

NORTHLAND CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP

Minutes of the Northland Civil Defence Emergency Management Group Meeting,
held in the Council Chamber, Northland Regional Council,
36 Water Street, Whangārei, on
Tuesday, 1 March 2016 commencing at 11 am

Present:

- MCDEM** - Ms S Stuart-Black
- Kaipara District Council** - Commissioner R Booth
- Whangārei District Council** - Cr S Glen
- Far North District Council** - Cr C Kitchen
- NZ Police** - Supt. R Le Prou
- NZ Fire Service** – Asst National Commander Mr K Gregory

Also Present:

- MCDEM** – Ms Jo Horrocks
- Northpower** – Mr R Watson
- Northland Police** – Inspector M Ruth
- Northland District Health Board** – Ms J Dowies
- Northland District Health Board** – Mr M Goodman
- NZ Fire Service** – Mr B Mosby
- NZ Fire Service** – Mr A Kerrisk
- Far North District Council** – Mr B Hutchinson
- Far North District Council** – Ms A Houg-Lee
- Far North District Council** – Mr A Wells
- Far North District Council** - Ms J Robson
- Whangārei District Council** – Ms V Randall
- Whangārei District Council** - Mr P Dell
- Whangārei District Council** – Mr S Weston
- Kaipara District Council** – Ms S Douglas
- Kaipara District Council** – Mr J Burt
- Northland Regional Council** – Mr T Phipps
- Northland Regional Council** - Mr G MacDonald
- Northland Regional Council** – Ms K Abbott
- Northland Regional Council** - Mr G MacDonald
- Northland Regional Council** – Ms S Botting
- Northland Regional Council** - Mr M Soljak
- Northland Regional Council** – Ms S Morgan
- Northland Regional Council** – Ms C Nyberg

Apologies

Moved (Gregory/Le Prou)

That the apologies from Cr P Dimery, Cr J Williamson, Mr P Winder and Mr J Titmus for non-attendance be received.

Carried

Declaration of Conflict of Interest

There were no declarations of conflicts of interest in any items of business.

1. Confirmation of minutes – 1 December 2015

Moved (Gregory/Kitchen)

1. That the minutes of the Northland Civil Defence Emergency Management Group meeting held on 1 December 2015 be confirmed.

Carried

2. Confirmation of minutes of extraordinary meeting – 22 December 2015

Secretarial note: Item 2.0, 'Confirmation of Minutes of extraordinary meeting – 22 December 2015' was deferred until the next meeting due to insufficient members being present to confirm they were a true and correct record.

3. MCDEM Update

Report from Graeme MacDonald, CDEM Manager dated 13 February 2016.

The Director, MCDEM, Ms Sarah Stuart-Black addressed the committee on matters relevant to the Northland region, summarising the following key points;

- Acknowledging the strength and relationship with Northland and ensuring we all play our part in developing resilience within NZ;
- The current focus is on the 4 R's, developing the new National Strategy and a future focus - what does the next 20-40years look like for Civil Defence;
- Amendment bill relating to recovery within the CDEM Act is currently open for public consultation;
- National conference 1-2 June, including the MCDEM awards ceremony on the evening of the 1 June;
- 5 year business plan was issued last year which highlights priorities for the next 5 years, currently under further refined to be re-issued in July;
- Open to feedback/suggestions regarding the work programme, trying to establish a balance, maximising participation and collaborative efforts with what is realistic from a budget and resourcing perspective;
- Continued discussions with all groups emphasising the impact of the work we do and the requirements under legislation;
- Revised public education programme
- EMIS upgrade to SharePoint 2013 is progressing;
- Change in process for Resilience Funding, providing more flexibility towards how funding can be applied to both small regional projects and larger nation-wide projects; at the same time tightening expectations on how that money is used under cabinet mandate.

Moved (Booth/Glen)

1. That the presentation from the Director Ministry of Civil Defence & Emergency Management, Ms Sarah Stuart-Black be received.

Carried

4. MCDEM National Strategy Review

Report from Graeme MacDonald, CDEM Manager dated 13 February 2016.

Ms Jo Horricks, MCDEM, provided the presentation 'Towards a National Disaster Resilience Strategy' on the review of the CDEM National Strategy and related matters, summarising the following key points;

- The CDEM Act requires a National Strategy to be in place at all times, the current strategy expires at the end of 2017;
- The National CDEM Strategy provides a long-term vision and goals while the National CDEM Plan provides functional objectives, agreed roles, responsibilities and arrangements;
- Current strategy outline (the four goals)
- NZ is committed to the (UN) Sendai Framework for Disaster Risk Reduction
 - understanding risk
 - from managing disasters to managing risk
 - 'whole of society' approach to risk
- Core questions for a new strategy
 - How can we better address this issue that faces us all: disaster risk?
 - How do we do currently? What are our main barriers to progress?
 - What are the things we could do that would really make a difference?
- Strategy development timeline, expected publishing in 2018
- Strategy workshops, Auckland workshop TBC in October, possibility for one in Northland.

Moved (Booth/Glen)

1. That the presentation from Ms Jo Horricks, MCDEM, be received.

Carried

Northland CDEM Group agenda - Items for information and discussion

Moved (Le Prou/Gregory)

That the reports as listed be received together:

5. Exercise Tangaroa report from Graeme MacDonald, Civil Defence Emergency Management Manager, dated 12 February 2016.
6. Resilience Fund review report from Graeme MacDonald, Civil Defence Emergency Management Manager, dated 13 February 2016.
7. Coordinating Executive Group Chairs report from Tony Phipps, CEG Chair and Group Controller, dated 18 February 2016.
10. Professional Development and Training report from Kim Abbott, Emergency Management Officer, dated 17 February 2016.
11. Emergency Management Information System (EMIS) update from Victoria Randall, Civil Defence Emergency Management Officer, Whangārei District, dated 12 February 2016.

12. Recovery report from Steve McDowell, Northland CDEM Group Recovery Manager, dated 12 February 2016.
13.
 1. Welfare Coordination Group update from Claire Nyberg, Welfare Coordination Group Chair dated 12 February 2016.
 2. That the draft Welfare Coordination Group 2016 Work Programme is noted and any changes to the proposed programme be reported to the next CEG meeting.
14. Far North District Council update from Bill Hutchinson, Civil Defence Team Leader, Far North District, dated 17 February 2016.
15. Whangārei District Council update from Victoria Randall, Civil Defence Emergency Management Officer, Whangārei District, dated 12 February 2016.
16. Kaipara District Council update from Sharon Douglas, Civil Defence Emergency Management Officer, Kaipara District, dated 16 February 2016.
17. Community Resilience Projects update from Shona Morgan, Civil Defence Emergency Management Officer, Community Resilience, dated 18 February 2016.

8. Membership of the CDEM Group, CEG and key appointments

Report from Tony Phipps, CEG Chair, dated 15 February 2016.

Moved (Glen/Kitchen)

1. That the report 'Members of the CEG/CDEM Group and key appointments' by Tony Phipps, CEG Chair, dated 15 February 2016 be received.
2. That the list of members of the CDEM Group, CEG and key appointments be updated to include Virginia McLaughlin (Medical Officer of Health).

Carried

9. Work programme and budget

Report from Graeme MacDonald, CDEM Manager, dated 13 February 2016

Moved (Le Prou/Booth)

1. That the report 'Work Programme and Budget', by Graeme MacDonald, Civil Defence Emergency Management Manager, dated 13 February 2016, be received.
2. That a report be provided to the June meeting outlining the management of the reserve that has accumulated in the Northland CDEM budget.

Carried

Actions

Item 8.0 – Membership of the CDEM Group, CEG and key appointments

Medical Health Officer Virginia McLaughlin to be added under the Membership of the Coordinating Executive Group.

Item 13.0 – Welfare Coordination Group

Any changes to the proposed Welfare Coordination Group 2016 Work Programme to be reported to the next CEG meeting.

Item 17.0 – Community Resilience Projects

Provide an update on the progress and explanation of the strategy behind the Marae Preparedness project at the next meeting, including a list of current and prospective Marae.

Next Meeting

The next meeting of the Northland Civil Defence Emergency Management Group is to be held at the Northland Regional Council, 36 Water Street, Whangārei on Tuesday 7 June 2016 commencing at 11.00am.

Conclusion

The meeting closed at 12:20pm.