



Integrated Kaipara Harbour Management Group Meeting

Minutes of the Meeting:

Tuesday 11th March, 2014

Kaiwaka Sports Complex
Kaiwaka

1. **Call to Order** Meeting was called to order by the Chair Willie Wright at 10.20 am
2. **Karakia/Mihimihi** Tim Brandenburg opened the hui with a karakia and welcome.
3. **Present and Whanaungataunga**

Willie Wright	Chair, Te Uri o Hau
Leane Makey	IKHMG Coordinator
Deborah Harding	Te Uri o Hau Settlement Trust
Luke Connelly	Environs Holdings Trust
Mark Vincent	IKHMG / Community
Chris Pairama	Nga Maunga Whakahii / Community
Cushla Salt	Auckland Council
Chrissy Henley	Auckland Council
David Coleman	Whangarei District Council
Ben Smith	JV Farms
Shawn Awatere	Landcare Research/Manaaki Whenua
Craig Pratt	Auckland Council
Katie Collins	Auckland Council
Tracy Tristam	Auckland Council
Andrew Miller	Auckland Council
Bruce Griffin	Northland Regional Council
Tim Brandenburg	Fonterra
Rangi Mitchelson	Pouto Topu A Trust
Liz Mitchelson	Pouto Topu A Trust
Annette Lees	Strategic Planning Consultant
Laura Furneaux	MPI
Victoria Jollands	MPI
Gill Telford	Biomarine
Bev Trowbridge	Muriwai Valley Farms
Richard Gardner	Federated Farmers
Earle Wright	E&G Wright Trust
Mal Green	NIWA
Mark Schreurs	Kaipara District Council
Bryce Manderson	Avoca
John Fenwick	KHSFMSG
Peter Yardley	KHSFMSG
Christine Yardley	KHSFMSG
Gary Treadgold	Northland Regional Council
Chris Frost	OPUS
Simone Le Masurier	Event Consultant

Georgina Newman OPUS
Hal Harding Aoroa Farms

4. Apologies:

Lara Taylor University of Auckland, Masters student
Millan Ruka Environment River Patrol Aōtearoa*
Dominic McCarthy Auckland Council
Alison Stilwell Auckland Council
Phil Brown Auckland Council
Kim Morreseay Auckland Council
Andrew Austin Anthropologist
Helen Moodie Dairy NZ
Gramae Ramsey KHSFMSG
Bob Drey KHSFMSG
Ross Webber KHSFMSG
Wendy Holland Department of Conservation
Vanessa Whiu Department of Conservation
Tame Te Rangi Te Runanga o Ngati Whatua
Allan Jolly Northpower

Resolution 1

That the apologies for today's meeting held on Tuesday 11th March 2014 be received and accepted.

Moved: Tim Brandenburg
CARRIED

Seconded: Mark Vincent

5. Whanaungatanga

Everyone present at the meeting introduced themselves and where they were from; others who arrived late were addressed at their arrival.

Adjournment: the Chairman adjourned the hui for morning tea

Line	Item	Discussion / Action
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Line	Item	Discussion / Action
6.	6.1. Flagship Program: Beyond 2014	<p>6.1.1. Leane presented an overview of the program. It is one of IKHMGs key activities. The objective of the program is to promote community-led integrated restoration of the Kaipara harbour through paddock-to-harbour practices.</p> <p>6.1.2. The initiative aims to have 8 farms, 2 industrial sites and a harbour component. The program started in July 2011 with 4 farms and now has 8 farms and 1 industrial site.</p> <p>6.1.3. Three years of implementation have seen the Flagship program grow rapidly and attract much local attention.</p> <p>6.1.4. Raising the profile of the Kaipara has been successfully promoted within the local catchment of each flagship site.</p> <p>6.1.5. The program has provided other indirect benefits such as working with our whanaunga in the northern catchments, NZ Conservation Volunteers partnership and industry service providers.</p> <p>6.1.6. The program has been successful in linking grass-roots action with strategic planning and management. The program has created demand and has more than met expectations.</p> <p>6.1.7. To help build an effective and relevant future for the program, it is timely at this point to review its current impact and effectiveness, if necessary to refresh its objectives and update its approach, and to plan for its future.</p> <p>6.1.8. Feedback from the landowners and land managers was given from Pouto Tōpū A Trust, Muriwai Valley Farms, JV Farms, Avoca Fertiliser, Otakanini Topu, Aoroa Farms and E&G Wright Trust.</p> <p>6.1.9. It was agreed it was not the end but only the beginning.</p> <p>6.1.10. Other spin-off benefits from being in the partnership include media, school engagement, research, conservation volunteers.</p> <p>6.1.11. Landowners were asked what they get from the partnership that they can not get elsewhere. Responses included: easy to achieve restoration through multiple partners and farmers need to realise this; part of a family, whanau, therefore multiple benefits and give farmers hope and connect with the wider community; can fly a flag for the harbour; want Māori farmers to be leaders so joined kaupapa; ability to be leaders; pathway to the community and integration; focus on my place, my home; partnership opportunity to spread the word to other farmers and see themselves as a 'seed'; multiple benefits.</p> <p>6.1.12. Several future options were discussed – maintaining program of 8 farms, 2 industrial and 1 harbour; creating a 'supporter' program or another add on such as a legacy. Has good value and support with co-benefits.</p> <p>6.1.13. Also discussed was if putea was provided to the program what would we do with it. Ideas included: more strategic sites including harbour and invest in current sites; one per main catchment (e.g. Kaihu, Managkahia, Kaipara, Topuni, Ruawai); support community voice; more field days.</p> <p>6.1.14. There was general support to review program.</p> <p>Action: Flagship komiti will design a review framework with assistance of Annette Lees to understand how effective we are and how we will grow and protect the initiative.</p>

Line	Item	Discussion / Action
7.	7.1. Fishing for the Future 2013	<p>7.1.1. The Chair welcomed Christine Yardley, Kaipara Harbour Sustainable Fisheries Management Study Group (KHSFMSG), and to make her presentation.</p> <p>7.1.2. The objective of the Fishing for the Future 2003 report was 'to ensure a healthy and productive Kaipara fishery that meets the needs of all user groups'.</p> <p>7.1.3. The recommendations tabled by the KHSFMSG in May 2013 were: (1) monitoring sustainability red flag system; (2) reducing juvenile bycatch; (3) soakage times; (4) monitoring scallop fishery; and (5) future role of the KHSFMSG.</p> <p>7.1.4. MPI had considered the recommendations to be straight forward and the budget requirements reasonable.</p> <p>7.1.5. On behalf of the Guardians of the Kaipara, Rangī indicated support for their involvement.</p> <p>7.1.6. Cushla considered that from an Auckland Council perspective a sub-komiti would support and align with their coastal marine spatial planning aspirations for the Kaipara.</p> <p>7.1.7. Calls for a fishery to be part of the flagship program.</p> <p>7.1.8. Nominations called for sub-komiti members.</p> <p>Action: To add Fishing for the Future 2013 Review powerpoint presentation on IKHMG website.</p>

Resolution 2

That the IKHMG supports a review of the Flagship program and future planning process beyond 2014.

Moved: Ben Smith
CARRIED

Seconded: Chris Pairama

Resolution 3

That a IKHMG sub-komiti be established to facilitate the implementation of the Fishing for the Future 2013 recommendations and report back to the next quarterly hui.

Moved: Mark Schreurs
CARRIED

Seconded: Rangī Mitchelson

Lunch – The chairman adjourned the hui for lunch at 1.15 pm and resumed it at 1.30pm.

8. Confirmation of meeting minutes dated 7th November 2013.**Resolution 4**

*That,
The Minutes of the previous meeting held Thursday 7th November 2013 be received and accepted as an accurate summary of proceedings.*

Moved: Chris Pairama
CARRIED

Seconded: Ben Smith

9. Matters Arising from Minutes dated 7th November 2013.

Line	Item	Discussion / Action
10.	10.1. Waionui Lagoon Commercial Fisheries	10.1.1. Chris Pairama asked MPI the status of the request made to them at the previous hui regarding fisheries effort and catch within the Waionui Lagoon. ACTION: MPI (Jake ?) will come back with an answer for Greg Smith (Kaitiaki Waionui Lagoon)
11.	11.1. Living Waters Program	11.1.1. Tim Brandenburg provided a verbal and written report. 11.1.2. A three-minute video clip shown to IKHMG of initiative happening with Hikurangi Swamp farmers. This video has been taken on Fonterra's Sustainability roadshow, with staff and into farming community. ACTION: Video clip to be added to IKHMG webportal ACTION: Send out Tim's written report with minutes of hui.
12.	12.1. Financial & Coordinator Reports	12.1.1. Deborah Harding tabled the quarterly financial report. 12.1.2. Co-ordinator's quarterly report was also tabled with a Coastal Marine Spatial Planning (CMSP) report. 12.1.3. Discussion had on how different CMSP process is, in that it is a collaborative, integrated, with ground-rules established by the multiple stakeholders. It is not statutory like current RMA planning processes. ACTION: Coastal marine spatial planning sub-komiti to report back at next quarterly hui. ACTION: CMSP sub-komiti and Freshwater Futures sub-komiti to meet ASAP.
13.	13.1. Kaipara Harbour Event	13.1.1. Verbal report provided by Leane and the Event sub-komiti 13.1.2. Dates confirmed for 15 and 16 November, including a evening program. 13.1.3. Acknowledgment of Living Waters koha to the event of \$10,000 and Auckland Councils Sustainable Catchment Program support for a Event Coordinator.

Resolution 5:

**That,
The financial report be received.**

**Moved: Chris Pairama
CARRIED**

Seconded: Chrissy Henley

Resolution 6:

That,
The coordinator report be received.

Moved: Christine Yardley
CARRIED

Seconded: Tim Brandenburg

Resolution 7:

That,
The IKHMG provide a letter of reference to support application to Auckland Council local events support fund.

Moved: Hal Harding
CARRIED

Seconded: Chris Pairama

14. Other Business Relevant to IKHMG and Strategic Plan of Action.

Line	Item	Discussion / Action
14.	14.1. Auckland Council Freshwater Management Program (Andrew Miller)	14.1.1. An update on Auckland Council National Policy Statement Freshwater Management (FW NPS) work program was provided to the IKHMG. 14.1.2. The new 2013 amendments to the FW NPS were discussed. Two compulsory values: ecosystem health and secondary contact. 14.1.3. Current focus is on Hauraki Gulf. ACTION: AC powerpoint be uploaded to IKHMG webportal
15.	15.1. Cumulative Research program (Mal Green, NIWA)	15.1.1. Mal Green gave an update on progress with the Cumulative Effects research program. 15.1.2. Working in the Kaipara and other sites in Northland, Auckland and Waikato, to develop best-practice mangrove management. 15.1.3. Mal indicated that it was important to set freshwater limits and targets that are going to achieve a healthy and productive Kaipara Harbour. 15.1.4. Mal working with Auckland Council on integrating freshwater and estuarine limits for water quality. ACTION: Mal Green's powerpoint be uploaded to IKHMG webportal
16.	16.1. Te Arai Native Plant Nursery Initiative (Peter Wilson, TUOHST)	16.1.1. Peter Wilson from Te Uri o Hau Settlement Trust gave a powerpoint presentation on their new initiative. 16.1.2. Seeking key contacts within parties to IKHMG to discuss this initiative. ACTION: powerpoint to be uploaded to IKHMG webportal

Line	Item	Discussion / Action
17.	17.1. Kaipara Harbour Turbine & Wind power projects (KDC)	17.1.1. KDC responded to a question about the underwater turbine and wind power projects. 17.1.2. Underwater turbine project is currently not moving forward due to uncertainty of the technology. National power prices also affecting these infrastructure developments.
18.	18.1. IKHMG Business Plan	18.1.1. The Chairman verbally provided an update on progress with the IKHMG business planning process. 18.1.2. Annette Lees has been contracted to facilitate the writing of the Plan and working with the sub-komiti. 18.1.3. Deadlines for LTCCP was May 2014 for WDC, KDC and AC. AC Local Board plans are currently underway and would be beneficial for the IKHMG to lodge specific projects for their boards consideration.

Resolution 8:**That,****The powerpoint presentations from Auckland Council, NIWA, Te Uri o Hau Settlement Trust be received.****Moved: David Coleman
CARRIED****Seconded: Mark Schreurs**

19.	19.1. Important Dates	Noted and recorded: 19.1.1. IKHMG Quarterly Hui, Thursday 12 June, 2014 (Venue: TBC)
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20. Closing – Whakamutanga

In closing, the Chairman sought feedback on the running of the hui, agenda, pre-circulation of documentation and any other suggestions to help the meetings run more effectively and improve the use of the time on the day – he requested comments and suggestions to be forwarded to the meeting secretary.

Chris Pairama closed with karakia and thanked everyone for contributing to looking forward to a better and brighter future for the Kaipara Harbour.



IKHMG Flagship Sites Review

FRAMEWORK

April 1 2014

BACKGROUND

[The programme](#)

The Flagship Sites programme is one of the key activities of the IKHMG. The programme's purpose is "to contribute to understanding what sustainable best-practice resource use is for the restoration of the Kaipara moana."

The objectives of the program are:

1. Establish 8 farming sites, 2 industrial sites and 1 marine site.
2. Use flagship sites to demonstrate sustainable and integrated best-practice that mitigates delivery of sediment, nutrient and faecal contaminants to the Kaipara moana.
3. Community-led restoration activities are expanded to other areas within Kaipara Harbour catchment
4. The project raises awareness of the value of restoring the Kaipara Harbour and catchment to local and regional people
5. The project increases the number of local and regional people involved in IKHMG activities

The initiative was planned to deliver a series of "paddock-to-harbour" themed workshops held at the flagship farms. The field days focus on practical methods that can be used on-farm that will mitigate the delivery of sediment, nutrients and faecal coliforms to waterways of the Kaipara catchment and into the Harbour.

Programme coordination is managed by the IKHMG manager who also contributes to the initial rapid assessment of sites along with the development of restoration plans. Intensive farm planning and technical advice and support is provided to the individual sites by either Auckland Council or the Northland Regional Council, depending on where the site is situated.

The Flagship Sites programme has been in place since Nov 2011. Since July 2012 the programme has received funding support from the Ministry for Environment Community Environment Fund. The funding is to support the Flagships Sites implementation to 2015.

Time for review and planning

Three years of programme implementation have seen the Flagship Site programme grow rapidly and attract much local attention.

To help build an effective, relevant and well funded future for the programme, it is timely at this point to review its current impact and effectiveness, if necessary to refresh its objectives and update its approach, and to plan for its future.

The flagship site review aims to:

- Improve the impact and effectiveness of the flagship site programme
- Enhance IKHMG's accountability, credibility, and transparency for its partners, members, local community and donors.
- Improve IKHMG's overall impact by drawing key lessons for broader organisational learning.

To ensure its relevance, the review and planning process needs to engage the Flagship Sites' owners, the IKHMG membership, and selected local business owners and farmers who are the target beneficiaries of the programme. At the same time, this process needs to be cost effective and completed within a few months to enable timely decisions and to take advantage of fresh opportunities as they emerge during 2014. This review is designed to balance these two needs.

REVIEW FRAMEWORK

Questions to be answered

The review of the flagship sites programme is designed to answer questions of programme process, design and impact.

Programme process questions include:

- What is the purpose and scope of the programme?
- What flagship sites have been established?
- Who are the beneficiaries of these sites?
- What resources are used to deliver the services and are these being delivered efficiently?
- What practical problems have been encountered and how are such problems resolved?

Design and impact questions include:

- Is the programme meeting its own objectives?
- Is the programme meeting IKHMG's objectives?
- Are the current purpose and scope well focused and the programme well designed?

- Does the programme address the problem we are trying to resolve? In the most effective manner?
- What has changed as a result of this programme?
- Are there emerging issues that are not being addressed or target audiences that are not being reached?
- What can we learn from this project/programme that can benefit us as an organisation?

Criteria for reviewing the programme

Six fundamental criteria will be used to review the programme:

1. Relevance and quality of design
2. Efficiency (of delivery of the flagship site process)
3. Effectiveness (of delivery of flagship site objectives)
4. Impact (on the wider objectives of IKHMG)
5. Sustainability (of process, benefits, and impact realised)
6. Adaptive capacity (monitoring, evaluation, adaptation, and learning)

Based on the answers to these questions and findings of the criteria, the review will make observations and recommendations for both the flagship site programme and IKHMG. The report will propose future objectives, focus, targets and approach for IKHMG in this field and discuss resourcing issues for these.

REVIEW PROCESS

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The following table outlines the steps envisaged for the review.

Steps	Consultant's role	Timeframe
1. Construct framework for review	<ul style="list-style-type: none"> • Draft framework including key questions, main informants, and report structure. • Meet with Flagship Sites Subcommittee to discuss. • Finalise framework. 	By 1 April 2014
2. Gather information: Interviews and workshops	<ul style="list-style-type: none"> • Review relevant written reports and other data • Interview: <ul style="list-style-type: none"> ○ IKHMG partners (approx. 12) ○ Other key informants (approx 6) • Conduct workshop for FS participants 	April 2014
3. Draft finding and recommendations report	<ul style="list-style-type: none"> • Analyse findings • Draft a report that: <ul style="list-style-type: none"> ○ Discusses the purpose, scope and impact of the Flagship Sites ○ Proposes future objectives, focus, targets and approach to Flagship Sites programme along with capacity and resourcing needs. • Discuss findings with Flagship Sites Subcommittee 	May 2014

4. Finalise draft report	• Finalise draft report in time for presentation to IKHMG June hui.	June 2014
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PROPOSED TABLE OF CONTENTS OF FINAL REPORT

Introduction

- Flagship site programme summary
- Purpose, objectives, and intended use of the review
- Review methodology and rationale for approach

Programme Overview

- Summary of flagship sites programme history, purpose, objectives, and strategies
- Essential characteristics: context, underlying rationale, stakeholders and beneficiaries
- Link to IKHMG's programme and objectives

Evaluation Findings

- Findings organised by each of the six core evaluation criteria

Recommendations

- Recommendations
- Proposals for future objectives, focus, targets and approach for IKHMG in this field and discussion of resourcing issues for these.

February/March 2014

CIW - Kaipara Harbour – overview of what’s happening Hikurangi Swamp Complex

COMMUNITY KEY STAKEHOLDER ENGAGEMENT

IKHMG: Quarterly hui on 11 March to be attended by Wendy and Tim.

Reconnecting Northland and NZ Landcare Trust: Meeting with Tim and Wendy on 12 March.

START-UP PROJECTS

Baseline Monitoring Contract: The Contract – *Establish baseline within the Hikurangi Swamp Complex, including water quality, ecological values, and habitat condition* was signed on 19/12/2013 with Kessels Ecology of Hamilton. The contract aims to provide an overview of the current state of monitoring in the Hikurangi Swamp Complex and identify any information gaps. A monitoring programme will then be designed to fill in the agreed gaps in data, build on existing data and provide baseline information to assess project outcomes.

The reports must be presented in a scientific and layperson perspective.

A final draft will then be presented to the Hikurangi Project Team before contract completion.

Contract milestones:

Part A –draft completed by 15 Feb. Peer Review has been conducted by Wendy Holland, Tim Brandenburg, Richard Suggate and Natasha Grainger.

Part B to be completed within 1 calendar month of the go-ahead from Part A and to be no later than 15 April 2014.

Gillet Farm – Cole Drain Planting Project: This project is to showcase 200 metres of riparian planting in the Hikurangi Swamp Complex on the Cole Drain-Graeme Gillets farm.

A planting strategy has been written by Wendy Holland incorporating best practice riparian planting, recommended plants, and nursery details.

Tim Brandenburg is organising delivery and field operations for the project.

Kaipara Moana Symposium: The CIW will be given koha to support this symposium and the CIW will provide a presence at this event.

Fonterra JV Farm Environment Plan: Richard Allen (Fonterra Environmental programme Lead) is undertaking this plan and will be on farm 19 March 2014. A new format adapted from DNZ's FEP is being used and this will act as a trial for that format with potential to roll out across the catchment.

CONSERVATION VOLUNTEERS OF NZ

CVNZ work programme was confirmed last year. CVNZ commitment is 8 wks; 5 wks Flagship Farms within Kaipara; 3 wks within Hikurangi Swamp.

Three weeks were delivered before Christmas; 2 wks within Kaipara; 1 wk on Ben Smiths farm.

The remaining 5 weeks will be delivered as follows:

- 3 wks within Kaipara – 24 Feb to 28 March/3-7 March/10-14 March
- 2 wks within Hikurangi – 12-16 May (originally targeted for weed control around threatened plant populations in Wairua River GPWMR however this week is no longer possible because of duck shooting season – awaiting discussion with CVNZ).
23-27 June targeted for Fonterra Jordan Valley Farm, directed by Farm Environment Plan.

VIDEO PROJECT

Farmer engagement video was organised and delivered in double quick time for the Fonterra Sustainability Road shows held over early March. We re-enacted the farmer engagement workshop using some of those who participated and asked those farmers to talk about their experience. It turned out they were very positive and we hope this will encourage farmers to get on board with the CIW programme. Big effort across the CSSR Team

PHOTOGRAPHY PROJECT FOR EACH CATCHMENT FOR CIW PARTNERSHIP

2 day photography project completed; 3 hrs aerial over whole of Kaipara Harbour photographing a range of features, landscapes; reserves, habitats; 1 day on ground at Hikurangi Swamp Complex photography habitat, farmers, community, tuna, threatened plants and animals (although not much success with mudfish, bittern or fernbird). Highlight was the Kiwi captured in the Tanekaha community predator control block photographed with the project leader Edwin Smith and landowner and farm manager Cheetah Vuglar.

UPDATED FONTERRA LIVING WATERS WEBSITE

Fonterra graduate Kelsea Morrow co-ordinated the updating of this website. It now includes the profiles of the recently appointed Fonterra and DOC regional team members and updates on the progress within each of the five catchments. Hikurangi remains the most advanced.

DRAFT KAIPARA HARBOUR REGIONAL TEAM OPERATING AGREEMENT

A Kaipara Harbour Regional Team Operating Agreement has been drafted which is requirement within the accountability of the CIW. The purpose of this agreement is to confirm the basic principles under which the parties will operate.

CIW WORK PLANNING CURRENTLY IN PROGRESS

180 day work plans completed for work up till 1 July

2014/15 annual plans to be completed for work up till 1 July 2015 by end of April for approval by Technical Working Group in May.

3-5 year strategy plans to be completed in June. Endorsement from farmer engagement group and key stakeholders will occur followed by approval from Steering Committee later in the year.

Kaipara Harbour Communications Plan initial planning meeting with Wendy and Abi on 17 March.

NEW DOC POSITION-SERVICES RANGER-PROJECT IMPLEMENTATION

This is a new position with the Northland District Office – Whangarei and Kauri Coast offices. The focus of this position is to help implement projects that involve both internal and external stakeholders. The Fonterra/DOC CIW will be the first focus of this position and this person will work closely with Wendy Holland and Tim Brandenburg.

HIKURANGI PROJECT TEAM-SERVICES LEAD

Clea Gardiner, who was the Hikurangi Project Team Services Lead, has left the Services team at DOC Northland District Office to join the DOC Planning Team. Discussions are yet to be held with Andrea Booth (Conservation Services Manager) about filling the partnership Services Lead portfolio.