

NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whangārei,
on Tuesday 15 December 2015, commencing at 1 pm

Present:

Chairman, Bill Shepherd
Deputy Chairman, Graeme Ramsey
Councillors:
John Bain
Craig Brown
Joe Carr
Paul Dimery (*from 2.35 pm*)
Monty Knight (*left meeting 3.13 – 3.18 pm*)
Dover Samuels (*left meeting 1.16 - 1.21 pm*)
David Sinclair

In Attendance:

Full Meeting

Chief Executive Officer
GM Strategy and Governance
GM Regulatory Services
Governance Support Manager

Part Meeting

Northland Inc. Limited GM Investment and Infrastructure
GM Environmental Services
Economist
Infrastructure Manager
Communications Manager
Transport Manager
Kaiarahi Mātauranga Māori – Strategy and Governance

The Chairman declared the meeting open at 1.06 pm.

Apologies (Item 1.0)

Moved (Ramsey/Sinclair)

That the apologies from Councillor Dimery for leave of absence be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Presentations

There were no presentations in the open meeting.

Secretarial Note: Item 4.0 was addressed following Item 7.5 to allow for the availability of the GM Environmental Services.

Health and Safety Report (Item 4.0)

ID: A803214

Report from Health and Safety Specialist, Tracey Warboys.

Moved (Ramsey/Sinclair)

That the report 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist, and dated 4 December 2015, be received.

Carried

Confirmation of Extraordinary Council Minutes – 10 November 2015 (Item 5.1)

ID: A803332

Report from Governance Support Manager, Chris Taylor.

Moved (Samuels/Sinclair)

That the minutes of the extraordinary council meeting held on 10 November 2015 be confirmed as a true and correct record.

Carried

Confirmation of Minutes – 17 November 2015 (Item 5.2)

ID: A803394

Report from Governance Support Manager, Chris Taylor.

Moved (Carr/Bain)

That the minutes of the council meeting held on 17 November 2015 be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 5.3)

ID: A803252

Report from Governance Support Manager, Chris Taylor.

Moved (Brown/Knight)

That the Council Action Sheet be received.

Carried

Financial Report to 27 November 2015 (Item 6.1)

ID: A802630

Report from Financial Accountant, Vincent McColl.

Moved (Carr/Brown)

That the 'Financial Report to 27 November 2015' by Vincent McColl, Financial Accountant, and dated 3 December 2015, be received.

Carried

Northland | Forward Together – A Strategic Collaboration (Tai Tokerau | Kokiri Ngatahi) (Item 7.1)

ID: A802729

Report from Chief Executive Officer, Malcolm Nicolson.

Moved (Samuels/Sinclair)

1. That the report 'Northland | Forward Together – A Strategic Collaboration (Tai Tokerau | Kokiri Ngatahi)' by Malcolm Nicolson, Chief Executive Officer, and dated 3 December 2015, be received.
2. That council adopt 'Northland | Forward Together – A Northland Strategic Collaboration (Tai Tokerau | Kokiri Ngatahi)', as the shared strategic plan for Northland local government, guiding the collaboration and shared services programme.
3. That council approve the signing of the documents by Cr Bill Shepherd, Council Chairman, to represent this strategic collaboration.
4. That council note no changes to current governance arrangements are required or proposed to implement this strategic collaboration and progress will be reported regularly to each council.
5. That council note the programme is being managed by the Chief Executive Officer Forum and support the Chief Executive to assign staff time to the collaboration and shared service programme where resources allow.

Carried

Roading Shared Services Update (Item 7.2)

ID: A802570

Report from Simon Weston, Group Manager Infrastructure and Services, Whangarei District Council; and Group Manager Customer Service/Community Resilience, Tony Phipps.

Moved (Bain/Sinclair)

1. That the report 'Roothing Shared Services Update' by Simon Weston, Group Manager Infrastructure and Services, Whangarei District Council; and Tony Phipps, Group Manager Customer Services/Community Resilience, Northland Regional Council, dated 1 December 2015, be received.
2. That the 'prerequisites' for a Shared Service Business Unit, as detailed within Item 7.2 of the 15 December 2015 council meeting agenda, be adopted.

3. That the Shared Services Business Unit with scope and service solutions, as outlined within Item 7.2 of the 15 December 2015 council meeting agenda, be supported in principle.
4. That a 'business case' be fully developed with the other three councils and NZTA for the Shared Services Business Unit, and this be reported to council early within the New Year.
5. That the business case target a proposed start date for the Shared Services Business Unit of 1 July 2016.

Carried

*Secretarial Note: A correction was noted to the agenda item, that the approximate FNDC saving in maintenance cost as a result of the Inland Freight Route becoming a State Highway was **\$0.5m** per annum (not \$.05m per annum).*

Local Government Commission Waters Project (Item 7.3)

ID: A802734

Report from Chief Executive Officer, Malcolm Nicolson.

Moved (Carr/Ramsey)

1. That the report 'Local Government Commission Waters Project' by Malcolm Nicolson, Chief Executive Officer, and dated 3 December 2015, be received.
2. That council agree to support the Local Government Commission's initial research into the state of the **four** waters in Northland.
3. That council ask the Local Government Commission to note that this support extends to the research only and council will reassess the situation once the research is complete.

Carried

Appointed Members' Allowances Policy (Item 7.4)

ID: A801687

Report from Governance Support Manager, Chris Taylor.

Moved (Carr/Bain)

1. That the report 'Appointed Members' Allowances Policy' by Chris Taylor, Governance Support Manager, and dated 30 November 2015, be received.

Carried

It was further moved (Carr/Samuels)

2. That council ratifies the Appointed Members' Allowances Policy (subject to amendments agreed at the meeting and also minor formatting, layout, grammatical or administrative corrections), included as Attachment 1 pertaining to Item 7.4 of the 15 December 2015 council meeting agenda.

Carried

Secretarial Note:

- *The agreed amendment was that the Appointed Members' Allowances Policy allows non-elected standing committee members who had been appointed to Catchment Committees to be eligible to claim travel/meeting allowances; subject to council approving the appointment and meeting schedule.*
- *Item 7.5 was addressed prior to Item 4.0 to allow for the availability of the GM Environmental Services.*

NRC Procurement Policy (Item 7.5)

ID: A798168

Report from Group Manager Environmental Services Bruce Howse.

Moved (Bain/Ramsey)

1. That the report 'NRC Procurement Policy' by Bruce Howse, Group Manager Environmental Services, and dated 18 November 2015, be received.
2. That council approves the NRC Procurement Policy; subject to further investigation of the local purchasing clause.

Carried

Investment and Growth Reserve: Feasibility and Business Case Assessment – Regional Economic Vitality Extension Initiative (REVEI) (Item 7.6)

ID: A775629

Report from Economist, Darryl Jones.

Moved (Samuels/Sinclair)

1. That the report 'Investment and Growth Reserve: Feasibility and Business Case Assessment – Regional Economic Vitality Extension Initiative (REVEI)' by Darryl Jones, Economist, and dated 8 December 2015, be received.

Carried

It was further moved (Ramsey/Knight)

2. That council agrees to provide \$30,000 from the Investment and Growth Reserve to carry out the feasibility and business case assessment for the Regional Economic Vitality Extension Initiative (REVEI) project outlined in Attachment 1 pertaining to Item 7.6 of the 15 December 2015 council meeting agenda.
3. That council's support is conditional upon the project objectives specifying the meeting of environmental and sustainability goals in conjunction with raising farm profitability.

Carried

Regional Transport Committee Membership – Amendment to Terms of Reference (Item 7.7)

ID: A803021

Report from Transport Manager, Chris Powell.

Moved (Bain/Sinclair)

1. That the report, 'Regional Transport Committee Membership – Amendment to Terms of Reference' by Chris Powell, Transport Manager, dated 24 November 2015, be received.
2. That the following wording be included in the Terms of Reference for the Regional Transport Committee:
"Any appointing authority may appoint an alternate (who shall have full voting rights) for the appointed member".
3. That the persons listed below be included in the Terms of Reference for the Regional Transport Committee as alternate members for their respective appointed authority that are represented on the Regional Transport Committee:
 - Northland Regional Council Cr Bill Shepherd
 - Far North District Council Cr John Vujcich
 - Whangarei District Council Cr Phil Halse
 - Kaipara District Council Commissioner Richard Booth
 - New Zealand Transport Agency Mr Tim Crow

Carried

Non-Elected Membership of Te Tai Tokerau Māori Advisory Committee Confirmation (Item 7.8)

ID: A802364

Report from Group Manager Strategy and Governance, Jonathan Gibbard.

Moved (Samuels/Carr)

1. That the report, 'Non-Elected Membership of Te Tai Tokerau Māori Advisory Committee Confirmation', by Jonathan Gibbard, Group Manager Strategy and Governance, and dated 1 December 2015, be received.
2. That council notes the resignation received from the following non-elected member to the Te Tai Tokerau Māori Advisory Committee:

Name	Group Represented
Isha Waetford	Ngātiwai Trust Board

3. That council confirms the appointment of the following non-elected member to Te Tai Tokerau Māori Advisory Committee:

Name	Group Represented
Phil Ngawaka	Ngātiwai Trust Board

Carried

Trans Pacific Partnership Agreement (Item 7.9)

ID: A801653

Report from Group Manager Strategy and Governance, Jonathan Gibbard.

Moved (Ramsey/Sinclair)

1. That the report 'Trans Pacific Partnership Agreement', by Jonathan Gibbard, Group Manager Strategy and Governance, and dated 1 December 2015, be received.
2. That council requests the Chief Executive Officer write to Local Government New Zealand acknowledging and supporting their intention to review the Trans Pacific Partnership Agreement and its potential impact on local government.

Carried

Appointment of Kai Iwi Lakes Honorary Enforcement Officers 2015 (Item 7.10)

ID: A803097

Report from Regional Harbourmaster, Jim Lyle.

Moved (Ramsey/Bain)

1. That the report, 'Appointment of Kai Iwi Lakes Honorary Enforcement Officers 2015', by Jim Lyle, Regional Harbourmaster, and dated 3 December 2015, be received.

Carried

It was further moved (Bain/Ramsey)

2. That the council approves the issue of warrants to the persons listed below as Honorary Enforcement Officers, under section 33F(1) (g) and (h) of the Maritime Transport Act 1994 for a period until 30 April 2016:
 - a) Andrew Howells;
 - b) Sydney Teesdale; and
 - c) Janice Peterson.

Carried

Whangārei Harbour Health Improvement Fund Application (Item 7.11)

ID: A803730

Report from Coastal Monitoring Manager, Ricky Eyre.

Moved (Carr/Sinclair)

1. That the report 'Whāngārei Harbour Health Improvement Fund Application' by Ricky Eyre, Coastal Monitoring Manager, dated 24 November 2015, be received.

Carried

It was further moved (Carr/Ramsey)

2. That the application 'Patuharakeke Community Pipi Monitoring Programme' to the Whāngārei Harbour Health Improvement Fund for \$62,180 is approved.
3. That the Northland Regional Council is concerned that the trustees of the Whāngārei Harbour Health Improvement Fund rigorously apply Conflict of Interest policies.

Carried

It was further moved (Shepherd/Samuels)

4. That council seeks to review the Terms of Reference for the Whāngārei Health Improvement Fund.

Carried

Secretarial Note: Councillor Dimery arrived at 2.35 pm.

Chairman's Report to Council (Item 8.1)

ID: A801865

Report from Chairman, Bill Shepherd.

Moved (Shepherd/Ramsey)

That the Chairman's Report dated 6 December 2015 be received.

Carried

Chief Executive's Report to Council (Item 8.2)

ID: A791788

Report from Chief Executive Officer, Malcolm Nicolson.

Moved (Dimery/Bain)

That the Chief Executive Officer's report dated 4 December 2015 be received.

Carried

Receipt of Committee Minutes (Item 9.0)

ID: A803208

Report from Chris Taylor, Governance Support Manager.

Moved (Brown/Samuels)

That the unconfirmed minutes of the:

- Organisational Performance Committee – 10 November 2015; and
- Te Tai Tokerau Māori Advisory Committee – 12 November 2015

be received.

Carried

Business with the Public Excluded (Item 10.0)

ID: A803874

Report from Chris Taylor, Governance Support Manager.

Moved (Knight/Ramsey)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Presentation – Investment and Growth Reserve REL Sawmill Loan – Update on Activities	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial and industrial activities 7(2)(i).
10.2	Confidential Minutes of the Council Meeting – 17 November 2015	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.3	Receipt of Confidential Minutes of the Organisational Performance Committee – 10 November 2015	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.4	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).
10.5	Sale of Kotuku Street Properties	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial and industrial activities 7(2)(i); and to prevent the disclosure or use of official information for improper gain or improper advantage 7(2)(j).
10.6	Appointment of Honorary Enforcement Officer for Hokianga 2015	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).

Carried

It was further moved (Shepherd/Sinclair)

That the representatives from Resource Enterprises Limited Sawmill be permitted to remain after public excluded for the duration of Item 10.1 only.

Carried

Open Meeting

Moved (Knight/Dimery)

That the council resumes in open meeting.

Carried

Confirmation of Minutes in Open Meeting

Moved (Carr/Ramsey)

That the minute pertaining to Confidential Item 10.4 of the 17 November 2015 council agenda, be confirmed in open meeting; subject to the deletion of the quantum of funding.

Carried

Secretarial Note: The reason for the deletion was according to the specific grounds under the Local Government Official Information and Meetings Act 1987 as stated in the minutes of the open section of that meeting.

Investment and Growth Reserve: Feasibility and Business Case Assessment – Integrated Sawmill and Mechanical Pulp Mill at Ngāwhā (Item 10.4)

ID: A793856

Report from Economist, Darryl Jones.

Moved (Bain/Carr)

1. That the report 'Investment and Growth Reserve: Feasibility and Business Case Assessment – Integrated Sawmill and Mechanical Pulp Mill at Ngāwhā' by Darryl Jones, Economist, and dated 5 November 2015, be received.
2. That council agrees to provide up to [REDACTED] from the Investment and Growth Reserve to carry out a pre-feasibility analysis of an integrated sawmill and mechanical pulp mill at Ngāwhā.

Carried

CONCLUSION

The meeting concluded at 4.21 pm