

NORTHLAND REGIONAL COUNCIL
Te Taitokerau Māori Advisory Committee
Agenda

For meeting to be held in Council Chambers, 36 Water Street, Whāngārei,
on Thursday, 9 October 2014, commencing at 1.00pm

Recommendations contained in the agenda are NOT decisions. Please refer to minutes for resolutions.

MEMBERSHIP OF THE COMMITTEE

Chairman (Cr Dover Samuels, Northland Regional Council)

<p>Cr Bill Shepherd Northland Regional Council</p> <p>Catherine Murupaenga-Ikenn Te Rūnanga o Te Rarawa</p> <p>Pita Tipene Te Rūnanga o Ngāti Hine</p> <p>Fred Sadler Te Rūnanga-Ā-Iwi-O-Ngāpuhi</p> <p>Mike Kake Te Rūnanga-Ā-Iwi-O-Ngāpuhi</p> <p>Will Ngakuru Te Roroa Whatu Ora Trust</p>	<p>Louisa Kopa Te Rūnanga o Ngāti Hine</p> <p>Martin Rudolph Te Rūnanga O Whaingaroa</p> <p>Cr Dennis Bowman Northland Regional Council</p> <p>Mikaera Miru Te Uri o Hau Settlement Trust</p> <p>Isha Waetford Ngātiwai Trust Board</p>	<p>Cr Paul Dimery Northland Regional Council</p> <p>Darryl Hape Te Rūnanga O Whaingaroa</p> <p>Rawson Wright Te Uri o Hau Settlement Trust</p> <p>Henry Murphy Ngātiwai Trust Board</p> <p>Moengaroa Murray Te Roroa Whatu Ora Trust</p>
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HAPŪ REPRESENTATIVES

<p>Patu Hohepa Hokianga o Nga Hapū Whanau</p> <p>Rowan Tautari Te Whakapiko Hapū</p> <p>John Harawene Ngati Manu</p> <p>Pereri Mahanga Te Waiariki, Ngati Korora and Ngati Takapari Hapū/Iwi Trust</p>	<p>Mira Norris Te Parawhau Hapu Authority Charitable Trust</p> <p>Rudy Taylor Hokianga o Nga Hapū Whanau</p> <p>Nora Rameka Ngati Rehia</p>	<p>Michelle Elboz Ngati Kuta Patukeha</p> <p>Shirley Hakaraia Ngati Kuta Patukeha</p> <p>Te Huranga Hohaia Ngati Rehia</p> <p>Bundy Waitai Te Hiku O Te Ika Marae Trust</p>
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OPEN MEETING

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ITEM: 5.0

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ISSUE: Confirmation of Minutes – 11 September 2014**ID:** A693219**To:** Te Taitokerau Māori Advisory Committee meeting, 9 October 2014**From:** Malcolm Nicolson, Chief Executive**Date:** 30 September 2014

Report Type:	<input checked="" type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input checked="" type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
Significance Policy:	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the Committee meeting held on 11 September 2014 (**attached**) for confirmation as a true and correct record.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of Te Taitokerau Māori Advisory Committee meeting held on 11 September 2014 be confirmed as a true and correct record.

**NORTHLAND REGIONAL COUNCIL
Te Taitokerau Māori Advisory Committee**

Minutes of the meeting of Te Taitokerau Māori Advisory Committee
held in Council Chambers,
36 Water Street, Whāngārei,
on Thursday, 11 September, starting at 10.30am

Present:

Cr Dover Samuels, NRC (Committee Chairman)
Bill Shepherd, NRC (until 12.30pm)
Catherine Murupaenga-Ikenn, Te Rūnanga o Te Rarawa
Darryl Hape, Te Rūnanga O Whaingaroa
Dennis Bowman, NRC
Mike Kake, Te Rūnanga-Ā-Iwi-O-Ngāpuhi
Nora Rameka, Ngati Rehia
Patu Hohepa, Hokianga o Nga Hapū Whanau
Paul Dimery, NRC
Pereri Mahanga, Te Waiariki, Ngati Korora and Ngati Takapari
Hapū/Iwi Trust
Pita Tipene, Te Rūnanga o Ngāti Hine
Rawson Wright, Te Uri o Hau Settlement Trust
Rowan Tautari, Te Whakapiko Hapū
Rudy Taylor, Hokianga Hapū/Whānau
Shirley Hakaraia, Ngāti Kuta/Patukeha
Will Ngakuru, Te Roroa Whatu Ora Trust

In Attendance:**Full Meeting**

Malcolm Nicolson, NRC Chief Executive Officer
Rachel Ropiha, Iwi Liaison Officer
Abe Witana, Programme Manager/Policy Specialist - Tangata Whenua
Vibeke Wright, Advisor to Chief Executive/Meeting Secretary

Part Meeting

Ben Lee, Policy Specialist
Vaughan Cooper, Infrastructure & Growth Manager, Northland Inc.
Members of the public

Opening of Meeting – Karakia: Mr Patu Hohepa (Item 1.0)

On completion of karakia, Committee Chairman Dover Samuels declared the meeting open at 10.30am.

**Apologies (Item 2.0)
Moved (Samuels/Bowman)**

1. That the following apologies be accepted.
 - Bill Shepherd NRC, for early departure
 - Fred Sadler, Te Rūnanga-Ā-Iwi-O-Ngāpuhi, for absence
 - John Harawene, Ngati Manu, for absence
 - Louisa Kopa, Te Rūnanga o Ngāti Hine, for absence
 - Martin Rudolph, Te Rūnanga O Whaingaroa, for absence
 - Michelle Elboz, Ngati Kuta Patukeha, for absence
 - Mikaera Miru, Te Uri o Hau Settlement Trust, for absence
 - Moengaroa Murray, Te Roroa Whatu Ora Trust, for absence
 - Te Huranga Hohaia, Ngati Rehia, for absence
2. That the apologies for absence and withdrawal from the Committee of Meretini Wynyard, Ngati Manu, be accepted.

Carried

Declarations of Conflicts of Interest (Item 3.0)

Mr Nicolson reminded members of the need to declare an interest on any item on an agenda, and the need to complete a registration of interests form, which was available from his Advisor. He noted that hapū and/or iwi affiliation did not normally constitute an interest that precluded participation in debate or decision-making. Newer members of the Committee were welcome to seek further information from him if required.

There were no declarations of interest at this point.

Confirmation of Minutes – 27 June 2014 (Item 4.0)

ID: A671581

Report from Malcolm Nicolson, Chief Executive Officer.

Moved (Tipene/Wright)

That the minutes of Te Taitokerau Māori Advisory Committee meeting held on 27 June 2014 be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 5.0)

ID: A671812

Report from Vibeke Wright, Advisor to the Chief Executive

Moved (Murupaenga-Ikenn/Wright)

That the action sheet be received.

Carried

Questions arising from the Action Sheet:

- Item 16 – Has a final appointment been made? Mr Cooper advised the final contract negotiation was underway and an appointment was imminent.
- Item 12 – How could members of the community be involved in prioritising catchments? Attention was drawn to information provided within the agenda in Item 8.0 on council processes. Mr Nicolson said an item on the prioritisation of catchments was in development and would be provided to a future formal meeting. A report informing members about the allocation of responsibility for water management was requested.

ID: A676745

Te Taitokerau Māori Advisory Committee
11 September 2014

Identification of Deputy Chair (Item 6.0)**ID: A666289****Report from Malcolm Nicolson, Chief Executive Officer****Moved (Samuels/Dimery)**

That the report, 'Identification of Deputy Chair', by Malcolm Nicolson, Chief Executive Officer, and dated 1 August 2014, be received.

Carried

Mr Nicolson provided information about legislative provisions and standing orders for committees, and explained the need for the committee to elect a deputy chairperson.

Members sought clarification on the duties of the deputy chairperson, the merits of a deputy chairperson as opposed to electing an alternate chair from time to time if the Chairman was unavailable, and the option of co-chairpersonship. Members agreed to identify a deputy chairperson but to continue to investigate the option of a co-chair arrangement in future.

Cr Samuels called for nominations. Ms Hakaraia nominated Mr Tipene, which was seconded by Mr Wright. Ms Rameka nominated Ms Tautiri, seconded by Cr Dimery. Cr Samuels called for any further nominations, and there being none:

It was further moved (Samuels/Kake)

That nominations be closed.

Carried

Cr Samuels called for a show of hands for each nominee. Mr Tipene received 11 votes and Ms Tautiri received 5 votes.

It was further moved (Hakaraia/Wright)

That the committee recommends to council the appointment of Pita Tipene as Deputy Chair of Te Tai Tokerau Māori Advisory Committee.

Carried**Māori Engagement Models in Local Government (Item 7.0)****ID: A671633****Report from Rachel Ropiha, Iwi Liaison Officer****Moved (Tipene/Wright)**

That the report "Māori Engagement Models in Local Government" by Rachel Ropiha, Iwi Liaison Officer, and dated 24 August, be received.

Carried

Māori Engagement Models in Council Processes (Item 8.0)**ID: A673527****Report from Rachel Ropiha, Iwi Liaison Officer, and Abe Witana, Policy Specialist Tangata Whenua****Moved (Wright/Rameka)**

That the report "Māori Participation in Council Processes" by Rachel Ropiha, Iwi Liaison Officer, and Abe Witana, Policy Specialist Tangata Whenua, and dated 2 September 2014, be received.

Carried

Discussion points:

- Ms Ropiha undertook to investigate if privacy constraints would allow for the Committee to review the council's database of tangata whenua who are registered for notification of resource consent applications.
- It was suggested the council be proactive in establishing engagement with iwi in pre-Treaty Settlement phase as this would promote stronger relationships once Settlements were finalised.
- A report will be prepared to inform the committee about the council's activities in respect of coastal waters management, including its position on economic development opportunities in the coastal marine area.

Amended Draft Terms of Reference (Item 9.0)**ID: A667932****Report from Rachel Ropiha, Iwi Liaison Officer****Moved (Bowman/Taylor)**

That the report "Amended Draft Terms of Reference" by Rachel Ropiha, Iwi Liaison Officer, and dated 12 August 2014, be received.

Carried

Discussion points:

- Te Tiriti of Waitangi and the Treaty of Waitangi are two separate documents.
- Māori recognise the articles, not the principles, of Te Tiriti.
- Some perspectives of the council and Māori members of the committee are different now. A goal is to move towards a shared perspective. In meantime the Terms of Reference can acknowledge the differences and state the aspiration to gain common perspectives. There can also be acknowledgement of the constraints on both council and Māori.
- The Terms of Reference can be reviewed at regular intervals as the relationship develops and the committee clarifies its purpose.
- Membership provisions similarly need to be reviewed, particularly as more Treaty Settlements are finalised.

Mr Wright left the meeting at 12.20pm.

It was further moved (Shepherd/Taylor)

That the Terms of Reference be left to lie on the table to the next subsequent meeting.

Carried

Cr Shepherd left the meeting at 12.30pm.

The meeting adjourned for lunch at 12.30pm and resumed at 1.00pm.

ID: A676745**Te Taitokerau Māori Advisory Committee
11 September 2014**

Review of Northland's Regional Plans (Item 10.0)

ID: A669298

Report from Ben Lee, Policy Specialist – Coastal**Moved (Samuels/Dimery)**

That the report "Review of Northland's Regional Plans" by Ben Lee, Policy Specialist – Coastal, and dated 19 August 2014, be received.

Carried

Discussion points:

- Mr Nicolson reminded members of a new [website](#)¹ that provides freshwater data from across New Zealand.
- Mr Nicolson advised that the Regional Policy Committee had not yet made an appointment to represent tangata whenua; moving this forward was a discussion to have with the committee.
- Members sought the establishment of an Issues Register to record matters that were of importance.

Additional Resolution arising from Discussions

Mr Tipene sought and was granted leave of the chairman to propose a resolution regarding the next steps for the committee, encompassing the scope and ambition of the discussion during the meeting.

Moved (Tipene/Taylor)

That a dedicated session be scheduled during the next Committee workshop to draft strategic intent of Te Taitokerau Māori Advisory Committee.

Carried

Discussion points:

- The focus of the workshop discussion will be to consider the objectives, goals, and vision of the Committee and to finalise recommended changes to the Terms of Reference.
- Mr Nicolson undertook to develop a framework for the discussion and finalise this with The Chair and Deputy Chair.
- Members should advise Mr Nicolson or Ms Wright of any other workshop topics they wished to have included in the workshop programme.
- It was agreed the workshop would be held in the morning of 9 October 2014, the date of the next scheduled Committee workshop. A formal meeting would be scheduled to start at 1.00pm that day.

Conclusion

There being no further business, the meeting was drawn to close at 1.36pm with a karakia provided by Mr Hohepa.

¹ <http://www.lawa.org.nz/>

ITEM: 6.0

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ISSUE: Receipt of Action Sheet**ID:** A692730**To:** Te Taitokerau Māori Advisory Committee meeting, 9 October 2014**From:** Vibeke Wright, Advisor to CEO**Date:** 29 September 2014

Report Type:	<input checked="" type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input checked="" type="checkbox"/>	Other

Executive summary:

The purpose of this report is to enable the committee to receive the current committee action sheet (**attached**).

Legal compliance:

No decision is required.

Recommendation:

That the action sheet be received.

Te Taitokerau Māori Advisory Committee

Item 6.0
Attachment

Action Sheet

✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned
✓	1	Formal meeting	27-Jun-14	Resolution and request on Item 6.1	Committee	Terms of reference be deferred to next meeting of Committee for further review.	Item left to lie on the table at 11 September 2014 meeting and are re-presented on agenda for 9 October 2014.	CEO's Advisor Iwi Liaison Officer
	5	Workshop	24-Jul-14	Request	Committee	Keep committee informed of developments in respect of local government reform and provide opportunity for committee's views to be relayed to NRC.	Expect announcement after 51st Parliament convenes.	CEO
	6	Workshop	24-Jul-14	Request	Committee	Prepare report for committee on its anticipated future work programme.	In development; will be refined once strategic intent of Committee is articulated (visioning workshop scheduled 9 October 2014)	CEO
	9	Workshop	24-Jul-14	Request	Committee	Consider and prepare induction material for new committee members.	In development; will require Committee input	Iwi Liaison Officer
✓	10	Workshop	24-Jul-14	Request	Committee	Evaluate need for "Non-elected member only" time prior to committee meetings and if required seek council support for resourcing.	"Non-elected member only" time provided where needed following scheduled meetings	CEO's Advisor
✓	11	Workshop	24-Jul-14	Request	Committee	Prepare report on committee's principles.	See item 1 - incorporated within terms of reference	Iwi Liaison Officer
	12	Workshop	24-Jul-14	Request	Committee	Prepare report on process/criteria for prioritisation of catchments for implementation of NPS for Freshwater Management	Underway - an internal staff review is being conducted and further information about the process is being sought.	Programme Manager/Policy Specialist - Tangata Whenua
	13	Workshop	15-Aug-14	Request	Committee	Report on NRC's funding commitment to the Kaipara Harbour. (Member Mikaera Miru to report back on discussions with TUOHTB CEO on funding priorities/shortfalls.)	Underway	Deputy CEO
	14	Workshop	15-Aug-14	Request	Committee	Prepare a report to NRC recommending: a. All independent commissioners selected by NRC be able to demonstrate training in tikanga and consultation with Māori; b. NRC encourages the selection of Māori Commissioners to its approved list, given the importance of cultural considerations in Te Tai Tokerau c. Should there be insufficient trained and capable Māori Commissioners, then NRC should actively support training and development of independent Māori Commissioners; d. The training of all commissioners should include Te Tai Tokerau tikanga	Underway- further information is required for the CEO and the Committee Chairman to consider before going formally to the Committee.	Programme Manager/Policy Specialist - Tangata Whenua

Te Taitokerau Māori Advisory Committee

Item 6.0
Attachment

Action Sheet

✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned
✓	15	Workshop	15-Aug-14	Request	Committee	Report to the committee on the steps undertaken by NRC to support Māori economic development.	Northland Inc CEO and General Manager - Māori Economic Development scheduled to present to Committee 9 October 2014	Northland Inc CEO
	18	Formal meeting	11-Sep-14	Request	Committee (Murupaenga-Ikenn)	Prepare report informing Committee about the allocation of responsibility for freshwater management	This task has yet to be allocated, Planning and Policy SPM is aware	Programme Manager/Policy Specialist - Tangata Whenua
	19	Formal meeting	11-Sep-14	Request	Committee (Rameka)	Prepare report to inform committee about council's activities in respect of coastal waters management, including its position on economic development opportunities in coastal marine area.	This task has yet to be allocated, Planning and Policy SPM is aware	Programme Manager/Policy Specialist - Tangata Whenua
	20	Formal meeting	11-Sep-14	Resolution	Committee	Develop framework for discussion on Committee's strategic intent and finalise with Chair and Deputy Chair before 9 October meeting	Workshop scheduled 9 October 2014	CEO
	21	Formal meeting	11-Sep-14	Request	Committee (Wright)	Enable further discussion/investigation into Co-chair arrangement once current arrangements have opportunity to settle in.	Noted. Matter will be revisited once current arrangement has settled in.	CEO
	22	Formal meeting	11-Sep-14	Request	Committee (Tautiri)	Allow committee review of council's database for tangata whenua engagement on resource consents (if permitted by privacy constraints)	Under investigation.	Iwi Liaison Officer
	23	Formal meeting	11-Sep-14	Issues Register	Committee (Murupaenga-Ikenn)	Promote council's engagement with pre-settlement iwi.	Noted. Planning & Policy SPM is preparing a briefing/planning paper for NRC Chairman.	Programme Manager/Policy Specialist - Tangata Whenua
	24	Formal meeting	11-Sep-14	Request	Committee (Wright)	Terms of Reference – once signed off, schedule future reviews at regular intervals as the relationship develops and the committee clarifies its purpose. (Include membership provisions, particularly as more Treaty Settlements are finalised.)	Noted. Matter will be revisited once current arrangement has settled in.	CEO
	25	Formal meeting	11-Sep-14	Request	Committee (Samuels)	Enable cross-committee discussion with Regional Policy Committee on its representative for tangata whenua interests	Noted. Matter will be revisited as regional policy review project develops	CEO
	26	Formal meeting	11-Sep-14	Request	Committee (Murupaenga-Ikenn)	Consider establishment of Issues Register to record matters of importance	It's suggested the Action Sheet could incorporate these issues.	CEO

ITEM: 7.0

Page 1 of 1

**ISSUE: Item left to lie on the table from previous meeting:
Amended Draft Terms of Reference****ID:** A692733**To:** Te Taitokerau Māori Advisory Committee**From:** Malcolm Nicolson, Chief Executive**Date:** 29 September 2014

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input checked="" type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Please find attached Item 9.0 which appeared on the committee's agenda for its meeting held 11 September 2014. At that meeting, it was agreed the item would be left to lie on the table pending further discussion.

Procedurally, the committee may now recommence its debate and identify any further changes to the terms of reference it agrees are appropriate. It may then resolve to recommend those changes to the regional council for formal approval.

ITEM: 9.0

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ISSUE: Amended Draft Terms of Reference**ID:** A667932**To:** Te Taitokerau Māori Advisory Committee meeting,
11 September 2014**From:** Rachel Ropiha, Iwi Liaison Officer**Date:** 12 August 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input checked="" type="checkbox"/> Other

Executive Summary:

- The purpose of this report is to seek agreement by Te Taitokerau Māori Advisory Committee (the committee) and resolution on the Draft Terms of Reference (DTOR) as attached.
- Proposed changes to the DTOR, as noted from the inaugural meeting of the committee 27 June 2014 Otiria Marae and its workshop of 25 July 2014, have been incorporated into the DTOR for consideration.
- On agreement and approval by the committee of the DTOR a recommendation will be made to full council for approval. Until such time that approval is provided by full council the DTOR will remain in draft form.

Legal compliance and significance assessment:

The activities detailed in this report are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

This matter does not trigger the council's Significance Policy.

Recommendations:

-
1. That the report "Amended Draft Terms of Reference" by Rachel Ropiha, Iwi Liaison Officer, and dated 12 August 2014, be received.
 2. That the committee recommends to council for approval, the Draft Terms of Reference.
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Draft Terms of Reference

Te Taitokerau Māori Advisory Committee

Date: 1 September 2014
Version: Two

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Document Approval: version control

Date	Section Amended	Sign
31 July 2014	Draft version 2: Update includes following Removal of introduction, creation of background, the parties and principles. Purpose, Membership, qualifications, gender split, , frequency of meetings, payment schedule, reporting/accountability appendix as per TTMAC resolution at its 27 July 2014 TTMAC meeting and its 25 July workshop and as instructed by CEO.	Rachel Ropiha

Draft version 2
Item from 11 September 2014

1. Background

There are specific legislative obligations for Local Government to take “appropriate account of the principles of the Treaty of Waitangi and to maintain and improve opportunities for Māori to contribute to local government decision making processes”. Recognising this, council sought to establish a standing committee to achieve this.

This Terms of Reference recognises that this agreement is not intended to be a legally binding document, but rather a document that encourages and supports a positive relationship between Northland Regional Council and Māori.

It also recognises that although two distinct partners, Māori and council may share some common aspirations in regards to the social, cultural and economic future of our shared region.

This agreement also appreciates that it will be through goodwill and cooperation that trust will develop and therefore a relationship based on mutual respect.

o **The Parties**

• **Taitokerau Māori:**

Northland Māori are extremely passionate about their heritage. From Kupe to the Treaty it is not only rich in the history, it is often said to be the *birthplace of the nation*,

In 1835 northern Māori signed *He Whakaputunga o Te Rangatiranga o Nu Tireni - Declaration of Independence* which recognised Aotearoa a sovereign and independent state where authority remained with tangata whenua.

Te Tiriti o Waitangi – The Treaty of Waitangi is the founding document of this country and recognises a partnership between Māori and the Crown, for Māori, further cementing the intent of the declaration.

The statement of intent in regards to these documents for Māori is;

He whakaputunga o Te Rangatiranga o Nu Tireni (Declaration of Independence) and Te Tiriti o Waitangi (Treaty of Waitangi) provide the foundation doctrines of authority and partnership that are being sought by hapū in Government, including Local Government.

• **The council:**

The Northland region spans from Cape Reinga in the North to Kaiwaka in the south and the environs in between.

The Northland Regional Council is the regional authority with responsibilities defined in legislation. There are nine elected members representing the various communities of Northland with council elected every three years.

The vision for the council is

“Creating a region of choice”

The council’s Mission Statement is: -

“Through growth, putting Northland first by providing regional leadership, environmental protection, economic opportunities and integrated infrastructure”.

○ Principles

The following engagement principles will guide the committee in the pursuit of its purpose.

Whakamana tangata	Respecting each members own individual mandate as iwi or NRC representative (as the case may be), while also recognising the imperative to protect the integrity of the committee <i>as a whole</i> by respecting the principle of collective responsibility and decision-making.
Manaakitanga	Acknowledge the mana of others as equals through mutual respect, enabling effective and inclusive relationships.
Rangatiratanga	To act as leaders and role models with integrity, humility honesty and transparency.
Whanaungatanga	Respect one another while recognising the value of the collective.
Kotahitanga	Working as a collective by contributing, valuing opinions and consensus decision making. Building and nurturing a unity of vision and purpose.
Whakatoputanga	Working together in the spirit of reciprocal good faith to develop pathways and solutions that are workable and acceptable to both iwi and NRC. .
Ngakau pono	Behaving with integrity and respect at all times
Whakatau tika	Accountability underpinned by open communication, transparency and sharing of information.
Kaitiakitanga	To be responsible for and support one another and the environment, to develop as a group fulfilling our responsibilities effectively to make informed decisions in the best interests of our communities.

2. Purpose of the Te Taitokerau Māori Advisory Committee

- For council and Māori to develop the purpose, role and membership of the committee, making recommendations back to council for consideration and approval.
- Monitor council's compliance to its obligations to Māori under the Local Government Act 2002 and the Resource Management Act 1991. (Assurance and compliance function.)
- Where required, present submissions on council's plans and policies.
- Provide advice to council on topics referred to it by council.
- To develop pathways (and processes) that will achieve lasting and meaningful relationships between Māori and council.
- To ensure the views of Māori are taken into account in the exercise of council functions.
- To advise on the operational direction for council's legislative obligations to Māori and to monitor how these are implemented.
- To provide advice to council and its subsidiary Northland Incorporated, the latter being on Māori economic development.

3. Membership

The committee will comprise up to 30 members in total consisting of:

- two members representing each of the nine mandated iwi authorities (1992 Fisheries Settlement),

- two members from / representing each of the three Treaty Settlements entities (Te Uri o Hau, Te Roroa, Ngāti Manuhiri),
- two representatives from the hapū - Ngati Hine,
- four councillors from the Northland Regional Council.

All nominations received will be presented to Council for ratification.

Tangata whenua can provide an alternate nomination to act on behalf of absent members.

Until such time as all positions are filled as above council may accept interim members to the committee. This will be on a case by case basis and at the discretion of council.

Council's Chief Executive Officer and other council staff appointed by him will support the committee but are not members of the committee. The Chief Executive Officer of NorthlandInc will support the committee in an operational capacity as a non-member.

4. Selection and removal of members

Recruitment of the initial members for the group will be initiated by council. This has been by invitation to the groups previously outlined in Section 3. Each respective entity will undertake its own selection and mandating process to identify representatives for the committee.

Once the committee is formed council's representatives will work with the Māori members to encourage participation from other invitees.

When selecting its members, the entities are encouraged to consider gender equality, and the range of skills and experience required for the group to adequately perform their role.

Membership of the group shall cease if a member:

- resigns, or
- fails to attend at least four consecutive meetings over the period of one year¹.

A member can be removed from the committee by council, following receipt of a recommendation passed by 75% of members of the committee present and voting, under exceptional circumstances where the behaviour of the members is considered detrimental to the effective operation of the group.

If a member resigns or is removed from the group, the committee will work to fill any vacancies as soon as possible.

New representative members will be selected by the affected entity according to the process outlined and followed by the council during the initial selection process.

5. Chair of the Committee

The inaugural Chair of the committee shall be Councillor Samuels.

The committee may make a recommendation to council on the appointment of the Chair being an elected member (councillor) of the Northland Regional Council and the Deputy Chair being a representative from Māori.

¹ Refer Standing Order 3.6.4 for full disclosure including the application of apologies.

6. Term of appointment

The standard term of appointment will be three years – consistent with the term of local and territorial authorities. The term of appointment can be less than three years if a member:

- resigns,
- misses four consecutive meetings, or
- the committee is disbanded.

A member can be appointed for a second term should their representative group endorse their selection and nomination.

The committee should consider and make recommendations to council on:

- Whether members will be allowed to sit on the group for more than two consecutive terms.
- Whether committee members can only hold the position of Chair or Deputy Chair annually or for the three year term of the committee.

7. Operation

Council's Chief Executive Officer or such person as he may for time to time appoint and other council staff designated by him will be responsible for the maintenance and servicing (provision of venue, minute-taking, catering) of the group.

8. Member induction

Once the committee has developed, and had endorsed by council, its purpose, functions and role, an induction pack will be developed which will include information outlining the council's and Te Taitokerau Maori Advisory Committee's functions and processes. All new members joining the committee will receive an induction pack and information.

9. Conflict of interest

Members will be asked to complete a conflict of interest form prior to election and at the beginning of each year they sit on the group. A conflict of interest log will be maintained by the officer responsible for liaising with the group.

10. Frequency of meetings

The committee will meet up to a maximum of 10 times a year. These may alternate between a formal meeting of the committee which will be held at the councils office in Whāngārei and workshops at marae focusing on local issues.

When the full committee meets at the Whāngārei office of the regional council a meeting room will be made available in the morning in order for the Māori members of the committee to meet.

11. Quorum

The following quorums will apply;

- a majority of members (excluding vacancies) if the number of members is odd or
- half of the members (excluding vacancies) if the number of members is even and,
- at least two councillors and two Māori representatives must be present.

12. Payment

Payments for non-elected members of the committee (tangata whenua) for meeting attendance and mileage will be in accordance with the councils 'Appointed Members' Allowance Policy'.

13. Conflict Resolution

Should conflict occur, the Committee Chair/Deputy Chair and the group will be responsible for working together to resolve the conflict in the first instance. If the conflict persists, the council will only intervene at the request of the majority of the group members.

14. Reporting/Accountability

The committee, through the Chair, will report to the council in the last quarter of each year. The report will outline work undertaken, number of meetings held and attendance, the group's achievements and any issues it wishes the council to consider further.

The names and details of all members of the group and minutes of the group's meetings will be available on the council's website.

Committee members are expected to report back to and liaise regularly with their respective communities – providing information to their constituents and seeking their feedback on items/work listed on the annual committee work programme.

Officers of council will be responsible for promoting the committee and any initiatives developed (once considered and approved by council), to the wider public through a range of media including print and radio promotion, the council's website and social media.

15. Review

It is noted that the initial working draft is for iwi to participate and make input to and will only be operative when these discussions have taken place at or following the inaugural meeting and any recommended changes by the Committee are referred back to council for consideration and approval.

The Terms of Reference will subsequently be reviewed as required. All changes to the Terms of Reference will be subject to the approval the Northland Regional Council.

16. Delegations

The committee has no delegated authority from council.



WHĀNGĀREI: 36 Water Street, Private Bag 9021, Whāngārei Mail Centre,
Whāngārei 0148; Phone 09 470 1200, Fax 09 470 1202.

DARGAVILLE: 61B Victoria Street, Dargaville; Phone 09 439 3300, Fax 09 439 3301.

KAITĀIA: 192 Commerce Street, Kaitāia; Phone 09 408 6600, Fax 09 408 6601.

ŌPUA: Unit 10, Industrial Marine Park, Ōpua; Phone 09 402 7516, Fax 09 402 7510.

Freephone: 0800 002 004 | **24/7 Environmental Hotline:** 0800 504 639

E-mail: mailroom@nrc.govt.nz | **Website:** www.nrc.govt.nz

LinkedIn: www.linkedin.com/companies/northland-regional-council

Facebook: www.facebook.com/NorthlandRegionalCouncil

Twitter: www.twitter.com/NRCEXpress