

NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whāngārei,
on Tuesday 17 February 2015, commencing at 1 pm

Present:

Chairman, Bill Shepherd
Deputy Chairman, Graeme Ramsey
Councillors:
John Bain
Craig Brown
Joe Carr
Paul Dimery (*left meeting 2.41 pm, returned 2.45 pm*)
Dover Samuels
David Sinclair

In Attendance:

Full Meeting

Council Secretary

Part Meeting

Chief Executive Officer
Northland Inc. Chief Executive
Northland Inc. Chairman
Northland Inc. GM Investment and Infrastructure
Northland Inc. GM Regional Promotions/Tourism
Northland Inc. Special Projects: Twin Coast Discovery
Northland Inc. Marketing and Communications
Northland Inc. Financial Administrator
Northland Events Centre Board of Trustees - NRC Representative
Whangarei District Council Venues and Events Manager
Consents/Monitoring SPM
Economist
Planning and Policy Team Admin/PA

The Chairman declared the meeting open at 1 pm.

Apologies (Item 1.0)

The apologies from Chief Executive Officer, Malcolm Nicolson, for delayed arrival were noted.

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Presentations (Item 3.0)

NRC Representative on the Northland Events Centre Board of Trustees (Item 3.1)

ID: A723344

Report from Council Secretary Chris Taylor.

The Northland Regional Council's representative on the Northland Events Centre Board of Trustees, Alastair Wells, and Whangarei District Council (WDC) Venues and Events Manager, John Lynch, were in attendance and provided the presentation 'Event Centre' encompassing the following key points:

- The history of the Northland Events Centre (Toll Stadium);
- Major events hosted between 2010-2013;
- Utilisation (total patron attendances, number of events and the type of events);
- Brand exposure; and
- Key strategies (maximising use, business sustainability, governance/leadership and added value).

Key points of the following discussion included:

- It was stressed that the stadium was not a rugby/sports facility but fulfilled its purpose as an overall events centre.
- A 10 year maintenance plan was in place for the Events Centre; delineating the responsibilities of the Trust and WDC.
- An open invitation was extended for council to visit the stadium.

Secretarial Note: Chief Executive, Malcolm Nicolson, arrived at 1.12 pm.

Northland Annual Economic Profile (Item 3.2)

ID: A722324

Report from Economist Darryl Jones.

Northland Regional Council's Economist, Darryl Jones, was in attendance and provided a presentation of the key highlights from the Northland Annual Economic Profile. This information was publicly accessible via the Northland Regional Council website and the practical demonstration emphasised the comprehensive information available and also flexibility of use.

Risk and Health and Safety Report (Item 4.0)

ID: A723954

Report from Human Resources Manager Judy Macdonald.

Moved (Ramsey/Bain)

That the report 'Risk and Health and Safety Report' by Judy Macdonald, Human Resources Manager, and dated 4 February 2015, be received.

Carried

Confirmation of Minutes – 9 December 2014 (Item 5.1)

ID: A723433

Report from Council Secretary Chris Taylor.

Moved (Bain/Brown)

That the minutes of the council meeting held on 9 December 2014 be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 5.2)

ID: A724617

Report from Council Secretary Chris Taylor.

Moved (Shepherd/Dimery)

That the Council Action Sheet be received.

Carried

Matters arising from Item 5.2:

The Council Secretary undertook to circulate the forestry report (detailed in Action Point 833), and to request an update on the status of the report regarding the testing for the presence of heavy metals (detailed in Action Point 653b).

The Chief Executive undertook to provide council with a progress report regarding the feasibility of Moorings and Marinas (as detailed in Action Point 876).

Northland Inc. Limited Financial Reporting and Reporting Against Statement of Intent (SOI) for Quarter Two of 2014/2015 (Item 6.1)

ID: A722361

Report from Economist, Darryl Jones, and Finance Manager, Simon Crabb.

Moved (Sinclair/Brown)

That the report 'Northland Inc. Limited Financial Reporting and Reporting Against Statement of Intent (SOI) for Quarter Two of 2014/2015' by Darryl Jones, Economist, and Simon Crabb, Finance Manager, and dated 3 February 2015, be received.

Carried

Matters arising from Item 6.1:

Northland Inc. Chief Executive, David Wilson, provided a presentation covering the following key points:

- Key performance indicators 2014/2015;
- Northland 2025 Economic Action Plan;
- Investments;
- 'Potentials'; the value and number of projects in the 'investment pipeline';
- The sector spread of investment projects;
- Business growth;
- New Zealand Trade and Enterprise and Callaghan Innovation;
- Regional promotion; and
- Compliance with annual budget.

Progress Update to 15 December 2014: Strategic Collaboration and Shared Activities Project (Item 7.1)

ID: A723457

Report from the Chief Executives Forum.

Moved (Shepherd/Ramsey)

That the report 'Progress Update to 15 December 2014: Strategic Collaboration and Shared Activities Project' by the Chief Executives Forum, and dated 3 February 2015, be endorsed by the Northland Regional Council as a progress report.

Carried

Secretarial Note: Chief Executive Officer, Malcolm Nicolson, left the meeting at 1.58 pm to address procedural matters pertaining to the closing of the Te Hiku constituency by-election.

Investment and Growth Reserve: Twin Coast Tourism Investment Project (Item 7.2)

ID: A723790

Report from Economist, Darryl Jones.

Moved (Samuels/Ramsey)

1. That the report 'Investment and Growth Reserve: Twin Coast Tourism Investment Project' by Darryl Jones, Economist, and dated 9 February 2015, be received.
2. That council agree to make available up to \$493,000 (excl GST) from the Investment and Growth Reserve for the Twin Coast Discovery Project spread over three financial years (\$56K in 2014/15; \$187K in 2015/16 and \$250K in 2016/17). Payment of the 2014/15 contribution will be provided immediately.
3. That Northland Inc. provide a milestone and financial report [*including the contributions made by other parties*] every six months to council, with the first report being for the six months ended August 2015.

Carried

Matters arising from Item 7.2:

Northland Inc. GM Regional Promotions/Tourism, Paul Davis, was in attendance and provided the presentation 'Twin Coast Discovery Project' covering the following key points:

- The 'Agenda';
- Introduction: New Zealand's first official touring route;
- The project development process;
- Outcomes;
- Project milestones;
- Partnerships and leverage;
- Investment and Growth Reserve funding and allocation; and
- Potential risks.

The Northland Inc. CEO impressed the need for council to approve the full funding of the project in order to provide certainty and leverage additional funding (as opposed to staged funding based on achievement of milestones).

Secretarial Note: Chief Executive Officer, Malcolm Nicolson, returned to the meeting at 2.30 pm.

Northland Inc. Limited Draft Statement of Intent 2015/18 (Item 7.3)

ID: A722366

Report from Economist, Darryl Jones.

Moved (Ramsey/Brown)

1. That the report 'Northland Inc. Limited Draft Statement of Intent 2015/18' by Darryl Jones, Economist and dated 5 February 2015, be received.
2. That the 'Northland Inc. Limited Draft Statement of Intent 2015/18' (included as **Attachment One** pertaining to Item 7.3 of the 17 February 2015 council agenda) be received.
3. That the Chief Executive Officer, in consultation with relevant NRC committees/working parties and other parties, be delegated authority to provide feedback to Northland Inc. Limited on its Draft SOI 2015/18.

Carried

Te Taitokerau Māori Advisory Committee Draft Terms of Reference (Item 7.4)

ID: A723327

Report from Chief Executive, Malcolm Nicolson.

Moved (Samuels/Shepherd)

1. That the report 'Te Taitokerau Māori Advisory Committee Draft Terms of Reference' by Malcolm Nicolson, Chief Executive Officer, and dated 28 January 2015, be received.
2. That council adopts the Draft Terms of Reference (included as **Attachment One** pertaining to Item 7.4 of the 17 February 2015 council meeting agenda and as amended at the meeting) as the approved Terms of Reference for the Te Taitokerau Māori Advisory Committee.

Carried

Secretarial Note: The agreed amendment to the Draft Terms of Reference was for the first paragraph pertaining to Point 10 be amended to read:

'The committee will meet up to a maximum of 10 times a year. These will alternate between a formal meeting of the committee which will be held at the council's office in Whāngārei and workshops at marae focusing on local issues (i.e. up to five formal meetings and five marae based workshops). While any committee member is welcome to attend the marae based workshops, these workshops will not constitute a formal committee meeting and therefore no committee resolution can be passed.'

Kerikeri Civic Trust Funding Request for Turner Centre (Item 7.5)

ID: A725211

Report from Chief Executive, Malcolm Nicolson.

Moved (Brown/Ramsey)

1. That the report 'Kerikeri Civic Trust Funding Request for Turner Centre' by Malcolm Nicolson, Chief Executive, and dated 10 February 2015, be received.
2. That the council declines the Kerikeri Civic Trust's request for funding.

Carried

(A division was called for, with an expression of opinion by show of hands. The result being Councillors Brown, Ramsey, Bain and Dimery voting in favour of the motion and Councillors Carr, Sinclair and Samuels voting against the motion.)

Secretarial Note:

- *The meeting adjourned at 3.12 pm and reconvened at 3.24 pm.*
- *The Chief Executive acknowledged a conflict of interest in relation to Item 7.6 and remained absent for the duration of the discussion and voting on this matter.*

CEO Further Salary Review (Item 7.6)

ID: A725382

Report from Human Resources Manager Judy Macdonald.

Moved (Brown/Sinclair)

1. That the report 'CEO Further Salary Review' by Judy Macdonald, Human Resources Manager, and dated 10 February 2015, be received.
2. That the CEO's salary package is increased to \$267,936 backdated until 1 October 2014.

Carried

Chairman's Report to Council (Item 8.1)

ID: A718473

Report from Chairman Bill Shepherd.

Moved (Shepherd/Sinclair)

That the Chairman's report dated 5 February 2015 be received.

Carried

Chief Executive's Report to Council (Item 8.2)

ID: A720887

Report from Chief Executive Officer Malcolm Nicolson.

Moved (Shepherd/Carr)

That the Chief Executive Officer's report dated 5 February 2015 be received.

Carried

Matters arising from Item 8.2:

The Council Secretary undertook to:

- Circulate council's submission on the Te Hiku Claims Settlement Bill.
- Ascertain whether there was any further opportunity for council to have input on the Proposed Plan Change 130 (Bulk Format Retail Environment).
- Request a progress update on the new technology being applied to control Mediterranean Fanworm.
- Request that Biosecurity SPM, Don Mckenzie, provided council with an update on Kauri Dieback.

The Chief Executive Officer undertook to continue discussions regarding City Link Whāngārei fare prices; given the recent reduction in fuel costs.

Secretarial Note: Council elected to receive the minutes of all the Standing Committees by means of a single resolution.

Receipt of Minutes:

- **Audit and Risk Committee 25 November 2014**
(Item 9.1), ID: A724184, Report from Council Secretary Chris Taylor.
- **Civil Defence and Emergency Management Committee 2 December 2014**
(Item 9.2), ID: A724185, Report from Council Secretary Chris Taylor.
- **Regional Transport Committee 3 December 2014**
(Item 9.3), ID: A724186, Report from Council Secretary Chris Taylor.
- **Environmental Management Committee 8 December 2014**
(Item 9.4), ID: A724187, Report from Committee Secretary Nola Sooner.
- **Te Taitokerau Māori Advisory Committee 11 December 2014**
(Item 9.5), ID: A724188, Report from Council Secretary Chris Taylor.
- **Regional Policy Committee Meeting 15 December 2014**
(Item 9.6), ID: A723837, Report from Committee Secretary Evania Laybourn.
- **Organisational Performance Committee Meeting 3 February 2015**
(Item 9.7), ID: A725309, Report from Advisor to the CEO Vibeke Wright.

Moved (Ramsey/Bain)

That the minutes of the:

- Audit and Risk Committee meeting held on 26 November 2014;
- Civil Defence and Emergency Management Committee meeting held on 2 December 2014;
- Regional Transport Committee meeting held on 3 December 2014;
- Environmental Management Committee meeting held on 8 December 2014;
- Te Taitokerau Māori Advisory Committee meeting held on 11 December 2014;
- Regional Policy Committee meeting held on 15 December 2014; and
- Organisational Performance Committee meeting held on 3 February 2015

be received.

Carried**Matters arising from Items 9.1 through to 9.7:**

Attention was drawn to the recommendations arising from the Environmental Management Committee.

Appreciation was extended to the Civil Defence Emergency Management (CDEM) team that had recently received a Ministerial Civil Defence Award. The Chief Executive Officer undertook to circulate further detail on the award and also to write an acknowledgement letter to the team.

Secretarial Note: Clarification was sought following the conclusion of the meeting and it was ascertained that the CDEM had been nominated for such an award with a presentation ceremony to be held on 24 February 2015.

Business with the Public Excluded (Item 10.0)

ID: A724451

Report from Council Secretary Chris Taylor.

Moved (Ramsey/Dimery)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Investment and Growth Reserve: Feasibility and Business Case Assessment	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).
10.2	Confidential Minutes of the Audit and Risk Committee Meeting –25 November 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.3	Confidential Minutes of the Council Meeting – 9 December 2014	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.4	Confidential Minutes of the Organisational Performance Committee – 3 February 2015	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.5	Kai Iwi Lakes Greer Property Update	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).

10.6

Human Resources Report

The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).

3. That the appropriate Northland Inc. representatives be permitted to remain following public excluded in order to address Item 10.1.

Carried

CONCLUSION

The meeting concluded at 4.11 pm.