources	28,324	29,820	1,496	5%	308,804	331,511	22,707	7%	355,359	355,359
67	Internal Transfers	( 396,882)	( 316,292)	80,590	-25%	( 4,522,226)	( 4,747,221)	( 224,995)	7%	( 5,403,291)	( 5,323,410)
68											
69	Total Support Services and Commercial Investments	98,738	93,542	( 5,196)	-6%	518,854	420,178	( 98,676)	-23%	569,298	598,562
70											
71											
72		2,139,126	2,144,458	5,331	0%	23,809,438	25,688,955	1,879,517	7%	28,851,804	29,502,685
73	Net (Cost)/Surplus of Services	( 113,230)	13,229	( 126,459)	-956%	3,402,085	1,540,617	1,861,468	121%	1,853,474	873,641
74											
75	Other Gains										
76	Forestry Revaluation	-	-	-	-	-	-	-	-	71,727	71,727
77	(Loss)/Gain on Sale of Assets	-	-	-	-	( 12,378)	-	( 12,378)	-	-	-
78	Emissions Trading Scheme	-	-	-	-	25,841	-	25,841	-	-	-
79	Other Gains/(Losses)	57,627	-	57,627	-	21,767	-	21,767	-	-	-
80											
81		57,627	-	57,627	-	35,230	-	35,230	-	71,727	71,727
82	Net (Cost)/Surplus of Service before transfer from/(to) Special Reserves	( 55,603)	13,229	( 68,831)	-520%	3,437,316	1,540,617	1,896,698	5471%	1,925,201	945,368
83											
84	Transfers from/(to) Special Reserves										
85	Reserves: FROM Land Management	-	-	-	-	-	80,334	80,334	100%	-	121,334
86	Reserves: FROM Awanui River	-	24,851	24,851	100%	-	102,657	102,657	100%	127,092	127,093
87	Reserves: TO Kaihu River	-	( 472)	( 472)	100%	-	( 5,192)	( 5,192)	100%	( 5,665)	( 5,665)
88	Reserves: TO Kaeo River reserve	-	( 11,418)	( 11,418)	100%	-	( 125,594)	( 125,594)	100%	( 216,883)	( 137,008)
89	Reserves: FROM Whangarei Urban River reserve	-	2,143	2,143	100%	-	23,573	23,573	100%	25,719	375,719
90	Reserves: TO Priority Rivers reserve	-	( 10,000)	( 10,000)	100%	-	( 110,000)	( 110,000)	100%	( 120,000)	( 120,000)
91	Reserves: TO Infrastructure Facilities reserve	-	( 14,276)	( 14,276)	100%	-	( 157,036)	( 157,036)	100%	( 171,317)	( 171,317)
92	Reserves: TO Recreational Facilities reserve	-	( 112,235)	( 112,235)	100%	-	( 764,662)	( 764,662)	100%	( 726,910)	( 726,908)
93	Reserves: FROM Investment Fund reserve	-	-	-	-	-	-	-	-	-	-
94	Reserves: FROM Forest Income Equalisation fund	-	-	-	-	-	-	-	-	359,551	359,551
95	Reserves: FROM Hatea River Reserve	-	2,217	2,217	100%	-	24,387	24,387	100%	26,606	26,606
96	Reserves: FROM Environment Fund Reserve	-	-	-	-	-	130,051	130,051	100%	-	130,051
97	Reserves: TO Investment and Growth Reserve	-	( 97,579)	( 97,579)	100%	-	( 914,652)	( 914,652)	100%	( 870,735)	( 870,735)
98	Reserves: FROM Approved Carry Forwards - General F	-	21,388	21,388	100%	-	144,539	144,539	100%	-	247,072
99	Reserves: FROM Waipapa Kerikeri River reserve	-	2,090	2,090	100%	-	22,990	22,990	100%	25,084	25,084
100	Reserves: FROM Community Investment Reserve	-	-	-	-	-	( 184,569)	( 184,569)	100%	( 246,092)	( 246,092)
101											
102	Net (Cost)/Surplus of Service after transfer from/(to) Special Reserves	( 55,603)	( 180,062)	124,459	-104%	3,437,316	( 192,556)	3,629,872	-313%	131,651	80,153



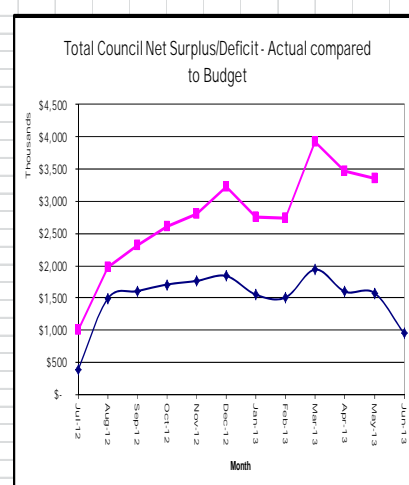
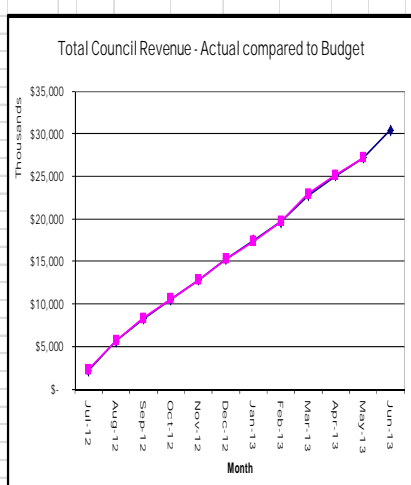
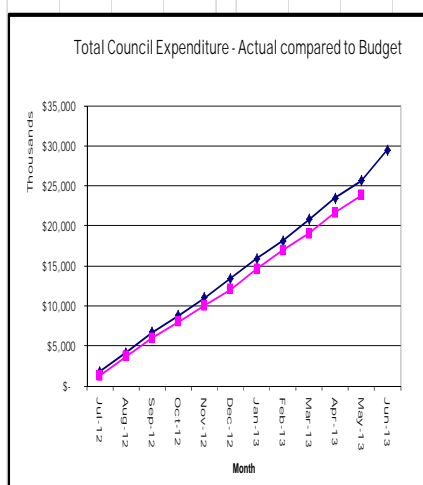
# Northland Regional Council

## FINANCIAL DASHBOARD

For the ten months ended 31 May 2013

### SUMMARY OPERATING RESULTS

	000's ACTUAL YTD	000's BUDGET YTD	000's VARIANCE YTD
Revenue	\$ 27,212	\$ 27,230	\$ (18)
Expenditure	\$ 23,809	\$ 25,689	\$ 1,880
<b>NET (COST)/SURPLUS BEFORE TRANSFERS FROM/(TO) RESERVES</b>	<b>\$ 3,403</b>	<b>\$ 1,541</b>	<b>\$ 1,862</b>



KEY: Budget Actual

### YTD EXPENDITURE VARIANCE INDICATORS BY COUNCIL ACTIVITY

= negative (unfavourable) variance over 10%			
= negative (unfavourable) variance under 10%			
= positive (favourable) variance			
	FAV / UNFAV		FAV / UNFAV
Resource Management		Transport	
River Management		Community Representation and Engagement	
Economic Development		Support Services and Commercial	
Hazard Management			

### YTD CAPITAL EXPENDITURE BY COUNCIL ACTIVITY

	\$000's	Brief Description of Major Items Purchased
Resource Management	\$ 98	Monitoring equipment, GPS, cameras, software and website development
River Management	\$ 1,621	Three properties at Kotuku St - Maunu, Kaeo river scheme works
Economic Development	\$ -	
Hazard Management	\$ -	
Transport	\$ 121	Truck (Oyster Shell Project), navigation aids, oxidisation of Waikare
Community Representation and Engagement	\$ 5	
Support Services and Commercial		New SAN and servers, IRIS project, financial system replacement, vehicle replacements, server room gas fire suppression equipment, building alterations and furniture/fittings
	\$ 1,922	
<b>TOTAL CAPITAL EXPENDITURE YEAR TO DATE</b>	<b>\$ 3,767</b>	

### INVESTMENT PORTFOLIO YEAR TO DATE PERFORMANCE

At 31 May 2013 the investment portfolio has made a return of \$7.3M against a budgeted return of \$6.8M.

## Consolidated Statement of Financial Position

As at 31 May 2013

	Council 31-05-13 \$	Long Term Plan 30-Jun-13 \$	Council 30-Jun-12 \$
<b>EQUITY</b>			
Retained earnings	114,389,990	102,767,362	110,828,307
Other reserves	8,556,204	18,727,076	8,556,204
Total equity attributable to Northland Regional Council	<u>122,946,194</u>	<u>121,494,438</u>	<u>119,384,511</u>
Non-controlling interest in subsidiary companies			
<b>TOTAL EQUITY</b>	<u>122,946,194</u>	<u>121,494,438</u>	<u>119,384,511</u>
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	13,982,943	4,347,115	10,249,654
Trade and other receivables	6,604,530	5,299,089	4,805,052
Inventories	3,080,668	1,528,241	3,108,539
Non-current assets held for sale	-	-	0
Other Investments	3,113,549	2,000,000	11,190,362
Other financial assets	-	-	0
Tax refundable	-	-	33,000
Tax losses carried forward	-	-	-
Derivative financial instruments	-	-	-
Total current assets	<u>26,781,690</u>	<u>13,174,445</u>	<u>29,386,607</u>
<b>Non-Current Assets</b>			
Other receivables	5,256,299	5,201,500	5,256,299
Investment property	47,674,261	48,320,999	47,674,256
Investments in subsidiaries and associates	7,840,667	8,071,316	7,840,467
Other investments	16,130,573	27,608,376	13,971,405
Property, plant and equipment	17,609,227	21,486,851	18,640,990
Intangible assets	460,689	2,288,396	460,689
Biological assets	1,578,975	1,627,263	1,578,975
Capital projects in progress	4,364,892	-	682,177
Deferred taxation asset	-	-	-
Total non-current assets	<u>100,915,583</u>	<u>114,604,700</u>	<u>96,105,259</u>
<b>Total Assets</b>	<u>127,697,273</u>	<u>127,779,146</u>	<u>125,491,866</u>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Bank Overdraft	-	-	-
Trade and other payables	3,129,485	4,677,323	4,442,671
Provisions	-	-	-
Borrowings	-	-	-
Deferred Tax Liability	-	-	-
Tax liability	-	-	-
Employee benefit liabilities	1,573,156	1,556,003	1,616,401
<b>Total current liabilities</b>	<u>4,702,641</u>	<u>6,233,326</u>	<u>6,059,072</u>
<b>Non-Current Liabilities</b>			
Employee benefit liabilities	48,438	51,382	48,283
Provisions non-current	-	-	-
Borrowings	-	-	-
<b>Total non-current liabilities</b>	<u>48,438</u>	<u>51,382</u>	<u>48,283</u>
<b>Total Liabilities</b>	<u>4,751,079</u>	<u>6,284,708</u>	<u>6,107,355</u>
<b>NET ASSETS</b>	<u>122,946,194</u>	<u>121,494,438</u>	<u>119,384,511</u>