

NORTHLAND REGIONAL COUNCIL

Agenda

For meeting to be held at the Reia Taipa Beach Resort, Taipa,
on Tuesday 21 October 2014, commencing at 2 pm

**Recommendations contained in the council agenda are NOT council decisions.
Please refer to council minutes for resolutions.**

OPEN MEETING

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<p>ACC - Accident Compensation Corporation</p> <p>AHB - Animal Health Board</p> <p>ALGIM - Association of Local Government Information Management</p> <p>AMA - Aquaculture Management Area</p> <p>BOI - Bay of Islands</p> <p>BOPRC - Bay of Plenty Regional Council</p> <p>CAPEX - Capital Expenditure (budget to purchase assets)</p> <p>CBEC - Community, Business and Environment Centre</p> <p>CDEM - Civil Defence Emergency Management</p> <p>CEG - Co-ordinating Executive Group – Northland Civil Defence management team</p> <p>CEO - Chief Executive Officer</p> <p>CIMS - Co-ordinated Incident Management System (emergency management structure)</p> <p>CMA - Coastal Marine Area</p> <p>CPCA - Community Pest Control Areas</p> <p>CRI - Crown Research Institute</p> <p>DHB - District Health Board</p> <p>DOC - Department of Conservation</p> <p>DOL - Department of Labour</p> <p>DPMC - Department of Prime Minister and Cabinet</p> <p>ECA - Environmental Curriculum Award</p> <p>ECAN - Environment Canterbury</p> <p>EE - Environmental Education</p> <p>EECA - Energy Efficiency Conservation Authority</p> <p>EEZ - Exclusive Economic Zone</p> <p>EF - Environment Fund</p> <p>EMA - Employers and Manufacturers Association</p> <p>EMC - Environmental Management Committee</p> <p>EOC - Emergency Operations Centre</p> <p>EPA - Environmental Protection Authority</p> <p>FDE - Farm Dairy Effluent</p> <p>FNDC - Far North District Council</p> <p>FNHL - Far North Holdings Limited</p> <p>FPP - First Past the Post – voting system for NRC elections</p> <p>GE - Genetic Engineering</p> <p>GIS - Geographic Information System</p> <p>GMO - Genetically Modified Organism</p> <p>HASNO - Hazardous Substances & New Organisms Act</p> <p>HBRC - Hawke's Bay Regional Council</p> <p>HEMP - Hapū Environmental Management Plan</p> <p>Horizons - Brand name of Manawatu-Wanganui Regional Council</p> <p>HR - Human Resources</p> <p>IEMP - Iwi Environmental Management Plan</p> <p>IPPC - Invited Private Plan Change: a process to allow Aquaculture Management Areas to be established</p> <p>IRIS - Integrated Regional Information System: new computer system being developed collaboratively with other Regional Councils</p> <p>KDC - Kaipara District Council</p> <p>KPI - Key Performance Indicator</p> <p>LATE - Local Authority Trading Enterprise</p> <p>LGA - Local Government Act 2002</p> <p>LGNZ - Local Government New Zealand</p> <p>LGOIMA - Local Government Official Information and Meetings Act 1987</p> <p>LGOL - Local Government Online</p> <p>LTP - Long Term Plan</p> <p>LTFS - Long Term Financial Strategy</p> <p>MCDEM - Ministry of Civil Defence & Emergency Mgmt</p> <p>MFE - Ministry for the Environment</p> <p>MHWS - Mean High Water Springs</p> <p>MNZ - Maritime New Zealand</p> <p>MOH - Ministry of Health</p> <p>MOT - Ministry of Transport</p>	<p>MPI – Ministry for Primary Industries</p> <p>MSD - Ministry of Social Development</p> <p>NCMC - National Crisis Management Centre</p> <p>NES – National Environmental Standards</p> <p>NDHB - Northland District Health Board</p> <p>NZRC - New Zealand Refining Company (Marsden Point)</p> <p>NGO - Non-Governmental Organisation</p> <p>NIF - Northland Intersectoral Forum</p> <p>NIWA - National Institute of Water and Atmosphere</p> <p>NORTEG - Northland Technical Advisory Group</p> <p>NPC - Northland Port Corporation</p> <p>NZCPS - New Zealand Coastal Policy Statement</p> <p>NZTA - New Zealand Transport Agency</p> <p>NZQA - New Zealand Qualifications Authority</p> <p>NZWWA - New Zealand Water and Wastes Association</p> <p>OFI - Opportunity for Improvement</p> <p>ORC - Otago Regional Council</p> <p>OSH - Occupational Safety & Health (now Ministry of Business, Innovation and Employment)</p> <p>PDF - Portable Document Format</p> <p>PPE - Personal Protective Equipment</p> <p>RAP - Response Action Plan</p> <p>RAQP - Regional Air Quality Plan</p> <p>RCP - Regional Coastal Plan</p> <p>RFI - Request for Information</p> <p>RFP - Request for Proposal</p> <p>RTC - Regional Transport Committee</p> <p>RLTS - Regional Land Transport Strategy</p> <p>RMA - Resource Management Act 1991</p> <p>RMG - Resource Managers Group (Regional Councils)</p> <p>RMZ - Riparian Management Zone</p> <p>ROI - Return on Investment</p> <p>RPMS - Regional Pest Management Strategy</p> <p>RPS - Regional Policy Statement</p> <p>RSG - Regional Sector Group</p> <p>RTO - Regional Tourism Organisation</p> <p>RWASP - Regional Water and Soil Plan</p> <p>SCAR - SmartStream Council Activity Reporting</p> <p>SITREP - Situation Report</p> <p>SMF - Sustainable Management Fund</p> <p>SOE - State of Environment (or) State Owned Enterprise</p> <p>SOLGM - Society of Local Government Managers</p> <p>SPARC - Sport & Recreation New Zealand</p> <p>SRC - Southland Regional Council (Environment Southland)</p> <p>STV - Single Transferable Vote</p> <p>SWAG - Surface Water Allocation Group</p> <p>SWPA - Sustainable Water Programme of Action</p> <p>TA - Territorial Authority: City & District Councils</p> <p>TAC - Technical Advisory Group</p> <p>Tier 1 - Site level plan or response for an oil spill</p> <p>Tier 2 - Regional level plan or response to an oil spill</p> <p>Tier 3 - National level plan or response to an oil spill</p> <p>TLA - Territorial Local Authority – City & District Councils</p> <p>TMP - Treasury Management Plan</p> <p>TOR - Terms of Reference</p> <p>TPK - Te Puni Kōkiri (Ministry of Maori Development)</p> <p>TRAION - Te Rūnanga a Iwi o Ngāpuhi</p> <p>TRC - Taranaki Regional Council</p> <p>TROTR - Te Rūnanga o Te Rarawa</p> <p>TUANZ - Telecommunications Users Association of NZ</p> <p>WCRC - West Coast Regional Council</p> <p>WDC - Whangarei District Council</p> <p>WHHIF - Whangarei Harbour Health Improvement Fund</p> <p>WRC - Waikato Regional Council</p> <p>WWTP - Wastewater Treatment Plant</p>
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ITEM: 4.0

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ISSUE: Risk and Health and Safety Report**ID:** A696252**To:** Council Meeting, 21 October 2014**From:** Judy Macdonald, Human Resources Manager**Date:** 10 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input checked="" type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive Summary:

This report highlights matters relating to health and safety.

There were no accidents, incidents/near misses or motor vehicle incidents reported in September.

One staff member has reported pain from the right fingers to the shoulder. The mouse has been changed to a roller mouse and the staff member has been referred to Company Medic for an assessment. Physio will also be required but the pain is slowly improving.

The critical issues raised in the external ACC Workplace Safety Management Practices audit on 19 August 2014 have been addressed and council has received confirmation of our change from tertiary to secondary status. We will be able to reapply for tertiary status in 12 months.

Legal compliance and significance assessment:

The provision of information is part of the council's day to day operations and is in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

The information itself and the implications of the information being accepted are considered to be of low significance in terms of council's significance policy.

Recommendation:

That the report "Risk and Health and Safety Report" by Judy Macdonald, Human Resources Manager, dated 10 October 2014, be received.

ISSUE: Confirmation of Minutes – 16 September 2014**ID:** A694125**To:** Council Meeting, 21 October 2014**From:** Chris Taylor, Council Secretary**Date:** 10 October 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the council meeting held on 16 September 2014 **(attached)** for confirmation as a true and correct record.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the council meeting held on 16 September 2014 be confirmed as a true and correct record.

NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council
held at the Mid North Motor Inn, Kaikohe,
on Tuesday 16 September 2014, commencing at 1 pm

Present:

Chairman, Bill Shepherd
Deputy Chairman, Graeme Ramsey
Councillors:
John Bain
Dennis Bowman
Craig Brown (left meeting 1.04 pm to 1.09 pm)
Joe Carr
Paul Dimery
Dover Samuels
David Sinclair

In Attendance:**Full Meeting**

Chief Executive Officer
Operations Director
General Manager – Finance
Northland Inc. Chairman
Northland Inc. GM Investment and Infrastructure
Council Secretary

The Chairman declared the meeting open at 1 pm.

Apologies (Item 1.0)

There were no apologies.

Declarations of Conflicts of Interest (Item 2.0)

Councillor Carr declared a conflict of interest in relation to the Environmental Monitoring Report for the period 1-31 August 2014 (Item 8.2, Attachment Three); being an affected party on an environmental matter.

Chief Executive, Malcolm Nicolson, declared a conflict of interest in relation to Item 7.7: CEO Performance Appraisal and Salary Review, and undertook to leave the room for the duration of the discussion and voting on this matter.

It was advised that councillors should make any further declarations item-by-item as the meeting progressed.

Presentations (Item 3.0)

There were no presentations.

Supplementary Item for the Council Meeting – 16 September 2014 (Item 2.0A)

ID: A675996

Report from Council Secretary Chris Taylor.

Moved (Carr/Samuels)

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987:

- **Supplementary Item 7.2:** Te Taitokerau Māori Advisory Committee Recommendations

be received.

Carried

Risk and Health and Safety Report (Item 4.0)

ID: A673872

Report from Human Resources Manager Judy Macdonald.

Moved (Ramsey/Sinclair)

That the report "Risk and Health and Safety Report" by Judy Macdonald, Human Resources Manager, and dated 5 September 2014, be received.

Carried

Confirmation of Minutes – 15 July 2014 (Item 5.1)

ID: A668712

Report from Council Secretary Chris Taylor.

Moved (Bain/Carr)

That the minutes of the council meeting held on 15 July 2014 be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 5.2)

ID: A674045

Report from Council Secretary Chris Taylor.

Moved (Ramsey/Dimery)

That the Council Action Sheet be received.

Carried

Matters arising from Item 5.2:

The Council Secretary undertook to circulate the previous issue of the Action Sheet to councillors.

Financial Report to 31 August 2014 (Item 6.1)

ID: A673538

Report from Financial Accountant Angela Hobden.

Moved (Samuels/Bain)

That the "Financial Report to 31 August 2014" by Angela Hobden, Financial Accountant, and dated 4 September 2014, be received.

Carried

Secretarial Note: Councillor Brown left the meeting at 1.04 pm.

Council Bank Accounts – Cheque Signatory Delegations (Item 6.2)

ID: A666199

Report from Financial Systems Administrator Kym Ace.

Moved (Carr/Ramsey)

1. That the report "Council Bank Accounts – Cheque Signatory Delegations", from Kym Ace, Financial Systems Administrator, dated 5 August 2014, be received.
2. **Manual signing:**
That any two of the following signatories be authorised to countersign cheques for payments drawn on the council's bank account numbers:
 - i. 12-3115-0057000-00 Current Account operated at the ASB Bank Limited, Walton Street, Whāngārei Branch, and any other accounts, which the council may operate from time to time.
 - ii. Call and term deposit accounts with the ASB and other registered trading banks in New Zealand.

Approved signatories:

Malcolm Charles Nicolson	Chief Executive Officer
Anthony Glenn Phipps	Deputy CEO/Operations Director
Lisa Maree Aubrey	General Manager - Finance
Simon John Crabb	Finance Manager
Angela Elizabeth Hobden	Financial Accountant
Steven Goddard	Management Accountant

3. That any two of the following signatories are authorised to operate the Bank of New Zealand bank account number 02-0492-00340027-00 at the Bank of New Zealand Limited, Bank Street, Whāngārei.

Approved signatories:

Malcolm Charles Nicolson	Chief Executive Officer
Anthony Glenn Phipps	Deputy CEO/Operations Director
Lisa Maree Aubrey	General Manager - Finance
Simon John Crabb	Finance Manager
Angela Elizabeth Hobden	Financial Accountant
Steven Goddard	Management Accountant

4. That vouchers or documents authorising manual or electronic transactions be authorised by any two of the above approved signatories.

5. That electronic transactions may be prepared and uploaded by the Finance Systems Administrator and/or Accounts Officer (being the upload of creditor and payroll payment files) but these must be authorised by any two of the above approved signatories.
6. That these delegations, when approved, be notified to the ASB Bank Limited and the Bank of New Zealand Limited for implementation.

Carried

Update on Joint Venture between KiwiRail and Council (Item 6.3)

ID: A671814

Report from General Manager – Finance Lisa Aubrey.

Moved (Bain/Ramsey)

1. That the report “Update on Joint Venture between KiwiRail and Council” by Lisa Aubrey, General Manager - Finance, and dated 29 August 2014, be received.
2. That council recognises opportunity cost of interest payable to KiwiRail of \$101,197 on the costs they have incurred in securing the rail designation.
3. That council consult on a proposal to extend the current acquisition agreement for a two year term to enable council to make informed decisions and recommendations in the knowledge of KiwiRail’s 30 Year Viability Plan.

Carried

Appointment of Chairs of Waiora Northland Water Priority Catchment Groups (Item 7.1)

ID: A651024

Report from Water Policy Specialist Natalie Glover.

Moved (Carr/Sinclair)

1. That the report “Appointment of Chairs of Waiora Northland Water Priority Catchment Groups” by Natalie Glover, Water Policy Specialist, and dated 27 August 2014, is received.
2. That council confirms Tania Pene and Royce Kokich as Co-chairs of the Mangere Catchment Group (subcommittee).
3. That council confirms Glenn Mortimer as Chair of the Whāngārei Catchment Group (subcommittee).
4. That council confirms the recommendation from the Appointed Members’ Allowances Working Party: “That co-chairs should act as alternates for whole meetings. The chair at any particular meeting is then entitled to claim those allowances they are eligible for.”

Carried

Matters arising from Item 7.1:

Chief Executive, Malcolm Nicolson, undertook to address Councillor Carr's concerns regarding the co-chairing of the Waitangi Catchment Group.

Secretarial Note: Councillor Brown returned to the meeting at 1.09 pm.

Te Taitokerau Māori Advisory Committee Recommendations (Item 7.2 and Supplementary Item 7.2)

ID: A671484 and A675929

Report from Chief Executive Malcolm Nicolson.

Moved (Samuels/Bowman)

1. That the report "Te Taitokerau Māori Advisory Committee Recommendations" by Malcolm Nicolson, Chief Executive, and dated 15 September 2014, be received.
2. That the council confirms the appointment of Mr Pita Tipene as Deputy Chairperson of Te Taitokerau Māori Advisory Committee.

Carried

Non-Elected Membership of Te Taitokerau Māori Advisory Committee Confirmation (Item 7.3)

ID: A672136

Report from Chief Executive Malcolm Nicolson.

Moved (Samuels/Carr)

1. That the report, "Non-Elected Membership of Te Taitokerau Māori Advisory Committee Confirmation", by Malcolm Nicolson, Chief Executive, and dated 1 September 2014, be received.
2. That council confirms the appointment of the following non-elected members to Te Taitokerau Māori Advisory Committee:

Name 1	Name 2	Group Represented
Isha Waetford	Henry Murphy	Ngātiwai Trust Board
Moengaroa Murray	Will Ngakuru	Te Roroa Whatu Ora Trust
Louisa Kopa	Pita Tipene	Te Rūnanga o Ngāti Hine
Catherine Murupaenga-Ikenn		Te Rūnanga o Te Rarawa
Darryl Hape	Martin Rudolph	Te Rūnanga O Whaingaroa
Fred Sadler	Mike Kake	Te Rūnanga-Ā-Iwi-O-Ngāpuhi
Mikaera Miru	Rawson Wright	Te Uri o Hau Settlement Trust

Carried

Environmental Management Committee Meeting 25 August 2014 – Actions Arising from Meeting (Item 7.4)

ID: A672895

Report from Chief Executive Officer Malcolm Nicolson.

Moved (Carr/Ramsey)

1. That the report “Environmental Management Committee Meeting 25 August 2014 - Actions Arising from Meeting”, from Tony Phipps, Operations Director, and dated 1 September 2014, be received.
2. That council receives the recommendation from the Environmental Management Committee “That continued support is provided for the Ballance Farm Environment Awards in the council’s draft Long Term Plan” and gives it due consideration during the 2015-2025 Long Term Plan budget process.
3. That an additional \$17,550 is made available from the Land Management Reserve to fund the cost of Biosecurity Fund pest control applications in excess of the current budget.
4. That a revised timing for formal notification of the Regional Pest Management Plan, from January 2015 to July 2015, be approved.

Carried

Appointment of Environmental Interest Groups Representative on the Environmental Management Committee (Item 7.5)

ID: A672174

Report from Committee Secretary Peternel McLean.

Moved (Carr/Shepherd)

1. That the report “Appointment of Environmental Interest Groups Representative on the Environmental Management Committee”, from Peternel McLean, Committee Secretary, and dated 1 September 2014, be received.
2. That Mr Martin Hunt, nominated by the NZ Landcare Trust, is selected as the Environmental Interest Groups Representative on the Environmental Management Committee.

Carried

Shared Services in Northland (Item 7.6)**ID: A672733****Report from Chief Executive Officer Malcolm Nicolson.****Moved (Shepherd/Sinclair)**

1. That the report, "Shared Services in Northland" from Chief Executive Officer, Malcolm Nicolson, dated 8 September 2014, be received.
2. That the council support in principle the development of a strategic framework for shared services between the four councils of Northland.
3. That the CEO Forum is tasked with the preparation of the strategic framework for shared services, in conjunction with the Northland Mayoral Forum, and that progress reports are presented on a quarterly basis to the four constituent councils.

Carried**Matters arising from Item 7.6:**

Confirmation was provided that the attached report had been generated through the Northland Mayoral Forum Working Party and demonstrated the "good will" that existed between the four Northland councils. The same report, and associated recommendations, would be presented to each council for consideration.

Secretarial Note: The Chief Executive, Malcolm Nicolson, had declared a conflict of interest in relation to Item 7.7 and left the room for the duration of the discussion and voting on this matter.

CEO Performance Appraisal and Salary Review (Item 7.7)**ID: A671938****Report from Human Resources Manager Judy Macdonald.****Moved (Bain/Ramsey)**

1. That the report "CEO Performance Appraisal and Salary Review" by Judy Macdonald, Human Resources Manager, and dated 4 September 2014, be received.
2. That the CEO's salary package is increased to \$245,463 backdated until 1 January 2014.
3. That a further review of salary is undertaken in three months' time based on improvements in organisational culture.
4. That the annual salary review date for the CEO be changed to 1 July each year.

Carried

Chairman's Report to Council (Item 8.1)**ID: A666804****Report from Chairman Bill Shepherd.****Moved (Samuels/Ramsey)**

That the Chairman's report dated 5 September 2014 be received.

Carried

Secretarial Note: Councillor Carr had declared a conflict of interest in relation to the Environmental Monitoring Report for the period 1-31 August 2014 (Item 8.2, Attachment Three); being an affected party on an environmental matter.

Chief Executive's Report to Council (Item 8.2)**ID: A667374****Report from Chief Executive Officer Malcolm Nicolson.****Moved (Shepherd/Bain)**

That a letter of appreciation be sent to the Civil Defence Emergency Management Team, on behalf of council, recognising the heavy workload resulting from the recent severe weather events and the efforts required by council officers to ensure a successful operation during this time.

Carried**It was further moved (Carr/Brown)**

That the Chief Executive Officer's report dated 5 September 2014 be received.

Carried**Matters arising from Item 8.2:**

A correction was noted; that the seminar/workshop with Shamubeel Equab, from the New Zealand Institute of Economic Research, was scheduled for Friday **26** September 2014.

An update was provided regarding management of the Awanui River and the lowering of the Whangatane Spillway intake. It was stressed that the project was a matter of priority and all efforts were being made in order to start work in the current construction season.

Te Taitokerau Māori Advisory Committee Minutes – 27 June 2014 (Item 9.1)**ID: A673144****Report from Committee Secretary Vibeke Wright.****Moved (Samuels/Bowman)**

That the minutes of the Te Taitokerau Māori Advisory Committee meeting held on 27 June 2014 be received.

Carried

Regional Transport Committee Minutes – 6 August 2014 (Item 9.2)

ID: A669843

Report from Council Secretary Chris Taylor.

Moved (Bain/Dimery)

That the minutes of the Regional Transport Committee meeting held on 6 August 2014 be received.

Carried

Audit and Risk Committee Minutes – 19 August 2014 (Item 9.3)

ID: A673204

Report from Council Secretary Chris Taylor.

Moved (Sinclair/Dimery)

That the minutes of the Audit and Risk Committee meeting held on 19 August 2014 be received.

Carried

Environmental Management Committee Meeting 25 August 2014 – Receipt of Minutes (Item 9.4)

ID: A672114

Report from Committee Secretary Peternel McLean.

Moved (Carr/Bowman)

That the minutes of the Environmental Management Committee meeting held on 25 August 2014 be received.

Carried

Regional Policy Committee Minutes – 25 August 2014 (Item 9.5)

ID: A673444

Report from Committee Secretary Evania Laybourn.

Moved (Ramsey/Sinclair)

That the minutes of the Regional Policy Committee meeting held on 25 August 2014 be received.

Carried

Receipt of Minutes – Northland CDEM Group Meeting – 2 September 2014 (Item 9.6)

ID: A672151

Report from CDEM Senior Programme Manager Graeme MacDonald.

Moved (Dimery/Brown)

That the minutes of the Northland Civil Defence Emergency Management Group meeting held on 2 September 2014 be received.

Carried

Business with the Public Excluded (Item 10.0)

ID: A673823

Report from Council Secretary Chris Taylor.

Moved (Brown/Sinclair)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Confidential Minutes of the Council Meeting – 15 July 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.2	Confidential Minutes of the Extraordinary Council Meeting – 24 July 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.3	Confidential Minutes of the Extraordinary Council Meeting – 4 August 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.4	Confidential Minutes of the Audit and Risk Committee Meeting – 19 August 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.5	Investment Strategy for the Proceeds from the Sale of Investment Properties	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).

10.6	Investment and Growth Reserve: Feasibility and Business Case Assessment	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).
10.7	Kerikeri Spillway Flood Scheme Update	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).

3. That the Northland Inc. Chairman, Warren Moyes, and General Manager Investment and Infrastructure, Vaughan Cooper, be permitted to remain after the public has been excluded; for the duration of Item 10.6.

Carried

CONCLUSION

The meeting concluded at 2.39 pm.

ITEM: 5.2

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ISSUE: Confirmation of Minutes – 10 October 2014**ID:** A696670**To:** Council Meeting, 21 October 2014**From:** Chris Taylor, Council Secretary**Date:** 13 October 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the extraordinary council meeting held on 10 October 2014 (**attached**) for confirmation as a true and correct record.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the extraordinary council meeting held on 10 October 2014 be confirmed as a true and correct record.

NORTHLAND REGIONAL COUNCIL

Minutes of the extraordinary meeting of the council
held in the Kaipara Room, Northland Regional Council, 36 Water Street, Whāngārei,
on Friday 10 October 2014, commencing at 10 am

Present:

Chairman, Bill Shepherd
Councillors:
Paul Dimery
David Sinclair

In Attendance:**Full Meeting**

Chief Executive Officer
Economist
Northland Inc. Chairman
Northland Inc. GM Investment and Infrastructure
Council Secretary

The Chairman declared the meeting open at 10.03 am.

The meeting was short of a quorum at its commencement so the Chairman suspended business for 10 minutes. No quorum was present within 10 minutes so the Chairman advised the business remaining to be disposed of would stand adjourned until the next meeting of council to be held at the Reia Taipa Beach Resort, Taipa, on Tuesday 21 October 2014, commencing at 2 pm.

At 10.15am the Chairman vacated the chair and the meeting lapsed by reason of failure of a quorum.

Secretarial Note: The apologies from Councillors Ramsey and Bain for non-attendance had been received, due to work and travel commitments respectively. Councillor Brown had full intention to attend the meeting but was advised of the confirmed lack of quorum to save unnecessary travel. Verbal apologies had also been received from Councillor Carr and Samuels.

ITEM: 5.3

Page 1 of 1

ISSUE: Receipt of Action Sheet**ID:** A696718**To:** Council Meeting, 21 October 2014**From:** Chris Taylor, Council Secretary**Date:** 13 October 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to enable the council to receive the current council action sheet (**attached**).

Legal compliance:

No decision is required.

Recommendation:

That the action sheet be received.

COUNCIL ACTION SHEET

✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	352 A	Council	19-Jun-12	Req	Cr Walker	That NRC staff are included in the establishment of a technical working party to consider the development of a best practice guideline for mangrove management	Awaiting the release of a report commissioned by Auckland Council regarding mangrove management. The report includes sampling of sites in Northland, Waikato and the Bay of Plenty. The results of the study are to feed into mangrove management guidelines; which will be finalised by NIWA in 2014/15. NRC staff will review the outcomes and how they will apply to regulations, future applications and consent conditions. On-going.	Consents/Monitoring SPM	28/07/2014	On-going
	453	A & F (confidential)	27-Nov-12	Reso	Committee	That the CEO negotiates the acquisition of the NF Fraser and Co property up to a price of \$64,500 plus GST, including reviewing and negotiating any appropriate further terms of sale, subject to KiwiRail agreeing to honour the terms of the Rail Corridor Acquisition Agreement.	Ravensdown provided comment in the Sale and Purchase agreement (during the week 1 - 5 September). Staff are now waiting for feedback from KiwiRail with regard to requested changes.	CEO/GM Finance	8/09/2014	unknown
	653 b	Council	10-Dec-13	Req	Cr Samuels	That council be provided with a comprehensive report regarding the testing for the presence of heavy metals in the Puhipuhi/Whakapara Area.	A full report will be compiled by the Ngati Hau Trust Board and then presented to council. It is anticipated that at least two months after the completion of the actual field surveys that the report will be completed. This allows for the time delay for receiving the sample analysis from the lab and working with the contract holder to finalise the report after consultation with hapu members. Aiming for October to launch the report. Nothing further to update at this time.	Iwi Liaison Officer	13/10/2014	30-Sep-14
	712	A & R	18-Feb-14	Reso	Committee	That the FN rates collection and remissions process/formulae be reviewed internally to ensure that council's concerns regarding the quantum of outstanding FN rate arrears are addressed.	The CEO is currently seeking advice from the OAG. Following recent advice from the OAG the Chairman/CEO approached Peter Winder for a proposal on alternative late collections models. Peter Winder can not undertake this work. Now in negotiations with Alan Bickers.	CEO/Finance Manager	3/09/2014	

COUNCIL ACTION SHEET

✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	"733 /734 "	EMC	24-Feb-14	Reso	Committee	That GHD is commissioned to progress the identified scope of works to improve the Awanui flood model. Following consultation with the Awanui River Management Liaison Committee over the outcomes from the Tonkin and Taylor preliminary design, that GHD is commissioned to simulate the preliminary scheme design options utilising the Awanui flood model.	Work by GHD to progress the identified scope of works is substantially complete; all adjustments made, design storms run complete and staff are currently reviewing outputs. Flood map production will be commissioned post staff review and confirmation of the results being a sufficiently accurate representation of flooding. The Liaison Committee requested staff to assess the option of lowering the Whangatane Spillway weir as a first option. This assessment has been commissioned and will be completed prior to simulating the full Tonkin and Taylor preliminary design.	Land/Rivers SPM	8/09/2014	Ongoing
	746	Council	18-Mar-14	Reso/Req	Council/ Cr Brown	That the RPC includes marine spatial planning with the process for the plan review - taking into account the fact that council's original intent was to establish a recreational park and not a "no-take" area.	The review of the coastal plan is underway and will consider changes to coastal zoning including the Marine 1 protection zone. Meeting with Fish forever on 1 July occurred with Chair, CEO and Policy Analyst (M Day).	Resource Policy SPM	8/09/2014	
	747	Council	18-Mar-14	Reso	Council	That staff assess the need to attend hearings on the Proposed Auckland Unitary Plan after considering the submissions and recommendations thereon to the hearings panel. Should attendance be warranted, the GM - Planning and Policy to appear and present evidence on behalf of council.	The submissions and further submissions period closed 22 July. Officers will await the release of the Planners Report before deciding whether appearing and presenting evidence is required (likely to be around November 2014)	Resource Policy SPM	8/09/2014	1-Dec-14
	762	RTC	2-Apr-14	Reso	Committee	That a third party be appointed to correlate all the available information gathered to date and compile a strong evidence based business case to both agencies in support of the funding applications.	A letter signed by RTC Chairman, John Bain, was sent to the Minister of Economic Development. Confirmation was provided that the Minister received the letter; but nothing further.	Transport Operations SPM	8/09/2014	
	771	Council	15-Apr-14	Req	Ramsey	That the implications of the Health and Safety Reform Bill on volunteers be investigated.	Council officers are regularly attending EMA briefings on this matter and working to ensure the right policies and procedures are in place. However, these can not be finalised until Regulations are made available later in the year. Nothing further to update at this time.	CEO/ HR Manager	14/10/2014	31-Dec-14

COUNCIL ACTION SHEET

✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	773	Council	15-Apr-14	Reso	Council	That a review of the Consultation Policy and the Maori Liaison Policy be part of the development of the new Significance and Engagement Policy (within the Long Term Plan 2015-25 process) and in conjunction with the Te Taitokerau Maori Advisory Working Party/Committee.	The new Significance and Engagement Policy was discussed at a council workshop on 23 September. Based on the discussion a revised version has been developed and will be workshopped again with councillors.	GM Finance	13/10/2014	21-Oct-14
	777/ 778/ 779	Council	15-Apr-14	Reso	Council	That the CEO submits an application to the IAF and authorises the release of \$250k (plus any applicable GST) from the IGR for the irrigation infrastructure project if matching funding has been received through the IAF. If a higher level of funding is required, a further paper to be provided to council for consideration. Council staff to work with NINC and MPI to ensure the application has the optimum chance of success and develop a Comms plan. The scope of the Economic Development Opportunities from Better Water Management Study, once negotiated with MPI, along with an estimate of the resourcing required by NRC for each stage of the project, be brought back to council for approval.	Negotiations are continuing with MPI regarding the scope of the project. The MPI manager in charge of the IAF will be meeting with staff on 8 and 9 October to progress. Staff/MPI are working on co-ordinating this piece of work with the proposal being developed by Kaipara Coast Water. A fuller update is provided in the CEO report.	CEO/Economist/ Finance Manager	6/10/2014	
	808	Council	15-Jul-14	Reso	Council	That the council reviews the operations of Northland Inc. Limited, and the terms in which they operate, within a 6 month period.	Council agreed at the 23 September workshop to wait until the end of the year.	CEO/	25/09/2014	16-Dec-14
	821	RTC	6-Aug-14	Req	Crs Court/ Bain	That an update on the OPUS report regarding resilience be provided at the October 2014 RTC meeting.	NZTA advised the OPUS report was not ready for the October RTC meeting. Will be followed up for the December meeting.	Transport Operations SPM	24/09/2014	1-Oct-14
	822	RTC	6-Aug-14	Req	NRC CEO	That FNH be invited to share its strategic thinking regarding the future of air transport in Northland with the RTC.	FNH have confirmed they will provide a presentation at the 3 December RTC meeting.	Transport Operations SPM/Council Secretary	23/09/2014	3-Dec-14
	828	A & R	19-Aug-14	Req	Committee	That the CEO raise at the Next Zone 1 meeting the need for a review of government policy to address current rate collection issues.	Need to progress action point 712 before going to Zone 1.	CEO	25/09/2014	
	830	A & R	19-Aug-14	Reso	Committee	That the final pricing for increased insurance cover for Harbour Master and Removal of Wreck be confirmed with the A & R Committee.	In progress Paul Ahlers working on this.	GM Finance/Financi al Accountant	6/10/2014	

COUNCIL ACTION SHEET

✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	833	A & R	19-Aug-14	Req	Committee	That potential forestry opportunities be provided to the Economic Development Working Party for consideration.	In progress, Ian Jenkins working on this. Bob Cathcart asked to identify sites in Northland that may have environmental benefit of being turned into a forest. A report will be provided to EDWP.	GM Finance	8-Oct-14	
	839	A & R	19-Aug-14	Reso	Committee	That the internal audits over Support-Treasury and Democracy and Governance Reporting be undertaken.	Proposals/Quote sought from EY and PwC in relation to a Treasury Management Audit. With regard to audit of report writing: Initial councillor/staff survey undertaken. Meetings and Governance Solutions drafting a project brief based on this.	GM Finance/Council Secretary.	6/10/2014	
	842	Council	16-Sep-14	Reso	Council	That council consult on a proposal to extend the current acquisition agreement for a two year term to enable council to make informed decisions and recommendations in the knowledge of KiwiRail's 30 Year Viability Plan.	Noted. Will be incorporated in the consultation for the 2015-2025 LTP.	GM - Finance/Corporate Planner	6/10/2014	
	844	Council	16-Sep-14	Reso	Council	That the EMC's recommendation "That continued support is provided for the Balance Farm Environment awards in the council's draft LTP" be given due consideration during the 2015-2025 LTP budget process.	Noted. Will be incorporated within the LTP budget process.	GM - Finance/Corporate Planner	24 September 2014.	
	846	Council	16-Sep-14	Reso	Council	That the CEO's salary package be increased to \$245,463 backdated until 1 January 2014. That a further review of salary is undertaken in three months' time based on improvements in organisational culture and that the annual salary review date for the CEO be changed to 1 July each year.	In progress.	Human Resources Manager		
	848	Council (confidential)	16-Sep-14	Reso	Council	That the proceeds from the sale of investment properties be actioned in accordance with confidential Item 10.5 of the 16 September 2014 council agenda.	Awaiting receipt of the settlement proceeds	Finance Manager	7/10/2014	
	850	Council (confidential)	16-Sep-14	Req	Council	That Northland Inc. be invited to a future workshop of council to present the various projects it is working on.	Northland Inc has been advised that according to SOI they must put a request to meet with council in writing.	Council Secretary	24/09/2014	
	851	Council (confidential)	16-Sep-14	Reso	Council	That confirmation be sought from the Kerikeri-Waipapa River Liaison Committee before the process detailed in confidential item 10.7 of the 16 September 2014 council agenda be progressed.	Meeting with the Kerikeri-Waipapa River Liaison Committee scheduled for 17 October to discuss this.	Land/Rivers SPM - Rivers PM	6/10/2014	

COUNCIL ACTION SHEET										
✓	Ref	Forum	Date	Reso/ Request	By	Task Point	Progress Statement	Assigned	Last updated	Anticip. compltn date
	853	Council Worksh op	23-Sep-13	Req	Council	That the CEO work with Northland Inc. to investigate the suitability of sites (in strict alignment with the Northland Moorings and Marinas Strategy) on the premise of "laying the way" for private investment into a marina.	Noted.	CEO/ Northland Inc	14/10/2014	
	854	RTC	1-Oct-14	Req	Committee	That the current policies relating to the Total Mobility Scheme be circulated to RTC members and that they be reviewed to identify any potential improvements, within the NZTA framework, that could be of benefit to the community.	Public Passenger Transport Officer addressing this matter.	Transport Operations SPM	9/10/2014	
	855	RTC	1-Oct-14	Req	Committee	That the Police be advised that the Committee accepts the offer to view a speed camera vehicle and automatic number plate recognition equipment following the December RTC meeting; as part of an educational media opportunity.	Transport Projects Officer following up action.	Transport Operations SPM	9/10/2014	
	858	RTC	1-Oct-14	Reso	Committee	That a progress report on the Draft Northland RLTP 2015-2018 be provided to the December 2014 RTC meeting.	Will be submitted to 3 December RTC meeting.	Transport Operations SPM	14/10/2014	
	859	RTC	1-Oct-14	Req	Commissioner Winder	At the 23 October RTC workshop to prioritise projects for inclusion in the RLTP; a full description to be provided of each project to ensure full understanding and enable an informed decision making process.	E-mail sent to RCA Roading Managers on 9 October 2014.	Transport Operations SPM	9/10/2014	

ITEM: 6.1

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ISSUE: Financial Report to 30 September 2014**ID:** A695786**To:** Council Meeting, 21 October 2014**From:** Angela Hobden, Financial Accountant**Date:** 9 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input checked="" type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to present the **Dashboard Results** for the three months ended 30 September 2014 for councillors' information.

It concludes with the recommendation that this report be received.

Legal compliance and significance assessment:

The activities detailed in this report are provided for in the council's Long Term Plan 2012-2022 and 2014-2015 Annual Plan, and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

In relation to section 79 of the Local Government Act 2002, this issue is considered to be of low significance under council policy because it is part of normal day to day operations of council, and it does not require a council decision but is for information purposes only.

Recommendation:

That the "Financial Report to 30 September 2014" by Angela Hobden, Financial Accountant, and dated 9 October 2014, be received.

ITEM: 6.1

Page 2 of 5

Background:

The council report for the year to date (YTD) shows a net operating surplus of \$2.997M against a budgeted net surplus of \$2.541M, resulting in an overall favourable variance for the year to date of \$455K before transfers (to) or from Special Reserves. This variance arises from the total expenditure for the two months being behind budget by \$24K or 1%, and the total revenue being ahead of budget by \$431K or 5%.

Revenue is ahead of budget predominantly due to a better than anticipated dividend received from Marsden Maritime Holdings Ltd \$55K, settlement of rental property arrears \$42K and returns on the Community Investment Fund being greater than budget by \$145K predominantly due to NZ/AUD currency fluctuations. Task Force Green revenue of \$137K and Oyster Shell project revenue \$21K contribute to user fees being better than budget by \$220K. Grants and subsidies are less than budget by \$102K as a result of lower subsidies for transport \$91K (which is compensated for by lower expenditure in this area) and claims for oil spill response being \$11K less than anticipated.

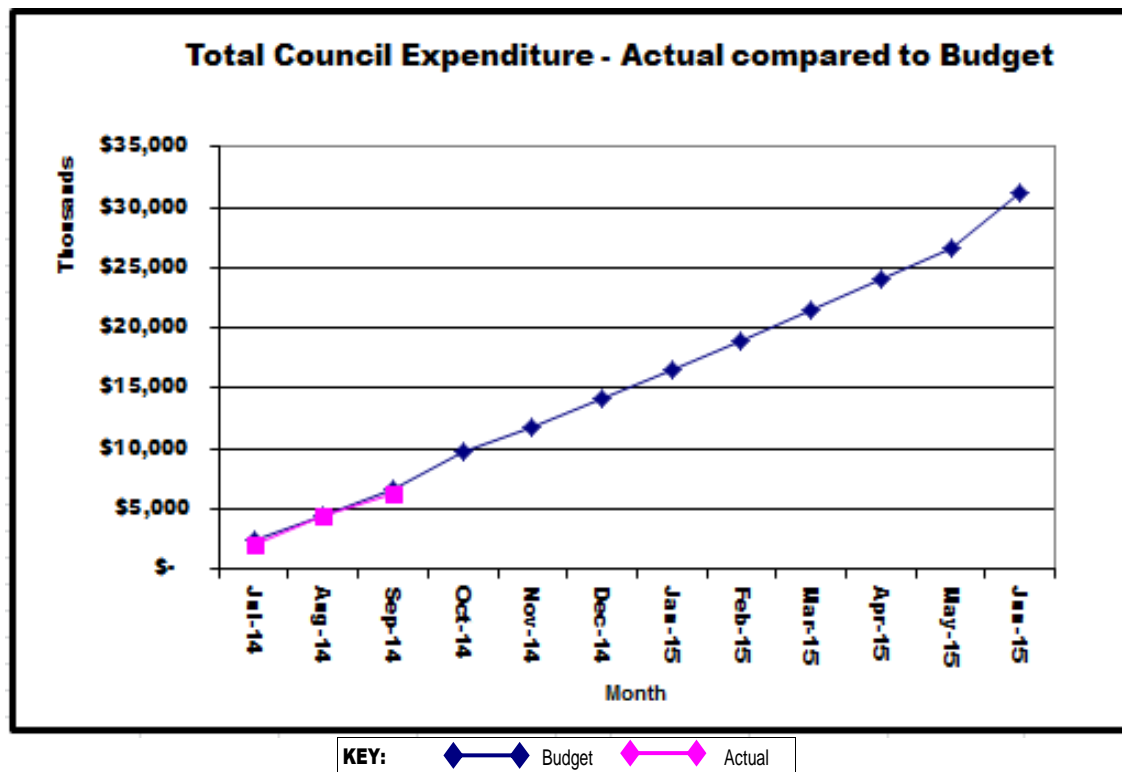
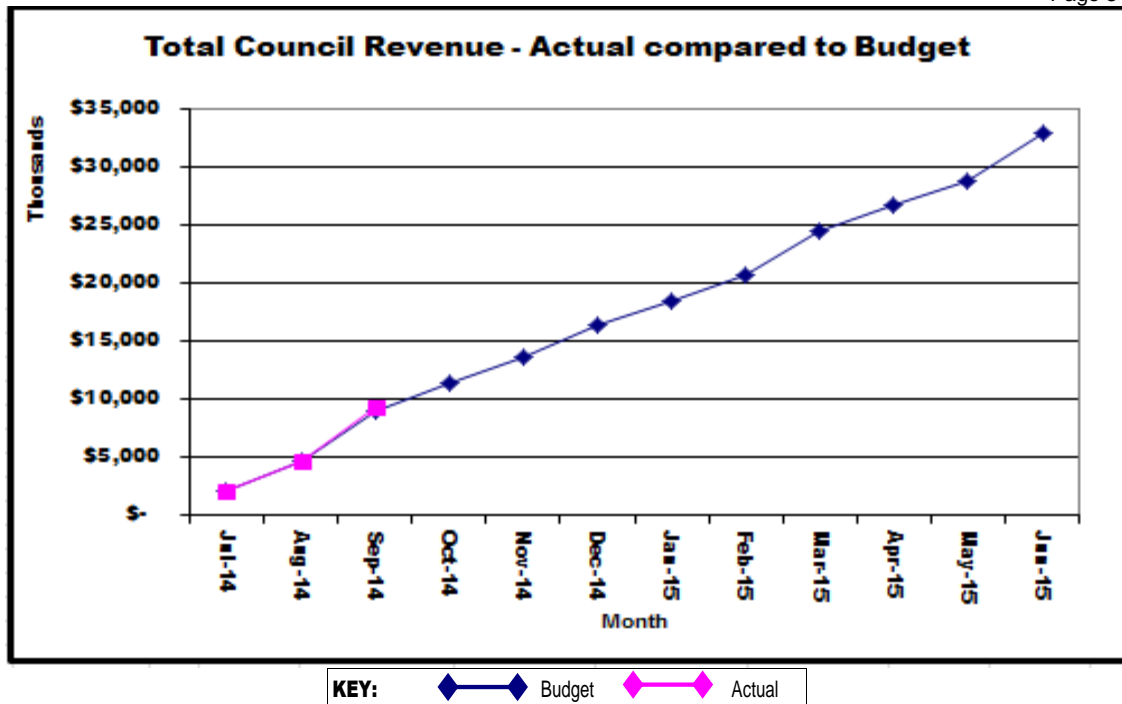
Expenditure is less than budget by \$24K. The underspend is predominantly in the resource management related areas \$212K as consultancy costs have not occurred in this quarter as originally anticipated by work programme managers. This is partially offset by the overspend in Hazard Management of \$115K which relates to costs on Task Force Green expenditure for storm damage clearance.

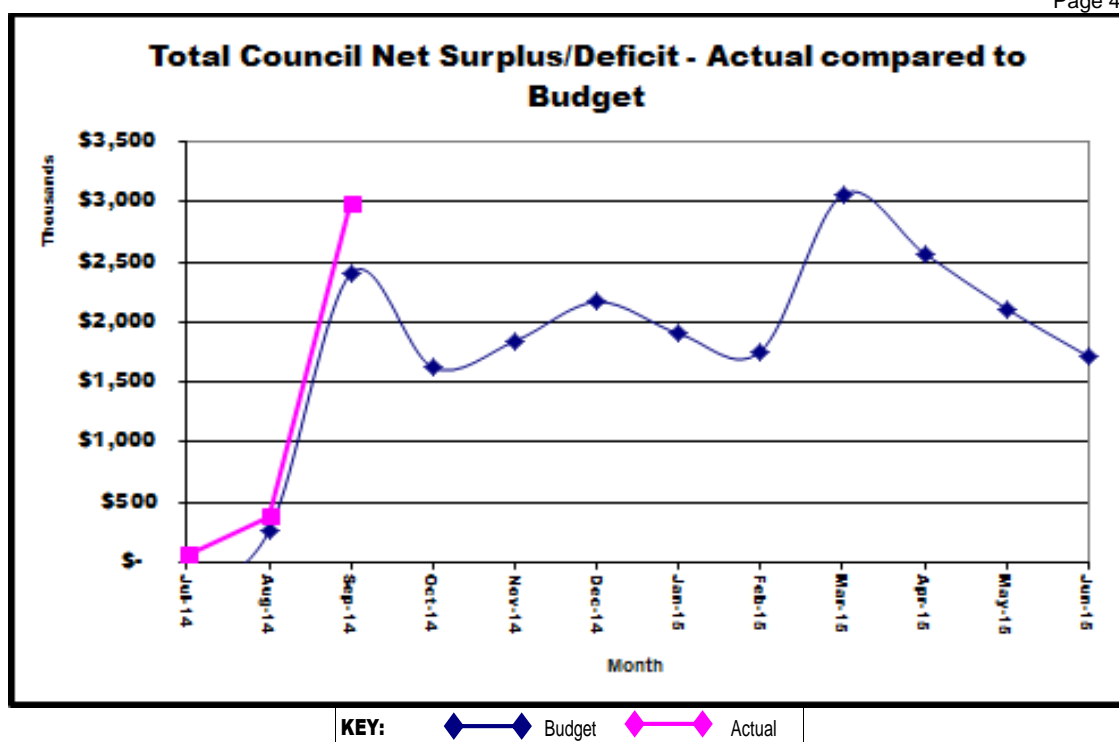
Capital expenditure for the year to date is \$1.196M compared to a budget of \$1.212M which is as expected. Major expenditure of \$882K has occurred on River Management as more costs are incurred for the Whāngārei retention dam. We have also replaced four vehicles. Expenditure of \$75K for monitoring includes costs for two replacement Sondes which were lost in the June floods. This cost has been recovered from our insurers.











SUMMARY OPERATING RESULTS			
	000's ACTUAL YTD	000's BUDGET YTD	000's VARIANCE YTD
Revenue (including other gains)	\$ 9,369	\$ 8,938	\$ 431
Expenditure	\$ 6,372	\$ 6,396	\$ 24
NET (COST)/SURPLUS BEFORE TRANSFERS FROM/(TO) RESERVES	\$ 2,997	\$ 2,542	\$ 455

ITEM: 6.1

Page 3 of 5





YTD EXPENDITURE VARIANCE INDICATORS BY COUNCIL ACTIVITY			
	= negative (unfavourable) variance over 10%	FAV / UNFAV	
	= negative (unfavourable) variance under 10%		
	= positive (favourable) variance		
Resource Management		Transport	
River Management		Community Representation and Engagement	
Economic Development		Support Services and Commercial	
Hazard Management			

The unfavorable Hazard Management expenditure variance (red light above) is predominantly due to \$127K of unbudgeted costs incurred in the Enhanced Task Force Green project. However, these costs are 100% recovered from the Ministry of Social Development as unbudgeted income.

A quarterly review of all the income and expenditure variances will be performed by the Chief Executive, Finance staff and Programme Managers in the week commencing 10 November 2014, before the next report is presented to the Audit and Risk Committee next month.

ITEM: 6.1

Page 5 of 5

YTD CAPITAL EXPENDITURE BY COUNCIL ACTIVITY			
	\$000's	Brief Description of Major Items Purchased	
Monitoring	\$ 75	2xSondes & attachments , solar panel system, PM10 Monitor	
Biosecurity			
Emergency Management			
Land & Biodiversity			
River Management	\$ 882	Additional land compensation and service relocation for Whangarei Dam	
Commercial Investments			
Harbour Safety & Navigation	\$ 20	Deposit on 6.7metre boat with tandem braked trailer	
Oil Pollution response			
Information Systems	\$ 25	Screens, Notebook, iPad, cables, firewall, 2x60" screens	
Community representation			
Support Services and Commercial	\$ 194	2 Mitsi 4WD Utes, Toyota Hilux, Nissan Pathfinder, VW Golf, Glass wall	
TOTAL CAPITAL EXPENDITURE YEAR TO DATE	\$ 1,196		

INVESTMENT PORTFOLIO YEAR TO DATE PERFORMANCE			
At 30 September 2014 the investment portfolio has made a return of \$3.039M against a budgeted return of \$2.769M.			

ISSUE: Northland Inc. Limited Annual Report for the Year Ended 30 June 2014 and 2014-15 Quarter Two Funding

ID: A694067

To: Council Meeting, 21 October 2014

From: Simon Crabb, Finance Manager

Date: 2 October 2014

Report Type:	<input checked="" type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input checked="" type="checkbox"/>	Other
Significance Policy:	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

Executive summary:

The purpose of this report is to provide council with Northland Inc. Limited's 2013-14 Annual Report for the year ended 30 June 2014 and seek approval for council to pay operational funding to Northland Inc. Limited for the quarter two (October to December 2014) period of the 2014-15 financial year.

Legal compliance and significance assessment:

The decisions requested in this item flow from the Long Term Plan 2012-2022 and previous decisions of council to set up Northland Inc. Limited as its council controlled organisation. They are part of council's normal operations and are not regarded as significant under council policy.

Recommendations:

1. That the report "Northland Inc. Limited Annual Report for the Year Ended 30 June 2014 and 2014-15 Quarter Two Funding" by Simon Crabb, Finance Manager, and dated 2 October 2014, be received.
2. That council pay Northland Inc. Limited \$287,500 plus GST from the Northland Regional Council Investment and Growth Reserve as quarter two funding of the 2014-15 financial year, upon receipt of an invoice from Northland Inc. Limited.

ITEM: 6.2

Page 2 of 2

Report:

Attached are the following reports supplied by Northland Inc. Limited:

- Brief commentary explaining the annual financial statements for the year ending 30 June 2014 (**Attachment One**).
- Northland Inc. Limited's audited Annual Report for the year ended 30 June 2014 inclusive of the report on the Statement of Intent (**Attachment Two**).

Northland Inc. Limited made a net surplus of \$238,238 in the 2013-14 financial year producing a closing equity position at 30 June 2014 of \$51,281 (negative \$186,957 at 30 June 2013). The factors contributing to the 2013-14 surplus are summarised in the commentary supplied by Northland Inc. Limited in Attachment One. A representative from Northland Inc. Limited will attend the council meeting to answer any questions.

Northland Inc. Limited has called an Annual General Meeting (AGM) for 5 December 2014 to present the findings of their 2013-14 Annual Report.

2014-15 financial year quarter two funding

In the 2014-15 Annual Plan council agreed to provide Northland Inc. Limited up to \$1.150M annual funding from the Investment and Growth Reserve, being \$1.05M for operational activities and a further \$100 thousand for regional promotion activities. It is recommended that council pay \$287,500 plus GST to Northland Inc. Limited from the Northland Regional Council Investment and Growth Reserve as quarter two funding in line with the 2014-15 Annual Plan, upon receipt of an invoice from Northland Inc. Limited.



Report to NRC

Report By:

David Wilson

Dated:

2/10/2014

Subject:

Annual Financial Statements

Attached is the following report;

Financial Statements to June 2014 inclusive of the Report on the Statement of Intent

Financial Report Summary;

Northland Inc Board and Management are pleased to report the deficit of the previous year has been addressed and rectified in this financial year. This has allowed the entity to move forward positively into the new financial year and build the resources needed to implement the agreed focus programme areas.

Income:

The increase of income from the Northland Regional Council versus the previous year included the extraordinary funding from the Northland Regional Council and the first draw down of feasibility funding.

Operations Income 2013 included the Oyster Shell Project (refer to Note 4), with 2014 recording a small surplus that was transferred to NRC along with the project.

Other income from Operations was reduced on the previous year as the entity outsourced the publications; Visitor and Trade Guides.

Expenditure:

Expenditure was closely monitored during the year, and savings were made across many operational and salary areas.

Other Expenses 2013 included the costs associated with the Oyster Shell Project (refer to Note 3).

Overall Summary;

The financial year's challenge to bring the accounts back into surplus proved to be at times difficult, but necessary to allow the entity to start the 14/15 financial year in a positive position.

Northland Inc has called an AGM for the 5th December 2014 to present the findings of this report.

Recommendation

- The Financial Statements for June 2014 are accepted.

ITEM: 6.3

Page 1 of 2

ISSUE: Regional Software Holdings Limited Annual Report for the Year Ended 30 June 2014**ID:** A695391**To:** Council Meeting, 21 October 2014**From:** Simon Crabb, Finance Manager**Date:** 8 October 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to provide council with Regional Software Holdings Limited ("RSHL") Annual Report for the year ending 30 June 2014.

Legal compliance and significance assessment:

The activities detailed in this report are part of council's routine operations and oversight of its Council Controlled Organisation. They are consistent with council decisions made during deliberations of the Long Term Plan 2012-22, and as part of the Annual Report and receipt and modification of Regional Software Holdings Limited SOI and as such are in accordance with council's decision making process and sections 76-82 of the Local Government Act 2002 and are of low significance.

Recommendation:

That the report "Regional Software Holdings Limited Annual Report for the Year Ended 30 June 2014" by Simon Crabb, Finance Manager, and dated 8 October 2014, be received.

ITEM: 6.3

Page 2 of 2

Report:

RSHL is a council controlled organisation owned by Waikato Regional Council (32.75%), Northland Regional Council (16.75%), Horizons Regional Council (15.50%), Taranaki Regional Council (15.50%), Southland Regional Council (15.50%) and West Coast Regional Council (4.00%). RSHL was incorporated on 17 October 2012 for the purpose of managing the investment and development of the Integrated Regional Information System (IRIS). Council's Chief Executive Officer, Malcolm Nicolson, is a director of RSHL.

The signed RSHL Annual Report for the year ended 30 June 2014 is attached as **Attachment One**.

In accordance with the Statement of Intent council made a cash contribution of \$25,999 and transferred \$82,734 in value of its IRIS software development cost (intangible asset) to RSHL during the 2013-14 financial year.

In accordance with council's accounting standards council recognised its 16.75% share of net profit being \$742 on consolidation.

At 30 June 2014 RSHL has a total called up share capital of \$5,149,150. Council's share of this called up capital is \$862,483 (representing a 16.75% shareholding) and is recognised within the "Investment in Council Controlled Organisations" classification in council's Statement of Financial Position (Balance Sheet).

Regional Software Holdings Limited
Annual Report Including Financial
Statements

For the Year Ended 30 June 2014




Regional Software Holdings Limited
For the Year Ended 30 June 2014

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Regional Software Holdings Limited

Directors' Report

For the Year Ended 30 June 2014

RSHL's Director's Report

On behalf of Regional Software Holdings Ltd (RSHL), and the six regional council shareholders, it is my pleasure to present the Company's second Annual Report.

RSHL is a major shared services undertaking by the Northland, Waikato, Taranaki, Horizons, West Coast and Southland regional councils. It is responsible for the long-term maintenance and development of the IRIS (Integrated Regional Information System) product as developed for and by the shareholding councils.

Over the last few years, the six regional councils have developed a leading edge software solution (IRIS) for the regional council specific functions undertaken by those councils. The development project has been a remarkable success with the project being delivered to specification and within budget.

The major achievements for 2013/2014 were the substantial completion of the development of the first phase of IRIS and the deployment of IRIS to the six shareholding councils. By 30 June 2014, all six regional councils were live with the IRIS solution.

RSHL was incorporated in 2012/2013 with the objective of holding, maintaining and developing the IRIS product. In June 2013, the first call of shares was made. This was accompanied with a transfer of the software from the regional councils to the Company. The rest of the transfer of software and the final share calls were made on 30 June 2014.

Financially, the company is in a sound position as planned. The IRIS assets have been recognized in the financial statements. Regional Software Holdings Ltd.'s revenue comes from licence charges and fees from the shareholding councils. This funding is used for the maintenance and development of the IRIS product. Therefore, the company does not trade to make a profit. Rather, it charges to cover its planned level of expenditure.

The 2013/2014 year was transitional as the Regional Council Collaborative Development Group (RCCDG) completed its work and wound up and RSHL took over the long-term maintenance and development of IRIS. Much of 2013/2014's work programme was a collaborative effort between the RCCDG and RSHL. An Advisory Group, within RSHL, was established and commenced work on establishing a roadmap of development and improvement priorities. This roadmap, once approved by the Board, will dictate the development and enhancement of IRIS from 2014/2015 onwards.

During 2013/2014, the IRIS project was recognised with two national awards. First, IRIS won the Joined-up Local Government section of the SOLGM (New Zealand Society of Local Government Managers) GHD Local Government Excellence Awards. Second, IRIS won the 2013 ALGIM (Association of Local Government information Management) Collaboration Award (Sponsored by Information Leadership). These awards are testament to the scale, complexity and collaborative nature of the IRIS project.



RSHL faces a number of challenges going forward. In particular the Company will be looking to expand the number of IRIS users to other regional councils. Additionally, the Company will also need to respond to any structural changes that may occur within the local government.

Regional Software Holdings Ltd has worked with a number of other regional councils to attract them as either shareholders or customers. This has proved to be fruitful, with a least one new regional council likely to join Regional Software Holdings Ltd as a shareholder user of IRIS in 2014/2015.

The success of IRIS and Regional Software Holdings Ltd is due to the collaborative approach of the six regional councils. The success and richness of the IRIS product is a reflection of the contribution, expertise, and commitment of a team of well over 100 people from all the shareholding councils, in a variety of roles and the professional work of the Project Management Office and the RCCDG. It is a pleasure to record our appreciation to all involved and to note that, in many instances, their roles will transfer to RSHL.

The outlook for RSHL and the IRIS product is bright and there are significant opportunities to support the activities and achievements of New Zealand regional councils.

Financial Statements

The financial statements required by section 67 of the Local Government Act 2002 (LGA(2002)), together with the audit report required by section 69 of the LGA(2002), are attached.

Directors

The following directors were in office at the end of the year:

	Remuneration	Benefits
GA Alsweiler	-	-
MD Garrett	-	-
C Ingle	-	-
MJ McCartney	-	-
MC Nicolson	-	-
MJ Nield	-	-
Total Remuneration	-	-

There were no changes in Directors during the year.

Registered Office

C/o Horizons Regional Council
11-15 Victoria Avenue
Palmerston North

Auditors

Audit New Zealand on behalf of the Controller and Auditor General.

Interest Register

All Directors listed their interests in the register on being appointed to the company. The following interests were registered:

Director	Organisation	Interest
MD Garrett	G & G Properties (2008) Limited	Director & Shareholder
MJ McCartney	Dundas Farms Limited	Director
	Manawatu-Wanganui LASS Limited	Director
MC Nicolson	Hawk Hill Estates Limited	Director
	The Masters Group Holdings Limited	Director
MJ Nield	Taranaki Stadium Trust	Trustee

Statement of Responsibility

In terms of the Local Government Act 2002, the Board of Directors is responsible for the preparation of Regional Software Holdings Limited's financial statements and to assist the company meet its objectives and any other requirements in its Statement of Intent (SOI).

The Board of Directors of Regional Software Holdings Limited has the responsibility for establishing, and has established, a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial reporting.

In the Board of Director's opinion, these financial statements fairly reflect the financial position and operations of Regional Software Holdings Limited for the period ended 30 June 2014.

Signed on behalf of the Board of Directors:



MJ Nield – Chairman
19 August 2014



M McCartney
19 August 2014




Regional Software Holdings Limited
Statement of Comprehensive Income
For the Year Ended 30 June 2014

	Note	Actual 2013-14	Budget 2013-14	Actual 2012-13
Income				
Members Contributions		839,634	357,235	45,402
Interest Income		858		-
Other Income		44,000	-	-
Total Income		884,492	357,235	45,402
Expenses				
Administration Costs		52,835	54,127	5,165
Audit Fees		4,847	32,476	-
Datacom Charges		167,593	184,030	31,389
GIS Support		-	-	5,000
Management Fees		120,576	86,602	3,848
Other Direct Software Expenses		44,000	-	
Amortisation		488,486	515,370	
Total Expenses		878,337	872,605	45,402
Net Profit Before Tax		6,155	(515,370)	-
Taxation	13	1,723	-	-
Net Profit After Tax		4,432	(515,370)	-
Total Comprehensive Income		4,432	(515,370)	-

Regional Software Holdings Limited
Statement of Movements in Equity
For the Year Ended 30 June 2014

	Actual 2013-14	Budget 2013-14	Actual 2012-13
Opening Equity	4,500,000	5,284,970	
Share Capital	649,150	618,000	4,500,000
Comprehensive Income For The Year	4,432	(515,370)	-
Closing Equity	5,153,582	5,387,600	4,500,000

The accompanying notes form part of these financial statements

Regional Software Holdings Limited
Statement of Financial Position
For the Year Ended 30 June 2014

	Note	Actual 2013-14	Budget 2013-14	Actual 2012-13
Assets				
Current Assets				
Cash and Cash Equivalents		217,906	95,570	-
Accounts Receivable	10	289,975	-	157,692
Total Current Assets		507,881	95,570	157,692
Non Current Assets				
IRIS Software Intellectual Property	11	4,922,377	5,292,030	4,500,000
Total Non Current Assets		4,922,377	5,292,030	4,500,000
Total Assets		5,430,258	5,387,600	4,657,692
Liabilities				
Current Liabilities				
Accounts Payable and Accruals	12	130,693	-	65,970
Income Received in Advance		145,983	-	91,722
Total Current Liabilities		274,953	-	157,692
Total Liabilities		276,676	-	157,692
Net Assets		5,153,582	5,387,600	4,500,000
Represented By:				
Equity				
Equity		5,149,150	5,118,000	4,500,000
Retained Earnings		4,432	269,600	-
Total Equity		5,153,582	5,387,600	4,500,000

The accompanying notes form part of these financial statements

Regional Software Holdings Limited

Statement of Cash Flows

For the Year Ended 30 June 2014

	Note	Actual 2013-14	Budget 2013-14	Actual 2012-13
Cash flows from Operating Activities				
Cash was provided from:				
Receipts from Customers		913,837	357,235	
Interest		858		
Other Income		44,000		
Total Operating Receipts		958,695	357,235	-
Cash was applied to:				
Payments to Suppliers		398,212	357,235	
Net GST Movement		(34,854)		
Total Operating Payments		363,358	357,235	-
Net cash from operating	9	595,337	-	-
Cash flow from Investing Activities				
Cash was provided from:				
Term Deposits		-		-
Total Investment Receipts		-		-
Cash was applied to:				
Purchase of Fixed/Intangible Assets		377,431	618,000	
Total Investment Payments		377,431	618,000	-
Net cash from investing		(377,431)	(618,000)	-
Cash flow from Financing Activities				
Cash was provided from:				
Capital raised		-	618,000	
Total Financing Receipts		-	618,000	-
Cash was applied to:				
Dividends		-		-
Total Financing Payments		-		-
Net cash from financing		-	618,000	-
Net increase (decrease) in cash flow for the year		217,906		-
Opening Cash Balance			95,570	
Closing Cash Balance		217,906	95,570	-
Made up of:				
Westpac Business Interest Account		203,771	95,570	
Westpac Online Saver Account		14,135		-
		217,906	95,570	-

The GST (net) component of cash flows from operating activities reflects the net GST paid to and received from the Inland Revenue Departments. The GST (net) component has been presented on a net basis, as the gross amounts do not provide meaningful information for financial statement purposes and to be consistent.

The accompanying notes form part of these financial statements

Regional Software Holdings Limited

Notes to the Financial Statements

For the Year Ended 30 June 2014

1. General Information

Reporting Entity

Regional Software Holdings Limited (RSHL) is a Council Controlled Organisation (CCO), owned by Waikato Regional Council (32.75%) Northland Regional Council (16.75%) Horizons Regional Council (15.50%) Taranaki Regional Council (15.50%) Southland Regional Council (15.50%) and West Coast Regional Council (4.00%.) RSHL was incorporated on 17 October 2012. RSHL was primarily incorporated for the purposes of managing the investment and development of IRIS Software, and has designated itself a Public Benefit Entity (PBE), in keeping with the designation of the shareholders.

The financial statements are those of RSHL, for the 12 months ended 30 June 2014, and were authorised for issue by the Board of Directors on 19 August 2014.

Measurement Base

The financial statements have been prepared on a historical cost basis.

Differential Reporting

RSHL qualifies for differential reporting because it is neither publically accountable nor large as defined by the Framework for Differential Reporting. Other than the inclusion of a Statement of Cash Flows, all available differential reporting concessions have been applied in preparing these financial statements.

Basis of Preparation of the Financial Statements

The financial statements presented in this Annual Report include a Statement of Comprehensive Income, a Statement of Financial Position, a Statement of Changes in Equity, and a Statement of Cash Flow. The financial statements have been prepared in accordance with the Financial Reporting Act 1993, and the Companies Act 1993. which include the requirement to comply with New Zealand generally accepted accounting practices ("NZ GAAP").

The financial statements comply with NZ International Financial Reporting Standards (NZ IFRS) and other applicable Financial Reporting Standards, as appropriate for Public Benefit Entities. The financial statements are presented in New Zealand dollars. The functional currency of RSHL is New Zealand dollars.

2. Summary of Significant Accounting Policies

Expenditure

Expenditure is recognised on an accrual basis when the service has been provided, or the goods received. The Companies Act 1993 requires disclosure of the amount of donations, audit fees, fees for other services from the auditor, and the number of employees of the company who received remuneration and other benefits above \$100,000 per annum, in brackets of \$10,000. For this financial year, no staff were employed by RSHL. The audit fee for the period is expected to be \$5,658 (GST inclusive) paid to Audit New Zealand.

Cash and Cash Equivalents

Cash and cash equivalents includes cash in hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Goods and Services Tax (GST)

These financial statements have been prepared on a GST exclusive basis.

Changes in Accounting Policy

There have been no changes of accounting policy during the financial period.

Council Controlled Organisation

The financial results of RSHL for the year ended 30 June 2014 will be incorporated into the shareholder's financial statements.

Income Tax

The income tax expense recognised for the year is calculated using the taxes payable method and is determined using tax rules. Under the taxes payable method, income tax expense in respect of the current period is equal to the income tax payable for the same period.

Trade and Other Payables

Trade payables are obligations to pay for goods and services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or in the normal operating cycle of the business if longer. If not, they are presented as non-current liabilities. Trade payables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method.

Intangible Assets

Software acquisition and development

Costs that are directly associated with the development of the IRIS software suite are recognised as an intangible asset.

Costs associated with maintaining the IRIS software suite are recognised as an expense when incurred.

Amortisation

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date the asset is derecognised. The amortisation charge for each period is recognised in the surplus or deficit. The useful life and associated amortisation rate for the IRIS software suite is 10 years and 10%.

3. Related Party Transactions

RSHL purchased management services from Waikato Regional Council (WRC) (32.75% shareholder) to the value of \$127,875.42 (including GST) (2013: \$4,425.11 (incl. GST)). At 30 June 2014 \$36,729.61 (including GST) (2013: 3,489.10 (incl. GST)) was outstanding to WRC.

RSHL purchased administrative services and reimbursed for ESP Support from Horizons Regional Council (HRC) (15.50% shareholder) to the value of \$28,862.17 (including GST) (2013: 11,641.44 (incl. GST)). At 30 June 2014 there was nil outstanding (2013: 11,641.44 (incl. GST)) to HRC.

RSHL purchased the intellectual property rights to the IRIS software suite from its shareholders. Payment was made by the transfer of the Intellectual Property in lieu of cash for the called up share capital as follows:

Shareholder	Shareholding	2014 \$	2013 \$
Waikato Regional Council	32.75%	161,763	1,473,750
Northland Regional Council	16.75%	82,734	753,750
Manawatu-Wanganui Regional Council	15.50%	76,560	697,500
Taranaki Regional Council	15.50%	76,560	697,500
Southland Regional Council	15.50%	76,560	697,500
West Coast Regional Council	4.00%	19,757	180,000
		<u>493,934</u>	<u>4,500,000</u>

RSHL also purchased intellectual property rights to the IRIS software suite from its shareholders by the way of cash-in-kind for additional called up share capital as follows:

Shareholder	Shareholding	2014 \$	2013 \$
Waikato Regional Council	32.75%	50,834	-
Northland Regional Council	16.75%	25,999	-
Manawatu-Wanganui Regional Council	15.50%	24,058	-
Taranaki Regional Council	15.50%	24,058	-
Southland Regional Council	15.50%	24,058	-
West Coast Regional Council	4.00%	6,209	-
		<u>155,216</u>	<u>-</u>

4. Commitments

There are no significant commitments at balance date, (Nil previous year).

5. Contingencies

There are no contingent liabilities at balance date and no contingent assets at balance date, (Nil previous year).

6. Events After Balance Date

There are no significant events after balance date.

7. Equity

There are 10,000 shares which have been fully called to the value of \$515.00. Share capital currently \$5,149,150

8. Imputation Credit Account

Imputation credits available for subsequent report periods are nil (2012-13 nil)

9. Reconciliation of Operating Cash Flows with Reported Operating results

	Actual 2013-14	Budget 2013-14	Actual 2012-13
Reported Surplus (deficit) after Taxation	4,432	515,370)	-
Add/(Deduct) Non-Cash Items			
Amortisation	488,486	515,370	-
Net Movements in working Capital			
Decrease (Increase) in Accounts Receivable	(132,283)	-	-
(Decrease) Increase in Accounts Payable & Accruals	77,763	-	-
(Decrease) Increase in Taxation payable	1,723	-	-
Movements in Share Capital	155,216	-	-
	102,419	-	-
Net Cash flow from Operating Activities	595,337	-	-

10. Trade and Other Receivables

	Actual 2013-14	Budget 2013-14	Actual 2012-13
Current			
Trade Receivables	289,975	-	157,962
Total Trade and Other Receivables	289,975	-	157,962

11. Intangible Assets

Movement of Intangible assets are as follows:

	Actual 2013-14	Budget 2013-14	Actual 2012-13
IRIS Software Intellectual Property			
Balances 01 July 2013			
Carrying Amount	4,500,000	4,500,000	-
Movements for the Year			
Additions	866,079	1,307,400	4,500,000
Work in Progress	44,784	-	-
Disposals	-	-	-
Amortisation	(488,486)	(515,370)	-
Closing Balance at 30 June 2014	4,922,377	5,292,030	4,500,000

Accumulated amortisation & impairment:

	Actual 2013-14	Budget 2013-14	Actual 2012-13
Opening Balance	-	-	-
Amortisation charge	488,476	-	-
Disposals	-	-	-
Balance at 30 June 2014	488,476	-	-

	Actual 2013-14	Budget 2013-14	Actual 2012-13
Carrying amounts			
Opening balance	4,500,000	5,189,400	-
Net movements for the year	422,377	102,630	4,500,000
Balance at 30 June 2014	4,922,377	5,292,030	4,500,000

12. Trade Payables and Accruals

	Actual 2013-14	Budget 2013-14	Actual 2012-13
Current			
Trade Payables	45,471	-	39,635
Related Party (Waikato Regional Council)	36,730	-	-
Related Party (Horizons Regional Council)	-	-	11,641
GST	27,193	-	13,880
Accrued Expenses	19,576	-	814
Income Tax Payable	1,723	-	-
Total Trade Payables and Other Accruals	130,693	-	65,970

13. Tax Reconciliation

	Actual 2013-14	Budget 2013-14	Actual 2012-13
Net Profit Before Tax	6,155	(515,370)	-
Tax on Taxable Profit	1,723	-	-
Less Timing Adjustment on Income	-	-	-
Less Imputation Credits	-	-	-
Less Non-assessable income	-	-	-
Tax Expense	-	-	-

Current Tax	-	-
Deferred Tax	-	-
Less Tax Paid		
RWHT	239	-
Tax Payable (Refund)	<u>1,484</u>	<u>-</u>

14. Tax Losses

	Actual 2013-14	Budget 2013-14	Actual 2012-13
Losses Carried Forward	-	-	-
Less Losses Utilised	-	-	-
Add Excess Imputation Credits	-	-	-
Converting to Losses	-	-	-
Losses to Carry Forward	<u>-</u>	<u>-</u>	<u>-</u>

15. Categories of Financial Assets & Liabilities

As At 30 June 2013	Loans & Receivables	Available -for- sale financial assets	Derivatives classified as held for trading	Financial Liabilities at cost	Total
Assets					
Cash & Cash Equivalents	217,906	-	-	-	217,906
IRIS Software	-	-	-	-	-
Trade Receivables	<u>289,975</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>289,975</u>
Total Financial Assets	507,881	-	-	-	507,881
Liabilities					
Trade & Other Payables	<u>-</u>	<u>-</u>	<u>-</u>	<u>274,953</u>	<u>274,953</u>
Total Financial Liabilities	-	-	-	274,953	274,953

16. Major Variances Explained

Account	Actual	Budget	Variance	Notes
Total Income	884,492	357,235	527,257	Higher income than anticipated along with provision for Income in Advance & Other Income not being included in the budget
Audit Fees	4,847	32,476	27,629	Budgeted Fees at a higher rate that required.
DATAKOM Support Charges	167,593	184,030	16,437	Service Desk support hours lower than initially budgeted for 2013/2014.
Management Fees	120,576	86,602	(33,974)	Management Fees were higher than budgeted; this is the first full year and the total time required was an unknown factor.
Other Direct Software Expenses	44,000		(44,000)	Other Direct Software costs have been 100% offset by Other Income
Amortisation	488,486	515,370	26,884	Assets capitalised for 2013/2014 are lower than anticipated resulted in lower depreciation charges.
Total Current Assets	507,881	95,570	412,311	Cash in the bank exceeded budget due higher income received in 2013/2014 along with Accounts Receivable in the balance sheet from the cash contribution called for in June. Accounts Receivable are 100% current.
Total Non-Current Assets	4,922,377	5,292,030	(369,653)	Lower than budgeted assets capitalised in 2013/2014; this work should be completed in 2014/2015.
Total Current Liabilities	276,676		(276,676)	Income in Advance for costs yet to be incurred in the current year along with outstanding Accounts Payable, GST & Accrued Expenditure makes up this variance. Accounts Payable are 100% current.

17. Statement of Performance Targets

Performance target	Level of Achievement	Comment
IRIS Development project to be completed on time to budget	On Time: Substantially achieved.	14 of 15 phases of the project were completed within the project timetable. The last phase was not scheduled at the start of the project. The funds for this phase have been passed from the project to RSHL. Work is underway and will be completed in the 2014/15 year.
	To Budget: Achieved.	Development project was completed less than budget.
IRIS software is deployed in all 6 shareholder Councils within 12 months of availability.	Substantially achieved.	The software is now deployed in all 6 IRIS councils. The last Council to go live was 16 months after the software was available, on the 30 th June 2014. The delay was other priorities at that Council, not because of the IRIS development project.
Annual charges: increase in cost to councils not to exceed the CPI	Achieved.	Increases were at CPI.
RSHL will operate within its budget	Achieved.	There are some work in progress items that funds are carried forward for, and some items with carried forward funds from last year. On an accrual basis RSHL operated within budget.
95% of Support requests are resolved within agreed timeframes *	Achieved.	All priority 1 and 2 support requests (disruption to production environments) were resolved within agreed timeframes. There were only 3 such incidents.
IRIS user groups meet and effectively control their support and minor development budgets *	Achieved.	The group meets regularly and has good processes for prioritising and approving change requests (minor developments). All councils participate.

Performance target	Level of Achievement	Comment
IRIS annual development projects are completed on time to budget, and all development projects have approved business cases.	Substantially Achieved:	There were no major works undertaken for the first six months of 2013/2014 financial year. Priority went to supporting those councils that were in the go-live projects. The board approved the transfer of \$50,000 from this budget to the minor works budget to help support minor changes needed for deployment. The remainder of the budget has been committed for the 2013/2014 year. Projects were assessed, prioritised and approved by the Advisory Group based on business plans supporting each proposed item. Not all of the work has been completed, some funds are being carried forward to 2014/2015 to support work in progress on items approved from the 2013/2014 budget.
One new Council added to IRIS as shareholder or customer by end of 2013	Not achieved.	We have been involved with significant discussions with one other Regional Council – Bay of Plenty Regional Council (BoPRC). BoPRC are still working their way through their assessment, selection and procurement processes. As part of their annual plan process, BoP RC did undertake public consultation about becoming a shareholder in RSHL, if there procurement processes determined that IRIS was the preferred solution. Three submissions were received by BoP RC, all in support. RSHL is also in occasional contact with two other Regional Council's as they assess their needs for the next 2 – 5 years. Those councils have not yet begun full procurement processes.

* It should be noted that the achievement of some of the above performance targets are dependent on decisions to be made by parties over which the board of directors has limited influence.

Independent Auditors Report

ISSUE: Adjourned Item of Business – Extraordinary Council Meeting 10 October 2014

ID: A696147

To: Council Meeting, 21 October 2014

From: Malcolm Nicolson, Chief Executive Officer

Date: 14 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

This report is to present the adjourned item of business (included as **Appendix One**) resulting from the lapse of the extraordinary council meeting on Friday 10 October 2014; by reason of failure of a quorum. The extraordinary meeting had been called in order for council to make a decision on the proposal prior to the Whangarei District Council deadline for submissions (4pm 10 October 2014) on the future use of the Harbour Board building and site (i.e. where the Hundertwasser and Wairau Māori Art Centre had been planned).

The Prosper Northland Trust has since commended NRC for its pro-active response to the original proposal but has confirmed that the urgency attributed to this matter has gone. Hence the recommendations within the adjourned item are no longer relevant and it is proposed that the information simply be received.

It must be noted that after the original report was presented at the extraordinary council meeting it was clarified that the “*Prosper Northland Trust*” was putting forward the “*Hundertwasser and Wairau Māori Art Centre*” proposal. Hence for clarity and consistency the adjourned report (included as **Appendix One**) has been amended to reflect these administrative corrections.

Legal compliance and significance assessment:

This report is purely informative and requires no decision of council other than the information be received. Hence the matter is deemed to be of low significance.

Recommendations:

1. That the reports “Adjourned Item of Business – Extraordinary Council Meeting 10 October 2014” and “Investment and Growth Reserve: Request to Underwrite Operational Expenditure – Prosper Northland Trust” by Malcolm Nicolson, Chief Executive Officer, and dated 14 and 9 October 2014 respectively, be received.
2. That council acknowledges that the recommendations for council to underwrite the expenses of the Prosper Northland Trust, as detailed in the adjourned item of business from the extraordinary council meeting on 10 October 2014, are no longer valid.

ITEM: 7.1

Page 1 of 3

ISSUE: Investment and Growth Reserve: Request to Underwrite Operational Expenditure –Prosper Northland Trust**ID:** A695853**To:** Extraordinary Council meeting, 10 October 2014**From:** Malcolm Nicolson, Chief Executive**Date:** 9 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Moderate	<input type="checkbox"/> Low

Executive Summary:

The purpose of this report is to seek council's approval to provide up to \$1.2 million from the Investment and Growth Reserve (IGR) to Northland Inc. (NINC) to underwrite the first four years of operational expenditure of a Hundertwasser and Wairau Māori Art Centre in Whāngārei (if it should go ahead) to a maximum value of \$300,000 per year. It is recommended that council approve this distribution subject to some conditions.

Legal compliance and significance assessment:

The activities detailed in this report are in accordance with the council's criteria for allocation of its Investment & Growth Reserve, which were consulted upon in the Long Term Plan 2012-2022. However, the proposal for a Hundertwasser and Wairau Māori Art Centre in Whāngārei has been highly controversial and a council decision to support it in any form is likely to elicit strong views from the public. This matter has been assessed according to the council's Significance Policy and deemed to be of moderate significance.

Recommendations:

- 1) That the report "Investment and Growth Reserve: Request to Underwrite Operational Expenditure – Prosper Northland Trust" by Malcolm Nicolson, Chief Executive, and dated 9 October 2014, be received.
- 2) That council agrees to provide up to \$1.2 million from the Investment and Growth Reserve to underwrite the first four years of operational expenditure of a Hundertwasser and Wairau Māori Art Centre in Whāngārei (if it should go ahead) to a maximum value of \$300,000 per year, subject to:
 - a) A legal instrument being included in the funding agreement, to enable the council to control the management of the operating trust in the event that the underwrite is invoked;
 - b) Council being satisfied in the quality of capital secured to complete the project;
 - c) The underwriting not being used to pay the cost of any capital loans, e.g. interest.

Report

Councillors are aware of a longstanding proposal to build a Hundertwasser and Wairau Māori Art Centre in Whāngārei. The project recently stalled when the Whāngārei District Council (WDC) narrowly resolved in July this year to not proceed with the proposal.

Prosper Northland Trust Proposal

The Prosper Northland Trust has consistently supported the development of the Hundertwasser and Wairau Māori Art Centre. Both before and since the WDC decision it has continued to refine the proposal with a view to securing the necessary funding without total reliance on rates.

At the same time, Prosper Northland Trust has worked to secure capital funding for the project. Two of its Trustees have just returned in recent days from Vienna where they have negotiated with the Hundertwasser Trust to get their continued support for the project and an ongoing commitment to provide artworks on loan at no cost for the Hundertwasser and Wairau Māori Art Centre in Whāngārei if it should go ahead.

This prompted a meeting of Trustee representatives and the council's Economic Development Working Party (EDWP) earlier this week. Senior Northland Inc staff were also in attendance.

The Trust representatives explained their proposal, in brief, is to:

- Secure the remaining capital funding of \$5million for the project
- Provide the funding to the Prosper Northland Trust to
 - Build the Hundertwasser and Wairau Māori Art Centre
 - Vest the Art Centre in WDC
 - Lease the building from WDC and operate the art centre, café and gift shop.

An updated feasibility study and financial projection for the Art Centre's operating income and expenditure were presented to EDWP. The original due diligence carried out by Deloitte has been reviewed by Crowe Horwath (**included as Attachment One**), which states the original estimates were very conservative on predicted visitor numbers and entry fees. The review suggests the operating trust for the Art Centre should be able to make a reasonable profit of between \$500,000 and \$750,000 annually. Even using very low visitor numbers, the operating trust should still be able to make a profit of around \$200,000.

In terms of capital costs, the Prosper Northland Trustees reported that the project has already been promised \$5 million from several sources, including some Trustees themselves. Another \$5 million remains to be raised. The Trustees believe a key component in raising the remaining capital is to secure an underwriting guarantee for any shortfalls in the operating costs for the Art Centre.

The purpose of the presentation to EDWP, therefore, was to seek the council's support of the project by underwriting the operational expenses of the Prosper Northland Trust/ Hundertwasser and Wairau Māori Art Centre. The trustees are seeking \$300,000 per year for a period of four years.

ITEM: 7.1

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EDWP Recommendation to Council

The members of the EDWP that were present (Councillors David Sinclair, Craig Brown, Paul Dimery and Bill Shepherd) at the Trust's presentation unanimously agreed to recommend to the council that the request for the NRC (via the Investment and Growth Reserve) to underwrite the operating costs be supported under the following conditions:

- 1) That a legal instrument can be found to enable the Council to control the management of the operating trust in the event that the underwrite is invoked;

Northland Inc Recommendation

Northland Inc's position in respect of the proposal is set out in a letter from its Board; included as **Attachment Two**.

Additional Staff Recommendations

In addition to the above, I recommend that additional conditions be placed on the underwriting:

- 1) Council must be satisfied in the quality of capital secured to complete the project;
- 2) The underwriting must not be used to pay the cost of any capital loans, e.g. interest.

I note also the possibility of the Trust seek our support in future towards the capital cost of the museum development. While the council may wish to take a formal position on that question now, I recommend that it await a formal and informed proposal prior to making a commitment either way.

Extraordinary Meeting

For the record, an extraordinary meeting of the council has been called because 10 October 2014 marks the WDC deadline for submissions on the future use of the Harbour Board building and site, i.e. where the Hundertwasser and Wairau Māori Art Centre has been planned. The Trustees have only just returned from their trip to negotiate with the Hundertwasser Foundation in Vienna, and presented their proposal to EDWP at the first available opportunity on Tuesday 7 October 2014.

The Trustees believe the regional council's support is likely to be a significant factor that will motivate the district council and indeed other parties to back the art centre's development.



Please Quote Reference:
VC: DW

09 October 2014

Malcolm Nicolson
Chief Executive Officer
Northland Regional Council
36 Water St
Whangarei 0110

Dear Malcolm

Hundertwasser

The Northland Inc Board has, at an extra-ordinary board meeting, considered the request from Council to provide advice on the proposal from the Proposer Northland Trust who are seeking an operational underwriting of \$300,000 per annum for four years from the Regional Council for the Hundertwasser Proposal.

As background to this discussion, the board considered the information presented from the Prosper Northland Trust on the new financial structure of the proposition, particularly noting that the Prosper Northland Trust has undertaken to find the remaining \$5M in capex funding required for the project to proceed.

The board further considered the recent report from Crowe Horwath providing an update on the feasibility of the project. The report concluded that the previous Deloitte feasibility study and the economic impact assessment were conservative.

The board had quite some discussion about the various options available to support the proposal, along with the associated risks. The quantum of money (total \$1.2m) will have an opportunity cost associated with it.

In principle it is agreed that the overall proposal is a robust proposal that should be supported. Based on the information available, it is the board's view that there is no concern that the project will have an operational shortfall and therefore the underwriting of operational funding is an unnecessary intervention.

To support this view, the board is pleased to provide the Council with a copy of the Crowe Horwath report.



The Board's recommendations to Council are:

1. The Hundertwasser Art Centre Proposal should be supported.
2. The project does not require operational underwriting.
3. The Council may wish to invite the Prosper Northland Trust to put forward a proposal to Council, through Northland Inc, for capital assistance in raising the remaining \$5M.

The board thanks the Council for an opportunity to provide advice on this project.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'David Wilson', with a long, sweeping horizontal stroke extending to the right.

David Wilson
Chief Executive Officer

ISSUE: Council Adoption of the 2013-14 Annual Report**ID:** A694586**To:** Council Meeting, 21 October 2014**From:** Simon Crabb, Finance Manager**Date:** 3 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to provide council with an overview of the financial results for the 2013-14 financial year and seek formal adoption of the 2013-14 Annual Report.

The latest version of the 2013-14 Annual Report has been forwarded to councillors under separate cover.

At the time of writing the 2013-14 Annual Report was subject to final audit clearance, therefore any significant changes made to the results presented in this agenda will be disclosed in a supplementary agenda item and presented at the 21 October 2014 council meeting.

The independent member of the Audit and Risk Committee, Geoff Copstick, is currently performing a full review of the 2013-14 Annual Report. A written report summarising his review and his assessment on the performance of Audit NZ will be tabled at the 21 October 2014 council meeting.

Following council's formal adoption of the 2013-14 Annual Report, Audit New Zealand will provide an audit opinion on council's compliance with generally accepted New Zealand accounting practices and council's representation of its financial performance for the year and its financial position as at 30 June 2014.

Attached as **Attachment One** are the following 2013-14 financial statements extracted from the Annual Report with explanations provided for any material variations from the adopted 2013-14 Annual Plan:

- Statement of Comprehensive Income (P&L);
- Statement of Financial Position (Balance Sheet)
- Statement of Changes in Equity; and
- Statement of Cash Flows.

Legal compliance and significance assessment:

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan, and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002. In accordance with section 76 of the Local Government Act, this matter is not considered to be significant.

ITEM: 7.2

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The adoption of the Annual Report is required by section 98 of the Local Government Act 2002 and is considered to be of low significance because it is standard council process.

Recommendations:

1. That the report "Council Adoption of the 2013-14 Annual Report" by Simon Crabb, Finance Manager, dated 3 October 2014, be received.
 2. That the council's audited Annual Report and Financial Statements for the year ended 30 June 2014 be adopted pursuant to section 98(3) of the Local Government Act 2002.
 3. That the Chief Executive Officer be authorised to make minor editorial and presentation changes if required and any other changes that may be required by Audit New Zealand.
 4. That the Chief Executive Officer be authorised to approve the release of the 2013-14 Summary Annual Report.
-

ITEM: 7.2

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Financial results:

Council posted a total comprehensive income for the 2013-14 financial year of \$4.4 million compared to a budget of \$4.0 million.

The table below analyses the comprehensive income result further by adjusting the result for:

- Unrealised non cash gains and losses (such as increases or decreases in the value of land, buildings, infrastructure and other financial assets) that have been booked in order to comply with generally accepted accounting practice, but not budgeted due to their uncertainty and difficulty in reliably estimating such increases/decreases.
- Transfers to special reserves which represent surplus targeted rates and income collected and required to be held for a specific purpose in the future.

After these adjustments are taken into account the Comprehensive Income for the year is \$741K compared to a budget of \$377K.

	ANNUAL REPORT 2013-14 \$	ANNUAL PLAN 2013-14 \$	Variance Actual v Budget \$FAV (\$UNFAV)
Total Comprehensive Income for the year	4,373,518	3,954,078	419,439
Less Transfers (to)/from Special reserves			
Transfers (to)/from Land Management Special Reserve	334,248	0	334,248
Transfers (to)/from Awanui River Special Reserve	67,757	101,549	(33,792)
Transfers (to)/from Kaihu River Special Reserve	(5,443)	(43,993)	38,550
Transfers (to)/from Kaeo River Special Reserve	(485,706)	(891)	(484,815)
Transfers (to)/from Whangarei River Special Reserve	(27,554)	(432,169)	404,615
Transfers (to)/from Kerikeri Waipapa Rivers Special Reserve	(41,947)	(25,084)	(16,863)
Transfers (to)/from Priority Rivers Special Reserve	(20,553)	(20,553)	0
Transfers (to)/from Recreational facilities Special Reserve	(814,789)	(829,323)	14,534
Transfers (to)/from Infrastructure Facilities Special Reserve	147,500	(132,895)	280,395
Transfers (to)/from Forestry Equalisation Special Reserve	0	596,848	(596,848)
Transfers (to)/from Hatea River Special Reserve	1,348	(48,540)	49,888
Transfers (to)/from Environment Fund Special Reserve	3,139	0	3,139
Transfers (to)/from Investment and Growth Special Reserve	(1,034,165)	(1,820,739)	786,574
Transfers (to)/from Approved Carryovers Special Reserve	(342,499)	0	(342,499)
Transfers (to)/from Kaitia Bus Special Reserve	(6,769)	0	(6,769)
Total Transfers (to)/from Special reserves	(2,225,432)	(2,655,789)	430,358
Total Comprehensive Income for the year after Transfers to Special Reserves	2,148,087	1,298,288	849,796
Remove non cash gains reflected in Total Comprehensive Income			
Vested Assets	(337,000)	0	(337,000)
Gain on Revaluation of investment property	(1,903,361)	0	(1,903,361)
Gain on Revaluation of forestry assets	(201,225)	(147,447)	(53,778)
Gain on Revaluation of Land and Buildings	(313,974)	0	(313,974)
Emission Trading Scheme - NZU's	(41,031)	(30,686)	(10,345)
	(2,796,591)	(178,133)	(2,618,458)
Add Back non cash losses reflected in Total Comprehensive Income			
Financial assets at fair value through other comprehensive income	121,329	0	121,329
Loss on property revaluations	7,500	0	7,500
Loss / (Gain) on Infrastructure Asset revaluations	1,260,559	(742,795)	2,003,354
	1,389,388	(742,795)	2,132,183
Total Comprehensive Income for the year after Transfers to Special Reserves and Adjustments for non cash transactions	740,883	377,360	363,521

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Subject to final audit clearance, and upon the council's approval and adoption, the Annual Report will be printed and distributed to councillors and the statutory recipients in Wellington. These include the Minister and Secretary for Local Government, the Auditor-General and the Parliamentary Library. Northland Members of Parliament and other interested organisations are also issued with copies. The report will also be published on the council's website.

The Annual Report and the Summary Annual Report must be publicly available by 21 November 2014, this being one month after adopting the Annual Report.

It is proposed that the Chief Executive Officer be authorised to approve the Summary Annual Report so this can also be publicly available by 21 November 2014 (this was done with the Summary Annual Report last year).

Consolidated statement of comprehensive income

For the year ended 30 June 2014

	Note	Council 30-Jun-14 \$	Annual Plan 30-Jun-14 \$	Council 30-Jun-13 \$	Consolidated 30-Jun-14 \$	Consolidated 30-Jun-13 \$
INCOME						
Rates	3	18,366,031	17,512,172	17,402,408	18,366,031	17,402,408
Fees and charges	6	4,135,656	4,343,313	3,934,565	3,898,091	3,744,263
Subsidies and grants	4	1,654,797	971,190	961,224	2,080,267	1,188,724
Revenue from activities		-	-	-	97,672	1,584,568
Finance income	5	1,504,560	1,347,667	1,535,998	1,545,681	1,565,554
Other revenue	6	5,976,490	5,752,185	5,804,579	5,121,003	4,881,666
Other gains	7	3,374,420	850,488	1,768,161	4,247,652	1,885,494
Share of joint venture revenues		-	-	-	704,670	664,013
TOTAL INCOME	1	35,011,954	30,777,015	31,406,935	36,061,066	32,916,690
EXPENDITURE						
Personnel costs	9	10,675,918	10,930,498	10,522,650	11,977,187	11,997,858
Depreciation and amortisation expense	23	1,182,509	1,131,791	986,501	1,287,813	1,079,882
Finance costs	5	101,629	94,272	98,215	116,335	112,610
Other losses	8	197,620	-	1,261,656	689,917	1,261,656
Other expenditure on activities	2	17,245,520	15,409,171	16,432,775	18,428,193	19,097,132
TOTAL OPERATING EXPENDITURE	1	29,403,195	27,565,732	29,301,796	32,499,444	33,549,137
SHARE OF ASSOCIATE'S SURPLUS/(DEFICIT)	20	-	-	-	8,331,721	7,846,406
SURPLUS/(DEFICIT) BEFORE TAX		5,608,758	3,211,283	2,105,139	11,893,343	7,213,959
INCOME TAX CREDIT/(EXPENSE)	10	-	-	(33,000)	(36,661)	(669,486)
SURPLUS/(DEFICIT) AFTER TAX		5,608,758	3,211,283	2,072,139	11,856,682	6,544,473
SURPLUS/(DEFICIT) ATTRIBUTABLE TO:						
Northland Regional Council		5,608,758	3,211,283	2,072,139	7,908,384	3,349,332
Non-controlling interest		-	-	-	3,948,298	3,195,141
OTHER COMPREHENSIVE INCOME						
<i>Items that will be reclassified to surplus/(deficit)</i>						
Financial assets at fair value through other comprehensive income	11	(121,329)	-	(100,320)	(121,329)	(100,320)
Net hedging movement (associate)		-	-	-	181,629	263,253
<i>Items that will not be reclassified to surplus/(deficit)</i>						
Gains/(loss) on property revaluations	11	(7,500)	-	60,000	(5,963,898)	(699,143)
Gains/(loss) on Infrastructure Asset revaluations	11	(1,106,411)	742,795	-	(1,106,411)	-
TOTAL OTHER COMPREHENSIVE INCOME		(1,235,240)	742,795	(40,320)	(7,010,009)	(536,210)
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		4,373,518	3,954,078	2,031,819	4,846,673	6,008,263
TOTAL COMPREHENSIVE INCOME ATTRIBUTABLE TO:						
Northland Regional Council					3,577,290	3,043,165
Non-controlling interest in surplus of Marsden Maritime Holdings Limited					1,269,383	2,965,098
					4,846,673	6,008,263

The financial statements should be read in conjunction with the **Error! Reference source not found.** and Notes to the financial statements

Major variances compared to the Annual Plan 2013/14:

Revenue variances:

Revenue from rates is \$854,000 greater than budget due to:

- Additional rates revenue \$385,000, rate penalties (charged for late or non-payment of rates) of \$717,000 (of which \$164,000 was paid and received by council) less rates remissions of \$184,000 and rates discounts of \$65,000. This additional rates revenue is more than offset by rate write-offs and the provision for doubtful debts established on unpaid rates.

Revenue from fees and charges is \$208,000 less than budget largely due to:

- Lower than budgeted consents and monitoring fees and charges due to less consenting and monitoring activity than anticipated. Associated costs were also lower than budgeted (\$510,000).
- Additional CDEM funding, fees for service from the Queensland fruit fly action and various sundry items.

Revenue from subsidies and grants is \$684,000 greater than budget largely due to:

- Additional subsidies were received from the Department of Internal Affairs for Kaeo at risk homes of \$180,000 (which was matched by the same expenditure) and \$242,000 for Kaeo flood works. A further subsidy of \$144,000 was received from the Ministry of Education also for Kaeo flood works.

Revenue from finance income is \$156,000 greater than budget largely due to:

- Interest income received from bank term deposits, stocks, bonds and the joint venture being \$156,000 greater than budget.

Other revenue is \$224,000 greater than budget, due to:

- Dividend income from the Marsden Maritime Holdings Limited being \$222,000 greater than budget, greater revenue from Investment Properties are due to rental arbitrations being settled and a vested asset of \$337,000.
- Rent revenue being less than budget due to council recognising that KiwiRail should have been allocated a 50% share of rental income derived from properties acquired for the Marsden Point Rail Link corridor. \$343,000 relates to financial years from 30 June 2009 to 30 June 2013.

Other gains are \$2.523M greater than budget due to:

- The gains on changes in the fair value and disposal of assets are not budgeted by council due to their high uncertainty and non-cash nature, with the exception of fair value movement on council's forestry asset. Gains and losses resulting from fair value movements do not represent additional cash collected or incurred by council.
- Fair value gains include an increase in value of council's investment property \$1.817M, an increase in the value of the forestry asset of \$242,000 (compared to the budgeted \$64,000).
- Other gains also include gain on sale of financial investments (relating to Community Investment Fund investments) of \$243,000.

Expenditure variances:

Personnel costs are less than budget \$255,000 largely due to:

- Vacancies existing in several departments throughout the year.

Depreciation and amortisation expense is \$51,000 more than budget mainly due to:

- Depreciation on additional assets purchased throughout the year. The variance is not considered to be material.

Finance cost expenditure is \$7,000 greater than budget due to:

- Council payment to KiwiRail to reimburse them for the opportunity cost of capital for expenditure incurred to procure the rail designation.

Other losses are \$198,000 greater than budget due to:

- The gains and losses on changes in the fair value and disposal of assets are not budgeted by council due to their high uncertainty and non-cash nature, with the exception of fair value movement on council's forestry asset. Gains and losses resulting from fair value decreases in infrastructure assets of \$154,000 do not represent additional cash collected or incurred by council.
- Impairment losses of financial instruments of \$30,000 have been recognised.

Other expenditure on activities is more than budget by \$1.836M primarily due to:

- Expenditure brought forward from last year for the Rust Avenue bridge of \$294,000.
- A cost of \$229,000 in relation to additional funding granted to Northland Inc. Limited.

- A cost of \$290,000 in relation to additional Environment Fund projects.
- Additional donations to community organisations of \$51,000.
- Additional write offs of rates of \$236,000.
- A saving of \$310,000 in contractor costs due to an increased amount of compliance and coastal monitoring work being performed in house rather than being outsourced to contractors.
- Further impairment of accounts receivable of \$709,000.
- An additional \$79,000 of unbudgeted fees to directors, councillors and trustees following the determination by the Salaries Commission.
- Other miscellaneous costs across the organisation of \$183,000.

Consolidated statement of changes in equity

For the year ended 30 June 2014

	Council	Annual Plan	Council	Consolidated	Consolidated
	30-Jun-14	30-Jun-14	30-Jun-13	30-Jun-14	30-Jun-13
Note	\$	\$	\$	\$	\$
Balance at 1 July	121,416,329	121,459,609	119,384,510	241,441,411	237,267,475
Total comprehensive income	4,373,518	3,954,078	2,031,819	4,846,673	6,008,263
Dividends to non-controlling interest	-	-	-	(2,011,564)	(1,819,987)
Loss on disposal of subsidiary	-	-	-	(14,000)	(14,340)
Balance at 30 June	125,789,848	125,413,687	121,416,329	244,262,520	241,441,411
Total comprehensive income attributable to:					
Northland Regional Council	125,789,848	125,413,687	121,416,329	185,542,541	181,979,250
Non-controlling interest	-	-	-	58,719,979	59,462,161
Balance at 30 June	125,789,848	125,413,687	121,416,329	244,262,520	241,441,411

Major variances compared to the Annual Plan:

There are no significant variances.

Consolidated statement of financial position

As at 30 June 2014

	Note	Council 30-Jun-14 \$	Annual Plan 30-Jun-14 \$	Council 30-Jun-13 \$	Consolidated 30-Jun-14 \$	Consolidated 30-Jun-13 \$
EQUITY						
Retained earnings	11	118,188,547	107,269,799	111,540,028	139,961,426	131,027,281
Other reserves	11	7,601,300	18,143,888	9,876,301	45,581,115	50,951,969
Total equity attributable to Northland Regional Council		125,789,848	125,413,687	121,416,329	185,542,541	181,979,250
Non-controlling interest in subsidiary companies	11	-	-	-	58,719,979	59,462,160
TOTAL EQUITY		125,789,848	125,413,687	121,416,329	244,262,520	241,441,411
ASSETS						
Current assets						
Cash and cash equivalents	12	5,124,001	7,000,725	15,889,952	6,889,760	16,984,938
Debtors and other receivables	13	4,088,915	4,893,100	4,896,707	4,377,051	5,459,628
Inventories	14	3,143,624	3,165,500	3,127,987	3,143,624	3,127,987
Other financial assets – other investments	22	11,281,864	11,190,362	9,222,258	11,281,864	9,222,258
Tax refundable	10	-	-	-	70,116	57,112
Tax losses carried forward		-	-	-	-	-
Loan – NPC Investments Limited	15	-	-	-	112,500	-
Earn out – NPC Investments Limited	16	-	-	-	75,000	-
Derivative financial instruments		-	-	-	-	-
Total current assets		23,638,404	26,249,687	33,136,903	25,949,915	34,851,922
Non-current assets						
Other receivables	18	5,107,872	5,256,299	5,395,453	5,094,120	5,395,453
Investment property	19	50,579,000	47,674,256	48,296,001	98,979,001	94,296,001
Other financial assets						
Investments in subsidiaries (excluding council-controlled organisations) & joint venture companies	20	7,827,563	7,827,563	7,827,563	46,053,008	46,795,462
Other Investments	22	18,762,290	14,247,205	9,859,589	19,419,961	10,687,181
Investments in council-controlled organisations	21	862,683	12,904	753,950	863,225	753,750
Total investment in council-controlled organisations		27,452,536	22,087,672	18,441,102	66,336,193	58,236,393
Property, plant and equipment	23	22,712,704	27,226,723	20,186,617	51,739,526	53,183,437
Intangible assets	24	868,603	1,443,846	1,110,168	868,603	1,110,168
Forestry assets	25	1,933,000	1,798,149	1,731,775	1,933,000	1,731,775
Capital projects in progress	23	2,049	-	56,420	62,897	732,098
Loan – NPC Investments Limited		-	-	-	315,000	-
Earn out – NPC Investments Limited		-	-	-	175,000	-
Deferred taxation asset	10	-	-	-	23,293	33,465
Total non-current assets		108,655,763	105,486,945	95,217,537	225,526,632	214,718,791
TOTAL ASSETS		132,294,167	131,736,632	128,354,440	251,476,547	249,570,713
LIABILITIES						
Current liabilities						
Bank overdraft		-	-	-	-	-
Bank loan		-	-	-	-	-
Creditors and other payables	26	5,200,676	4,617,350	5,114,869	5,890,701	6,240,688
Employee benefit liabilities	27	1,283,080	1,656,126	1,787,191	1,302,138	1,845,195
Borrowings	28	-	-	-	625	4,840
Provisions	29	-	-	-	-	1,906
Total current liabilities		6,483,756	6,273,475	6,902,059	7,193,464	8,092,628
Non-current liabilities						

The financial statements should be read in conjunction with the **Error! Reference source not found.** and Notes to the financial statements

		Council 30-Jun-14	Annual Plan 30-Jun-14	Council 30-Jun-13	Consolidated 30-Jun-14	Consolidated 30-Jun-13
Note		\$	\$	\$	\$	\$
	Employee benefit liabilities	27	20,559	49,470	36,048	20,559
	Provisions non-current	29	-	-	-	-
	Borrowings	28	-	-	-	625
	Total non-current liabilities		20,559	49,470	36,048	20,559
	TOTAL LIABILITIES		6,504,316	6,322,945	6,938,107	7,214,024
	NET ASSETS		125,789,848	125,413,687	121,416,329	244,262,520
					241,441,411	

Major variances compared to the Annual Plan 2013/14:

Assets:

Cash and cash equivalents are lower than budget by \$1.877M due to:

- Council holding a lower level of short-term cash investments as at 30 June 2014, due to more funds being in longer term investments at this time. The decrease is offset by other investments (non-current) being \$2.5M more than budget for term deposits.

Debtors and other receivables are less than budget by \$804,000 due to:

- An increase in the provision for impairment of receivables, the majority of which is related to rates.

Inventories are less than budget by \$22,000 due to:

- A slight decrease in the levels of inventory held.

Other receivables is \$148,000 less than budget due to:

- The expenditure incurred by council and KiwiRail relating to the Marsden point rail link corridor(MPRL), and the adjustment to the rent derived from the MPRL properties and owing to Kiwirail in the 2013-14 financial year. \$5.5M reflects the amount owed by Kiwirail to council for Kiwirails 50% share of property acquisitions and costs incurred to date on this rail link project

Other financial assets (current and non-current) are greater than budget by \$5.456M due to:

- Other investments (\$4.515M more than budget) – funds being held in longer term deposits as opposed to being held in cash and cash equivalents. For further information, refer to the variance explanation for cash and cash equivalents.
- Investments in council-controlled organisations (\$849,000 greater than budget) – Regional Software Holdings Limited making a call of \$5.149M of share capital which councils shareholding is 16.75% (\$862,482). The share capital relates to the development costs contributed by each council for the development of the Integrated Regional Information System (IRIS) software application which was originally budgeted as Intangible assets.

Property, plant and equipment and capital projects in progress are less than budget by \$4.512M due to:

- The delays experienced in purchasing Whāngārei detention dam properties
- The revaluation decreases on the Dam properties that council actually had purchased and held for this project.
- And a number of assets disposed in 2013/14 and not budgeted for.

Intangible assets are less than budget by \$575,000 due to:

- The transfer of the IRIS software to Investment in CCO's and other similar entities to reflect councils 16.75% share in Regional Software Holdings Limited capital call of \$5.149M.

Liabilities:

Creditors and payables are \$583,000 greater than budget due to:

- A greater number of vendors being processed and awaiting payment at year end than originally anticipated.

Employee benefit liabilities (current and non-current) are \$402,000 less than budget due to:

- Staff taking more leave as a result of agreed management plans with their managers to reduce the high levels of leave that had built up last year with major projects that had been implemented.

Chairman
XX

Chief Executive Officer
XX

Consolidated statement of cash flows

For the year ended 30 June 2014

	Note	Council 30-Jun-14 \$	Annual Plan 30-Jun-14 \$	Council 30-Jun-13 \$	Consolidated 30-Jun-14 \$	Consolidated 30-Jun-13 \$
CASH FLOWS FROM OPERATING ACTIVITIES						
Receipts from rates revenue		18,771,987	17,512,172	16,945,444	18,771,987	16,945,444
Receipts from customers		7,933,872	7,903,873	7,494,979	10,304,184	11,421,219
Interest received		2,315,035	1,774,908	2,142,447	2,356,156	2,171,980
Dividends received	6	2,327,224	2,103,577	2,233,839	8,030,236	6,881,057
Subsidies and grants received		1,654,797	971,190	961,224	2,080,267	1,288,724
Taxation refund		-	-	-	-	19,258
Payments to suppliers and employees/members		(28,281,340)	(26,274,311)	(26,120,957)	(31,475,919)	(30,978,984)
Interest paid		(101,629)	(1,000)	(98,215)	155,049	(88,858)
Income tax paid		-	-	-	(6,891)	(469)
Net goods and services tax received (paid)		135,730	-	213,322	172,458	143,029
NET CASH FROM OPERATING ACTIVITIES		4,755,679	3,990,408	3,772,084	10,387,527	7,802,472
CASH FLOWS FROM INVESTING ACTIVITIES						
Receipt from sale of property, plant and equipment		147,513	-	75,817	283,168	45,647
Proceeds from the sale of shares in associates and subsidiaries		-	-	-	-	(35,002)
Receipt from the sale of investment stocks and bonds		-	-	6,206,994	-	6,215,894
Purchase of other receivables		-	-	-	-	-
Investments withdrawn		-	-	-	-	-
Purchase of property, plant and equipment and intangible assets		(4,527,453)	(1,973,767)	(4,350,040)	(6,051,410)	(4,708,100)
Purchase of investment property		(42,639)	-	(64,556)	(2,713,276)	(732,359)
Purchase of investment stocks and bonds		(10,968,529)	-	-	(10,959,629)	-
Sale of joint venture		-	-	-	1,061,079	-
Vendor financing loan repayment		-	-	-	22,500	-
Investment in CCO and similar entities		(108,733)	-	-	(108,733)	-
NET CASH FROM INVESTING ACTIVITIES		(15,499,840)	(1,973,767)	1,868,214	(18,466,300)	786,059
CASH FLOWS FROM FINANCING ACTIVITIES						
Proceeds received from ASB facility		-	-	-	-	-
Dividends paid		-	-	-	(2,011,555)	(1,819,987)
Loans made		(25,000)	-	-	-	-
Loans repaid		3,210	-	-	-	-
Repayments made to ASB facility		-	-	-	-	(502,429)
Repayments of borrowings		-	-	-	(4,840)	(6,865)
NET CASH FROM FINANCING ACTIVITIES		(21,790)	-	-	(2,016,395)	(2,329,281)
NET INCREASE (DECREASE) IN CASH, CASH EQUIVALENTS AND BANK OVERDRAFTS						
Cash, cash equivalents and bank overdrafts at the beginning of the year	12	(10,765,951)	2,016,641	5,640,298	(10,095,169)	6,259,270
CASH, CASH EQUIVALENTS AND BANK OVERDRAFTS AT THE END OF THE YEAR	12	5,124,001	7,000,725	15,889,952	6,889,760	16,984,938

The financial statements should be read in conjunction with the **Error! Reference source not found.** and Notes to the financial statements

Reconciliation of net surplus to the cash flows from operations

For the year ended 30 June 2014

	Note	Council 30-Jun-14 \$	Council 30-Jun-13 \$	Consolidated 30-Jun-14 \$	Consolidated 30-Jun-13 \$
Net surplus/(deficit) after taxation		5,608,758	2,072,139	11,856,682	6,544,473
Add (less) non-cash items					
Depreciation and amortisation	23 & 24	1,182,509	986,501	1,287,813	1,079,882
Deferred taxation		-	-	24,479	640,474
Provision for doubtful debts		1,216,854	843,075	1,216,854	843,075
Share of associate companies' retained surplus		-	-	(327,733)	(1,133,376)
Gain on sale of stake-holding in joint venture		-	-	(791,454)	-
(Gain) / loss on sale of property plant and equipment		-	-	(76,910)	-
Transfer of net equity of Northland Regional Council Community Trust		-	-	-	-
Other fair value adjustments		(2,642,443)	472,948	(2,642,443)	472,948
Other comprehensive income adjustments		-	-	492,297	(117,333)
Impairment loss recognised		(104,354)	12,904	(104,354)	12,904
Loss on local government stocks		30,278	(437,645)	30,278	(437,645)
Other non-cash items		-	-	-	(12,493)
		(317,157)	1,877,783	(891,174)	1,348,436
Movements in working capital					
Decrease (increase) in trade and other receivables		(387,272)	(934,730)	(120,349)	(414,418)
Decrease (increase) in inventories		(15,638)	(19,444)	(15,638)	(19,444)
(Decrease) increase in tax losses carried forward		-	33,000	-	33,000
Decrease (increase) in income received in advanced		-	(139,154)	(39,688)	(139,154)
Decrease (increase) in other receivables		287,581	-	287,581	-
(Decrease) increase in trade and other payables		85,810	672,198	(338,779)	516,805
(Decrease) increase in provision for taxation		-	-	(13,004)	14,778
(Decrease) increase in provisions		-	-	(1,906)	1,196
(Decrease) Increase in employee benefit liabilities	27	(519,599)	158,555	(558,545)	145,543
		(549,117)	(229,575)	(800,327)	138,306
Movements in other activities					
Realised (gains)/loss on sale of assets/investments	8	13,194	51,737	13,194	51,737
Investment income reinvested		-	-	-	-
Non-operating capital items included in working capital movements		-	-	209,152	(280,480)
		13,194	51,737	222,346	(228,743)
Net cash flows from operating activities		4,755,679	3,772,084	10,387,527	7,802,472

ITEM: 7.3

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ISSUE: Revised Policy on the Appointment of Directors Adoption**ID:** A695006**To:** Council Meeting, 21 October 2014**From:** Malcolm Nicolson, Chief Executive Officer**Date:** 6 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input checked="" type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

- Over two recent workshops (15 July and 23 September 2014), the council has reviewed its current policy on the Appointment of Directors to Council Organisations (COs), which staff had assessed against good practice and advice from SOLGM and LGNZ.
- This item presents the revised policy for formal policy adoption.

Legal compliance and significance assessment:

Councils are required to have a current policy on the Appointment of Directors to Council Organisations (COs) at all times, and it is good practice to review the policy from time to time. The changes proposed have the effect of clarifying and strengthening the council's process. The changes are minor, uncontroversial, and unlikely to have any impact on council's capacity or the wider community. The matter is therefore considered to be of low significance.

Recommendations:

- That the report, "Revised Policy on the Appointment of Directors Adoption", by Malcolm Nicolson, Chief Executive Officer, and dated 6 October 2014, be received.
- That the council adopts the revised policy on the Appointment of Directors as attached to the staff report.

Report:

Council is required by law to have a policy on the Appointment of Directors to Council Organisations (section 57 Local Government Act 2002). In particular the policy must set out an objective and transparent process for:

- the identification and consideration of the skills, knowledge, and experience required of directors of a council organisation (CO);
- the appointment of directors to a council organisation; and
- the remuneration of directors of a council organisation.

Council staff reviewed the current policy and discussed suggested changes over two recent council workshops. Staff have now prepared a revised policy on the Appointment of Directors (**attached**) that reflects the direction provided by the council at those workshops.

In brief, the changes from the current policy are:

1. Definitions and details of NRC's COs are included/updated.
2. Clarification is provided that, from time to time, constitutions, trust deeds or specific legislation may take precedence over the policy.
3. Vacancies will normally be advertised but in exceptional circumstances may not be.
4. The decision-making process, including the role and responsibility of the ad hoc committee (interview/selection panel), is set out more clearly. For example, conflicts of interest of nominees and members of the selection panel must be registered. Provision is also made for inclusion where appropriate of external members on the ad hoc selection committee.
5. Council may seek nominations from desirable candidates, where appropriate, and may choose to not interview incumbent directors seeking re-appointment.
6. Appointment restrictions are set out more clearly. For example, directors are not to undertake consulting work for the council organisation. A limit has been set for directors to serve no more than two three-year terms (except in special circumstances). A director may not concurrently serve on more than one NRC CO at a time.
7. Board diversity is encouraged to reflect Northland demographics.
8. General core competencies and person specifications are included.

Policy on the appointment of directors to council organisations

Section 57 of the Local Government Act 2002 (“the Act”) requires the council to have a policy on the appointment of directors to its council organisations. As at August 2014, Northland Regional Council (NRC) wholly or partially owns:

- Northland Inc. Ltd;
- Marsden Maritime Holdings Ltd; and
- Regional Software Holdings Ltd.

Under section 6(4) of the Act, Marsden Maritime Holdings Ltd is exempt from being classified as a council-controlled organisation. However, the associated joint venture company Northport Ltd is classified as a council trading organisation. Directors of Northport Ltd are appointed by the immediate shareholders.

Definitions

“Council organisations” (“CO”) include council-controlled organisations (CCO)s and council-controlled trading organisations (CCTOs). Each of these terms is defined in the Act:

“Council organisation”

A council organisation (CO) is any organisation in which the council has a voting interest or the right to appoint a director, trustee or manager (however described). This is a wide-ranging definition, covering a large number of bodies.

“Council-controlled organisation”

A council-controlled organisation (CCO) is an organisation in which the council, either in its own right or as part of a consortium of local authorities, controls, directly or indirectly, 50% or more of the votes or has the right, directly or indirectly, to appoint 50% or more of the directors, trustees or managers.

“Council-controlled trading organisation”

A council-controlled trading organisation (CCTO) is a CCO that operates a trading undertaking for the purpose of making a profit.

Other relevant legislation/regulation

In addition to this policy, appointments and reappointments to the boards of council organisations are governed by their respective constitutions, trust deeds or, potentially in some cases, specific legislation. In the event of a conflict, those regulations take precedence over this policy.

Where ownership of council organisations is jointly or severally shared with other entities, governance requirements are established through shareholder agreements or equivalent documentation. Such agreements also take precedence over this policy.

Care should also be exercised to ensure that the appointment of any director will not potentially trigger a breach of the NZX Listing Rules for a listed CO, which prohibit the council, as a shareholder, from voting on some shareholders' resolutions¹.

Waivers to the voting restrictions are available but the potential for breach is most simply avoided by ensuring that an individual director is never concurrently appointed to more than one NRC CO.

¹ Ref A 673316

Key principles of this policy

- The objective of this policy is to ensure that the council appointments process selects the best person for the role;
- All appointments will be made through an objective, transparent and accountable process;
- All appointments will be made on the basis of merit; and
- All directors will be appointed on the basis of the contribution they can make to the organisation, not on the basis of representation.

Appointment process

- Vacancies will be advertised unless good reason exists not to. In making a decision to not advertise, the council will consider:
 - The costs of any advertisement and selection process;
 - The availability of qualified candidates;
 - The urgency of the appointment (e.g. a council-controlled organisation that is without a quorum cannot hold a board meeting); and
 - The degree of potential interest, including public interest, in the vacancy.
- The power to decide not to advertise a vacancy is to be delegated to the Chief Executive Officer.
- If circumstances warrant it, the council may call for nominations for appointment.
- An ad hoc committee will be established to consider applications and/or nominations and conduct interviews, with responsibility to make a recommendation on preferred candidate(s) to the council. The ad hoc committee shall normally be comprised of councillors, including the council's shareholder representative for the organisation concerned. Other members may include key stakeholders (e.g. district council representatives) or any person who has particular knowledge or skills that would be beneficial in the selection process.
- Ad hoc committee members are required to articulate any potential conflicts of interest.
- Prior to being interviewed for a position on a board, a candidate is required to declare formally any potential conflicts of interest. Declarations must be considered by the ad hoc committee. If the committee recommends to the council the appointment of a candidate who has declared an interest, the committee must be confident that the conflict can be managed and/or that the candidate would be able to make an effective contribution even if their interest meant they could not participate in certain matters.
- The ad hoc committee may decide to not interview incumbent directors seeking reappointment.
- The full council will make a decision on the appointment of directors in committee. An elected member who is under consideration to fill a particular vacancy may not take part in the discussion or vote on that appointment. The appointment(s) will be made by council resolution.
- Appointment decisions shall be made by council in public exclusion to protect the privacy of natural persons. The resolution shall be confirmed in open meeting.

- Council staff shall ensure careful documentation of the appointments process, including actions and decisions taken.
- Council's appointment decisions shall be communicated via media release, social media, website announcements or public notice, as appropriate to the circumstances.

General core competencies

All board members are expected to meet the following core competencies as well as relevant industry or other technical / specialist skills required for that board:

- Sound judgement and decision-making;
- Commercial acumen;
- Public service ethos;
- An understanding and commitment to council's obligation to the Treaty of Waitangi;
- A high standard of personal integrity;
- Clear communication and an ability to debate in a reasoned manner;
- Effective teamwork and collaboration;
- Ability to think strategically;
- Risk assessment and contingency management;
- Commitment to the principles of good corporate citizenship; and
- Understanding of the wider interests of the publicly accountable shareholder.

Directors are expected to have experience in governance, preferably corporate governance, and an understanding of the public service ethos. However, the council may waive the corporate governance requirement in order to attract a wider range of board members and to further its diversity policy if these skills and experience are already well represented on the board. Boards are expected to provide director training for directors with limited corporate governance experience.

All directors are expected to make a significant contribution to the governance of the organisation, including developing insight into the organisation and its aspirations and participating fully at meetings.

In particular, chairpersons of COs must maintain the trust of council, have effective leadership, and be able to harness the collective skills of the board.

Person specifications

Nominees for specific vacancies shall be assessed for their particular skills, knowledge and experience. Other matters for consideration are to include:

- The nature and scope of the council organisation, its future direction and requirements of its constitutional documents;
- Demonstrated judgement, team work and integrity;
- The objectives of the organisation and the attributes required to contribute to the achievement of those objectives;
- The mix of skills of the existing directors;
- Not currently provided for skills, knowledge, and experience;
- Any future skills, knowledge, and experience required; and
- The need to plan for succession.

Other appointment criteria

- In making its selection the council shall have regard to diversity, with a view to the board reflecting Northland demographics, and to ensure governance experience is gained by Northlanders.

Appointment restrictions

- Councillors and council staff should not be appointed as directors, unless good reason exists for exception. For example, where the council organisation is operational in nature and the NRC CEO or designated staff member possesses the skills, knowledge and experience required to fulfil the role of a director, then council may appoint that person.
- Staff of the council organisation should not be appointed to its board. In the event a board decides one of its members should fill a vacancy in the organisation, the board member must first resign from their position on the board.
- Any board member applying for employment with the council shall offer to resign from the board immediately following an acceptance of appointment / confirmation of election.
- Any board member who is a candidate in a local body election (or a general election or placed on any political party's list) must offer to stand down from nomination day until the election results are notified.

Where an offer to resign from the board is made, the council will consider whether to accept the offer on a case-by-case basis, considering things like succession planning, conflicts of interest, and management of conflicts of interest.

Term of appointment

- Generally, appointments shall be for a 3-year term, subject to any review the council considers necessary.
- The council shall generally review the performance of the organisation and its board after the local body elections.
- The maximum number of consecutive terms for any director is normally two, with reappointment exceeding six years to be considered on a case-by case basis.

Remuneration of directors of council organisations

- Remuneration for directors of council organisations will be determined on a case by case basis taking into account:
 - Each specific role;
 - Any existing legal or constitutional requirements;
 - The form and purpose of the organisation; and
 - Any previous level of fees paid by the shareholder.
- Directors are not to undertake consulting work for the organisation under any circumstances.

Removal of directors

Directors may be removed from office according to the specific requirements of the Trust Deed or Constitution and may be subject to additional legislation such as the Local Government Acts 1974 and 2002.

**ISSUE: Managing Existing Moorings Outside Marine 4
(Moorings including Marinas) Management Areas****ID:** A676991**To:** Council Meeting, 21 October 2014**From:** Justin Murfitt, Resource Management Senior Programme Manager,
Colin Dall, Consents/Monitoring Manager and Jim Lyle,
Harbourmaster/Maritime Senior Programme Manager**Date:** 6 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input checked="" type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to get council's approval to remedy a problem with the Regional Coastal Plan's current policy for managing unconsented moorings outside designated mooring areas. The current policy is to encourage moorings (new and existing) into Marine 4 (Moorings including Marinas) Management Areas on the grounds that environmental impacts will be concentrated within defined areas, thereby preserving other areas for their natural character, amenity values or for other activities. It has recently become apparent that the general assumption that "out of zone" moorings have significant impacts on natural character and landscapes may be overstated.

In addition, there are a range of negative impacts of implementing the current policy approach that were not fully appreciated during the development of the current policy, particularly the actual and potential costs/impacts on existing mooring owners and the council, some of which could be significant. Implementing the current policy would also create additional demand for mooring space in designated mooring areas already under pressure.

The report outlines the details of these impacts and concludes with a recommendation that an interim approach apply, allowing existing unconsented moorings to remain, temporarily without resource consent, pending a more strategic, cost effective and operationally achievable course of action being developed through the review of the Regional Coastal Plan.

Legal compliance and significance assessment:

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan and as such are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

With reference to section 79 of the Local Government Act 2002, this matter is considered to be of low significance under council's Significance Policy as it does not trigger any of the thresholds or criteria that could warrant it being significant.

ITEM: 7.4

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Recommendations:

1. That the report “Managing Existing Moorings Outside Marine 4 (Moorings including Marinas) Management Areas” by Justin Murfitt, Resource Management Senior Programme Manager; Colin Dall, Consents/Monitoring Manager and Jim Lyle, Harbourmaster/Maritime Senior Programme Manager, and dated 6 October 2014, be received.
 2. That council defer enforcement action against mooring owners of existing unconsented moorings outside of Marine 4 (Moorings including Marinas) Management Areas (provided they are currently licenced under the Navigation Safety Bylaw) until the new coastal plan is publicly notified.
 3. That, in the interim, the regional plan review project (currently underway) assesses the management of moorings outside of Marine 4 (Moorings including Marinas) Management Areas.
 4. That resource consent applications for new moorings continue to be processed as per the relevant policies and rules in the Regional Coastal Plan.
-

ITEM: 7.4

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Background:

In 2004 the Regional Coastal Plan for Northland (RCP) became operative and effectively required all moorings outside designated mooring areas – Marine 4 (Moorings including Marinas) Management Areas (MM4 areas) – to obtain resource consent. Prior to this they were exempt under transitional provisions provided they were licensed under bylaws.

Plan Change 1 to the Regional Coastal Plan (RCP) was initiated in 2005 to improve the management of moorings in Northland and create MM4 areas. A key principle of Plan Change 1 was to reduce the proliferation of moorings within Northland's coastal marine area by concentrating moorings into existing or newly created MM4 areas (primarily on the grounds of impact on natural character/landscape values). This included policies promoting the removal of existing mooring outside of an MM4 area unless they are associated with a property which is only legally accessible by water or associated with a maritime related commercial enterprise that could not otherwise be located within a MM4 area¹. The Plan Change has only recently been made operative by council².

In June 2005, council resolved to progressively consent all unconsented swing moorings outside the boundaries of existing or proposed new MM4 areas, in an area-by-area programme. These owners were advised that council would not take any enforcement action against them (in the meantime). This process only got as far as consenting unconsented moorings from Whāngārei to Whangaruru at which point the programme was deferred because of the potential for significant litigation costs by owners of moorings that had been in place for many years, were these to be declined, as well as priority work in other areas needing to be carried out by moorings staff.

Accordingly, existing unconsented moorings in the Bay of Islands and north (the majority of swing moorings) have yet to be addressed.

Applications for new consents have continued to be processed over this period.

Discussion

There are currently 2853 licensed moorings in Northland. Of these, 469 (16% of licensed moorings) are outside MM4 areas and 233 of them are unconsented. Of the 236 consented non MM4 moorings, 37 are due to expire by the end of 2016.

Existing unconsented moorings outside of MM4 areas have the same status as proposed new moorings (i.e. they require resource consent and are assessed against the same policy). Typically such moorings are non-complying activities unless they are:

1. Associated with a property only legally accessible by water; or
2. Associated with a maritime related commercial enterprise that could not be located within an MM4 area (i.e. a mooring for a marine farm); or
3. For public benefit to enhance public access and minimise environmental effects of repetitive anchoring.

¹ Policy 28.4.6

² Plan Change 1 became operative on 1 August 2014

ITEM: 7.4

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Under the current policy, there needs to be very compelling reasons to grant resource consent for such moorings outside of MM4 areas³. The key reason for the current policy approach was the assumption that moorings outside mooring areas would have significant impacts on natural character and outstanding natural landscapes. It appears that this assumption was overstated. Council has recently mapped natural character and outstanding natural landscapes along Northland's coast as part of the new Regional Policy Statement. Analysis of existing mooring locations compared to these maps shows that in most cases, these moorings are unlikely to have a significant impact on mapped natural character or landscape values.

The active implementation of the current policy will ultimately result in most applications for unconsented moorings outside of MM4 areas being declined and consequently they would be required to be removed. Relocation into MM4 areas is unlikely to be practical for many of these mooring owners and there is also very limited space available in existing MM4 areas. This will have significant negative impacts (e.g. more demand for MM4 space, costs of removing unauthorised moorings and erosion of relationships with mooring owners)⁴. In addition large numbers of these moorings will be in use with vessels secured to them. The logistical problem of what to do with the vessels, and the cost involved are difficult to estimate but would be exceedingly high. It appears that these impacts were not well appreciated or factored in when council originally decided upon the current policy. This, in combination with new information on natural character and landscape values, suggests the policy approach should be reconsidered as discussed below.

Recommended approach

It is recommended that council continues to implement the policies and rules of the RCP (as introduced through Plan Change 1) for new moorings but defer follow-up action on existing unconsented moorings. This will mean that the key objective of Plan Change 1 (to restrict the proliferation of moorings within Northland's coastal marine area by concentrating moorings into specific areas) will remain but existing unconsented moorings will be "accommodated" for the time being (until the new coastal plan is publicly notified in 2017). These moorings would still need to be licensed under the Navigation and Safety Bylaw.

Part of the rationale for this approach is that council has commenced the regional plan review project (this is a mandatory 10 year review of the regional coastal plan and the other two regional plans), which will lead to the development of a new coastal plan (anticipated to be notified in 2017). This process will review the management of all moorings in Northland and recognise that:

- There is a shortage of space within designated mooring areas;
- We have better information on the location/extent of our natural character and outstanding landscapes and this (among other things) provides an opportunity to fine-tune policies/rules regarding the "appropriateness" of existing moorings outside MM4 areas;
- That some existing "clusters" of non MM4 moorings could well be appropriate for re-zoning as MM4 areas;
- Some existing MM4 areas may be appropriate for expansion;

³ There are some exceptions - Policy 28.4.4 and Rules 31.3.9(d) and 31.4.9(d)

⁴ Other impacts include negative press, pressure on council resources and potential for increased illegal anchoring.

ITEM: 7.4

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- We have recently completed a moorings and marinas strategy for the Bay of Islands (this is where the most “pressure” for mooring space in Northland exists).

Additionally, council’s maritime team has commenced an ongoing moorings improvement project, which includes improved location information, removal of unlicensed and unserviced moorings, removal of derelict and abandoned boats, updating vessel specific information associated with each mooring, and improved licences for moorings. Together with the planned digitisation of all mooring files, this will help with improved decision making feeding into the coastal plan review.

Conclusion

This paper identifies a range of negative impacts of implementing the Regional Coastal Plan’s current policy approach to unconsented moorings (that have become more apparent during more recent strategy reviews and improvement projects, and were not fully appreciated during the development of the current policy – particularly the costs/impacts on existing mooring owners and the council.

For the reasons outlined above, it is recommended that council defers enforcement action against existing unconsented non MM4 mooring holders (provided they are licensed under the Navigation Safety Bylaw). Any such unauthorised moorings outside MM4 areas would however be required to apply for necessary resource consents (if required) once the new coastal plan is publicly notified.

ISSUE: Appointment of Chair and Deputy Chair of Waiora Northland Water Waitangi Catchment Group

ID: A695273

To: Council Meeting, 21 October 2014

From: Natalie Glover, Water Policy Specialist

Date: 7 October 2014

Report Type:	<input checked="" type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input checked="" type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
Significance Policy:	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

Executive summary:

This report advises that a Chair and Deputy Chair have been identified for the Waitangi Catchment Group. The appointment of the Chair requires confirmation by council. Council confirmation will enable the Chair to claim allowances in terms of council's Appointed Members' Allowances policy. The report concludes with the recommendation that the Chair and Deputy Chair be confirmed by council.

Legal compliance and significance assessment:

The activities detailed in this report are part of the council's day to day operations and as such are provided for in the council's 2012-2022 Long Term Plan. The recommended resolutions are in accordance with the decision making provisions of the Local Government Act 2002 and the council's Appointed Members' Allowances policy. The matter is therefore deemed to be of low significance in terms of council's significance policy.

Recommendations:

-
1. That the report "Appointment of Chair and Deputy Chair of Waiora Northland Water Waitangi Catchment Group" by Natalie Glover, Water Policy Specialist, and dated 7 October 2014, is received.
 2. That council confirms Donald Jack as Chair of the Waitangi Catchment Group (subcommittee) and Councillor Carr as Deputy Chair.
-

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Report:

The terms of reference for the Waitangi Catchment Group enables the group to select a Chair. In the event the proposed Chair is not a regional councillor, the appointment must be confirmed by council. The Waitangi Catchment Group has selected Mr Donald Jack – dry stock farming representative - as their Chair and Cr Joe Carr as their Deputy Chair. Mr Jack is not a regional councillor and therefore the appointment requires council confirmation.

Meeting and travel entitlements

Council's Appointed Members' Allowances policy provides for appointed members selected as Chair of a council subcommittee or working group, to be eligible to claim meeting and travel allowances, provided the appointment is confirmed by council resolution and they are not paid by another agency to participate. The proposed Chair (Mr Donald Jack) is not paid by any organisation to attend the catchment group meetings. Provided the appointed member chose to claim their allowances, the estimated entitlements over a one year period¹ for the Waitangi catchment group Chair would be as per Table 1 below.

Table 1

Nominated Chair	Travel Allowance	Meeting Allowance
Donald Jack	\$209.44	\$1,360
Total per annum	\$209.44	\$1,360

¹ Based on eight meetings per annum held at Okaihau Golf Club or Ohaeawai Rugby Club.

ISSUE: Child and Youth Friendly Cities - Northland Intersectoral Forum Proposal**ID:** A653195**To:** Council Meeting, 21 October 2014**From:** Malcolm Nicolson, Chief Executive Officer**Date:** 6 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input checked="" type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

- This report provides information about a proposal that Whāngārei (and eventually other Northland towns) achieve accreditation as a “Child Friendly City” under an international UNICEF-led programme, to give effect to the United Nations Convention of the Rights of the Child (UNCROC).
- While the principle behind the proposal is laudable, this report finds there is insufficient information currently available on the costs and implications on council if it were to support it now. Support could also be interpreted as the council setting a policy position on some matters that might have broader and longer-term consequences.
- Therefore I recommend that council support the proposal in principle, but that it only consider more committed involvement once these issues are clarified.

Legal compliance and significance assessment:

If council endorses the staff recommendation (as below) then this matter is deemed to be of low significance. If the council decides to sign the Statement of Intent, the matter would have greater significance but – as the report makes clear – this cannot be assessed right now given the lack of information about the costs and liabilities the council might incur.

Recommendations:

-
1. That the report, “Child and Youth Friendly Cities – Northland Intersectoral Forum Proposal”, by Malcolm Nicolson, Chief Executive Officer, and dated 23 June 2014, be received.
 2. That in principle the council supports Whāngārei (and eventually other Northland towns) achieving accreditation as a “Child Friendly City”, but that it will only consider further participation in the initiative once the issues described in this report are clarified to its satisfaction.
-

Report:

At its meeting of 13 June 2014, the Northland Intersectoral Forum (NIF) considered a presentation by “Child and Youth Friendly Whangarei” (CYFW), a multi-sector group led by the Manaia Primary Health Organisation and the Whangarei District Council, which wishes to see Whāngārei, and eventually other centres around Northland, achieve accreditation as a Child Friendly City¹ under the auspices of an international UNICEF programme to implement the United Nations Convention on the Rights of the Child². A draft Joint Action Plan and a Statement of Intent accompanied the presentation and are **attached**.

NIF resolved that its members would adopt the Joint Action Plan and sign the Statement of Intent. To fully inform the council about the proposal, I arranged for a CYFW representative to present at a recent council workshop, and council is now asked to formally resolve its position.

Discussion

The basic principle of developing child (and youth) friendly cities and towns is clearly one to be supported and the efforts of CYFW are applauded. The proposal notes that Whāngārei already satisfies about 70% of the conditions for recognition under the programme, and that it could become the first place in New Zealand³ to gain the international accreditation.

The Northland District Health Board and the Whangarei District Council have indicated they are prepared to dedicate substantial funding to implement the project, although this has not been quantified.

At this juncture, however, I consider these factors - the basic good principle, “head start”, funding and possibility of being first - are insufficient to rush to signing the Statement of Intent. Matters that also need to be considered are:

- The accreditation process is not yet complete, nor is it clear what resources are required to complete the process. The Statement of Intent would require the NIF collective to aid in the remainder of the accreditation process.
- The Joint Action Plan identifies a number of initiatives central to the project – e.g. collecting and analysing data for a regular “State of the Child” report completed to UNICEF specifications – which have not been costed.
- The Statement of Intent would require the council to develop and implement its own “Child and Youth Friendly Action Plan”, an outline of which is provided on page 13 of the **attachment**. Again, the resources and costs associated with this are unclear.
- An on-going commitment to the programme could result in heightened expectations on the council, and local government in Northland generally. UNICEF’s Child Friendly Cities programme defines an accredited area as “... a city, or more generally a system of local governance {my emphasis}, *committed to fulfilling children’s rights, including their right to:*
 - *Influence decisions about their city*
 - *Express their opinion on the city they want*
 - *Participate in family, community and social life*
 - *Receive basic services such as health care and education*

¹ See <http://childfriendlycities.org/>

² See <http://www.ohchr.org/en/professionalinterest/pages/crc.aspx>

³ Wellington City is also understood to be actively pursuing accreditation.

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- *Drink safe water and have access to proper sanitation*
 - *Be protected from exploitation, violence and abuse*
 - *Walk safely in the streets on their own*
 - *Meet friends and play*
 - *Have green spaces for plants and animals*
 - *Live in an unpolluted environment*
 - *Participate in cultural and social events*
 - *Be an equal citizen of their city with access to every service, regardless of ethnic origin, religion, income, gender or disability."*
- As the quote above makes clear, local government is integral to implementing the Child Friendly City programme. However, while New Zealand ratified the UNCROC in April 1993, it has not mandated or funded local government to do so.
 - I further note the best practice examples attached to the CYFW draft action plan are all led by local councils in Leeds (UK), Bendigo (Australia), and Edmonton (Canada). This prompts two observations:
 - The central-local government relationships in those countries are quite different than in New Zealand, which has a unitary rather than federal form of government. The powers and responsibilities of councils in these countries are also very different than in New Zealand, where responsibility for education, social support and health services, etc., rests largely with central government.
 - The best practice examples provided show that the councils have approached implementation of the Child Friendly City programme from their local government perspective. For example, the focus of Leeds' programme is less on identifying and delivering rights, and more on providing information and articulating aspirations. I believe the proposal for Whāngārei could be improved, and its potential for success enhanced, if it were reframed in the context of New Zealand's local government and social services.
 - Finally, signing the Statement of Intent could imply that council has taken a particular policy position in respect of safe drinking water and an unpolluted environment. This could have wider and longer-term consequences for this council's consultation and policy development processes.

In summary, the project is a laudable one, but there is insufficient detail about the costs and liabilities it could impose, and its Action Plan would benefit from a more careful analysis of which tasks might realistically be achieved by each participating agency. I therefore recommend that the council resolve to support the proposal in principle, but that it not sign the Statement of Intent until these issues are clarified to its satisfaction.

Executive Summary

Draft Action Plan for a Child and Youth Friendly Whangarei

- Whangarei could be the first Child Friendly City in New Zealand. This Draft Action Plan outlines the direction we need to take to achieve this.
- Child Friendly Cities is a UNICEF project that has international brand recognition.
- By putting children first we ensure that we are taking care of the most vulnerable, something that is being increasingly demanded by New Zealand citizens.
- NIFs Population Outcome Goals easily unify with Child Friendly City Principles, which also has the addition of being an internationally recognised brand.
- Incorporated into this plan is the eventual role out of the Child-Friendly model to other centres around Northland. It is easily adaptable and works in towns and communities as well. It does not have to be applied to only a “city”.

Desired Outcomes of this Draft Action Plan

Child and Youth Friendly Whangarei is seeking:

1. The Northland Intersectoral Forum adopt the Child and Youth Friendly Whangarei Joint Action Plan.
2. All members of NIF sign the Statement of Intent.
3. NIF begin working with Manaia PHO by:
 - a. To promote Child and Youth Friendly Whangarei through media and networks.
 - b. To help gather necessary data for the Accreditation process and the State of The Child Report (as needed).
 - c. To support the adoption of Child and Youth Friendly Whangarei in the Whangarei District Council Long Term Plan.
 - d. For all member agencies to develop an Individual Agency Plan, with the support of the Child and Youth Friendly Whangarei coordinator, which is specific to their organisation.





May 2014



MOBILISING A CHILD AND YOUTH FRIENDLY WHANGAREI

AN ACTION PLAN FOR NIF (DRAFT)



A DOCUMENT FOR THE NORTHLAND INTERSECTORAL FORUM



Action Plan for a Child and Youth* Friendly Whangarei

Imagine a city where all children are able to grow up healthy, protected and respected, each one thriving to reach their full potential. A city where the built environment and the policies that guide us are ones that put children first, because we recognise that **a city designed around its youngest citizens benefits everyone.**

Fun

Inclusive

Sustainable

Impossible?

No. It is already happening around the world.

Every child in New Zealand deserves and has the right to a good life and a fair future.

It IS possible to create Child and Youth Friendly communities, and one in which everyone thrives.

The birth of this document

Child and Youth Friendly Whangarei has been working in Whangarei since 2012, spreading the word and planting seeds about how we can create a city that is great for its youngest citizens.

In 2013 Nigel Richardson, Director of Children's Services at Leeds City Council, presented "Child Friendly Cities" to a forum in Auckland, and there some of the members of the Northland Intersectoral Forum (NIF) heard about the concept from a different, international angle and were inspired.

This led to this piece of work, showing the way to mobilise a "Child *and Youth** Friendly Whangarei" and contains guidance around best practise of Child Friendly Cities around the world. It recommends the steps for the members of NIF to work towards in developing Whangarei and other centres around Northland into child and youth friendly communities.

**Let's keep up momentum, and become the
FIRST
Child and Youth Friendly City in New Zealand.**

* "*and Youth*" has uniquely been added to the Whangarei initiative to ensure that youth know that they are included in this project.

QUICK FACTS

Whangarei could be New Zealand's first Child and Youth Friendly City

The Child Friendly City model fits well with other models of wellbeing.

Research shows that early years of life are the most important and the best time for intervention (Sir Peter Gluckman, 2011).

A child friendly city is the embodiment of the Convention on the Rights of the Child at the local level, which in practice means that children's rights are reflected in policies, laws, programmes and budgets.

In a child friendly city, children are active agents; their voices and opinions are taken into consideration and influence decision making processes.

"Children" under the United Nations definition is ages between birth and 18 years old.

What is a Child and Youth Friendly City?

Child and Youth Friendly Cities Overview

"A child-friendly city is a people-friendly city" and a child-friendly city is a place where children feel safe and secure and the city itself, and the social structures that frame it, serves as an educational facility - a place to safely explore and learn about the world.

"Protected and Respected"

– Fred Tito (opening of Whangarei Youth Space)

Our neighbourhoods, towns and cities need to be the place where children can socialise, observe and learn about how a healthy society functions and contribute to the cultural fabric of their community. They also need to be sites where they find refuge, discover nature and find tolerant and caring adults who support them. (Gluckman, 2011. *Improving the Transition: Reducing Social and Psychological Morbidity during Adolescence*).

We require collective action, systems and goals to transform our cities so they can be supportive of children's needs and to fulfil our obligations to the Convention on the Rights of the Child. UNICEF's Child-Friendly Cities provides a global framework for mobilising both policy and action.

The United Nations Convention on the Rights of the Child (UNCROC)

The Child Friendly Cities initiative is based on the United Nations Convention on the Rights of the Child (UNCROC) and is specific to the ages of 0 – 18 years.

UNCROC outlines:

- The international goals for children's wellbeing to allow them to grow and thrive.
- The obligations of government agencies to take account of children in their planning and operations.
- That children are valuable, but among the most vulnerable citizens of any nation, because their voice is rarely heard politically.

The four principles of the UNCROC are as follows:

- Non discrimination.
- Best interests of the child.
- The right to life, survival and development.
- Respect for the views of the child.

In New Zealand

New Zealand ratified the Convention in 1993 and we are therefore committed to upholding children's rights as stated in the UNCROC in policy, practice and, where feasible, in law. New Zealand continues to be reviewed in our progress towards fulfilling Children's Rights, however progress has been slow.

Local and national authorities are on the front line in matters affecting children and need to be particularly mindful of the impact on children of any proposal for change or development. The involvement of local authorities is essential to the long term development of a Child and Youth Friendly Whangarei.

Accreditation in New Zealand

While an international initiative, each country develops their own accreditation process to help guide their cities towards becoming a Child Friendly City. UNICEF New Zealand, along with Whangarei, Auckland and Otago City Councils have been developing this accreditation process. Accreditation in New Zealand involves a 3-Step Process:



Developing a Child and Youth Friendly City Framework

Each city/community then develops their own framework for how they roll out Child Friendly City. This framework is to be guided by the principles of UNCROC and the UNICEF NZ Accreditation Criteria (*still being finalised*).

Summary of UNCROC in 12 points

Every Child Has the Right to:

- Receive basic services such as health care and education.
- Drink safe water and have access to proper sanitation.
- Be protected from exploitation, violence and abuse.
- Walk safely in the streets on their own.
- Live in an unpolluted environment.
- To grow and develop.
- Be an equal citizen of their city with access to every service, regardless of ethnic origin, religion, income, gender or disability.
- Healthy, green spaces for plants and animals.
- Participate in family, community and social life.
- Participate in cultural and social events.
- Meet friends and play.
- Express their opinion on the city they want.
- Influence decisions about their city.

In Whangarei this structure has been reinvented as a game that can be played among organisations – bringing to life Children's Rights in a fun and creative way.

(See Appendix)

Work in Whangarei so far

In early 2011 Manaia Health PHO began to support the development of a Child and Youth Friendly Whangarei. A public forum was held and a steering group was formed, and later a coordinator to move the project forward. A successful submission to the WDC Long Term Plan 2012 was to be followed up by a "risk assessment and feasibility study". However, this has been delayed until UNICEF NZ finalises its accreditation process.

The Steering Group meets bi-monthly and is made up of members from NDHB, WDC, Ngati Hine, Te Uri o Hau, Stand Children's Services, Manaia PHO, Sistema, Footsteps, Whangarei Youth Space, Roadsaf Northland, The Pulse, Plunket and independent members of the community representing parents and grandparents.

Work in the past two years has continued to bring more organisations throughout Whangarei to support a move towards becoming Child and Youth Friendly.

The projects Child and Youth Friendly Whangarei has been involved with are:

- Co-organising Children's Day (March).
- Running own events (Mander Park Spring Festival, The Adventurer Games).
- Pedestrian safety campaigns with Roadsafes Northland.
- Walking and Cycling Reference Group for WDC.
- Supporting Northland Youth Theatre (bringing out youth voice).
- Other smaller community events with Ngati Hine and Nga Manga Puriri.
- Northland Youth Summit 2014

Outcomes to date

- The coordination of the consultation of children for the new Mander Park playground.
- Submissions to the Annual Plans from Child and Youth Friendly Whangarei has seen new rubbish bins and toilets be installed at Mander Park, the cycleways continue to be built, unsafe fencing replaced. As well as education Councillors and staff about the principles of a Child and Youth Friendly City.
- The Children's Rights Game to promote and educate about children's rights. This interactive game can be played by different organisations illustrates how we can, and already are working towards these goals together. More can be read about this game in the Appendix.
- A workshop at WDC with the policy and planning teams.
- The most successful regional campaign for "Tick for Kids" for local body elections.



Kamo Intermediate Students speaking with Councillors during Long Term Plan Submission for Child and Youth Friendly Whangarei, 2012.



Showing off the Children's Rights Game at Children's Day, 2014.



The Long Short Walk – Pedestrian Safety Campaign, 2013.

Northland Intersectoral Forum

The Northland Intersectoral Forum (NIF) is “a member based collaboration of local and central government agencies working in a collaborative way to make a positive difference on the wellbeing of Northlanders”. NIF agencies believe in working together, developing co-ordinated approaches to underlying problems, and promoting strong community involvement in devising and implementing local solutions to local issues by local people.

The NIF collective is divided into four Population Outcome Areas to represent the different arms and pursuits for wellbeing within the city. Child and Youth Friendly Cities aligns with all four of the Population Outcome Areas, with the **Whanaungatanga Group** taking the lead in developing the Child and Youth Friendly Vision for Whangarei and Northland as a whole.

The **Whanaungatanga Vision** is that “our community is *socially connected*”. The accompanying population outcome areas are **Ora** –*Safe and Healthy*, **Kaitiakitanga** – *Guardian of the Environment* and **Rangatiratanga** – *Prosperous and Economically Secure*. In all of these visions, Child and Youth Friendly Cities fits well, adding an additional lens to ensure that we are taking care of the health and wellbeing of our children and youth as a top priority.

Child and Youth Friendly Cities is an all around good fit for NIF and the vision and direction NIF has for Northland. It provides a strength-based framework which will allow us to get these things right for the children of Northland, and if we get them right for children, we will be getting them right for everyone.

PRIDE and the RAID (One Love) Movement

RAID is a youth movement in the Northland community which aims to rid the issue of youth suicide by offering the support and comfort needed to help young people realise that life is the most important gift of all. RAID aims to visit schools and spread the word one school at a time. NIF is currently supporting and resourcing the RAID (One Love) Movement to continue to promote Northland Community PRIDE messages around Protect-Respect-Involve-Develop-Educate. The PRIDE messages are very similar to the messages of Children’s Rights, and interestingly the categories for the Children’s Rights Game (see appendix).

NIF and Commitment Towards Youth

NIF have shown continued commitment to the youth of Whangarei through their development of the “Northland Integrated Youth Framework” as well as their support for various youth initiatives such as The Raid Movement, the Northland Youth Summit, Northland Youth Development Trust and Whangarei Youth Space. This document has been brought about after members of NIF became interested in Child Friendly Cities, and further information into how this project could be achieved in Whangarei was requested.

NIF’s “Northland Integrated Youth Framework” is an excellent framework that promotes a collective vision of “achieving positive futures for young people”. Among its objectives the youth framework seeks to strengthen agencies’ focus around young people achieving their potential and improve and align our collective response. This framework was officially adopted in November 2010 and was used for a few years by the NIF Social Taskforce, in shaping discussions and key reports. However NIF has since been restructured and the social taskforce no longer exists, losing the driving force behind the Youth Framework.

Rather than undo all the good work that has already been done by NIF it is proposed that Northland Integrated Youth Framework be rewritten to include children, and UNCROC within its scope. This recognises that looking after the needs of our very young will create better outcomes for our youth, where often the intervention is too late. This in turn will be a better investment of resources and create outcomes that benefit the whole city.

Current Youth Framework

NORTHLAND INTEGRATED YOUTH FRAMEWORK	
VISION	Achieving positive futures for young people
WHAKATAUKI	Ma te hapu te iwi I whakatupuhia te tamati It takes a whole community to raise a child
MISSION	Young people in Taitokerau are healthy and vibrant, confident in their abilities and cultural identity , experience a good quality of life and contribute positively to their families and communities . They have a sense of life purpose and direction and are actively engaged in making it happen.
PURPOSE	<p>Getting connected to achieve positive futures for young people</p> <ul style="list-style-type: none"> • Strengthen the focus on young people achieving their potential • Provide a clear picture of what is being done now • Improve and align collective response • Provide a platform to underpin the initiatives we are delivering • Put Northland in a stronger position to take advantage of opportunity

Example of the NEW Northland Integrated Child and Youth Framework

Vision	Achieving positive futures for children and young people in Taitokerau
Whakatauki	<p><i>Me te hapu te iwi whakatupuhia te tamati</i></p> <p>It takes a whole community to raise a child</p>
Mission	Children and young people in Taitokerau are healthy and vibrant, confident in their abilities and cultural identity, experience a good quality of life and contribute positively to their families and communities . They have a sense of life purpose and direction and are actively engaged in making it happen.
Purpose	<p>Getting connected to achieve positive futures for children and young people</p> <ul style="list-style-type: none"> • Strengthen the focus on young people achieving their potential • Provide a clear picture of what is being done now • Integrate Children's Rights and align collective response • Provide a platform to underpin the initiatives NIF is delivering • Put Northland in a stronger position to take advantage of opportunity.

Integrating NIF and Child and Youth Friendly Goals

MISSION

Relevant Population Outcome Areas

In 2013 NIF members developed a framework to outline key Population Outcome Areas they could work together on. The following are the Outcome Areas which match to the principles of a Child and Youth Friendly City.

Whanaungatanga – Our community is Socially Connected

- Our community is committed to each other. We embrace cultural diversity and heritage, care for and support each other.
- We are proud and confident representatives of Northland. Our strong, trustworthy relationships are founded on Te Tiriti O Waitangi.
- We have a strong sense of self-responsibility and our youth realise their full potential.
- We provide opportunities that support community-wide aspirations and vibrancy.

Ora – Safe and Healthy

- Our children are our future; we nurture them to flourish.
- We embrace healthy and safe living environments, including violence-free communities.
- We have access to quality services.

Kaitiakitanga – A Guardian of the Environment

- The natural environment is healthy and our flora and fauna is nurtured and flourishing.
- The built environment supports us to live in a prosperous, economically secure, safe, health and socially-connected community.
- Our community can access natural resources to meet their current and future needs, such as clean water.

Rangatiratanga – Prosperous and Economically Secure

- We grow knowledgeable and educated people who strive for a prosperous and economically secure community.

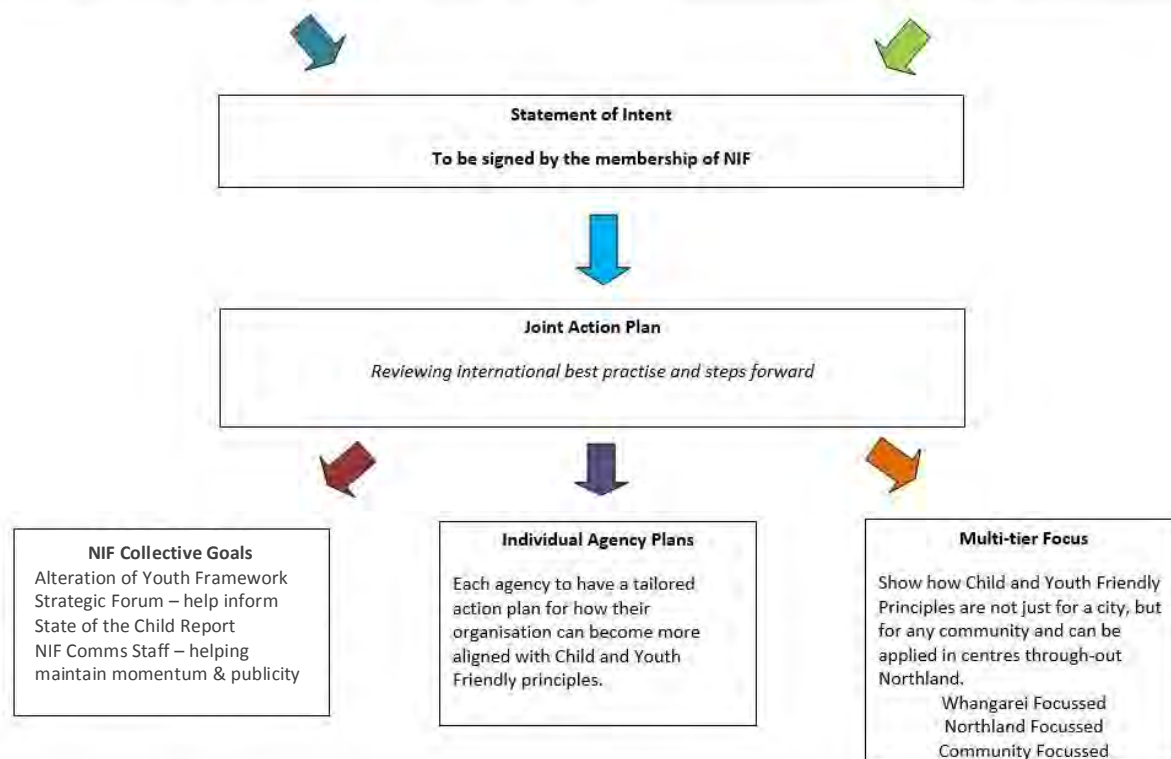


Statement:

It is a city which has a local system of good governance committed to fulfilling children's rights, where the voices, needs, priorities and rights of children will be an integral part of public policies, programmes and decisions. Consequently, it will result in a city that is fit for all.

A Child and Youth Friendly City will protect and promote children and young people's right to:

- Receive basic services such as health care and education.
- Drink safe water and have access to proper sanitation.
- Be protected from exploitation, violence and abuse.
- Walk safely in the streets on their own.
- Live in an unpolluted environment.
- To grow and develop.
- Be an equal citizen of their city with access to every service, regardless of ethnic origin, religion, income, gender or disability.
- Healthy, green spaces for plants and animals.
- Participate in family, community and social life.
- Participate in cultural and social events.
- Meet friends and play.
- Express their opinion on the city they want.
- Influence decisions about their city.



Statement of Intent

This Statement of Intent confirms that the Northland Intersectoral Forum will support the development of a Child and Youth Friendly City in Whangarei and in centres throughout the rest of Northland by:

- Creating a foundation upon which Child and Youth Friendly Whangarei can be grounded in, showing regional organisational support.
- Promoting Child and Youth Friendly communities through the work of the NIF collective.
- NIF member agencies adopting Child and Youth Friendly principles where appropriate.
- Supporting the extension of the Child and Youth Friendly Framework to other centres around Northland and the Far North.

Desired Objectives

- To expand the existing Northland Integrated Youth Framework to include children from birth, and the principles of the United Nations Convention on the Rights of the Child.
- Keep engaged with UNICEF NZ, International and other Child Friendly Cities in New Zealand and around the world.
- To present this collective agreement to UNICEF and for Whangarei to be the first city in New Zealand officially on the journey to become a Child and Youth Friendly City.
- To develop Whangarei and other centres around Northland into Child and Youth Friendly towns and communities.

Desired Outcomes

The NIF Collective

- The NIF Strategic Forum leads and helps resource the research into a “State of the Child” five yearly report
- The NIF communications staff maintains momentum and publicity behind Child and Youth Friendly Cities.
- To aid in the Accreditation process where appropriate.

NIF Individual Agencies

- For individual agencies to develop and implement their Child and Youth Friendly Action Plan with assistance from UNICEF and the Child and Youth Friendly Whangarei coordinator.

Outcomes for Northland

- By working collaboratively on this vision of putting children first, Whangarei will become a city that promotes, upholds and fulfils the obligations under UNCROC.
- Northland will be able to demonstrate it has significantly improved the health and wellbeing for children and youth in Northland.

SIGNED



Individual Agency Plans

Part of the NIF Action Plan for a Child and Youth Friendly City is for each agency to have an Individual Child-Friendly Action Plan for how their agency can bring to life child-friendly principles in within their own setting. This will be developed with the Child and Youth Friendly Whangarei coordinator and will identify changes that will need to be made. It will involve a tiered approach with smaller goals to be achieved over a three year process.

The action plans will differ between the agencies and their functions, but some general guidelines of what the action plans will contain is provided below.

Year	Activity	Timeline
Year 1	<ol style="list-style-type: none"> 1. Display within their organisation information about Children's Rights 2. Support Children's Day (first weekend of March) through a contribution of resources, prizes and/or activities. 3. Write a letter of support/co-sign the NIF Statement of Intent for Child and Youth Friendly Whangarei. 4. If public visit the building, allow for a small children's area in waiting room, and child-friendly toilet facilities, breastfeeding space where possible 5. Begin the process of working through how to incorporate child and youth voice into their activities. 6. Put in place appropriate child protection policies and practises (as outlined by Vulnerable Child Action Plan). 	<p>Update when necessary</p> <p>The first weekend of March</p> <p>Once only.</p> <p>Review once a year</p> <p>Ongoing</p> <p>Link in with timeline for work with the Vulnerable Children's Team.</p>
Year 2	<ol style="list-style-type: none"> 1. Contribute data for the State of the Child Report 2. Do a Child-Friendly Environmental Audit on their organisation. 3. Begin to implement incorporating child and youth voice into their activities if possible. 	<p>Where appropriate</p> <p>Once only</p> <p>Ongoing</p>
Year 3	<ol style="list-style-type: none"> 1. Continue the process of how to incorporate child and youth voice into their activities 2. Begin to review relevant in-house policies using a 'child-friendly' lens and Child Impact Assessments. Then begin to alter in-house policies in recommended order, to align them more closely with Child-Friendly Principles. 	<p>Ongoing</p> <p>One full review of all relevant policies, as policies naturally come up for review in-house.</p>

Summary and Recommended Actions

Whangarei is poised in a unique position. We have the opportunity to become New Zealand's first Child (and Youth) Friendly City. By using the Northland Intersectoral Forum as a foundation that further development can be built on, we send a firm message to the rest of Northland (and New Zealand) that we recognise that putting children first in our decisions is the best way forward for our communities.

Whangarei could also be the first city to achieve *Stage One Accreditation Criteria*, as we are already achieving as estimated 70% of the objectives for this level. But first, to achieve this recognition we must unite the lead organisations together under a **Statement of Intent** to *Register* as a Child Friendly City. The recommended actions to continue this exciting journey are listed below.

Child and Youth Friendly Whangarei is seeking:

1. The Northland Intersectoral Forum to adopt this Joint Action Plan.
2. All members of NIF sign the Statement of Intent.
3. NIF begins working with Manaia PHO:
 - a. To promote Child and Youth Friendly Whangarei through media and networks.
 - b. To help gather necessary data for the Accreditation process and the State of The Child Report (as needed).
 - c. To support the adoption of Child and Youth Friendly Whangarei in the Whangarei District Council Long Term Plan.
 - d. For all member agencies to develop an Individual Agency Plan with the coordinator.

“A city fit for children is a city fit for all.”

Appendices

- **Best Practice from around the world**
- **Case Studies – Leeds, UK; Bendigo, Australia; Edmonton, Canada.**
- **Children's Rights Game.**



Best Practise – Child Friendly Cities around the world

Map Your World – GPS mapping tool.

One of the biggest barriers to developing a Child and Youth Friendly City in Whangarei has been the question around who, and how is the data collected that will be required to measure our progress. No one agency so far has been willing to put the resources forward to do this. Fortunately advances in technology is helping answer this question in a way that will be beneficial to everyone.

“Map Your World” is a new GPS mapping tool that can be used on smart devices by children to map, report, track, and improve the health of their own communities. They are also able to share their stories and journey towards change with their peers around the world.

Map Your World can be adjusted to the specific needs of a city and collects both qualitative and quantitative data. For example children can map how much litter they find in their local park, or talk about their experiences with food security. This tool has recently been configured for New Zealand and a lesson plan designed around it so it can be used in primary schools. This is due to be launched and piloted in Wellington in May 2014.

The advantage of Map Your World is that it is a reporting tool that fills a gap in the data collection process that Child Friendly Cities requires. It will be more meaningful because it comes from the children themselves, because it is child friendly in its own right and allows their voices to come through. It also has the added advantage that the data is collected on an international platform, meaning data can be shared and our progress can be measured against similar work around the world.

Assuming the pilot for this project goes well, Whangarei will be able to start using this tool in 2015.

Continue reading:

For more information go to: <http://www.mapyourworld.org/>

Or watch the movie about it: <http://revolutionaryoptimists.org/>

Child Impact Assessments

Children are often overlooked in policy development and implementation. One way of increasing the visibility of children in public policy practices is by conducting child impact assessments. Child impact assessment is a mechanism to ensure that proposals for policy, legislation or service delivery are systematically assessed, before implementation, to determine the likely impact on children.

The case for such assessment may be summarised as:

- Government, central and local, is concerned with the interests of all citizens
- Children are citizens
- Children have no direct representation and therefore government needs a mechanism for ensuring their best interest is taken into account when developing new policy
- It is well-established that adversity has a disproportionate impact upon children who are more likely to be affected by poverty and overcrowding of homes.

- Since children are the future human capital of New Zealand society it makes good economic and social sense to avoid damaging or harmful impacts during the years of their growth and development

From "Assessing the impact of new legislation on children" - Every Child Counts Briefing Sheet for MP's no.1. June 2010

Child Impact Assessments are advocated by UNICEF, Every Child Counts and the NZ Office of the Children's Commissioner as the best way for organisations to determine how decisions or developments might affect the lives of children. One specific for New Zealand continues to be developed.

Child Impact Assessments combined with the collected data from *Map Your World* will create a powerful engine for change within organisations who are ready to align their policies and work with Child Friendly principles.

Continue Reading:

<http://www.everychildcounts.org.nz/w/wp-content/uploads/2010/07/ECC-Child-Impact-Assessments-Briefing-Sheet-15.pdf>

<https://www.unicef.org.nz/store/doc/AUT-ChildImpactAssesment-060808.pdf>

Collective Impact

The "Collective Impact Model" is a model of working together collaboratively. Organisations understand that social problems – and their solutions – arise from multiple interacting factors and it is more effective to work collectively rather than in isolation. Organizations actively coordinate their actions and share lessons learned and all work towards the same goals and share the same measurable outcomes.

Manaia PHO is the 'backbone organisation for Child and Youth Friendly Whangarei. Organisations in Whangarei are becoming familiar with this style of working and these concepts will naturally guide the process of becoming a Child and Youth Friendly City.

Continue Reading:

Summary of Collective Impact from the workshops held in Auckland 2013

http://inspiringcommunities.org.nz/sites/inspiringcommunities.org.nz/files/bop_workshop_-_collective_impact_overview.pdf

Tamarack – Institute for Community Engagement - <http://tamarackcci.ca/>

The 9 Building Blocks

UNICEF International Secretariat for Child Friendly Cities has outlined Nine Building Blocks to guide cities on developing their child friendly city. It has been advised that these are guidelines rather than essentials for every city to have. In New Zealand some of these building blocks already exist at a national level.

The 9 Building blocks

1. Children's Participation: promoting active involvement of children in issues affecting them, listening, taking their views into account in decision making.
2. A Child Friendly Legal Framework: ensuring legislation, regulatory frameworks and procedures which consistently promote and protect the rights of all children
3. A City-wide Children's Rights Strategy: developing a detailed, comprehensive strategy or agenda for building a Child Friendly City, based on the UNCROC
4. A Children's Rights/Issues Unit or Coordinating Mechanism: developing permanent structures in local government to ensure consideration of children's perspective
5. Child Impact Assessment and Evaluation: ensuring a systematic process is in place to assess the impact of law, policy and practice on children - in advance, during and after implementation
6. A Children's Budget: ensuring adequate resource commitment and budget analysis for children
7. A Regular State of the City's Children Report: ensuring sufficient monitoring and data collection on the state of children and their rights
8. Making Children's Rights Known: ensuring awareness of children's rights among adults and children
9. Independent Advocacy for Children: supporting nongovernmental organisations and independent human rights institutions - children's ombudspeople or commissioners for children – to promote children's rights

Continue Reading:

<http://childfriendlycities.org/building-a-cfc/building-blocks/>

Case Studies



Leeds, United Kingdom

Leeds City Council have set themselves the goal of being UK's best city by 2030. They have decided that an essential part of this ambition is being the best city for children and young people to grow up in – to study, work, and play. Developing a Child Friendly Leeds was a good fit for the goal so they are using the Child Friendly Framework as their guide.

Their website shows how they have developed through this process, (and the staff at the Council are very happy to share information with Whangarei).

12 Wishes for child friendly Leeds

Part of the initial stages was to listen to thousands of young voices to find out what's important to children and young people in Leeds. They then worked these voices into "the top 12 'wishes'" which are statements pointing the for the direction they are heading.

In a child friendly Leeds:

1. Children and young people can make safe journeys and easily travel around the city.
2. Children and young people find the city centre welcoming and safe, with friendly places to go, have fun and play.
3. There are places and spaces to play and things to do, in all areas and open to all.
4. Children and young people can easily find out what they want to know, when they want it and how they want it.
5. Children, young people and adults have a good understanding of children's rights, according to the United Nations Convention on the Rights of the Child.
6. Children and young people are treated fairly and feel respected.
7. Children and young people have the support and information they need to make healthy lifestyle choices.
8. All our learning places identify and address the barriers that prevent children and young people from engaging in and enjoying learning.
9. There are a greater number of better quality jobs, work experience opportunities and good quality careers advice for all.
10. All children and young people have their basic rights met.
11. Children and young people express their views, feel heard and are actively involved in decisions that affect their lives - this is what we mean by participation.
12. Places and spaces where children and young people spend time and play are free of litter and dog fouling.

Branding

As well as developing a standard brand, Leeds have specific coloured branding for the different audience targets. This makes the communication clear with the different audience groups.

Children & Young People**Parents, Carers & Families****Business & Partners****Pledge of Support**

People, organisations and businesses in Leeds are encouraged to make a pledge of support, which encourages people to find in an online or paper form and answer the following questions:

1. To make Leeds a child friendly city, I pledge to...
2. How will it benefit children and young people in Leeds? And how will you know when it is working?
3. How can we help

Continue Reading:

Child Friendly Leeds website:

<http://www.leeds.gov.uk/c/Pages/childFriendlyCity/default.aspx>

Child Friendly Leeds Action Plan

http://www.leeds.gov.uk/docs/CFC_Action%20plan%20v5.pdf

Leeds City Council webpages:

<http://www.leeds.gov.uk/residents/Pages/Child-friendly-Leeds.aspx>

Child Friendly Leeds Blog:

<http://childfriendlyleeds.wordpress.com/>



Bendigo, Australia

In 2007, Bendigo was the first city in Australia to be recognised as a child friendly city by the United Nations International Children's Emergency Fund (UNICEF). Bendigo has a Child Friendly City Leadership Group which is made up of partners from City of Greater Bendigo, St Luke's Anglicare, Regional State government agencies, community groups and business leaders.

The Leadership Group have established specific indicators to measure the progress of the Child Friendly City and to further advocate for the needs of children. These are reported in a bi-annual State of the Children's Report. Children are then asked to consider the results, and to respond with recommendations. Together with the Leadership Group they outline steps to how they will continue to improve the wellbeing of children in Bendigo.

Child Friendly City Sticker Program

The City Council recognises the achievements of the people and organisations that support children and their families in their community by rewarding them with a sticker identifying them as child friendly which they can display.

Children's web page

Bendigo have an interactive games based web site including a virtual tour of our city with Goldie the Wonder Dog. The website is an important information resource for children (birth to 8 years) and their families including up and coming events and a register of child friendly services and business participating in the Child Friendly Sticker Program. www.childfriendlycity.com.au

Research Partnerships

Bendigo have an emphasis on gathering partners who are committed to exploring innovative ways of creating cities that recognise children as equal citizens in their own right.

Continue Reading:

City of Greater Bendigo Council pages:

http://www.bendigo.vic.gov.au/Residents_and_Services/Children_and_Family_services/Building_a_child_friendly_city

Children's Interactive Website

www.childfriendlycity.com.au

Bendigo State of the Children Report:

<http://www.childfriendlycity.com.au/File.axd?id=a933f130-0c16-47d0-a473-2062dff69400>

Edmonton, Canada



Edmonton, Canada have been front-runner in developing a Child Friendly City, starting as early as 2003 when they restructured their Community Services Department. They began work on A Children's Services Framework and found through their research that the UNICEF Child Friendly Framework, vision, values and building blocks fitted perfectly with the goals and aspirations of children and youth consulted, and complimentary to the Edmonton City Council direction. The UNICEF Framework was then reduced to 3 key goals and the building blocks to reach those goals. Edmonton's development into a Child Friendly City is detailed in their Child Friendly Edmonton Strategy 2008 and makes great reading.

Summary of Child Friendly Edmonton Strategy – Goals and Building Blocks

The Child Friendly Edmonton Strategy has foundational principles, three main goals, and several building blocks within each goal:

Foundational Principles: Partnerships and Collaboration	
Partnerships and collaboration permeate all goals and building blocks. Goals and building blocks are "what" is to be achieved; partnerships and collaboration are "how" it will be done. This commitment to working together will help ensure long term sustainability and will help ingrain Child Friendly principles into day-to-day operations.	
Goal: Advocacy & Awareness	Building Blocks
<i>Goal Statement: The City of Edmonton and its partners will ensure a greater voice for Edmonton's children and youth and improve opportunities for their meaningful participation. The City and partners will also strive to build awareness on issues faced by children and youth so as to champion improvements and change.</i>	State of Edmonton's Children Report
	A Voice for Edmonton's Children
	Building Awareness
Goal: Accessibility	Building Blocks
<i>Goal Statement: The City of Edmonton and its partners will strive to improve accessibility for all children and youth so that they have the choice and opportunity to join in and participate freely.</i>	Addressing Barriers
	Pilot Projects
Goal: Services "Fit" for Children	Building Blocks
<i>Goal Statement: The City of Edmonton will strive to ensure that policies, services and programs provided meet the needs of children, youth and their families by striving for quality experiences that are child centered and take a holistic approach at best practices for child development.</i>	Child Friendly Lens
	Training & Development

Resources to Share

The City of Edmonton Council have developed a wealth of resources to aid in assess the "child-friendliness" of a business or organisation. These resources are openly shared.

"Child Friendly Lens" – Surveys and questionnaires to help gauge how child-friendly organisations and businesses are - http://www.edmonton.ca/for_residents/PDF/ChildFriendlyLens.pdf

Involving Young People in Civic Matters Child Friendly Edmonton - Supplementary Guide
http://www.edmonton.ca/for_residents/PDF/InvolvingYoungPeopleGuide2008.pdf

Child Friendly Strategy - http://www.edmonton.ca/for_residents/PDF/ChildFriendlyStrategy.pdf

City of Edmonton Council webpages - http://www.edmonton.ca/for_residents/programs/child-friendly-vision-values-goals.aspx

Children's Rights Game






The Children's Rights Game was invented by Hannah Mitchell in 2012. It is inspired from types of computer games familiar to children and young adults, where particular "statuses" have to be collected to win the game.

The Children's Rights Game takes the essence of Children's Rights, and filters these through Maslow's Hierarchy of Needs, into a game framework of 5 different statuses, which are shown below. The players then have to collect the right number of "statuses" to collect a prize.

This game has been played at events where there have been multiple organisations who have set up activities for children to participate in. Each of the organisations have been categorised into a particular status that best suits their organisation, and allocated a coloured flag and wrist bands to match that status. As the children and youth finish the activity they are given a wrist band. A certain number of wristbands are required to be collected, (changeable – dependent on the number of organisations participating) after which a prize is usually presented.

This game has successfully been played at multiple events, including twice at Children's Day, with positive feedback from the organisations participating, who enjoyed being part of a wider game that illustrated how their organisation is helping fulfil an aspect of Children's Rights.

There is additional potential in working out how this game can be further developed so it can be played across the city, and changed to appeal to the older age groups of youth. Maybe even an smartphone app developed!

Every Child has the Right to...	Exhibitors	
Health  Basic Services Health Care Food Shelter Education Safe drinking water	Red Cross Northland DHB Public Health Nurses PORSE Plunket Ngati Hine Family Works Te Kura	4
Shield  Protection From violence and abuse, walk safely in the streets, unpolluted environment.	Child Youth and Family Barnado's NZ Fire Service Doug the Digger	2
Wellbeing  Love/Belonging Spaces to play, an equal citizen in the city, healthy natural spaces for plants and animals	Te Ora Hou Slippy Slide and parents tent Footsteps Te Puawaitanga o Te Whanau	2
Social  Participate in family, community, social and cultural events. Meet friends and play	Mobile Library Calvary Chapel Sistema Bunnings	3
Expression  Express opinions and influence decisions	Manaia PHO & Child and Youth Friendly Cities.	1

Example from Children's Day: Children's Rights split into "status" categories and organisations allocated. The numbers refer to the number of wrist bands of each colour that need to be completed to finish the game.



Collection of wrist bands after playing the game



Example of Status bar in the popular *The Sims* computer game

ISSUE: Request to Approve “Loan” Between Northland Inc. Limited and Council – For the Purchase of Two New Vehicles

ID: A695364

To: Council Meeting, 21 October 2014

From: Malcolm Nicolson, Chief Executive Officer

Date: 9 October 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to request council’s approval to extend a loan of \$60K to its Council Controlled Organisation, Northland Inc. Limited (NINC) to enable it to purchase two new vehicles. The loan is to be charged interest at 7% and is to be repaid over a three year (36 month) period.

The report concludes with the recommendation that council approve the request and delegate to the Chief Executive Officer authority to give effect to this approval.

Legal compliance and significance assessment:

The decisions requested in this item flow from the Long Term Plan 2012-2022, previous decisions of council to set up Northland Inc. Limited as its CCO. Providing a loan to Northland Inc. Limited is not regarded as significant (despite this being a loan to CCO) under council policy.

Recommendations:

1. That the report “Request to Approve “Loan” Between Northland Inc. Limited and Council – For the Purchase of Two New Vehicles”, dated 9 October 2014, be received.
2. That council approves both council providing a loan to Northland Inc. and that the arrangement provides that Northland Inc. Limited repays \$60,000 to council over 36 months with interest at 7% per annum payable on the outstanding balance and delegates all necessary authority to give effect to this resolution to the Chief Executive Officer.

ITEM: 7.7

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Discussion:

Northland Inc. Limited is able to borrow at an interest cost of 11%, whereas council could provide a loan at a proposed interest rate of 7%¹. Council lending the funds provides a win win scenario for both entities, council receives a fair rate of return on its funds and NINC have the benefit of reduced borrowing costs.

NINC is able to purchase vehicles using the same All of Government rates available to council.

Conclusion:

I recommend that the council gives its approval to the provision of the loan, and that staff, upon receipt of this approval, under delegated authority complete appropriate documentation as outlined (effectively a council loan to NINC for \$60,000 repayable over 36 months with interest charged at 7% per annum on any outstanding balance).

¹ The loan provided last year was at 6%. The proposed 7% lending rate recognises recent and future expected increases in interest rates.

ITEM: 7.8

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ISSUE: Investment and Growth Reserve: Economic Development Opportunities for Better Water Management**ID:** A696627**To:** Council Meeting, 21 October 2014**From:** Darryl Jones, Economist**Date:** 13 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input checked="" type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

This document acts as a “placeholder” for the report “Investment and Growth Reserve: Economic Development Opportunities for Better Water Management” which was unable to be completed in time for the circulation of the council agenda due to comment still being outstanding from Ministry for Primary Industries. The report will be sent out to councillors under separate cover.

Legal compliance and significance assessment:

No decision in respect of this document is required, so sections 76 to 82 of the Local Government Act 2002 do not apply. An assessment of legislative compliance and significance will be provided in the item to be circulated.

ITEM: 7.9

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ISSUE: Meetings Calendar 2015**ID:** A697002**To:** Council Meeting, 21 October 2014**From:** Chris Taylor, Council Secretary**Date:** 14 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to present for council consideration and approval a schedule of meetings for 2015. It concludes with the recommendation that council resolve to hold meetings as detailed in the report.

Legal compliance and significance assessment:

The Local Government Act 2002, Schedule 7, Clause 19, refers to the calling of meetings, and requires that a "local authority must hold the meetings that are necessary for the good government of its region or district."

The scheduling of meetings is part of normal day to day operations of council, hence is deemed to be of low significance.

Recommendations:

-
1. That the report "Meetings Calendar 2015" by Chris Taylor, Council Secretary, and dated 14 October 2014, be received.
 2. That the programme of meetings for 2015, as recommended, be adopted.
-

ITEM: 7.9

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Report:

The Local Government Act 2002, Schedule 7, Clause 19, contains general provisions for the calling of meetings. In particular there is provision [Clause 19(6)] for the local authority to adopt a schedule of meetings that:

- may cover any future period that the local authority considers appropriate; and
- may be amended.

Previously council has found that setting an annual [calendar year] schedule of proposed meetings has been an efficient way to plan for meetings listed for that period, noting that there will be amendments required during the period to meet changing circumstances.

The **attached** calendar for 2015 is based on the council's current commitment to conduct council meetings on the third Tuesday of the month. The calendar is also structured on the basis that the respective committees continue their current rotational period. In detail:

Forum	Frequency
Council	To occur on the third Tuesday of each month when there is no Audit and Risk Committee meeting. January and December being the exceptions; to allow for the Christmas/New Year period. These meetings will be held in various locations based on the Northland constituencies.
Audit and Risk Committee	To occur quarterly on the third Tuesday of the month, commencing in February 2015.
Environmental Management Committee	To occur bi-monthly on the last Monday of the month, commencing in February 2015. December and long weekends being the exception.
Regional Policy Committee	To occur in tandem with the Environmental Management Committee; when sufficient workload warrants a meeting.
Regional Transport Committee	To occur bi-monthly on the first Wednesday of the month, commencing in February 2015.
Civil Defence and Emergency Management Committee	To occur on the first Tuesday every quarter, beginning March 2015.
Te Taitokerau Māori Advisory Committee	The committee is yet to finalise its meeting rotation. However at this time, tentative meetings have been scheduled monthly and to occur on the second Thursday of the month.
Organisational Performance Committee	The committee currently has no fixed meeting rotation. However at this time, tentative meetings have been scheduled for the end of each quarter.
Council only workshops	Will be scheduled as work streams require council's consideration. All efforts will be made to run these in conjunction with existing meeting commitments.

Note that the meetings schedule is a fluid document, with the flexibility to change, add and delete meetings as required to ensure maximum efficiency.

Councillors will be informed in advance of changes to the calendar, with as much notice as is possible.

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Saturday								1				
Sunday		1	1					2			1	
Monday		2	2			1	Public Holiday	3			2	
Tuesday		3	LTP Workshop	CDEM		2	CDEM	4	1	CDEM	3	1
Wednesday		4	RTC	LTP Workshop	1	RTC	3	RTC	2	RTC	4	2
Thursday	1	Public Holiday	5		2		4		3	1	5	3
Friday	2	Public Holiday	6	Public Holiday	3	Public Holiday	1	5	3	7	4	6
Saturday	3		7		4		2	6	5	3	7	5
Sunday	4		8		5		3	7	6	4	8	6
Monday	5		9		6	Public Holiday	4	8	7	5	9	7
Tuesday	6		10		7		5	9	8	6	10	8
Wednesday	7		11		8		6	10	9	7	11	9
Thursday	8		12	Maori Advisory Committee (TBC)	12	Maori Advisory Committee (TBC)	9	Maori Advisory Committee (TBC)	11	Maori Advisory Committee (TBC)	10	Maori Advisory Committee (TBC)
Friday	9		13		10		8	12	10	14	11	13
Saturday	10		14		11		9	13	11	15	12	14
Sunday	11		15		12		10	14	12	16	13	15
Monday	12		16		13		11	15	13	17	14	16
Tuesday	13		17	A & R (NRC)	17	Council Workshop Council Meeting (NRC)	14	Council Workshop Council Meeting (Coastal North)	12	16	Council Workshop Council Meeting (Coastal Central)	14
Wednesday	14		18		15		13	17	15	19	16	18
Thursday	15		19		16		14	Maori Advisory Committee (TBC)	18	16	17	15
Friday	16		20		17		15	19	17	21	18	20
Saturday	17		21		18		16	20	18	22	19	21
Sunday	18		22		19		17	21	19	23	20	22
Monday	19		23	EnviroMngt R P (TBC)	23		20	22	20	24	21	23
Tuesday	20		24		24		21	19	A & R (NRC)	23	21	20
Wednesday	21		25		25		22	20		24	22	21
Thursday	22		26		26		23	21		25	23	22
Friday	23		27		27		24	22		26	24	23
Saturday	24		28		28		25	23		27	25	24
Sunday	25				29		26	24		28	26	25
Monday	26	Public Holiday			30		27	Public Holiday	25	29	EnviroMngt R P (TBC)	27
Tuesday	27	TBC Council Meeting (Coastal South)			31	TBC Organisational Performance Committee	28	EnviroMngt RP (TBC)	26	30	TBC Organisational Performance Committee	28
Wednesday	28					29	TBC CDEM Annual Forum (Forum North)	27		29		30
Thursday	29					30		28		30		31
Friday	30						29			31		
Saturday	31						30					
Sunday							31					

ISSUE: Appointment of Councillor Samuels to Regional Policy Committee**ID:** A697078**To:** Council Meeting, 21 October 2014**From:** Malcolm Nicolson, Chief Executive Officer**Date:** 14 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to seek a council resolution to appoint Councillor Dover Samuels to the Regional Policy Committee.

Legal compliance and significance assessment:

The activities in this report are in accordance with council's decision making requirements as detailed in sections 76-82 of the Local Government Act 2002. This matter has been assessed against council policy and is considered to be of low significance.

Recommendations:

-
1. That the report, "Appointment of Councillor Samuels to Regional Policy Committee", by Malcolm Nicolson, Chief Executive Officer, and dated 14 October 2014, be received.
 2. That Councillor Samuels be appointed to the Regional Policy Committee.
-

ITEM: 7.10

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Report:

Councillor Dover Samuels has expressed an interest in being appointed to the Regional Policy Committee, and its Chairperson Graeme Ramsey has welcomed his involvement.

As the councillor memberships on the Regional Policy Committee are made by the council, a resolution of the council is required to give effect to the appointment.

ITEM: 7.11

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ISSUE: Appointment of Councillor to Te Taitokerau Māori Advisory Committee**ID:** A697036**To:** Council Meeting, 21 October 2014**From:** Malcolm Nicolson, Chief Executive Officer**Date:** 14 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to enable the council to appoint a councillor to Te Taitokerau Māori Advisory Committee.

Legal compliance and significance assessment:

The activities in this report are in accordance with council's decision making requirements as detailed in sections 76-82 of the Local Government Act 2002. This matter has been assessed against council policy and is considered to be of low significance.

Recommendations:

-
1. That the report, "Appointment of Councillor to Te Tai Tokerau Māori Advisory Committee", by Malcolm Nicolson, Chief Executive Officer, and dated 14 October 2014, be received.
 2. That Councillor _____ be appointed to Te Taitokerau Maori Advisory Committee.
-

ITEM: 7.11

Page 2 of 2

Report:

Councillor Dennis Bowman passed away on 5 October 2014, leaving a vacancy in the council membership of Te Taitokerau Māori Advisory Committee.

The terms of reference for the committee - which are yet to be formally finalised by the council, pending the committee's feedback - specify the number of councillor members at four. The council is therefore asked to appoint a member to replace Councillor Bowman. Once the results of the Te Hiku by-election are known then it may be appropriate to review the committee memberships, but in the interim it is considered appropriate to uphold the provisions of the terms of reference as they currently stand.

ITEM: 8.1

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ISSUE: Chairman's Report to Council**ID:** A693385**To:** Council Meeting, 21 October 2014**From:** Bill Shepherd, Chairman**Date:** 10 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

This report is to receive information from the Chairman (**attached**) on meetings/events attended and correspondence sent for the month of September 2014.

Legal compliance:

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan and as such are in accordance with the council's decision making process and sections 76 to 82 of the Local Government Act 2002.

Recommendation:

That the Chairman's report dated 10 October 2014 be received.

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Meetings/events attended:

During the period I attended the following meetings/events/functions:

- Meetings attended with the council's CEO, Malcolm Nicolson:
 - Local Government New Zealand Workshop – chairing meetings.
 - Vaughan Cooper, Northland Inc. – briefing on new proposal.
 - Geoff Copstick and Councillor David Sinclair – Audit and Risk Committee.
 - Breakfast meeting with Malcolm Alexander, CEO, Local Government New Zealand.
 - Regional Sector Group meeting Wellington.
 - Mark Simpson and Cr Greg Innes, Whangarei District Council - bus depot and inner city property ownership. Chris Powell and Sharlene Selkirk from the NRC transport team also attended.
 - Presentation to Far North District Council – co-operation between councils, shared services, potential for economic development co-operation. Councillors Joe Carr, Dover Samuels and Dennis Bowman also attended.
 - Meeting with New Zealand Transport Agency to discuss roading from Auckland to the Far North. Representatives from the three TLAs and Councillor John Bain and Chris Powell from the NRC transport team also attended.
 - Sid Anderson and Neil Oldfield – property matters. Councillor David Sinclair and Lisa Aubrey, General Manager – Finance also attended.
 - Northland Mayoral Forum Working Party - shared services.
 - Presentation by Shamubeel Equab, New Zealand Institute of Economic Research – economic development. The presentation was also attended by NRC councillors and staff, representatives from the three TLAs and Northland Inc.
- Mangere Catchment Group – Kokopu School.
- Conference call with Eru Lyndon, Regional Commissioner, Ministry of Social Development; Mayor Sheryl Mai, Whangarei District Council and Mayor Hon. John Carter, Far North District Council – implications the tragedy in Ashburton is having for wider Work and Income staff.
- Farewell function for Dave Benham, CEO, Greater Wellington Regional Council.
- Taitokerau Regional Growth Study Technical Advisory Group.
- Efund delegated authority sign off.
- Economic Development Forum with Prime Minister John Key.
- Opened the Enviroschools Caretaker Workshop held at Dargaville Intermediate.
- Ballance Farm Environment Awards launch.

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Correspondence:

During September I sent out the following correspondence:

Date	Addressed To	Subject
02.09.14	Graham Wallace CEO Marsden Maritime Holdings Ltd	Marsden Maritime Holdings Ltd – director nominations
22.09.14	Zenya Hansen	Rubbish disposal systems for the Northland region
24.09.14	NRC Civil Defence Team: Graeme MacDonald Claire Nyberg Jenny Calder Kim Abbott Trevor Andrews Victoria Randall Shona Morgan	Letters of thanks for contribution during recent severe weather events
25.09.14	Michael Hayes	Kaeo flooding
30.09.14	Steve Cornwall	Northland road funding

ISSUE: Chief Executive's Report to Council**ID:** A678277**To:** Council Meeting, 21 October 2014**From:** Malcolm Nicolson, Chief Executive Officer**Date:** 10 October 2014

Report Type:	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not triggered	

Executive summary:

This report provides an overview of recent council organisation activity. It concludes with the recommendation that the report be received.

Compliance with decision making processes:

The activities detailed in this report are provided for in the council's 2012-2022 Long Term Plan, and as such are in accordance with the council's decision making process and sections 76 to 82 of the Local Government Act 2002. While some of the activities discussed in this report are significant, the nature of the report is simply to provide information and updates. It does not therefore trigger any elements of the council's significance policy.

Recommendation:

That the Chief Executive Officer's report dated 10 October 2014 be received.

ATTACHMENTS

1. Detailed information – Consent decisions issued.
2. Detailed information – Consents decisions and progress on notified applications in process, objections and appeals.

8.2.1 CROSS DISCIPLINARY PROJECTS

Waiora Northland Water

A full report on developments is provided in the 13 October 2014 Environmental Management Committee (EMC) agenda (Item 3).

Research project for Te Hiku O Te Ika Iwi

NRC Staff attended an initial meeting with “Te Mana Wai Ora o Te Hiku” a collaboration of DOC, Reconnecting Northland and Te Hiku Iwi. This project fits well for delivering Waiora Northland Waters establishment of the Aupouri Dune Lakes Catchment Group with the potential for identifying other research projects that can contribute to the development of the management plan for the Te Oneroa a Tohe Beach Management Board.

8.2.2 RESOURCE MANAGEMENT

Proposed Regional Policy Statement

Sixteen appeals were lodged with the Environment Court on the proposed Regional Policy Statement and over 40 parties have joined the appeal proceedings (many of whom are party to multiple appeals).

A series of Court mediations were held in September (8-10 and 24). Matters discussed were natural hazards, biodiversity, genetically modified organisms and mapping of outstanding landscapes, natural character and outstanding natural features.

Many matters have now been informally resolved. Draft consent orders are being prepared to lodge with the Court to formally resolve these matters.

A further Court mediation is scheduled for 20 October 2014 to address the remaining matters on the mapping of outstanding landscapes, natural character and outstanding natural features.

Any unresolved matters from the mediations will progress to a Court hearing. Currently the process is for the evidence exchange to start mid-November and hearings to begin sometime after February 2015.

Regional plans review project

Staff continue with the review of the Regional Air Quality Plan, Regional Water and Soil Plan, and Regional Coastal Plan.

Draft summary reports were posted on the council's website (12 September 2014). Invitations were sent to key stakeholder to attend workshops in October to obtain feedback on the findings in the draft reports. At the time of writing, most of the workshops have attracted more than 20 RSVP's with the water quality workshop being the most popular with over 35 registered attendees. A series of hui with tangata whenua are scheduled in early November. The goal is to present the final reports to the Regional Policy Committee in December.

Other Resource Management Issues

Proposed Auckland Unitary Plan

Council lodged a submission on the Proposed Auckland Unitary Plan (PAUP) and requested to be heard at hearings. Hearings have been divided into topics, the first of which relating to council's submission is on RPS Coastal issues and is scheduled for 3-5 November 2014. Evidence on the matter is to be provided to the hearings panel by 16 October. Council's submission on this point suggested the Auckland Plan identify the landward boundary of the coastal environment (notably it is the only submission of 10,000 or so to seek that relief). Staff have drafted evidence on the matter outlining the benefits of the Auckland Council pursuing the relief sought and how the issue was addressed in Northland. The draft statement of evidence will be considered by the CEO and Councillor Ramsay prior to being presented/tabled at the hearing.

Whangarei District Council – Proposed Plan Change 130 (Okara Park Bulk Format Retail)

Staff attended a hearing on Proposed Plan Change 130 on Monday 29 September 2014. Plan Change 130 proposes establishment of a bulk retail zone at Okara. Council lodged a submission on the plan change seeking better provision public transport connectivity in the new zone. Staff attended the hearing and presented evidence to support the council submission. The hearing commissioners recommendations have yet to be released.

Land use and subdivision applications

During September 2014, 21 resource consent applications were received from the district councils (1 notified and 20 non-notified applications). No submissions or comments have been lodged at the time of writing.

Consents

Consents in Process

During September 2014, a total of 47 Decisions were issued. A copy of these decisions can be found in **Attachment 1**. These decisions comprised:

0	Moorings
21	Coastal Permits
0	Air Discharge Permits
7	Land Discharge Permits
2	Water Discharge Permits
7	Land Use Consents
5	Water Permits
5	Bore Consents

The processing timeframes for the September 2014 consents ranged from:

- 1549 to 1 calendar days, with the median time being 49 days;
- 1109 to 1 working days, with the median time being 20 days.

28 Applications were received in September 2014.

Of the 104 applications in progress at the end of September 2014:

- 53 were received more than 12 months ago (most awaiting further information);
- 15 were received between 6 and 12 months ago (most awaiting further information);
- 36 less than 6 months.

Appointment of Hearing Commissioners

No commissioners were appointed in September 2014:

Consents Decisions and Progress on Notified Applications in Process, Objections and Appeals

The current level of notified application processing activities at the end of September 2014 is (by number):

▪ Applications Publicly/Limited Notified During Previous Month	1
▪ Progress on Applications Previously Notified	5
▪ Hearings and Decisions	1
▪ Appeals/Objections	4

A more detailed summary of the above activities can be found in **Attachment 2**.

Environmental Monitoring

Compliance and State of the Environment monitoring

A summary of the results of compliance monitoring for the period 1–30 September 2014 is discussed below. Further details for period 1–24 September 2014 were reported to the Environmental Management Committee on 13 October 2014.

Air discharges

A total of 12 compliance assessments for air discharge consents were made with 11 assessments confirming consent compliance and one assessment revealing consent non-compliance. The non-compliant consent holder was advised of the actions required to ensure compliance with its consent conditions.

Thirteen air quality environmental incidents were received, all of which related to burning and smoke nuisance complaints.

Ambient air monitoring results for PM₁₀, sulphur dioxide and carbon monoxide at Robert Street, Whāngārei and Bream Bay College, Ruakaka showed compliance with the National Environmental Standard for Air Quality (NES) during August 2014.

Coastal

A total of 88 consented activities were monitored, 66 of which were fully compliant, 20 non-compliant and two significantly non-compliant. The majority of monitoring carried out related to coastal structures within the Hātea River.

The Kaipara, Bay of Islands, and Whāngārei Harbour water quality sampling runs were carried out. The results for Whāngārei and Bay of Islands generally showed that, at the time of sampling, there was good water quality in terms of faecal bacteria,

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while ammonical nitrogen and nitrate/nitrite levels were elevated in the upper reaches of both harbours. Results for Kaipara Harbour are pending.

Staff from NRC, WDC and councillor David Sinclair participated in a clean-up of rubbish in the Hātea River and Waiarohia Canal. Their great efforts resulted in a total of 2.08 tonne of rubbish removed and disposed of.

Hātea River / Waiarohia Canal clean up area covered 08/09/2014

***Hazardous Substances***

One hazardous substances incident involving asbestos revealed by a house fire was investigated.

Fourteen enquiries regarding contaminated land (including two technical requests in relation to contaminated land reports) were received and responded to.

The collection and packing of hazardous substances continued during the reporting period, although no waste was sent for disposal.

Land use monitoring

There were five monitoring events during the reporting period, three of which were fully compliant with resource consent conditions and two non-compliant. There were no significantly non-compliant activities.

During the period staff attended the RMA Northland Forestry Development Group meeting held at NRC. Policy and Planning staff gave a presentation regarding the process and timeline of regional plan reviews and Hancock Forest Management gave a presentation on the effects of the June – July Northland storm events on its operations, what follow-up work has been done since and the costs incurred. It was noted that the complex soil structure in Northland is difficult to manage. Underlying geology, saturated soils and root stability all contributed to slips/slumping and reactivation of old slips/erosion.

Water quality and discharge monitoring

A total of 29 consented activities were monitored, 24 of which were found to be fully compliant with resource consent conditions and five non-compliant. There were no significantly non-compliant activities.

During the period staff attended:

- The Hikurangi Swamp Working Group meeting at WDC. Two minor issues were raised that concerned NRC which were subsequently actioned.

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- A meeting with FNDC staff to discuss the Far North District's wastewater treatment plants and associated reticulated networks. FNDC is currently assessing and prioritising the required programme of works for the coming years as part of its LTP process.
- A meeting with Fonterra staff to discuss the exercise of its recently granted regional consent for the disposal of milk and other dairy liquids.

NRC staff took groundwater samples from the Houhora Service Station site in terms of the settlement agreement relating to this contaminated site.

Farm Dairy Effluent (FDE) Monitoring

The FDE contractor commenced routine annual inspections on 11 August 2014. It is planned that a total of 964 farms will be visited by the contractor or NRC staff before 25 December 2014. To date 21% of these have been visited and reported on. The results for consented and permitted activity farms are tabled below. The stand-out statistic so far is the huge improvement in the number of non-consented farms which are fully compliant this year. This figure has risen from 43% this time last year to 71% this year.

With this has been a large drop in the percentage of significant non-compliances, down from 35% to 23% compared with the same time last year. For the first time the significant non-compliant rate is about the same for consented and non-consented farms. It is pleasing to see the number of farmers which have taken staff advice and have improved stormwater diversion systems at their dairy sheds and around the treatment systems.

FDE monitoring officers have commenced follow-up inspections, giving priority to those FDE systems which had critical issues identified during their routine inspection.

Consented FDE discharges

A total of 132 consented farms have been visited and reported on, which about 19% of the total consented farms to be visited.

Full Compliance		Non-Compliance		Significant Non-Compliance	
This Year	Last Year	This Year	Last Year	This Year	Last Year
132	114	62	43	51	43
54%	57%	25%	21.5%	21%	21.5%

Non Consented FDE discharges

A total of 101 non-consented farms have been visited and reported on, which is about 40% of the total non-consented farms to be visited.

Full Compliance		Non-Compliance		Significant Non-Compliance	
This Year	Last Year	This Year	Last Year	This Year	Last Year
72	52	6	27	23	43
71%	43%	6%	22%	23%	35%

Enforcement

Abatement Notices

There were 35 abatement notices issued during the period:

- Earthworks (1)
- Mangrove removal (1)
- Vessel anchorage (1)
- Burning/smoke nuisance (3)
- Pig effluent discharge (2)
- Dead stock (1)
- Silage (2)
- Rubbish disposal (1)
- Farm dairy effluent (23)
 - Discharge via stormwater diversion (4)
 - Discharge from feedpad (8)
 - Irrigator management (4)
 - Discharge from pond (4)
 - Discharge from underpass (1)
 - Discharge from milking pit (1)
 - Upgrade not done (1)

Infringement Notices

There were 18 infringement notices issued during the period:

- FDE (7)
- Sediment discharge (1)
- Air discharge (2)
- Vessel anchorage (5)
- Mangrove removal (1)
- Discharge of milk product (1)
- Discharge of pig effluent (1)

Formal Warning Letters

Three formal warnings were issued during the period:

- Sediment discharge (1)
- Discharge of antifouling to CMA (2)

Prosecutions

Cassidy Road wetland clearance

Charges have been laid against a dairy farmer in the Waipū Ecological District for earthworks and vegetation clearance in a significant indigenous wetland. The case had been adjourned until 10 October 2014.

Hikurangi Swamp Scheme stopbank cuts

Charges have been laid against three farmers for cuts made to stopbanks during July 2014. The first appearance date was set down for 20 October 2014. NRC has indicated to defence counsel that we would support an administrative adjournment.

Project Oyster

The clean-up of eight marine farms under forfeiture proceedings by the Ministry of Primary Industries has been completed, and a comprehensive “wrap-up” report on the project is available on request.

Biosecurity

Manchurian wild rice outlier sites in Whangarei.

Recent inspections have shown only two sites of Manchurian Wild Rice in the Whāngārei area are active. All other sites are to be under surveillance for up to 8 years. The remaining active sites are in Raumanga, Whāngārei.

Kai Iwi pest plant work

Control on pampas behind the camp ground at Kai Iwi has been completed as well as control of many of the wilding pines near the camp ground. Contractors will be working through some of the low incidence sites of acacia and wilding pines. A project to ensure that removal of the acacias will not affect lake water will be carried out over the next year from October. Monitoring of the lake and ground water for nitrogen at five sites will be done for 6 months, acacias will then be controlled at three sites, followed by continued monitoring of water for the next 6 months. This will give an indication of how to best go about removing this most invasive species surrounding Lake Kai Iwi itself.

Marine pests

Summer hull surveys of visiting vessels have been booked in with maritime staff and Biosecurity will be sharing boat time with the Coastal monitoring team. The biosecurity team successfully applied for consent to use pile wrapping as a marine biosecurity response tool and is still investigating the use of this at Port Nikau and Ship Repair to treat sabella.

Cathy Orevich, Cameron Brunton, Curtis Harris, Irene Middleton and Jack Hamilton attended a stand at the on water boat show in the Auckland Viaduct. This was a joint stand with MPI and staff from Bay of Plenty Regional Council also attending. The show is the largest on water boat show in NZ and was attended by 15,000 people. NRC staff collected 93 surveys about boat maintenance and marine pest awareness and gave away 400 collateral packs to keen boaties. TVNZ also attended the boat show and broadcast a news article asking vessel owners to remain vigilant and ensure that their hulls are clean heading into the new year.

Freshwater

MPI confirmed their annual CCD funding which this year will get split between the whitebait connection and a live in summer ranger at the Kai Iwi lakes. Kane McElrea, Ashlee Lawrence and Irene Middleton attended a pest fish workshop at the University of Waikato which was an incredibly valuable source of information on the spread and control of pest fish.

Land Management Environment Fund

The September delegated authority consisted of 21 approved projects with a total funding allocation of \$80,251.

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Farm Water Quality Improvement Plans (FWQIP) - 1 July 2014 to 30 September 2014

The following table provides an update on FWQIP progress for the year to date.

Status of FWQIP	Farm Type	Far North	Kaipara	Whangarei	Total
Completed	Drystock	3		5	8
In progress	Dairy		1	2	3
	Drystock	13	3	6	22
	Lifestyle	2		1	3
TOTAL		18	4	14	36

Poplar and Willow Nursery, Flyger Road

Planting of block 2 at the Flyger Road nursery is complete, with 20 more rows of polar added.

Soil Conservation Poplar and Willow Supply 2014

2014 saw an overall increase across the board for number of projects through the total supply of both poplar and willow. Below is a summary of supply since 2011.

Year	No. Projects	No. Poplars 3m poles	No. Willows 1m stakes
2011	37	3088	2800
2012	79	2170	5074
2013	61	2124	3690
2014	105	4180	3995
Total	282	11562	15624

Integrated Kaipara Harbour Management Group Flagship farms

Planting days were carried out on four of the Northland flagship sites. Assistance was provided by Dargaville Intermediate School, Otamatea College, BNZ Closed for Good and Pouto Landcare Group.

Winter water quality monitoring was carried out on the flagship sites.

Biodiversity

Two site visits were made to farms in the Far North to give advice on protection of dune lakes and wetlands through Farm Water Quality Improvement Plans and the Environment Fund process. One property surrounds Lake Waihopo dune lake, an Outstanding Water body. The new landowner is keen to fence and replant significant margins to this lake and manage the farm less intensively. Because this is such a big project for one landowner, it was advised that the community become involved through the Bushland Trust to help with growing plants, restoration and follow up into the future. This approach has been used with success with other lake restoration projects in the Far North e.g. Lake Rotoroa, Heather and Gem. A plan to submit an application to the Environment Fund is underway.

Coastcare

CoastCare visits were made to Tāpeka, Long Beach, Baylys Beach, Taipā, Waipū Cove, Ruakaka and Mourees Bay to monitor, inspect dune restoration works and plan planting and other works required for next year. A site visit was also made to Pareparea Bay, on request of one of the owners, to assess the dune area and discuss possible planting and protection.

Two further planting days were held at Waipū Cove to complete the dune restoration work immediately north of the surf club. 100 students and 20 parents and teachers from Waipū Primary School planted out approximately 1,500 spinifex and pingao on the newly reshaped dune. The planting was completed by cadets from People Potential. A planting day was also held at Baylys Beach with Dargaville Intermediate and Baylys Beach Society to complete the planting on dunes north of Chases Gorge.

A CoastCare Inter-agency meeting was held to share updates on coastal/CoastCare projects around the region and provide an opportunity to discuss any related issues. Issues discussed included provision of access over dunes. It was agreed to look into organising inter-group meetings for CoastCare groups, starting with a Far North meeting in October. Feedback from previous workshops held for CoastCare groups has been that it is very useful and inspiring to meet with other groups undertaking similar work.

A meeting of the partner agencies for the Safe Beach Driving programme was held to review progress so far and plan events and promotions for over the summer months. It was agreed to run inter-agency beach information events over the summer months at key beaches to promote safer beach driving and dune protection. Dates and locations are being finalised. It was also agreed to attempt to work more closely with other potential partner agencies including the Ministry of Primary Industry (MPI) and Surf Life-saving New Zealand.

A CoastCare talk was given at Russell Boating Club in conjunction with a talk on marine bio-security. Topics covered included dune form and function and the reasons for undertaking dune restoration. Good feed-back was received from participants.

8.2.3 RIVER MANAGEMENT**Awanui**

Results for the model runs to simulate three options for modification of the Whangatane Spillway weir have been received. The model results will be presented to the liaison committee and affected parties scheduled for 31 October 2014.

Model simulations and final drawings for the preliminary design of the proposed scheme upgrade have been received and reviewed. The investigation and design of proposed drainage improvement of Lake Tangonge is currently underway and scheduled for completion during October.

Flood maps are being verified and reviewed and will be presented to the Liaison Committee in November.

The tender for the 2014-2015 works programme closes 22 October 2014.

Kaeo

The remaining Kaeo Stage 1 works are scheduled for commencement in October, which includes minor regrading, fencing, sediment control disestablishment and other minor items.

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Kerikeri-Waipapa

A meeting of the Kerikeri-Waipapa River Liaison Committee has been set for 17 October 2014 to discuss progression with the spillway scheme.

Modelling and concept design including rough order costing for a multipurpose dam (flood detention/water storage) is underway and scheduled for completion in November.

Waitangi

Staff are planning to assist with resource consenting to enable landowners to undertake stream bank erosion protection works along a section of the Waiaruhe River, pending sufficient support from landowners.

Whāngārei

A site blessing for the Kotuku detention dam was given by local Iwi on 1 September 2014. Five of the eight houses have been demolished to prepare the dam footprint for construction. The Kotuku dam contractor has mobilised onto site and commenced preliminary works. Completion is scheduled for April 2015.

Gravel trap maintenance was completed on the Waiarohia Stream in late August, with approximately 350 m³ removed from two sites immediately downstream of Whangarei Boys High School.

Kaihu

The annual works tender closes 21 October 2014.

No nominations were received for the two vacant positions on the Kaihu River Liaison Committee following a public notice seeking nominations. Further work is being undertaken to identify possible candidates for these positions.

Minor Rivers

A priority list for the minor rivers works has been prepared. The majority of works will begin in summer or when site conditions allow.

River	Description of Work Programmed for Current Season	Proposed Start Date
Awanui - Bells Hill Drains	Clean Drains	May-15
	Reprofile cut-off drain	Completed
	Inclinometer read Sept 2014 and March 2015	Completed
Pawarenga Streams	Minor clean -up (vegetation/sediment removal)	Dec-14
Rotokakahi @ Pawarenga Bridge	Follow up maintenance for Groynes if required	Dec-14
Mangonuiwae/Broadwood	Stream bank protection	Sep-14
Waihou/Rahiri-Rangiahua	Lower Berm Rahiri Settlement Rd	Dec-14
Panguru and Lower Waihou	Gravel management around bridges	Dec-14
Waitangi	Gravel management at Lily Pond	Jan-15
	Willow spraying/removal	Nov-14
Waimā	Hokianga General Channel Maintenance	Feb-15
	Lodgement for resource consent	Oct-14

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Awapokonui/Pakanae	Follow up spraying of Arundo Donax	Oct-14
Waimamaku	Gravel works at Wekaweka Road and Mason Dwelling	Completed
Otiria	Testpit Investigations	Oct-14
	Lodgement for resource consent	June-15
Helena Bay	Tree / Gravel management	Jan-15
Ngunguru	Lodgement for resource consent	Lodged
	Gravel extraction / Willow poison	Feb-15
Kawakawa	Tree felling at Tirihonga. Willow drill and kill Waioio	Feb-15
Otaika	Willow removal follow-up / poison	Feb-15
Maungaturoto	Willow poisoning / removal	Jan-15

Lake Omapere

NRC, Lake Omapere Trustees, local landowners and the owner of the low lying flooded farmland have attended several meetings to discuss cleaning of the lake outlet channel.

The owner of the flooded farmland machine cleaned the a section of the outlet from approximately 15 m downstream of cycle track bridge to the Lake Road bridge (a total distance of approximately 140 m) on 16 September. Further cleaning by the owner was undertaken from the Lake Road bridge to the edge of the lake on Thursday 25 Sept 2014, although a section of this could not be cleaned as ground conditions were too wet/soft.

Flow gauging of the outlet are presented in the following table. The flow rate increased by 0.68 m³/s due to the cleaning, based on comparison to the 20 August gauging where water levels were virtually identical. The owner of the flooded farmland intends to undertake further machine cleaning of other sections of the outlet.

Date	Flow (m ³ /s)	Outlet water level (Lake Road bridge local datum)
21 July 2014	3.17	-1.47
4 August 2014	3.01	-1.66
20 August 2014	2.23	-1.81
18 September 2014	2.91	-1.80
26 September 2014	2.72	-1.86

Lake Rototuna

Survey of the upper and lower lake levels show the upper lake level to be approximately 8 metres higher than the lower lake and approximately 1 km apart. Given the elevation differential between the two lakes it is unlikely that raising the lower lake level by 1 to 2 metres would have an effect on the upper lake level. The reason for the decline in the water level of the upper lake remains undefined.

NATURAL HAZARDS

LiDAR flights have been delayed due to weather and the company being in liquidation. The receivers have confirmed that the company will not be able to complete the LiDAR survey for the remaining Kaipara areas, and negotiations are in progress on contract completion / termination. Waipū, Whāngārei, Mangere and Ruāwai areas are

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data capture are complete and the company will be completing the data processing. This data is being acquired to support future flood mapping and coastal hazard assessments.

A workshop was held with district council staff on 24 September 2014 to present the new Coastal Erosion Hazard Study. Tonkin & Taylor Coastal Engineer explained the methodology for the review and there was a good opportunity for questions and discussion. Preliminary work undertaken a coastal flood hazard mapping was also presented.

Hydrology

Water Allocation

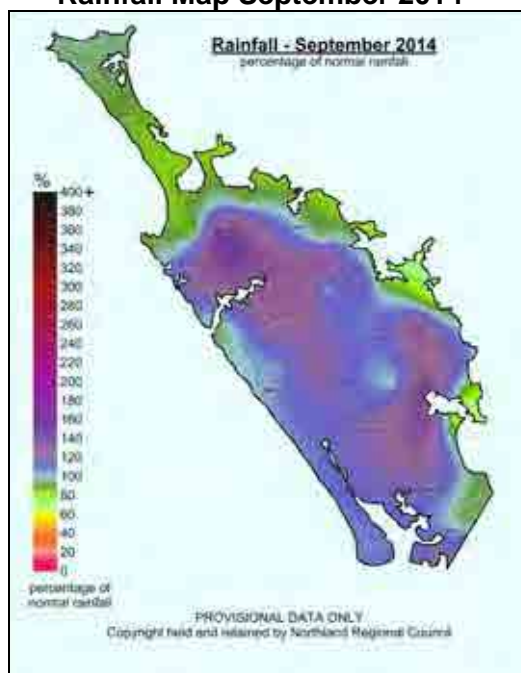
The key findings of the NIWA Instream Habitat Assessments reports for the Otaika, Hātea, Mangere, and Waitangi catchments have been summarised. These reports do not recommend absolute ecological limits but rather show the relationship between suitable habitat for fish species and actual river flows to assist with informed decision making on how much water is required in streams to maintain ecological values.

Rainfall, Ground Water and River Flows

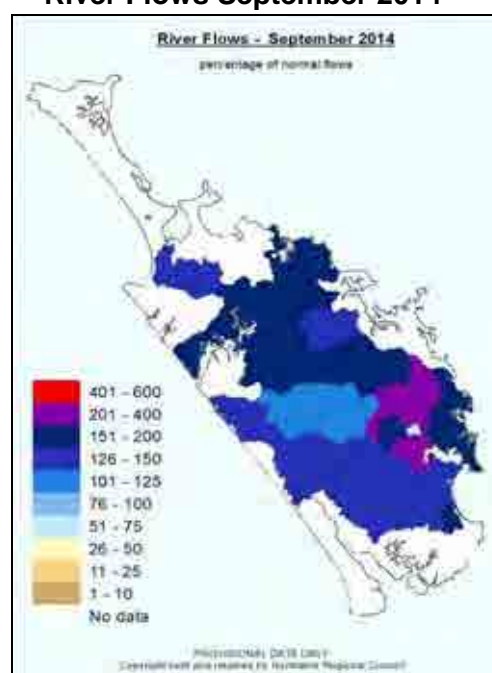
During September, there was a noticeable change from the north easterly and easterly weather systems that had 'battered' Northland over the previous three months. A series of extensive, deep depressions (lows) had formed in the north and south Tasman Sea gaining intensity as they approached New Zealand. The resulting north westerly and south easterly fronts sweeping across Northland produced moderate to heavy rain, and at times, accompanied by intense thunderstorm activity.

Subsequently, western and central areas had received more rain than the eastern areas, having recorded average to above average rainfall for September. Areas along the eastern side of the region including the far north peninsular received below average.

Rainfall Map September 2014



River Flows September 2014



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Groundwater levels in the northern and central aquifers (Aupouri, Taipā, Russell Kaikohe and Whāngārei) were above their normal September levels and those in the southern aquifers at Mangawhai and Ruāwai were slightly below. River flows were substantially above their normal September flows.

It was reported last month that the Kaipara areas affected by the 2013/2014 drought, particularly those around Ruāwai and the Pouto Peninsular, had only received 50% of the expected annual rainfall to the end of August and that water resources in these areas required monitoring closely towards the 2014/15 summer.

Above average September rainfall in western areas had slightly improved the percentages, however, near average to average rainfall is still required over October and November to maintain sustainable ground water levels and river base flows leading up to and during the summer period. These areas are still marginally at risk of water resources depletion over the approaching summer and will require close monitoring.

The table below shows rainfall amounts recorded in the western areas from 1 January to 30 September this year, compared to their expected rainfall amounts for this period.

Location	Rainfall 1 Jan to 30 September mm	Expected rainfall 1 Jan to 30 September mm	% of Expected Rainfall mm	Average Annual Rainfall mm
Opononi	923	1037	89	1319
Dargaville	923.8	957	97	1219
Ruawai	722.5	952	76	1210
Pouto Point	682	867	79	1070

NIWA Seasonal Outlook: October - December 2014

'During September 2014, borderline El Niño conditions returned in the Pacific: sea surface temperatures rose in the western-central Pacific, sub-surface heat content increased, and the Southern Oscillation Index persisted at about -0.7. Both atmospheric and oceanic indicators are consequently close to conventional El Niño thresholds. International guidance indicates the development of a weak El Niño over the next three months is likely (67% chance).

The table below shows the probabilities (or percent chances) for rainfall, temperature, soil moisture and river flows over the following three months.

	Temperature	Rainfall	Soil moisture	River flows
Above average	20	30	30	30
Near average	50	45	45	45
Below average	30	25	25	25

8.2.4 ECONOMIC DEVELOPMENT**Northland Regional Growth Study**

MBIE/MPI have extended the deadline for delivery of the Northland Regional Growth Study report being prepared by Martin Jenkins from October to December.

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This is to allow Martin Jenkins more time to validate the opportunities they are identifying through discussion with key stakeholders/informant. There has also been additional time required to meet with a greater number of interested parties including iwi.

Northland council workshop with Shamubeel Eaquab

A workshop with Shamubeel Eaquab, principal economist at NZIER, was held on Friday 26 September 2014. More than 30 people attended the morning session, including councillors and senior staff from all four Northland councils plus Northland Inc. board and staff. Unfortunately fewer people from the Far North District attended than was hoped due to a hearings meeting.

8.2.5 HAZARD MANAGEMENT

CIVIL DEFENCE EMERGENCY MANAGEMENT**Metservice Warnings and activations**

During September the Met service issued a series of severe wind warnings during the weekend of 21-22 September 2014 and severe weather watches and warnings for rain fall over the 11-12 September 2014. Standard operating procedures were followed and with warnings being promulgated using the standard notification methods. It should be noted that the Northland CDEM Group Face book page continues to be a useful tool for dissemination of warnings and information to the public.

Monitoring and Evaluation

The Ministry of CDEM Monitoring and Evaluation programme was outlined in the last agenda. The interview process was completed as scheduled and MCDEM officials have developed a draft report which has been reviewed. The full final report will be released in mid-October. Indications are that the score set by MCDEM as a target will be exceeded. Feedback from those involved in the process and on the evaluation tool have been provided to MCDEM.

Projects

Workshops have been held in September and are planned for October for the Vulnerable Groups Project and Business Continuity Programme in Whangarei, Mangawhai and Far North. Workshops have all been very well attended and feedback has been positive. Some changes are being made to the content of the BCP programme to reflect the recent flooding in Northland and power outage in Auckland.

Get Ready Week

The National Get Ready Week campaign was held during the week of 19-26 September 2014. The national public education campaign is focused on raising awareness of the hazards we face in New Zealand and increasing the levels of preparedness to cope with disasters when they happen. The key message is that individuals and families can take some simple steps to be prepared to look after themselves and their families so they are better able to deal with the impact and recover quickly. The Northland CDEM Group supported the campaign using various media and ran various scenario's on Facebook to involve the public. A public stand manned by CDEM personnel was set up in the Cameron Street Mall for 3 hours on Wednesday 21 September 2014 and a variety of public resources made available to the public. The Chair and CEO supported the stand and Councillor Dimery assisted on the stand for the entire time.

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Youth and Emergency Services

Government has announced changes to the lead agency for the YES programme which was successfully run in Kaikohe earlier in the year. The project group had agreed to host further YES Programmes. The fundamental change is that the lead agency in the project and administrating authority is expected to be either the Rural Fire Authority or NZ Fire Service. The project group are convening to agree on a lead agency for Northland and to ensure the sustainability of the project under the changed terms.

Tsunami siren Testing

With the change to daylight saving on Sunday 28 September 2014 tsunami sirens were tested across the region at 09.20 am and again at 10.00 am. Community volunteers monitoring each siren throughout the test and have reporting back on the sirens performance. The full analysis of the reports is currently underway.

Professional Development

MCDEM have finalised a timetable for the long awaited Controllers Course. The first course for 20 controllers started with an on line component on 1 October 2014 which extends through into a week-long residential course from 16-21 November 2014 and then a further 18 months ongoing development. This is the first Controllers course that has been offered by MCDEM and includes significant costs to the CDEM Group.

A CIMS Level Four course was held in earlier September and was attended by 23 personnel from across a wide variety of emergency services and other agencies. The next course is programmed for November.

CDEM and CEG

The Northland CDEM Group and Coordinating Executive Group both held meetings on 2 September 2014. The CEG also used the meeting as an opportunity to review and de brief the inter agency response to the July storm. The outcomes of the debrief are to be reported to the next CDEM meeting in December.

8.2.6 TRANSPORT

Regional Transport Management**Dust on Unsealed Roads**

During the month of September 2014, the Far North District Council finalised their list of unsealed roads for inclusion in the Regional Dust from Unsealed Roads Mitigation Framework.

The final document can now be compiled and copies forwarded to the relevant road controlling authorities of Northland.

Regional Land Transport Plan 2015-2018

A progress report on the Draft Regional Land Transport Plan 2015-2018 (RLTP) for Northland will be tabled at the 1 October 2014 meeting of the Regional Transport Committee (RTC).

All approved authorities seeking funding assistance through the RLTP will have downloaded their various projects and funding requests into the NZ Transport Agency (NZTA) online investment programme by 30 September 2014.

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The information from this programme will be presented to the Northland Technical Advisory Group (NORTEG) at a workshop scheduled for early October 2014. At this workshop, NORTEG will make recommendations on the prioritisation of the projects contained in the various work categories. This prioritisation process will be undertaken in accordance with NZTA criteria and requirements.

The above recommendations will be provided to the RTC members at a workshop scheduled for early November 2014 for their consideration and final approval.

At the RTC meeting set for 3 December 2014, the final Draft RLTP will be presented with a recommendation that the document be released for public comment.

Financial Assistance Rate Review

The government has approved a National Financial Assistance Rate (FAR) of 52%. This FAR is to be used in the interim by all authorities for use in their application for financial assistance through their respective 2015-2018 regional land transport programmes pending the finalisation of which of the five "Options" will be adopted. The approved Option will determine the individual FAR rates for each approved authority.

The NZ Transport Agency has advised that their board will be addressing this issue at their meeting on 31 October 2014.

Regional Public Transport Plan

The draft document is soon to be circulated to RTC for their comment and approval to release for public consultation alongside the RLTP.

Passenger Transport Administration**Total Mobility**

Total Mobility figures are reported one month in arrears, as the information is not available in time to meet the agenda deadline.

	Total clients	Monthly Actual Expend	Monthly Budget Expend	Variance	Year/Date Actual Expend	Year/Date Budgeted Expend	Variance
July 2014	1051	\$14,343	\$16,666	-\$2,323	\$14,343	\$16,666	-\$2,323
August 2014	1058	\$13,751	\$16,666	-\$2,915	\$28,094	\$33,332	-\$5,238

Total Mobility - database

A focus has been on the total mobility database clean up with the 12 agencies, this is to ensure all records are accurate which then reflects the correct active total mobility clients.

Total Mobility – new system

There have been some early discussions and indicative costs discussed on the new national electronic Total Mobility system. Although nothing has yet however been formalised, forecast capital and ongoing opex costs have been confirmed for the LTP.

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City Link Whāngārei**(figures include Gold Card and exclude GST)****(budgeted revenue calculated on proposed fare increase which was not implemented)****Operational Statistics**

July 2014	Actual	Budget	Variance	2013/2014 Actual
Passenger numbers	26953	29652	-2,699	27,373
Farebox revenue (GST excl)	\$55,910	\$65,654	-\$9,744	\$56,339
August 2014				
Passenger numbers	28064	29972	-1,908	28,818
Farebox revenue (GST excl)	\$55,924	\$64,083	-\$8,159	\$57,219
September 2014				
Passenger numbers	28796	27341	+1,455	26,585
Farebox revenue (GST excl)	\$56,370	\$60,356	-\$3,986	\$53,119

Revenue in advance has reduced since the introduction of the smartcard – this is because pre-payments, or top ups, are lodged directly to the card as opposed to being received through the bus till or at NRC reception. Some months in the past this has equated to between \$1,000 and \$4,000 dollars depending on the time of the year (ie school term).

Some businesses that purchased bulk numbers of ten trip tickets from us in the past, such as Department of Corrections, have now made arrangements to top up their own smartcards. This means that cash revenue no longer comes to us in a bulk amount, but as each trip is taken on the bus.

SuperGold card trips have increased over last financial year. This has an impact on revenue as we receive a reduced fare from the Ministry of Transport – via NZTA - of \$1.70 (ex GST) per trip taken.

Revenue will continue to track under budget as the proposed fare increase which was budgeted for in both the councils long term plan and the 2012/2015 Regional Land Transport Plan was not introduced, as the service was still operating within budget.

Council will be presented with options for revising the CityLink's fare schedule, including the possibility of raising fares on the 1 July 2016 when the new contract commences operation. This will also be considered as part of the Passenger Transport Plan review presently underway.

Work continues to promote the service. A radio campaign is being considered for the summer period to raise awareness of the service. Free buses will be in operation on Saturday 1 November 2014 as Whāngārei celebrates 50 years as a city, and a few additional trips will be provided for attendees at the NZ/Samoa league games at Toll Stadium later in the afternoon. The road closure for 1 November has resulted in CityLink needing to operate out of Lower Bank St for the day, not Rose St.

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The new timetable pens have proven very popular, and it is planned to compile a pack of resources containing timetables, pens, and single trip complimentary tickets to be delivered to businesses in and along bus routes to try and raise awareness of the service for their employees. This will be underway as work commitments allow.

Road works on Kamo Road have been well-managed by the contractors, and have impacted very little on services to date. Downer have provided temporary bus stops and staff have assisted passengers across the road, and to the nearest stops.

The biggest disruption is still to come in mid-October, when the Otangarei route will be diverted to Mill Road and Cairnfield Road – missing both Keyte and Mains Ave. It is also understood that Kamo Road could be fully closed for two or three days at the beginning of November – this will impact heavily on the service, but the contractor is keeping us informed.

SuperGold Card Scheme –

Supergold Card Passengers carried	YTD Actual	Budget	Variance	2013/2014 Actual
July 2014	5056	4,613	+443	5121
August 2014	5055	4,613	+442	4836
September 2014	4987	4,613	+374	4360

NZTA have increased our funding allocation for SuperGold card subsidies to \$103,000 – based on actual trips taken during 2013/2014.

Service Review

This review was undertaken during the first three weeks of September. Results are still to be analysed, however approximately 90 submissions were received in total, with seven of them being from group consultation (ie WDC's Positive Aging, Disability Advisory, Youth Advisory groups) as well as signed petitions from Jane Mander and members of the public requesting services between Rose St, the Town Basin and Okara Park. A clear request is the service to Okara – operationally this is proving tricky with difficulties in siting suitable bus stop locations. The review results will be collated and presented to WDC in support of the request.

Omapere/Opononi Trial Passenger Service

The community have been busy exploring all options for a trial service. The approval of the \$15,000 from NRC has been very gratefully received and acknowledged. Operators in the area are being approached for prices, as are owners of courtesy vans. CBEC in Kaitia have also assisted with costings, and offered the use of a bus on a temporary basis if that should prove cost effective. Approximately 50 survey forms have been distributed seeking confirmation of support from the community, and the level of willingness to pay – ie how much the fares should be.

It is proposed to trial a twice weekly service, on a Tuesday and Thursday during the summer, with the hope of selling enough tickets in peak to assist in operating over the quieter winter months. InterCity have expressed an interest in ensuring their passengers are aware of the service, and opportunities to carry freight, and even conveying blood to the hospital, are being explored.

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Road Safety update

The **National** road toll for 2014 year to date is 202 road deaths compared to 191 for the same period in 2013.

The deaths included:

- **92** drivers - **39** passengers
- **28** motorcycle riders - **1** motorcycle pillion
- **32** pedestrian
- **9** pedal cyclists
- **1** other.

The **Northland** road toll for the year to date in 2014 is 11 compared to 12 for the same period in 2013. The 11 deaths continue to be influenced by the 'Fatal Five' risk factors of – Alcohol/Drugs, Too Fast, Restraints, Poor Observation/Poor Handling/Poor Judgement. Casualty ages are - 20 to 24 (3), 25 to 39 (1), 40 to 59 (3) and 60yrs+ (4).

This includes:

- five deaths in the Far North
- four deaths in the Whāngārei district and
- two in the Kaipara district

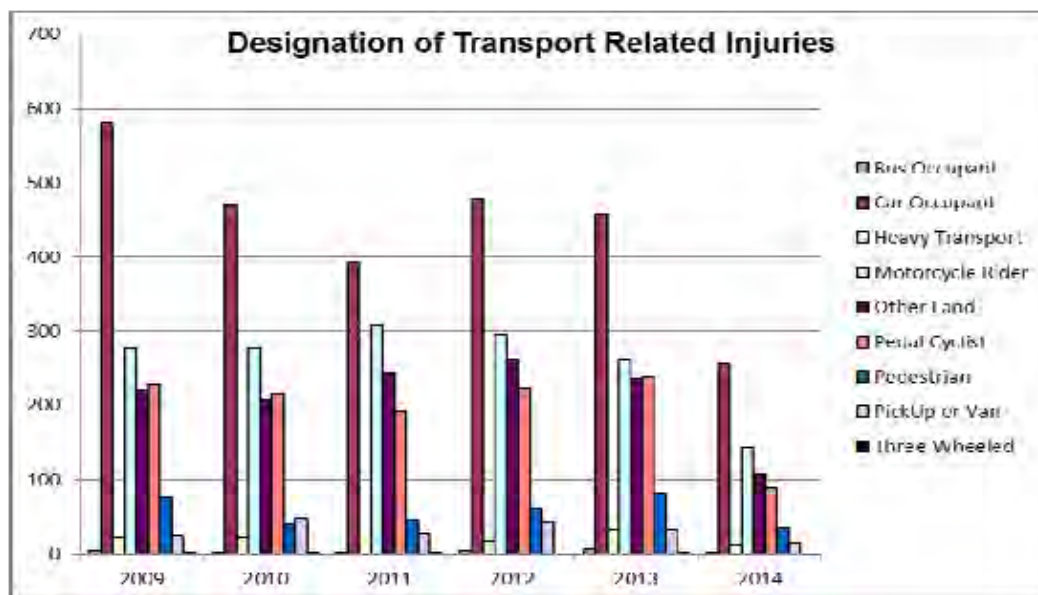
The deaths included:

- **5** drivers - **2** passengers
- **1** motorcycle rider - **1** motorcycle pillion
- **1** pedestrian
- **1** pedal cyclist



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The above tables highlight 'Length of Stay' (LOS) and the 'Designation' type for transport related injuries presented at Northland Hospitals up to July 2014. The quarterly update figures for 2014 are always provisional as some data to and in the Coding Department can be delayed in being coded for various reasons.

Navigation, Safety and Maritime Operations

Oil Spill Preparedness and Response

Staff dealt with 4 minor oil spill incidents during this period.

Planning for regional exercise and training of responders was continued. A number of staff will be attending oil spill training over the next few months to increase the regional responder level in the region.

A number of tier 1 site audits have been carried out, and some deficiencies noted and instructions given for their repair.

Port and Harbour Safety

2 hot work permits were issued during this period.

The prosecution taken by council against a long-term offender in the Hatea River is still ongoing and court dates are yet to be finalised.

Work is continuing with the development of a 'Mass Rescue Plan' for incidents that may potentially involve a large ship or ferry carrying passengers.

Work on producing the documents and systems required for switching over council's Safe Ship Management system (SSM) to the Maritime Operator Safety System (MOSS) for the council's fleet of boats is almost complete. The process has helped improve the maritime documentation and records, in particular with safety systems and certification. Lessons learnt will be shared with other departments.

Maritime Incidents, Enforcement and Safety

Staff dealt with a total of 26 new maritime incidents during this period.

A number of legal issues following wrecks in the July storm were resolved this month and the mooring and debris damage removed.

A vessel already under instruction from the harbourmaster to be removed from the water caught fire one evening resulting in injury to the owner, and severe damage to the vessel. The local fire brigade extinguished the fire, and the vessel's hull was removed that night by the maritime team. Costs have been recovered from the owner.

A number of other storm related incidents in Houhora, Mangōnui, Tutukākā and Whāngārei harbours were handled by the local harbour wardens and marina staff. One yacht that ran aground during the storm remains on the beach in Mangawhai, staff are dealing with the owner.

Staff also dealt with a number of debris incidents resulting from the storm event.

Enforcement:

One abandoned vessel was advertised and sold. A second vessel advertised found the owner, who has subsequently disappeared. This vessel will also most likely be sold.

Two infringement notices were issued for long term non compliance with mooring service requirements.

The owner of a commercial fishing vessel was issued with an infringement notice for failing to retract the outrigger/ stabiliser arms when alongside the wharf.

A vessel speeding was issued with a written warning.

Two abatement notices were issued for illegal anchoring.

Aids to navigation:

Reports were received of three navigation lights extinguished and three buoys out of position in the Kaipara, Mangōnui, Whangaroa and Whāngārei harbours and the Kerikeri Inlet. The Te Kauri starboard and the Otamatea channel buoys in Kaipara were returned to their correct position. The Parua Bay 5 knot buoy was also retrieved and reinstated.

New batteries were installed on the Albert Reef East Cardinal Mark Mangōnui and the K4 portland beacon Kerikeri Inlet. Repairs were required to wiring inside the South Head Sector Light, Whangaroa Harbour. All lights are now operational. Navigation warnings were issued for all until work was completed.

New beacons were driven at Houhora and new top-marks installed as a continuation of the upgrade of aids to navigation in this harbour. Painting of these beacons will complete this programme. A hydrographic survey will be required to complete the work and this is being planned for. A site visit of the Rangaunu Harbour was carried out in preparation for upgrade of these beacons.

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Moorings

The mass update of mooring positions in IRIS and GIS has been completed. The remaining 25% of moorings for which there are no recent GPS co-ordinates will be updated as inspection certificates are received or site inspections are carried out.

There were 4 moorings transferred to NRC during Sept due to non-compliance with service requirements and overdue licence fees. There are a further 19 due for removal or transfer to NRC in the near future.

As the requirement to have moorings maintained is being more vigorously enforced, the number of abandoned and unused moorings is being reduced. There have been 66 mooring consents cancelled or relinquished in the last 12 months. In some areas the reduction in moorings is already helping to alleviate some of the congestion problems.

Others

Skipper assistance was provided to other departments for various water quality and monitoring work in the Kaipara, Whāngārei and Bay of Islands harbours and in the Hātea River.

8.2.7 SUPPORT SERVICES**Public Communications****Media and Publications**

Northland's media was monitored for items relevant to council in July and August. In line with council's 15 April 2014 directive for the management of all public communications, articles which directly mentioned council, or quoted or contained input from (or were written by) a councillor or staff member are listed below:

Topic	Based on media release or assisted by interview with councillor or council staff	Number of articles/ radio, TV or media website items
Local government reform		1
Moorings and marinas strategy finalised	✓	2
Backyard burning rules	✓	4
Council cadetships		1
Pest Watch column	✓	1
On the road council meetings	✓	2
Environment Fund		1
Councillor Samuels' comments on Kaeo flooding		3
Economic development/Northland Regional Growth Report		2
Local authority expenditure comparisons		1
Marsden Maritime Holdings censured		1
Lake Omapere		1
Kotuku detention dam	✓	1
Kaeo floodworks		1

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Northland Environmental Protection Society/Forest & Bird statement on swamp kauri and orchid	✓	2
Soil types/maps on council website		1
Sea Cleaners		2
Weather warning for 13 September		1
CityLink GPS trackers		1
Get Ready, Get Thru week	✓	10
Regional Land Transport Programme 2015-18 underway	✓	4
Warawara Forest project	✓	1
CoastCare		2
Riparian planting along Mangere Stream at Maungatapere		1
Environment Court decision on Westpac Mussels		2
Proposed industrial facility at Portland		1
Milk tanker rolls at Whakapara	✓	1
Marsden Maritime Holdings expansion plans		1
Presentation by Shamubeel Equab of NZIER	✓	2
One News item on Mediterranean fanworm and biosecurity presence at boat show in Auckland	✓	1
Enviroschools caretaker workshop	✓	3
Millan Ruka comments on fencing of waterways		2
Sovereign Station Trustee (swamp kauri extraction company) receivership		2
WDC review of Whangarei Airport location		1
Dennis Bowman obituaries	✓	3
Koi carp		1
Protests against Statoil		1
Miscellaneous (members identified as a councillor, but quoted in a non-council capacity/other professional role)		6

Publications and media releases authorised/completed during September:***Media releases***

- 'Regional Land Transport Programme 2015-18 underway' (authorised by/quotes John Bain)
- Northlanders urged to 'Get Ready, Get Thru' (authorised by/quotes Paul Dimery)
- Sixteen attend Enviroschools' workshop for caretakers (authorised by/quotes Bill Shepherd)
- Regular Pest Watch and Land Management columns
- Tribute to Dennis Bowman (authorised by/quotes Bill Shepherd).

Councillor constituency columns and photographs

- Images and material continue to be gathered for this initiative. The first columns are scheduled to be published in November.

Publications

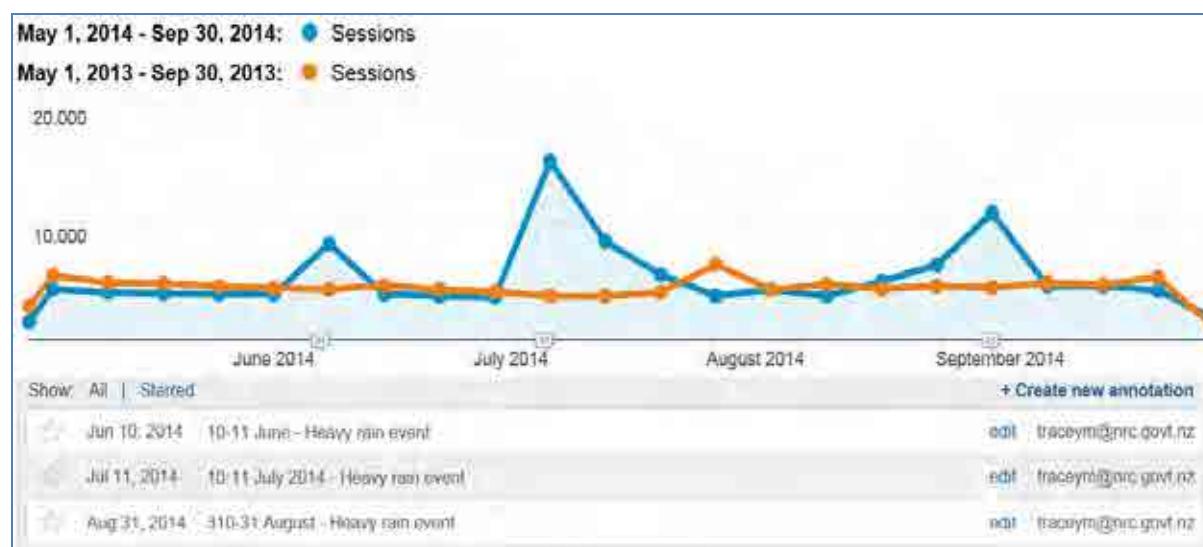
- Reprint (with minor update) of Navigation Safety Bylaw.

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Online Channels**Highlights**

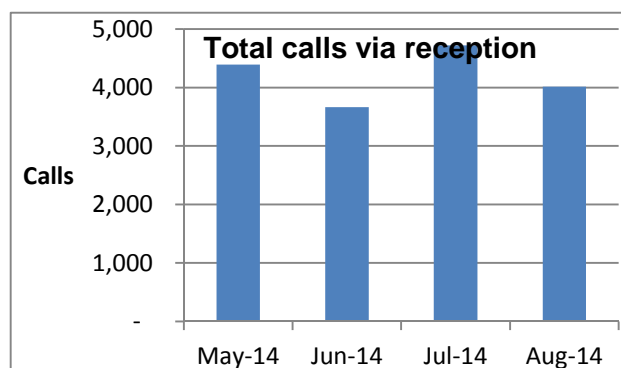
- A successful social media campaign was run in September in conjunction with the civil defence team to promote Get Ready Week 21–27 September 2014. The campaign focused on encouraging facebook followers to post their tips for making sure their family is prepared for a number of scenarios that may happen during a civil defence event. Posts received good reach and engagement figures with current fans (3,075) of the page.

Visits to the NRC website (compared to the same period last year):

Key Performance Indicators	June-14	Jul-14	Aug-14	Sep-14
WEB				
PDF documents downloaded (Transactions)	2,087	2,140	3,961	2,743
\$ Print value of documents downloaded	\$9,641	8,483	10,662	14,147
E-payments made	7	7	2	31
GIS Service - Number of unique visitors	641	888	715	711
GIS Service - Number of visits	982	1,304	1,041	1,038
# subscription customers (cumulative)	955	965	967	974
SOCIAL MEDIA (cumulative)				
# Twitter followers	708	749	766	781
# NRC Facebook fans	417	469	498	515
# CDEM Facebook fans	1,265	2,709	2,985	3,074
# CoastCare Facebook fans	122	123	124	125

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Customer Services

NOTE: September total call figures not available at the time of collation for this report.

Recent and Upcoming Events

Event	Date	Location	Description	Staff contact
October				
Westpac Northland Business Excellence Awards Entrants Networking Evening	8	Whangarei	This event launches the start of the awards, welcome to entrants and sponsors.	N Stubbing
Westpac Northland Business Excellence Awards Gala Dinner	24	Whangarei	The gala dinner to recognise and celebrate the award winners. We sponsor the environmental sustainability category at the awards.	N Stubbing
November				
Kerikeri Garden Safari	1-2	Kerikeri	We sponsor this event and have a display at one of the gardens.	N Stubbing
Bay of Islands A and P show	8	Waimate North	We have a display with information on land management, pest and weed control, Waiora Northland Water and other council activities.	N Stubbing a

Ballance Farm Environment Awards (BFEA) Launch function

As Regional Partner of the Northland BFEA, we were invited to attend the launch function on 30 September at Barge Park Whangarei. The purpose of the event was to learn more about the awards and to hear from previous winners about their experiences. Chairman Bill Shepherd opened the event and gave a short speech about council's involvement in the awards and how they align with council's work.

Environmental Education

Northland Regional Council 2014 Environmental Curriculum Awards

The final of this year's Northland Regional Council 2014 Environmental Curriculum Awards (ECAs) deliveries was made to Waipū School.

The annual ECAs aim to foster excellence in environmental education, supporting efforts to educate children *'in, about and for'* the region's environment. This year's recipients received between \$400 and \$2000 each for their projects. The awards feature on the Northland Regional Council website: www.nrc.govt.nz/eca

Northland Regional Council School Visits

Students from three Bream Bay primary schools took part in a Northland Regional Council spring school visit series aimed at boosting the health of Whāngārei Harbour and its catchment. The gifted and talented students were selected from One Tree Point, Ruakaka and Waipū schools for their particular environmental education interest. Among student action plans developed during the visits was one from three students who decided on having a cake stall selling cupcakes, chocolate cake and more to raise money for materials for farmers to use to fence off their waterways.

Northland Science Fairs

Northland Regional Council contributed to several key aspects of the second of Northland's two annual regional science fairs.

NRC Councillor Dover Samuels attended the Far North Science Fair's prize giving at The Turner Centre, Kerikeri in September.

The NRC provided wide-ranging fair support. Staff from the council's land management and education teams contributed to the event's judging team of about 30 people.

Northland Regional Council Youth Summit

Students from around Northland schools applied during September to attend this year's 19th annual Northland Regional Council Youth Summit. Those who won places at the event were notified during September - before the end of term three.

The students submitted a range of local catchment-based coastal marine issues to help sort through developing action plans at the Youth Summit.

These included increasing coastal marine access and investigating whether pine pollen affected waterways in Hokianga Harbour, controlling Kaipara Harbour fish pests to improve water quality, controlling Tokerau Beach sand dunes management challenges plus rubbish clean-ups and managing wastewater, stormwater and runoff issues in Whāngārei Harbour.

Enviroschools

Enviroschools Project Possum – stage 2 held

On 2 and 4 September, 40 community members and senior secondary students completed their Controlled Substances Licence (CSL) training at Trefoil Park near Kaikohe. The training enables those who qualify to lay possum-killing toxins like cyanide, thereby equipping them to kill possums in large numbers and potentially make a good income.

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Council Biosecurity staff was involved as trainers, supported by Cr Carr. Can Train NZ provided assessment services and staff from the Northland District Health Board and the Department of Conservation made presentations at the courses.

This is the third year that stage two of the Project Possum initiative has taken place, changing, this year, to a single day course. It is also the second year that the course included the theory component for a firearms licence to EnviroSchools students. Including the firearms component closes the loop of possum control methods for Project Possum – trapping, poisoning and shooting.

This year, there was enough interest from the community for an additional training. This is being run by the Biosecurity Department in October.

EnviroSchools caretaker workshop held

On 25 September 2014, Cr Shepherd opened the EnviroSchools caretaker workshop held at Dargaville Intermediate School. Participants explored a range of sustainable practices, shared problems and solutions to school property management and experienced working alongside students.

There was a focus on WaiNurseries, a component of the WaiRestoration project through which schools grow riparian plants. Dargaville Intermediate leads the way in growing, planting and maintaining riparian plants in partnership with the Integrated Kaipara Harbour Management Group.

Council's Land Management Officer – Biodiversity joined CBEC EcoSolutions and Hukerenui School's caretaker in making presentations to the caretaking group.

Facilitation of EnviroSchools communities

In addition to the above actions, the following school communities were visited during September: Hato Hohepa te Kamura, Kamo Intermediate, Otaika, Parua Bay, Peria, Poroti, Taipa, Whananaki and Whangarei Primary.

Human Resources***Terminations:***

Dylan Dacre, cadet and temporary employee, finished his employment with Council on 12 September 2014. Dylan was appointed back on a casual basis with effect from 15 September 2014.

Dean Evans, Land Programme Manager resigned and finished his employment with Council on 19 September 2014. Dean has accepted a position with another council.

Appointments:

Karen Grammer, Customer Services Officer was seconded to Biosecurity Team Admin/Logistics with effect from 15 September 2014.

Natalie Haworth has been employed on a casual basis for GIS support with effect from 23 September 2014.

Vacancies:

The position of Water Resource Analyst (one year fixed term) was advertised during the month with applications closing on 4 September 2014. Interviews with short listed applications were held on 18 September 2014 and an offer of employment has been made with an expected start date of 13 October 2014.

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Interviews for the position of GIS Officer were held on 12 and 16 September 2014. An offer of employment has been made with an expected start date of 13 October 2014.

Interviews for the position of Corporate Planner were held on 4 and 12 September 2014. Unfortunately the preferred applicant withdrew so no appointment was made.

Interviews for the position of Biosecurity Programme Manager were held on 8 and 10 September 2014. An internal promotion has been made to this position and will take effect from 6 October 2014. Another applicant for this position was also appointed to the position of Biosecurity Specialist with effect from 5 November 2014 essentially replacing the internal applicant.

Interviews for the position of Infrastructure Manager (two year fixed term) were held on 9 and 15 September 2014. An offer of employment has been made with an expected start date of 20 October 2014.

Interviews for the contract position of Enviroschools Facilitator were held on 24 September 2014. An offer of employment has been made with an expected start date of 20 October 2014.

Interviews for the fixed term position of Customer Services Officer were held on 23 and 24 September 2014. An offer of employment has been made with an expected start date of 28 October 2014.

Applications for the internal advertised position of Land Programme Manager closed on 18 September 2014. Interviews will be held on 6 October 2014.

Applications for the position of Environmental Monitoring Programme Manager closed on 25 September 2014. Short listing of applicants for interview is in progress.

The position of Tangata Whenua Advisory Support Manager was re advertised with applications closing on 11 September 2014. A short list has been compiled but interviews are yet to be scheduled.

Employment Relations:

Consultation on proposed changes to Individual Employment Agreements has concluded and the HR Manager has had an initial meeting with the CEO to discuss these. A decision on changes to the Individual Employment Agreements is expected shortly. The PSA have also initiated bargaining on the Collective Employment Agreement.

Restructuring:

I have established a new structure of the Planning and Policy team to be headed by a Senior Programme Manager, following consultation with staff a short internal advertisement for two Planning and Policy Programme Managers and a Specialist was conducted from 29 August until 5 September 2014. Only current Planning and Policy staff were eligible to apply. Interviews for these positions were held on 30 September 2014 and my decision on these appointments and promotions will be announced shortly.

Following a review of the Consents and Monitoring department I am pleased to announce the following promotions:

- Colin Dall, Consents/Monitoring Senior Programme Manager becomes Consents/Monitoring Manager

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- Tess Dacre, Monitoring Programme Manager was appointed to the position of Compliance Monitoring Senior Programme manager
- Nicola Bull, Monitoring Specialist to the position of Monitoring Programme Manager – Water and Waste
- Dennis Wright, Environmental Monitoring Officer – Farm Waste to the position of Monitoring Programme Manager – Farm Monitoring.

All these appointments were effective from 22 September 2014.

STAFF ESTABLISHMENT

STATUS	Sept 2014	Sept 2013	August 2014
Full Time Permanent	128	132	129
Part Time (FTE)	15.4	10.8	15.4
Fixed Term (incl Part Time FTE)	11.1	5.9	11.1
Students/TFG and Temps	0		1
Vacancies	7	6	7
TOTAL FTE	161.5	154.7	163.5

TRAINING

Fourteen employees attended Performance Management training on 25 September 2014. The course was facilitated by EMA and was targeted at Programme Managers, Senior Programme Managers and the Executive Management team. This training will be run again in October with more employees scheduled to attend. Employment Law relating to Discipline training is also being arranged and will be held in November.

STAFF TURNOVER

Staff turnover as at the end of September 2014 for the past 12 months was 9.20%.

ORGANISTATIONAL CULTURE ENHANCEMENT PROGRAMME

A number of new initiatives have been commenced over the past month.

CEO 360 performance review has been commenced with interviews of staff, governance and customers of the organisation participating.

CEO weekly newsletters to staff continued exploring some of the challenges faced by local government and the organisation.

The first snap survey on organisational leadership was commenced, with 94 staff participating and the results to be reported in coming weeks.

The Innovation Award as launched which attracted five thought provoking entries in the first month.

FINANCE and IT***Fraud declaration***

Fraud is an intentional act by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception to obtain an unjust or illegal advantage. I am not aware of any fraud nor am I investigating any incidence or suspected incidence of fraud at this time.

Finance

The financial report for the three months to 30 September 2014 is showing an operating surplus of \$9,369,158 against a budgeted surplus of \$8,938,472. The Chief Executive, together with finance staff and programme managers will be conducting a review of the quarterly accounts in the week commencing 10 November 2014.

ATTACHMENT 1

Consents Decisions and Applications in Process**ID: A609713**

The following Resource Consent Decisions have been made since 1 September 2014.

Consent Number	Consent Holder	Consent Description
AUT.004373.01.05	Fonterra Co-operative Group Limited	▪ Bore construction at Robertson Road, Rūāwai.
AUT.004373.02.02		▪ Bore construction at Far North Road, Pukenui.
AUT.004373.16.03		▪ Bore construction at Rarawa Beach Road, Ngataki.
AUT.006148.01.04	T P McNeil	Bore construction at Rūāwai.
AUT.006149.01.02	D E Calvert	Bore construction at McManus Road, Houhora.
AUT.006150.01.03	S M Bell	Renew consent to discharge truckwash at Mangawhai Heads.
AUT.006154.01.04	Awaiti Trust, B D & S R Hoy	Discharge dairy factory wastewater and dairy liquids to Wairua River.
AUT.006156.02.02	J Krieger	Discharge to air associated with irrigation of dairy factory wastewater at Kauri.
AUT.006219.01.03	Russell Boating Club Incorporated	▪ Discharge dairy factory wastewater to land at Kauri.
AUT.006219.03.02		▪ Discharge treated domestic effluent to land via deep bores at Tutukaka.
AUT.006219.04.02		▪ Aerial application of 1080 to Waima, Mataraua and part of Waipoua Forest.
AUT.006219.06.01		▪ Discharge contaminants to water associated with aerial application of 1080.
AUT.006219.07.01		▪ Retrospective consent for a jetty and seawall at 46 Estuary Drive, Mangawhai.
AUT.006219.08.01		▪ Southern retaining wall at 46 Estuary Road, Mangawhai.
AUT.006219.09.01		▪ Section 127 Change to Condition 1 - Proposed maritime services building.
AUT.006219.10.01		▪ Renewal of boatshed No. 17 at Riverside Drive, Hātea River, Whāngārei.
AUT.006219.11.01		▪ Renewal of boatshed "BO22" at Riverside Drive, Whāngārei.
AUT.007209.02.02	Waipū Golf Club Incorporated	Boatshed No. 24 and piles, at Riverside Drive, Whāngārei.
AUT.007331.01.03	M J & C E Townsend	Boatshed on Riverside Dr (Old No. 3) B019.
AUT.007735.01.04	Beedy Farm Limited	Clubhouse at Matauwhi Bay.
AUT.008385.03.06	Bay of Islands Planning Limited	Jetty at Russell Boating Club.
AUT.009027.01.02	N T & J M Cullen	Slipway at Russell Boating Club.
AUT.009603.01.02	P Wellington	Alteration of a jetty in Matauwhi Bay, Russell.

Consent Number	Consent Holder	Consent Description
AUT.009661.01.02	Whirinaki Water Board Incorporated	Capital dredging at Russell Boating Club.
AUT.020727.02.02	Beedy Farm Limited	Maintenance dredging at Russell Boating Club.
AUT.029784.01.02	K A Farrand	▪ Boat maintenance at Russell Boating Club.
AUT.029784.02.01		▪ Discharge stormwater at Russell Boating Club.
AUT.029784.03.01		▪ Disposal of dredging at Russell Boating Club.
AUT.029784.04.01		▪ Boatshed at Riverside Drive, Whāngārei.
AUT.031523.01.02	Taumata Plantations Limited	Reclamation.
AUT.036195.01.03	The New Zealand Refining Company Limited	Seawall at Blacksmith Bay, Bay of Islands.
AUT.036887.01.02 – AUT.036887.02.02	D B Henderson Family Trust	▪ Pontoon at Blacksmith Bay, Bay of Islands.
		▪ Disturb the foreshore at Blacksmith Bay, Bay of Islands.
AUT.037007.01.01 – AUT.037007.02.01	Department of Conservation	▪ FDE 853: Discharge farm dairy effluent at Picadilly Road, Kaikohe.
		▪ Discharge farm dairy effluent at Puketitoti Road FDE 3240.
AUT.037030.01.01	Recreational Services Limited	Extraction of rock from a quarry at Knight Road, Whāngārei.
AUT.037071.01.01	M J & C M Pinny Limited	Discharge stormwater for a quarry at Knight Road, Whāngārei.
AUT.037076.01.01	R L & H M Carey	Stormwater diversion for a quarry at Knight Road, Whāngārei.
AUT.037077.01.01 – AUT.037077.03.01	Ark Contractors Limited	▪ Gravel extraction for flood relief at Whirinaki.
		▪ Rock spall retaining wall on the bed of the Kaihū River.
		▪ Gravel extraction from the bed of the Mangakahia River for construction of roads and Landings.
AUT.037086.01.01	Puketitoti Farm Limited	Discharge farm dairy effluent at Puketitoti Road FDE 3240.
AUT.037089.01.01	New Zealand Transport Agency	Take water for irrigation at Kerikeri.
AUT.037092.01.01	Houhora Bowling Club	Take water for irrigation of turf farm at State Highway 1, Waipū.
AUT.037102.01.01	Wharekapua Limited	Section 127 change to consent for groundwater take at Hukatere Road.
AUT.037126.01.01	I J & S M Beattie Family Trust	Section 127 change to groundwater take at Hukatere Road.
AUT.037142.01.01	Tranquility Retreats Limited	Dewatering for construction, Marsden Point Refinery.

ATTACHMENT 2

CONSENTS DECISIONS AND PROGRESS ON NOTIFIED APPLICATIONS IN PROCESS, OBJECTIONS AND APPEALS

The Consents/Monitoring Manager's summary of resource consent decisions issued since 1 September 2014 can be found in Attachment 1.

Progress on notified applications, objections, and appeals is as set out in the following tables:

NOTIFIED APPLICATIONS

Applications Publicly/Limited Notified During Previous Month

Applicant	Proposal	Notification Period	Comment
Northland Regional Council AUT.037061.01.01 Lodged: 11/08/2014	Ngunguru River management - gravel extraction from river bed	4 September 2014 to 2 October 2014	Limited Notified.

Progress on Applications Previously Notified

Applicant	Proposal	Progress
Far North District Council APP.004007.01.03 Lodged: 30/05/2008	East Coast Bays Wastewater Treatment Plant (Taipā) replacement discharge consents	Fifty-four submissions received, 24 wishing to be heard and 30 not wishing to be heard. Most of those oppose the current operation of WWTP. The applicant wants to reopen discussions with the submitters. The council is awaiting a summary of work that has been undertaken to date by the applicant in regard to this application and the applicant's preferred option for the WWTP. Once this has been received it will be circulated to submitters. It is likely that a formal hearing will be required for this application.
B C Taylor APP.015366.01.02 Lodged: 25/11/2010	Use of a coastal structure (building) for accommodation and community hall at Whakapirau	Nine submissions received, two in support and seven in opposition. Six submitters wish to be heard. Issues between the applicant and the Kaipara District Council (KDC) associated with the designation of the land and ownership of the building have been resolved. Applications for resource consents from the KDC are to be lodged. No one other than the applicant is adversely affected by the delay at this point.
Millpara Avocados Limited APP.014520.01.02 Lodged: 31/07/2012 APP.014520.02.01 Lodged: 19/06/2012	Increase in existing groundwater take for avocado irrigation purposes, Paparore, Far North	Twelve submissions received within time, with one submitter wishing to be heard. Nine are in opposition, one in support and two neutral. One further (late) submission in opposition received. The council has circulated a proposal to proceed with the existing consent along with draft conditions while leaving the other application on hold until a reassessment of the Aupouri groundwater resource by the council is completed. One submitter wishing to be heard

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Applicant	Proposal	Progress
		has withdrawn its wish to be heard on the take from the existing bore. The other submitter wishing to be heard has not responded and has been difficult to contact. The consent processing officer has attempted to make contact by phone on a number of occasions and sent another letter to this submitter requesting a response by 12 May 2014. No response has been received. The council will organise a formal pre-hearing meeting and require this submitter to attend. It has been decided to wait for the completion of the reassessment of the Aupouri groundwater resource, which is expected by the end of October , before organising a meeting so that the council has to only deal with this submitter once.
Juken New Zealand Limited APP.008975.01.05 Lodged: 13/11/2013 APP.007062.01.04 Lodged: 13/11/2013	Replacement discharge to air consents for Kaitāia Northland and Triboard Mills	Limited notified to adjacent properties on 4 February 2014, with the submission period closing on 6 March 2014. Three submissions received: two in support and one neutral, none wishing to be heard. The council also received a report from the Northland District Health Board (NDHB) on issues it has with discharges to air from JNL. The council has sought an independent technical review of all the information received and the issues raised. Draft conditions have been prepared that have been accepted by JNL. The NDHB still has concerns with the council issuing long-term consents. The council has received a final report from the NDHB on specific disease rates in the Kaitāia area, which has also been forwarded to JNL for its information. The council is currently considering its options with regard to whether to issue long-term consents.
Far North District Council APP.003845.01.03 Lodged: 23/12/2013	Replacement consent for Russell stormwater network	Five submissions received, three seeking refusal of consent, with one wishing to be heard. As a result of discussions between the applicant and the submitter, who initially wished to be heard, has subsequently withdrawn their wish to be heard. The council has drafted consent conditions for the applicant to review. A decision on this application should be made by the end of October under delegated authority.

Hearings and Decisions

Applicant	Proposal	Date of Hearing	Decision Issued/Comment
Far North Holdings Limited APP.008385.31.01 Lodged: 5/02/2014	Ōpua Marina Stage 2 extension	11 August 2014	The Hearings Panel has now closed the hearing and is making its decision following receipt of supplementary information sought from the applicant.

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APPEALS/OBJECTIONS

Applicant	Proposal	Progress
Poutō Farms Limited APP.021258.01.01 Lodged: 6/08/2008	Flood protection works at Kaihū River	Objection to decision to return application documents as incomplete, but the applicant is still seeking stay of hearing, pending receipt of flood model data to enable completion of application detail.
Westpac Mussels Distributors Limited APP.029371.01.01 Lodged: 3/10/2011	94.05 ha marine farm (mussels, mussel spat catching, and oyster depuration and growing) west of Stephenson Island, near Whangaroa Harbour	Appeals lodged by Yachting New Zealand and Whangaroa Maritime Recreational Park Steering Group (WMRPSG). A number of section 274 parties have attached to the WMRPSG appeal. Environment Court decision, upholding the council's decision, issued on 24 April 2014. Leave was granted by the Court for the parties to comment on limited aspects of the conditions as settled and upon receiving those comments has issued the final consent conditions . The council has applied for costs from the appellants.
J K Upperton APP.008867.01.02 Lodged: 15/11/2005	Earthworks in the Riparian Management Zone relating to a construction of a proposed dwelling and access	Appeal lodged by A Hamilton relating to notification decision, significance of site to Maori and cultural values and effects on kai moana. A mediation conference convened by the Environment Court on 12 December 2013 was unsuccessful and the matter was heard by the Court on 10 September 2014. A decision is yet to be issued by the Court.
Whāngārei District Council, Parks Division APP.030692.01.01 Lodged: 6/08/2012	Proposed boatramp and reclamation at Pātau North estuary	Appeal lodged by Te Waiariki Ngati Korora, Ngati Taka Pari Hapu. The Environment Court directed a full report on progress be provided to it by the parties by 7 February 2014. Informal meetings between the parties on 29 January 2014 and 21 May 2014 as well as a hui at the site on 31 May 2014 has resulted in the appeal being resolved. A draft Consent Order has now been signed by all of the parties and forwarded to the Court for its decision .

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**ISSUE: Te Taitokerau Māori Advisory Committee Minutes
– 11 September 2014****ID:** A694172**To:** Council Meeting, 21 October 2014**From:** Vibeke Wright, Committee Secretary**Date:** 10 October 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the Te Taitokerau Māori Advisory Committee meeting held on 11 September 2014 **(attached)** to the council for information.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the Te Taitokerau Māori Advisory Committee meeting held on 11 September 2014 be received.

**NORTHLAND REGIONAL COUNCIL
Te Taitokerau Māori Advisory Committee**

Minutes of the meeting of Te Taitokerau Māori Advisory Committee
held in Council Chambers,
36 Water Street, Whāngārei,
on Thursday, 11 September, starting at 10.30 am

Present:

Cr Dover Samuels, NRC (Committee Chairman)
Bill Shepherd, NRC (until 12.30 pm)
Catherine Murupaenga-Ikenn, Te Rūnanga o Te Rarawa
Darryl Hape, Te Rūnanga O Whaingaroa
Dennis Bowman, NRC
Mike Kake, Te Rūnanga-Ā-Iwi-O-Ngāpuhi
Nora Rameka, Ngati Rehia
Patu Hohepa, Hokianga o Nga Hapū Whanau
Paul Dimery, NRC
Pereri Mahanga, Te Waiariki, Ngati Korora and Ngati Takapari
Hapū/Iwi Trust
Pita Tipene, Te Rūnanga o Ngāti Hine
Rawson Wright, Te Uri o Hau Settlement Trust
Rowan Tautari, Te Whakapiko Hapū
Rudy Taylor, Hokianga Hapū/Whānau
Shirley Hakaraia, Ngāti Kuta/Patukeha
Will Ngakuru, Te Roroa Whatu Ora Trust

In Attendance:**Full Meeting**

Malcolm Nicolson, NRC Chief Executive Officer
Rachel Ropiha, Iwi Liaison Officer
Abe Witana, Programme Manager/Policy Specialist - Tangata Whenua
Vibeke Wright, Advisor to Chief Executive/Meeting Secretary

Part Meeting

Ben Lee, Policy Specialist
Vaughan Cooper, Infrastructure and Growth Manager, Northland Inc.
Members of the public

Opening of Meeting – Karakia: Mr Patu Hohepa (Item 1.0)

On completion of karakia, Committee Chairman Dover Samuels declared the meeting open at 10.30 am.

Apologies (Item 2.0)

Moved (Samuels/Bowman)

1. That the following apologies be accepted:
Bill Shepherd NRC, for early departure
Fred Sadler, Te Rūnanga-Ā-Iwi-O-Ngāpuhi, for absence
John Harawene, Ngati Manu, for absence
Louisa Kopa, Te Rūnanga o Ngāti Hine, for absence
Martin Rudolph, Te Rūnanga O Whaingaroa, for absence
Michelle Elboz, Ngati Kuta Patukeha, for absence
Mikaera Miru, Te Uri o Hau Settlement Trust, for absence
Moengaroa Murray, Te Roroa Whatu Ora Trust, for absence
Te Huranga Hohaia, Ngati Rehia, for absence.
2. That the apologies for absence and withdrawal from the committee of Meretini Wynyard, Ngati Manu, be accepted.

Carried

Declarations of Conflicts of Interest (Item 3.0)

Mr Nicolson reminded members of the need to declare an interest on any item on an agenda, and the need to complete a registration of interests form, which was available from his Advisor. He noted that hapū and/or iwi affiliation did not normally constitute an interest that precluded participation in debate or decision-making. Newer members of the committee were welcome to seek further information from him if required.

There were no declarations of interest at this point.

Confirmation of Minutes – 27 June 2014 (Item 4.0)

ID: A671581

Report from Malcolm Nicolson, Chief Executive Officer.

Moved (Tipene/Wright)

That the minutes of Te Taitokerau Māori Advisory Committee meeting held on 27 June 2014 be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 5.0)

ID: A671812

Report from Vibeke Wright, Advisor to the Chief Executive.

Moved (Murupaenga-Ikenn/Wright)

That the action sheet be received.

Carried

Questions arising from the Action Sheet:

- Item 16 – Has a final appointment been made? Mr Cooper advised the final contract negotiation was underway and an appointment was imminent.
- Item 12 – How could members of the community be involved in prioritising catchments? Attention was drawn to information provided within the agenda in Item 8.0 on council processes. Mr Nicolson said an item on the prioritisation of catchments was in development and would be provided to a future formal meeting. A report informing members about the allocation of responsibility for water management was requested.

Identification of Deputy Chair (Item 6.0)**ID: A666289****Report from Malcolm Nicolson, Chief Executive Officer.****Moved (Samuels/Dimery)**

That the report, "Identification of Deputy Chair", by Malcolm Nicolson, Chief Executive Officer, and dated 1 August 2014, be received.

Carried

Mr Nicolson provided information about legislative provisions and standing orders for committees, and explained the need for the committee to elect a deputy chairperson.

Members sought clarification on the duties of the deputy chairperson, the merits of a deputy chairperson as opposed to electing an alternate chair from time to time if the Chairman was unavailable, and the option of co-chairpersonship. Members agreed to identify a deputy chairperson but to continue to investigate the option of a co-chair arrangement in future.

Cr Samuels called for nominations. Ms Hakaraia nominated Mr Tipene, which was seconded by Mr Wright. Ms Rameka nominated Ms Tautiri, seconded by Cr Dimery. Cr Samuels called for any further nominations, and there being none:

It was further moved (Samuels/Kake)

That nominations be closed.

Carried

Cr Samuels called for a show of hands for each nominee. Mr Tipene received 11 votes and Ms Tautiri received 5 votes.

It was further moved (Hakaraia/Wright)

That the committee recommends to council the appointment of Pita Tipene as Deputy Chair of Te Tai Tokerau Māori Advisory Committee.

Carried

Māori Engagement Models in Local Government (Item 7.0)**ID: A671633****Report from Rachel Ropiha, Iwi Liaison Officer.****Moved (Tipene/Wright)**

That the report “Māori Engagement Models in Local Government” by Rachel Ropiha, Iwi Liaison Officer, and dated 24 August 2014, be received.

Carried**Māori Engagement Models in Council Processes (Item 8.0)****ID: A673527****Report from Rachel Ropiha, Iwi Liaison Officer, and Abe Witana, Policy Specialist Tangata Whenua.****Moved (Wright/Rameka)**

That the report “Māori Participation in Council Processes” by Rachel Ropiha, Iwi Liaison Officer, and Abe Witana, Policy Specialist Tangata Whenua, and dated 2 September 2014, be received.

Carried**Discussion points:**

- Ms Ropiha undertook to investigate if privacy constraints would allow for the committee to review the council's database of tangata whenua who are registered for notification of resource consent applications.
- It was suggested the council be proactive in establishing engagement with iwi in pre-Treaty Settlement phase as this would promote stronger relationships once settlements were finalised.
- A report will be prepared to inform the committee about the council's activities in respect of coastal waters management, including its position on economic development opportunities in the coastal marine area.

Amended Draft Terms of Reference (Item 9.0)**ID: A667932****Report from Rachel Ropiha, Iwi Liaison Officer.****Moved (Bowman/Taylor)**

That the report “Amended Draft Terms of Reference” by Rachel Ropiha, Iwi Liaison Officer, and dated 12 August 2014, be received.

Carried**Discussion points:**

- Te Tiriti of Waitangi and the Treaty of Waitangi are two separate documents.
- Māori recognise the articles, not the principles, of Te Tiriti.
- Some perspectives of the council and Māori members of the committee are different now. A goal is to move towards a shared perspective. In the meantime the Terms of Reference can acknowledge the differences and state the aspiration to gain common perspectives. There can also be acknowledgement of the constraints on both council and Māori.

ID: A676745

Te Taitokerau Māori Advisory Committee
11 September 2014

- The Terms of Reference can be reviewed at regular intervals as the relationship develops and the committee clarifies its purpose.
- Membership provisions similarly need to be reviewed, particularly as more Treaty Settlements are finalised.

Mr Wright left the meeting at 12.20 pm.

It was further moved (Shepherd/Taylor)

That the Terms of Reference be left to lie on the table to the next subsequent meeting.

Carried

Cr Shepherd left the meeting at 12.30 pm.

The meeting adjourned for lunch at 12.30 pm and resumed at 1.00 pm.

Review of Northland's Regional Plans (Item 10.0)

ID: A669298

Report from Ben Lee, Policy Specialist – Coastal.

Moved (Samuels/Dimery)

That the report "Review of Northland's Regional Plans" by Ben Lee, Policy Specialist – Coastal, and dated 19 August 2014, be received.

Carried

Discussion points:

- Mr Nicolson reminded members of a new [website](http://www.lawa.org.nz/)¹ that provides freshwater data from across New Zealand.
- Mr Nicolson advised that the Regional Policy Committee had not yet made an appointment to represent tangata whenua; moving this forward was a discussion to have with the committee.
- Members sought the establishment of an Issues Register to record matters that were of importance.

Additional resolution arising from discussions:

Mr Tipene sought and was granted leave of the Chairman to propose a resolution regarding the next steps for the committee, encompassing the scope and ambition of the discussion during the meeting.

Moved (Tipene/Taylor)

That a dedicated session be scheduled during the next Committee workshop to draft strategic intent of Te Taitokerau Māori Advisory Committee.

Carried

¹ <http://www.lawa.org.nz/>

Discussion points:

- The focus of the workshop discussion will be to consider the objectives, goals, and vision of the committee and to finalise recommended changes to the Terms of Reference.
- Mr Nicolson undertook to develop a framework for the discussion and finalise this with the Chair and Deputy Chair.
- Members should advise Mr Nicolson or Ms Wright of any other workshop topics they wished to have included in the workshop programme.
- It was agreed the workshop would be held in the morning of 9 October 2014, the date of the next scheduled committee workshop. A formal meeting would be scheduled to start at 1.00 pm that day.

Conclusion

There being no further business, the meeting was drawn to close at 1.36 pm with a karakia provided by Mr Hohepa.

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**ISSUE: Regional Transport Committee Minutes –
1 October 2014****ID:** A694185**To:** Council Meeting, 21 October 2014**From:** Chris Taylor, Council Secretary**Date:** 10 October 2014

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the Regional Transport Committee meeting held on 1 October 2014 (**attached**) to the council for information.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the Regional Transport Committee meeting held on 1 October 2014 be received.

NORTHLAND REGIONAL COUNCIL REGIONAL TRANSPORT COMMITTEE

Minutes of the meeting held in the Council Chamber,
36 Water Street, Whāngārei, on Wednesday 1 October 2014
commencing at 10 am

Present:**Northland Regional Council**

Cr J Bain, Chairman
Cr P Dimery

Kaipara District Council

Mr P Winder

Far North District Council

Cr A Court

Whangarei District Council

Cr G Martin

New Zealand Transport Agency

Mr E Zöllner (*via telephone link*)

In Attendance:**Full Meeting**

NRC CEO – Malcolm Nicolson
NRC Chairman – Bill Shepherd
NRC Transport Operations SPM – Chris Powell
NRC Transport Projects Officer – Ian Crayton-Brown
NRC Public Passenger Transport Officer – Sharlene Selkirk
WDC Roading Manager – Jeff Divine
KDC Roading Manager – Henri Van Zyl
FNDC GM Infrastructure and Asset Management - Jacqui Robson
NRC Council Secretary – Chris Taylor

Part Meeting

FNDC Councillor, John Vujcich

The Chairman declared the meeting open at 10.07 am.

Apologies (Item 1.0)**Moved (Winder/Martin)**

That the apologies from Ernst Zöllner for non-attendance (attendance via telephone-link) be received.

Carried**Declaration of Conflicts of Interest (Item 2.0)**

The Chairman invited members to make declarations item-by-item as the meeting progressed. There were no declarations of conflict at this point.

Confirmation of Minutes – 6 August 2014 (Item 3.1)**ID: A675836****Report from Council Secretary Chris Taylor.****Moved (Winder/Martin)**

That the minutes of the Regional Transport Committee meeting held on 6 August 2014 be confirmed as a true and correct record.

Carried**Matters arising from Item 3.1:**

Confirmation was provided that both the update on the OPUS report, being commissioned by the NZTA to review Northland's "resilience" and how it affected communities, and also the presentation from Far North Holdings, to share its "strategic thinking" regarding the future of air transport in Northland, had been deferred to the 3 December 2014 meeting of the Regional Transport Committee.

One Network Road Classification System - Update (Item 4.1)**ID: A677502****Report from Transport Operations Senior Programme Manager Chris Powell.****Moved (Winder/Martin)**

That the report, "One Network Road Classification System - Update" by Chris Powell, Transport Operations Senior Programme Manager, and dated 19 September 2014, be received.

Carried**Matters arising from Item 4.1:**

Confirmation was provided that:

- The Road Efficiency Group had written to the Northland leaders stressing the importance of the One Network Road Classification and its application to Activity Management and Long Term Plans.
- NZTA had established a Road Transportation Unit that would provide assistance and guidance for local authorities to implement the One Network Road Classification.

Regional Land Transport Programme 2012-2015 – Funding Uptake (Item 4.2)**ID: A674443****Report from Transport Operations Senior Programme Manager Chris Powell.****Moved (Bain/Court)**

That the report, "Northland Regional Land Transport Programme 2012-2015 - Funding Uptake" by Chris Powell, Transport Operations Senior Programme Manager, and dated 15 September 2014, be received.

Carried

Matters arising from Item 4.2:

NZTA representative, Ernst Zöllner, undertook to ensure there would be sufficient media coverage/signage so that the community was aware of the "Brynderwyns North Safe Systems Project" and the delays that would occur because of its implementation.

NRC Transport Operations SPM, Chris Powell, undertook to circulate the current policies relating to the Total Mobility Scheme. Furthermore, it was requested that the policies be internally reviewed to identify any potential improvements, within the NZTA framework, that could benefit the community.

Regional Road Safety Update (Item 4.3)**ID: A675771****Report from Transport Projects Officer Ian Crayton-Brown.****Moved (Bain/Winder)**

That the report "Regional Road Safety Update" by Ian Crayton-Brown, Transport Projects Officer, and dated 12 September 2014, be received.

Carried**Matters arising from Item 4.3:**

There was general agreement to accept the offer from the Police for the committee members to view a speed camera vehicle and automatic number plate recognition equipment following the December meeting, as part of an educational media opportunity.

NZTA confirmed it was undertaking a body of work to target road users identified as vulnerable, namely cyclists, pedestrians and motorcyclists, with the potential of hosting a summit in 2015.

Draft Northland Regional Land Transport Plan 2015-2018 – Progress Report (Item 5.1)**ID: A676400****Report from Transport Operations Senior Programme Manager Chris Powell.****Moved (Winder/Martin)**

1. That the report, "Draft Northland Regional Land Transport Plan 2015-2018 – Progress Report" by Chris Powell, Transport Operations Senior Programme Manager, and dated 15 September 2014, be received.
2. That the NZ Police be invited to attend the Northland Technical Advisory Group meetings and workshops that deal with the recommendations to the Regional Transport Committee on the compilation of the Draft Regional Land Transport Plan 2015-2018.
3. That the Regional Transport Committee approve the inclusion of the proposed Upper North Island statement on inter-regional priorities in the Draft Regional Land Transport Plan 2015-2018.
4. That a progress report be submitted to the December 2014 Regional Transport Committee meeting.

Carried

Matters arising from Item 5.1:

Confirmation was provided that a workshop would be scheduled in November to enable the Regional Transport Committee to prioritise projects for inclusion into the Regional Land Transport Plan 2015-2018.

It was stressed that a full description must be provided of each project to ensure full understanding by the committee and to ensure an informed decision making process.

Secretarial Note: Two documents were tabled for the committee's information:

- *A "Proposal to develop a cycle and walking trail from Whāngārei to Ngunguru"*
- *A letter from the Office of Hon Steven Joyce in response to the committee's request for the Government to consider the reintroduction of Regional Development Funding assistance for the upgrading of Northland roads.*

CONCLUSION

The meeting concluded at 10.50 am.

ISSUE: Business with the Public Excluded**ID:** A697034**To:** Council Meeting, 21 October 2014**From:** Chris Taylor, Council Secretary**Date** 5 September 2014**Executive summary:**

The purpose of this report is to recommend that the public be excluded from the proceedings of this meeting to consider the confidential matters detailed below for the reasons given.

Recommendations:

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Confidential Minutes of the Council Meeting – 16 September 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.2	Investment and Growth Reserve: Proposal for Funding - REL Sawmill - Initial Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).
