

NORTHLAND REGIONAL COUNCIL

Agenda

For meeting to be held in the Marina Room,
Oceans Resort Hotel, Tutukākā
on Tuesday 17 June 2014, commencing at 1 pm

**Recommendations contained in the council agenda are NOT council decisions.
Please refer to council minutes for resolutions.**

OPEN MEETING

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<p>ACC - Accident Compensation Corporation</p> <p>AHB - Animal Health Board</p> <p>ALGIM - Association of Local Government Information Management</p> <p>AMA - Aquaculture Management Area</p> <p>BOI - Bay of Islands</p> <p>BOPRC - Bay of Plenty Regional Council</p> <p>CAPEX - Capital Expenditure (budget to purchase assets)</p> <p>CBEC - Community, Business and Environment Centre</p> <p>CDEM - Civil Defence Emergency Management</p> <p>CEG - Co-ordinating Executive Group – Northland Civil Defence management team</p> <p>CEO - Chief Executive Officer</p> <p>CIMS - Co-ordinated Incident Management System (emergency management structure)</p> <p>CMA - Coastal Marine Area</p> <p>CPCA - Community Pest Control Areas</p> <p>CRI - Crown Research Institute</p> <p>DHB - District Health Board</p> <p>DOC - Department of Conservation</p> <p>DOL - Department of Labour</p> <p>DPMC - Department of Prime Minister and Cabinet</p> <p>ECA - Environmental Curriculum Award</p> <p>ECAN - Environment Canterbury</p> <p>EE - Environmental Education</p> <p>EECA - Energy Efficiency Conservation Authority</p> <p>EEZ - Exclusive Economic Zone</p> <p>EF - Environment Fund</p> <p>EMA - Employers and Manufacturers Association</p> <p>EMC - Environmental Management Committee</p> <p>EOC - Emergency Operations Centre</p> <p>EPA - Environmental Protection Authority</p> <p>FDE - Farm Dairy Effluent</p> <p>FNDC - Far North District Council</p> <p>FNHL - Far North Holdings Limited</p> <p>FPP - First Past the Post – voting system for NRC elections</p> <p>GE - Genetic Engineering</p> <p>GIS - Geographic Information System</p> <p>GMO - Genetically Modified Organism</p> <p>HASNO - Hazardous Substances & New Organisms Act</p> <p>HBRC - Hawke's Bay Regional Council</p> <p>HEMP - Hapū Environmental Management Plan</p> <p>Horizons - Brand name of Manawatu-Wanganui Regional Council</p> <p>HR - Human Resources</p> <p>IEMP - Iwi Environmental Management Plan</p> <p>IPPC - Invited Private Plan Change: a process to allow Aquaculture Management Areas to be established</p> <p>IRIS - Integrated Regional Information System: new computer system being developed collaboratively with other Regional Councils</p> <p>KDC - Kaipara District Council</p> <p>KPI - Key Performance Indicator</p> <p>LATE - Local Authority Trading Enterprise</p> <p>LGA - Local Government Act 2002</p> <p>LGNZ - Local Government New Zealand</p> <p>LGOIMA - Local Government Official Information and Meetings Act 1987</p> <p>LGOL - Local Government Online</p> <p>LTP - Long Term Plan</p> <p>LTFS - Long Term Financial Strategy</p> <p>MCDEM - Ministry of Civil Defence & Emergency Mgmt</p> <p>MFE - Ministry for the Environment</p> <p>MHWS - Mean High Water Springs</p> <p>MNZ - Maritime New Zealand</p> <p>MOH - Ministry of Health</p> <p>MOT - Ministry of Transport</p>	<p>MPI – Ministry for Primary Industries</p> <p>MSD - Ministry of Social Development</p> <p>NCMC - National Crisis Management Centre</p> <p>NES – National Environmental Standards</p> <p>NDHB - Northland District Health Board</p> <p>NZRC - New Zealand Refining Company (Marsden Point)</p> <p>NGO - Non-Governmental Organisation</p> <p>NIF - Northland Intersectoral Forum</p> <p>NIWA - National Institute of Water and Atmosphere</p> <p>NORTEG - Northland Technical Advisory Group</p> <p>NPC - Northland Port Corporation</p> <p>NZCPS - New Zealand Coastal Policy Statement</p> <p>NZTA - New Zealand Transport Agency</p> <p>NZQA - New Zealand Qualifications Authority</p> <p>NZWWA - New Zealand Water and Wastes Association</p> <p>OFI - Opportunity for Improvement</p> <p>ORC - Otago Regional Council</p> <p>OSH - Occupational Safety & Health (now Ministry of Business, Innovation and Employment)</p> <p>PDF - Portable Document Format</p> <p>PPE - Personal Protective Equipment</p> <p>RAP - Response Action Plan</p> <p>RAQP - Regional Air Quality Plan</p> <p>RCP - Regional Coastal Plan</p> <p>RFI - Request for Information</p> <p>RFP - Request for Proposal</p> <p>RTC - Regional Transport Committee</p> <p>RLTS - Regional Land Transport Strategy</p> <p>RMA - Resource Management Act 1991</p> <p>RMG - Resource Managers Group (Regional Councils)</p> <p>RMZ - Riparian Management Zone</p> <p>ROI - Return on Investment</p> <p>RPMS - Regional Pest Management Strategy</p> <p>RPS - Regional Policy Statement</p> <p>RSG - Regional Sector Group</p> <p>RTO - Regional Tourism Organisation</p> <p>RWASP - Regional Water and Soil Plan</p> <p>SCAR - SmartStream Council Activity Reporting</p> <p>SITREP - Situation Report</p> <p>SMF - Sustainable Management Fund</p> <p>SOE - State of Environment (or) State Owned Enterprise</p> <p>SOLGM - Society of Local Government Managers</p> <p>SPARC - Sport & Recreation New Zealand</p> <p>SRC - Southland Regional Council (Environment Southland)</p> <p>STV - Single Transferable Vote</p> <p>SWAG - Surface Water Allocation Group</p> <p>SWPA - Sustainable Water Programme of Action</p> <p>TA - Territorial Authority: City & District Councils</p> <p>TAC - Technical Advisory Group</p> <p>Tier 1 - Site level plan or response for an oil spill</p> <p>Tier 2 - Regional level plan or response to an oil spill</p> <p>Tier 3 - National level plan or response to an oil spill</p> <p>TLA - Territorial Local Authority – City & District Councils</p> <p>TMP - Treasury Management Plan</p> <p>TOR - Terms of Reference</p> <p>TPK - Te Puni Kōkiri (Ministry of Maori Development)</p> <p>TRAION - Te Rūnanga a Iwi o Ngāpuhi</p> <p>TRC - Taranaki Regional Council</p> <p>TROTR - Te Rūnanga o Te Rarawa</p> <p>TUANZ - Telecommunications Users Association of NZ</p> <p>WCRC - West Coast Regional Council</p> <p>WDC - Whangarei District Council</p> <p>WHHIF - Whangarei Harbour Health Improvement Fund</p> <p>WRC - Waikato Regional Council</p> <p>WWTP - Wastewater Treatment Plant</p>
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**ISSUE: Presentation – Ministry for Primary Industries
Joint Venture Memorandum of Understanding
Signing**

ID: A647915

To: Council Meeting, 17 June 2014

From: Darryl Jones, Economist

Date: 10 June 2014

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to introduce a presentation by David Wansbrough, Director Resource Policy, Ministry for Primary Industries (MPI), about an economic impact joint venture (JV) project that MPI and Northland Regional Council (NRC) are about to embark on. The presentation will be followed by the signing of a Memorandum of Understanding (MOU) for the JV by David Wansbrough and Malcolm Nicolson on behalf of NRC.

MPI, in conjunction with the Ministry for the Environment and Department of Conservation, has been coordinating a series of economic impact JV studies on behalf of central government with certain regional councils to support regional and national freshwater policy development. Studies have been completed in Canterbury and Southland and are in the process of being completed in the Waikato. MPI are now looking to work with both Northland and Greater Wellington. Examples of previous work are available at:

<http://www.mfe.govt.nz/issues/water/freshwater/supporting-papers/index.html>.

MPI has chosen to work with Northland for a number of reasons including timing (i.e. we are working on plan reviews and are down the track of implementing the Waiora Northland Water programme) and the contrast Northland provides to the work already done in Canterbury, Southland and Waikato (i.e. greater issues around sedimentation, stronger interface between freshwater and coastal environments, etc.). The studies will look at the economic, environmental and cultural impacts that a variety of different scenarios may have on the Northland region.

Legal compliance and significance assessment:

No decisions are required.

ITEM: 4.0

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ISSUE: RISK AND HEALTH AND SAFETY REPORT**ID:** A649216**To:** Council Meeting, 17 June 2014**From:** Judy Macdonald, Human Resources Manager**Date:** 9 June 2014

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

This report highlights matters relating to health and safety and will be presented as a regular item (largely for information only) to council meetings.

Updates:

Staff have sought advice from Local Government New Zealand (LGNZ) about whether there is any risk of councillors becoming “deemed directors” if they participate in management decisions. LGNZ has advised that councillors would be covered and would not be liable. LGNZ believes this facet should be incorporated into training, post enactment of the legislation.

Incidents:

April 2014	There were no serious harm incidents/accidents during the month. There were also no incidents reported during the month. Five near misses were reported. These have been investigated and corrective actions put in place. Ongoing health and safety related training and education is continuing.
May 2014	There were no serious harm incidents/accidents during the month. There were also no incidents or near misses reported during the month. One vehicle incident was reported – only minor damage resulted. Ongoing health and safety related training and education is continuing.

Legal compliance and significance assessment:

The Health and Safety in Employment Act 1992 places duties on employers to safeguard their staff. The Health and Safety Reform Bill currently before Parliament signals a more robust framework to ensure individual “officers” – including management and governance - exercise due diligence to ensure that the employer complies with its duties or obligations under the Act.

With reference to section 79 of the Local Government Act 2002, this matter is considered to be of low significance under council policy as it does not trigger any other thresholds set out in that policy.

ITEM: 4.0

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Recommendation:

That the report “Risk and Health and Safety Report” by Judy Macdonald, Human Resources Manager and dated 9 June 2014, be received.

ITEM: 5.1

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ISSUE: Confirmation of Minutes – 15 April 2014**ID:** A638031**To:** Council Meeting, 17 June 2014**From:** Chris Taylor, Council Secretary**Date:** 6 June 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the council meeting held on 15 April 2014 (**attached**) for confirmation as a true and correct record.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the council meeting held on 15 April 2014 be confirmed as a true and correct record.

NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council
held at the Kerikeri RSA, Cobham Road, Kerikeri,
on Tuesday 15 April 2014, commencing at 1.00 pm

Present:

Chairman, Bill Shepherd
Deputy Chairman, Graeme Ramsey
Councillors:
John Bain
Dennis Bowman
Craig Brown
Joe Carr
Dover Samuels
David Sinclair

In Attendance:

Full Meeting
Chief Executive Officer
Council Secretary

Part Meeting
Economist
Northland Inc. Chief Executive Officer
Northland Inc. Representative

The Chairman declared the meeting open at 1.00 pm.

Apologies (Item 1.0)

Moved (Shepherd/Bowman)

That the apologies from Councillor Dimery for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Presentations (Item 3.0)

There were no presentations.

Chairman's Report to Council (Item 4.0)

ID: A629004

Report from Chairman Bill Shepherd.**Moved (Carr/Samuels)**

That the Chairman's report dated 4 April 2014 be received.

Carried**Chief Executive's Report to Council (Item 5.0)**

ID: A623063

Report from Chief Executive Officer Malcolm Nicolson.**Moved (Bain/Bowman)**

That the Chief Executive Officer's report dated 4 April 2014 be received.

Carried**It was further moved (Ramsey/Sinclair)**

That the draft of committee reports be discussed with the relevant Chairperson prior to publication in the CEO's report.

Carried**Matters arising from Item 5.0:**

The Chief Executive Officer undertook to address councillors concerns regarding the Regional Plans Review Project timetable.

The Chief Executive Officer also undertook to circulate a report to councillors providing further detail on the Waitangi River enforcement order – illegal diversion and earthworks.

Councillor Bain undertook to follow up the concerns raised regarding the Northland Forestry Route Management Strategy and the misnomer amongst the industry there was a "Northland Forestry Council".

It was confirmed that Councillor Ramsey had withdrawn from the Kaipara Harbour Sustainable Fishing Group; to avoid a conflict of interest with his role as Chairman of the Kaipara Harbour Joint Political Committee.

It was confirmed that a paper would be presented to the June council meeting regarding the biosecurity response to the giant willow aphid.

Secretarial Note: Later in the meeting there was general agreement that in future councillors would be provided with only a one page summary of "Consents Decisions and Progress on Notified Applications in Process, Objections and Appeals".

Update on Health and Safety Reform Bill (Item 5.8)**ID: A627491****Report from Health and Safety Advisor Murray Rowlands.****Moved (Samuels/Ramsey)**

That the report, "Update on Health and Safety Reform Bill", by Murray Rowlands, Health and Safety Advisor, dated 26 March 2014, be received.

Carried**Matters arising from Item 5.8:**

The Chief Executive Officer undertook to investigate the implications of the Health and Safety Reform Bill on volunteers.

Confirmation of Minutes – 11 March 2014 (Item 6.1)**ID: A630278****Report from Council Secretary Chris Taylor.****Moved (Ramsey/Sinclair)**

That the minutes of the extraordinary council meeting held on 11 March 2014 be confirmed as a true and correct record.

Carried**Confirmation of Minutes – 18 March 2014 (Item 6.2)****ID: A630283****Report from Council Secretary Chris Taylor.****Moved (Ramsey/Brown)**

That the minutes of the council meeting held on 18 March 2014 be confirmed as a true and correct record.

Carried**Financial Report to 25 March 2014 (Item 7.1)****ID: A630077****Report from Financial Accountant Angela Hobden.****Moved (Brown/Bain)**

That the report "Financial Report to 25 March 2014" by Angela Hobden, Financial Accountant, dated 3 April 2014, be received.

Carried

Northland Inc. Limited's Financial Report to 28 February 2014 and 2013/14 Quarter Four Funding (Item 7.2)

ID: A625994

Report from Finance Manager Simon Crabb.

Moved (Brown/Bain)

1. That the report "Northland Inc. Limited's Financial Report to 28 February 2014 and 2013/14 Quarter Four Funding" by Simon Crabb, Finance Manager, dated 4 April 2014, be received.
2. That council pay Northland Inc. Limited \$250,000 + GST from the Northland Regional Council Investment and Growth Reserve for Quarter Four operational activities and \$25,000 + GST funded from rates revenue for Quarter Four tourism related activities, upon receipt of an invoice from Northland Inc. Limited.

Carried

The Local Governance Statement (Item 8.1)

ID: A629463

Report from General Manager – Planning and Policy Kathryn Ross, and Council Secretary Chris Taylor.

Moved (Ramsey/Bain)

1. That the report "The Local Governance Statement" by Kathryn Ross, General Manager – Planning and Policy, and Chris Taylor, Council Secretary, dated 1 April 2014, be received.
2. That council approves undertaking a review of the Consultation Policy and the Māori Liaison Policy as part of the development of the new Significance and Engagement Policy (within the Long Term Plan 2015-2025 process) and in conjunction with the Te Taitokerau Māori Advisory Working Party/Committee.
3. That council delegates authority to the General Manager – Planning and Policy and the Council Secretary to update the administrative content of the Local Governance Statement on an ongoing basis to ensure the Statement remains current.

Carried

Northland Inc. Contract Approvals (Item 8.2)

ID: A622883

Report from Chief Executive Officer Malcolm Nicolson.

Moved (Brown/Carr)

1. That the report, "Northland Inc. Contract Approvals" by Malcolm Nicolson, Chief Executive Officer, dated 13 March 2014, be received.
2. That Northland Inc. be informed the council no longer requires the company to seek its approval for new contracts that can be funded by approved budgets.

Carried

2014 Local Government New Zealand Conference (Item 8.3)**ID: A622914****Report from Council Chairman Bill Shepherd.****Moved (Brown/Bain)**

1. That the report "2014 Local Government New Zealand Conference" by Bill Shepherd, Chairman, dated 13 March 2014, be received.
2. That the Chief Executive, Chairman, Deputy Chairman, Councillor Bowman (and Councillor Dimery if he so wishes) represent the Northland Regional Council at the 2014 LGNZ Conference.
3. That the Chief Executive advises the Tasman District Council whether Northland Regional Council participants will join the pre-conference tour.

Carried**Northland Sailor of the Year 2013 (Item 8.4)****ID: A624238****Report from Regional Harbourmaster Jim Lyle.****Moved (Samuels/Sinclair)**

1. That the report "Northland Sailor of the Year 2013" by Jim Lyle, Regional Harbourmaster, dated 28 March 2014, be received.
2. That council approve the decision of the committee to defer the Northland Sailor of the Year Award for 2013.

Carried**Northland Regional Council 2014 Environmental Curriculum Awards (Item 8.5)****ID: A594296****Report from Environmental Education Officer Susan Botting.****Moved (Carr/Bowman)**

1. That the report "Northland Regional Council 2014 Environmental Curriculum Awards" by Susan Botting, Environmental Education Officer, dated 1 April 2014, be received.
2. That the Chairman and Councillor Brown be confirmed as members of the judging sub-committee for the Environmental Curriculum Awards 2014.

Carried

Investment and Growth Reserve: Proposal for Funding – Economic Development Opportunities from Better Water Management (Item 8.6)

ID: A629906

Report from Economist Darryl Jones.

Moved (Ramsey/Sinclair)

1. That the report “Investment and Growth Reserve: Proposal for Funding – Economic Development Opportunities from Better Water Management” by Darryl Jones, Economist, dated 7 April 2013, be received.
2. That council agree to make available up to \$240,000 (plus any applicable GST) from the Investment and Growth Reserve (IGR) for the irrigation infrastructure project conditional on matching funding being received through the Irrigation Acceleration Fund (IAF), and delegates authority to release these funds when this condition is met to the Chief Executive Officer.
3. That council delegates to the Chief Executive Officer authority to submit an application to the IAF with a commitment of council funds of up to \$240,000 (plus any applicable GST). Should a higher level of funding be required, a further paper will be brought to council for consideration.
4. That council staff work with Northland Inc. (NINC) in consultation with Ministry of Primary Industries (MPI) to refine the application to ensure it has the optimum chance of success against the IAF criteria and determine an appropriate project management structure for the study including the appointment of a single point of contact.
5. That council staff work with NINC to develop an appropriate communication plan for the project that will be included as part of the study work programme.
6. That the scope of the study, once negotiated with MPI, along with an estimate of the resourcing required by the Northland Regional Council for each stage of the project, be brought back to council for approval.

Carried

Appointed Members’ Allowances Policy Review (Item 8.7)

ID: A629745

Report from Policy Advisor Vibeke Wright.

Moved (Brown/Bowman)

1. That the report, “Appointed Members’ Allowance Policy Review”, by Vibeke Wright, Policy Advisor, dated 3 April 2014, be received.
2. That council adopts the revised Appointed Members’ Allowance Policy appended as Attachment A to Item 8.7 of the 15 April 2014 council agenda.

3. That the council notes future review of the Appointed Members' Allowance Policy may be required to address currently unforeseen circumstances arising from changes to the council's governance structure.
4. That the Chief Executive Officer is delegated authority to make any necessary administrative amendments to align the terms of reference and delegations of subcommittees and working groups with the Appointed Members' Allowance Policy.

Carried

Independent Member of Audit and Risk Committee (Item 8.8)

ID: A629835

Report from Human Resources Manager Judy Macdonald.

Moved (Sinclair/Shepherd)

1. That the report, "Independent Member of Audit and Risk Committee", by Judy Macdonald, Human Resources Manager, dated 3 April 2014, be received.
2. That Geoff Copstick be appointed as the independent member of the Audit and Risk Committee as per the council's standard agreement for consultants on a maximum salary of \$20,000 per annum.

Carried

Appointment of Additional Directors to Northland Inc. Ltd (Item 8.9)

ID: A629789

Report from Chief Executive Officer Malcolm Nicolson.

Moved (Sinclair/Shepherd)

1. That the report "Appointment of Additional Directors to Northland Inc. Ltd" by Malcolm Nicolson, Chief Executive Officer, dated 2 April 2014, be received.
2. That council confirms the Northland Inc. Ltd director appointments and terms as listed below subject to the appropriate referee checks.

Name	Term
Warren Moyes	Until 15 April 2016
Jeroen Jongejans	Until 15 April 2017
Irene Durham	Until 15 April 2015

Carried

(Councillor Carr voted against the motion)

Business with the Public Excluded (Item 9.0)**ID: A630366****Report from Council Secretary Chris Taylor.****Moved (Ramsey/Bowman)**

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
9.1	Confidential Minutes of the Council Meeting – 18 March 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.

Carried**CONCLUSION**

The meeting concluded at 2.28 pm.

ITEM: 5.2

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ISSUE: Confirmation of Minutes – 13 May 2014**ID:** A641169**To:** Council Meeting, 17 June 2014**From:** Chris Taylor, Council Secretary**Date:** 6 June 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the council meeting held on 13 May 2014 (**attached**) for confirmation as a true and correct record.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the council meeting held on 13 May 2014 be confirmed as a true and correct record.

NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whāngārei,
on Tuesday 13 May 2014, commencing at 9.30 am

Present:

Chairman, Bill Shepherd
Deputy Chairman, Graeme Ramsey
Councillors:
John Bain
Dennis Bowman
Craig Brown
Paul Dimery
Dover Samuels
David Sinclair

In Attendance:

Chief Executive Officer, Malcolm Nicolson
General Manager – Planning and Policy
Iwi Liaison Officer
Policy Specialist – Tangata Whenua
Council Secretary

The Chairman declared the meeting open at 9.34 am.

Apologies (Item 1.0)**Moved (Bain/Bowman)**

That the apologies from Councillor Carr for non-attendance be received.

Carried

Councillor Brown voted against the motion.

Declarations of Conflicts of Interest (Item 2.0)

There were no declarations of conflicts of interest.

Te Taitokerau Māori Advisory Committee (Item 3.1)

ID: A637995

Report from Chief Executive Officer Malcolm Nicolson.

Moved (Shepherd/Brown)

That the report “Te Taitokerau Māori Advisory Committee” by Chief Executive Officer, Malcolm Nicolson, and dated 2 May 2014, be received.

Carried

It was further moved (Samuels/Dimery)

That the council agrees to establish Te Taitokerau Māori Advisory Committee as a Standing Committee of council.

Carried

Councillor Bain voted against the motion.

It was further moved (Brown/Samuels)

That the remaining motion in parts be considered in unison.

Carried**It was further moved (Samuels/Bowman)**

1. That council adopts the working draft Terms of Reference, included as **Attachment 3** to Item 3.1 of the 13 May 2014 council agenda, as the initial Terms of Reference for Te Taitokerau Māori Advisory Committee.
2. That council appoints Councillors Bowman, Dimery, Samuels and Shepherd to Te Taitokerau Māori Advisory Committee.
3. That council appoints Councillor Samuels as the Chairperson of Te Taitokerau Māori Advisory Committee.
4. That council resolve to convene an inaugural meeting of the committee at the Otiria Marae as soon as practical.
5. That council requests that the committee consider and recommend appropriate changes to those Terms of Reference to the council.
6. That council confirms the following key messages for immediate press and radio communications:
 - Council promotes Māori (whanau, hapū and iwi) participation and engagement in council processes and decision making.
 - Council takes appropriate account of the principles of the Treaty of Waitangi.
 - Collaboratively developing the purpose, mandate, functions and work programme of the committee will enable lasting and meaningful relationships and a commitment to the success of the committee.
7. That council authorises the Chairman to appoint a delegation to travel to and investigate Māori engagement models currently used by other regional councils.
8. That council authorises the Chairman of the Committee to allow full participation by invited observers, who would otherwise have been appointees that attend meetings to encourage their participation.

9. That council approve the establishment of a new third tier management position to support the workings of the committee and authorises the Chief Executive to make the necessary budgetary adjustment to give effect to this decision.

Carried

Councillor Bain voted against the motion

Matters arising from Item 3.1:

It was advised that a revised budget for the Te Taitokerau Māori Advisory Committee would be considered as part of the 2014/15 Annual Plan process.

Conclusion

The meeting concluded at 9.51 am.

**ISSUE: Confirmation of Minutes – Annual Plan 2014/15
Deliberations – 30 May 2014**

ID: A649155

To: Council Meeting, 17 June 2014

From: Chris Taylor, Council Secretary

Date: 9 June 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the Annual Plan 2014/15 Deliberations held on 30 May 2014 (**attached**) for confirmation as a true and correct record.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the Annual Plan 2014/15 Deliberations held on 30 May 2014 be confirmed as a true and correct record.

NORTHLAND REGIONAL COUNCIL DRAFT ANNUAL PLAN 2014/15 DELIBERATIONS

Minutes of a meeting of the Northland Regional Council
held in the Council Chamber, 36 Water Street, Whāngārei,
on Friday 30 May 2014 commencing at 10.00am

Present:

Chairman, Bill Shepherd
Deputy Chairman, Graeme Ramsey
Councillors:
John Bain
Craig Brown
Joe Carr
Paul Dimery
Dover Samuels
David Sinclair (left meeting 11.45am)

In Attendance:**Full Meeting**

Chief Executive Officer, Malcolm Nicolson
Operations Director
General Manager – Planning and Policy
Finance Manager
Council Secretary

Part Meeting

Transport Operations SPM
Public Passenger Transport Officer
Biosecurity SPM

The Chairman declared the meeting open at 10.07 am.

Apologies (Item 1.0)**Moved (Shepherd/Ramsey)**

That the apologies from Councillor Bowman for non-attendance be received.

Carried**Declarations of Conflicts of Interest (Item 2.0)**

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Correction to the Annual Plan 2014-2015 Deliberations Agenda (Tabled Item 2.0A)

ID: A646459

Report from Council Secretary Chris Taylor.

Moved (Shepherd/Samuels)

That as permitted under section 46A(7) of the Local Government Official Information and Meetings act 1987, the tabled item:

- Item 2.0A: Correction to the Annual Plan 2014-2015 Deliberations Agenda be received.

Carried

Confirmation of Draft Annual Plan 2014/15 Hearings Minutes – 13 May 2014 (Item 3.1)

ID: A641313

Report from Council Secretary Chris Taylor.

Moved (Ramsey/Sinclair)

That the minutes of the Draft Annual Plan 2014-2015 Hearings held on 13 May 2014 be confirmed as a true and correct record.

Carried

Council Officers' Report for Deliberations (Item 3.2)

ID: A641005

Report from GM Planning and Policy Kathryn Ross.

Moved (Shepherd/Brown)

1. That the report "Council Officers' Report for Deliberations" by Kathryn Ross, GM Planning and Policy, and dated 16 May 2014, be received.

Carried

It was further moved (Ramsey/Carr)

2. That council notes the submissions and no change is made to general rates from the Draft Annual Plan to the final Annual Plan 2014-2015.
3. That the council supports reducing the amount of investment income it is putting into the Investment and Growth Reserve (the Reserve) for 2014-15 to \$1.7M to achieve the zero general rate increase. Council notes that while this is an inconsistent decision it is justified because of the submitter support for a zero rate increase and the positive balance the Reserve will have at the end of the 2013-14 financial year, which should be sufficient for economic development projects likely to be submitted for funding.

Carried

Draft Annual Plan 2014/15 Deliberations

30 May 2014

ID: A648219

It was further moved (Bain/Carr)

4. That council, as a consequence of its decision on the use and redirection of the investment income, reviews its Revenue and Financing Policy as part of the development of the Long Term Plan 2015-2025.

Carried

It was further moved (Brown/Dimery)

5. That the council supports the fees and charges as contained in the Draft Annual Plan 2014-2015 subject to the removal of note 6 of the Charging policy for restricted coastal activities.

Carried

It was further moved (Carr/Sinclair)

Councillor Bain declared a conflict of interest and abstained from the discussion and voting on Recommendation 6.

6. That council supports the investment property proposal and criteria within the draft Annual Plan and makes available the freehold interest in its investment leasehold property on a discretionary case by case basis subject to the criteria being met; for the reasons contained in the Annual Plan 2014-15 Deliberations agenda (including attachments).

Carried

It was further moved (Carr/Sinclair)

7. That, as a result of its decision to make available the freehold interest in its investment leasehold property, council agrees to review

- a. its Financial Strategy
- b. its Treasury Management Policy (including its investment policy) and
- c. its Revenue and Financing Policy

as soon as practicable and as part of the development of the Long Term Plan 2015-2025 to ensure that

- council can re-invest any capital to get equal or better returns (within an acceptable risk profile) and enhance the economic development/redevelopment potential of Northland and diversify the council's commercial property portfolio and
- council revenue, expenditure, assets, liabilities, investment and general dealings are managed prudently and in a manner that promotes the current and future interests of Northland's communities.

Carried

It was further moved (Brown/Bain)

8. That, council supports the amendments to the Navigation, Water Transport and Maritime Safety Bylaw Charges 2013 as proposed.

Carried**It was further moved (Bain/Brown)**

9. That council agrees to:
 - a) include an additional \$263k for pest management (Kai Iwi / Taharoa Domain and Kauri Dieback) to provide an integrated management approach to the Kai Iwi lakes
 - b) include an additional \$82k for administration, support, koha, meeting allowances etc. for the Te Taitokerau Māori Advisory Committee
 - c) include an additional \$90k for staff support to the Te Taitokerau Māori Advisory Committee as per the council resolution 13 May 2014 to fund a third tier management position.

for the reasons contained in the Annual Plan 2014-15 Deliberations agenda (including attachments) and for additional funding to come from a combination of carrying forward the entire port dividend from 2013/14 and unspent carry forward from 2012/13 (e.g. iwi special projects/ liaison and NPS Freshwater implementation), and one off salary savings arising this year (2013/14).

As per Standing Order 3.9.3: The mover and seconder of the original motion agreed to the withdrawal of the original motion and replacement by the amendment as the substituted motion:

9. That council agrees to:
 - a) include an additional \$263k for pest management (**including** Kai Iwi / Taharoa Domain and Kauri Dieback) to provide an integrated management approach to the Kai Iwi lakes
 - b) include an additional \$82k for administration, support, koha, meeting allowances etc. for the Te Taitokerau Māori Advisory Committee
 - c) include an additional \$90k for staff support to the Te Taitokerau Māori Advisory Committee as per the council resolution 13 May 2014 to fund a third tier management position.

for the reasons contained in the Annual Plan 2014-15 Deliberations agenda (including attachments) and for additional funding to come from a combination of carrying forward the entire port dividend from 2013/14 and unspent carry forward from 2012/13 (e.g. iwi special projects/ liaison and NPS Freshwater implementation), and one off salary savings arising this year (2013/14).

Carried**Matters arising from Resolution 9:**

Councillor Dimery stressed his support was contingent on recognition being given to the fact that the Northland Regional Council was bearing the consequences of unpaid rates in the Kaipara District through the funding of operational activities in the district.

It was further moved (Brown/Dimery)

10. That council agrees to underwrite the Kaipara District Council contribution to the Mangawhai "Shops to Sands" Christmas/New Year Passenger Service from the 2014/15 cash surplus.

Lost

Councillor Ramsey tendered his objection to NRC funding the Mangawhai bus service in any case.

It was further moved (Dimery/Sinclair)

11. That council removes \$30k funding for mangrove removal as proposed in the draft Annual Plan.

Lost

(A show of hands was requested: resulting in Councillor Dimery in favour of the motion and Councillors Shepherd, Ramsey, Bain, Brown, Carr, Samuels and Sinclair against the motion).

It was further moved (Ramsey/Carr)

12. That council supports including an additional \$15k in the Annual Plan 2014/2015 to allow a once a fortnight service to be introduced and trialed between Opononi and Kaikohe (in the event that the approach made to utilise spare capacity on the Ministry of Education funded service is not successful). The funding source not to increase general rates (i.e. any project funding to be achieved using the budgeted surplus, carry forwards or savings).

Carried**Matters arising from Recommendation 12:**

It was confirmed that this matter had arisen since the release of the Draft Annual Plan 2014-2015 for consultation.

It was further moved (Brown/Sinclair)

13. That council support including an additional \$25k in the Annual Plan 2014/2015 to allow additional bus services for the four FIFA Under 20 World Cup (Soccer) Tournament games in Whāngārei (May/June 2015). The funding source not to increase general rates (i.e. any project funding agreed to be achieved using the budgeted surplus, carry forwards or savings).

As per Standing Order 3.9.3: The mover and seconder of the original motion agreed to the withdrawal of the original motion and replacement by the amendment as the substituted motion:

13. a) That council support including an additional \$25k in the Annual Plan 2014/2015 to allow additional bus services for the four FIFA Under 20 World Cup (Soccer) Tournament games in Whāngārei (May/June 2015). The funding source not to increase general rates (i.e. any project funding agreed to be achieved using the budgeted surplus, carry forwards or savings).
- b) That council will seek a funding contribution from Whangarei District Council, the New Zealand Transport Agency and any other interested party.

Carried

Matters arising from Recommendation 13:

It was confirmed that this matter had arisen since the release of the Draft Annual Plan 2014-2015 for consultation.

It was further moved (Ramsey/Samuels)

14. That council notes that there is the potential for more funding to be required during the 2014/15 financial year for electronic bus ticketing but the amounts are uncertain and therefore agrees to document this risk and the potential mitigation in its forecasting assumptions and not adjust funding during 2014/15.

Carried

Secretarial Note:

Council was briefed on the remainder of the recommendations in Attachment 1 to Item 3.2 of the Annual Plan 2014-15 Deliberations agenda. Matters arising included:

- *Councillors Bain and Brown declared a conflict of interest with regard to the District Health Board, and abstained from the related discussion.*
- *It was suggested that there would be merit canvassing what work was "in train", with regard to the impact of the Trans Pacific Partnership, by "key players" such as Local Government New Zealand.*
- *Councillor Sinclair "voiced" his support for the funding of Surf Life Saving Northland and also requested council consider supporting the Sea-Cleaners Trust initiative, before leaving the meeting at 11.45am.*
- *Councillor Brown declared a conflict of interest with regard to the issue of Genetic Engineering, and abstained from the related discussion.*
- *The Chief Executive Officer undertook to discuss directly with Councillor Brown the concerns raised regarding mangrove removal.*

It was further moved (Carr/Dimery)

15. a) That council declines including an additional \$20,000 in the Annual Plan 2014/2015 for Surf Life Saving Northland; and
- b) That council supports the remainder of the recommendations in **Attachment 1** to Item 3.2 of the Annual Plan 2014-15 Deliberations agenda.

A division was called; resulting in Councillors Shepherd, Carr, Dimery and Brown in favour of the motion and Councillors Samuels, Ramsey and Bain opposed.

Carried

It was further moved (Ramsey/Samuels)

That council approves \$20,000 funding for Surf Life Saving Northland; to be funded on a one off basis from the 2013/2014 financial year surplus.

Carried

Councillors Carr and Brown voted against the motion.

Conclusion

The meeting concluded at 12.23pm.

ITEM: 5.4

Page 1 of 1

ISSUE: Receipt of Action Sheet**ID:** A649169**To:** Council Meeting, 17 June 2014**From:** Chris Taylor, Council Secretary**Date:** 9 June 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to enable the council to receive the current council action sheet **(attached)**.

Legal compliance:

No decision is required.

Recommendation:

That the action sheet be received.

COUNCIL ACTION SHEET

✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	352	Council	19-Jun-12	Req	Cr Walker	That NRC staff are included in the establishment of a technical working party to consider the development of a best practice guideline for mangrove management	Simon Frair of the Waikato Regional Council is arranging meetings with the Minister of Conservation and the Ministry. Simon Frair has since been unwell and not progressed the project. Bob Lang CE of Waikato undertook to progress but has now retired. Malcolm has discussed the matter with the new CE who will investigate and report back. The CEO has written to the CEOs of Waikato, Bay of Plenty and Auckland with the view to establish and officers technical working party to address both mangroves and other biosecurity issues. The CEO and Biosecurity SPM conducted a video conference with Waikato late March to discuss the alignment of pest management strategies between the two regions. Auckland have confirmed its participation. The Executive Management Team to discuss the appropriate delegation of this action.	TBC	6/06/2014	On-going
	453	A & F (confidential)	27-Nov-12	Reso	Committee	That the CEO negotiates the acquisition of the NF Fraser and Co property up to a price of \$64,500 plus GST, including reviewing and negotiating any appropriate further terms of sale, subject to KiwiRail agreeing to honour the terms of the Rail Corridor Acquisition Agreement.	The consent has been issued by Whangarei District Council. A copy has been provided to Mr Fraser. NRC's lawyers have been asked liaise with Ravensdown to concurrently obtain titles and prepare the sale and purchase agreement. Ravensdown act in Trust for the Fraser family given the Fraser family sold the property to Ravensdown some years ago. Mr Fraser is being kept informed on progress.	CEO/GM - Finance and IT	27/05/2014	unknown
	613	Council (extraordinary)	8-Oct-13	Reso	Cncl	That valuations are sought and appropriate analysis undertaken on the properties identified by council as potentially being strategic.	Assigned to the Economic Development Working Party. The working party met 20 May and included a presentation from WDC regarding the Hihiaua Precinct Plan. The next meeting is scheduled for 23 June.	CEO/Growth and Infrastructure Manager	23/05/2014	
	620	Inaugural Cncl	30-Oct-13	Req	Ramsey/Carr	That consideration be given to the process by which the Code of Conduct be reviewed. Councillors to take responsibility to lead the review.	Councillors to take the lead. CEO has prepared draft joint statement.	Organisational Performance Committee/CEO	4/04/2014	
	634	RTC	11-Nov-13	Req	Bain	That accurate figures be collated regarding the proportion of Northland transport related to exports.	Darryl Jones and Chris Powell yet to meet with Councillor Bain to clarify information request.	Transport Operations SPM/ Economist	6/06/2014	30-May-14

COUNCIL ACTION SHEET										
✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	653 b	Council	10-Dec-13	Req	Cr Samuels	That council be provided with a comprehensive report regarding the testing for the presence of heavy metals in the Puhipuhi/Whakapara Area.	A full report will be compiled by the Ngati Hau Trust Board and then presented to council. It is anticipated that at least two months after the completion of the actual field surveys that the report will be completed. This allows for the time delay for receiving the sample analysis from the lab and working with the contract holder to finalise the report after consultation with hapu members. Aiming for October to launch the report.	Iwi Liaison Officer	6/06/2014	30-Sep-14
	668	EMC	2-Dec-13	Reso	EMC	That further detail on the delivery of the key message (dairy farm takes; water allocation) be included in a Water Allocation Workshop proposed for the committee next year.	Workshop yet to be confirmed.	Operations Director/PA	21/01/2014	14-Apr-13
	712	A & R	18-Feb-14	Reso	Committee	That the FN rates collection and remissions process/formulae be reviewed internally to ensure that council's concerns regarding the quantum of outstanding FN rate arrears are addressed.	The CEO is currently seeking advice from the OAG. Following recent advice from the OAG the Chairman/CEO approached Peter Winder for a proposal on alternative late collections models.	CEO/Finance Manager	4/04/2014	
	718	A & R	18-Feb-14	Reso	Committee	That Councillors Dimery and Sinclair, as the members of the subcommittee to more fully assess the risk and insurance cover, report back to the A & R Committee with a recommendation.	Awaiting sector position on liability for maritime incidents and harbour masters. Insurance review will come to next A & R meeting (August). Risk is standing item for Audit & Risk.	Council Secretary	31/05/2014	
	726	EMC	24-Feb-14	Reso	Committee	That the "Waitangi Catchment Subcommittee – Draft Terms of Reference" be further reviewed along with nominations for membership at the next committee meeting.	For further review at the June EMC meeting.	Operations Director/PA	6 May 2014.	14-Apr-14
	728	EMC	24-Feb-14	Reso	Committee	That the "Poutō Catchment Subcommittee – Draft Terms of Reference" be further reviewed along with nominations for membership at the next committee meeting.	For further review at the June EMC meeting.	Operations Director/PA	6 May 2014.	14-Apr-14

COUNCIL ACTION SHEET										
✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	733	EMC	24-Feb-14	Reso	Committee	That GHD is commissioned to progress the identified scope of works to improve the Awanui flood model.	Update provided in June's CEO report. (GHD has been commissioned to progress the identified scope of works. This project is a 3 stage project. Stage 1 has been complete, and stage 2 is progressing very satisfactorily. Stage 2 is the major component of the work involving model adjustments, and terrain model updates. Terrain model updates have been completed. The balance of work is expected to be completed by the end of June 2014, including changes to more accurately represent current configuration of the Whangatane Spillway inlet).	Land/Rivers SPM	6/06/2014	
	734	EMC	24-Feb-14	Reso	Committee	Following consultation with the Awanui River Management Liaison Committee over the outcomes from the Tonkin and Taylor preliminary design, that GHD is commissioned to simulate the preliminary scheme design options utilising the Awanui flood model.	Update provided in June's CEO report. GHD has not yet been commissioned to simulate the preliminary scheme design options, as this first requires consultation with the Awanui River Management Liaison Committee, and formulation of the scheme design options by Tonkin & Taylor. Once the design options have been established by Tonkin & Taylor, the scope can be developed for simulation costing. It is expected that this work will be progressed in July – September 2014, following on from the work outlined above under Action Point #733).	Land/Rivers SPM	6/06/2014	ongoing
	735	EMC	24-Feb-14	Reso	Committee	That the Ruakaka River Liaison Committee is established and nominations for representatives called for, to be confirmed by council.	Paper to June council meeting.	Land/Rivers SPM	6/06/2014	23-Jun-14
	1	Council (extraordinary)	11-Mar-14	Reso	Council	That the CEO negotiates the MOU during 2013/14 to acquire up to date aerial imagery as part of a shared service with Northland councils, Northpower and LINZ (and any other party that wishes to contribute to the project). And that the CEO negotiates contracts on behalf of council during 2013/14 to ensure the acquisition of the aerial imagery can be completed during 2014/15.	The MOU has been signed by TLA's and LINZ. Now awaiting the funding from LINZ.	CEO/Geospatial Co-ordinator	5/06/2014	
	742	Council	18-Mar-14	Req	Cr Ramsey	That consideration be given to the information included in the "Media and Publications" section of the report to better convey what items were being debated generally and what references were made to the NRC.	New information trialled in the June council meeting agenda.	GM - Planning and Policy	6/06/2014	

COUNCIL ACTION SHEET

✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	746	Council	18-Mar-14	Reso/Req	Council/ Cr Brown	That the RPC includes marine spatial planning with the process for the plan review - taking into account the fact that council's original intent was to establish a recreational park and not a "no-take" area.	Plan review workshop with EMC and RPC in June to update on progress.	GM - Planning and Policy/ Programme Manager - Resource Management	22/05/2014	
	747	Council	18-Mar-14	Reso	Council	That staff assess the need to attend hearings on the Proposed Auckland Unitary Plan after considering the submissions and recommendations thereon to the hearings panel. Should attendance be warranted, the GM - Planning and Policy to appear and present evidence on behalf of council.	Submissions will be reviewed by council officers. Auckland Council anticipate publishing them in June 2014. It is most likely officers will await the release of the Planners Report before deciding whether appearing and presenting evidence is required.	GM - Planning and Policy/Programme Manager - Resource Management	22/05/2014	
	749	Council	18-Mar-14	Reso	Council	That a working party, consisting of Chairman Shepherd, the CEO and Crs Carr and Brown, more fully assess the Appointed Members' Allowance Policy and report back to council with a recommendation.	Council adopted the revised Appointed Members' Allowance Policy at its April meeting on the understanding this was a "work in progress" by the working party.	Chairman Shepherd/CEO/ Cr Carr/Cr Brown	5/05/2014	On-going
	751	Council	18-Mar-14	Reso	Council (confidential)	That council officers proceed with Kotuku Dam Land Acquisition as per the process detailed in Item 9.3 of the 18 March council agenda.	In progress. An update included in the May EMC and A & R agendas.	Land/Rivers SPM	5/06/2014	On-going
	752	Council Workshop	18-Mar-14	Req	Cr Sinclair	That the additional cost for Infometrics to provide forecast economic information be quantified.	Infometrics have provided a quote of \$6,000 per annum for five year out GDP and employment forecasts provided on a quarterly basis in Excel format. However, they are currently investigating adding the forecasts to the current online economic profile framework as an additional module. Officials recommend that a decision on purchasing be delayed until then as we may be able to secure a more competitive rate as part of the larger purchase agreement.	Economist	28/05/2014	Completed
	753	Council Workshop	18-Mar-14	Req	Cr Shepherd	That consideration be given to inviting Shamubeel Eaqub, Principal Economist at the New Zealand Institute of Economic Research to speak to council.	Darryl Jones has looked into the work that Shamubeel Eaqab and NZIER in general are doing in terms of regional economic development. This has been a helpful resource. However, given the subsequent development of the MBIE led regional growth study for Northland that is about to begin and be delivered by the end of October it is considered that any invitation to Shamubeel is unnecessary at this stage.	Economist	28/05/2014	Completed

COUNCIL ACTION SHEET

✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	762	RTC	2-Apr-14	Reso	Committee	That a third party be appointed to correlate all the available information gathered to date and compile a strong evidence based business case to both agencies in support of the funding applications.	In Progress. Awaiting feedback from the letter forwarded to the Ministry of Economic Development.	Transport Operations SPM	6/06/2014	4-Jun-14
	763	RTC	2-Apr-14	Reso	Committee	That the CEOs of the Northland Council be requested to collectively ensure a technical working party is in place to prepare a presentation to the Mayoral Forum regarding the critical need for funding to manage and maintain forestry roads in Northland.	Roading is a workstream tasked to the Chief Executives Forum; the inaugural meeting of which was held on 28 May and scheduled to next meet on 16 June 2014.	CEO/Transport Operations SPM	6/06/2014	16-Jun-14
	764	RTC	2-Apr-14	Reso	Committee	That a letter be drafted to Northland Council leaders confirming the RTC's request for them to take advantage of all opportunities to promote transport and roading issues to any political group; that will be beneficial for the region.	Letter to be compiled by Chairman of the RTC.	Transport Operations SPM	6 May 2014.	
	766	Council	15-Apr-14	Reso	Council	That the draft of committee reports be discussed with the relevant Chairperson prior to publication in the CEO's report.	Draft CEOs Report to be circulated to Committee Chairs for comment in future.	Policy Advisor/(Relevant Report Writer)	6/06/2014	
	768	Council	15-Apr-14	Req	Samuels	That a report be circulated to councillors providing further detail on the Waitangi River enforcement order - illegal diversion and earthworks.	In progress.	CEO/Consents-Monitoring SPM		
	769	Council	15-Apr-14	Req	Sinclair	That a paper be provided to the June council meeting regarding the Biosecurity response to the giant willow aphid.	Information report included in June agenda.	Operations Director/Biosecurity SPM	6/06/2014	
	771	Council	15-Apr-14	Req	Ramsey	That the implications of the Health and Safety Reform Bill on volunteers be investigated.	HR Manager working on a response	CEO/ HR Manager	5/05/2014	
	773	Council	15-Apr-14	Reso	Council	That a review of the Consultation Policy and the Maori Liaison Policy be part of the development of the new Significance and Engagement Policy (within the Long Term Plan 2015-25 process) and in conjunction with the Te Taitokerau Maori Advisory Working Party/Committee.	The new / proposed Significance and Engagement Policy needs to be in place by December 2014 if the LGA bill passes as it is now.	GM - Planning and Policy.	22/05/2014	1-Dec-14

COUNCIL ACTION SHEET

✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	777/ 778/ 779	Council	15-Apr-14	Reso	Council	That the CEO submits an application to the IAF and authorises the release of \$250k (plus any applicable GST) from the IGR for the irrigation infrastructure project if matching funding has been received through the IAF. If a higher level of funding is required, a further paper to be provided to council for consideration. Council staff to work with NINC and MPI to ensure the application has the optimum chance of success and develop a Comms plan. The scope of the Economic Development Opportunities from Better Water Management Study, once negotiated with MPI, along with an estimate of the resourcing required by NRC for each stage of the project, be brought back to council for approval.	Economist has gathered information from staff to support an application and is currently in discussions with MPI on application with a meeting scheduled to occur w/c 3 June.	CEO/Economist/ Finance Manager	22/05/2014	
	780	Council	15-Apr-14	Reso	Council	That the CEO makes any necessary administrative amendments to align the terms of reference and delegations of subcommittees and working groups with the Appointed Members' Allowance Policy.	Administrative amendments are being worked through.	Advisor to CEO	22/05/2014	
	782	EMC	14-Apr-14	Reso	EMC	(a) That the committee supports the establishment of a NRC Dairy Industry Liaison Group on a similar basis to NEIP Group, with an expanded scope. (b) That the council be represented by Crs Shepherd and Carr, the Operations Director and a Senior Programme Manager.	Inaugural meeting being arranged for 18/6/2014	Operations Director	16/05/2014	
	786	EMC	14-Apr-14	Reso	EMC	That staff provide an initial assessment to a future committee meeting on the international Fifth Assessment Report (AR5) from the Intergovernmental Panel on Climate Change as it relates to Northland.	A paper is to be prepared for the June EMC meeting.	Operations Director	22/05/2014	20-Jun-14
	787	EMC	14-Apr-14	Reso	EMC	That the committee support the request to MPI for urgent action, including the immediate closure of the Mair Bank pipi fishery.	Meeting held 14/5/2014 with MPI and stakeholders to advance request. A written request has been made and a follow-up meeting held with MPI officials who have undertaken to put the closure request to the Minister.	Operations Director/ Consents/Mon SPM	22/05/2014	14-May-14

COUNCIL ACTION SHEET										
✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	788	EMC	14-Apr-14	Reso	EMC	That the NRC Chair and CEO talk to the Minister of Primary Industries to seek his active assistance in the closure of Mair Bank for pipi fishery.		CEO		
	789	A & R	20-May-14	Reso	Carr	That a request be made to FNDC to invite the NRC to be included in the decision making process on rating policies.	CEO and Chairman to advise the appropriate means of conveying message.	CEO/Chairman		
	790	A & R	20-May-14	Req	Copstick	That the breakdown of doubtful debts between districts be presented to the August 2014 A & R meeting.	Work in progress.	Finance Manager		19-Aug-14
	791	A & R	20-May-14	Req	Brown	That the CEO and Chair put in place appropriate measures to mitigate potential conflicts of interest relating to the departing Northland Inc. Chair(to ensure the progress of projects is not hindered).		CEO/Chairman		
	792	A & R	20-May-14	Req	Carr	That the Awanui River Project be reported monthly.	Ongoing and covered by action points 733/734.	Land/Rivers SPM		
	793	A & R	20-May-14	Reso/Req	Committee/Carr/chopstick	That the Risk Register be updated to reflect the changes approved by the Committee and further detail included regarding the risk relating to River Management. Consideration also to be given to adding "actions taken" and "actions to be taken" when reporting on the risk register.		Land/Rivers SPM		
	794	A & R (confidential)	20-May-14	Reso	Committee	That the investment of CIF Income Assets be actioned - as per Confidential Item 4.2 of the 20 May A & R agenda.		Finance Manager		

ITEM: 6.1

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ISSUE: Financial Report to 27 May 2014**ID:** A644836**To:** Council Meeting, 17 June 2014**From:** Angela Hobden, Financial Accountant**Date:** 4 June 2014

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input checked="" type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

- The purpose of this report is to present the **Dashboard Results** for the 11 months ended 27 May 2014 for councillors' information.
- It concludes with the recommendation that this report be received.

Legal compliance and significance assessment:

The activities detailed in this report are provided for in the council's Long Term Plan 2012-2022 and 2013/2014 Annual Plan, and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

In relation to section 79 of the Local Government Act 2002, this issue is considered to be of low significance under council policy because it is part of normal day to day operations of council, and it does not require a council decision but is for information purposes only.

Recommendation:

That the Financial Report to 27 May 2014 by Angela Hobden, Financial Accountant and dated 4 June 2014, be received.

ITEM: 6.1

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Background:

The council report for the year to date (YTD) shows a net operating surplus of \$4.804M against a budgeted net surplus of \$2.496M, resulting in an overall favourable variance for the year to date of \$2.307M before transfers (to) or from Special Reserves. This variance arises from the total expenditure for the 11 months being behind budget by \$1.434M or 6%, and the total revenue being ahead of budget by \$873K or 3%.

Council discussed the use of any surpluses at the deliberations for the Annual Plan on 30 May 2014. As a result of that meeting additional funding from a combination of the excess port dividend, unspent carry forward from 2012/13 iwi special projects/liaison, and a one off salary savings this year is to be put towards pest management, administration and support for the Te Taitokerau Māori Advisory Committee in 2014/15.

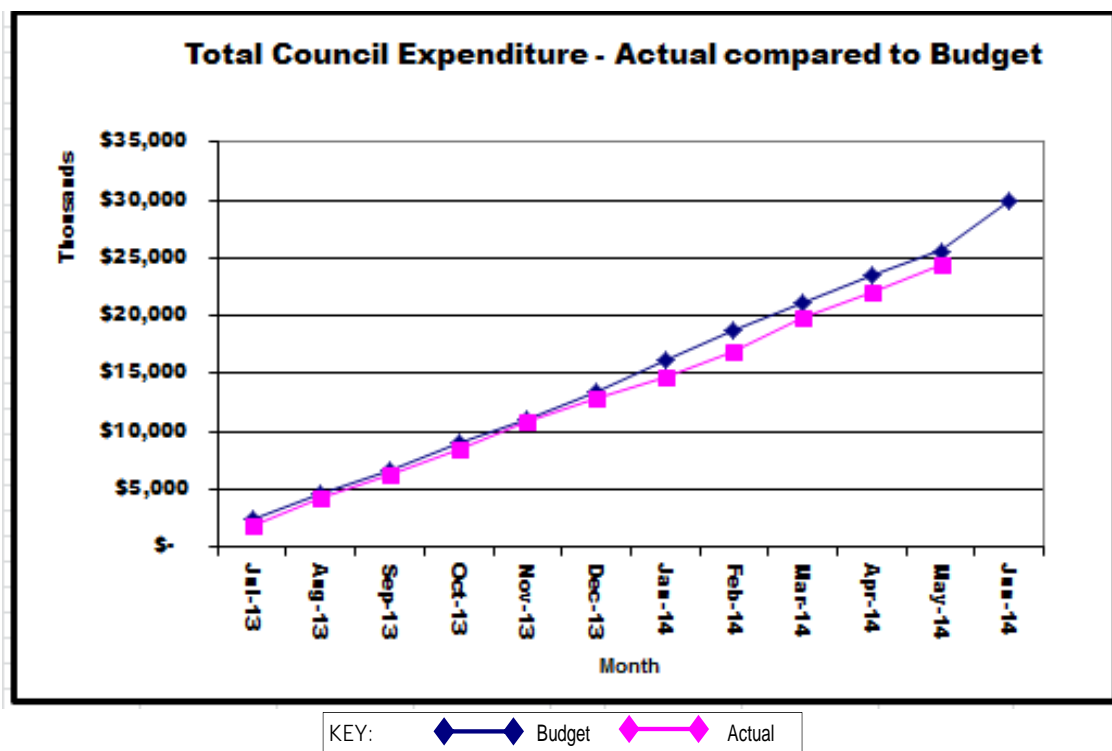
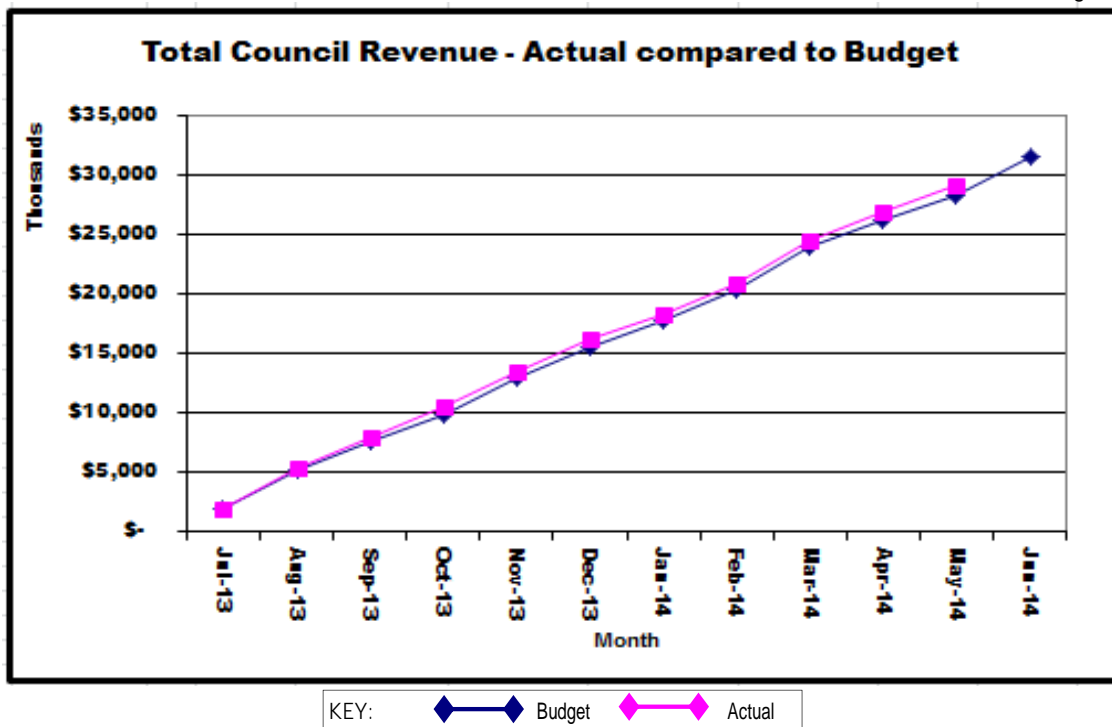
These funds have been transferred to the carry forward reserve with the result that the net surplus after transfers to reserves reduces to \$3.512M against a budgeted surplus of \$2.676M. This produces an overall year to date favourable variance after transfers to reserves of \$835K or 31%.

Capital expenditure for the year to date is \$4.247M compared with a budget of \$5.668M resulting in a favourable variance of \$1.421M or 25%.

SUMMARY OPERATING RESULTS			
	000's ACTUAL YTD	000's BUDGET YTD	000's VARIANCE YTD
Revenue (including other gains)	\$ 29,179	\$ 28,306	\$ 873
Expenditure	\$ 24,375	\$ 25,810	\$ 1,435
NET (COST)/SURPLUS BEFORE TRANSFERS FROM/(TO) RESERVES	\$ 4,804	\$ 2,496	\$ 2,308
NET (COST)/SURPLUS AFTER TRANSFERS FROM/(TO) RESERVES	\$ 3,528	\$ 2,676	\$ 852

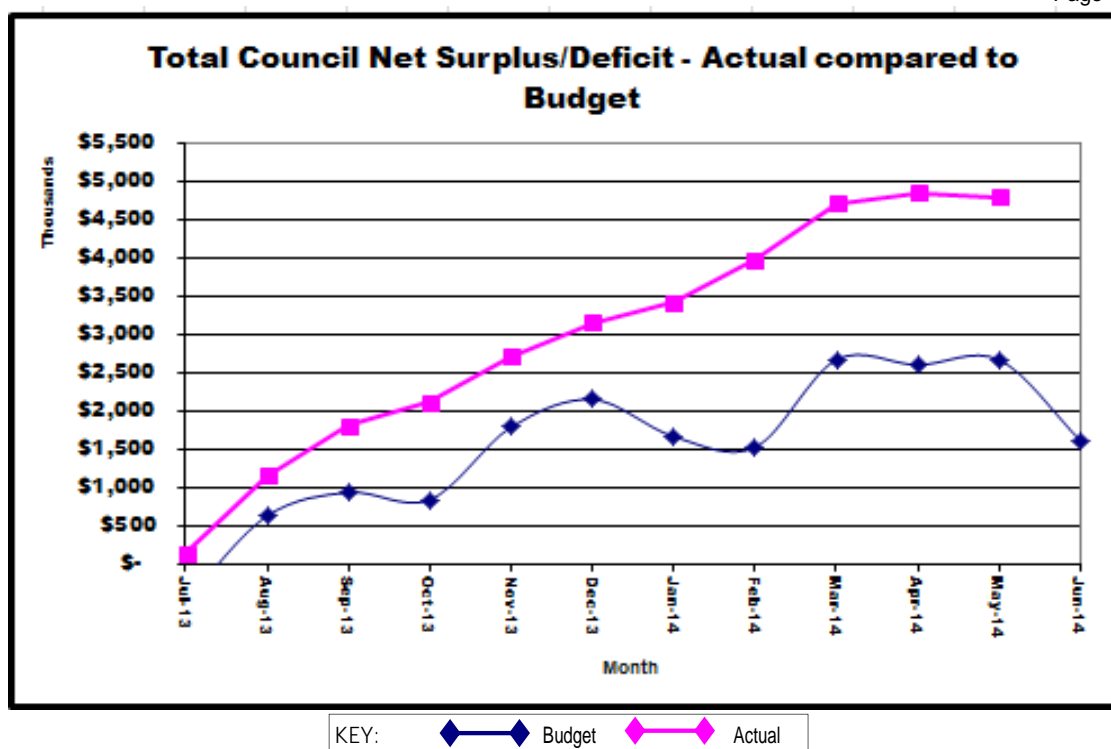
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ITEM: 6.1

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YTD EXPENDITURE VARIANCE INDICATORS BY COUNCIL ACTIVITY			
	= negative (unfavourable) variance over 10%		
	= negative (unfavourable) variance under 10%		
	= positive (favourable) variance		
Resource Management		Transport	
River Management		Community Representation and Engagement	
Economic Development		Support Services and Commercial	
Hazard Management			

YTD CAPITAL EXPENDITURE BY COUNCIL ACTIVITY		
	\$000's	Brief Description of Major Items Purchased
Monitoring	\$ 81	Analysis Equipment \$53K Instruments \$8K telemetry
Biosecurity	\$ 25	GPS \$4K Probes 15K Field Cable \$1K
Emergency Management	\$ 1	Optical equipment\$5K, Floating Dock \$19K Sub pump \$1K
Land & Biodiversity	\$ 5	42" TV and bracket
River Management	\$ 3,092	Geovane & brushcutter
Commercial Investments	\$ 68	Kotuku St pties and Public Works Act land, Kaeo & Awanui rivers
Harbour Safety & Navigation	\$ 58	Water reticulation Flyger Rd, Irrigation Poplar nursery
Oil Pollution response	\$ 2	Beacons \$28K, Salvage Pump \$1K, Vessel elec \$28K, Scan Kit \$1
Information Systems	\$ 340	Canvas Cover, load straps & signwriting
Community representation	\$ 17	IRIS \$84K, Hware \$136K, Generator \$93k,T1 Packs \$8K,Sware \$19
Support Services and Commercial	\$ 558	Display Wall & Stands
TOTAL CAPITAL EXPENDITURE YEAR TO DATE	\$ 4,247	9 new vehicles, s/writing etc, shelving, air con, solar power, seismic

INVESTMENT PORTFOLIO YEAR TO DATE PERFORMANCE

At 27 May 2014 the investment portfolio has made a return of \$7.792M against a budgeted return of \$7.123M.

ITEM: 6.2

Page 1 of 2

ISSUE: Northland Inc. Limited Financial Report to 30 April 2014**ID:** A644829**To:** Council Meeting, 17 June 2014**From:** Simon Crabb, Finance Manager**Date:** 27 May 2014

Report Type:	<input checked="" type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input checked="" type="checkbox"/>	Other
Significance:	<input type="checkbox"/>	High	<input type="checkbox"/>	Moderate	<input checked="" type="checkbox"/>	Low

Executive summary:

The purpose of this report is to present Northland Inc. Limited's financial statements for the month ending 30 April 2014. It concludes with the recommendation that this report be received.

Legal compliance and significance assessment:

The activities detailed in this report are part of council's routine operations and oversight of its Council Controlled Organisation. They are consistent with council decisions made during deliberations of the Long Term Plan 2012-2022, and as part of the Annual Report and receipt and modification of Northland Inc. Limited's SOI and as such are in accordance with council's decision making process and sections 76-82 of the Local Government Act 2002 and are of low significance.

Recommendation:

That the report "Northland Inc. Limited Financial Report to 30 April 2014" by Simon Crabb, Finance Manager, and dated 27 May 2014, be received.

ITEM: 6.2

Page 2 of 2

Background:

Attached are the following financial reports supplied by Northland Inc. Limited:

- Brief commentary explaining the year to date financial results to 30 April 2014 (**Appendix one**).
- Northland Inc. Limited - Profit and Loss Budget Performance Report to 30 April 2014 (**Appendix two**).
- Northland Inc. Limited - Balance Sheet Statement as at 30 April 2014 (**Appendix three**).
- Northland Inc. Limited – Cash flow for 2013/14 (**Appendix four**).

In the 2013/14 Annual Plan council agreed to provide Northland Inc. Limited up to \$1 million funding from the Investment and Growth Reserve for operational activities and a further \$100 thousand funding from rates for tourism related activities.

At 30 April 2014 council had paid all of its budgeted 2013/14 funding to Northland Inc. Limited (\$1 million plus GST from the Investment and Growth Reserve and \$100 thousand plus GST from rates). Council also paid \$159,652 plus GST to Northland Inc. Limited in December 2013 to reimburse extraordinary costs incurred on their transition and the audit of the Oyster Shell project.

The Northland Inc. Limited forecasted year end operating result continues to be ahead of (better than) budget and is forecasted to bring the organisation's equity into a positive position of \$276 at 30 June 2014. Furthermore, the forecasted cash flow continues to appear manageable through to the end of the financial year.



May 2014 Monthly Financial Report to NRC

Report By:

David Wilson

Dated:

30/05/2014

Subject:

This report provides a monthly update on the financial performance of Northland Inc and includes a brief summary of the performance results and forecast for the year end.

The current expectation is the surplus of \$187,233 will offset last year's deficit resulting in the business remaining solvent at the end of the financial year 30 June 2014.

Profit & Loss Budget Performance to 30 April 2014

Revenue has been impacted by the unrealised reimbursement for due diligence work for a number of projects (\$35,000). When the budget was finalised in May 2013 it was expected that the expense for due diligence work would be reimbursed through the structure of the investment proposals. As the investment proposals have not progressed in their current form, the budgeted reimbursements are not available.

Impact on the April budgeted expenses:

Overheads are over budget by \$9,854 due to:

- Unbudgeted one off cost, \$19,546 relating to June 2013 Audit of the Oyster Shell transfer that Audit NZ first advised the Board in December 2013, which was then expended in March 2014 after successful negotiations to reduce the fee. Significant effort has been made to reduce overheads but this one entry has had an impact.
- Unbudgeted travel costs to support the Digital project. Whilst the Whangarei District Council contributed \$15,000 to this project (there was still an unbudgeted cost in supporting the consultant undertaking the work and Northland Inc has shouldered this cost)

Project Expenses are over budget by \$39,530 due to:

- Sector Consultant – the budget did not allow for the Contractor's travel expense. Negotiations were subsequently undertaken with the Contractor to

endeavour to limit travel costs within the current financial year without unduly limiting their ability to carry out the work.

- Activities –The Digital Project Coordinator was appointed for two terms, the second term was partially funded by Whangarei District Council.
- Also impacting the result is the due diligence expense for the Hawaiki and Hewlett St Projects.

Profit & Loss Budget Performance Year End Forecast 2014

Further decrease in revenue is now expected from website listings of \$3,717. Extra effort has been put into increasing website listings but has been met with limited success. Further savings have been made in the overheads and wages area but this has been largely offset by the unbudgeted expenditure for 3 new Directors being appointed earlier than planned.

Conclusion

The Management and Board are working towards ensuring a surplus of \$187,233 at year end (to return the organisation to positive equity position). To ensure this target is met, the May Board meeting confirmed the following three positive contingences to ensure solvency:

- Management to increase revenue for the year through potential to secure central government funding for additional work in the Digital area.
- Directors are reviewing the tax position on the FBT accrual for 2013
- Directors are considering foregoing Director Fees for May and/or June

Attached are the following reports:

- Profit & Loss Budget Performance to 30 April 2014
- Profit & Loss Budget Performance Year End Forecast 2014
- Balance Sheet as of 30 April 2014
- Cash Flow forecast to June 2014 (note cash flow reflects actuals against forecast to 30 April 2014)

Recommendation –the following reports be received:

That the May 2014 Monthly Financial Report to NRC be received.

Northland Inc Ltd
Profit & Loss Budget Performance
 July 2013 through April 2014

	YTD Actuals	YTD Budget	Variance	Year End			Notes
				Forecast Est	Annual Budget	Variance	
Ordinary Income/Expense							
Income							
Project Income							
Callaghan Innovations	47,917	47,917	-0	57,500	57,500	0	
Far North Holdings	55,000	55,000	0	55,000	55,000	0	
MSD	5,000	5,000	0	5,000	5,000	0	
Kaipara District Council	5,000	10,000	-5,000	5,000	10,000	-5,000	1
Far North District Council	5,000	5,000	0	5,158	5,000	158	
Industry	22,283	54,000	-31,717	22,283	73,000	-50,717	2
NRC	1,264,652	1,105,000	159,652	1,264,652	1,105,000	159,652	3
NZTE	143,750	143,750	0	172,500	172,500	0	
Tourism NZ	23,936	25,000	-1,064	30,000	30,000	0	4
Whangarei District Council	125,000	110,000	15,000	125,000	110,000	15,000	5
Total Project Income	1,697,537	1,560,667	136,870	1,742,093	1,623,000	119,093	
Total Income	1,697,537	1,560,667	136,870	1,742,093	1,623,000	119,093	
Expense							
Depreciation	13,523	17,357	-3,834	16,994	20,828	-3,834	
Wages							
Investment	23,129	41,167	-18,038	37,012	57,000	-19,988	6
Business Grow	143,081	150,008	-6,927	180,008	180,008	0	7
Sectors	25,345	24,782	563	25,345	24,782	563	
Tourism	202,426	196,762	5,664	232,783	236,114	-3,331	8
Corporate	193,417	195,003	-1,586	235,197	238,304	-3,107	9
Interim CEO	21,574	21,500	74	21,574	21,500	74	
Total Wages	608,972	629,222	-20,250	731,919	757,708	-25,789	
Overheads							
General Administrative							
Kiwisaver	13,882	17,412	-3,529	17,365	20,894	-3,529	10
FBT	0	0	0	9,000	9,000	0	
ACC	2,664	4,179	-1,515	2,664	4,179	-1,515	11
Accounting	0	0	0	3,675	3,675	0	
Audit Fees	20,185	0	20,185	45,185	25,000	20,185	12
Bank Charges	847	750	97	997	900	97	
Insurance	9,070	10,621	-1,551	9,070	10,621	-1,551	
IT Support	14,510	14,675	-166	17,291	17,291	0	
Legal Fees	57,051	55,000	2,051	57,051	55,000	2,051	13
Meeting Expenses	3,369	2,500	869	3,500	3,000	500	
Subscription/Publications	13,931	14,113	-182	14,113	14,113	0	14
Sundry	7,468	6,779	690	8,138	8,138	0	
Telephone & Fax	16,247	16,247	0	19,178	19,178	0	
Travel Costs	7,548	6,878	671	8,253	8,253	0	
Vehicle Costs	27,346	20,333	7,013	35,384	24,400	10,984	15
Total General Administrative	194,119	169,487	24,633	250,864	223,642	27,222	
Leases							
Operating Leases	12,465	17,911	-5,446	15,797	21,243	-5,446	16
Vehicle Leases	8,825	14,003	-5,179	10,919	16,804	-5,885	17
Total Leases	21,289	31,914	-10,625	26,716	38,047	-11,331	
Marketing							
Communications	9,875	8,000	1,875	9,875	10,000	-125	18
Total Marketing	9,875	8,000	1,875	9,875	10,000	-125	
Office Supplies							
Postage	498	1,833	-1,335	684	2,200	-1,516	
Stationery	3,810	5,418	-1,608	4,300	6,501	-2,201	
Total Office Supplies	4,308	7,251	-2,943	4,984	8,701	-3,717	
Premises costs							
Cleaning	4,722	4,831	-109	4,922	5,471	-549	19
Electricity	5,136	7,592	-2,456	5,936	8,592	-2,656	20
Rates	1,376	6,793	-5,416	1,376	7,876	-6,500	21
Rent	47,099	42,204	4,895	55,120	48,905	6,215	22
Total Premises costs	58,333	61,420	-3,086	67,354	70,844	-3,490	
Total Overheads	287,925	278,071	9,854	359,793	351,234	8,559	
Director Expenses							
Fees	40,194	40,417	-223	55,063	48,500	6,563	23
Meeting Expenses	2,887	2,600	287	3,000	3,000	0	
Travel Costs	14,215	17,500	-3,285	15,515	21,000	-5,485	24
Total Director Expenses	57,295	60,517	-3,221	73,578	72,500	1,078	
Project Direct Costs							
Consultants	58,332	54,000	4,332	71,332	66,000	5,332	25
Activity Costs	285,063	249,533	35,530	310,896	261,700	49,196	26
Total Project Direct Costs	343,396	303,533	39,862	382,228	327,700	54,528	
Total Expense	1,311,110	1,288,700	22,411	1,564,512	1,529,970	34,542	
Net Ordinary Income	386,427	271,967	114,460	177,581	93,030	84,551	
Other Income/Expense							
Other Income							
Interest Received	120	0	120	2	0	2	
FBT contribution	6,543	6,543	0	9,650	11,448	-1,798	27

Northland Inc Ltd
Profit & Loss Budget Performance
 July 2013 through April 2014

	YTD Actuals	YTD Budget	Variance	Year End			Notes
				Forecast Est	Annual Budget	Variance	
Oyster Shell Project Income	31,613	0	31,613	31,613	0	31,613	
Total Other Income	38,276	6,543	31,733	41,265	11,448	29,817	
Other Expense							
Oyster Shell Project							
Oyster Project Expense	31,613	0	31,613	31,613	0	31,613	
Total Other Expense	31,613	0	31,613	31,613	0	31,613	
Net Other Income	6,664	6,543	120	9,652	11,448	-1,796	
Net Income	393,090	278,510	114,580	187,233	104,478	82,755	28
				186957	-276		

Notes

1 Forecast	budgeted amount not expected, \$5k for NIF		
2 Forecast	\$35k budgeted for Hewlett Street work - uncertain		
3 Forecast	extraordinary costs recovered from NRC		
4 YTD	timing		
5 Forecast	extra funding for digital project		
6 Forecast	inclusive of new position Mar - June		
7 YTD	timing monthly budget includes portion of bonus		
8 YTD	incorporates tracking overspend and current staff, improves in forecast		
9 Forecast	reflects six weeks delay for new appointment in May		
10 YTD	due to employees being paid on contract for first six months now on employment contracts		
11 YTD	payment to ACC actual		
12 YTD	dispersment charges not budgeted, & extra audit fee from Audit NZ		
13 Forecast	allowed extra \$2k for legal fees over budget		
15 YTD	damage repairs and maintenance on older vehicles, return of a leased car - costs for wear and tear, un budgeted veh cost for digital & todh projects		
16 YTD	timing		
17 Forecast	allowed for Interest on NRC leased vehicle in Feb-June + existing leased car		
18 YTD	timing		
19 YTD	Savings in cleaning Paihia office		
20 YTD	timing		
Forecast	electricity in Paihia part of rent		
21 Forecast	savings on premise in Paihia, whg cost in rent budget		
22 Forecast	Paihia office retained & whg office rent increase from 1 Feb		
23 Forecast	includes three new directors May-Jun		
24 Forecast	est savings in travel		
25 Forecast	travel component not budgeted		
26 Forecast	savings in tourism offset against additional spend in investment and digital		
27	offset against wages, decrease in fbt contribution reflected in wages, due to CEO car value being less than estimated		
28 YTD	due to extra funding from NRC		
Forecast	ahead of budget surplus needed of \$186957		
Summary			
NRC extra funding covers	less income	40,559	
	increase in exp	34,542	
	variance	<u>82,755</u>	
		157,856	

Northland Inc Ltd
Balance Sheet
As of April 30, 2014

	Apr,30 14	Closing Balance Jun 30,13	Movement	notes
ASSETS				
Current Assets				
Accelerator Account	5,015	1,358	3,657	
Project Account	230,103	14	230,089	
Cheque Account	50,370	26,990	23,380	
Petty Cash	200	200	0	
Total Chequing/Savings	285,687	28,562	257,125	
Accounts Receivable				
Accounts Receivable	60,993	135,800	-74,807	1
Total Accounts Receivable	60,993	135,800	-74,807	
Other Current Assets				
Accounts Receivable -yearend adj	0	22,725	-22,725	
Prepayments	5,668	3,800	1,868	2
Total Other Current Assets	5,668	26,525	-20,856	
Total Current Assets	352,349	190,887	161,462	
Fixed Assets				
Leased Equipment at Cost	49,105	49,105	0	
Accumulated Deprec Lease Eq	-48,417	-44,455	-3,962	
Total Leased Equipment	688	4,650	-3,962	
Office Equipmet				
Office Equipment at Cost	71,208	71,958	-750	
Accumulated Deprec OE	-40,339	-36,191	-4,148	
Total Office Equipmet	30,869	35,767	-4,898	
Vehicles				
Vehicles at Cost	49,986	28,043	21,943	3
Accumulated Deprec	-12,965	-7,552	-5,413	
Total Vehicles	37,022	20,491	16,531	
Total Fixed Assets	68,579	60,908	7,671	
TOTAL ASSETS	420,927	251,795	169,132	
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
NRC Oyster Commitment	0	0	0	
Accounts Payable	81,615	220,982	-139,367	4
Total Accounts Payable	81,615	220,982	-139,367	
Other Current Liabilities				
Accuonts Payable - Year End adj	0	75,719	-75,719	
NRC Loan	23,084	0	23,084	
Accruals	19,805	41,954	-22,149	5
Income in Advance	19,425	82,688	-63,263	6
Current Portion of Leases	514	5,465	-4,951	
GST	48,915	-46,060	94,975	
Holiday Pay Accrued	21,436	58,004	-36,568	
Total Other Current Liabilities	133,179	217,770	-84,592	
Total Liabilities	214,794	438,752	-223,958	
Equity				
Contributed Capital	100	100	0	
Equity	-148,612	28,004	-176,616	
Retained Surplus/Deficit	-38,445	-38,445	0	
Net Income	393,090	-176,616	569,706	
Total Equity	206,134	-186,957	393,090	
TOTAL LIABILITIES & EQUITY	420,927	251,795	169,132	

notes

- 1 Recievables are mainly made up of Current: NZTE\$16.5k/Callaghan\$5.5k/WDC grant \$23k/balance in website renewals
- 2 Insurance & Sub prepayments - next financial year
- 3 Sale of oldest vehicle & purchase of new CEO vehicle
- 4 Payables are made up of, Infomtrics \$56k and rest Apr invoices
- 5 Accruals are made up of \$15k fbt liability 2013/ Director fees, travel & operating exp not yeat realised
- 6 Income in advance is made up of NIF \$17.6k/Far North Brox \$2k,

Northland INC												
Cash Flow 2013/14												
	March		April		May		June		Jul 13 - Jun14			
	Forecast	actual	Forecast	actual	Forecast	actual	Forecast	actual	Forecast YTD	actual YTD	Variance YTD	Annual Budget
Income												
Corporate			287,500	299,000					1,173,000	1,184,500	11,500	1,173,000
Bus Grow Income	22,042	22,042	22,042	22,042	22,042		44,084		198,374	198,376	2	264,500
Tourism Income	21,850	35,813	28,750	35,401	6,000		23,000		292,100	297,201	5,101	359,950
Investment Income									-	-	-	40,250
Sector Income	28,750	28,750							28,750	28,750	-	28,750
Interest		11		106					-	120	120	-
extraordinary Income									-	187,115	187,115	-
Total Income	72,642	86,616	338,292	356,549	28,042	-	67,084	-	1,692,224	1,896,062	203,838	1,866,450
Expenses												
Corporate												
Salaries	19,000	16,397	27,154	25,923	19,999		24,595		224,607	225,846	1,239	259,804
Specific Costs	6,891	6,088	6,886	7,385	8,144		8,144		90,132	92,500	2,368	123,913
Share of Overheads	8,609	8,205	6,983	8,489	7,891		21,261		87,527	90,287	2,760	116,679
Bus Grow												
Salaries	12,304	11,069	19,690	19,115	11,651		28,767		135,061	132,320	(2,741)	180,008
Specific Costs	1,917	1,917	1,917	1,917	1,912		1,917		19,171	19,170	(0)	23,000
Share of Overheads	5,983	5,655	4,862	5,851	5,488		14,901		60,621	62,260	1,639	81,009
										-	-	
Tourism												
Salaries	15,591	20,793	19,029	19,749	14,554		15,002		208,371	216,105	7,734	236,114
Specific Costs	5,080	1,841	5,080	8,362	5,080		5,080		124,104	112,647	(11,457)	134,263
Share of Overheads	7,852	7,371	6,380	7,685	7,201		19,556		79,555	81,662	2,107	106,312
I & G												
Salaries	3,346	3,346	8,324	10,038	8,330		8,330		22,220	23,934	1,714	57,000
Specific Costs			0		0		-		98,620	98,620	(0)	80,500
Share of Overheads	1,932	1,826	1,570	1,889	1,772		4,799		19,576	20,106	530	26,148
Sector												
Salaries									24,782	24,781	(1)	24,782
Specific Costs	7,590	(4,013)	16,590	15,512	13,590		13,590		155,634	160,883	5,249	161,805
Share of Overheads	768	794	611	821	699		1,960		7,853	8,734	881	10,513
total expenses	96,863	81,289	125,075	132,736	106,311	-	167,902	-	1,357,833	1,369,855	12,022	1,621,849
GST estimate	1,451			(4,398)	40,883				106,143	45,506	(60,637)	130,736
FBT	954		954		954		954		9,540		-	
unbudgettd projects		(42,940)		19,547					-	-	-	
SUB TOTAL OPERATING CASHFLOWS	(24,718)	48,267	214,171	208,664	(118,198)	-	(99,864)	-	237,787	480,701	252,453	113,865
Prior year debtors												
Prior year creditors	5,000	5,000	5,000	7,474	5,000		5,000					
total prior year	5,000	5,000	5,000	7,474	5,000	-	5,000	-				
TOTAL OPERATING CASHFLOWS	(29,718)	43,267	209,171	201,190	(123,198)	-	(104,864)	-				
OPENING BALANCE	(186,905)	41,031	(216,623)	84,298	(7,452)	285,488	(130,650)	162,290				
Operating surplus/(deficit)	(29,718)	43,267	209,171	201,190	(123,198)	(123,198)	(104,864)	(104,864)				
Non operating surplus/(deficit)							-	-				
CLOSING BALANCE	(216,623)	84,298	(7,452)	285,488	(130,650)	162,290	(235,514)	57,426				

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ISSUE: Better Administrative and Support Services (BASS) Benchmarking Project**ID:** A641524**To:** Council Meeting, 17 June 2014**From:** Simon Crabb, Finance Manager**Date:** 27 May 2014

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input checked="" type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input checked="" type="checkbox"/> Annual/Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

In 2013 council participated in the Better Administrative and Support Services ("BASS") benchmarking project to gather information on the cost, efficiency, and effectiveness of its administrative and support services. (The project tracks and compares regional council performance to identify performance improvements.) Overall the findings and recommendations for council are limited and unsurprising given council's size. Benchmarking against overall running cost (OCR) is particularly demanding as council has the lowest overall running cost (OCR) per full time equivalent out of the eight participating councils (refer figure 1 overleaf).

The key finding is that council is the most challenged by the lack of scale, and the principal avenue for us to improve efficiency and effectiveness is likely to be through tactical shared service opportunities with other local government agencies or outsourced services to increase scale. It also recommends that council address rates collection as there is a strong correlation of efficiency with both scale and self-collection. Given the focus for council is already on shared services, and in particular rates collection, these findings are already part of our plan (but reinforce the need to get on with these priorities).

In line with recommendations, a meeting with Otago Regional Council (the next smallest council) is scheduled for July this year. Council will continue to participate in the BASS project and refine its collation processes in 2014.

The key findings of the project can be found in the two attached reports:

- **Attachment One:** A generic overall report providing a review and analysis of the benchmarking results across the eight participating regional councils; and
- **Attachment Two:** A tailored report recommending areas where council can focus its performance improvement efforts.

Legal compliance and significance assessment:

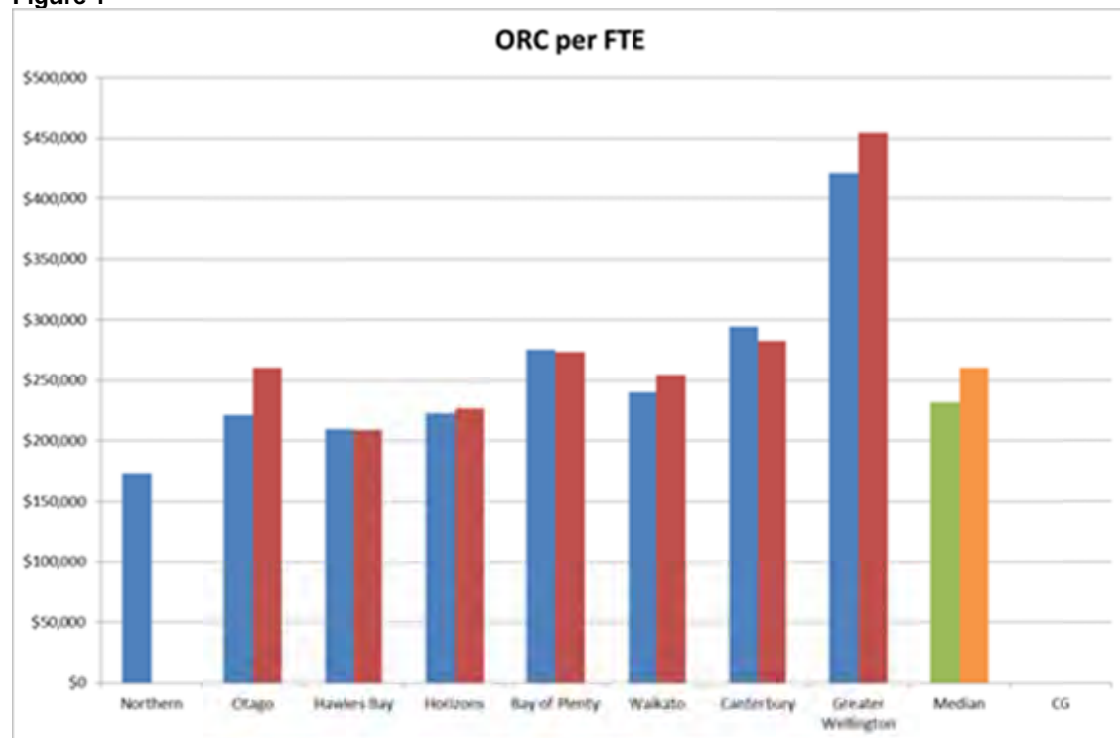
This issue is considered to be of low significance under council policy because it is part of normal day to day operations of council. The report is for information purposes only. No decision is required.

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Recommendation:

That the report “Better Administrative and Support Services (BASS) Benchmarking Project” by Simon Crabb, Finance Manager and dated 27 May 2014, be received.

Figure 1

ISSUE: Council Representation on the Inter Council Working Party on Genetically Modified Organisms Risk Evaluation and Management Options

ID: A641720

To: Council Meeting, 17 June 2014

From: Bill Shepherd, Chairman

Date: 29 May 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input checked="" type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to ask council to nominate their representative on the Inter-council Working Party on Genetically Modified Organisms Risk Evaluation and Management Options (the Working Party). The Working Party's role is to investigate the nature and extent of risks of genetically modified organisms (GMOs), response options to those risks, and to co-ordinate the councils' response(s).

The Working Party comprises all the Northland councils and the Auckland Council. Council's participation on the Working Party is recognised in the Long Term Plan 2012–2022 (LTP).

One of the key roles of the representatives is to represent council policy. The LTP states that council supports a precautionary approach to genetic engineering. The proposed Regional Policy Statement (RPS) has policy on GMOs, which has been appealed to the Environment Court. Any council representatives on the Working Party need to be careful not to prejudice the Environment Court process. There is no legal impediment to council participating on the Working Party.

The recommendation is that council nominate a councillor representative on the Working Party. Also, that the councillor representative be kept fully briefed about the Environment Court process on the proposed RPS GMO policy to minimise the risk of prejudicing the process.

Refer **Attachment A** for details.

Legal compliance and significance assessment:

The activities detailed in this report are considered to be of low significance as they are part of the council's day to day operations which are provided for in the council's 2012-2022 Long Term Plan, and are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

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Recommendations:

1. That the report "Council Representation on the Inter Council Working Party on Genetically Modified Organisms Risk Evaluation and Management Options" by Bill Shepherd, Chairman, dated 29 May 2014, be received.
 2. That council approve Chairman Bill Shepherd as the councillor representative on the Inter-council Working Party on GMO Risk Evaluation and Management Options.
 3. That staff keep the Chairman fully briefed on the Environment Court appeals on the genetically modified organisms provisions in the Proposed Regional Policy Statement for Northland.
-

Background:

The Inter-council Working Party on Genetically Modified Organisms Risk Evaluation and Management Options (the Working Party) was formed in 2003 in response to community concerns over field trials and potential releases of genetically modified organisms (GMOs) in Northland/Auckland. It comprises Auckland Council, Far North District Council, Kaipara District Council, Whangarei District Council, and Northland Regional Council. The role of the Working Party is to investigate the nature and extent of risks of GMOs, response options to those risks, and to co-ordinate the councils' response(s).

The Long Term Plan 2012–2022 (LTP) recognises council's participation on the Working Party (page 84).

The Working Party does not have terms of reference or the like. However, a structure and process for the Working Party was agreed on during its formation. The Working Party is made up of a Steering Party with one councillor from each council to oversee process and provide political direction, and a Technical Party with one technical (staff) member from each council to undertake and/or co-ordinate detailed work.

The council's representatives for the previous council term were Councillor Craig Brown and Kathryn Ross (General Manager – Planning and Policy).

Discussion:

One of the key roles of the representatives is to represent council policy. Council makes the following statement in its LTP:

We support a precautionary approach to genetic engineering, including a precautionary approach being taken by the Environmental Protection Authority and provide a contingency fund for expert assessment of applications for outdoor trials or use of genetically modified organisms in Northland as notified by the Authority (\$10,000).

Additionally, council will be aware that the proposed Regional Policy Statement (RPS) has policy on GMOs, which has been appealed to the Environment Court. There is no legal impediment for council participating on the Working Party because of the RPS appeals. Getting a community perspective on the issue and gathering information without taking a position or in any way indicating/infering a predetermined stance on any matter is perfectly acceptable. However, any council representatives would need to be particularly mindful of their role (e.g. representing council policy), and be very careful not to prejudice the current Environment Court process on the GMO provisions in the proposed RPS. In particular council representatives should not make any comments representing, or arguably purporting to represent, the council's view on any issue relevant to the appeals on the proposed RPS GMO provisions.

There is a possibility that the appeals on the proposed RPS GMO policy will be resolved without going to court. If this were to occur then it would likely happen within the next two months. If it does go to court, then a court decision would likely be early 2015 at the earliest.

Council could decide not to have a councillor representative. While this would avoid the risk of prejudicing the Environment Court process, it would:

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- be contrary to the expectation set in the LTP that council will continue to participate in the Working Party;
- leave council open to accusations of unnecessarily avoiding participating in discussions on a prominent community issue; and
- risk eroding goodwill with other members.

It is therefore recommended that council approves a representative.

The risk of prejudicing the Environment Court process can be minimised by keeping the councillor representative fully briefed on the Environment Court appeals process for the RPS GMO policy. Staff would also be present at the Working Party meetings to assist the councillor representative as necessary.

If council were concerned about the risk, council could postpone approving a representative until the RPS policy on GMO's is resolved. However, weighing up what is likely to be a minor risk against the negatives of not attending (a good chance that at least one meeting would be missed), the recommendation is that council does not delay approving a representative.

The staff representative on the Working Party will be determined by the General Manager – Planning and Policy.

The time commitment is not high. To date there has been about two to three meetings a year and this is not expected to change.

Recent work by the Working Party includes the commissioning of a generic plan change for provisions to control GMOs and a supporting section 32. The Working Party has also lobbied central government to improve the current management regimes for GMOs to address perceived inadequacies.

Conclusion:

The recommendation is that council nominate a councillor representative on the Working Party and that the councillor representative be kept fully briefed about the Environment Court process for the RPS GMO provisions.

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ISSUE: Appointment to the Hearings Committee**ID:** A636741**To:** Council Meeting, 17 June 2014**From:** Chris Taylor, Council Secretary**Date:** 5 May 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to facilitate a retrospective appointment to the Hearings Committee (the Committee). The report concludes with the recommendation that Councillor Dimery be appointed as the third member of the committee and the Terms of Reference be amended accordingly.

Background:

Council confirmed the majority of its committees, delegations and appointments at the 6 November 2013 meeting; including that of the Hearings Committee. An extracted table from the report that went to council depicted the proposed membership to the committee:

Committee or Appointment	Chairperson	Deputy Chairperson	Members	Portfolios / Delegation
Regional Transport Committee	Cr Bain	Cr Dimery		
LGNZ Zone 1				Chairperson (Shepherd)
Civil Defence and Emergency Management Group			Cr Dimery	
Hearing Committee	Cr Brown	Cr Samuels	Cr Shepherd	
Audit and Risk	Cr Sinclair	Cr Dimery	All other councillors Independent Member option to be used	Cr Dimery - Risk Portfolio Cr Sinclair - Economic development portfolio and (with the Chairperson) has shareholder responsibility for Northland Inc.

However, due to an administrative error only the appointment of the Chair and Deputy Chair were resolved by council. Also, since that time Councillor Dimery has expressed a keen interest in being appointed to the Hearings Committee.

Standing Order 2.9.4 (and cl. 31(6), Schedule 7 LGA) states that "The minimum number of members is 3 for a committee..." thus it is requested that council retrospectively confirms the appointment of Councillor Dimery to the Hearings Committee and approves the amendment of the Terms of Reference of the committee to reflect this appointment.

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Legal compliance and significance assessment:

This report and its recommendations are to ensure council, and its subordinate decision making bodies, comply with the Local Government Act 2002. According to council policy it is not deemed to be a significant issue.

Recommendations:

1. That the report "Appointment to the Hearings Committee" by Chris Taylor, Council Secretary, and dated 5 May 2014, be received.
 2. That council retrospectively appoints Councillor Dimery as the third member of the Hearings Committee (in addition to Committee Chairman Brown and Deputy Chairman Samuels).
 3. That the Terms of Reference for the Hearings Committee be amended to reflect the appointment of Councillor Shepherd.
-

ISSUE: Appointment to the Ruakaka River Liaison Committee

ID: A644078

To: Council Meeting, 17 June 2014

From: Bruce Howse, Land/Rivers Senior Programme Manager, and Nola Sooner, Rivers Team and Biosecurity Team Administrator/PA

Date: 22 May 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input checked="" type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to make appointments to positions on the Ruakaka River Liaison Committee from nominations received. It concludes with the recommendation that the report be received.

Legal compliance and significance assessment:

The activities detailed in this report are provided for in activities described in the council's 2012-2022 Long Term Plan and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

This decision is considered to be of low significance under council policy, because it is in keeping with the council's overarching programme for river management as detailed in the 2012-2022 Long Term Plan.

Recommendations:

1. That the report "Appointment to the Ruakaka River Liaison Committee" by Bruce Howse, Land/Rivers Senior Programme Manager, and Nola Sooner, Rivers Team and Biosecurity Team Administrator/PA, dated 22 May 2014, be received.
2. That council appoints the following nominees to the respective positions on the Ruakaka River Liaison Committee:

Chairperson
Whangarei District Council
Iwi members

Ratepayer Representatives:

Upper Catchment

Middle Catchment

Lower Catchment

Ruakaka Residents and Ratepayers Assn

NZTA

Dept of Conservation

Cr Craig Brown

Cr Phil Halse

Ray Wassell, Juliane Chetham

(vacant)

Tom Pow

Margaret Hicks

Peter Batten

John Kooge

Lynnie Gibson

BACKGROUND

At the Environmental Management Committee meeting of 24 February 2014, the committee resolved:

“That the Ruakaka River Liaison Committee is established and nominations for representatives called for, to be confirmed by council.

That Councillor Brown is nominated as Chair of the Ruakaka River Liaison Committee.”

Nominations

Vacancies for positions on the committee were advertised and nominations invited before 4 pm on 24 April 2014.

At the time of writing, nominations had not been received for the upper catchment ratepayer representative.

The following nominations have been received for vacancies on the committee as follows:

One regional councillor appointed by the Northland Regional Council who shall be the chair of the committee (*Cr Craig Brown*)

One Whāngārei district councillor as a representative of the Whangarei District Council (*Cr Phil Halse*)

One (or more) iwi representatives, nominated by local iwi

- *Ray Wassell (representing Patuharakeke Te Iwi)*
- *Juliane Chetham (representing Patuharakeke Te Iwi)*

Three representatives of the ratepayers of the river catchment, preferably representing a geographical cross-section of the catchment ratepayers from upper catchment areas through to lower catchment areas:

- Upper Catchment *(vacant)*
- Middle Catchment *Tom Pow*
- Lower Catchment *Margaret Hicks*

One representative of the Ruakaka Residents and Ratepayers Association (*Peter Batten*)

One representative of the New Zealand Transport Agency (*David Greig*)

One representative of the Department of Conservation (*Lynnie Gibson*)

And any other person that the Environmental Management Committee may from time to time appoint to the committee because of their particular skills or knowledge.

Each of these nominees has extensive local knowledge of the area they represent.

The inaugural meeting of the liaison committee has been scheduled to be held on 23 July 2014 commencing at 10.30 am in the Council Chamber, 36 Water Street.

As with the other liaison committees, it is recommended that the committee be invited to review the Terms of Reference of the committee at its first meeting and report back to the council should it have any changes it wishes to recommend.

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ISSUE: Representative on the Northland Road Safety Trust**ID:** A646504**To:** Council Meeting, 17 June 2014**From:** Vibeke Wright, CEO's Advisor**Date:** 5 June 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive Summary:

The purpose of this report is to facilitate the appointment of a Northland Regional Council representative to the Northland Road Safety Trust (the Trust).

Northland Road Safety Trust was established in 1992 by Bill Rossiter and Roger Scampton, as a vehicle to receive funds available to deliver road safety programmes throughout Northland.

The Trust's principal activity is to deliver community road safety programmes contracting to Whāngārei and Kaipara District Councils. The Trust employs a Road Safety Coordinator who in turn contracts a number of organisations to deliver the programmes.

The Trust's programmes are well regarded nationally. One of these is Drive Soba, an internationally recognised recidivist drink driver rehabilitation programme that has been developed and delivered throughout Northland in association with Northland Health. This programme was started seven years ago and is targeted at those with three or more offences. With over 400 completed course participants, this programme has a 94% non-reoffending rate. The Trust has also run, for over three years, a shorter programme for first and second time offenders.

A young driver programme is delivered through People Potential which teaches and mentors young drivers to their restricted licence. This is currently a template for a national programme for young drivers.

Trust funds are occasionally used to sponsor interesting seminar leaders in road safety matters to the North through the Roadsaf Northland Forum. Two such seminars this year have been Prof Sam Charlton from Waikato University, NZ's leading researcher on driver behavior, and Gerald Waters, the country's leading researcher and advocate relating to drink and drugged driving.

There are currently six trustees, two of which are drawn from local authorities. Bill Rossiter has previously been the regional council's trustee (and will remain as an independent trustee) and Cr Greg Martin represents Whangarei District Council. Previously there has been Kaipara and Far North representation, but the Far North

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programme has been separately delivered through Far North Reap. Other trustees are Roger Scampton, Steve Westgate, Howeth Mountain and John Williamson.

Trustee tasks are to monitor the programmes, and assure the ongoing financial performance of both the programmes and the Trust through employing a Road Safety Coordinator. Trust meetings are generally held bi-monthly, usually on a Friday mid afternoon for about an hour.

It is proposed that Councillor Bain, as Chairman of the Regional Transport Committee, would be an appropriate addition to the Trust. Cr Bain has indicated his willingness to take the appointment.

Legal compliance and significance assessment:

The activities detailed in this report are provided for in activities described in the council's 2012-2022 Long Term Plan and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

This decision is considered to be of low significance under council policy, because it is in keeping with the council's standard practice to appoint representatives to agencies with a common interest or activity that aligns to council's priorities.

Recommendations:

-
1. That the report "Representative on the Northland Road Safety Trust" by Vibeke Wright, CEO's Advisor, and dated 5 June 2014, be received.
 2. The Cr John Bain be appointed as the Northland Regional Council's representative on the Northland Road Safety Trust.
-

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**ISSUE: Kotuku Dam – Advance Capital Funding,
(Recommendation from the Audit and Risk
Committee)****ID:** A642050**To:** Council Meeting, 17 June 2014**From:** Bruce Howse, Land/Rivers Senior Programme Manager**Date:** 21 May 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input checked="" type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

At the Audit and Risk Committee meeting of 20 May 2014, following consideration of the Kotuku Detention Dam Update report (Item 4.3 of Agenda), the committee resolved:

“That the committee recommends to council to advance \$296,739.02 of additional capital funding in the 2013/14 financial year.”

Council approval of the recommendation of the Audit and Risk Committee is required to comply with council delegations.

Legal compliance and significance assessment:

The activities detailed in this report are included in the council's 2012-2022 Long Term Plan and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

If council follow the staff recommendation (as below) then this matter is deemed to be of low significance.

When the council enters into construction agreements for the Kokutu detention dam, if the actual cost increases are significant compared to those contained in the Long Term Plan it will need to specifically consider whether this creates an inconsistent decision. If there is an inconsistent decision then the council must clearly identify the inconsistency, the reasons for it, and whether the council intends to amend the Long Term Plan to accommodate this decision.

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Recommendations:

1. That the report “Kotuku Dam – Advance Capital Funding (Recommendation from the Audit and Risk Committee)” by Bruce Howse, Land/Rivers Senior Programme Manager, and dated 21 May 2014, be received.
 2. That council approve the recommendation from the Audit and Risk Committee to advance \$296,739.02 of additional capital funding in the 2013/14 financial year.
-

ISSUE: Adoption of the Annual Plan 2014/15, the 2014/15 Charging Policy and the Navigation, Water Transport and Maritime Safety Bylaw Charges Policy 2014

ID: A648869

To: Council Meeting, 17 June 2014

From: Kathryn Ross, GM - Planning and Policy and Simon Crabb, Finance Manager

Date: 6 June 2014

Report Type:	<input type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input checked="" type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
Significance:	<input type="checkbox"/>	High	<input type="checkbox"/>	Moderate	<input checked="" type="checkbox"/>	Low

Executive summary:

The purpose of this report is to present the Annual Plan 2014/15 and the 2014/15 Charging Policy and the Navigation, Water Transport and Maritime Safety Bylaw Charges Policy 2014 for adoption.

The draft Annual Plan 2014/15 has been updated as a result of the consultation process and subsequent council deliberations and decisions. The final Plan includes a section titled "Changes to the Annual Plan", which summarises the outcomes of the submissions process as well as changes as a result of new information identified by staff as part of the deliberations process. The translation of the foreword into Te Reo Māori will occur once the plan is adopted prior to printing. Once the Annual Plan 2014/15 is adopted and the foreword inserted the document will be printed, distributed and posted on council's website. Submitters will receive responses on the issues raised in their submission within three to four weeks.

The revised Annual Plan is included with the agenda as a separate document.

Proposed changes to the charging policy were set out in the draft Annual Plan 2014/15 and summary. In adopting the Annual Plan 2014/15 the council is also adopting the 2014/15 Charging Policy. The Charging Policy includes the full schedule of fees and charges, including the fees and charges set under the Navigation, Water Transport and Maritime Safety Bylaw Charges.

Proposed changes to the 2013 Navigation, Water Transport and Maritime Safety Bylaw Charges were set out in the draft Annual Plan 2014/15 and summary. The Local Government Act 1974 and 2002 provides for regional councils to fix fees and charges for navigation-related activities via a bylaw. The bylaw requires formal adoption by the council, after completing the special consultative procedure.

Surf Lifesaving Northland has invoiced the council for payment in this financial year in line with council's decisions on 30 May 2014.

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Legal compliance and significance assessment:

The adoption of an Annual Plan is a requirement of section 95 of the Local Government Act 2002 and the process to be followed must follow and/or take account of Part 6 of the Act which encompasses the council's decision making (sections 76 to 81), planning (sections 95 and 96) and consultation (sections 82 to 90) processes.

The procedures for amending and adopting a bylaw follow the requirements of sections 83, 86 and 156 of the Local Government Act 2002. Section 684B of the Local Government Act 1974 authorises the council to fix fees and charges for navigation-related activities. The Charging Policy has been reviewed in accordance with the requirements of section 150(1)(b) of the Local Government Act.

Recommendations:

1. That the report "Adoption of the Annual Plan 2014/15, the 2014/15 Charging Policy and the Navigation, Water Transport and Maritime Safety Bylaw Charges Policy 2014" by Kathryn Ross, GM - Planning and Policy and Simon Crabb, Finance Manager, and dated 6 June 2014, be received.
 2. That in accordance with section 95 of the Local Government Act 2002, the council adopts the Annual Plan 2014/15.
 3. That the Charging Policy 2014/15 included within the Annual Plan 2014/15 be adopted, and come into force on 1 July 2014.
 4. That the Northland Regional Council Navigation, Water Transport and Maritime Safety Bylaw Charges 2014 made pursuant to section 684B of the Local Government Act 1974 and in accordance with sections 83, 86 and 156 of the Local Government Act 2002, as contained in the Annual Plan 2014/15 be adopted and come into force on 1 July 2014.
 5. That the council authorises the Chief Executive Officer to insert the Te Reo Māori foreword into the adopted plan and make any necessary minor drafting, typographical, rounding or presentation corrections to the Annual Plan 2014/15 prior to the document going to print.
-

ISSUE: Rates for the Year 1 July 2014 to 30 June 2015**ID:** A644982**To:** Council Meeting, 17 June 2014**From:** Simon Crabb, Finance Manager**Date:** 3 June 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input checked="" type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Moderate	<input type="checkbox"/> Low

Executive summary:

This paper presents the detail of the rates for the 2014/15 financial year contained within the Annual Plan 2014/15 and concludes with a recommendation that the rates be set in accordance with the Local Government (Rating) Act 2002. The background to this report is included as **Attachment 1**.

Legal compliance and significance assessment:

The Council's Annual Plan 2014/15 has been developed in accordance with the special consultative procedure and council's policy on significance and contains details of the proposed rates. The setting of rates implements the provisions of the council's Annual Plan 2014/15. This is an administrative decision that does not trigger the significance policy. The decisions in this report are in accordance with sections 76 to 82 of the Local Government Act 2002 and the Local Government (Rating) Act 2002.

Recommendations:

1. That the report "Rates for the Year 1 July 2014 to 30 June 2015" by Simon Crabb, Finance Manager and dated 3 June 2014, be received.
2. That the Northland Regional Council resolves to set the following rates under the Local Government (Rating) Act 2002 for the financial year commencing 1 July 2014 and ending 30 June 2015.
3. **Targeted Council Services Rate**
A targeted rate as authorised by the Local Government (Rating) Act 2002. The rate is calculated on the total projected capital value, as determined by the certificate of projected valuation, of each constituent district in the Northland region. An additional \$1.73 (including GST) per separately used or inhabited part (SUIP) of a rating unit is to be assessed across the Whāngārei constituency to provide funding for the ongoing maintenance of the Hātea River Channel. The rate is a targeted rate, differentiated by location in the Northland region, and assessed as a fixed amount per separately used or inhabited part (SUIP) of a

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rating unit in the Far North and Whāngārei Districts and on each rating unit (RU) in the Kaipara District. The rate will be set as follows:

	<u>Including GST</u>
Far North District	\$88.37 per SUIP
Kaipara District	\$110.24 per RU
Whāngārei District	\$107.40 per SUIP

The Whāngārei District Targeted Council Services Rate amount of \$107.40 (including GST) per SUIP **includes** the Hātea River Channel amount of \$1.73 (including GST) per SUIP.

4. Targeted Land Management Rate

A targeted rate as authorised by the Local Government (Rating) Act 2002. The rate is assessed on the land value of each rateable rating unit in the region. The rate is set per dollar of land value. The rate per dollar of land value is different for each constituent district, as the rate is allocated on the basis of projected land value, as provided for in section 131 of the Local Government (Rating) Act. The rate is set as follows:

	<u>Including GST</u>
Far North District	\$0.0003398 per dollar of land value
Kaipara District	\$0.0003328 per dollar of land value
Whāngārei District	\$0.0003376 per dollar of land value

5. Targeted Regional Recreational Facilities Rate

A targeted rate as authorised by the Local Government (Rating) Act 2002. The rate is a fixed amount, differentiated by location in the Northland region. The rate will be assessed on each rating unit (RU) in the Kaipara District and each separately used or inhabited part of a rating unit (SUIP) in the Far North and Whāngārei Districts. The rate will be set as follows:

	<u>Including GST</u>
Far North District	\$5.75 per SUIP
Kaipara District	\$5.75 per RU
Whāngārei District	\$28.75 per SUIP

6. Targeted Regional Infrastructure Rate

A targeted rate as authorised by the Local Government (Rating) Act 2002. This rate is assessed on the land value of each rateable rating unit in the region. The rate is set per dollar of land value. The rate per dollar of land value is different for each constituent district, as the rate is allocated on the basis of projected land value, as provided for in section 131 of the Local Government (Rating) Act 2002. The rate is set as follows:

	<u>Including GST</u>
Far North District	\$0.00003618 per dollar of land value
Kaipara District	\$0.00003577 per dollar of land value
Whāngārei District	\$0.00003603 per dollar of land value

7. Targeted Rescue Helicopter Services Rate

A targeted Rescue Helicopter Services rate as authorised by the Local Government (Rating) Act 2002. The rate is a fixed amount assessed on each separately used or inhabited part (SUIP) of a rating unit in the Far North and Whāngārei Districts and each rating unit (RU) in the Kaipara District. The rate is set as follows:

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Far North District
 Kaipara District
 Whāngārei District

Including GST

\$8.03 per SUIP

\$8.03 per RU

\$8.03 per SUIP

8. Targeted Whāngārei Transport Rate

A targeted rate as authorised by the Local Government (Rating) Act 2002. The rate is a fixed amount assessed on each separately used or inhabited part of a rating unit in the Whāngārei District. The rate is set as follows:

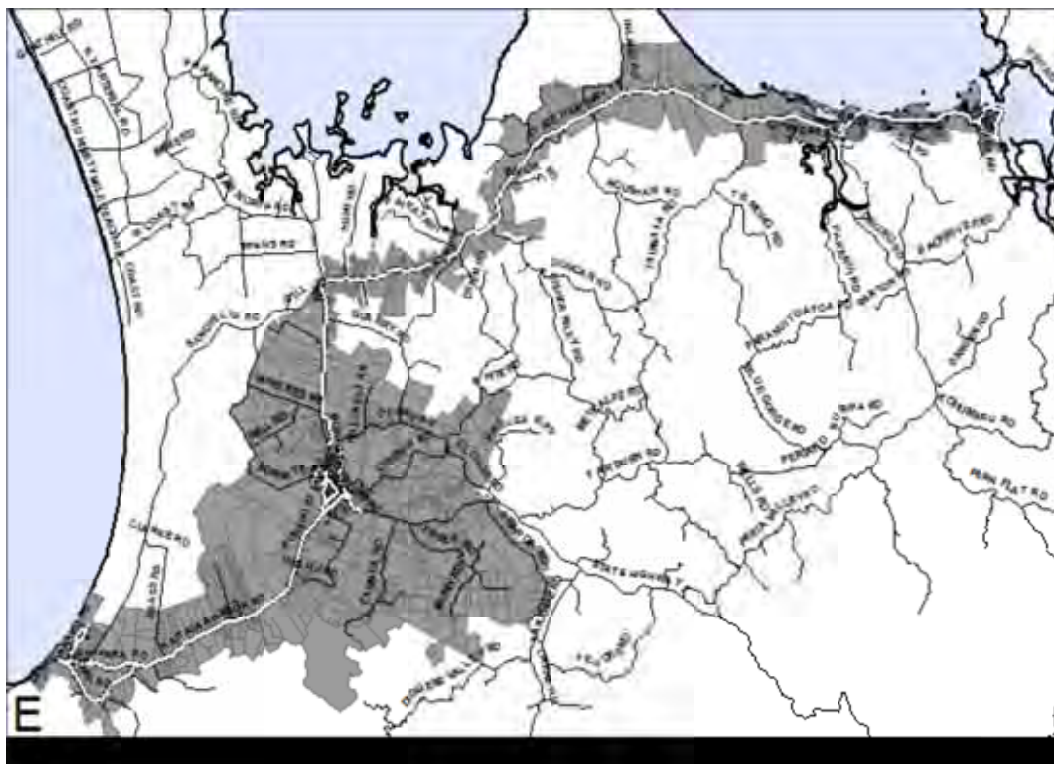
Whāngārei District

Including GST

\$12.54 per SUIP

9. Targeted Kaitiāia Transport Rate

A targeted rate as authorised by the Local Government (Rating) Act 2002. The rate is a fixed amount assessed on each separately used or inhabited part of a rating unit located near the Kaitiāia bus route. These rating units are identified in the map below:



The rate is set as follows:

Far North District (Kaitiāia only)

Including GST

\$15.47 per SUIP

10. Targeted Awanui River Flood Management Rate

A targeted rate set under the Local Government (Rating) Act 2002, set differentially by location and area of benefit as defined in the Awanui River Flood Management Plan, as follows:

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	<u>Including GST</u>
a) Urban rate class UA (floodplain location) \$128.11 direct benefit plus \$12.81 indirect benefit, total per separately used or inhabited part of a rating unit:	\$140.92
b) Urban rate classes UF (higher ground) \$12.81 direct benefit plus \$12.81 indirect benefit, total per separately used or inhabited part of a rating unit:	\$25.62
c) Commercial differential factor applicable to urban rate classes UA and UF, and the rural hectare rate classes A1/A2, B1/B2, C, E, and F:	3.0
d) Rural rate differentiated by class, \$7.88 per separately used or inhabited part of a rating unit of indirect benefit plus a rate per hectare for each of the following classes of land in the defined Kaitāia flood rating district as stated in the Awanui River Asset Management Plan:	\$7.88

Class	Description	<u>Rate per Ha Including GST</u>
A1/A2	Maximum benefit; peat basins, low-lying reclaimed tidal areas and alluvial land at risk from frequent ponding and flooding:	\$16.24
B1/B2	High benefit land subject to floodwater flows but not ponding as floods recede:	\$12.18
C	Moderate benefit; land floods less frequently and water clears quickly:	\$8.12
E	Land in flood ways and ponding areas that receive no benefit and land in native bush that performs watershed protection function:	Nil
F	Contributes runoff waters and increases the need for flood protection:	\$0.65

11. Targeted Kaihu River Flood Management Rate

A targeted rate set under the Local Government (Rating) Act 2002, and set differentially by location and area of benefit and defined in the Kaihu River Management Plan as follows:

	<u>Including GST</u>
a) Class A - per hectare of land on the floodplain and side valleys downstream of Rotu Bottleneck:	\$25.62
b) Class B - per hectare of land on the floodplain and tributary side valleys between Ahikiwi and Rotu Bottleneck:	\$12.81

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- c) Catchment Rate – per hectare of land within the Kaihu River rating area: \$1.92
- d) Urban Contribution – annual contribution from the Kaipara District Council instead of a separate rate per property: \$5,694.00pa
12. **Targeted Kaeo-Whangaroa Rivers Flood Management Rate**
 A targeted rate set under the Local Government (Rating) Act 2002, set on a uniform basis in respect of each separately used or inhabited part of a rating unit falling within the former Whangaroa Ward rating rolls of 100-199, as follows:
Including GST
 Former Whangaroa Ward \$74.53 per SUIP
13. **Targeted Whāngārei Urban Rivers Management Rate**
 A targeted rate set under the Local Government (Rating) Act 2002, differentiated by location (see following maps) and category and set as a fixed amount per separately used or inhabited part of a rating unit.

Whāngārei CBD Flood area:



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Contributing water catchments in Whāngārei Urban Rivers Management scheme:

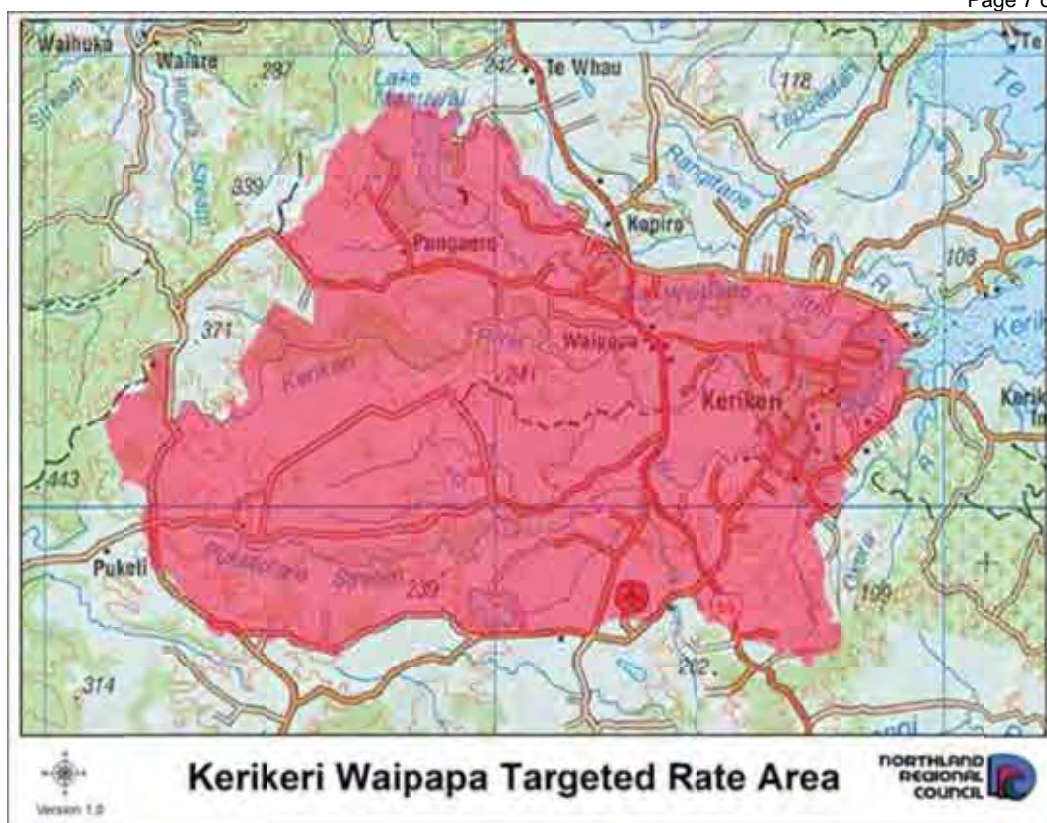


The rate is set as follows:

	<u>Including GST</u>
a) Commercial properties located in the Whāngārei CBD flood area:	\$274.37 per SUIP
b) Residential properties located in the Whāngārei CBD flood area:	\$104.28 per SUIP
c) All properties located in the contributing water catchment area (includes all those properties falling in the Waiarohia, Raumanga, Kirikiri and Hātea River Catchments):	\$36.77 per SUIP

14. **Targeted Kerikeri-Waipapa Rivers Management Rate**

A targeted rate set under the Local Government (Rating) Act 2002, set on a uniform basis in respect of each separately used or inhabited part of a rating unit for properties identified in the following map as contributing catchments within the Kerikeri-Waipapa area.



The rate is set as follows:

Kerikeri–Waipapa catchment area

Including GST
\$49.96 per SUIP

15. Rating powers delegated to constituent local authorities

The Far North District Council, the Kaipara District Council and the Whangarei District Council are hereby delegated powers to discount, remit and add penalties to the regional rates resolved herein, as described in resolution 16, and to act as the authorised agent of the Northland Regional Council for approving rates relief under the separate policies included in the Northland Regional Council Rating Policies adopted for the year commencing 1 July 2014.

16. Payment dates for rates, discount and additional charges

The dates and methods for the payment of instalments of rates and any discount and/or penalties applied to the regional rates shall be the same as resolved by the Far North District Council, the Kaipara District Council and the Whangarei District Council and shall apply within those constituencies of the Northland region, as follows:

Instalment	Due Date for payment
Instalment 1	20 August 2014
Instalment 2	20 November 2014
Instalment 3	20 February 2015
Instalment 4	20 May 2015

The Northland Regional Council resolves to set the following penalties on unpaid rates (penalty rates are GST exclusive):

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Far North District Constituency:

A penalty of ten percent (10%) will be added to any portion of each instalment of Far North District Council constituency rates assessed in the 2014/15 financial year that is not paid on or by the due date for payment as stated above. These penalties will be added on the following dates:

Instalment	Date Far North District Penalty added
Instalment 1	27 August 2014
Instalment 2	27 November 2014
Instalment 3	27 February 2015
Instalment 4	27 May 2015

An additional ten per cent (10%) penalty will be applied to any Far North District Council constituency rates assessed in any financial year prior to 1 July 2014 that remain unpaid on 1 September 2014. This penalty will be added on 3 September 2014.

A further ten per cent (10%) penalty will be applied to any Far North District Council constituency rates assessed in any financial year prior to 1 July 2014 that remain unpaid on 1 March 2015. This penalty will be added on 3 March 2015.

Kaipara District Constituency:

A penalty of ten percent (10%) may be added to any portion of each instalment of Kaipara District Council constituency rates assessed in the 2014/15 financial year that is not paid on or by the due date for payment as stated above. These penalties will be added on the due date for payment as stated above.

An additional ten per cent (10%) penalty may be applied to any Kaipara District Council constituency rates assessed in any financial year prior to 1 July 2014 that remain unpaid on 2 July 2014. This penalty will be added on 2 July 2014.

A further ten per cent (10%) penalty may be applied to any Kaipara District Council constituency rates assessed in any financial year prior to 1 July 2014 that remain unpaid on 2 January 2015. This penalty will be added on 2 January 2015.

Whāngārei District Constituency

A penalty of ten percent (10%) will be added to any portion of each instalment of Whangarei District Council constituency rates assessed in the 2014/15 financial year that is not paid on or by the due date for payment as stated above. These penalties will be added on the following dates:

Instalment	Date Whāngārei District Penalty added
Instalment 1	25 August 2014
Instalment 2	25 November 2014
Instalment 3	25 February 2015
Instalment 4	25 May 2015

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A further ten per cent (10%) penalty will be applied to any Whangarei District Council constituency rates assessed in any financial year prior to 1 July 2014 that remain unpaid on 1 September 2014. This penalty will be added on 2 September 2014.

Pursuant to section 53 of the Local Government (Rating) Act 2002, the regional rates are collected by the territorial authority for the district in which the land is situated. The territorial authorities whose districts are in the district of the Northland Regional Council are the Far North District Council, the Kaipara District Council and the Whangarei District Council.

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ATTACHMENT 1

Background:

The Northland Regional Council is scheduled to adopt its Annual Plan 2014/15 at the council meeting to be held on 17 June 2014. Following the adoption of the 2014/15 Annual Plan, all formal requirements to resolve the rates for the year ended 30 June 2015 are in place and permit the following resolution to proceed.

The rating information database was made available for public inspection during May 2014.

The full details of the rates calculations and rates collected from each constituent district of the Northland region will be as set out in the tables below:

Table One: Valuations by district (including equalised values)

	Gross no. rating units (Kaipara) or SUIP* (others)	Net no. rating units (Kaipara) or SUIP (others)	Capital value \$000s	Land value \$000s	Equalised capital value \$000s	Equalised land value \$000s
Far North District	36,604	35,452	12,959,181	6,992,629	12,959,181	6,992,629
Kaipara District	13,317	13,208	6,005,438	3,577,840	6,022,914	3,536,945
Whāngārei District	41,902	40,259	17,642,961	8,937,636	17,598,077	8,901,170
Total valuation – Northland	91,823	88,919	36,607,580	19,508,105	36,580,172	19,430,744

* Separately used or inhabited part of a rating unit

Table Two: Council rates 2014/2015 financial year

	Far North District (GST Inclusive)	Kaipara District (GST Inclusive)	Whāngārei District (GST Inclusive)	Total Gross Rates (GST Inclusive)	Total Net Rates (GST Inclusive)
Targeted Council Services Rate					
Rate per SUIP	\$88.37			3,234,608	3,132,809
Rate per RU		\$110.24		1,468,021	1,456,005
Rate per SUIP			\$107.40	4,500,136	4,323,683
				9,202,765	8,912,497
Targeted Land Management Rate					
Rate per \$ of Actual LV	0.0003398			2,375,924	2,348,130
Rate per \$ of Actual LV		0.0003328		1,190,753	1,187,709
Rate per \$ of Actual LV			0.0003376	3,017,119	2,989,020
Total				6,583,796	6,524,859
Targeted Regional Recreational Facilities Rate					
Rate per SUIP	\$5.75			210,473	203,849
Rate per RU		\$5.75		76,573	75,946
Rate per SUIP			\$28.75	1,204,683	1,157,446
Total				1,491,728	1,437,241

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	Far North District (GST Inclusive)	Kaipara District (GST Inclusive)	Whāngārei District (GST Inclusive)	Total Gross Rates (GST Inclusive)	Total Net Rates (GST Inclusive)
Targeted Regional Infrastructure Rate					
Rate per \$ of Actual LV	0.00003618			253,011	253,011
Rate per \$ of Actual LV		0.00003577		127,975	127,975
Rate per \$ of Actual LV			0.00003603	322,067	322,067
Total				<u>703,053</u>	<u>703,053</u>
Targeted Rescue Helicopter Service Rate					
Rate per SUIP	\$8.03			294,061	284,806
Rate per RU		\$8.03		106,983	106,107
Rate per SUIP			\$8.03	336,622	323,424
Total				<u>737,666</u>	<u>714,337</u>
Targeted Whāngārei Transport Rate					
Rate per SUIP			\$12.54	525,320	504,722
				<u>525,320</u>	<u>504,722</u>
Targeted Kaitiāia Transport Rate					
Rate per SUIP	\$15.47			93,582	91,849
				<u>93,582</u>	<u>91,849</u>
Targeted Whāngārei Urban Rivers Management Rate					
Rate per SUIP				827,431	827,431
Total				<u>827,431</u>	<u>827,431</u>
Targeted Awanui River Flood Management Rate					
Far North District – Rural				128,199	126,999
Far North District - Urban				358,089	353,589
Total				<u>486,288</u>	<u>480,588</u>
Targeted Kaihū River Flood Management Rate					
Kaipara				<u>90,404</u>	<u>90,404</u>
Targeted Kaeo–Whangaroa Rivers Flood Management Rate					
Far North (Kaeo only)				<u>154,352</u>	<u>154,352</u>

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	Far North District (GST Inclusive)	Kaipara District (GST Inclusive)	Whāngārei District (GST Inclusive)	Total Gross Rates (GST Inclusive)	Total Net Rates (GST Inclusive)
Targeted Kerikeri–Waipapa Rivers Management Rate					
Far North (Kerikeri–Waipapa only)				<u>225,469</u>	<u>220,823</u>
Total rates (including GST)					
Far North District				7,327,768	7,170,217
Kaipara District				3,060,709	3,044,146
Whāngārei District				10,733,377	10,447,793
TOTAL				<u>21,121,854</u>	<u>20,662,156</u>

Where appropriate, all rates and the quantum of rates revenue are stated at their GST inclusive sums.

ISSUE: Warrants for Newly Appointed Maritime Officer and Appointment of Honorary Enforcement Officer for Houhora Harbour

ID: A647598

To: Council Meeting, 17 June 2014

From: Jim Lyle, Regional Harbourmaster

Date: 3 June 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input checked="" type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to seek the council's approval for the appointment of a new Honorary Enforcement Officer (locally known as "Harbour Warden") for Houhora Harbour and for the issue of an appropriate warrant to the harbour warden. The report further seeks council's approval for the issue of an appropriate warrant to a newly appointed Maritime Officer who commences employment with council on 9 June 2014. It concludes with the recommendation that the council approves the proposed appointment of the harbour warden and the issue of the two warrants.

Appointment of harbour warden for Houhora Harbour:

- The council maintains a network of harbour wardens around the Northland coast who are appointed pursuant to section 33G of the Maritime Transport Act 1994 (MTA). Harbour wardens are called upon all year round to help with local mooring issues and to carry out preliminary investigations of navigation safety bylaw breaches, oil spills and other maritime incidents. Council's network of harbour wardens is a valuable source of local maritime advice and provides a cost-effective service to the council and community, by handling numerous local issues every year.
- Murray Rae, the previous Harbour Warden for Houhora regrettably passed away earlier this year after many years of community service – he was an invaluable asset to the council complemented by his high standing in the local community. Following Mr Rae's passing, and after discussions with Far North Holdings Limited, it was decided to recruit to fill this role to perform the joint function of harbour warden for the Northland Regional Council and wharf warden for Far North Holdings Limited, the roles fitting well together.
- Following recommendations from key local figures, Rodney (Tank) Barker was interviewed for the position by the Regional Harbourmaster and Far North Holdings Limited. With over 35 years' local knowledge, and a history of working in the fishing industry and with local projects, Mr Barker is an ideal fit for the position.
- Following a successful interview, the local Houhora Ratepayers Association has been contacted for their approval. They have confirmed that they fully support Mr Barker's appointment, and also agree he is ideal for the position.

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- Council is requested to approve the appointment of Mr Rodney Barker as an Honorary Enforcement Officer (subject to satisfactory police vetting) and to issue him an appropriate warrant under the provisions of the MTA valid until 10 December 2015 (validity until this date is sought to bring Mr Barker's warrant renewal coincident with the renewals of all other existing harbour warden warrants).

Warrant for newly appointed Maritime Officer:

- Following a vacancy created by the recent departure from council of a long-standing employee, Mr Roger Girvan has been employed as a Maritime Officer to fill an Ōpua based position. Mr Girvan commences employment with council on 9 June 2014. Council is requested to approve the issue of an appropriate warrant to Mr Girvan under the provisions of the MTA.

Legal compliance and significance assessment:

The activities detailed in this report are provided for in the council's 2012-22 Long Term Plan, and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

With reference to section 79 of the Local Government Act 2002, this matter is considered to be of low significance under council policy as it is a matter of day to day operations provided for in the council's Long Term Plan.

Recommendations:

-
1. That the report "Warrants for Newly Appointed Maritime Officer and Appointment of Honorary Enforcement Officer for Houhora Harbour" by Jim Lyle, Regional Harbourmaster, dated 3 June 2014, be received.
 2. That the council approves the appointment of Mr Rodney Barker as Honorary Enforcement Officer for Houhora Harbour as per the provisions of section 33G of the MTA and subject to satisfactory police vetting.
 3. That the council approves the issue of a warrant to Mr Rodney Barker to enable him to exercise the powers of an enforcement officer as set out in sections 33F(1)(g) and (h) of the MTA for a period until 10 December 2015.
 4. That the council approves the issue of a warrant to Mr Roger Girvan to enable him to exercise the powers of an enforcement officer as set out in sections 33F(1)(a), 33F(1)(b), 33F(1)(g), 33F(1)(h), 33F(1)(i) and 33H of the MTA.
-

**ISSUE: Mangawhai Harbour Restoration Society:
Request for Funding for Mangrove Removal**

ID: A648783

To: Council Meeting, 17 June 2014

From: Malcolm Nicolson, Chief Executive Officer

Date: 5 June 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input checked="" type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

A request for funding from the Mangawhai Harbour Restoration Society to assist the removal of mangroves from the harbour was received by council on 3 June 2014. A copy of the letter is **attached**. The council is therefore requested to make a decision on whether to provide funds to assist the proposed works as detailed in the letter.

The last formal council resolutions, dated March 2012, regarding the funding of Mangawhai mangrove removal were as follows:

- "2. That the unbudgeted expenditure on the mangrove management support programme of up to \$30,000 for support of a MHRS application be withdrawn.*
- 3. That council reconsiders what other funding support may be available to assist the MHRS with mangrove management in the future once the appeal process is complete."*

Following Annual Plan 2014/15 deliberations, a sum of \$30,000 was set aside to assist mangrove removal.

It is proposed that a payment of \$10,000 per year, over a three year period commencing with the first payment on 1 July 2014, is made to the Society, conditional on satisfactory progress with the work and compliance with the consent conditions.

Council is advised, and will need to be mindful, that there are a number of consents held by other community groups for mangrove clearance and that there is currently no budget other than the \$30,000 referred to above to support the work of any of these groups.

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Legal compliance and significance assessment:

The activities detailed in this report align with decisions made for budget provision in the 2014/15 Annual Plan. As such they are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

This decision is considered to be of low significance under council policy, because there is adequate funding budgeted for this work in the 2014/15 Annual Plan.

Recommendations:

1. That the report "Mangawhai Harbour Restoration Society: Request for Funding for Mangrove Removal", by Malcolm Nicolson, Chief Executive Officer, dated 5 June 2014, be received.
 2. That the Mangawhai Harbour Restoration Society be provided with a grant of \$30,000, to be paid over a three year period (\$10,000 per year) commencing with the first payment on 1 July 2014, conditional on satisfactory progress with the work and compliance with the consent conditions.
-

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ISSUE: Chairman's Report to Council**ID:** A637940**To:** Council Meeting, 17 June 2014**From:** Bill Shepherd, Chairman**Date:** 6 June 2014

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

This report is to receive information from the Chairman (**attached**) on meetings/events attended and correspondence sent for the months of April and May 2014.

Legal compliance:

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan and as such are in accordance with the council's decision making process and sections 76 to 82 of the Local Government Act 2002.

Recommendation:

That the Chairman's report dated 6 June 2014 be received.

Meetings/events attended:

During the period I attended the following meetings/events/functions:

- Meetings attended with the council's CEO, Malcolm Nicolson:
 - Interviews for Northland Inc. Directors.
 - Briefing from Hon. Nathan Guy, Minister for Primary Industries – Queensland fruit fly. Sheryl Mai, Mayor, Whangarei District Council also attended.
 - Discussion with Whangarei District Council on the setting up of the Te Taitokerau Regional Māori Advisory Committee.
 - David Walker, PricewaterhouseCoopers – catch up post Local Government Commission submission process.
 - David Wilson, Chief Executive, Northland Inc. Limited – catch up meeting.
 - Shane Reti, National Party candidate for Whāngārei. Councillors John Bain, David Sinclair, Craig Brown and Paul Dimery also attended.
 - Trevor Barfoote – infringement notice hospital building suite.
 - Briefing with Hawaiki Cable – Rémi Galasso, CEO; Todd Sutton, Business Development Director; Tama Hovell, Senior Associate Atkins Holm Majuery Law; David Wilson and Vaughan Cooper, Northland Inc.
 - Focus New Zealand meeting in Kaikohe with Dr Oliver Hartwich.
 - Northland Mayoral Forum hosted by Whangarei District Council.
 - Mike Dreaver and Kim Crozier, Office of Treaty Settlements – treaty settlement issues. Councillor Graeme Ramsey also attended.
 - Presented NRC's submissions to the Draft Annual Plans for Kaipara District Council, Whangarei District Council and Far North District Council.
 - Local Government Commission – local government reform.
 - Teleconference call with Hon. John Carter, Mayor and Tania McInnes, Deputy Mayor, Far North District Council – Kawakawa Hundertwasser Park Trust.
 - Regional Sector Group meeting in Wellington.
 - Northpower celebration to mark Whāngārei first with New Zealand's fastest broadband (Hon. John Key and Hon. Amy Adams in attendance).
 - Reception with Hon. John Key, Hon. Phil Heatley and Shane Reti.
 - Hon. John Carter, Mayor Far North District Council – local government reform.
 - Hon. John Carter, Mayor Far North District Council and Councillor Dover Samuels – Mahimahi Mine recycling disposal and Māori rate arrears.
 - LGNZ Zone 1 meeting hosted by Northland Regional Council.
 - Briefing for the three new directors on Northland Inc. Councillor David Sinclair also attended.
 - Breakfast meeting with Brian Rhoades – Facilitator for LGNZ training "Applied Governance Essentials for Local Government".
 - Tony Collins, CEO, Northland Chamber of Commerce.
 - Inaugural meeting of the Northland Mayoral Forum Working Party.
- Dean Ford – Reserve Bank speaker.
- Ballance Farm Environment Awards held at Waitangi.
- Sheryl Mai, Mayor, Whangarei District Council – Hikurangi Swamp/Dusty Roads.
- Richard Tyree, Industrial Stainless and Design – trial mussel farm in Whāngārei Harbour.

- Mangere Catchment Group meeting.
- Audit New Zealand - Karen Mackenzie, new Audit Director and Francis Caetano, outgoing Director.
- Local Government Commission hearing at Kaikohe.
- Whāngārei Visitor Industry Get Together.
- Regional Sector Group dinner in Wellington with Chair and four Board Members from the OSPRI Board.
- Northland Inc. – directors' induction.
- Warren Moyes – Northland Inc.
- Guest speaker at the Square Dealers' breakfast meeting on the "strengths and weaknesses of a unitary authority."
- Councillor Dover Samuels and I attended the Seaweed presentation at Oromahoe School.
- John Robertson, Chairman of Commissioners, Kaipara District Council – shared services.
- Sheryl Mai, Mayor, Whangarei District Council – shared services.
- Councillor David Sinclair and I met with Owen Davis and Trevor Griffiths, Griffiths and Associates – NRC property portfolio and innovation project.
- Representatives from Whangarei District Council (Mayor Sheryl Mai, Cr Greg Innes, Simon Weston and Paul Dell) – railway line.
- Geoff Pointon, Agency Manager, Northern Honda – presentation of cheque as part of the Honda Tree Fund scheme.
- National Party Whāngārei lunch with Hon. Steve Joyce.

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Correspondence:

During April and May I sent out the following correspondence:

Date	Addressed To	Subject
02.04.14	Hon Steve Chadwick Mayor Rotorua District Council	Upper North Island Strategic Alliance
07.04.14	Chairman Te Rūnanga Nui o Te Aupouri Te Rūnanga o Te Rarawa Te Rūnanga o Ngāi Takoto Te Rūnanga a iwi o Ngāti Kahu Te Rūnanga a iwi o Ngāpuhi Te Rūnanga o Ngāti Whātua Ngātiwai Trust Board Te Rūnanga o Whaingaroa Ngāti Kuri Trust Board	Better Governance Relationships
08.04.14	Deborah Harding, Te Uri o Hau Settlement Trust Pita Tipene, Te Rūnanga o Ngāti Hine Jim Smillie, Ngātiwai Trust Board	Membership of Te Taitokerau Māori Advisory Committee
10.04.14	Mr S J Ashby	Public access proposal Upper Kawakawa River
10.04.14	Mike Sabin, MP for Northland David Clendon, Green Party List MP Hone Harawira, MP for Te Tai Tokerau Hon. Shane Jones, Northland Labour List MP Hon. Phil Heatley, MP for Whāngārei	Support of the Regional Transport Committee to recommend Northland as a trial district for roadside testing of drug impaired drivers
28.04.14	Derek Postlewaigh General Manager Regional Software Holdings Ltd	RSHL Draft Statement of Intent
15.05.14	Andrew Lush Ōpua Marina Liaison Committee	Concerns - Far North Holdings Ltd Consent Compliance
16.05.14	John Williamson Chairman Roadsafe Northland	Presentation by Gerald Waters award winning impaired driver researcher sponsored by Northland Road Safety Trust

ISSUE: Chief Executive's Report to Council**ID:** A632266**To:** Council Meeting, 17 June 2014**From:** Malcolm Nicolson, Chief Executive Officer**Date:** 6 June 2014

Summary: The purpose of this report is to provide an overview of recent council organisation activity. It concludes with the recommendation that the report be received.

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

This report provides an overview of recent council organisation activity. It concludes with the recommendation that the report be received.

Compliance with decision making processes:

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan, and as such are in accordance with the council's decision making process and sections 76 to 82 of the Local Government Act 2002.

Recommendation:

That the Chief Executive Officer's report dated 6 June 2014 be received.

ATTACHMENTS

1. Detailed information – Consents decisions and progress on notified applications in process, objections and appeals.
2. Detailed information – Giant Willow Aphid

8.2.1 CROSS DISCIPLINARY PROJECTS

Local Government Reform

The Commission has completed its public hearings into the proposed reorganisation of local government in Northland. It may decide to carry out further inquiries and consultation with other groups. It then has four options: issue the draft proposal as a final proposal; modify the draft and issue it as a final proposal; issue a new draft proposal based on a different option for local government in Northland; decide not to issue a final proposal at all.

Local Government Act 2002 Amendment Bill (No 3)

The Bill is on its way to becoming law. It had its second reading on 27 May 2014 and was before the house again (in committee) on 29 May 2014, when amendments were debated. The House is in recess until the last two weeks of June. The next stage is the third reading (a summing-up debate on a bill in its final form) when there will be a final vote – bills are rarely rejected at this point. After that the Royal assent will occur. (Usually the Monday after the 3rd reading is completed.)

As councillors are aware the bill would:

- “allow the Auckland local boards governance model to be copied in certain circumstances
- encourage reconsideration of the scale on which local authorities plan, fund, and deliver services and facilities
- introduce new consultation requirements
- improve infrastructure and asset management
- amend the purpose for development contributions.”

All of the changes come into effect one day after Royal Assent (with some transitional arrangements). So we should assume that the law changes will be with us on or about the end of the financial year/1 July 2014.

Local Boards

The amendments for local boards outside of Auckland and urban areas with populations of over 400,000 will go through. This means that so long as the Local Government Commission has not issued a final proposal for the Northland reorganisation of local government by the date the Act comes into force, then technically the Commission could consider local boards for Northland.

Other

A number of changes were made in line with council's submissions – for example the period for reviewing the cost-effectiveness of council's service delivery, has been changed to reflect council's submission and now gives greater flexibility on timing and allows for prioritisation to reduce the administrative burden that the bill initially imposed. (First reviews will need to be completed within 3 years.) Other matters - such as the dual approach of allowing both a directly elected chair of a local board and a chair elected by the members of the local board – remain.

Despite council's request, the bill does not require the governing body to adequately fund local boards to undertake their roles and responsibilities to a minimum level of service. But there is a new requirement to consult on the proposed content of local board agreements, which do cover funding as well as levels of service and

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performance targets and should go some way to ensuring that there is scrutiny and public input into local board agreements.

Attendance at meetings by audio link or audio-visual link remains, so long as it is provided for in standing orders. (Staff are currently reviewing these in light of the potential change and will bring a report to the council in due course if amendments are considered necessary or desirable.)

The bill has also been amended to clarify that the usual requirement to consult on an Annual Plan does not apply if the Annual Plan does not include significant or material differences from the Long Term Plan.

One key change that is of great assistance is the change from the need to assess “benefits and costs” of options to assessing “options in terms of their advantages and disadvantages”. This means that wider analysis than strict cost benefit can be applied. Council will be required to adopt information underlying the consultation document for our Long Term Plan. (Such as forecasting assumptions and activity and asset management plans.) However in line with our submission council is not expected to (and is now prohibited from) including full policies etc. (but can link to them). So the consultation document should be more meaningful for the public and definitely shorter.

The Significance and Engagement policy will need to be adopted by council 1 December 2014. Council will need to consider whether it should consult on the policy – i.e. if council feels it knows its communities’ preferences it does not need to consult prior to adopting the policy. Staff are engaged with others (including SOLGM) on the framework for the policy. Council will need to consider how it will deal with comments in social media, blogs and other formats and forums now that written submissions are not essential. Council will also need to follow the consultation principles and document how it has done so. There is a clear ‘no secrets’ approach to decision making.

There were a few additions/amendments at the committee of the whole House stage. These can be viewed here <http://www.parliament.nz/en-nz/pb/legislation/sops/50HOHSPA1651/local-government-act-2002-amendment-bill-no-3>.

Any councillors wishing to view the webinars on the bill can contact the Council Secretary and this will be arranged for you.

Te Hiku Legislation

This Bill was introduced into Parliament on 16 of April 2014 and gives effect to the deeds of settlement in which the Crown and Ngati Kuri, Te Aupouri, NgaiTakoto, and Te Rarawa agreed to the final settlement of historical Treaty of Waitangi claims. . (Whilst this does not include Ngāti Kahu at this stage, it does not omit them from this settlement but acknowledges there is still some work and negotiating in regards to their particular grievance before (and if) they chose to join into this collective arrangement.)

There is a way to go before this piece of legislation is enacted. It is unclear when the first reading will be held and subsequent passage of the legislation through the select hearings committee process onto the second and third readings.

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With the impending central government election on 20 September and Parliament rising 31 July, it is highly probable that the first reading may not happen until late 2014/early 2015. (Parliament is summoned within 6 weeks of the writ being returned – which is two to three weeks after polling day.)

Te Oneroa a Tohe / Ninety Mile Beach: Co-governance Arrangements

Council is aware that the Crown acknowledges (in the Te Hiku legislation and deeds of settlement) the cultural, historical and spiritual significance of Te Oneroa a Tohe to Te Hiku iwi. A co-governance arrangement over Te Oneroa a Tohe will be provided by the establishment of the Te Oneroa a Tohe Statutory Board that will:

- cover the foreshore and seabed areas of the Beach and adjoining Crown-owned lands or lands vested in Te Hiku;
- comprise equal numbers of Crown and iwi representatives (Crown representatives may include representatives of the Northland Regional Council and/or the Far North District Council);
- develop a management plan for the Beach and ensure the Beach is managed in accordance with that plan;
- be chaired by a representative of Te Hiku iwi on a rotating basis.

During the select committee process there is opportunity for council to make submissions and there is the opportunity as legislation moves through the requisite stages for council to start building a relationship or enter into discussions with Te Hiku Iwi in preparation for the establishment of the board.

Te Taitokerau Māori Advisory Committee

At its meeting of May 13 council resolved to establish the Te Taitokerau Māori Advisory Committee, a standing committee of council. The first meeting of the committee has been set for 10am, 27 June at Otiria Marae in Moerewa.

As previously reported invitations were sent in January to those entities (groups) identified through the Local Government Commissions Draft Proposal for change for the Northland region, along with one hapū (Ngāti Hine) seeking nominations onto the joint committee. Nominees identified by the groups that responded have been invited to the inaugural meeting. A further letter has been sent to those groups that have not yet responded to the initial invitation to participate advising them of the inaugural meeting.

Council will be represented on the committee by Cr's Samuels, Dimery and Bowman and the council chair Cr Shepherd with Cr Samuel's appointed as interim chair.

Waioara Northland Water

The Environmental Management Committee meets next week on 23 June. A full report on developments is contained in its agenda.

8.2.2 RESOURCE MANAGEMENT

Proposed Regional Policy Statement

Sixteen appeals have been lodged with the Environment Court on the proposed Regional Policy Statement and over 40 parties have joined the appeal proceedings (many of whom are party to multiple appeals). Court mediations were held over the two weeks starting 5 May 2014. The mediations will likely mean that many of the appeals will be resolved without the need for a Court hearing either as a result of agreement reached at the mediations or as a result of the agreed processes aimed at getting resolution. Council is required to report back to Court on 30 June 2014.

Regional Plans Review Project

Staff continue with the review of the Regional Air Quality Plan, Regional Water and Soil Plan, and Regional Coastal Plan. The draft findings of the review will be presented to a joint workshop of the Environmental Management and Regional Policy Committees on 23 June 2014. The next key step will be to hold workshops with key stakeholders (late July) to get their feedback on the draft findings. (Note - the Regional Policy Committee will be discussing the regional plan review process at their meeting on 23 June 2014, so timeframes may change).

Other Resource Management Issues***Auckland Unitary Plan***

Auckland Council has advised that a summary of submissions on the Proposed Unitary Plan for Auckland will be publicly available mid-June 2014. This will mark the start of the further submissions process. Once the submissions are available, staff will assess whether there is a need for council to lodge further submissions in support or opposition to original submissions by others and/or attend hearings.

Far North District Council Plan Change 14

Plan change 14 proposed removal of the Air Chapter from the Far North District Plan. Council submitted in support of the plan change on the grounds that the district plan air provisions:

- duplicated processes already well managed under the Regional Air Quality Plan for Northland;
- provided no additional resource management benefit;
- created potential procedural costs and uncertainty.

The matter was heard by two independent commissioners on 24 and 25 February 2014. Staff attended on Tuesday 25 February and presented evidence in support of the submission. The reporting planner's right of reply recommended that the council submissions (for the most part) be accepted. Formal decisions have yet to be notified.

Land Use and Subdivision Applications

During April and May 2014, 46 resource consent applications were received from the district councils (4 notified applications and 42 non-notified applications). No submissions or comments have been lodged at the time of writing.

Moorings and Marinas Strategy

Hearings were held in Opua on 16 and 17 April 2014. The Hearings Committee is made up of Councillors Dover Samuels, Craig Brown and David Sinclair. The deliberation meeting has been scheduled for 1 July 2014, with the goal of getting recommendations presented to council for approval at their July 2014 meeting.

Consents

Consents in Process

During April and May 2014, a total of 92 Decisions were issued. A copy of these decisions is circulated under separate cover. These decisions comprised:

April 2014 (45)

1	Moorings
11	Coastal Permits
0	Air Discharge Permits
10	Land Discharge Permits
0	Water Discharge Permits
11	Land Use Consents
4	Water Permits
8	Bore Consents

May 2014 (47)

3	Moorings
18	Coastal Permits
1	Air Discharge Permits
10	Land Discharge Permits
3	Water Discharge Permits
3	Land Use Consents
2	Water Permits
7	Bore Consents

The processing timeframes for the April 2014 consents ranged from:

- 140 to 1 calendar days, with the median time being 27 days;
- 80 to 1 working days, with the median time being 17 days.

The processing timeframes for the May 2014 consents ranged from:

- 1931 to 2 calendar days, with the median time being 29 days;
- 1505 to 2 working days, with the median time being 20 days.

35 Applications were received in April 2014.

40 Applications were received in May 2014.

Of the 121 applications in progress at the end of May 2014:

- 58 were received more than 12 months ago (most awaiting further information);
- 10 were received between 6 and 12 months ago (most awaiting further information);
- 53 less than 6 months.

Appointment of Hearing Commissioners

No commissioners were appointed in April and May 2014.

Consents Decisions and Progress on Notified Applications in Process, Objections and Appeals

The current level of notified application processing activities at the end of May 2014 is (by number):

▪ Applications Publicly/Limited Notified During Previous Month	1
▪ Progress on Applications Previously Notified	11
▪ Hearings and Decisions	0
▪ Appeals/Objections	4

A more detailed summary of the above activities can be found in **Attachment 1**.

Environmental Monitoring

Compliance and State of the Environment monitoring

A summary of the results of compliance monitoring for the period 1 April – 31 May 2014 is discussed below. Further details will be reported to the Environmental Management Committee on 23 June.

Air Discharges

A total of 27 (10 in April and 17 in May) compliance assessments were made during the period for air discharge consents, including 12 industrial site visits, with 23 assessments confirming consent compliance and four assessments revealing consent non-compliance. Formal enforcement action was taken against two of the non-compliant consent holders. Of the remaining two non-compliances, one was due to instrument malfunction and the other related to an emission test result reading slightly above the consented limit. Both consent holders were made aware of the non-compliances.

A total of 75 (44 in April and 31 in May) air quality related environmental incidents were received during the period, which were predominantly burning and smoke nuisance complaints.

Ambient air monitoring results for PM₁₀, sulphur dioxide and carbon monoxide at Robert Street, Whāngārei, showed compliance with the National Environmental Standard for Air Quality (NES) during March and April 2014. Monitoring results for PM₁₀ at the Bream Bay College, Ruakaka, also showed compliance with the NES during March and April 2014.

Coastal

A total of 181 (129 in April and 52 in May) consented activities were monitored during the reporting period, 141 of which were fully compliant, 34 non-compliant and six significantly non-compliant. The majority of monitoring carried out related to coastal structures in the Bay of Islands, but also included monitoring of dredging and mangrove removal operations, and stormwater sampling.

The Whāngārei, Bay of Islands and Kaipara Harbour water quality sampling runs were carried out, and a marine pollution run was undertaken in the Hātea River, which involved talking to approximately 10 vessels and reminding their owners about the rules around sewage discharge from boats.

Biennial sediment sampling was undertaken in the Whāngārei and Bay of Islands harbours. The Kaipara Harbour Estuary Monitoring Programme was completed with a total of 42 sites sampled across the northern Kaipara Harbour to analyse their ecological communities and sediment quality (concentrations of contaminants such as metals and nutrients).

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A number of visits were made to the Cavalli Islands to inspect the clean-up of polystyrene debris which resulted from a wrecked pontoon, dislodged during Cyclone Luci in March. The clean-up was logistically difficult, however is now predominantly complete. This incident received a lot of attention, with numerous newspaper articles and national radio coverage. With regard to future



consent application for coastal structures, greater consideration will be given to the use of such pontoons, particularly in exposed coastal areas.

Hazardous Substances

Council will be assisting Agrecovery in the collection of approximately 4.5 tons of hazardous waste and options are being discussed to ensure that the collection is as cost effective as possible.

Three hazardous substances incidents were investigated and resolved. These related to the burning of construction waste containing asbestos at Kaeo, an ammonia leak to air at Port Whāngārei and a spill of insecticide in an orchard at Maungatapere. None of these incidents resulted in significant adverse environmental effects.

Ten enquiries regarding contaminated land were received and responded to and advice was given to district councils in relation to four consent applications where the National Environmental Standard may apply. Council is participating in an assessment of the consistency in reporting on contaminated land to the Ministry for the Environment.

Land Use Monitoring

There were 72 (23 in April and 49 in May) monitoring events during the reporting period, 64 of which were fully compliant with resource consent conditions, six non-compliant and two significantly non-compliant (both related to forestry sites). In general, it is noted that the standard of earthworks in Northland has improved greatly in recent years, which is substantiated by the high fully compliant rate found during the reporting period.

Water Quality and Discharge Monitoring

A total of 107 (50 in April and 57 in May) consented activities were monitored, 86 of which were found to be fully compliant with resource consent conditions, 19 non-compliant and two significantly non-compliant.

The two significantly non-compliant sites related to FNDC wastewater treatment plants (WWTP) at Paihia and Kawakawa. The ongoing non-compliance at Paihia is being addressed by FNDC and is subject to a current abatement notice. There were

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operational issues with the UV system at Kawakawa. FNDC has since put steps in place to ensure the same problem does not arise in the future.

During the reporting period staff attended:

- A meeting in Kaikohe with FNDC and its contractors to discuss its WWTPs. This is a bi-monthly meeting.
- Fonterra tour to a farm and to the Kauri manufacturing plant.
- Ngāwhā Geothermal Power Station community liaison group meeting in the Ngāwhā Springs village, which was well attended by the local residents.
- RMA Northland Forestry Development Group meeting held in Waipapa.
- CESIG (Compliance, Enforcement Special Interests Group) meeting with other regional councils.
- Ngāwhā Geothermal Power Station Peer Review Panel meeting. There were no concerns raised. The expert panellists were happy with all operations and results.

Environmental Incidents

A summary of environmental incidents for the period 1 April – 31 May 2014 will be reported to the Environmental Management Committee on 23 June.

Enforcement**Abatement Notices**

There were 26 abatement notices issued during the reporting period. These were for:

- Non-compliance with resource consent conditions for marine farms (12)
- Illegal structures/disturbance in the CMA (5)
- Refuse/dead stock (3)
- Air discharges from trade/industrial sites (3)
- Air discharges (spraying activities) (2)
- Mangrove removal (1)

Infringement Notices

There were nine infringement notices issued during the reporting period. These were for:

- Illegal structures/disturbance in CMA (5)
- Sewage discharges (2)
- Air discharges from trade/industrial sites (1)
- Non-compliance with an abatement notice (1)

Formal Warning Letters

There was one formal warning issued during the reporting period, which was for a sewage discharge.

Other Enforcement**Manganui River, Okahu (wetland clearance, earthworks and river diversion)**

On 21 May 2014, Clear Ridge Station Limited and David Basil Webster were sentenced on seven charges in the Whāngārei District Court by Judge Dwyer. The final sentence for all charges and both defendants was \$53,550. The judge noted that wetlands are a matter of national importance under the RMA and he did not accept that the offending was minor. He also noted that the need for resource consents was "so obvious" and that the defendants should have made some enquiries. Their failure to do so was either extremely naïve or wilful blindness.

Biosecurity

Pest Plants

Taharoa Domain – Kai Iwi Lakes

Work commenced on NRC sponsored weed control at Taharoa Domain to remove prickly hakea, gorse, wilding pines and wattles and contractors will be working through June to complete the first stage of weed removal behind the campground and surrounding lake edge. Sapling wattles along the road from Kai Iwi Lake entrance to the campground are also being targeted to improve the visual impact of this area.

Staff also completed a Health and Safety Audit with the contractor controlling wilding pines at Taharoa Domain/ Kai Iwi Lakes. The contractor's team faced several health and safety challenges as they were removing wilding pine using chainsaws in steep terrain containing heavy pampas, gorse and numerous wasp nests. The audit showed the contractor to be following acceptable process and meeting the council's audit standard.

Pest survey on surrounding farms continues and most farmers have been receptive to advice on managing pests on their properties. As a consequence landowners are also gaining a better understanding of the special values of Kai Iwi lakes and have indicated their support for ongoing lake protection.

Spartina

The 2014 spartina control programme has been largely completed. Ten new spartina patches have been located in the Hokianga Harbour, either as a result of input from the public or the reduction of grazing making them more visible. These new sites are not large and have all been treated. Spartina is extremely hardy and can resprout following herbicide treatment so it will be important to revisit all sites and check for regrowth next summer.

Roadside Weed Control

Work on a suite of roadside weeds in Northland is well underway for this season. In the Kaipara district Poutō Road has received a follow-up on last year's work checking for regrowth and weeds along the road further north towards Dargaville have been targeted along with Bayleys Beach Rd. Kaipara District Council are contributing to the works as part of the Regional Pest Management Strategy and their weed management plan which all district councils are required to develop. Weeds species have included pampas, cotoneaster, wilding pines, privet, wattles and wild ginger.

In the Whāngārei district, the Whāngārei Heads Road and side roads have been targeted. Weeds of concern in this area include forest invaders such as eleagnus and moth plant. Weedy sites on state highways in the Far North have also had patches of lantana, woolly nightshade and giant reed treated with herbicide.

It is encouraging to note that where initial roadside work has been undertaken adjacent land owners have also contributed on their part of the roadside. This was evident recently on a trip to Kaikohe where NZTA had done significant work on privet at Pakaraka and on random sections of the road through to Kaikohe privet had also been treated, presumably by the land owners.

To encourage adjacent landowner weed control a number of small herbicide packs have been purchased and assembled ready for delivery to landowners. Sections of roads and state highways with heavy infestations of privet, gorse and/or ginger will be targeted with pamphlets advertising the offer. This will then be followed by a general

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media release. Self-help packs for roadside weed control will only be offered to landowners immediately adjacent to the roadside to ensure the road verges and the properties abutting the verges are made weed free.

Pest Animal Control**Giant Willow Aphid**

As requested at a recent council meeting, information about the Giant Willow Aphid is attached.

Rabbits

Staff are assisting local community groups with technical advice and assistance on rabbit control at two sites at Waipū sand spit and Ruakaka as part of dune restoration projects. These areas have high natural heritage value and are home to endangered species such as fairy tern and NZ dotterel as well as native plants such as pingao and coprosma spp. which help stabilise the dunes. Rabbits are degrading the habitat at both sites by burrowing and browse directly on pingao to the extent where they can completely eliminate this species.

Council Collaboration with Corrections Department

Earlier in the year biosecurity staff arranged for wooden stoat trap boxes to be made by inmates from Ngāwhā prison. The boxes shield the steel stoat traps and have a mesh entrance designed to prevent by-catch of young kiwi or other native birds. The quality of the boxes has been very high and over 800 have now been made free of all labour charges. This has resulted in a cost saving of \$7,260 to ratepayers.

Community Pest Control Areas (CPCAs)**Whatoro-Opanake**

The Whatoro-Opanake CPCA commenced March 2013, with its main goal of enhancing the resident kiwi population and also helping to protect those emigrating from nearby Trounson Kauri Park Mainland Island. The contractor results from the commencement of the CPCA stands at 33 stoats, 17 weasel, 135 rats and 38 hedgehogs, from 30 Fenn traps, 49 stoat traps (DOC 200s) and 11 ferret traps (DOC 250s). The numbers of stoats caught is relatively high and staff are confident the effort so far to reduce predators will benefit young and adult kiwi over the next year. The next trapping round is due to begin 5 May and staff predict a decreasing trap catch rate as winter approaches.

Land Management***Environment Fund***

One project valued at \$6,732.50 was approved for funding in May. The last Bio-Fund payment to Josephson's Farm totalling \$6,094.45 was paid in May. The year to date total project funding allocation is \$673,185 (this has taken into account withdrawn projects).

Farm Water Quality Improvement Plans (FWQIP) 1 July 2013 - 22 May 2014

Status of FWQIP	Farm Type	Far North	Kaipara	Whāngārei	Total
Awaiting visit	Dairy	2			2
	Drystock	5			5
Completed	Dairy	29	4	46	79
	Drystock	30	6	27	63
	Lifestyle			4	4
	Other			2	2
In progress	Dairy	1	4	12	17
	Drystock	19	12	3	34
	Other				
	Lifestyle	1		1	2
TOTAL		87	26	95	208

Integrated Kaipara Harbour Management Group

The Kaipara Harbour Symposium “Looking Back, Thinking Forward” is now confirmed for 15-16 November, to be held at Te Ao Marama centre, Te Hana. Presenters will be finalised over the coming month. The event will focus on four themes; Ecosystems, Connecting with Mātauranga Māori, Integrated Management and Communities & Relationships.

It is anticipated that the event will be attended by 180-200 people from a cross-section of the community. They will have the opportunity to learn about the research being undertaken in the Kaipara catchment, network, share knowledge and ideas and help determine the direction of future research

Soil Conservation – Poplar and Willow Nursery, Flyger Road

Block 2 development is nearing completion. The area has been cultivated, ripped and 20 rows of polythene have been laid ready for material to be planted through in June and August. Orders are in place for planting material with local suppliers and an order will be placed with Akura Nursery (Greater Wellington Regional Council) for additional poplar and willow varieties to increase diversity of varieties available to council. Nursery signage has been installed in time for allocations of poplar and willow material this season.

Rural Design Ltd has almost finished installing the irrigation infrastructure for block 1. Some of the ordered components (solenoids) supplied were incorrect and have been returned for replacement; these are expected to arrive shortly. Stock exclusion fencing for the Flyger Road property has been completed. The fencer also erected post and rail fences to protect stock water reticulation infrastructure.

Biodiversity

A total of 22 lakes were dived by council staff as part of the annual ecological and weeds surveillance programme with NIWA. These were mostly high value dune lakes from Te Paki in the Far North to the southern tip of Poutō Peninsula.

Because of another dry summer the water levels of the catchment and groundwater fed lakes were low and the ecological and water quality condition of a number of these lakes appeared to have declined recently. However, several lakes still appeared in

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good or stable condition and both Lake Kapoai and Lake Wainui in south Dargaville have improved since they were last monitored. Stock have been fenced out of both lakes several years ago and there is now a thick sward of grass around their margins which is thought to be contributing to improving water quality. Lake Kapoai in particular had been in a hypertrophic state with a serious algal bloom which meant that it no longer supported submerged vegetation. This lake now has macrophyte beds down to 2 metres in depth and the water, though still green, is noticeably clearer.

CoastCare

A site visit was made to Great Exhibition Bay with a Parengarenga Inc trustee, a representative of Hancock's Forest Management, and affected land-owners. The purpose of the visit was to look at options for reducing sand movement inland from the dune system onto adjacent farm land. A site visit was also made to the Te Kao community campground at the Bluff, where dune damage has caused sand to bury fences.

Site visits were made to three sites in Bream Bay with Steve Henderson, NRC Biosecurity Officer, and a representative of Bream Bay Coastal Care Trust. The purpose of the visits was to assess suitability of the sites for pindone application (rabbit control) and provide the Trust with technical information to complete their application to the Department of Conservation to undertake the operation. An application is currently in process for Waipū spit and an area of dune north of the Ruakaka estuary.

Site visits were made to Ti Beach, Paihia, and Cable Bay to inspect erosion damage. Discussions are underway with FNDC to commission erosion mitigation reports for the sites.

Other CoastCare site visits were made to Tauranga Bay, Taipā, Tokerau Beach, Long Beach, Tapeka, Oakura, and Teal Bay to inspect previous restoration planting, plan future planting and other required works.

Preparations have been made for the 2014 planting season. Planting days will be held at Tokerau Beach, Rarawa and Ruakaka Dune Lake in early June. Dune planting will also be taking place at Taipā, Tāpeka, Long Beach, Ruakaka, Tauranga Bay, Rangiputa, Mangawhai, Pataua South and other sites.

8.2.3 RIVER MANAGEMENT

Awanui

The annual works programme has been largely completed, with only one flood gate repair to complete. Spraying is approximately 90% complete.

Awanui Preliminary Design and Hydraulic Model Improvements

Progress on these two separate work streams is outlined below.

Staff intend to use the GHD hydraulic model (after improvements are completed) to simulate scheme improvement options and produce flood maps.

Preliminary Scheme design work

Tonkin & Taylor have completed model simulations for the design scenario originally proposed by Haigh Workman, which includes spillways alongside the SH1 to reduce overflow to the Tarawhataroa. The scheme concept for Kaitāia is to reduce pressure on the Tarawhataroa, which only has a 1:30yr design capacity, and limited opportunity for upgrade, by accommodating higher flow in the Awanui, which has a 1:100yr design capacity. Channel upgrade in the Awanui through Kaitāia, and SH1 spillways are the proposed mechanisms to achieve this re-allocation of flood flow through Kaitāia.

An additional adjustment to the scheme at Kaitāia is proposed for the Whangatane spillway intake weir, to optimise use of the spillway, especially through increased duration of flow. This is expected to improve the operation of flood gates in the lower Awanui during the later stages of a flood. It is expected that lowering the weir level to 10.25m Unahi will increase the duration of flow in the Whangatane by approximately 14 hours. A modest increase in peak flow in the Whangatane is also expected, and this is to be assessed further during the design process.

In the Lower Awanui (downstream of Kaitāia), flood flow would be altered by three scheme adjustments:

1. Increased flow due to the SH1 spillways and Awanui channel upgrades through Kaitāia
2. Decreased flow due to Whangatane spillway intake lowering
3. A managed increase in flow due to a proposed second floodgate at the Waihoe outfall, which is planned to be manually operated to reduce detention time in Lake Tangonge.

It should be noted that the three adjustments above are likely to impact on flows at different times in a flood event. For instance the third adjustment would only impact on flows during the later stages of a flood (past the peak). The full impact of the proposed adjustments on the Lower Awanui has yet to be assessed, and a full catchment model is required to undertake this.

Model results have been received for the original Haigh Workman concept design, and staff are currently waiting for the most recent round of Tonkin & Taylor flood model results incorporating design changes to the Whangatane intake weir.

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An update on progress with the preliminary design is outlined below.

Project Elements	Milestone	% Progress	Issues / Comments
Stage 1 Design	Model adjustments	100%	T&T Model Results received from consultant.
	Awanui Channel Upgrade	100%	T&T model generates a flow of 375 m ³ /s on the Awanui through Kaitāia for the Haigh Workman scheme proposal.
	Whangatane Spillway Design	70%	Whangatane spillway design brief is for flow diversion to start at 20m ³ /s. Due to design adjustments, it is likely that peak flow will be slightly higher relative to baseline peak of 240m ³ /s. This is to accommodate some of the additional peak flow from the SH1 spillways. The spillway channel redesign extends from the intake to downstream of Donald Road bridge.
Stage 2 Design	SH1 Spillways	50%	The purpose of the spillways is to reduce SH1 overflow into the Tarawhataroa.
Stage 3 Design	Lake Tangonge Drainage Upgrade	0%	A major component of this work includes assessment and design of a second Waihoe flood gate.

Geotechnical investigations on the scheme are well progressed. In general there are no sub-surface impediments to the establishment of spillways alongside the SH1, but bank stability issues have been identified at a number of locations along the Awanui, which will have a bearing on bank slope and stopbank design.

Consultation over the preliminary design work results will be undertaken with the Awanui River Liaison Committee in late July, before progressing to simulation of the scheme improvement options using the catchment model.

Hydraulic Model Improvements to the Catchment Model - GHD

The current upgrades are to enable the model to be used for both flood mapping and scheme simulations. Recent model runs have reduced design flows and the GHD model 1:100yr flow for the Awanui through Kaitāia is 340m³/s for the baseline design storm event, and 230m³/s in the Whangatane Spillway.

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An update on progress with the hydraulic model improvements is outlined below.

Project elements	Milestone	% Progress	Issues / Comments
Part 1 Model flow checks	Model Flow Checks	100%	All results received by NRC
Part 2 Model Adjustments	Tarawhataroa Stream adjustments to remove baseflow	80%	This is proving to be the most challenging part of the project. Work still in progress.
	Update DTM to reflect recent development	100%	DTM updates based on 2008 LIDAR and manual GPS survey
	Recalibration of the Lower Awanui past old Slackline gauge site including adjustment of model Qh (flow to stage) relationship	70%	
	Adjustments to Whangatane Spillway hydraulic parameters	70%	Spillway intake sections re-surveyed and Whangatane bifurcation recalibrated.
	Adjustments to Lake Tangonge set up in model, including tributaries	100%	
Part 3 Design Storm Runs	Design Storm Runs	0%	Revised design storm type to be used for scheme simulations and flood mapping

This project is expected to be completed by the end of June, so that the catchment model is ready for scheme option simulations following the liaison committee meeting proposed for July.

Kaeo-Whangaroa Rivers

Construction of the Kaeo Stage 1 flood scheme works are practically complete, with only some tidy-up, reinstatement and disestablishment works remaining. Staff completed a final inspection walkover with the project engineer and contractor on 9 May. Staff are forecasting an unfavourable variance of 1% against the project capital budget, pending receipt of the final claim for the remaining tidy-up, reinstatement and disestablishment works.



Kaeo Stage 1 Flood Scheme works showing the main deflection bank.

An arbitration decision was received over the disputed archaeological monitoring fees. The decision ordered the fees claimed by the contractor to be reduced from \$42,000 to \$30,000. The decision cited that the contractor owed a duty of care to warn NRC of any likely significant cost increase, balanced against the fact that NRC had a statutory

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obligation (the Historic Places Trust archaeological authority) to have the additional work undertaken, and could not have easily avoided undertaking the extra work.

Kaeo Vulnerable Properties Funding Assistance

Works have been completed for a total of seven flood vulnerable properties. The completed works include demolition of dwellings (2 properties), raising dwellings on site (3), removal of dwelling from site (1), encumbrance registered on title to prevent use of dwelling for accommodation (1). A further two funding agreements are in place, awaiting completion of works. Staff have presented an agreement to another property owner and are awaiting the owners acceptance to proceed. Channel works in the Waiare Valley to benefit two properties will be undertaken in the 2014/15 works season.

Kerikeri-Waipapa River

The removal of the Stone Store Bridge abutment was the last element of the planned annual works programme. This was completed in coordination with the DOC Parking Lot Improvement Project and closely coordinated with DOC, Iwi, FNDC and HPT.



Kerikeri Stone Store
Bridge Abutment
removal

Staff are progressing with the next stages for the Kerikeri flood scheme and have completed initial geotechnical site exploration using hand augers and scalars. After initial inspection, staff plan on scheduling test pits to confirm site conditions and give better certainty around this initial testing. Soil samples taken from the hand augers will be sent out for geotechnical laboratory testing.

Whāngārei Urban Rivers

The final targeted tree removal has been completed, concluding the annual maintenance works programme.

Kotuku Street Dam

Tenders for the demolition of houses and for the construction of the Kotuku Street detention dam were advertised on the GETS (Government Electronic Tender Services) website. Staff and dam engineers held a pre-tender meeting and site visit with prospective contractors on 30 May. The meeting was attended by eight separate contracting firms. Both tenders close 19 June.

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United Civil Contractors have completed installation on approximately 80% of the trenching for the utility relocation for the Kotuku Street Detention Dam. United is now working on installation of pumping sanitary sewers for 4 of the houses.

Kotuku Street Utility Relocation looking down slope from 19 Kotuku Street



Staff are progressing with the remaining two land acquisitions required to complete the land purchases necessary for the project.

Staff have received and are reviewing the dam break analysis that is a requirement for the emergency action plan.

Minor River Works

The scheduled minor river works programme is complete, with only resource consenting for the Waima gravel extraction, Ngunguru gravel extraction and Otiria spillway remaining.

River	Description of Work Programmed for Current Season	Proposed Date for Physical Works
Awanui - Bells Hill Drains	Clean Drains	Complete
Manganuiowae Stream Broadwood	Stream bank protection on corner	Complete
Pawarenga Streams	Clear vegetation and drains near Marae	Complete
Rotokakahi @ Pawarenga Bridge	Fence and plant river bank and provide erosion protection measures upstream of road bridge including Resource Consent. RC approved, quotes received.	Complete, aside from planting.
Mangamuka	Rock armour bend adjacent to Church and Marae. Contractor has been given the go ahead.	Complete
Waihou/Rahiri-Rangiahua	Continue to lower berm along Rahiri Settlement Road	Rescheduled for 2015
Panguru and Lower Waihou	Gravel management around bridges	Complete
Waitangi	Haruru Falls gravel management resource consent	Complete
	Gravel island extraction	Complete
	Willow spraying/removal	Complete

continued...

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Waitangi (continued)	Tree removal and channel clearance at Otatara Marae bridge. Bund construction around marae from surplus cut.	Complete
Waima	Gravel management resource consent	In progress
Whirinaki	Supply rock for armouring near school	Complete
	Gravel management SH12 bridge	Complete
Awapokonui/Pakanae	Weed spray from SH12 Bridge upstream	2 rounds complete. 3 rd follow up spray to be completed in Spring
Waimamaku	Tree Removal	Complete
Otiria	Spillway Resource Consent	In progress
Ngunguru	Gravel management resource consent	In progress
Otaika	Willow spraying/removal/mulch log clearance	June 2014
Ruakaka	Mangrove removal at bridge	Complete
Waipū	Fallen tree removal at the Braigh	Complete
Contingency	Emergency/Flood Damage Response/ Project Contingencies	N/A

Natural Hazards

New Zealand Aerial Mapping have commenced LIDAR survey for Waipū, Whāngārei, Dargaville and Ruāwai areas. Waipū is 100% complete, Whāngārei is 70% complete, and Dargaville / Ruāwai areas are due to be surveyed around the 6th of June. This data is being acquired to support future flood mapping and coastal hazard assessments.

Staff from the Rivers team have been contributing to the Natural Hazards work streams for the updating of Regional Plans, and for the new Regional Policy Statement, which is now at mediations stage

Staff have received preliminary outputs from the coastal erosion hazard zone assessment project and are in the process of reviewing these. The coastal erosion hazard zone setback lines are scheduled for delivery by the end of June 2014. Staff intend to hold a workshop with district council staff to discuss the outputs during August 2014, and intend to notify affected land owners within the revised CEHZ setback lines by letter, and will make the revised hazard lines available online during September 2014. A full report on the project is provided in the June EMC agenda.

Hydrology***MetService Northland Radar Project***

The MetService has been providing the NRC and the FNDC with regular updates on the establishment of a rain radar on Te Huia hill, east of Kaeo. The radar station construction is now progressing towards completion.

This radar site will provide additional coverage for Northland beyond the range the existing Auckland based radar. The new site will extend the range by an approximately 300 km radius. This will provide a better picture of weather systems approaching Northland in real-time.

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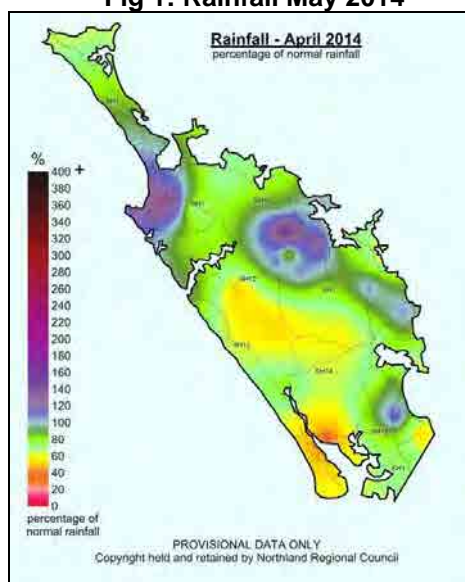
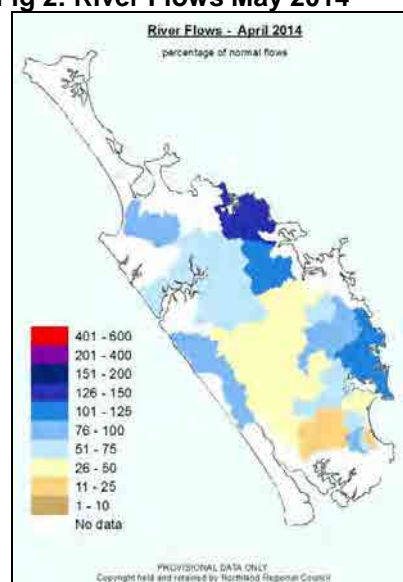
Northland Radar Installation (photo courtesy of MetService)

Rainfall, Ground Water and River Flows April 2014

Throughout early to mid April dry conditions in the far north and western areas have declined further with water shortage directions being extended for the public water supplies in the South Hokianga and Dargaville.

On 16 and 17 April the MetService issued heavy rain warnings for the eastern areas of Northland resulting from the movement of ex tropical Cyclone Ita. As with ex tropical Cyclone Lusi a month earlier, ex Cyclone Ita delivered heavy rain (50mm to 120mm) to the northern and eastern areas of the region and low rainfall amounts to the dry south western areas of Kaipara (Poutō Point/ Ruāwai 6mm to 9mm and Dargaville 12.2mm). Gale force winds gusting from 80 km/hr to 137 km/hr caused wind damage and power outages across the region.

There's been above average rainfall at Kaitiāia, Kaikohe and Kerikeri and below average at Whāngārei and Dargaville. Soil moisture levels had rebounded across much of Northland, however levels at Dargaville continued well below normal relative to this time of year. Groundwater levels were below normal for April but were holding as a result of recent rainfall. River flows were above average in far north and eastern areas but well below average in central and southern areas.

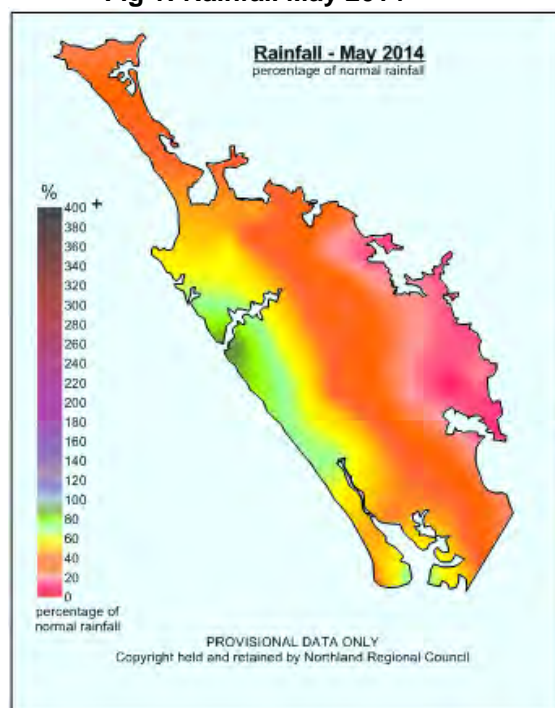
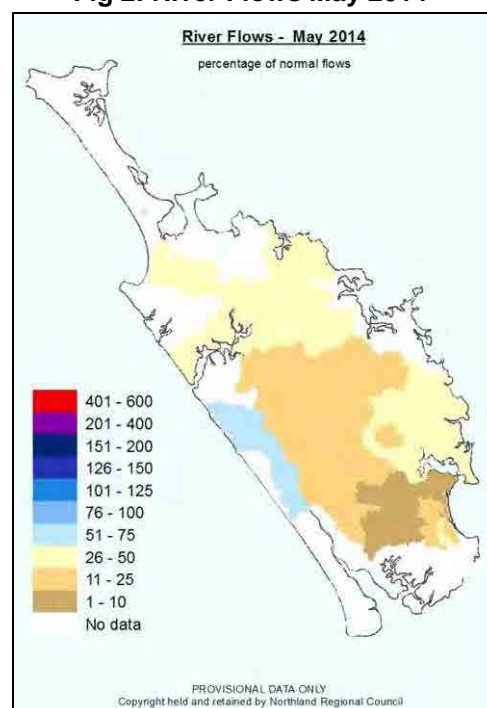
Fig 1: Rainfall May 2014**Fig 2: River Flows May 2014**

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Rainfall, Ground Water and River Flows May 2014

There was below average rainfall over Northland during May. South westerly and westerly winds were predominant giving much needed rain to the western areas of the region with the eastern areas remaining sheltered. Groundwater levels and rivers flow were below average for this time of year.

Fig 1: Rainfall May 2014**Fig 2: River Flows May 2014****Water Takes Compliance Monitoring**

The water shortage directions issued to the FNDC and KDC have not been renewed since mid April. Following recent rainfall in western areas after Easter, river levels had risen above the operating levels for the public water supplies at Opononi, Ōmāpere, Rāwene and Dargaville.

KDC had removed water restrictions from the Dargaville and Baylys Beach district by early May. Restrictions on the use of water in drought-affected areas of the Far North had also been lifted.

Water Metering and Reporting Regulations

A second and final reminder letter was sent out to consent holders taking water at a rate of 10 to 20 l/s, requesting compliance with the regulations by 10 November 2014. Monitoring officers will follow up with consent holders in early June. There are a total of 16 consents in this category of which one consent holder had already installed a meter which complies with the regulations.

8.2.4 ECONOMIC DEVELOPMENT

Northland Economic Quarterly

The fourth issue of the Northland Economic Quarterly (NEQ) newsletter was published on Friday 30 April and distributed to councillors by e-mail. The current and past issues can be found on the NRC website at: www.nrc.govt.nz/economicquarterly.

Annual Economic Profile of Northland

Data from Infometrics shows that the online Annual Economic Profile of Northland (<http://ecoprofile.infometrics.co.nz/1/Northland%2bRegion>) is the third most viewed regional profile over the four-month period from February to May 2014 with 1,647 page views. The Wellington and Auckland profiles received 2,210 and 2,038 page views respectively. Excluding council/Northland Inc. staff views, the remaining 464 page views initiated by others are equivalent to four page views a day.

Northland Regional Growth Study

Martin Jenkins has been selected as the preferred supplier to undertake the MBIE commissioned Northland Regional Growth Study (NRGS) and commenced work on the project in early June. In total 12 proposals were submitted and reviewed by the NRGS Steering Group which includes officials from MBIE and MPI, David Wilson and Wayne Hutchinson from Northland Inc., and Darryl Jones, Economist, NRC. The study is projected to be completed and published by the end of October 2014. The first meeting between Martin Jenkins and the Technical Advisory Group that has been established to offer guidance and feedback, and which includes Bill Shepherd, council Chairman, is likely to occur in July.

Northland Strategic Water Management Study

A small team initially consisting of Darryl Jones, Bruce Howse and Vaughan Cooper has been established to progress the application to the Ministry of Primary Industry (MPI) Irrigation Acceleration Fund (IAF) of the Northland Strategic Water Management Study that was agreed to at the April council meeting. A working draft application, drawing on the original Northland Inc. proposal and the official's paper received at the April council meeting, and discussion at the meeting, has been submitted to MPI officials for their comment. Based on their yet to be received feedback, a final version will be presented to councillors before a formal application is submitted.

Other

In addition to the matters noted above, staff are also progressing other projects are associated with promoting the economic wellbeing of Northland, including:

- The Chief Executive's forum on roading.
- The Mayoral Forum's working party on shared services and priorities.
- The UNISA (Upper North Island Strategic Alliance)- initiated BERL study of industrial land demand and availability.
- Research into the demographic trends of Northland into the future.

8.2.5 HAZARD MANAGEMENT

Civil Defence and Emergency Management

MetService Warnings and Activations

No weather warnings or watches have been issued by the MetService for the Northland region during May.

CDEM and Coordinating Executive Group

Youth and Emergency Services (YES)

As reported to the April council meeting, the Kaikohe YES programme has been implemented with four single day introduction courses to emergency services having been delivered and the final multi agency exercise being completed on 7 June. This project was actively supported by Red Cross, St John, NZ Fire Services, Rural Fire, Coastguard, the CDEM Group, FNDC and MSD. Twelve candidates have graduated from the programme and a celebration dinner is to be held on 14 June.

A National Coordinators meeting was held on Monday 5 May at the National Fire Training Centre in Rotorua. Coordinators provided an overview of their respective programmes, highlighting successes and making suggestions for future developments. Central government have announced a further \$200,000 for 20 locations in the coming year.

Community Resilience

At the September 2013 CDEM Group meeting approval was given to employ an FTE on a one year contract to provide support to the various Community Resilience Projects (Vulnerable Groups and eCRP development/maintenance). Funding for this additional resource was to be drawn from Resilience Fund projects with the CDEM Group reserves contributing up to \$30,000 if required. The YES project coordinator role has been added into the role successfully. In order to maintain delivery of Community Resilience Projects, the CDEM Group has given approval for up to \$60,000 from the CDEM Group reserves for a 12 month extension to the existing contract. The sustainability of this arrangement will be reviewed as part of the LTP process later in the year.

e- Community Response Plans (CRP)

Of the 52 plans 12 have been converted to the new e-CRP version and six are in the process of being upgraded. An Auckland based graphic designer had been contracted to upgrade the plans to date and while this has been invaluable and her work is of a high standard, the CDEM group is currently investigating the opportunity to bring this work within council.

Resilience Fund

As reported in the previous agenda four applications were submitted by the Northland CDEM Group for the Resilience Fund for the 2014/15 year. The applications have been made under the following headings -

- EMIS implementation – \$85,000
- Far North District Resilience and Capability - \$30,000
- Tsunami Mapping and review - \$30,000
- Data Contact Management - \$27,000

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Ministry of Civil Defence & Emergency Management (MCDEM) have advised that the first two applications have been approved and the last two declined. Formal letters of agreement for the projects have been signed.

CDEM Group Forum

The Northland Civil Defence Emergency Management Group (CDEM) hosted the 9th annual forum on Wednesday 30 April at Capitaine Bougainville Theatre, Forum North, Whāngārei. Over 180 representatives from a broad cross section of the civil defence community attended the half day seminar including: emergency services, Lifelines and Welfare Advisory Group stakeholders groups, council and community response groups. This year's theme was "Vulnerable Groups" and this was reflected in the programme and the key speakers, who included Angela Reade followed with a presentation around her experiences as the welfare manager during the 2009 siege in Napier and Sarb Johal engaged the audience with his presentation: *'How do disasters affect people and what we can do to help'* highlighting his findings from the Christchurch earthquakes and the psychosocial progress of the community.

Monitoring and Evaluation

Ministry of Civil Defence & Emergency Management (MCDEM) officials are preparing to undertake a Capability Assessment of the Northland CDEM arrangements. MCDEM officials have indicated that they have completed the detailed timeline and process for the review.

A presentation was made at the recent CDEM and CEG meetings by Greg Gallop, MCDEM Regional Emergency Management Advisor to outline the timeline and processes associated with the review. There Northland CEG have indicated to MCDEM that there some matters that require clarification and adjustment before the process proceeds.

Professional Development

The Northland CDEM Group approached Tai Poutini Polytechnic to incorporate the recent CIMS changes into a new course while maintaining the accredited NZQA units. This has been achieved and the first new CIMS Level Four course for this region will take place in Whāngārei from 17-19 June. Enrolments have been strong and we are expecting the course to be fully subscribed. A further two courses are scheduled for 2014 in September and November.

Seven personnel from the CDEM sector including the CDEM Officer and a local Public Information Manager (PIM) attended New Zealand's First Disaster Communications Conference in Auckland on 22-23 May. The conference focused on communications in an emergency.

CDEM Officers Victoria Randall and Claire Nyberg both attended four day CDEM courses at the Australian Emergency Management Institute (AEMI) in Mount Macedon, Victoria, from 24–31 May. Victoria Randall studied 'Community in Emergency Management' and Claire Nyberg studied 'Coordinate resources for a multi-agency incident'. Both papers are part of the Australian Advanced Diploma in Public Safety (Emergency Management).

Civil Defence Emergency Management Senior Programme Manager Graeme MacDonald attended the United Nations (INSARAG) Reception/Departure Centre and On Site Operations Coordination Centre course held at the NZ Fire Training Centre in Rotorua 20-23 May.

8.2.6 TRANSPORT

Regional Transport Management

Dust on Unsealed Roads

The finalised copy of the “Draft Regional Dust from Unsealed Roads Mitigation Strategy” (Strategy) was tabled at the 2 April 2014 Regional Land Transport Committee (RTC) meeting for approval.

The RTC did not formally approve the content of the Strategy or its public release due to the lack of a mover or seconder. The Committee agreed that each of the territorial authorities required sufficient time to ascertain how the Dust from Unsealed Roads Mitigation “Strategy” could apply to their respective district and to rationalise the lists of affected sites submitted.

During May 2014, the Far North and Kaipara District Councils submitted their condensed lists of potential dust mitigation projects for their respective areas. The Whāngārei District Council submitted a condensed list at the commencement of the exercise.

A paper will be tabled at the June 2014 Regional Transport Committee (RTC) meeting which will include a recommendation that the lists submitted be approved for inclusion into the Draft Regional Dust from Unsealed Roads Mitigation Strategy¹.

At its April 2014 meeting, the RTC requested that the title of the document be changed to better reflect its purpose as an internal working document to be used by the respective road controlling authorities in addressing the problem of dust from unsealed roads. It has been recommended that the title be changed to the “Regional Dust from Unsealed Roads Mitigation Plan”. This recommendation will be put to the June 2014 RTC meeting for consideration.

Increased Financial Assistance in Regional Development Funding & Management/ Maintenance of Forestry Roads

At the 2 April 2014 meeting, the Regional Transport Committee (RTC) recommended a letter of support be forwarded to the NZ Transport Agency on the Northland Forestry Route Management Strategy and that this strategy be used in support of any application for the required funding through the National Land Transport Programme 2015-2018.

In addition, the RTC approved the compilation of an application to the Ministry of Economic Development for the continuation of funding of forestry roads through the Regional Development Fund.

¹ NB It was approved at the June 2014 meeting.

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“R” Funding

No official feedback has been received on the government’s decision in regard to the requested continuation of the existing Regional (“R”) Funding category. It is anticipated that if this funding category is to be continued, this will be reflected in the new Government Policy Statement which has yet to be released.

Financial Assistance Rate Review

A paper entitled “Funding Assistance Rates (FAR) Review – Options Discussion Document” was tabled at the 28 January 2014 council meeting.

During May 2014, NZTA advised that they had agreed to a National Funding Assistance Rate of 53%.

NZTA have not however reached a decision on which of the 5 Options they will adopt. It is the outcome of this decision that will have the most impact on the funding levels received for transport related activities undertaken by this council.

Regional Land Transport Plan – 2015-2018

There has been no further progress on the Northland Regional Land Transport Programme 2015-2018 (RLTP) due to the long awaited Government Policy Statement (GPS) yet to be released for public comment.

Due to the late release of the GPS it is extremely difficult to ascertain if the RLTP and Long Term Plans processes can be run concurrently in an effort to avoid unnecessary churn.

Puhoi – Warkworth Road of National Significance

Submission hearings relating to the environmental impacts of this project commenced in April 2014 and will run through to mid May 2014. Both the NRC and the RTC made separate submissions in support of the project. Councillor John Bain spoke on both submissions at the hearings.

Passenger Transport Administration**Total Mobility**

Total Mobility figures are reported one month in arrears, as the information is not available in time to meet the agenda deadline.

	Total clients	Monthly Actual Expend	Monthly Budget Expend	Variance	Year/Date Actual Expend	Year/Date Budgeted Expend	Variance
April 2014	1020	\$14,878	\$16,666	-1,788	\$138,392	\$166,660	-\$28,268

Uptake of the Scheme has consistently remained below budget during the 13/14 financial year.

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City Link Whāngārei**Notes:**

- Figures include Gold Card and exclude GST)
- budgeted revenue calculated on proposed fare increase which was not implemented

May 2014	Month Actual	Budget	Variance	March 2013
Passenger numbers	29,452	30,178	-726	28,973
Farebox revenue (GST excl)	\$59,744	\$64,083	-4,339	\$62,146

SuperGold Card Scheme

	Month Actual	Monthly Budget	Variance	Average 2012/13
March 2014	5355	4,613	+742	4,790

Drivers are coping well with the road works underway in Bank Street at present, and are on the whole managing to keep to time. Access to Mains Ave was restricted for a few days during May due to unavoidable road work, and the service was re-routed along Keyte Street.

Whāngārei District Council has asked us to consider the suitability of the old Z site in Water Street for a bus terminus. In talking to WDC staff, whilst initially this was welcomed, there may be some practical issues given the mixed mode use they wish the site to encompass – initial ideas are it must function as a bus terminus, a carpark and contain a three metre wide walkway. The local Ritchies staff are drawing some ideas up as to how the site could work.

Transferring across two routes on the same bus is still not possible when utilising the CityLink/Snapper smartcard. The operator has assured us this is being looked at, and costs are being ascertained for a whole of service fix rather than route by route as has most recently been offered.

Staff are working with other small to medium regional councils involved in the regional ticketing project underway for bus operations. More formal information will be available towards the end of June, with a report to be brought before the council in due course.

BusAbout Kaitāia

CBEC have asked The Blue Room (based in Mangonui) to review their promotional activity for BusAbout Kaitāia. NRC staff are strongly encouraging them to undertake a survey of both passengers and non-users to get feedback and ideas, and are also trying to effect a re-design of the current timetable to make it easier to understand. Staff resources have also been offered to undertake the survey, however it's not certain if this offer will be taken up.

Paihia to Russell Ferry Services

A meeting was held in Russell in regard to hours of service operated by the commercial ferry operators between Paihia and Russell only.

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Road Safety Update

The **National** road toll for 2014 year to date is 135 road deaths compared to 106 for the same period in 2013.

The deaths included:

- 62 drivers
- 29 passengers
- 21 motorcycle riders
- 1 motorcycle pillion
- 17 pedestrian
- 5 pedal cyclists

The **Northland** road toll for year to date in 2014 is 8, equal to the same period in 2013.

- five deaths in the Far North
- three deaths in the Whāngārei district

The deaths included:

- 2 drivers
- 2 passengers
- 1 motorcycle rider
- 1 motorcycle pillion
- 1 pedestrian
- 1 cyclist

The State Highway network has been having some major road works carried out on sections of the highway which will improve greatly safety, traffic flows and journey time. These include – State Highway 1 and 14 intersection, State Highway 1 and Portland intersection and Brynderwyns resurfacing.

However these works have caused some considerable disruptions to motorists especially the State Highway 1 and Portland intersection for heavy freight vehicles. For the logging truck sector these delays have impacted on numbers of loads delivered, in turn affecting forestry loaders, port/ship loaders and driving hours for the drivers. Freight sector representatives have met with NZTA to try to minimise these issues and how to avoid such significant conflicts occurring in the future.

State Insurance is currently reviewing its management of driver reviver stops at Easter and Labour Weekend holiday breaks. They postponed the Easter Stop and will be releasing further information shortly on how these stops will be managed in the future.

Navigation, Safety and Maritime Operations***Oil Spill Preparedness and Response*****April**

Staff dealt with 5 oil spill incidents during this period. Two incidents were minor and the slicks were left to disperse naturally. The third involved a small slick related to operation of a commercial vessel's exhaust – measures to prevent recurrence were discussed with operator of vessel. A diesel leak in the Hātea River spread over a wide area of the upper river but the source could not be located. The slick was monitored by staff on the water and eventually dispersed with change of tides. A diesel spill occurred from a commercial fishing vessel undergoing maintenance in the

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Hātea River. The ship's crew mounted an effective containment and dispersal response with assistance from maritime staff. Costs for staff time and equipment were later recovered from the vessel's operator.

Council vessel Waikare was relocated to Whāngārei in preparation for a National Response Team oil spill exercise and a Tier 2 Ro-boom exercise in Whāngārei, prior to carrying out buoyage maintenance work in the area.

May

Staff dealt with one report of an oil spill during this period. However, no trace of oil was found during a site visit by staff a short while after receiving the report.

Maritime NZ completed a national response team (NRT) training exercise at Marsden point utilising council vessels and some council staff along with NRT members from across New Zealand. Over the same week the regional exercise was completed. Both exercises focussed on large scale spill equipment and was a valuable training experience for those involved.

The following week a responder's revalidation course was also held in Whāngārei also attended by some Northland responders. This course focussed on regional type spills and the use of and familiarity with the equipment.

The Harbourmaster attended two separate days of a national exercise (exercise Whakautu). The exercise scenario was a deep sea oil blow out involving a massive oil spill over 3 regions, and tested inter government agency response. The second day was held in the national emergency headquarters in the Beehive. The exercise showed the strengths and weaknesses of communication between government agencies, and between central government and the regional councils.

Port and Harbour SafetyApril

4 hot work permits were issued during this period.

2 cruise ships were piloted safely into and out of the Bay of Islands, marking the end of the cruise ship season.

The deputy harbourmaster attended the northern region harbourmasters' group meeting held in Hamilton.

Harbour safety meetings were held in the Bay of Islands and Whāngārei.

May

6 hot work permits were issued during this period.

The harbourmaster completed a number of day and night pilotage assessments for a trainee pilot at Whāngārei, and attended a required revalidation course at the maritime college in Auckland.

Interviews were held for the vacant maritime officer position in Opuā, and an experienced candidate was selected and will start work on 9th June. Interviews were also held for the vacant Houhora harbour warden position, and an excellent candidate from a commercial fishing background with years of local experience has accepted the position. A separate agenda item deals with their respective enforcement warrants.

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Maritime New Zealand (MNZ) carried out an audit of council's Part 35 system. The auditor found the system to be satisfactorily maintained and there were no non-conformities. The harbourmaster and deputy harbourmaster currently hold delegations from MNZ under this system to issue limited skipper certificates to non-maritime staff to operate the two smaller council boats. As only two staff currently hold these council 'tickets' and as alternatives have become available, it is proposed that these two skippers and the respective vessels will be migrated to the new systems in future. This is expected to minimise the administrative effort that is currently required as well as reducing the costs of facilitating limited operation of council boats by selected non-maritime staff, while maintaining the high safety standard required.

A maritime officer represented council at the Hutchwilco boat show in Auckland, making use of a shared stand with neighbouring councils promoting boating safety in the adjacent regions.

Maritime Incidents, Enforcement and Safety**April**

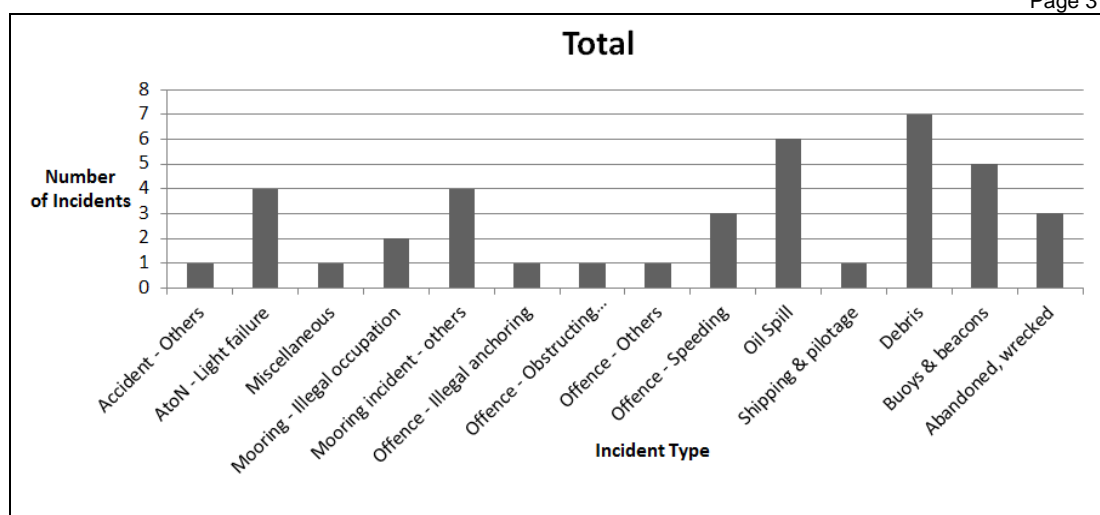
Staff dealt with 26 maritime incidents during this period. Two incidents related to large ships in Whāngārei harbour. The first was a report of the ship's speed causing problems for smaller vessels. The matter was discussed by the Whāngārei Harbour Safety Group and the ship's operators provided assurance of their procedures – this ship is a regular domestic caller at the port. The second incident involved a kayaker causing a near miss as the coastal bunker tanker was approaching the Refining NZ jetty. The kayaker was given a written warning.

A 42 feet long fishing vessel broke down near the edge of the New Zealand territorial sea limit off the Poor Knights. The inexperienced vessel operators were unable to deal with the problem. As no other suitable vessels could be found at short notice to take the vessel under tow, the harbourmaster and staff deployed the Waikare and towed the vessel to safety to Whangaruru harbour. Costs are to be recovered from the vessel's owners. The Waikare proved quite capable as a tow vessel despite 30 knot winds and 3 metre seas.

A warning letter was issued to the skipper of a vessel for not carrying sufficient numbers of life jackets on board. Other incidents related to anchoring for excessive periods in breach of the 14 day limit, reports of debris, mooring piracy and other mooring incidents.

May

Staff dealt with 8 maritime incidents during this period. A verbal warning was issued to the skipper of a vessel reported speeding. Another vessel reported speeding in Whāngārei harbour could not be identified. Staff secured a barge that was adrift in the Kerikeri inlet – the vessel was later retrieved by the owner, and staff ordered its removal from the water. All incidents were dealt with in accordance with maritime incident procedures.



Aids to Navigation:

April

The Te Haumi starboard buoy reported adrift off Paihia, was recovered and returned to its correct position. A new top mark was installed on the Whale Rock buoy Bay of Islands and a new battery on the Prices Flat buoy in Rangaunu harbour. Wiring problems resulted in the Tutukākā rear lead light being reported as extinguished, repairs carried out addressed the problem. New top marks have been fabricated for Houhora and Rangaunu harbour beacons.

May

New batteries were installed on the Black Rocks starboard and the Orapa portland beacons in Whangaruru harbour after lights were reported as extinguished. The Doughboy portland mark in Kotirokea Bay, Kaipara Harbour, was reported as damaged and out of position. A site visit found the mark had broken off its pile. A new beacon and topmark were installed. The No. 8 Veronica Channel portland beacon, Bay of Islands, sustained damage from an unknown source, a second hand light unit was installed. A new ski lane buoy was installed at Coopers Beach.

Maintenance of beacons continued this month with a new beacon installed on Hat Island, service of the Langs Cove buoy and Marsden Power Station special marks and two portland and two starboard buoys laid in the Mangawhai Harbour.

Moorings

April

As part of streamlining and improving mooring administration, mooring contractors are now required to report to staff about moorings booked for service or recently serviced but awaiting payment (hence inspection certificate not issued). This will avoid warning letters being sent out to licence holders who actually try to comply with the servicing requirements.

The cancellation of licences due to overdue inspection and/or unpaid fees is ongoing with 40 licences cancelled or surrendered and another 15 in the process of cancellation and file closure. Three moorings were removed from English Bay after the licences were cancelled for non-compliance with inspection requirements.

A new specialist mooring contractor is expected to be up and running at the end of this year. This will hopefully result in healthy competition between mooring

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contractors in the region, reducing the number of complaints received about the cost of mooring maintenance and quality improvements. This will also allow greater frequency of contractor visits to harbours around the coast and hence improve our ability to manage and resolve problems.

May

Licences cancelled or surrendered now stands at over 50 with around another 20 in the process of being cancelled. The continuing campaign to chase up licence holders overdue for inspection/service is showing results. A review of the numbers of moorings overdue for service 10 months ago and the current figures show a marked improvement. In August 2013 there were 1210 out of 2700 swing moorings more than 6 months past their due date for inspection (and hence liable for cancellation) compared to a figure of 417 today. The more seriously out of date moorings (more than 5 years past their due date) have also reduced from approximately 200 to now just under 100.

OtherApril

Skipper assistance was provided to other departments for water quality checks, coastal structures inspections, and biosecurity checks to Kai Iwi lakes, Hātea River, Kerikeri inlet, Bay of Islands and Cavalli Islands.

May

The Waikare also deployed in inclement weather to investigate reports of polystyrene debris on the Cavalli Islands.

Skipper assistance was provided to other departments for water quality checks, sediment and oyster farm sampling, coastal structures inspections in the Bay of Islands, Kerikeri and Ōmāpere Lakes and monitoring the clearance of debris at an incident in the Cavalli Islands.

8.2.7 – SUPPORT SERVICES**Upcoming Events**

Event	Date	Location	Description	Staff Contact
June				
Doubtless Bay catchment group	25 June	Taipa	Field trip to Taipa Wastewater Treatment Plant	N Glover
Whāngārei Harbour Catchment Group meeting	25 June	Whāngārei	Meeting to progress local implementation of NPS for Freshwater Management	D Jones
July				
Whāngārei Harbour Catchment Group meeting	29 July	Whāngārei	Meeting to progress local implementation of NPS for Freshwater Management	D Jones

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Public Communications**Media and Publications**

Northland's media was monitored for items relevant to council. In line with council's 15 April directive for the management of all public communications, articles which directly mentioned council, or quoted or contained input from (or were written by) a councillor or staff member are listed below:

Headline	Publication	Based on media release
APRIL		
Waterway polluter's appeal is rejected	Advocate 01 April	
Catchment areas to get student help	Advocate 01 April	✓
Money up for grabs (Environmental Curriculum Awards for schools)	Whāngārei Leader 01 April	✓
\$600m tourism splash for region	Advocate 03 April	
Flood project talk	Whāngārei Report 10 April	✓
Info evening to explain \$8m Raumanga dam	Advocate 04 April	✓
Regional developer finds opportunity for himself (Northland Inc chairman resigns) Hopes high of a digital spin-off for North	Advocate 04 April	
NZ debt levels a point of concern (profile of Graeme Ramsey)	Sunday Star-Times 06 April	
Update opportunity (Kotuku dam information evening)	Whāngārei Leader 08 April	✓
Kerikeri River project to reduce flooding risk	Bay Chronicle website 08 April	✓
Power shift to be tackled at meeting	Advocate 08 April	
Bringing home the power	Northland Age 08 April	
More droughts likely, minister tells farmers	Dargaville & Districts News 09 April	
Four into one won't go, merger opponents warn	Advocate 10 April	
Kerikeri River work begins	Northland Age 10 April	✓
High odds, higher stakes (Joe Carr column on fruitfly and MPI response)	Northland Age 10 April	
Probe set into North economic health, potential (Northland Inc welcomes Taitokerau Northland Growth Study)	Advocate 11 April	✓
Planners trained by the CIA? (Shane Jones commentary on fish farming)	Northland Age 11 April	
Environmental awards fund asking schools for entries	Mangawhai Focus 14 April	✓
Mangrove removal work gets underway	Mangawhai Focus 14 April	
Northland economy study a "tasteless joke" (Shane Jones commentary on Taitokerau Northland Growth Study)	Advocate 14 April	
Working together for a healthy harbour	Whāngārei Leader 15 April	✓
DIRECTIVE ISSUED	15 APRIL	
Storm to be as bad as Lusi	Advocate 16 April	
Hutchings' passion for farming shines through (Ballance Farm Environment Awards)	Advocate 16 April	
Ideal time for projects (Environment Fund)	Rural Advocate 16 April	✓
Map out your green plan	Advocate 16 April	

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Fine waterway polluters: Ruka	Advocate 16 April	
Low set to bring high swells	Advocate 17 April	
South of the border (Joe Carr column on pest incursions and MPI response)	Northland Age 17 April	
Marine experts fight to keep fanworms out of New Zealand (two-minute item on TV news)	One News 19 April	
Council solution adds cancer risk to dust clouds	Advocate 21 April	
Hearings on merger	Advocate 23 April	
Fires to aid farmers	Advocate 23 April	
Council staff at the ready (Civil Defence)	Dargaville & Districts News 23 April	
Farmers take to the water for talks	Northern News 23 April	
Residents fed up with rising dust levels caused by logging trucks	Maori Television 23 April	
Chunky pollution outrages kayakers	Advocate 23 April	
Polystyrene threatens island wildlife	Advocate 24 April	
Death comes in little white pellets	Northland Age 24 April	
LGC continues	Northland Age 24 April	
Time to go local (Joe Carr column on LGC submission)	Northland Age 24 April	
Layers of protection (MPI response to previous Joe Carr column)	Northland Age 24 April	
Northland council forced to release report cost	NBR print edition 24 April	
Island wildlife threat clean-up under scrutiny	Advocate 28 April	
Deadline for comment on NRC's Draft Annual Plan	Mangawhai Focus 28 April	✓
Council releases Northland port report cost, after Ombudsman ruling	NBR website 28 April	✓
Council releases Northland port report	Newstalk ZB 28 April	✓
Contents of \$80,000 port report remain confidential	Advocate 29 April	✓
Action at last on polystyrene	Northland Age 29 April	
Draft plan deadline is nigh	Northland Age 29 April	✓
Have your say on rates and other matters	Advocate 29 April	✓
Port report contents kept secret	Northern News 30 April	✓
NZ kauri sent to China in black gold rush (mentioned previous prosecution by council and also alleged assault on former council employee Mike Nager)	TV3 3rd Degree 30 April	
MAY		
Ombudsman's ruling welcomed on cost of port investment report	Northland Age 01 May	✓
Port investment report contents kept secret	Bay Chronicle 01 May	✓
Volunteers toil	Advocate 01 May	
Bay of Islands marine reserves proposed (quotes Dover Samuels as a private citizen while also referring to his role with council)	Stuff website (via Bay Chronicle) 02 May	
ACC quietly builds up Northland Port stake/ Lesson in spin	NBR print edition 02 May	✓
River work cuts flood risk to historic sites	Advocate 03 May	✓
The dark side of Northland's natural riches (swamp kauri/Mike Nager again)	TV1 Sunday programme 04 May	
Pontoon parts still piling up	Advocate 05 May	
No relief from dry conditions	Advocate 06 May	
Report out (Northland Port Corporation)	Whāngārei Leader 06 May	✓
Pretty rhus tree hides a sinister side	Whāngārei Leader 06 May	✓

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Marine reserves – have they got it right? (quotes Dover Samuels as a private citizen while also referring to his role with council)	Northland Age 06 May	
Rural road group plans hikoi	Advocate 07 May	
Dismay flies in (oystercatchers at Kelly's Bay – quotes Graeme Ramsey)	Dargaville & Districts News 07 May	
Call for marine reserves (quotes Dover Samuels referring to his role with council)	Northern News 07 May	
Top marks (resource consent processing)	Northern News 07 May	✓
Chairman no-show	Northern News 07 May	✓
'World's worst' weeds in Northland (MPI nationwide announcement with NRC as contact for Northland region)	Northern News 07 May	
Call for marine reserves (quotes Dover Samuels referring to his role with council)	Bay Chronicle 08 May	
Top marks (resource consent processing)	Bay Chronicle 08 May	✓
Chairman no-show	Bay Chronicle 08 May	✓
'World's worst' weeds in Northland (MPI nationwide announcement with NRC as contact for Northland region)	Bay Chronicle 08 May	
Road campaigners rue low turnout	Advocate 09 May	
Proposed GE /GMO provisions fall short or should go?	Whāngārei Leader 13 May	
Praise for 100pc (resource consent processing)	Whāngārei Leader 13 May	✓
Weeds on the wipe-out list (MPI nationwide announcement with NRC as contact for Northland region)	Northland Age 13 May	
Council receives 140 submissions on draft plan (summary of submissions on WDC DAP – NRC mentioned as submitter)	Advocate 14 May	
Group ramps up bid to tarseal roads	Advocate 14 May	
Union against merger	Advocate 14 May	
Bid to put stop to mussel farm fails	Northern News 14 May	
Hikoi to address hazardous Whāngārei road	Newstalk ZB 14 May	
Te Taitokerau advisory komiti on track	Waatea News 15 May	
Bid to put stop to farm fails	Bay Chronicle 15 May	
Budget boosts fight for kauri	Advocate 17 May	
Group to ensure Maori get a say	Advocate 19 May	✓
Runanga chokes on Ngāti Hine seat	Waatea News 19 May	
It's time to go poplar planting	Northland Age 20 May	✓
Regional council Maori committee taking shape	Northland Age 20 May	✓
Mana munching spoils committee plan	Waatea News 20 May	
Maori committee	Whāngārei Leader 20 May	✓
Taitokerau Maori Advisory Committee	Te Kaea (Maori Television) 20 May	
Runanga boycotts over Ngāti Hine seat	Te Karere (TVNZ) 20 May	
Poplar cuttings available again	Advocate 21 May	✓
Black gold	Dargaville & Districts News 21 May	
Harbour water quality to be measured	Dargaville & Districts News 21 May	
Subsidised trees target erosion	Dargaville & Districts News 21 May	✓
Farmer gets low on effluent	Dargaville & Districts News 21 May	
Regional council pan-iwi advisory committee set	Northern News 21 May	✓

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for first meeting		
Ngapuhi not impressed with committee	Northern News 21 May	
Workshops on tackling weeds	Whāngārei Report 22 May	✓
Ngapuhi won't sign	Bay Chronicle 22 May	
Developers, residents in disagreement over marina	Bay Chronicle 22 May	
Weeds targeted	Advocate 22 May	✓
Claim mangrove removal consents were breached	Bream Bay News 22 May	
Ngapuhi runanga a 'no' to advisory body seat	Advocate 24 May	
Sparky helps thank sponsor (story about Bayer New Zealand sponsoring Whāngārei Native Bird Recovery Centre – contains mention of council's support)	Advocate 24 May	
Common theme to LGC submissions	Northland Age 27 May	
Views on Northland councils revamp analysed	Dargaville & Districts News 28 May	
Polystyrene debris spurs NRC review	Advocate 31 May	
Official help paves way for pupils to get planting	Advocate 31 May	

Publications and media releases authorised/completed during April and May:

In line with the 15 April directive, media releases and technical and educational publications have been forwarded to the councillors designated by the Chairman for the addition of quotes or review and approval. These included:

Media releases

- Kerikeri River project to reduce flooding risk (pre-directive)
- Northland Inc welcomes Taitokerau Regional Growth Study (pre-directive)
- May 01 deadline for comment on NRC's Draft Annual Plan (authorised by/quotes Bill Shepherd)
- Chief Ombudsman's port study ruling welcomed (authorised by/quotes Bill Shepherd)
- 'Exceptional' NRC consent processing recognised (authorised by/quotes Bill Shepherd)
- Early date for first Maori committee meeting (authorised by/quotes Dover Samuels)
- Poplar, willow planting season looms (authorised by/quotes Joe Carr)
- Kaipara added to free weed workshop venues (authorised by/quotes Graeme Ramsey)

Publications

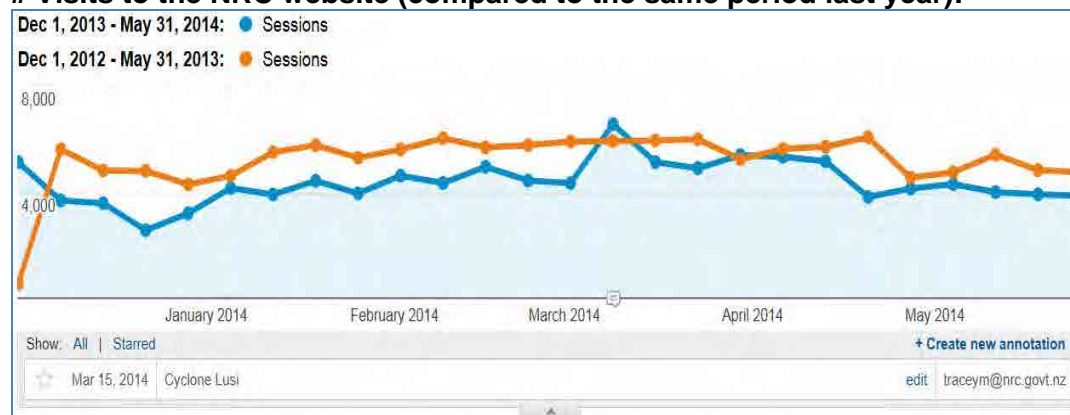
- Northland Economic Quarterly Issue 4 (web-only publication, with alert emailed to subscribers). Content reviewed and approved by Bill Shepherd and David Sinclair
- Boating in Northland 2014-15 (tide tables containing maritime, biosecurity, pollution and environmental information. Distributed via marinas and chandleries and at events; also mailed to mooring license holders). Sent to print pre-directive (printed earlier than in past years for use at a boat show in Auckland)
- Dairy Farmer News – approved by Bill Shepherd
- CoastCare newsletter – to be approved by David Sinclair
- EnviroSchools newsletter – to be approved by Bill Shepherd

Also in line with the directive, all technical publications are being referred to councillors for approval. These included:

- River water quality and ecology in Northland – State and trends 2007-2011 (Bill Shepherd). Web-only document .

Online Channels

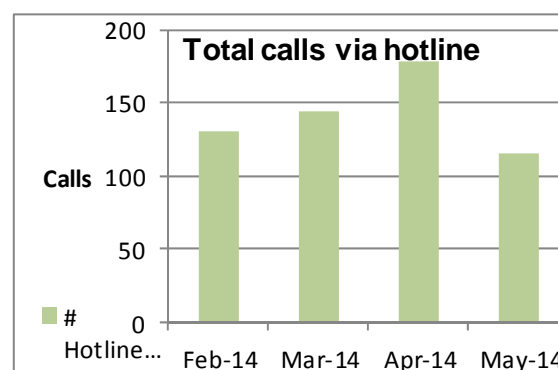
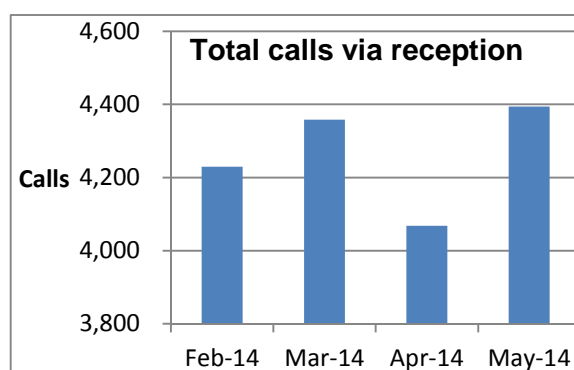
Visits to the NRC website (compared to the same period last year):



Key Performance Indicators	Feb-14	Mar-14	Apl-14	May-14
WEB				
PDF documents downloaded (Transactions)	2,122	2,419	2,318	2,053
\$ Print value of documents downloaded	\$10,391	\$9,220	\$9,680	\$14,872
E-payments made	7	11	6	6
GIS Service - Number of unique visitors	407	492	392	483
GIS Service - Number of visits	636	793	634	774
# subscription customers (cumulative)	909	918	940	945
SOCIAL MEDIA (cumulative)				
# Twitter followers	641	655	675	696
# NRC Facebook fans	372	385	391	395
# CDEM Facebook fans	613	783	865	888
# CoastCare Facebook fans	116	116	116	118

* N/A = figures not available in time for this month's report.

Customer Services



Note: Total calls via Reception in April are down compared to other months due to a number of public holidays during this month (i.e. Easter & Anzac Day).

Environmental Education

Northland Regional Council School Visits

Water quality measurement was the focus of school visits during the reporting period. These visits were to waterways in the Hokianga Harbour, Bay of Islands and Whāngārei Harbour catchments. This covered primary and secondary schools in a number of areas.

Northland Regional Council Environmental Curriculum Awards

The \$20,000 Northland Regional Council 2014 Environmental Curriculum Awards programme continued with the application deadline this year Tuesday 13 May.

Northland Regional Council Teacher Workshop

Northland Regional Council's 2014 teacher workshop – caring for our estuary catchment – was held at Ngunguru on 26 March. The workshop was part of the council's *Waiora Northland Water* project and aimed to contribute to focus on further boosting the health of the North's estuary catchments. Staff from Community Relations, Land Management and Coastal Monitoring teams contributed to the workshop.

Workshop aims focussed on empowering teachers into estuary catchment-themed environmental education action.

Follow up post-workshop actions include the following actions:

- Teacher planning and programme development – a range of actions including developing resources, working estuary catchment care into upcoming planning and curriculum, encouraging teacher colleagues into estuary catchment care teaching, significant attitude change
- Teaching in the field – starting to set up sediment monitoring, producing estuary habitat map and developing a system to track habitat change, NIWA SHMAK kit water quality monitoring in estuary contributing waterways, connecting with local estuary catchment care community members, estuary catchment investigations
- Teaching in the classroom – investigating local estuary catchment map, making estuary exploration games for students, water quality monitoring themed school visits, linking NCEA research into dairying's impact on land, soils and water to the local estuary catchment, exploring what the word catchment means, producing local estuary catchment map, checking out the boundary of our local estuary catchment, investigating our catchment's land uses, student labelling where they live in the catchment, identifying actions that can be taken to help the local estuary

Enviroschools

Project Possum – Stage 1 skills camps

From 8 – 11 and 14 – 15 April, three two-day Project Possum camps were held at Trefoil Park, near Kaikohe. 68 senior students and 15 teachers from 11 schools from throughout Northland took part in the training provided by the Biosecurity and Community Relations teams. The learning outcomes incorporated five NCEA Unit Standards totalling 23 credits.

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WaiRestoration Northland pilot project

A WaiRestoration teacher leadership group was meeting held on 4 April. Dargaville Intermediate School hosted the meeting, which focused on the WaiNurseries component of the project.

A WaiRestoration professional development day for schools held on 15 May at Trefoil Park, a mix of practical workshops, school case studies and planning the project forward, provided by Land Management and Biosecurity team members and outside organisations. It was attended by 55 teachers, principals, caretakers, community members and organisations such as Fonterra and DOC.

A WaiFencing skills workshops held from 20 – 22 May at Trefoil Park. 71 senior students and 11 teachers from 10 schools from throughout Northland took part in the training provided in part by the Land Management and Biosecurity teams. Training covered building and repairing fences and the reasons why we need to fence off our waterways

National Enviroschools in the Early Years hui

From 29 April – 1 May, six Northland Enviroschools kindergarten teachers and a staff member participated in the inaugural national hui for the early childhood sector, held in Papamoa. The programme incorporated sharing knowledge, exploring sustainability and Maori perspectives, visiting local Enviroschools Kindergartens and inputting into programme development.

Facilitation of Enviroschools communities

Despite the school holidays, during April and May, the Enviroschools facilitators worked directly with 26 school communities from throughout Northland.

Iwi Liaison***Environmental Management Plans***

As previously reported the Patuharakeke Te Iwi Trust Board was successful in gaining financial support from the council to complete a full review and rewrite a second generation Iwi Environmental Management Plan.

In late April, council received a further request from the Patuharakeke Trust Board to extend timeframes for completion of their second generation environmental management plan. Council extended the contract and provided until the end of May for them to complete their next milestone, a completed draft plan.

On Friday 30 May the Trust Board notified and presented council with its completed draft plan. This draft has seen some significant change from the first generation plan and is testament to the hard work undertaken to get to this point.

Council staff are currently reviewing the document in order to provide technical feedback and support.

In late May the Iwi Liaison Officer was invited to a presentation by the Ngāti Rehia Rūnanga whom have been working alongside the Far North District Council in a review of their environmental plan. A draft reviewed plan has been submitted to council along with a request for support, both financially and technically.

Council has agreed to undertake a high level review with staff currently reviewing the plan with the aim of providing the Rūnanga with feedback. In regards to the request for financial support the Rūnanga has been asked to send a formal letter to council for

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financial support to complete the review. The request is just for the final stages of the project such as proofing, printing and launching the final document.

Human Resources***Staff Matters*****Terminations**April

Peter Dodds, Launchmaster/Maritime Officer finished his employment with Council on 4 April 2014. Peter left for personal reasons.

Amelia de Beer, Catering/Canteen Officer resigned and finished her employment with Council on 22 April 2014. Amelia left for personal reasons.

AppointmentsApril

Selwyn Adam commenced fixed term employment as Accounts Officer on 14 April 2014. Selwyn is covering for another employee who is on Parental Leave. Shannon Parker, Accounts Officer leaves to go on annual leave on 5 May 2014 and then commences up to 12 months parental leave on 9 June 2014.

Holly Chapman commenced fixed term employment as Payments Officer on 28 April 2014. Holly is covering for another employee who is on Parental Leave. Raewyn van Houten, Payments Officer leaves to go on annual leave on 2 June 2014 and then commences up to 12 months parental leave on 21 July 2014.

Dennis Pram, Systems Analyst had his fixed term employment made permanent with effect from 28 March 2014 (not previously reported).

May

Geraldine Aricheta commenced employment as EDRMS Programme Manager on 12 May 2014.

Lisa Aubrey, General Manager – Finance and IT returned to work part time from Parental Leave on the basis of one day per week with effect from 5 May 2014. With effect from mid June the part time hours will increase to 4 days per week.

VacanciesApril

The positions of Maritime Officer – Opuia and Environmental Monitoring Officer – Opuia were advertised internally and externally during the month with applications closing on 10 April 2014. Shortlisting of applicants for interview have been completed with interviews scheduled for early May 2014.

Interviews for the position of Corporate Planner were held on 2 and 4 April 2014. An offer of employment was made and declined so the position has been re advertised.

Interviews for the position of Commercial Property Manager (fixed term) were held on 9 and 11 April 2014. No appointment was made. These duties are to be picked up by the General Manager – Finance and IT when she returns from Parental Leave and some duties will be incorporated into the Finance and Team Admin/PA position.

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At the Council meeting on 15 April 2014 Irene Durham, Jeroen Jongejans and Warren Moyes were appointed as Directors of Northland Inc Ltd. Additionally, Geoff Copstick was appointed as the Independent Member of Audit and Risk subcommittee.

May

Interviews for the position of Maritime Officer – Opua were held on 1 May 2014. An offer of employment has been made with a start date of 9 June 2014.

Interviews for the position of Environmental Monitoring Officer – Opua were held on 5 and 7 May 2014. An offer of employment has been made with a start date of 16 June 2014.

The fixed term positions of Catering/Canteen Officer and Financial Management Accountant were advertised internally and externally during the month with applications closing on 15 May 2014. Interviews for the Catering/Canteen Officer were held on 22 and 26 May 2014 and interviews for the Financial Management Accountant were held on 27 May 2014. A decision on both positions is expected shortly.

Additionally the position of Corporate Planner was re-advertised internally and externally with applications closing on 29 May 2014. Short listing of applicants for interview has been completed and interviews will be held in early June.

Employment Relations

Consultation on changes to the Collective Employment Agreement and the Individual Employment Agreement will recommence during June.

Staff Establishment

April

STATUS	April 2014	April 2013	March 2014
Full Time Permanent	132	133	131
Part Time (FTE)	10	11.4	10
Fixed Term (incl Part Time FTE)	7.5	6.4	7.3
Students/TFG and Temps	2	6	2
Vacancies	8	3	7
TOTAL FTE	159.5	159.8	157.3

May

STATUS	May 2014	May 2013	April 2014
Full Time Permanent	133	134	132
Part Time (FTE)	10	10.6	10
Fixed Term (incl Part Time FTE)	7.5	5.4	7.5
Students/TFG and Temps	2.0	4.1	2
Vacancies	7	5	8
TOTAL FTE	159.5	159.1	159.5

Staff Turnover

April

Staff turnover as at the end of April 2014 for the past 12 months was 9.3%.

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May

Staff turnover as at the end of May 2014 for the past 12 months was 7.9%.

Warrant Authority Approvals

I have authorised the following Enforcement Officer appointments and delegated powers:

Name	Title	Legislative Section	Explanation
C Nicholson and Nick Gordon	Environmental Monitoring Officer	S22 Power to seek information including names and addresses	Basic powers of authority delegated to all newly appointed field officers. Appropriate for all field staff that have no enforcement , responsibilities.
		S332 Power of entry onto private property (except dwelling houses) and to take samples	
		S333 Power to enter property to carry out surveys, investigations, tests, measurements	

Finance and IT***Fraud declaration***

Fraud is an intentional act by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception to obtain an unjust or illegal advantage. I am not aware of any fraud nor am I investigating any incidence or suspected incidence of fraud at this time.

Office of Auditor General's Report on Local Government 2012/13 Audits

This report was released in late May. Of particular note is that Northland Regional council performed well in the "capital expenditure to depreciation" comparison. Across the sector, actual capital expenditure was considerably less than forecast, with 16 local authorities showing capital expenditure of less than 100% of depreciation. Northland Regional Council had capital expenditure of 441% as a result of its significant investment in flood protection work and significant non-depreciable assets. Only two other councils achieved higher percentages.— Christchurch City at 551% (earthquake recovery work) and Otago Regional Council at 488% (flood protection work on the Leith River).

ATTACHMENT 1

CONSENTS DECISIONS AND PROGRESS ON NOTIFIED APPLICATIONS IN PROCESS, OBJECTIONS AND APPEALS

The Consents/Monitoring Senior Programme Manager's report on resource consent decisions issued under delegated authority since 1 April 2014 is circulated to councillors under separate cover.

Progress on notified applications, objections, and appeals is as set out in the following tables:

NOTIFIED APPLICATIONS

Applications Publicly/Limited Notified During Previous Month

Applicant	Proposal	Notification Period	Comment
Northpower Limited APP.036790.01.01	Pātaua power line route alternatives in Taiharuru Estuary	16 May 2014 to 16 June 2014	Limited notified to affected landowner.

Progress on Applications Previously Notified

Applicant	Proposal	Progress
Kaipara District Council APP.009888.01.01 ("Boar Hill") APP.009889.01.01 ("Cattlemount" and "Cattlemount Spring") APP.007582.01.02 ("Piroa Stream")	To authorise existing water takes for the public water supply of Maungaturoto. In addition, new consents are also being sought for a proposed stream flow monitoring weir	Boar Hill/Cattlemount: Four submissions received on each set of applications, one in opposition, one in support and two neutral. Two submitters wish to be heard. Piroa: Five submissions received: one in opposition wishing to be heard and four in support not wishing to be heard. Agreement reached with the applicant on draft conditions. All heard submitters have now formally withdrawn their wish to be heard. Decision to grant consents under delegated authority will be issued in June.
Far North District Council APP.004007.01.03	East Coast Bays Wastewater Treatment Plant (Taipā) replacement discharge consents	Fifty-four submissions received, 24 wishing to be heard and 30 not wishing to be heard. Most of those oppose the current operation of WWTP. The applicant has allocated budget for an upgrade to the existing WWTP and has undertaken an investigation into potential upgrade options. The applicant wants to reopen discussions with submitters on a way forward with this application. The council will circulate an update to submitters with the applicant's options for WWTP and recommence consent process. It is very likely though that a formal hearing will be required.

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Applicant	Proposal	Progress
Li Liangren Family Trust APP.024253.01.01	Earthworks and stormwater consents for 118 lot subdivision at Tinopai	Six submissions received (one late) with five being in opposition and one neutral. Four submitters wish to be heard. Joint applications for subdivision with the Kaipara District Council (KDC) as lead authority. Hearing delayed pending receipt of further information sought by KDC. Hearing date delayed at request of applicant for it to carry out further investigation of a number of ecological matters. This information was provided on 6 May 2014 and it is anticipated that the KDC will now convene a hearing.
B C Taylor APP.015366.01.02	Use of a coastal structure (building) for accommodation and community hall at Whakapirau	Nine submissions received, two in support and seven in opposition. Six submitters wish to be heard. Issues between the applicant and the Kaipara District Council (KDC) associated with the designation of the land have been resolved. The applicant is still resolving issues over ownership of the building with the KDC and has been granted an extension of time under section 37 to enable this. Although the applicant had been hopeful that this would be concluded by the end of November 2013, this is now anticipated by the end of June 2014.
Millpara Avocados Limited APP.014520.01.02 APP.014520.02.01	Increase in existing groundwater take for avocado irrigation purposes, Paparore, Far North	Twelve submissions received within time, with one submitter wishing to be heard. Nine are in opposition, one in support and two neutral. One further (late) submission in opposition received. The council has circulated a proposal to proceed with the existing consent along with draft conditions while leaving the other application on hold until a reassessment of the Aupouri groundwater resource by the council is completed. One submitter wishing to be heard has withdrawn its wish to be heard on the take from the existing bore. The other submitter wishing to be heard has not responded and has been difficult to contact. The consent processing officer has attempted to make contact by phone on a number of occasions and sent another letter to this submitter requesting a response by 12 May 2014. No response has been received so the council will now organise a formal pre-hearing meeting and request that this submitter attend.
Northland Regional Council (Biosecurity Department) APP.036500.01.01	Region wide resource consent application for control and eradication of <i>Sabellia spallanzanii</i> (Mediterranean Fanworm)	Limited notified to the seven marinas in Northland on 30 January 2014, with the submission period closing on 28 February 2014. Two submissions received; one in support not wishing to be heard, and one neutral but wishing to be heard. The council is in discussions with the heard submitter to attempt resolution of issues and avoid a formal hearing.

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Applicant	Proposal	Progress
Juken New Zealand Limited APP.008975.01.05 APP.007062.01.04	Replacement discharge to air consents for Kaitiāia Northland and Triboard Mills	Limited notified to adjacent properties on 4 February 2014, with the submission period closing on 6 March 2014. Three submissions received: two in support and one neutral, none wishing to be heard. The council also received a report from the Northland District Health Board (NDHB) on issues it has with discharges to air from JNL. The council has assessed the issues raised and sought technical guidance on some of the questions. The council has prepared draft conditions which have been largely accepted by JNL. These have also been sent to NDHB with a set time period for comment.
Far North Holdings Limited APP.008385.31.01	Ōpua Marina Stage 2 extension	Submission period closed on 16 May 2014. A total of 191 submissions was received, 166 in support, 21 oppose and four neutral. Thirty-two submitters wish to be heard. The application will be heard and decided by commissioners who are not councillors.
Far North District Council APP.001108.01.03	Replacement discharge consents for Paihia WWTP	No submissions received. Draft conditions to be circulated to the applicant for discussion. Decision to grant consents under delegated authority likely to be made in June.
Waipapa Sawmill APP.031351.01.01	New consent for discharges to air from timber drying process	No submissions received. Applicant has agreed to draft conditions. Consent was granted under delegated authority on 19 May 2014.
Far North District Council APP.003845.01.03	Replacement consent for Russell stormwater network	Five submissions received, three seeking refusal of consent, with one wishing to be heard. The applicant is currently in discussions with the submitter wishing to be heard to hopefully resolve issues raised and avoid a formal hearing.

APPEALS/OBJECTIONS

Applicant	Proposal	Progress
Poutō Farms Limited APP.021258.01.01	Flood protection works at Kaihū River	Objection to decision to return application documents as incomplete, but the applicant is still seeking stay of hearing, pending receipt of flood model data to enable completion of application detail.
Westpac Mussels Distributors Limited APP.029371.01.01	94.05 ha marine farm (mussels, mussel spat catching, and oyster depuration and growing) west of Stephenson Island, near Whangaroa Harbour	Appeals lodged by Yachting New Zealand and Whangaroa Maritime Recreational Park Steering Group (WMRPSG). A number of section 274 parties have attached to the WMRPSG appeal. Environment Court decision, upholding the council's decision, issued on 24 April 2014. The council has applied for costs from the appellants.

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Applicant	Proposal	Progress
J K Upperton APP.008867.01.02	Earthworks in the Riparian Management Zone relating to a construction of a proposed dwelling and access	Appeal lodged by A Hamilton relating to notification decision, significance of site to Maori and cultural values and effects on kai moana. A mediation conference convened by the Environment Court on 12 December 2013 was unsuccessful and a hearing date, likely to be later this year , will now be set by the Court.
Whāngārei District Council, Parks Division APP.030692.01.01	Proposed boatramp and reclamation at Pātaua North estuary	Appeal lodged by Te Waiariki Ngati Korora, Ngati Taka Pari Hapu. The Environment Court has directed a full report on progress be provided to it by the parties by 7 February 2014. Informal meetings between the parties on 29 January 2014 and 21 May 2014 as well as a hui at the site on 31 May 2014 has resulted in the appeal being resolved. A draft Consent Order is currently in preparation.

Report to the Environmental Management Committee**Date May 2014**Subject: **GIANT WILLOW APHID**Report prepared by: **Dr J Dymock and staff of Northland Regional Council.****Introduction**

The Giant Willow Aphid (GWA), *Tuberolachnus salignus*, was first reported to MPI on 24 December 2013, having been detected on a crack willow (*Salix x fragilis*) in Western Springs in Auckland. However it was not until 8 January 2014 that a specimen was received by MPI and the identity of the aphid was confirmed on 13 January 2014. The aphid was declared an Unwanted Organism under the Biosecurity Act 1993. However, in Northland it was observed earlier, but not reported, in Mangawhai in October 2013 (Brian Hollis pers.comm.) and in Kohukohu, North Hokianga, in November 2013 (Ian McIvor Plant and Food Research report).

Since its discovery GWA has been reported from Northland, Auckland, Bay of Plenty, Taranaki, Gisborne, Hawke's Bay, Wairarapa and Tasman District. It has been found as far south as Clyde in the Central Otago and Greymouth on the West Coast of the South Island. In Northland, GWA also has been recorded from Kawakawa, Kaikohe, and Oruaiti (Doubtless Bay) in the Far North.

Identifying features

Tuberolachnus salignus is a very large aphid with a body length of 5.0-5.8 mm. Wingless individuals are mid-brown to dark brown with several rows of black sclerotic patches. There is a large dark brown large thorn-like tubercle in the centre of the back (see photo). The antennae are less than half the body length. Winged individuals (alates) have the forewing membrane unpigmented but the wing markings and costal margin are dark brown. Waving a hand over an aphid colony prompts a collective lifting of the hind legs, and any physical disturbance of a colony results in rapid dispersal up and down the stem. Squashing a GWA releases a red bloody stain.



Photo: Stephen Thorpe

Life Cycle

GWA reproduces parthenogenically (reproduction without males) all year round and single aphids can therefore give rise to new populations. No males are known. The winged adults of GWA are highly mobile and like other aphids able to disperse over long distances in short periods of time.

Adults give birth to miniature adults called nymphs. Each adult alate (winged adult) produces 34.3 nymphs on average, each surviving nymph capable of doing the same at maturity (maturation times range from 12 to 17 days depending on temperature). The threshold temperature for development has been measured as 5.5 ± 0.3 °C so it is expected that some development will continue over winter in Northland. Both adult forms continue to survive post-breeding.

The early season colonies appear in summer and are situated at the base of the willow trees, moving up the stems as numbers increase. During summer, colonies formed by alatae dispersing from other infestations start higher on the stem, some up to 3.5 m from the ground. By late summer colonies can contain tens of thousands of individuals.

Colonies in the UK persist through the autumn and, although they decline in late autumn, continue to feed on the stems after leaf fall and into late winter (February). Continuing growth and reproduction on leafless and dormant trees is unusual for aphids. How the aphids survive the winter is still unknown as an overwintering stage has not yet been identified. It may be that numbers of aphids surviving over the winter and into early spring are at undetectable low levels but these few aphids are able to found the subsequent year's populations.

In their first season in New Zealand colony decline has happened rapidly with very few sightings of the aphid from the second week in April 2014. Wayne Teal (NRC) reported there had been a slight decline in numbers of aphids at the Mata nursery on 11 April. Clusters or colonies of aphids were smaller and individual sizes were smaller overall, but the GWA was still present. By Easter (18 April) they had disappeared. No aphids were found on 11 May by the author on a previously high population of GWA on crack willow at Kawakawa. The same behaviour has been observed in other regions in New Zealand. The trigger for the disappearance does not seem to be temperature as mild temperatures are still persisting in Northland in May.

Willows as a resource

Benefits

In New Zealand, willows are used for erosion control, shelter belts and sometimes as fodder for livestock. Willows are probably one of the most important sources of pollen and nectar for bees during the spring period when hive numbers need to increase in preparation for summer pollination services. Many other pollinators which contribute to pollination of crop also use willow pollen and nectar. Willows are also used as amenity trees and may become useful in the future as a source of bioenergy.

Weeds

Some willow species, notably, crack willow (*Salix fragilis*), grey or pussy willow (*Salix cinerea*) and to a lesser extent weeping willow (*Salix babylonica*) are considered weeds. Willows need to be managed. They can block waterways, reducing the quality and flow of water, cause flooding and damage to nearby infrastructure. They can also reduce available habitat for wildlife and obstruct access to streams for fishing and aquatic sports.

Host plants for Giant willow aphid

Known feeding hosts of GWA are limited to willow (*Salix* spp.) and rarely, poplar (*Populus* spp.) species (family Salicaceae). GWA colonises most willow species but colonies grow faster on some willows than on others. It colonises both tree willows and non-tree willows (shrub and osier). The aphid has been reported overseas and in New Zealand on *Salix alba*, *S. fragilis*, *S. cinerea*, *S. babylonica*, *S. viminalis* (Kinuyanagi), *S. schwerinii*, *S. miyabeana*, *S. matsudana* and their hybrids amongst others. People may observe the aphid on other plant species; this is a result of aphids either being blown from adjacent host plants or winged (alate) aphids alighting on plants after periods of flight. This is a passive process on the part of the aphid as they do not have a choice as to where they land following dispersal.

MPI is aware that there have been unconfirmed reports of GWA on kiwifruit in New Zealand however there are no records of kiwifruit as a feeding host. Aphids when they alight on plants will not begin feeding unless the plant they have landed on is a host plant, though they may undertake exploratory probing. It is not uncommon to find large numbers of aphids on plants other than their hosts as well as other structures.

Damage

Tuberolachnus salignus has an adverse impact on the growth of the host trees and should be considered as a potential pest of willows used for soil conservation or as a production crop. Tree death has not been observed in Short Rotation Coppice (SRC) willows, but direct responses to aphid infestation have been measured. These include: 1) increase in photosynthetic rate, 2) increase in leaf nitrogen, 3) increase in tree water use, 4) reduction in shoot and root biomass, 5) reduction in growth in the following year. The increase in tree water use in response to aphid colonisation may exacerbate the effects of summer drought stress of the trees.

Large amounts of honeydew secreted by the aphids encourage the growth of sooty mould on willow stems and attract wasps and ants, though bees are reported to be infrequent feeders. There have been reports of unusually high numbers of wasps throughout New Zealand this summer which may have resulted from the large amounts of honeydew produced by GWA. Honeydew is sugar that is not reaching the roots which reduces the capacity of the tree to absorb water and nutrients. Deposition of sugar on to the ground has been shown to induce tree branching in SRC willow. Wasps are indicators of GWA infestation, as are blackened (mould covered) willow stems and sticky wet patches under willow trees and on understory vegetation.



Giant willow aphid colony on willow stem. Photo: Wayne Teal, NRC



Willow stems blackened with sooty mould . Photo J J Dymock

If aphids are feeding on host plants grown as shelter belts there is the potential for the associated sooty mould to come into contact with commercial crops. GWA is found in most countries New Zealand exports to and is not considered a quarantine pest. Its presence on export crops is not likely to affect market access.

There has been reported contamination of rainfall water tanks in Mangawhai, Northland (Brian Hollis pers.comm.). The owner was advised to prune overhanging branches or remove trees in the vicinity of the roof collection system. This is the most effective means of preventing contamination of the water supply from the aphids themselves or the honey dew they secrete, rather than risk insecticide contamination of the water supply.

Control options

Chemical control

Systemic insecticides that are friendly to bees provide the best chemical control approach. It may be difficult to effectively use contact insecticides from a boom. Aphids are also likely to reinvade chemically treated areas later in the season, or in the following year.

Biological control agents

Colony reduction by ladybirds (adults and larvae) and lacewings is low, possibly because they taste strongly of salicin and tannins. Some colonies overseas have been decimated by a pathogenic fungus that attacks the aphid internally, but the identity and ecology of the pathogen is not yet known. Presence of 'mini-raisin-like hanging by stylet' aphid individuals usually indicates the presence of this fungus that can sweep through populations, killing them quickly.

No parasitoid of GWA has been recorded in Europe. In Japan, *Tuberolachnus salignus* is parasitized by the braconid wasp, *Aphidius salignae*, and by a specific hyperparasitoid, *Pauesia salignae*. In Northland, the 11-spotted ladybird, *Coccinella undecimpunctata*, has been observed feeding on GWA (Wayne Teal pers.comm. and photo).



Ladybird feeding on giant willow aphid. Photo: Wayne Teal, NRC

At a local, regional and national scale eradication is not feasible, and given the aphids well known ability to disperse on wind currents containment is not an option either. Further complicating the picture is the fact that this aphid does not produce males and therefore a single nymph can give rise to populations in short periods of time.

There may be an opportunity to breed willows for resistance to GWA.

Current status of giant willow aphid in New Zealand

On 14 February 2014, based upon the aphid's known distribution and biology, and the likelihood that the aphid was widely distributed, MPI concluded that eradication was not feasible. Neither was a programme to control the spread feasible. The Ministry considered that the most effective management option is for those landowners and managers who have concerns about the effect the aphid may have on their host plants to manage the aphid as part of their normal pest management operations. As part of the process of standing down this response MPI removed the Unwanted Organism status of this species.

Specific issues relating to Flyger Road Poplar and Willow Nursery

GWA was first observed at the Flyger Road Nursery on the 30 January 2014 and consideration was given to controlling the outbreak using an insecticide. However due to the close proximity of

waterways and the risk of stream contamination spraying of the recommended insecticide was not undertaken. Although the population of aphids at the time appeared very high and some damage was expected, only a slight reduction in tree growth rate has been observed and poplar stools in the nursery remain largely unaffected.

In early April it was noted that GWA was in decline and was all but gone from the nursery by 17 April. GWA has likely entered a wintering stage and is expected to re-emerge during spring and summer.

The long term impact of GWA on the Flyger Road nursery is difficult to quantify and control options are limited. The emergence of aphids will be monitored leading into summer and use of alternative insecticides will be reconsidered should their impact on willow and poplar stock appear significant.

SUMMARY

Measures to reduce risk of spread of GWA are no longer feasible as the aphid is now probably established throughout Northland. Insecticide control of GWA is largely ineffective due to re-infestation by aphids which disperse rapidly. New populations can start from a single individual. GWA are at present undetectable on willows and this is expected to continue through winter and spring. Populations will be monitored to measure the build up in numbers next summer. GWA is unlikely to kill willow but infestations will compromise growth and have other downstream affects such as increased wasp numbers. The aphids will also be surveyed to determine whether the fungus which results in population crashes in the UK is present in New Zealand. Other control options could include investigating a parasitoid wasp from Japan and supporting a breeding programme for resistance to aphid attack.

ISSUE: Northland Regional Marine Oil Spill Contingency Plan – Update on Three Yearly Review

ID: A646648

To: Council Meeting, 17 June 2014

From: Jim Lyle, Regional Harbourmaster

Date: 3 June 2014

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input checked="" type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to update council regarding the three-yearly review of the Northland Regional Marine Oil Spill Contingency Plan which was undertaken as per legislative requirements.

Background:

Councillors will recall that an agenda item was presented to council at the December 2013 council meeting, outlining a plan for the three yearly review of the Northland Regional Marine Oil Spill Contingency Plan. The review is a legislative requirement specified in section 290 of the Maritime Transport Act 1994 (MTA).

It was originally intended to complete the review of the regional plan in conjunction with a review of the National Oil Spill Response Strategy, which Maritime New Zealand (MNZ) has currently undertaken. However, as the completion date for the latter review has been delayed to later in the year, staff now intend to proceed with completing the three yearly review process for the regional plan.

Discussion:

The review of the regional plan resulted in a number of changes to the plan. In the main, the changes were updating internal and external contact information, updating administrative procedures and an overall review of the accuracy of information in the plan.

As per the requirements of section 291 of the MTA, it is intended to circulate the revised Northland regional plan and consult with the following stakeholder groups:

- (a) The Department of Conservation;
- (b) Representatives of the tangata whenua within the region as identified by the council's Iwi Liaison Officer, and also including Kier Volkerling who has contacted us on behalf of a number of iwi groups;
- (c) The CDEM group, comprising Whāngārei, Kaipara and Far North District Councils, police and fire brigade;
- (d) Refining NZ, Northport, North Tugz, Golden Bay Cement; and
- (e) Maritime NZ.

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A report will be presented to council on the outcome of the regional consultation, together with the revised regional plan.

Once the review of the national strategy is completed by MNZ, any further changes that may be required to the regional plan will be incorporated in liaison with them. As a further improvement project, supplementary maps and improved presentation of the regional plan are planned for the 2014/15 fiscal year.

Legal compliance and significance assessment:

In relation to section 79 of the Local Government Act 2002, this item is considered to be of low significance under council policy as it is being presented to council for information and no decision is sought from council. This activity is also provided for in the council's 2012-22 Long Term Plan.

Recommendation:

That the report "Northland Regional Marine Oil Spill Contingency Plan – Update on Three Yearly Review" by Jim Lyle, Regional Harbourmaster, dated 3 June 2014, be received.

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ISSUE: Regional Transport Committee Minutes – 2 April 2014**ID:** A630318**To:** Council Meeting, 17 June 2014**From:** Chris Taylor, Council Secretary**Date:** 6 June 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Report:

The purpose of this report is to present the minutes of the Regional Transport Committee meeting held on 2 April 2014 (**attached**) to the council for information.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the Regional Transport Committee meeting held on 2 April 2014 be received.

NORTHLAND REGIONAL COUNCIL REGIONAL TRANSPORT COMMITTEE

Minutes of the meeting held in the Council Chamber,
36 Water Street, Whāngārei, on Wednesday 2 April 2014
commencing at 10 am

Present:**Northland Regional Council**

Cr J Bain, Chairman

Cr P Dimery

Kaipara District Council

Mr P Winder (from 10.04 am)

Far North District Council

Cr A Court

Whāngārei District Council

Cr G Martin

New Zealand Transport Agency

Mr E Zöllner

In Attendance:**Full Meeting**

NRC Transport Operations SPM – Chris Powell

NRC Transport Projects Officer – Ian Crayton-Brown

NRC Public Passenger Transport Officer - Sharlene Selkirk

WDC Rooding Manager – Jeff Divine

KDC Rooding Manager – Henri Van Zyl

FNDC Asset Engineer – Rooding and Infrastructure

– Derek Bonn

NZTA Senior Investment Advisor Auckland/Northland

– Martin Taylor

NRC Council Secretary – Chris Taylor

Part Meeting

NRC CEO – Malcolm Nicolson

NRC Chairman – Bill Shepherd

FNDC GM Infrastructure and Asset Management – David Penny

District Road Policing Manager – Murray Hodson

The Chairman declared the meeting open at 10 am.

Apologies (Item 1.0)

The apologies for the delayed arrival by the Kaipara District Council Representative, Mr P Winder, and FNDC GM Infrastructure and Asset Management, David Penny, were accepted.

Declaration of Conflicts of Interest (Item 2.0)

The Chairman invited members to make declarations item-by-item as the meeting progressed. There were no declarations of conflict at this point.

Confirmation of Minutes – 12 February 2014 (Item 3.1)

ID: A625936

Report from Council Secretary Chris Taylor.

Moved (Dimery/Martin)

That the minutes of the Regional Transport Committee meeting held on 12 February 2014 be confirmed as a true and correct record.

Carried

Northland Regional Land Transport Programme 2012-2015 – Funding Uptake (Item 4.1)

ID: A622395

Report from Transport Operations Senior Programme Manager Chris Powell.

Moved (Bain/Dimery)

That the report, "Northland Regional Land Transport Programme 2012-2015 - Funding Uptake" by Chris Powell, Transport Operations Senior Programme Manager, dated 11 March 2014, be received.

Carried

Matters arising from Item 4.1:

KDC Roothing Manager, Henri Van Zyl, undertook to forward a list of roading projects, within the Northland Regional Land Transport Programme 2012-15, that the Kaipara District Council had not been able to progress due to the inability to meet the local share to NRC Transport SPM, Chris Powell.

Regional Road Safety Update (Item 4.2)

ID: A625299

Report from Transport Projects Officer Ian Crayton-Brown.

Moved (Martin/Winder)

That the report "Regional Road Safety Update" by Ian Crayton-Brown, Transport Projects Officer, dated 26 March 2014, be received.

Carried

Matters arising from Item 4.2:

Clarification was provided that there had been five road fatalities to date in 2014, although the cause of the last had been deemed medical.

NZTA Journey Manager, Jacqui Hori-Hoult, was in attendance and provided the presentation "Safety" covering the following key points:

- The four goals pertaining to the Safety and Network Performance Team;
- Safety Key Results Indicators;
- The top 100 list of high risk intersections in New Zealand; and
- The Brynderwyn Hills: Safety concerns and reseal options.

Jacqui undertook to provide potential dates for NZTA and Northland council representatives to meet and discuss the Loop Road intersection and options for improvement.

District Road Policing Manager for Northland, Inspector Murray Hodson, was in attendance and provided a road safety presentation covering the following key points:

- Road fatality statistics from 2013 and 2014;
- Causation factors;
- Operation Safer Summer;
- The breakdown of transport related injuries by mode of transport and month of year;
- Frequency of vehicle crashes and *555 calls in 2014;
- Trends in the fatal five performance outputs;
- The alcohol drug helpline project;
- Compulsory Impaired Testing (CIT); and
- The focus of Northland police over the following three month period.

It was further moved (Court/Martin)

That the Regional Transport Committee supports the initiative to recommend that Northland be considered as a trial police district for roadside testing of drug impaired drivers.

Carried

Northland Forestry Route Strategy (Item 4.3)

ID: A626681

Report from NZTA Senior Investment Advisor Martin Taylor.

Moved (Winder/Bain)

That the report "Northland Forestry Route Strategy" by Martin Taylor, Senior Investment Advisor, New Zealand Transport Agency, dated 25 March 2014, be received.

Carried

Draft Northland Regional Land Transport Plan 2015-2018 (Item 5.1)**ID: A622625****Report from Transport Operations Senior Programme Manager Chris Powell.****Moved (Winder/Martin)**

1. That the report, "Draft Northland Regional Land Transport Plan 2015-2018 – Progress Report" by Chris Powell, Transport Operations Senior Programme Manager, dated 12 March 2014, be received.
2. That the Regional Transport Committee approve the proposed timetable contained in Attachment 1, of Item 5.1 of the 2 April 2014 Regional Transport Committee agenda, for the compilation, consultation and approval of the Northland Regional Land Transport Plan 2015-2018; based on the best information available.
3. That a progress report be submitted to the June 2014 Regional Transport Committee meeting.

Carried**Matters arising from Item 5.1:**

NRC Transport Operations SPM, Chris Powell, undertook to continue liaising with the respective councils regarding the alignment of consultation processes, and related timelines, between the Regional Land Transport Plan and the respective Long Term Plans; and to update the timetable accordingly.

It was requested that further information be provided at the June 2014 Regional Transport Committee meeting regarding the One Network Classification System and what it meant for the Northland councils in terms of expected levels of service.

Increased Financial Assistance in Regional Development Funding and for Management/Maintenance of Forestry Roads (Item 5.2)**ID: A624786****Report from Transport Operations Senior Programme Manager Chris Powell.**

NZTA representative, Mr E Zöllner, abstained from voting on Item 5.2.

Moved (Martin/Bain)

1. That the report "Increased Financial Assistance in Regional Development Funding and for Management/Maintenance of Forestry Roads" by Chris Powell, Transport Operations Senior Programme Manager, dated 19 March 2014, be received.
2. That the Regional Transport Committee offers its support to the New Zealand Transport Agency in the compilation of the Northland Forestry Route Management Strategy and where applicable approve the content of this strategy for use in support of the application for the required funding through the 2015-2018 National Land Transport Programme.
3. That in addition to a funding application to the 2015-2018 National Land Transport Programme, the Regional Transport Committee submits a funding

application to the Ministry of Economic Development requesting funding through the Regional Development Fund.

4. That a third party be appointed to correlate all the available information gathered to date and compile a strong evidence based business case to both agencies in support of the funding applications.
5. That the Regional Transport Committee requests that the Chief Executive Officers of the Northland councils collectively ensure a technical working party is in place to prepare a presentation to the Mayoral Forum; regarding the critical need for funding to manage and maintain forestry roads in Northland.
6. That the Regional Transport Committee requests all Northland council leaders to take advantage of all opportunities to promote transport and roading issues to any political group; that will be beneficial for the region.

Carried

Draft Regional Dust from Unsealed Roads Mitigation Strategy Update (Item 5.3)

ID: A622403

Report from Transport Operations Senior Programme Manager Chris Powell.

Moved (Court/Martin)

1. That the report "Draft Regional Dust from Unsealed Roads Mitigation Strategy Update" by Chris Powell, Transport Operations Senior Programme Manager, dated 11 March 2014, be received.

Carried

Secretarial Note:

Recommendations 2, 3 and 4 as follows:

2. That the Regional Transport Committee approve the content of the Draft Regional Dust from Unsealed Roads Mitigation Strategy.
3. That the Regional Transport Committee approves the release of the approved Regional Dust from Unsealed Roads Mitigation Strategy to the appointed representatives of the Pīpīwai Titoki Road Action Group for their comment.
4. That a progress report be presented to the June 2014 Regional Transport Committee meeting.

lapsed for lack of a mover or seconder, on the agreement that each of the territorial authorities required sufficient time to ascertain how the Dust from Unsealed Roads Mitigation "Strategy" could apply to their respective district; with the expectation of an update at the June Regional Transport Committee meeting.

CONCLUSION

The meeting concluded at 12.02 pm.

ISSUE: Receipt of Minutes – Environmental Management Committee Meeting – 14 April 2014**ID:** A647672**To:** Council Meeting, 17 June 2014**From:** Peternel McLean, Committee Secretary**Date:** 4 June 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the Environmental Management Committee meeting held on 14 April 2014 (**attached**) to the council for information.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the Environmental Management Committee meeting held on 14 April 2014 be received.

**NORTHLAND REGIONAL COUNCIL
ENVIRONMENTAL MANAGEMENT COMMITTEE**

Minutes of the Environmental Management Committee Meeting
held in the Council Chambers,
Northland Regional Council, 36 Water Street, Whāngārei, on
Monday 14 April 2014, commencing at 9.30 am

Present:**Northland Regional Council**

Cr Joe Carr (Chairman)
Cr Bill Shepherd (ex officio) (from 10.25 am)
Cr Dennis Bowman

Whāngārei District Council

Cr Tricia Cutforth

Far North District Council

Cr Ann Court

Kaipara District Council

Commissioner Richard Booth

Department of Conservation

Ms Sue Reed-Thomas

Environmental Interest Groups

Dr Greg Blunden

Farming Community

Mr Alan Clarkson

Forest Industry

Mr Geoff Gover

Māori Interests

Mr Keir Volkerling

In Attendance:

Ms Helen Moodie (DairyNZ)
Ms Ruth Marsh (Living Waters Bay of Islands)
Messrs Allan Halliday, Hona Edwards, Solomon Tipene,
Richard (Dick) Shepherd, Millan Ruka (Ngā Kaitiaki o
Ngā Wai Māori)

NRC Staff:

Chief Executive Officer
Operations Director
Consents/Monitoring Senior Programme Manager
Committee Secretary

Part attendance:

Biosecurity Senior Programme Manager
Land/Rivers Senior Programme Manager
Policy Programme Managers
Environmental Monitoring Programme Managers
Land Management Programme Manager
Rivers Programme Manager
Policy Specialist - Water

Environmental Monitoring Officers
Land Management Advisors
Estuary Management Advisor
Iwi Liaison Officer
Biosecurity Officer

The Chairman declared the meeting open at 9.30 am.

Apologies

Moved (Bowman/Gover)

That the apologies from Crs Craig Brown and Paul Dimery for non-attendance, and from Cr Shepherd for lateness, be received.

Carried

Declaration of Conflict of Interest

Committee members were asked to declare any conflicts of interest during the course of the meeting. There were no declarations of conflict made at this point of the meeting.

Confirmation of Minutes: Environmental Management Committee meeting 24 February 2014 (Item 1.0)

**Report from Peternel McLean, Committee Secretary, dated 2 April 2014.
A629850**

Moved (Blunden/Clarkson)

1. That the minutes of the Environmental Management Committee meeting held on 24 February 2014 be confirmed.

Carried

Waioira Northland Water Progress – March 2014 (Item 2.0)

**Report from Natalie Glover, Water Policy Specialist, dated 3 April 2014.
A620129**

Moved (Clarkson/Cutforth)

1. That the report Waioira Northland Water Progress by Natalie Glover, Water Policy Specialist and dated 3 April 2014, be received.

Carried

Matters arising from Item 2.0:

Mr Keir Volkerling noted a potential conflict of interest as he is involved with three iwi currently appealing the Proposed Regional Policy Statement.

Community wastewater treatment plant discharges – current compliance status (updated) (Item 3.0)

Report from Tess Dacre, Monitoring Programme Manager – Water and Wastes, dated 31 March 2014.

A581222

Moved (Blunden/Bowman)

1. That the report Community wastewater treatment plant discharges – current compliance status (updated) from Tess Dacre, Monitoring Programme Manager – Water and Wastes, dated 31 March 2014 be received.

Carried**Matters arising from Item 3.0:**

FNDC Cr Ann Court provided the committee with the background to the Paihia and Kerikeri wastewater treatment plant resource consent history, which had been delayed as a result of Environment Court processes but was now again making progress. The Committee Chairman noted his appreciation of this perspective, and asked that Cr Court provide additional wastewater budget figures for the committee's information at its next meeting. Dr Blunden also noted the significant progress being made on the three wastewater treatment plants in the Doubtless Bay catchment.

Farm Dairy Effluent – update on FDE monitoring activities (Item 4.0)

Report from Tess Dacre, Monitoring Programme Manager – Water and Wastes, dated 25 March 2014.

A625937

Moved (Blunden/Gover)

1. That the report Farm Dairy Effluent – update on FDE monitoring activities from Tess Dacre, Monitoring Programme Manager – Water and Wastes, dated 25 March 2014 be received.
- 2(a) That the committee supports the establishment of a NRC Dairy Industry Liaison Group on a similar basis to NEIP Group, with an expanded scope.
- 2(b) That the council be represented by Crs Shepherd and Carr, the Operations Director and a Senior Programme Manager.

Carried**Matters arising from Item 4.0**

The Committee Chairman requested staff provide further analysis showing compliance comparison levels of current results against 2003/4 rules, as he voiced his concern over what was perceived as increasingly tighter requirements masking

improvements within the industry. Dr Blunden also suggested that improved clarity and a more positive picture could be gained by providing three separate graphs rather than condensing information into one table (ref Figure 1 in the item).

Recreational Swimming Water Quality Programme - Investigating and improving water quality at problem sites (Item 5.0)

**Report from Colin Dall, Consents/Monitoring Senior Programme Manager and Jean-Charles Perquin, Environmental Monitoring Officer – State of the Environment and Compliance, dated 24 March 2014.
A609661**

Moved (Cutforth/Carr)

1. That the report Recreational Swimming Water Quality Programme - Investigating and improving water quality at problem sites by Jean-Charles Perquin, Environmental Monitoring Officer – State of the Environment and Compliance and dated 24 March 2014 be received.
2. That the recreational swimming water quality programme continue to be supported by council for informing the community about water quality at popular swimming sites, and for investigating and, where possible, improving water quality at problem bathing sites in Northland.
3. That the Northland DHB is asked to take financial responsibility for carrying out a single site pathogen sampling programme (three samples) at Whāngārei Falls.

Carried

Cr Ann Court opposed the motion.

Matters arising from Item 5.0:

John Ballinger, Environmental Monitoring Programme Manager – State of the Environment, provided a presentation supporting the agenda item. He agreed to provide the committee with some additional information on guidelines identifying water quality in terms of suitability for swimming or wading and also to investigate the reasons for the higher than normal “unsuitable swimming” levels recorded in 2007/08. Considerable discussion took place over the merit of pathogen testing, and also the advances that had been made in microbial source tracking (MST). Dr Blunden noted that this tool had great potential within priority catchments and would be encouraging its use by catchment working groups. The committee considered that Northland DHB should be requested to fund a three-sample pathogen testing programme at Whāngārei Falls, but should this request be declined, the committee would consider further whether to proceed with this sampling or not.

Land and Water Aotearoa: National River Water Quality Website Launch (Item 6.0)

**Report from Tony Phipps, Operations Director, dated 4 April 2014.
A626245**

Moved (Carr/Clarkson)

1. That the report Land and Water Aotearoa: National River Water Quality Website Launch by Tony Phipps, Operations Director and dated 4 April 2014 be received.

Carried

Environment Fund and Farm Water Quality Improvement Plan update (Item 7.0)

**Report from Bruce Howse, Land/Rivers Senior Programme Manager, Kerry Webster and Debbie Johnson, Land Management Advisors, dated 14 April 2014.
A627877**

Moved (Carr/Volkerling)

1. That the report Environment Fund and FWQIP update by Bruce Howse, Land/Rivers Senior Programme Manager, Kerry Webster and Debbie Johnson, Land Management Advisors dated 18 March 2014, be received.
2. That \$36,209 of funding is transferred from the Land Management Reserve to fund the land management projects granted funding approval in March 2014 and the purchase of poplar poles.
3. That no changes are made to the Environment Fund funding criteria for the 2014/15 financial year.

Carried

Matters arising from Item 7.0:

Debbie Johnson, Land Management Advisor, provided a presentation to support the agenda item. Committee Chairman Joe Carr expressed a desire to see a greater use being made of mapping overlays showing soil types, etc., and eventually build a picture of how many Farm Water Quality Improvement Plans we needed to roll out. Dr Blunden noted a potential conflict of interest as he was currently working through the FWQIP process but did comment on it being an efficient and helpful process. The Chairman acknowledged Dr Blunden's situation but considered that it should not prevent him being involved in discussions or voting.

Northland Regional Pest Management Strategies 2010-15: Review process (Item 8.0)

**Report from Don Mckenzie, Biosecurity Senior Programme Manager and
Gail Townsend, Biosecurity Officer, dated 28 March 2014.**

A620613

Moved (Carr/Clarkson)

1. That the report Northland Regional Pest Management Strategies 2010-15: Review process by Gail Townsend, Biosecurity Officer and dated 28 March 2014, be received.
2. That the council approve the process for the review of the RPMS outlined in this agenda item.
3. That a workshop be undertaken with the Environmental Management Committee on 26 May 2014 to consider the scope of the review of the Northland Regional Pest Management Strategies and related issues.

Carried

Update on Biosecurity responses: Queensland fruit fly, Marine pests, Kauri dieback and Pest fish (Item 9.0)

**Report from Don Mckenzie, Biosecurity Senior Programme Manager, dated
14 April 2014.**

A626254

Moved (Carr/Gover)

1. That the report, Update on Biosecurity Responses: Queensland fruit fly, Marine Pests, Pest fish and Kauri dieback, by Don Mckenzie, Biosecurity Senior Programme Manager dated 24 March 2014, be received.

Carried

Matters arising from Item 9.0:

A proposed business case to fund pest fish actions aimed at reducing the risk of spreading and eradicating key pest fish species was to be considered during the proposed Regional Pest Management Strategies workshop in May.

River Management Update (Item 10.0)

Report from Joseph Camuso, Rivers Programme Manager, dated 1 April 2014.

A629620

Moved (Bowman/Blunden)

1. That the report River Management Update by Joseph Camuso, Rivers Programme Manager dated 1 April 2014, be received.
2. That the draft minutes of the Kerikeri-Waipapa and Waitangi River Liaison Committees, both held on 27 March 2014 be received.

Carried

Climate and Water Resources - Update (Item 11.0)

Report by Dale Hansen, Water Resources/Hydrology Programme Manager, dated 3 April 2014.

A630028

Moved (Volkerling/Cutforth)

1. That the report Climate and Water Resources – Update by Dale Hansen, Water Resources/Hydrology Programme Manager dated 3 April 2014 be received.
2. That the committee supports the proposed response/monitoring plan.
3. That staff provide an initial assessment to a future committee meeting on the international Fifth Assessment Report (AR5) from the Intergovernmental Panel on Climate Change as it relates to Northland.

Carried

Environmental Monitoring for the period 1 – 31 March 2014 (Item 12.0)

Report by Colin Dall, Consents/Monitoring Senior Programme Manager, dated 2 April 2014.

A629216

Moved (Clarkson/Shepherd)

1. That the Environmental Monitoring report for the period 1 – 31 March 2014 from Colin Dall, Consents/Monitoring Senior Programme Manager, be received.

Carried

Shellfish Decline at Mair Bank – update (Item 13.0)

Report by Colin Dall, Consents/Monitoring Senior Programme Manager, and Ricky Eyre, Monitoring Programme Manager – Coastal, dated 3 April 2014.

A627595

Moved (Blunden/Court)

1. That the report Shellfish decline at Mair Bank – update, by Colin Dall, Consents/ Monitoring Senior Programme Manager, and Ricky Eyre, Monitoring Programme Manager - Coastal, and dated 3 April 2014 be received.
2. That the committee support the request to MPI for urgent action, including the immediate closure of the Mair Bank pipi fishery.
3. That the NRC Chair and CEO talk to the Minister of Primary Industries to seek his active assistance in this matter.

Carried

Ngā Kaitiaki o Ngā Wai Māori – Tuna Survey Presentation (Item 14.0)

**Report by Rachel Ropiha, Iwi Liaison Officer, dated 3 April 2014.
A629037**

Moved (Carr/Volkerling)

1. That the report Ngā Kaitiaki o Ngā Wai Māori – Tuna Survey by Rachel Ropiha, Iwi Liaison Officer and dated 3 April 2014, be received.
2. That the presentation provided by Ngā Kaitiaki o Ngā Wai Māori be received.

Carried

Matters arising from Item 14.0:

On behalf of the Chair and the Committee, Mr Keir Volkerling welcomed members of Ngā Kaitiaki o Ngā Wai Māori to the meeting. Mr Allan Halliday led the group's presentation which outlined the aims of the group which is a hapū collective in the Wairua and Mangakāhia catchments. Supported by a strategic plan, the group aims to return life to the waterways in its catchments through collaboration, relationships, working together, and education.

The Committee Chairman voiced his appreciation to the group for the presentation and the work being achieved, and noted his desire for NRC to support the aims of the group and to further work together. Mr Volkerling also provided a commitment to support the group through his work at a legislative level.

Conclusion

The meeting closed at 12.52 pm.

ITEM: 9.3

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ISSUE: Audit and Risk Committee Minutes – 20 May 2014**ID:** A647468**To:** Council Meeting, 17 June 2014**From:** Chris Taylor, Council Secretary**Date:** 6 June 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the Audit and Risk Committee meeting held on 20 May 2014 (**attached**) to the council for information.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the Audit and Risk Committee meeting held on 20 May 2014 be received.

NORTHLAND REGIONAL COUNCIL AUDIT AND RISK COMMITTEE

Minutes of the meeting of the Audit and Risk Committee
held in the Council Chamber, 36 Water Street, Whāngārei,
on Tuesday 20 May 2014 commencing at 10.00 am

Present:

Chairman, David Sinclair
Deputy Chairman, Paul Dimery
Councillors:
Dennis Bowman
Craig Brown
Joe Carr
Graeme Ramsey
Dover Samuels (left meeting 10.40 – 10.59 am)
Bill Shepherd
Independent member:
Mr Geoff Copstick

In Attendance:**Full Meeting**

Chief Executive Officer
GM - Planning and Policy (Interim GM Finance)
Audit Director
Council Secretary

Part Meeting

GM - Finance and IT
Finance Manager
Land/Rivers SPM
Northland Inc. Limited CEO
Eriksen and Associates Ltd Managing Director (for Item 3.9 only)

The Chairman declared the meeting open at 10.00 am.

Apologies (Item 1.0)**Moved (Dimery/Samuels)**

That the apology from Councillor Bain for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

There were no declarations of conflicts of interest.

Confirmation of Minutes of the Audit and Risk Committee Meeting – 18 February 2014 (Item 3.1)

ID: A638567

Report from Finance Manager Simon Crabb.

Moved (Shepherd/Ramsey)

That the minutes of the Audit and Risk Committee held on 18 February 2014 be confirmed as a true and correct record.

Carried

Presentation: Introduction of Audit New Zealand's New Director and Verbal Update on the Interim Audit (Item 3.2)

ID: A637808

Report from Finance Manager Simon Crabb.

Moved (Carr/Brown)

That the information from Audit New Zealand Director, Karen Mackenzie, be received.

Carried

Matters arising from Item 3.2:

Audit New Zealand's new director, Karen Mackenzie, was in attendance and briefed the committee on the interim audit visit; noting there were no significant matters to bring to its attention.

Karen also outlined the areas of focus for Audit New Zealand going forward:

- Changes to the legislative environment and the new non-financial performance measures that council would be required to report against;
- Changes to the financial prudence regulations;
- Council's investment portfolio;
- The provision for doubtful debts; and
- Funding of economic development projects.

Audit New Zealand's report "What to expect from your Audit" was tabled for councillors' information.

Far North District Council Collection of Regional Council Rates and Rate Arrears – Quarterly Update to 31 March 2014 (Item 3.3)

ID: A636289

Report from Finance Manager Simon Crabb.

Moved (Carr/Shepherd)

That the report “Far North District Council Collection of Regional Council Rates and Rate Arrears – Quarterly Update to 31 March 2014” by Finance Manager, Simon Crabb, and dated 29 April 2014, be received.

Carried

It was further moved (Carr/Ramsey)

That council request that the Far North District Council invite the Northland Regional Council to be included in the decision making process on rating policies.

Carried

Matters arising from Item 3.3:

Far North District Council (FNDC) Revenue and Collections Manager, Cheryl Gavin-Young, had tendered her apologies for non-attendance (to address the report).

It was advised that FNDC had agreed to establish a joint working party with NRC to address the issue of rate arrears and both KDC and WDC had been sent a written invitation to participate.

Confirmation was provided that the breakdown of doubtful debts between districts would be presented to the August 2014 meeting of the Audit and Risk Committee.

Northland Inc. Limited Nine Monthly Financial Reporting and Quarter Three Reporting Against Statement of Intent (SOI) (Item 3.4)

ID: A635674

Report from General Manager - Planning and Policy Kathryn Ross and Finance Manager Simon Crabb.

Moved (Shepherd/Brown)

That the report “Northland Inc. Limited Nine Monthly Financial Reporting and Quarter Three Reporting Against SOI” by Kathryn Ross, General Manager - Planning and Policy, and Simon Crabb, Finance Manager, and dated 28 April 2014, be received.

Carried

Matters arising from Item 3.4:

It was requested that Northland Inc. keep the committee well informed regarding the Irrigation Infrastructure Project.

It was further requested that the NRC Chief Executive and Chairman put in place appropriate measures to mitigate potential conflicts of interest relating to the departing Northland Inc. Chairman.

Schedule of Credit Notes for Approval – Northland Inc. Limited (Item 3.5)**ID: A630695****Report from Accounts Receivable Officer Trish Wells.****Moved (Carr/Ramsey)**

1. That the report "Schedule of Credit Notes for Approval – Northland Inc. Limited" from the Accounts Receivable Officer, Trish Wells, and dated 7 April 2014, be received.
2. That the issue of credit notes as detailed in the report from the Accounts Receivable Officer, Trish Wells, dated 7 April 2014, be approved.
3. That further credit notes for approval relating to council staff time spent on Northland Inc. Limited activities will be provided to council for approval at the end of each quarter (June 2014).

Carried**Schedule of Credit Notes for Approval (Item 3.6)****ID: A636121****Report from Accounts Receivable Officer Trish Wells.****Moved (Carr/Ramsey)**

1. That the report "Schedule of Credit Notes for Approval" from the Accounts Receivable Officer, Trish Wells, and dated 29 April 2014, be received.
2. That the issue of credit notes as detailed in the report from Accounts Receivable Officer, Trish Wells, dated 29 April 2014, be approved.

Carried

Financial Report to 29 April 2014 (Item 3.7)

ID: A638722

Report from Financial Accountant Angela Hobden

Moved (Brown/Shepherd)

That the report "Financial Report to 29 April 2014" by Angela Hobden, Financial Accountant, and dated 7 May 2014, be received.

Carried

Matters arising from Item 3.7:

Councillor Carr stressed the importance of the Awanui River Project and reiterated the request that the matter be fully reported every month.

Investment Schedule and Performance – Financial Report to 29 April 2014 (Item 3.8)

ID: A638724

Report from Financial Systems Administrator

Moved (Carr/Shepherd)

That the report "Investment Schedule and Performance – Financial Report to 29 April 2014" from the Financial Systems Administrator, Kym Ace, and dated 8 May 2014, be received.

Carried

Item 3.9 was addressed following the completion of the public excluded section of the meeting to allow for the delayed arrival of the Managing Director of Eriksen and Associates Limited.

Community Investment Fund – Review of Investment Managers' Performance to 31 March 2014 (Item 3.9)

ID: A634819

Report from Finance Manager Simon Crabb.

Moved (Samuels/Carr)

That the report "Community Investment Fund – Review of Investment Managers' Performance to 31 March 2014", by Simon Crabb, Finance Manager, and dated 17 April 2014, be received.

Carried

Risk Management Framework Update (Item 3.10)**ID: A638015****Report from Land/Rivers Senior Programme Manager Bruce Howse.****Moved (Carr/Ramsey)**

That the report "Risk Management Framework Update", from Bruce Howse, Land/Rivers Senior Programme Manager, and dated 30 April 2014, be received.

Carried**It was further moved (Brown/Copstick)**

That the Audit and Risk Committee approves the proposed changes to the risk management framework and register.

Carried**Matters arising from Item 3.10:**

It was suggested that the addition of "actions taken" and "actions to be taken" would assist the committee to assess the Risk Register.

It was requested that the River Management entry provide further detail regarding the risk to specific communities, such as Kaitiāia.

2013/14 Quarter Three Levels of Service Report (Item 3.11)**ID: A638414****Report from General Manager Planning and Policy Kathryn Ross.****Moved (Shepherd/Dimery)**

That the report "2013/14 Quarter Three Levels of Service Report" by Kathryn Ross, General Manager - Planning and Policy, and dated 7 May 2014, be received.

Carried**Legislative Compliance – Third Quarter 2013/14****(Item 3.12)****ID: A638252****Report from Advisor to Chief Executive Vibeke Wright and Human Resources Advisor Debbi Norman.****Moved (Brown/Shepherd)**

That the report "Legislative Compliance – Third Quarter 2013/14", by Vibeke Wright, Advisor to Chief Executive, and Debbi Norman, Human Resources Advisor, and dated 6 May 2014, be received.

Carried

ID:A641254**Audit and Risk Committee Meeting****20 May 2014**

4.0 Business with the Public Excluded

ID: A638587

Report from Finance Manager Simon Crabb.

Moved (Carr/Shepherd)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matter to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
4.1	Confirmation of Confidential Minutes of the Audit and Risk Committee Meeting – 18 February 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
4.2	Community Investment Fund (CIF) – Investment in the Harbour Asset Management Income Fund	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to prevent the disclosure or use of official information for improper gain or improper advantage (section 7(2)(j)).
4.3	Kotuku Detention Dam Update	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, negotiations, including commercial and industrial negotiations (section 7(2)(i)).

3. That Audit Director, Karen Mackenzie, be permitted to remain after the public has been excluded.

Carried

Secretarial Note: The meeting was adjourned at 12.20 pm, during public excluded, to allow for the delayed arrival of the Managing Director of Eriksen and Associates Limited. The meeting was reconvened at 12.52 pm to address Item 4.2 in public excluded and Item 3.9 in open meeting.

Conclusion

The meeting concluded at 1.12 pm.

ID:A641254

Audit and Risk Committee Meeting
20 May 2014

ITEM: 9.4

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**ISSUE: Organisational Performance Committee Minutes –
27 May 2014****ID:** A647946**To:** Council Meeting, 17 June 2014**From:** Vibeke Wright, Meeting Secretary**Date:** 6 June 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the Organisational Performance Committee meeting held on 27 May 2014 (**attached**) to the council for information.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the Organisational Performance Committee meeting held on 27 May 2014 be received.

NORTHLAND REGIONAL COUNCIL ORGANISATIONAL PERFORMANCE COMMITTEE

Minutes of the meeting of the Organisational Performance Committee
held in the Council Chamber, 36 Water Street, Whāngārei,
on Tuesday 27 May 2014 commencing at 2.00 pm

Present: Cr Bill Shepherd
Cr David Sinclair
Cr Graeme Ramsey

In Attendance: **Full Meeting**
Malcolm Nicolson, Chief Executive Officer
Meeting Secretary
Part Meeting (until 2.41 pm)
Tony Phipps, Deputy CEO/Operations Director
Kathryn Ross, GM - Planning and Policy, and Community Relations

The Chief Executive declared the meeting open at 2.01 pm.

Mr Nicolson explained that as this is the inaugural meeting of this committee and its chairperson has not been appointed by the council, he would preside until the committee elected its own chair.

Apologies (Item 1.0)

There were no apologies.

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed. There were no declarations of conflict at this point.

Election of Committee Chairperson (Item 3.1)

ID: A637680

Report from Malcolm Nicolson, Chief Executive Officer.

Moved (Shepherd/Sinclair)

1. That the report, "Election of Committee Chairperson", by Chief Executive Officer, Malcolm Nicolson, dated 5 May 2014, be received.

Carried

Cr Ramsey nominated Cr Shepherd as the chair and this was seconded by Cr Sinclair. There being no further nominations the motion was put:

It was further moved (Ramsey/Sinclair)

2. That Cr Bill Shepherd be elected Chairperson of the Organisational Performance Committee.

Carried

ID: A643620

Organisational Performance Committee Meeting
27 May 2014

Terms of Reference Review (Item 3.2)**ID: A636568****Report from Malcolm Nicolson, Chief Executive Officer.****Moved (Shepherd/Sinclair)**

1. That the report, "Terms of Reference Review", by Malcolm Nicolson, Chief Executive Officer, and dated 1 May 2014, be received.
2. That the committee, having considered its terms of reference, confirms it has no changes it wishes to recommend to council.

Carried**Proposed Organisation Review (Item 3.3)****ID: A636576****Report from Malcolm Nicolson, Chief Executive Officer.****Moved (Shepherd/Sinclair)**

1. That the report, "Proposed Organisation Review", by Malcolm Nicolson, Chief Executive Officer, and dated 20 May 2014, be received.

Carried**It was further moved (Ramsey/Sinclair)**

2. That the committee provides the following guidance on its objectives for an organisation review:
 - a. To review Northland Regional Council's staffing and resources to ensure the organisation is best structured to:
 - i. Achieve council strategies as outlined in the CEO's Key Performance Indicators as adopted by council;
 - ii. Achieve optimal performance of core council business processes.
 - b. To identify priorities for shared services between the councils of Northland.

Noting that the review is to be structured as a staged process for:

 - a. Examination of core processes;
 - b. Delivery of CEO key performance indicators;
 - c. 2015/2025 Long Term Plan considerations.
3. That the CEO report back to the committee on proposals for scope and methodology to achieve the committee's objectives.

Carried

Alignment of Chief Executive KPIs with Draft Organisation Performance Measures (Item 3.4)

ID: A636591

Report from Malcolm Nicolson, Chief Executive Officer.

Moved (Shepherd/Ramsey)

1. That the report, "Alignment of Chief Executive KPIs with Draft Organisation Performance Measures", by Malcolm Nicolson, Chief Executive Officer, and dated 1 May 2014, be received.

Carried

It was further moved (Shepherd/Sinclair)

2. That the committee recommends that the GM - Planning and Policy include the objective to "Promote Northland" as material to be discussed at the council's next 2015-2025 Long Term Plan workshop.

Carried

Mr Phipps, Deputy CEO/Operations Director and Ms Ross, GM - Planning and Policy, and Community Relations, left the meeting.

With the agreement of the meeting the Chairman sought leave to bring Item 3.6 forward in the order of business.

Local Government Reform Update (Item 3.6)

ID: A636645

Report from Malcolm Nicolson, Chief Executive Officer.

Moved (Shepherd/Ramsey)

1. That the report, "Local Government Reform Update", by Malcolm Nicolson, Chief Executive Officer, and dated 12 May 2014, be received.

Carried

Business with the Public Excluded

Moved (Shepherd/Ramsey)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matter to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
3.5	CEO Annual Performance Review	To protect the privacy of natural persons, including that of deceased natural persons

Carried

Conclusion

The meeting closed at 3.00 pm.

ITEM: 9.5

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ISSUE: Receipt of Minutes – Northland CDEM Group Meeting - 3 June 2014**ID:** A647666**To:** Council Meeting, 17 June 2014**From:** Graeme MacDonald, CDEM Senior Programme Manager**Date:** 4 June 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input type="checkbox"/> Moderate	<input checked="" type="checkbox"/> Low

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the Northland Civil Defence Emergency Management meeting held on 3 June 2014 (**attached**) to the council for information.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the Northland Civil Defence Emergency Management Group meeting held on 3 June 2014 be received.

Northland Civil Defence Emergency Management Group

Minutes of the Northland Civil Defence Emergency Management Group Meeting,
held in the Council Chamber, Northland Regional Council,
36 Water Street, Whāngārei, on
Tuesday 3 June 2014 commencing at 11 am

File A645636

Present:

Cr J Williamson, Acting Chairman
Cr P Dimery
Cr D Collard (arrived at 11.52 am)
Mr A Kerrisk, NZ Fire Service (on behalf)

Observer:

Mr G Gallop, MCDEM

In Attendance:

Mr T Phipps, NRC
Mr G MacDonald, NRC
Mr D Alderton, NRC
Ms S Morgan, NRC
Ms K Abbott, NRC
Ms C Nyberg, NRC

Also Present:

Ms V Randall, WDC
Mr B Hutchinson, FNDC
Mr T Andrews, KDC
Mr J Burt, KDC
Mr A Wells, FNDC
Ms R MacKenzie, Northland Health
Mr P Ballantine, NZ Fire Service

Apologies

Moved (Williamson/Kerrisk)

That the apologies from Mr P Winder (KDC), Supt R Le Prou (NZ Police) and Cr C Kitchen (FNDC), for non-attendance be received.

Carried

Due to the apologies, the CDEM Group sat as a committee.

Declaration of Conflict of Interest

There were no declarations of conflicts of interest in any items of business.

1. Confirmation of Minutes – 4 March 2014

A644245

Moved (Williamson/Dimery)

1. That the minutes of the Northland CDEM Group meeting, held on 4 March 2014, be confirmed as a true and correct record.

Carried

2. Capability Assessment Review of Northland CDEM Arrangements

A644257

Report from Graeme MacDonald, CDEM Senior Programme Manager dated 18 May 2014

Moved (Dimery/Kerrisk)

1. That the report, Capability Assessment, by Graeme MacDonald, CDEM Senior Programme Manager, dated 18 May 2014, be received.
2. That the presentation from Greg Gallop, MCDEM Regional Emergency Management Advisor be received and the content noted.

Carried

3. Ministry of Civil Defence and Emergency Management Work Programme Update

A644800

Report from Greg Gallop, MCDEM Regional Emergency Management Advisor dated 26 May 2014.

Moved (Williamson/Kerrisk)

1. That the report Ministry of Civil Defence Emergency Management Work Programme Update, by Greg Gallop, MCDEM Regional Emergency Management Advisor and the attachments, dated 26 May 2014, be received.
2. That the CEG prepare a draft response on the Review of the National CDEM Plan and Guide and circulate it to the CEG and CDEM Group for consideration and that the CDEM chair submits it to MCDEM.

Carried

4. Resilience Fund Projects Update

A644258

Report from Graeme MacDonald, CDEM Senior Programme Manager dated 16 May 2014.

Moved (Williamson/Kerrisk)

1. That the report Resilience Fund Projects Update by Graeme MacDonald, CDEM Senior Programme Manager, and dated 16 May 2014, be received.
2. That the change in dates for the Resilience Fund applications be noted and that the authority for approval of applications for the 2015/16 year be delegated to the CEG Chair.

Carried

5. Coordinating Executive Group - Chair's Report

A644201

Report from Tony Phipps, CEG Chair and Group Controller dated 17 May 2014.

Moved (Williamson/Dimery)

1. That the report, Coordinating Executive Group – Chair's Report by Tony Phipps, CEG Chair and Group Controller, dated 16 May 2014, be received.

Carried

6. Draft Work Programme

A644261

Report from Graeme MacDonald, CDEM Senior Programme Manager dated 21 May 2014.

Moved (Williamson/Kerrisk)

1. That the Draft Work Programme report by Graeme MacDonald, CDEM Senior Programme Manager, dated 21 May 2014, be received.
2. That the work programme progress be noted.

Carried

7. CDEM Group Funding

A644265

Report from Graeme MacDonald, CDEM Senior Programme Manager dated 21 May 2014.

Moved (Williamson/Dimery)

1. That the report CDEM Group Funding by Graeme MacDonald, CDEM Senior Programme Manager, dated 21 May 2014, be received.
2. That the CDEM Group recommends the extension of the Community Resilience Coordinator (FTE) for a further 12 months and recommends approval for up to \$60,000 funding from existing CDEM reserves.

Carried

8. Welfare Advisory Group Update

A644267

Report from Claire Nyberg, Welfare Advisory Group Chair, dated 12 May 2014.

Moved (Collard/Dimery)

1. That the report Welfare Advisory Group update by Claire Nyberg, Civil Defence Officer, and dated 12 May 2014, be received.

Carried

9. Emergency Management Information System (EMIS) Update

A644269

Report from Victoria Randall, CDEM Officer, Whangarei District Council dated 9 May 2014.

Moved (Dimery/Williamson)

1. That the report Emergency Management Information System (EMIS) Update by Victoria Randall, Civil Defence Officer, Whāngārei District, dated 9 May 2014, be received.
2. That the Northland CDEM Group representative on the National EMIS User Group be confirmed as Victoria Randall.
3. That the Northland Coordinating Executive Group continues to advocate for and support a nationally consistent approach to the EMIS.

Carried

10. Electronic Community Response Plans (eCRP's)

A644272

Report from Shona Morgan, CDEM Officer – Community Resilience dated 13 May 2014.

Moved (Williamson/Kerrisk)

1. That the report Electronic Community Response Plans (eCRP's) by Shona Morgan, CDEM Officer – Community Resilience, and dated 13 May 2014, be received.

Carried

11. Northland CDEM Forum 2014

A644273

Report from Kim Abbott, CDEM Officer dated 12 May 2014.

Moved (Kerrisk/Collard)

1. That the report 2014 Northland CDEM Forum by Kim Abbott, Civil Defence Emergency Management Officer, and dated 12 May 2014, be received.

Carried

12. Far North District Update

A644275

Report from Bill Hutchinson, Civil Defence Coordinator, Far North District Council dated 15 May 2014.

Moved (Collard/Williamson)

1. That the Far North District Update from Bill Hutchinson, FNDC Civil Defence Coordinator, dated 15 May 2014, be received.

Carried

13. Kaipara District Update

A644276

Report from Trevor Andrews, Emergency Management Officer, Kaipara District Council dated 16 May 2014.

Moved (Williamson/Kerrisk)

1. That the Kaipara District Update by Trevor Andrews, Emergency Management Officer, dated 3 June 2014, be received.

Carried

14. Whāngārei District Update

A644277

Report from Victoria Randall, Civil Defence Officer Whangarei District Council dated 9 May 2014.

Moved (Williamson/Collard)

1. That the report Whāngārei District Update by Victoria Randall, Civil Defence Officer, Whangarei District, dated 9 May 2014, be received.

Carried

15. Youth in Emergency Services (YES) Update

A644784

Report from Shona Morgan, CDEM Officer – Community Resilience dated 9 May 2014.

Moved (Williamson/Dimery)

1. That the report Youth in Emergency Services (YES) Update by Shona Morgan, CDEM Officer - Community Resilience, and dated 9 May 2014, be received.

Carried

16. Vulnerable Groups Update

A644279

Report from Shona Morgan, CDEM Officer – Community Resilience dated 9 May 2014.

Moved (Williamson/Collard)

1. That the Vulnerable Groups Update by Shona Morgan, CDEM Officer – Community Resilience, and dated 9 May 2014, be received.

Carried

17. Northland Business Continuity Workshop Programme

A644281

Report from Kim Abbott, CDEM Officer dated 14 May 2014.

Moved (Williamson/Kerrisk)

1. That the report 2014 Northland Business Continuity Workshop Programme by Kim Abbott, Civil Defence Emergency Management Officer, and dated 14 May 2014, be received.

Carried

18. Northland Tsunami Siren Testing

A644284

Report from Victoria Randall, Bill Hutchinson and Trevor Andrews, Civil Defence Officers, Whāngārei, Far North and Kaipara Districts dated 6 May 2014.

Moved (Williamson/Collard)

1. That the report Northland Tsunami Siren Testing by Victoria Randall, Bill Hutchinson, Trevor Andrews, Civil Defence Officers, Whāngārei, Far North and Kaipara, dated 6 May 2014, be received and that a further report on the faulty alarms be made to the next meeting.

Carried

Next Meeting

The next meeting of the Northland Civil Defence Emergency Management Group is to be held at the Northland Regional Council, 36 Water Street, Whāngārei, on Tuesday 2 September 2014, commencing at 9.30 am.

Conclusion

The meeting closed at 12.37 pm.

ISSUE: Business with the Public Excluded**ID:** A647751**To:** Council Meeting, 17 June 2014**From:** Chris Taylor, Council Secretary**Date** 6 June 2014**Executive summary:**

The purpose of this report is to recommend that the public be excluded from the proceedings of this meeting to consider the confidential matters detailed below for the reasons given.

Recommendations:

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Confidential Minutes of the Council Meeting – 15 April 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.2	Confidential Minutes of the Audit and Risk Committee – 20 May 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.3	Confidential Minutes of the Organisational Performance Committee – 27 May 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.4	Investment and Growth Reserve: Feasibility and Business Case Assessment	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).
