

NORTHLAND REGIONAL COUNCIL

# Te Tai Tokerau Māori Advisory Committee

## Agenda

For meeting to be held in Council Chambers, 36 Water Street, Whāngārei,  
on Thursday, 9 June 2016, commencing at 11.00am.

**Recommendations contained in the agenda are NOT decisions. Please refer to minutes for resolutions.**

### MEMBERSHIP OF THE COMMITTEE

#### Chairman (Cr Dover Samuels, Northland Regional Council)

<b>Cr Bill Shepherd</b> Northland Regional Council	<b>Fred Sadler</b> Te Rūnanga-Ā-Iwi-O-Ngāpuhi	<b>Mikaera Miru</b> Te Uri o Hau Settlement Trust
<b>Cr Paul Dimery</b> Northland Regional Council	<b>Henry Murphy</b> Ngātiwai Trust Board	<b>Pita Tipene</b> Te Rūnanga o Ngāti Hine
<b>Cr Joe Carr</b> Northland Regional Council	<b>Phillip Ngawaka</b> Ngātiwai Trust Board	<b>Rawson Wright</b> Te Uri o Hau Settlement Trust
<b>Darryl Hape</b> Te Rūnanga O Whaingaroa	<b>Mike Kake</b> Te Rūnanga-Ā-Iwi-O-Ngāpuhi	<b>Tui Shortland</b> Te Rūnanga o Ngāti Hine
<b>Will Ngakuru</b> Te Roroa Whatu Ora Trust		

### HAPŪ REPRESENTATIVES

<b>Bundy Waitai</b> Te Hiku O Te Ika Marae Trust	<b>Michelle Elboz</b> Ngāti Kuta Patukeha	<b>Rowan Tautari</b> Te Whakapiko Hapū
<b>Kitty Mahanga</b> Ngāti Manu	<b>Nora Rameka</b> Ngāti Rehia	<b>Rudy Taylor</b> Hokianga o Ngā Hapū Whānau
<b>John Harawene</b> Ngāti Manu	<b>Patu Hohepa</b> Hokianga o Ngā Hapū Whānau	<b>Shirley Hakaraia</b> Ngāti Kuta Patukeha
<b>Juliane Chetham</b> Patuharakeke Te Iwi Trust Board	<b>Joeann Walters</b> Te Waiariki, Ngāti Korora and Ngāti Takapari Hapū/Iwi Trust	<b>Te Huranga Hohaia</b> Ngāti Rehia
<b>Mira Norris</b> Te Parawhau Hapū Authority Charitable Trust		

### OPEN MEETING

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**ISSUE: Acknowledgement of New Members to the Committee, membership of the committee****ID:** A842873**To:** Te Tai Tokerau Māori Advisory Committee meeting, 9 June 2016**From:** Jonathan Gibbard, Group Manager – Strategy and Governance**Date:** 11 May 2016

<b>Report Type:</b>	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input checked="" type="checkbox"/> Other
<b>Significance:</b>	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

**Executive Summary:**

The purpose of this report is to introduce Joeann Walters whose nomination to represent Te Waiariki, Ngāti Korora and Ngāti Takapari Hapū/Iwi Trust on Te Tai Tokerau Māori Advisory Committee (the committee) has been accepted.

The nomination has met the requirements of the committees Terms of Reference and council policies and was confirmed at the 17 May 2016 Council Meeting. Council also noted the membership of two members of the Te Tai Tokerau Māori Advisory Committee has now ceased. This takes the total membership of the committee to 28.

**Legal compliance and significance assessment:**

The activities detailed in this report are part of the council's day to day operations, are provided for in the council's 2015-2025 Long Term Plan, and are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002. No decision is required other than the information be noted hence, the matter does not trigger the council's Significance Policy.

**Recommendations:**

1. That the report 'Acknowledgement of New Members to the Committee' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 11 May 2016, be received.
2. That the nomination for membership of Joeann Walters representing Te Waiariki, Ngāti Korora and Ngāti Takapari Hapū/Iwi Trust on Te Tai Tokerau Māori Advisory Committee, be noted by the committee.
3. That the committee notes the membership of two members of the Te Tai Tokerau Māori Advisory Committee has now ceased:  
 Martin Rudolph (Te Rūnanga O Whaingaroa)  
 Pereri Mahanga (Te Waiariki, Ngāti Korora and Ngāti Takapari Hapū/Iwi Trust)



**ISSUE: Confirmation of Lapsed Business****ID:** A845905**To:** Te Tai Tokerau Māori Advisory Committee meeting, 9 June 2016**From:** Jonathan Gibbard, Group Manager – Strategy and Governance**Date:** 24 May 2016

<b>Report Type:</b>	<input checked="" type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input type="checkbox"/>	Decision
<b>Purpose:</b>	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input checked="" type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
<b>Significance Policy:</b>	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

**Executive summary:**

The purpose of this report is to present lapsed business from the 14 April 2016 Te Tai Tokerau Māori Advisory Committee formal meeting.

**Legal compliance:**

Business of council committees may not be transacted at any meeting unless at least a quorum of members is present during the whole time at which business is transacted, under the Local Government Act 2002.

**Recommendations:****Apologies (Item 2.0)**

1. That the following apologies for absence from the 14 April 16 Te Tai Tokerau Māori Advisory Committee formal meeting be accepted (item 2.0):

Bundy Waitai, Te Hiku O Te Ika Trust Marae;  
 Cr Bill Shepherd, Northland Regional Council;  
 Cr Joe Carr, Northland Regional Council  
 Juliane Chetham, Patuharakeke Te Iwi Trust Board;  
 Malcolm Nicolson, Chief Executive Officer; and  
 Nora Rameka, Ngati Rehia be received.

**Acknowledgement of New Members to the Committee (Item 4.0)**

2. That the report 'Acknowledgement of New Members to the Committee' by Marina Hetaraka, Committee Secretary, and dated 21 March 2016 be received.
3. That the nomination for membership of Rihari Dargaville representing Te Runanga o Te Rarawa on Te Tai Tokerau Maori Advisory Committee, be noted by the committee.

**ITEM: 5.0**

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Confirmation of Previous Minutes - 11 February 2016 (Item 5.0)

4. That the minutes of Te Tai Tokerau Māori Advisory Committee meeting held on 11 February 2016 (**attached**) be confirmed as a true and correct record, subject to the apology of Cr Paul Dimery for the 11 February 2016 formal meeting being added.
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## NORTHLAND REGIONAL COUNCIL Te Tai Tokerau Māori Advisory Committee

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Minutes of the meeting of Te Tai Tokerau Māori Advisory Committee  
held in Council Chamber, 36 Water Street, Whangārei,  
on Thursday, 11 February 2016, starting at 11 am

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**Present:**

Cr Dover Samuels, Committee Chair, Northland Regional Council  
Cr Bill Shepherd, Northland Regional Council (*left at 12.29pm*)  
Cr Joe Carr, Northland Regional Council  
Bundy Waitai, Te Hiku O Te Ika Marae Trust (*left at 2.48pm*)  
Darryl Hape, Te Rūnanga O Whaingaroa  
Fred Sadler, Te Rūnanga-Ā-Iwi-O-Ngāpuhi  
Henry Murphy, Ngātiwai Trust Board  
John Harawene, Ngāti Manu  
Juliane Chetham, Patuharakeke Te Iwi Trust Board (*left at 12.29pm*)  
Kitty Mahanga, Ngāti Manu (*from 11.58pm*)  
Michelle Elboz, Ngāti Kuta Patukeha  
Mike Kake, Te Rūnanga-Ā-Iwi-O-Ngāpuhi  
Mira Norris, Te Parawhau Hapū Authority Charitable Trust  
Nora Rameka, Ngāti Rehia  
Patu Hohepa, Hokianga o Ngā Hapū Whānau  
Phillip Ngawaka, Ngātiwai Trust Board  
Pita Tipene, Te Rūnanga o Ngāti Hine (*left at 2.47pm*)  
Mikaera Miru, Te Uri o Hau Settlement Trust  
Rowan Tautari, Te Whakapiko Hapū  
Rudy Taylor, Hokianga o Ngā Hapū Whānau  
Shirley Hakaraia, Ngāti Kuta Patukeha  
Te Huranga Hohaia, Ngāti Rehia  
Tui Shortland, Te Rūnanga o Ngāti Hine

**In Attendance:****Full Meeting:**

Malcolm Nicolson, Chief Executive Officer (*left at 12.29pm*)  
Jonathan Gibbard, Group Manager Strategy and Governance  
Abraham Witana, Kaiwhakahaere – Mātauranga Māori  
Marina Hetaraka, Meeting Secretary

**Part Meeting:**

Ben Lee, Policy Development Manager  
Justin Murfitt, Resource Management Planning & Policy Manager  
Graeme MacDonald, Civil Defence Emergency Management Manager  
Claire Nyberg, Civil Defence Officer/Quality Coordinator  
Don McKenzie, Biosecurity Manager

Chairman Cr Samuels opened the meeting at 11am and a Karakia was given by Te Hurunga Hohaia.

## Apologies (Item 2.0)

### Moved: (Norris/Samuels)

That the following apologies for absence from:

Cr Bill Shepherd, Northland Regional Council (*for early departure*);  
Cr Paul Dimery, Northland Regional Council;  
Juliane Chetham, Patuharakeke Te Iwi Trust Board (*for early departure*);  
Kitty Mahanga, Ngāti Manu (*for late arrival*)  
Malcolm Nicolson, Chief Executive Officer (*for early departure*); and  
Rawson Wright, Te Uri o Hau Settlement Trust be received.

Carried

## Acknowledgement of New Members to the Committee (Item 3.0)

ID: A806029

Report from Marina Hetaraka, Committee Secretary

### Moved: (Samuels/Shepherd)

1. That the report 'Acknowledgement of New Members to the Committee' by Marina Hetaraka, Committee Secretary, and dated 29 January 2016, be received.
2. That the nomination for membership of Phillip Ngawaka representing Ngātiwai Trust Board on Te Tai Tokerau Māori Advisory Committee, be noted by the committee.

Carried

*Secretarial note: Item 11.0 was brought forward and discussed prior to Item 4.0. Kitty Mahanga arrived at 11.58pm.*

## Declarations of Conflicts of Interest (Item 4.0)

ID: A815365

Report from Marina Hetaraka, Committee Secretary

### Moved: (Tipene/Tautari)

That the report, "Declarations of Interests", by Marina Hetaraka, Committee Secretary, and dated 29 January 2016, be received.

Carried

## **Tabled Item for Te Tai Tokerau Māori Advisory Committee Meeting – 11 February 2016 (Item 4.0A)**

**ID: A816581**

**Report from Marina Hetaraka, Committee Secretary**

### **Moved: (Carr/Kake)**

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987:

Tabled Item 17.0: The Resource Legislation Amendment Bill – iwi participation arrangements.

be received.

### **Carried**

*Secretarial note: Item 17.0 was brought forward and discussed prior to Item 5.0, Julianne Chetham, Malcolm Nicolson, Cr Bill Shepherd left at 12.29pm.*

Meeting adjourned at 12.29pm for lunch.

Meeting resumed at 1.01pm

## **Confirmation of Minutes – 12 November 2015 (Item 5.0)**

**ID: A806030**

**Report from Marina Hetaraka, Committee Secretary**

### **Moved: (Kake/Harawene)**

That the minutes of Te Tai Tokerau Māori Advisory Committee meeting held on 12 November 2015 be confirmed as a true and correct record.

### **Carried**

## **Receipt of Action Sheet (Item 6.0)**

**ID: A810088**

**Report from Jonathan Gibbard, Group Manager – Strategy and Governance**

### **Moved: (Taylor/Hakaraia)**

That the report "Receipt of Action Sheet" by Jonathan Gibbard, Group Manager - Strategy and Governance and dated 20 January, be received.

That the Te Tai Tokerau Maori Advisory Committee be kept informed, through the Action Sheet, on councils progress towards providing a response to the issues raised during marae based workshops.

### **Carried**

**Offshore Oil Exploration (Item 7.0)****ID: A813661****Report from Jonathan Gibbard, Group Manager – Strategy and Governance****Moved: (Mahanga/Ngawaka)**

That the report 'Offshore Oil Exploration' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 20 January 2016, be received.

**Carried****Committee Meeting Schedule (March – October 2016) (Item 8.0)****ID: A807485****Report from Abraham Witana, Kaiwhakahaere Mātauranga Māori and Jonathan Gibbard, Group Manager – Strategy and Governance****Moved: (Carr/Hakaraia)**

That the report "Committee Meeting Schedule (March – October 2016)" by Abraham Witana, Kaiwhakahaere – Mātauranga Māori, and Jonathan Gibbard, Group Manager Strategy and Governance and dated 20 January 2016 be received.

That the Te Tai Tokerau Māori Advisory Committee approves the following nominations as hosts for the 2016 marae based workshop of Te Tai Tokerau Māori Advisory Committee:

<b>Workshop Date</b>	<b>Host Committee Member</b>	<b>Host Marae</b>
10 March 2016	Rudy Taylor	Dargaville TBC
12 May 2016	Nora Rameke	Marae Venue TBC
14 July 2016	Mira Norris	Whangarei, Marae Venue TBC
8 September 2016	Bundy Waitai	Marae Venue TBC

**Carried**

**Te Tai Tokerau Māori Advisory Committee Annual Report 2015 (Item 9.0)****ID: A803253****Report from Abraham Witana, Kaiwhakahaere – Mātauranga Māori****Moved: (Samuels/Tipene)**

That the report 'Te Tai Tokerau Māori Advisory Committee Annual Report' by Abraham Witana, Kaiwhakahaere – Mātauranga Māori, and dated 20 January 2016, be received.

That the Chairman of the Committee in accordance with the Te Tai Tokerau Māori Advisory Committee's Terms of Reference provides a report to council as outlined in this item.

**Carried****Tuparehuia Marae Workshop, Bland Bay, Whangaruru (Item 10.0)****ID: A807891****Report from Abraham Witana, Kaiwhakahaere Mātauranga Māori****Moved: (Samuels/Murphy)**

That the report "Tuparehuia Marae Workshop, Bland Bay, Whangaruru" by Abraham Witana, Kaiwhakahaere Mātauranga Māori, and dated 20 January 2016, be received.

That council staff ensure Tuparehuia Marae (through their representatives) are kept informed of progress towards addressing the concerns raised during the marae workshop (as outlined in Attachment 2).

**Carried**

*Secretarial note: Committee Chair, Cr Samuels acknowledge Members Murphy and Ngawaka and the whanau of Tuparehuia Marae for hosting the Committee Workshop at Tuparehuia Marae.*

## Māori Engagement in Planning Processes (Item 11.0)

ID: A813238

Report from Jonathan Gibbard, Group Manager Strategy and Governance and Rachel Ropiha, Kaiahi – Mātauranga Māori

Moved: (Tipene/Hohaia)

That the report, “Māori Engagement in Planning Processes”, by Jonathan Gibbard, Group Manager Strategy and Governance and Rachel Ropiha, Kaiahi – Mātauranga Māori, dated 19 January 2016, be received.

That the committee recommends to council that the Māori engagement proposals, as outlined in this agenda item, and relate to the development of the Regional Plan, Annual Plan and Regional Pest Management Strategy and Marine Pathways Plan, be approved and implemented by council through the development of these planning documents.

That the committee identifies the following six members of the committee to form the Māori Technical Advisory Group, should council endorse this process, with the purpose to provide detailed technical input into council planning processes as outlined in this report.

- |         |         |
|---------|---------|
| 1. .... | 2. .... |
| 3. .... | 4. .... |
| 5. .... | 6. .... |

*Secretarial note: Following further discussion of Item 11.0 and with the agreement of Malcolm Nicolson, Chief Executive Officer, it was further agreed by the committee that:*

*That the committee identifies the following nine members of the committee to form the Māori Technical Advisory Group, should council endorse this process, with the purpose to provide detailed technical input into council planning processes as outlined in this report.*

- |                    |                  |
|--------------------|------------------|
| 1. Bundy Waitai    | 2. Nora Rameka   |
| 3. Henry Murphy    | 4. Rowan Tautari |
| 5. Juliane Chetham | 6. Tui Shortland |
| 7. Mikaera Miru    | 8. Mira Norris   |
| 9. Patu Hohepa     |                  |

Carried

**Progress Update: Annual Plan 2016/17 (Item 12.0)****ID: A812930****Report from Kyla Carlier, Strategy Specialist****Moved: (Kake/Rameka)**

That the report "Progress Update – Annual Plan 2016/17" by Kyla Carlier, Strategy Specialist and dated 18 January 2016, be received.

That staff present the Annual Plan 2016/17 'Consultation Document' to the Te Taitokerau Maori Advisory Committee at its April meeting.

**Carried****Review: Northland Regional Pest Management Strategies and proposed Regional Marine Pathway Plan for Northland (Item 13.0)****ID: A26911****Report from Don McKenzie, Biosecurity Manager and Anna Smith Biosecurity Officer****Moved: (Tipene/Henry)**

That the report on the Update on the review of the Northland Regional Pest Management Strategies 2010-2015 and a proposal for a Marine Pathways Plan by Don McKenzie, Biosecurity Manager and Anna Smith, Biosecurity Officer dated 20 January 2016, be received.

**Carried****Sites and areas of significance to Māori in the new regional plan (Item 14.0)****ID: A813341****Report from Ben Lee, Policy Development Manager and Jon Trewin, Policy Analyst****Moved: (Kake/Samuels)**

That the report, "Sites and areas of significance to Māori in the new regional plan' by Ben Lee, Policy Development Manager and Jon Trewin, Policy Analyst be received.

*Secretarial note: Following further discussion of Item 14.0 it was further agreed by the committee that:*

*That Members Shortland and Wright will have input into the preparation of the draft criteria for the sites and areas of significance to Māori for the draft Regional Plan, prior to it being presented to the Regional Policy Committee.*

**Carried****Northland Civil Defence Emergency Management Group – Marae Preparedness Project (Item 15.0)****ID: A812591****Report from Claire Nyberg, Welfare Coordinating Group Chair, Northland CDEM Group****Moved: (Samuels/Rameka)**

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**ID: A815874****Te Tai Tokerau Māori Advisory Committee****11 February 2016**

That the report and presentation 'Northland Civil Defence Emergency Management Group – Marae Preparedness Project' by Claire Nyberg, Welfare Coordination Group Chair, and dated 12 January 2016, be received.

**Carried**

*Secretarial note: Pita Tipene left at 2.47pm, Bundy Waitai left at 2.48pm.*

**Appointed Members' Allowance Policy - Update (Item 16.0)**

**ID: A813661**

**Report from Jonathan Gibbard, Group Manager – Strategy and Governance**

**Moved: (Samuels/Carr)**

That the report "Appointed Members' Allowance Policy - Update" by Jonathan Gibbard, Group Manager Strategy and Governance and dated 20 January 2016, be received.

That the Te Tai Tokerau Māori Advisory Committee notes the amendments to this policy.

**Carried**

## **The Resource Legislation Amendment Bill – iwi participation arrangements (Item 17.0)**

**ID: A816612**

**Report from Resource Management Planning & Policy Manager**

### **Moved: (Tautari/Norris)**

That the report The Resource Legislation Amendment Bill – iwi participation arrangements by Justin Murfitt (Resource Management – Policy and Planning Manager) and dated 5 February 2016 be received.

*Secretarial note: It was further agreed by the committee that:*

*That the committee recommends to council that the central government proposed model of an “iwi participation arrangement” should not be supported and that council advocate for a model that provides for both iwi and hapū participation and recognises Te Tiriti o Waitangi.*

**Carried**

### **Conclusion**

The meeting concluded at 3.07pm with a Karakia from Te Hurunga Hohaia.



**ISSUE: Confirmation of Previous Minutes - 14 April 2016****ID:** A8242877**To:** Te Tai Tokerau Māori Advisory Committee meeting, 9 June 2016**From:** Jonathan Gibbard, Group Manager – Strategy and Governance**Date:** 11 May 2016

<b>Report Type:</b>	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
<b>Significance Policy:</b>	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

**Executive summary:**

The purpose of this report is to present the unconfirmed minutes of the committee meeting held on 14 April 2016 (**attached**) for confirmation as a true and correct record.

**Legal compliance:**

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

**Recommendation:**


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That the minutes of Te Tai Tokerau Māori Advisory Committee meeting held on 14 April 2016 be confirmed as a true and correct record.

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## NORTHLAND REGIONAL COUNCIL Te Tai Tokerau Māori Advisory Committee

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Minutes of the meeting of Te Tai Tokerau Māori Advisory Committee  
held in Council Chamber, 36 Water Street, Whāngārei,  
on Thursday, 14 April 2016, starting at 11.00 am

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### Present:

Cr Dover Samuels, Committee Chair, Northland Regional Council  
Cr Paul Dimery, Northland Regional Council  
John Harawene, Ngāti Manu  
Kitty Mahanga, Ngāti Manu  
Michelle Elboz, Ngāti Kuta Patukeha  
Mike Kake, Te Rūnanga-Ā-Iwi-O-Ngāpuhi  
Mira Norris, Te Parawhau Hapū Authority Charitable Trust  
Patu Hohepa, Hokianga o Ngā Hapū Whānau  
Phillip Ngawaka, Ngātiwai Trust Board (*from 11.29am*)  
Pita Tipene, Te Rūnanga o Ngāti Hine  
Rihari Dargaville, Te Rūnanga o Te Rarawa  
Rowan Tautari, Te Whakapiko Hapū  
Rudy Taylor, Hokianga o Ngā Hapū Whānau (*from 11.38am*)  
Shirley Hakaraia, Ngāti Kuta Patukeha  
Tui Shortland, Te Rūnanga o Ngāti Hine

### In Attendance:

#### Full Meeting:

Jonathan Gibbard, Group Manager Strategy and Governance  
Abraham Witana, Kaiwhakahaere – Mātauranga Maori  
Marina Hetaraka, Meeting Secretary

#### Part Meeting:

Darryl Jones, Economist  
Toby Kay, Natural Hazards Advisor  
Joseph Camuso, Rivers Programme Manager  
Justin Murfitt, Resource Management Planning & Policy Manager

The Chairman declared the meeting open at 11.00am and a Karakia was given.

*Secretarial Note: Cr Samuels, Committee Chair, advised the committee the quorum requirements as per the committee's terms of reference and councils standing orders had not been met. The Committee Chair declared the meeting a workshop.*

### Apologies (Item 2.0)

#### Moved: (/)

That the following apologies for absence from:

Bundy Waitai, Te Hiku O Te Ika Trust Marae;  
Cr Bill Shepherd, Northland Regional Council;  
Cr Joe Carr, Northland Regional Council  
Juliane Chetham, Patuharakeke Te Iwi Trust Board;  
Malcolm Nicolson, Chief Executive Officer; and  
Nora Rameka, Ngati Rehia be received.

**Motion lost, quorum requirements not met.**

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ID: A836324

Te Tai Tokerau Māori Advisory Committee

14 April 2016

**Declarations of Conflicts of Interest (Item 3.0)**

It was advised that members should make declarations item-by-item as the meeting progressed.

**Acknowledgement of New Members to the Committee (Item 4.0)****ID: A827845****Report from Marina Hetaraka, Committee Secretary****Moved: (/)**

That the report 'Acknowledgement of New Members to the Committee' by Marina Hetaraka, Committee Secretary, and dated 21 March 2016 be received.

That the nomination for membership of Rihari Dargaville representing Te Runanga o Te Rarawa on Te Tai Tokerau Maori Advisory Committee, be noted by the committee.

**Motion lost, quorum requirements not met.****Confirmation of Previous Minutes - 11 February 2016 (Item 5.0)****ID: A829398****Report from Marina Hetaraka, Committee Secretary.****Moved: (/)**

That the minutes of Te Tai Tokerau Māori Advisory Committee meeting held on 11 February 2016 be confirmed as a true and correct record, subject to the apology of Cr Paul Dimery for the 11 February 2016 formal meeting be added.

**Motion lost, quorum requirements not met.**

*Secretarial Note: Cr Samuels, Committee Chair, upon recount of members present declared the meeting adjourned at 11.15 to allow for quorum to be re-established.*

*Phillip Ngawaka arrived at 11.29am.*

*Rudy Taylor arrived at 11.38am.*

*Secretarial Note: Cr Samuels, Committee Chair, advised the committee the quorum requirements as per the committee's terms of reference and councils standing orders had been re-established with the arrival of Members Ngawaka and Taylor. The Committee Chair declared the formal meeting open.*

**Northland Inc. Limited: Draft SOI 2016-2019 (Item 7.0)****ID: A832601****From: Darryl Jones, Economist****Moved: (Dargaville/Hohepa)**

That the report "Northland Inc. Limited: Draft SOI 2016-19" by Darryl Jones, Economist and dated 5 April 2016, be received.

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ID: A836324

Te Tai Tokerau Māori Advisory Committee

14 April 2016

**It was further moved:**

That the committee requests council, in its submission on Northland Inc's draft Statement of Intent, request that greater weighting be given to support Maori economic development initiatives.

**Carried**

**Receipt of Action Sheet (Item 8.0)**

**ID: A829394**

**From: Jonathan Gibbard, Group Manager – Strategy and Governance**

**Moved: (Samuels/Tipene)**

That the action sheet be received.

**Carried**

**Maori Technical Working Party (Item 9.0)**

**ID: A829083**

**From: Rachel Ropiha, Kaiarahi Matauranga Maori**

**Moved: (Tipene/Taylor)**

That the report "Maori Participation in NRC Planning Processes" by Rachel Ropiha, Kaiarahi Matauranga Maori" and dated 24 March 2016, be received.

**Carried**

**Resource Legislation Amendment Bill (Item 10.0)**

**ID: A827805**

**From: Justin Murfitt, Resource Management Planning & Policy Manager, Abraham Witana, Kaiwhakahaere – Matauranga Maori**

**Moved: (Tipene/Hakaraia)**

That the report "Resource Legislation Amendment Bill" by Justin Murfitt, Resource Management Planning & Policy Manager, Abraham Witana, Kaiwhakahaere - Matauranga and dated 14 April 2016, be received.

**Carried**

## Te Tai Tokerau Maori Advisory Committee Annual Report (Item 11.0)

ID: A822878

From: Abraham Witana, Kaiwhakahaere – Matauranga Maori

Moved: (/)

That the report “Committee Meeting Schedule (March-October 2016)” by Abraham Witana, Kaiwhakahaere – Matauranga Maori, Jonathan Gibbard, Group Manager Strategy and Governance and dated 24 March 2016 be received.

That the Te Tai Tokerau Maori Advisory Committee approves the following nominations as hosts for the remaining 2016 marae based workshop of Te Tai Tokerau Maori Advisory Committee.

Motion lost, mover/seconder not recorded.

## Committee Meeting Schedule (April – October 2016) (Item 12.0)

ID: A827797

From: Abraham Witana, Kaiwhakahaere – Matauranga Maori, Jonathan Gibbard Group Manager Strategy and Governance

Moved: (/)

That the report “Committee Meeting Schedule (March – October 2016)” by Abraham Witana, Kaiwhakahaere – Mātauranga Māori, and Jonathan Gibbard, Group Manager Strategy and Governance and dated 24 March 2016 be received.

That the Te Tai Tokerau Māori Advisory Committee approves the following nominations as hosts for the remaining 2016 marae based workshop of Te Tai Tokerau Māori Advisory Committee:

Workshop Date	Host Committee Member	Host Marae
12 May 2016	Nora Rameka	Whitiora
14 July 2016	Daryl Hape	
8 September 2016	Bundy Waitai	Waimanoni

Stand by Host Committee Member	Host Committee Member
14 July 2016	Mira Norris
Any back up required	Tui Shortland

Motion lost, mover/seconder not recorded.

*Secretarial note: The committee was informed that Member Waitai had requested the committee consider the Marae workshop to be held on 8 September 2016 be rescheduled to 9 September 2016.*

**It was further moved: (Tipene/Hohepa)**

That the committee recommends to council that it reconsider the Appointed Members' Allowances Policy so that any member of the Te Tai Tokerau Māori Advisory Committee who wish to attend the Committees marae based workshops are eligible to claim travel/meeting allowances for their attendance.

That the committee nominate Deputy Chair, Pita Tipene, to speak on behalf of the committee and convey the members reasons for this recommendation to council.

**Carried**

**Presentation: progress updated – Annual Plan 2016/17  
consultation process (Item 13.0)**

**ID: A828392**

**From: Kyla Carlier, Strategy Specialist**

**Moved: (Samuels/Tipene)**

That the report "Progress update: Annual Plan 2016/17 consultation process" by Kyla Carlier, Strategy Specialist and dated 22 March 2016, be received.

**Carried**

**2016 Local Body Triennial Elections (Item 14.0)**

**ID: A828617**

**From: Chris Taylor, Governance Support Manager**

**Moved: (Dargaville/Hakaraia)**

That the report "2016 Local Body Triennial Elections" by Chris Taylor and dated 23 March 2016, be received.

**Carried**

**Te Hiku o Te Ika Iwi settlement redress: Te Oneroa-a-Tohe  
Board (Item 14.0)**

**ID: A82787**

**From: Rachel Ropiha, Kaiarahi Matauranga Maori, Abraham Witana,  
Kaiwhakahaere – Matauranga Maori**

**Moved: (Samuels/Dimery)**

That the report “Te Hiku o Te Ika Iwi settlement redress: Te Oneroa-a-Tohe Board” by Rachel Ropiha, Kaiarahi Matauranga Maori, Abraham Witana, Kaiwhakahaere – Matauranga Maori and dated 24 March 2016, be received.

**Carried**

The meeting concluded at 2.40pm – Karakia Patu Hohepa.



**ISSUE: Presentation: Update Local Government Commission - Shared Services****ID:** A847345**To:** Te Tai Tokerau Māori Advisory Committee Meeting, 9 June 2016**From:** Rachel Ropiha, Kaiarahi Mātauranga Māori**Date:** 27 May 2016

<b>Report Type:</b>	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input checked="" type="checkbox"/> Other
<b>Significance:</b>	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

**Executive Summary:**

The purpose of this report is to introduce Phil Heatley, Special Projects Manager, Northland Regional Council, who will be briefing Te Tai Tokerau Māori Committee on the ongoing involvement of the Local Government Commission in Northland and progress by local authorities to improve the efficient and effective provision of council services.

**Legal compliance and significance assessment:**

The provision of information is part of the council's day to day operations and is in accordance with the council's decision making process and sections 76–82 of the Local Government Act 2002. Hence the matter is deemed to be of low significance.



**ITEM: 7.2**

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**ISSUE: Presentation: Biosecurity Risks in Northland****ID:** A842584**To:** Te Tai Tokerau Māori Advisory Committee Meeting 9 June 2016**From:** Rachel Ropiha, Kaiarahi Mātauranga Māori**Date:** 10 May 2016

<b>Report Type:</b>	<input type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
<b>Purpose:</b>	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input checked="" type="checkbox"/>	Other
<b>Significance:</b>	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

**Executive Summary:**

The purpose of this report is to introduce Don McKenzie, Biosecurity Manager, Northland Regional Council, who will be briefing Te Tai Tokerau Māori Advisory Committee on biosecurity risks in Northland. Specifically, Mr McKenzie will be discussing a new model for forest protection highlighting the risks of wild ginger and wild deer liberations (releases by recreational hunters).

**Legal compliance and significance assessment:**

The provision of information is part of the council's day to day operations and is in accordance with the council's decision making process and sections 76–82 of the Local Government Act 2002. Hence the matter is deemed to be of low significance.



**ISSUE: Presentation: Update of Northland Regional Council Catchment Groups****ID:** A8488892**To:** Te Tai Tokerau Māori Advisory Committee, 9 June 2016**From:** Bruce Howse, Group Manager Environmental Services**Date:** 31 May 2016

<b>Report Type:</b>	<input checked="" type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
<b>Purpose:</b>	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
<b>Significance:</b>	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

**Executive Summary:**

The purpose of this report is to introduce Bruce Howse, Group Manager Environmental Services, Northland Regional Council who will be providing a presentation updating the Te Tai Tokerau Māori Advisory Committee on the work council and the community is undertaking at a catchment level through councils various catchment groups.

**Legal compliance and significance assessment:**

The provision of information is part of the council's day to day operations and is in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002. Hence the matter is deemed to be of low significance.



**ITEM: 7.4**

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**ISSUE: Presentation: Northland Transportation Alliance****ID:** A847335**To:** Te Tai Tokerau Māori Advisory Committee Meeting 9 June 2016**From:** Chris Powell, Transport Manager**Date:** 27 May 2016

<b>Report Type:</b>	<input type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
<b>Purpose:</b>	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input checked="" type="checkbox"/>	Other
<b>Significance:</b>	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

**Executive Summary:**

The purpose of this report is to brief the Te Tai Tokerau Māori Advisory Committee on the recently announced Northland Transportation Alliance.

**Legal compliance and significance assessment:**

The provision of information is part of the council's day to day operations and is in accordance with the council's decision making process and sections 76–82 of the Local Government Act 2002. Hence the matter is deemed to be of low significance.



**ITEM: 7.5**

Page 1 of 1

**ISSUE: Update: Northland Inc. Limited: Draft SOI 2016-2019****ID:** A848886**To:** Te Tai Tokerau Māori Advisory Committee, 9 June 2016**From:** George Riley, Northland Inc. General Manager Māori Economic Development**Date:** 31 May 2016

<b>Report Type:</b>	<input checked="" type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
<b>Purpose:</b>	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
<b>Significance:</b>	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

**Executive Summary:**

The purpose of this paper is to provide an opportunity to the Te Tai Tokerau Māori Advisory Committee to be updated by George Riley, Northland Inc. General Manager Māori Economic Development, on the current stage of the process for Northland Inc. Statement of Intent (SOI) 2016-19.

**Legal compliance and significance assessment:**

The provision of information is part of the council's day to day operations and is in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002. Hence the matter is deemed to be of low significance.



**ISSUE: Update on Regional Policy Committee Workshop****ID:** A848885**To:** Te Tai Tokerau Māori Advisory Committee, 9 June 2016**From:** Tui Shortland (Te Rūnanga o Ngāti Hine) and Rawson Wright (Te Uri o Hau Settlement Trust), Te Tai Tokerau Māori Advisory Committee Members**Date:** 31 May 2016

<b>Report Type:</b>	<input checked="" type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input type="checkbox"/> Other
<b>Significance:</b>	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

**Executive Summary:**

The purpose of this paper is to provide an opportunity to the Te Tai Tokerau Māori Advisory Committee (the committee) to be updated by Members Shortland and Wright of their attendance at recent Regional Policy Committee Workshops considering the Draft New Regional Plan.

Members Shortland and Wright will provide a verbal update to the committee.

**Legal compliance and significance assessment:**

The provision of information is part of the council's day to day operations and is in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002. Hence the matter is deemed to be of low significance.



**ITEM: 7.7**

Page 1 of 1

**ISSUE: Update Te Oneroa A Tohe Board****ID:** A848891**To:** Te Tai Tokerau Māori Advisory Committee, 9 June 2016**From:** Cr Dover Samuels, Committee Chairman**Date:** 31 May 2016

<b>Report Type:</b>	<input checked="" type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
<b>Purpose:</b>	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
<b>Significance:</b>	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

**Executive Summary:**

The purpose of this paper is to provide an opportunity for the Te Tai Tokerau Māori Advisory Committee (the committee) to be updated on recent activities being undertaken by the Te Oneroa A Tohe Board. A recent media release from the Board is attached.

Cr Dover Samuels will provide a verbal update to the committee.

**Legal compliance and significance assessment:**

The provision of information is part of the council's day to day operations and is in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002. Hence the matter is deemed to be of low significance.

# ***Te Oneroa-a-Tōhē/Ninety Mile Beach Board***

*Media release – Monday 23 May, 2016*

## ***Beach board workshop, tour ‘invaluable’; chair says.***

Members of the new Te Oneroa-a-Tōhē/Ninety Mile Beach Board have had a fascinating first-hand insight into the coastal treasure they are charged with managing.

Chairman Haami Piripi and fellow board members gathered in Kaitia recently (*Friday 20 May*) for a workshop to discuss the board’s legally-mandated roles and functions and continue getting-to-know one another.

Mr Piripi says they also took the opportunity to travel up Te Oneroa-a-Tōhē/Ninety Mile Beach to hear the history and some of the wealth of stories associated with it from a cultural perspective.

“We were also briefed by the Northland Regional Council and Department of Conservation staff about their associated work programmes and some of the pressures faced by the beach.”

He says the workshop and beach visit provided some invaluable and fascinating insights into the taonga (treasure) that is Te Oneroa-a-Tōhē/Ninety Mile Beach and he’s excited at the opportunity the board’s formation offers.

Established through Treaty of Waitangi settlement legislation for Te Rarawa, Te Aupouri, NgatiTakoto and Ngati Kuri, the board will co-develop a management plan for the beach, which has iconic status to both Maori and non-Maori alike.

The board’s membership is Mr Piripi (Te Rarawa), regional councillor Dover Samuels (deputy chair), Far North Mayor John Carter and his fellow district councillor David Collard, regional councillor Monty Knight, NgatiTakoto’s Rangitane Marsden, Graeme Noho (Ngati Kuri) and Waitai Petera (Te Aupouri).

Mr Piripi, who is also Te Rarawa’s chair, says the workshop provided a good chance to build on an informal whanaungatanga day held at Roma Marae Ahipara earlier this year and another opportunity to hear from each party first hand.

“Our shared vision is that our collective local history and knowledge of Te Oneroa a Tohe will add immense cultural value to practical environmental management of this coastal treasure and give effect to the adage our ancestors, ‘Kia mahi tahi tatou – working together.’”

*Ends*

***Caption:*** *Te Oneroa-a-Tōhē/Ninety Mile Beach Board members during the recent beach visit. They are, from left, Haami Piripi (chair), Dover Samuels (deputy chair), Waitai Petera, John Carter, Monty Knight and Dave Collard. (Absent are Rangitane Marsden and Graeme Noho.)*

***For further information on this release; Haami Piripi (chairman Te Oneroa-a-Tōhē/Ninety Mile Beach Board) (027 441 9426)***

**ISSUE: Rates Remission and Postponement Policies****ID:** A848575**To:** Te Tai Tokerau Māori Advisory Committee, 9 June 2016**From:** Kyla Carlier, Strategy Specialist**Date:** 1 June 2016

<b>Report Type:</b>	<input checked="" type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input type="checkbox"/>	Decision
<b>Purpose:</b>	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input checked="" type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
<b>Significance:</b>	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

**Executive Summary:**

Council is proposing minor changes to their rates remission and postponement policies, to reflect changes made by the Whangarei District Council.

**Legal compliance and significance assessment:**

The provision of information is part of the council's day to day operations and is in accordance with the council's decision making process and sections 76–82 of the Local Government Act 2002. Hence the matter is deemed to be of low significance.

**Recommendation:**


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That the report "Rates Remission and Postponement Policies" by Kyla Carlier, Strategy Specialist and dated 1 June 2016, be received.

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**Report**

Northland's three district council's collect rates on behalf of the Northland Regional Council. Because of this, the council's policies on the remission and postponement of rates is currently the same as that of the three district councils.

The Whangarei District Council proposed some minor amendments to their policies as part of their annual plan process, and council is now proposing to adopt these changes. These changes are required to address minor anomalies, streamline administration, and introduce a new policy which modifies the way rates relief is provided for land set aside under QEII National Trust covenant.

An information document that provides more information on these changes is attached.



# Rates Remission and Postponement Policies *Information Document*

**Feedback closes 4pm Friday, 17 June 2016**

Find out more: [www.nrc.govt.nz/ratespolicies](http://www.nrc.govt.nz/ratespolicies)



# Rates Remission and Postponement Policies

The rates of the Northland Regional Council are collected by the three district councils. Because of this, the Northland Regional Council's policies on the remission and postponement of rates are currently the same as the policies of the three district councils, for each district.

The Whāngārei District Council proposed some minor amendments to their policies as part of their Annual Plan 2016/17 process, and the council is now proposing to adopt these changes in our own rates remission and postponement policies. These changes will apply to the Whāngārei district only.

Changes are being made to existing policies to address minor anomalies and streamline administration, and a new policy is proposed which modifies the way rates relief is provided for land set aside under QEII National Trust covenant. They will affect a small number of ratepayers.

If you would like to provide feedback about any of the proposed changes to these policies you can do so by emailing [mailroom@nrc.govt.nz](mailto:mailroom@nrc.govt.nz). If you would like to talk to a councillor about your feedback please contact us on 0800 002 004 to book a time

The proposed rates remission and postponement policies are outlined on the following pages.

The original rates remission and postponement policies that apply to the Whāngārei District can be found on page 229 of our Long Term Plan 2015 – 2025 ([www.nrc.govt.nz/ltp2015](http://www.nrc.govt.nz/ltp2015)). Any changes made to these policies as a result of this proposal will be included in our Annual Plan 2016/17.

# Policy 09/103

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## Policy Changes

This policy change will only affect a small number of ratepayers in the Whāngārei district where their properties cross district boundaries. Legislation provides that the Uniform Annual General Charge (UAGC) must be applied by both districts. While the Northland Regional Council does not set a uniform annual general charge, the policy applies to both annual general charges and targeted rates. These minor wording changes will clearly define rating relief provided for these properties which will align them with other contiguous properties within the Whāngārei district.

## **REMISSION OF SOME UNIFORM ANNUAL GENERAL CHARGES AND TARGETED RATES ON SEPARATELY USED OR INHABITED PARTS OF A RATING UNIT**

### Background

There are some instances where properties are used in conjunction with each other, but they may be separated by district boundaries or may not be contiguous or adjacent. This particularly applies in farming situations where properties may be physically separated or separated by district boundaries but they are used as one farm operation. Strict compliance with the legislation results in an inequitable result, and this policy allows for remissions in these rare circumstances.

### Objectives of the Policy

To allow Council to remit any Uniform Annual General Charges and/or targeted rates on any separately used or inhabited part of a rating unit where common or like occupancies occur or where the separately occupied portions are deemed to be operating as a single purpose unit. To allow Council to remit any Uniform Annual General Charges and/or targeted rates on any separately used or inhabited part of a rating unit where special circumstances apply and it is considered fair and reasonable to do so.

### Conditions and Criteria

Council may remit the specified rates where the application meets the following conditions and criteria:

1. Council is satisfied that the separately used or inhabited part of a rating unit is considered to be a single purpose function including properties across district boundaries.
2. Evidence to support the application for remission will be provided to Council by the ratepayer if requested by Council.
3. In the case of (1), above, remission will apply to all separately used or inhabited parts of the rating unit, apart from the first.
4. Reasons for granting the remission are fully documented in Council records.
5. Council may undertake triennial reviews to ensure that the properties still meet the conditions of this policy. If there are any ownership changes and/or, improvements are added and/or affected properties are subdivided a review may be carried out prior to the next financial year after Council becomes aware of these circumstances.
6. Decisions on remissions under this policy will be delegated to officers as set out in Council's delegation manual.

# Policy 12/102

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## Policy Changes

These minor wording changes will align policy wording with the current practice of adding standard charges to one property for each stage of a development. This will clarify the interpretation for developers on staged developments within the Whāngārei district.

### **REMISSION OF SOME GENERAL RATES, UNIFORM ANNUAL GENERAL CHARGES AND TARGETED RATES ON RATING UNITS WHICH ARE IN COMMON OWNERSHIP BUT DO NOT MEET THE CRITERIA OF A CONTIGUOUS PROPERTY**

## Background

Developers face significant costs in the early stages of subdivision development, including the payment of development contributions to Council. Once titles are issued, all properties are rated individually and the holding costs can be quite high until properties are sold.

## Objectives of the Policy

To allow Council to remit any uniform annual general charge or any targeted rate on any rating unit created as a result of subdivision that falls outside the automatic exemption provisions of Section 20 of the Local Government Rating Act 2002. To encourage development in the District, if it is in Council's interests to do so, by allowing short term relief from full rates to property developers.

## Conditions and Criteria

Council may remit the specified rates where the application meets the following criteria:

1. The rating units must have been created in accordance with Council's subdivision development requirements.
2. The rating units must be vacant land.
3. The rating units must be in the name of the ratepayer actually subdividing the land.
4. The rates which may be remitted for all properties are any uniform annual general charge and/or targeted rate. In addition, all properties rated as commercial will receive a remission of 20% (twenty per cent) of the value based general rates.
5. The remissions will apply to only the second or subsequent rating units of any subdivision new deposited plan.
6. Remissions will only apply for a period of five years.
7. Decisions on remission under this policy will be delegated to officers as set out in Council's delegation manual.

# Policy 09/413

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## Policy Changes

This policy provides rating relief for properties affected by Natural Calamity. These minor wording changes will clarify where some rating relief is given for properties that have suffered total loss of buildings by fire.

## **POSTPONEMENT AND/OR REMISSION OF RATES AND CHARGES ON PROPERTIES AFFECTED BY FIRE OR NATURAL CALAMITY**

### Background

This policy recognises that, where a rating unit has been affected to the extent that the land or buildings are irretrievably damaged or where it cannot be used, then the application of full rates could cause financial hardship.

### Objective of the Policy

The objective of the policy is to enable appropriate rate relief to be provided where the use that may be made of any land or buildings have been detrimentally affected by fire or natural calamity.

### Conditions and Criteria

1. All applications must be in writing and must be supported by documentary evidence as to the extent of the damage.
2. Any application for rates relief due to fire will not be accepted if Council has any reason to suspect that the fire was deliberately caused by owner, occupier or a related party.
3. Council may remit or postpone rates wholly, or in part, under this policy any rate or charge made and levied in respect of any land or buildings affected by fire or natural calamity, where it considers it fair and reasonable to do so.
4. The criteria for repayment of postponed rates will be determined at the time the application is approved, and will depend on the circumstances of the fire or natural calamity.
5. Decisions on remission under this policy will be delegated to officers as set out in Council's delegation manual.
6. If an application is approved, Council may direct its valuation service provider (if considered appropriate to do so) to inspect the rating unit and prepare a valuation that will take into account any factor that could affect the use of the land or buildings as a result of the fire or natural calamity. As there are no statutory rights of objection or appeal for valuations of this nature, then the valuation service provider's decision will be final.

# Policy 16/414

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This is a new policy which is being added to ensure that Council continues to treat land set aside under QEII National Trust Covenants in line with other reserves.

## REMISSION OF RATES ON VOLUNTARILY PROTECTED LAND

### Background

In the past, legislation provided for non-rateable status on the portions of land set aside under the Queen Elizabeth II National Trust. However, the Local Government (Rating) Act 2002 does not provide this relief. QEII National Trust helps private landowners in New Zealand to protect special natural and cultural features on their land with open space covenants.

### Objectives of the Policy

This policy is to encourage and promote the conservation and protection of significant natural resources in the district. This will enable Council to act fairly and equitably in the assessment of rates, in line with land forming part of a reserve under the Reserves Act 1977.

### Conditions and Criteria

Council may remit the rates where the rating unit meets the following criteria:

1. Council is satisfied that the land is subject to permanent protection under a QEII Open Space Covenant or similar permanent conservation covenant. That the covenant must be registered on certificate of title(s) for the rating unit.
2. No person(s) are actually using the land and no building structures are within the boundaries of the covenanted area.
3. Decisions on remissions under this policy will be delegated to officers as set out in Council's delegation manual.

**ITEM: 9.0**

Page 1 of 1

**ISSUE: Receipt of Action Sheet****ID:** A846920**To:** Te Tai Tokerau Māori Advisory Committee meeting, 9 June 2016**From:** Jonathan Gibbard, Group Manager - Strategy and Governance**Date:** 25 May 2016

<b>Report Type:</b>	<input checked="" type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
<b>Purpose:</b>	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input checked="" type="checkbox"/>	Other
<b>Significance:</b>	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

**Executive summary:**

The purpose of this report is to enable the Te Tai Tokerau Māori Advisory Committee (the committee) to receive the current committee action sheet (**attached**).

**Legal compliance:**

The information and recommendations outlined in this report are in accordance with the Te Tai Tokerau Māori Advisory Committee's approved Terms of Reference, and are part of the committee's normal operations. No decision is required other than the information be noted hence, the matter does not trigger the council's Significance Policy.

**Recommendation:**


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That the report "Receipt of Action Sheet" by Jonathan Gibbard, Group Manager - Strategy and Governance and dated 25 May 2016, be received.

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## Council Actions

IRISID	Current Status	Request Date	Description	Request Details	Note Text	Date of Note	Requested By
REQ.577230	Open	24 Jul 2014	Local Government Reform	That the TTMAC committee be kept informed of developments in respect of local government reform and provide opportunity for committee's views to be relayed to NRC (REQ)	Staff will be providing a presentation to update the committee on the Local Government Commission - Shared Services workstream at its June 2016 formal meeting.	27 May 2016	Te Taitokerau Māori Advisory Committee
REQ.580188	Closed	11 Feb 2016	Te Tai Tokerau Māori Advisory Committee - Marae based workshops	That the Te Tai Tokerau Maori Advisory Committee be kept informed, through the Action Sheet, on councils progress towards providing a response to the issues raised during marae based workshops	Response sent to Members Murphy and Ngawaka 8 April 2016.	26 May 2016	Te Taitokerau Māori Advisory Committee
REQ.580717	Open	25 May 2016	Te Tai Tokerau Māori Advisory Committee - Marae based workshops	That the Te Tai Tokerau Maori Advisory Committee be kept informed, through the Action Sheet, on councils progress towards providing a response to the issues raised during marae based workshops	Hiruharama Marae Workshop held 12 May 2016. Staff are currently preparing a response to issues raised at Hiruharama Marae. Staff anticipate providing a formal response before the end of June 2016.	26 May 2016	Te Taitokerau Māori Advisory Committee

**ISSUE: Hiruharama Marae Workshop, Te Tii****ID:** A845692**To:** Te Tai Tokerau Māori Advisory Committee Meeting, 9 June 2016**From:** Jonathan Gibbard Group Manager – Strategy and Governance**Date:** 17 May 2016

<b>Report Type:</b>	<input type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
<b>Purpose:</b>	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input checked="" type="checkbox"/>	Other
<b>Significance:</b>	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

**Executive Summary:**

This paper provides a brief report on the Te Tai Tokerau Māori Advisory Committee, marae based workshop held at Hiruharama Marae, Te Tii 12 May 2016.

**Legal compliance and significance assessment:**

The activities detailed in this report are part of the council's day to day operations, are provided for in the council's 2015-2025 Long Term Plan, and are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002. No decision is required other than the information be noted hence, the matter does not trigger the council's Significance Policy. However this item may be of significance to Māori.

**Recommendations:**

1. That the report "Hiruharama Marae Workshop, Te Tii" by Jonathan Gibbard Group Manager – Strategy and Governance, and dated 17 May 2016, be received.
2. That council staff ensure Hiruharama Marae (through their representatives) are kept informed of progress towards addressing the concerns raised during the marae workshop.

**Report**

The sixth Te Tai Tokerau Māori Advisory Committee (the committee) marae based workshop was held at Hiruharama Marae on the 12<sup>th</sup> May 2016.

Committee members in attendance were Nora Rameka, Te Hurunga Hohaia, Chairman Samuels, Shepherd and Carr. Council was also represented at the workshop by Councillors Brown and Knight with assistance from council staff.

The workshop was well attended with 26 whānau in attendance. Considerable thanks and gratitude are extended to committee members Nora Rameka, Te Hurunga Hohaia and the whānau of Hiruharama Marae for hosting the committee workshop.

**Hiruharama Marae Workshop – agenda**

The agenda comprised of the following topics:

1. Hapū Management Plan Review;
2. Recommendations Hapū Environmental Management Plan to Northland Regional Council;
3. Papakainga Housing progress;
4. Resource management issues;
  - a. Moorings;
  - b. Catchment; and
  - c. Biodiversity.
5. Importance of the Marine and Coastal Area (Takutai moana) Act 2011 to Ngāti Rehia;
6. Ngāti Torahina presentation; and
7. Uritaniwha presentation

Council staff will work through the discussion feedback and provide a response to the committee members who organised the workshop for the purposes of providing feedback to workshop attendees.

**Hiruharama Marae Workshop - summary of discussions notes**

Agenda	Discussion Notes
Ngāti Rehia operations overview	<ul style="list-style-type: none"> <li>An introduction was provided on history and whakapapa and rohe of Ngāti Rehia.</li> <li>Ngāti Rehia is focusing on planning for the future concentrating on economic development, social development, tourism, succession planning and Treaty of Waitangi Claims.</li> <li>A part of this future visioning was the need to strengthen communication with Northland Regional Council (NRC).</li> </ul>
Ngāti Rehia Hapū Management Plan Review	<ul style="list-style-type: none"> <li>Ngāti Rehia discussed and presented the Ngāti Rehia 2<sup>nd</sup> Generation Hapū Management Plan (HEMP) providing an overview of the review process.</li> <li>It was noted the first generation HEMP was crafted partly in response to Ngāti Rehia not being consulted on issues concerning Ngāti Rehia whānui, their rohe and taonga.</li> <li>Ngāti Rehia acknowledged the support of Far North District and Northland Regional councils for their financial and staff support in completing the review and rewrite of their second generation plan. Noting that these relationships are important.</li> <li>Ngāti Rehia outlined the role of the <i>Ngāti Rehia Ahi Kaa Unit</i> (the unit). The unit undertakes the processing of Resource Management Act (RMA) consent applications from a Ngāti Rehia perspective. The unit works with planning staff from Far North District Council (FNDC) and NRC processing applications and other issues.</li> </ul>
Papakāinga Housing progress	<ul style="list-style-type: none"> <li>Ngāti Rehia discussed their aspirations around Papakāinga Development. Noting considerable effort concentrated on coordinating all elements of the process including but not limited to development of a papakāinga plan, understanding Te Ture Whenua Act (including proposed changes), understanding of local authority regulations, resource consenting process and building consenting process.</li> </ul>

Resource management issues	<ul style="list-style-type: none"> <li>• Pest control – it was noted cross agency staff support in this area was greatly appreciated. Ngāti Rehia have worked closely with Department of Conservation (DOC) and NRC staff to reduce impacts from pest with a focus on our native forests within the rohe.</li> <li>• Biosecurity – the importance of Māori relationship with rongoa Māori, flora and fauna was noted.</li> <li>• Biodiversity – NRC staff were acknowledged for their assistance in supporting dune protection work undertaken with Ngāti Rehia. This work included fencing off dunes, minimising and preventing ongoing vehicle damage to the dune systems and the identification of native flora within the dune ecosystem.</li> <li>• Sewage issues – Te Uri Taniwha representative talked about the Kerikeri Waste Water consent, noting a working relationship must continue with Māori to ensure Māori concerns are taken into account through the processing of the renewal of this consent. The same was attributed to the Waitangi Waster Water system. These sentiments were echoed by Ngāti Rehia.</li> <li>• The Taiamai representative spoke about the good work of the Waitangi Catchment group (set up under councils Waiora Northland Water programme of work) and the development of a catchment specific plan. This was seen as a good model to deal with local issues by local people making local decisions.</li> </ul> <p>Noting that there were pressures on water quantity and quality.</p> <ul style="list-style-type: none"> <li>• Kaitiakitanga – the aspiration of Ngāti Rehia is to continue to educate and involve rangatahi with kaitiakitanga.</li> </ul>
Marine and Coastal Area (Takutai moana) Act 2011	<ul style="list-style-type: none"> <li>• Ngāti Rehia expressed their aspirations in regards to the Takutai Moana Act and continue to explore and apply for protected customary rights of the customary marine area.</li> </ul>
Other	<ul style="list-style-type: none"> <li>• Attendees were informed of the “Te Haa o te Ao” (The Breath of the World) – proposed entranceway sculpture at Kerikeri welcoming people into the wider Waipapa and surrounding Bay of Islands area.</li> </ul> <p>This work was commissioned by Te Rūnanga o Ngāti Rehia and is an artistic warning interpretation of the state of the environment including climate change.</p>



**ISSUE: Local Body Elections 2016 - Candidate Information Evenings****ID:** A846478**To:** Te Tai Tokerau Māori Advisory Committee, 9 June 2016**From:** Chris Taylor, Governance Support Manager**Date:** 25 May 2016

<b>Report Type:</b>	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input checked="" type="checkbox"/> Other
<b>Significance:</b>	<input checked="" type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

**Executive Summary:**

The purpose of the report is to advise the Te Tai Tokerau Maori Advisory Committee (the committee) of a series of Candidate Information Evenings that have been scheduled in the lead up to the local authority triennial elections.

**Legal compliance and significance assessment:**

The relevant legislation in relation to this issue is the Local Electoral Act 2001 *[and the Local Electoral Regulations 2001]*.

In relation to section 79 of the Local Government Act 2002, this issue is deemed to be of low significance under council policy because the report does not seek a decision other than that information be received.

**Recommendation:**

That the report 'Candidate Information Evenings' by Chris Taylor, Governance Support Manager, and dated 25 May 2016, be received.

**Report:**

As previously reported to the committee (in March 2016), the triennial elections for elected members of all local authorities throughout New Zealand will be conducted by postal voting from 16 September 2016, culminating in Election Day on 8 October 2016.



Local Government New Zealand (LGNZ) has initiated the #Vote16NZ campaign with two key foci:

1. To encourage more New Zealanders to get involved in the Local Authority Elections this year, and
2. To encourage citizens with strong leadership qualities and a passion for their community to consider standing as candidates themselves.

The Northland Regional Council (the council) is also seeking to encourage dedicated people who are passionate about making a difference in Northland, and potential leaders to shape our communities, to stand in this year's elections.

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In addition to supporting LGNZ's programme, council will also be running a joint promotional campaign with the other three Tai Tokerau local authorities in order to raise awareness and encourage participation in the Northland elections.

One key component of this programme is to conduct a series of Candidate Information Evenings after candidate nominations open. These forums are intended to provide an opportunity for potential candidates to learn about councils and what's involved should they be successful. In particular the forums:

- Clarify the roles of the regional and district councils
- Explain the skills required, the roles and responsibilities of elected members
- Share some of the exciting projects, initiatives and challenges facing the respective councils that potential candidates could be an active part of if elected
- Overview matters pertaining to the elections (eligibility, nominations, timetable, induction process and remuneration)
- Emphasise the importance of finding the best people to help shape Northland
- Distribute election collateral (including nomination forms).

One candidate information evening will be held in each NRC constituency as follows:

<b>Date</b>	<b>Time</b>	<b>Constituency</b>	<b>Venue</b>
Monday 18 July 2016	5.30pm (to 7pm approx.)	Coastal Central	Parua Bay Community Centre, 1347 Whāngārei Heads Road, Whāngārei
Thursday 21 July 2016	5.30pm (to 7pm approx.)	Coastal South	Ruakaka Recreation Centre, Takutai Place, Ruakaka
Wednesday 27 July 2016	5.30pm (to 7pm approx.)	Coastal North	Turner Centre, 43 Cobham Road, Kerikeri
Thursday 28 July 2016	5.30pm (to 7pm approx.)	Hokianga-Kaikohe	Far North District Council Chambers, Memorial Drive, Kaikohe
Monday 1 August 2016	5.30pm (to 7pm approx.)	Kaipara	Dargaville Town Hall, 37 Hokianga Road, Dargaville
Tuesday 2 August 2016	5.30pm (to 7pm approx.)	Whāngārei Urban	Northland Regional Council Chambers, 36 Water Street, Whāngārei
Wednesday 3 August 2016	5.30pm (to 7pm approx.)	Te Hiku	Te Ahu Centre – Conference Room, cnr South Road/Matthews Avenue/Church Street, Kaitiāia

Committee members are encouraged to be informed, get involved in the Northland elections and be an advocate for others to do the same. A suite of information regarding the election is accessible via the '2016 Local Election' page at [www.nrc.govt.nz](http://www.nrc.govt.nz). Interested parties can also contact the electoral office by email: [info@electionservices.co.nz](mailto:info@electionservices.co.nz) or by phone 0800 922 822.

**ISSUE: Significance and Engagement Policy****ID:** A846331**To:** Te Tai Tokerau Māori Advisory Committee, 9 June 2016**From:** Chris Taylor, Governance Support Manager**Date:** 24 May 2016

<b>Report Type:</b>	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
<b>Significance:</b>	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

**Executive Summary:**

A number of Te Tai Tokerau Maori Advisory Committee (the committee) members have enquired about the “Legal compliance and significance assessment” associated with councils agenda items (as below). The purpose of the report is to provide clarity regarding the council’s Significance and Engagement Policy and the criteria/thresholds that trigger a significant council decision.

**Legal compliance and significance assessment:**

This report refers to Section 76AA of the Local Government Act 2002 which requires every local authority to adopt a policy on significance and engagement.

In relation to section 79 of the Local Government Act 2002, this issue is deemed to be of low significance under council policy because the report does not seek a decision other than that information be received.

**Recommendation:**


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That the report ‘Significance and Engagement Policy’ by Chris Taylor, Governance and Support Manager, and dated 24 May 2016, be received.

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**Report:**

Section 76AA of the Local Government Act 2002 (LGA) requires that every local authority adopt a Significance and Engagement Policy which sets out:

- The council’s approach to determining the significance of a proposal;
- Any criteria, thresholds or procedures which are used to determining significance;
- How the council will respond to community preferences about engagement, including the form(s) of engagement that may be desirable;
- How the council will engage with its communities on different issues; and
- The assets that the council considers to be strategic assets.

The purpose of the policy is to:

- Enable the council and its communities to identify the degree of significance attached to a particular proposal; and

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- Provide clarity about how and when communities can expect to be engaged in decisions on different issues.

For the avoidance of doubt the definition of ‘significance’ is not merely an indication of how controversial a matter is or whether it is relevant to a particular sector of the community. The LGA’s definition of is very specific as follows:

**‘Significance**, in relation to any issue, proposal, decision, or other matter that concerns or is before a local authority, means the degree of importance of the issue, proposal, decision, or matter, as assessed by the local authority, in terms of its likely impact on, and likely consequences for, -

- a) the district or region;
- b) any persons who are likely to be particularly affected by, or interested in, the issue, proposal, decision, or matter;
- c) the capacity of the local authority to perform its role, and the financial and other costs of doing so

**Significant**, in relation to any issue, proposal decision, or other matter means that the issue, proposal, decision, or other matter has a high degree of significance’.

Council’s Significance and Engagement Policy (included as **Attachment One**) defines the level of significance of a matter (on a continuum from low to high) based on four key criteria:

1. Importance to the Northland Region
2. Community interest
3. Consistency with existing policy and strategy
4. Impact on the council’s capacity and capability

Underpinning each criterion is a suite of factors/thresholds which, if triggered, would indicate a high degree of significance. If a high degree of significance is indicated for two or more of the criteria then the issue, proposal, decision or matter is *likely* to be significant.

In the event a matter is deemed to be significant it automatically triggers a requirement for council to consult using the special consultative approach (as defined by Section 83 of the LGA).

Council’s Significance and Engagement Policy requires that every report to the council or a council committee be assessed for significance and *‘will include a statement indicating whether or not the matter has been identified as significant. Where the significance of a proposal and/or decision is unclear, then we will treat the issue as being more rather than less significant.’*

Therefore, while a topic in itself may be of significance e.g. ownership of water, councils significance test relates to the specific decision being considered in the particular agenda item, rather than the topic in its entirety. As a result, the significance test is often not triggered (thus not requiring community consultation), and being identified as “low significance when assessed against councils significance and engagement policy”. Often council may already have consulted on a particular matter through its Long Term Plan or Annual planning process. In this circumstance, providing council is making decisions consistent with these documents (LGA does provide for exceptions) then public consultation is not required.

# Engaging with our communities

## Significance and Engagement Policy

Northland Regional Council makes decisions every day. These decisions range from the day-to-day matters with a low impact on the public and communities, right up to those with a very high level of importance, impact or public interest. **The purpose of this policy is to inform you about how and when you can expect to be engaged in our decision-making processes<sup>1</sup>.**

The policy:

- Sets out what sort of engagement is appropriate for a particular issue or proposal; and
- Provides us with a tool for defining matters and decisions that are particularly important or significant, helping it determine where a greater level of community engagement may be desirable.

### Our approach to community engagement

Community engagement involves connecting with other people in a decision-making process, to share ideas and build understanding. It can involve a range of different approaches – from simply keeping our communities informed, to empowering them to make decisions themselves. Our regional community includes customers, citizens, local communities and other communities of interest.

Whenever the council is engaging communities, or making a decision on the extent of engagement, it will be guided by the following principles.

Principle	What this means
1. <b>We are elected to make decisions on your behalf.</b>	<ul style="list-style-type: none"> <li>• We will get on with making decisions unless we believe a greater understanding of our communities' views is deemed necessary.</li> <li>• We will need to balance and prioritise competing interests and consider both short and long-term needs.</li> <li>• The more significant the issue, the more we will ensure we have enough information on our communities' views.</li> </ul>
2. <b>We know why we are engaging.</b>	<ul style="list-style-type: none"> <li>• We will tell you why we are engaging with you.</li> <li>• We will tell you what any proposals or decisions mean for you.</li> <li>• We will be clear about what influence people can have.</li> </ul>
3. <b>We respect your views.</b>	<ul style="list-style-type: none"> <li>• We will listen to what you say.</li> <li>• We will consider your views with an open mind.</li> </ul>
4. <b>We recognise that our region is diverse.</b>	<ul style="list-style-type: none"> <li>• We recognise that our region is made up of many geographical communities and communities of interest.</li> <li>• We recognise Māori as a culturally distinct group and will continue to work at all levels to establish and maintain relationships with Māori including tangata whenua. Where applicable, engagement will be reflective of tikanga Māori.</li> <li>• We will do our best to provide opportunities for people to present their views in a way that suits them.</li> <li>• We will target our engagement to those who may be affected by or have an interest in the decision.</li> </ul>
5. <b>We do things efficiently.</b>	<ul style="list-style-type: none"> <li>• We will encourage processes that make the best use of council resources.</li> <li>• We will continue to improve how we engage with you.</li> <li>• We will learn from experience about what works best.</li> </ul>
6. <b>We always provide feedback.</b>	<ul style="list-style-type: none"> <li>• If you engage with us we will let you know what decisions were made and why.</li> </ul>

The council will use a range of engagement techniques when engagement planning.

<sup>1</sup> This policy is intended to meet the requirements of the Local Government Act 2002 (section 76AA) for a Significance and Engagement Policy.

## When we will engage

We will always consider the views of people who will likely be affected by or have an interest in a decision. Sometimes we will consider that we already have a good understanding of these views (and preferences), but at other times we may feel we need more information. Different levels of community engagement will be used in different situations:

- We will **inform** our communities about decisions made when we believe there is some interest in the decision and/or people may be affected by the decision, but further engagement is not warranted.
- We will **consult** when we are required to by law, when a proposal is considered significant (as defined later in this policy) and when we need more information on options for responding to an issue.
- We will **involve** our communities in decision-making when we need more information on community views to fully understand an issue and develop a proposal for dealing with that issue.
- We will **collaborate** with one or more stakeholders when there are other stakeholders with a governance role, and where we can be more effective and efficient in achieving our priorities through collaborating with others.
- We will consider **empowering** communities to define their own solutions when the council considers it appropriate.
- We **won't** engage our communities when there is a need for confidentiality or the matters concern internal operational issues.

## How we will engage

Once we have decided to engage and determined which form of engagement is the most appropriate, we will then identify which methods of engagement we wish to use. We will do so by considering the principles of this policy as well as:

- Who the target audience is – that is, who is affected by, likely to have an interest in or view on, the issue.
- The *significance* of the matter to both us as the council and the target audience (see below).
- What we know about the target audiences preferences for engagement.
- The information we already hold about community views.
- The circumstances in which the issue has arisen.
- The extent to which any costs outweigh the benefits of engagement methods.

We will ensure that:

- We make information available that tells participants what is being proposed, why, what options there are, what it means for our communities and how participants can engage.
- Opportunities are provided for Māori to contribute to our decision-making processes<sup>2</sup>. The Te Taitokerau Māori Advisory Committee has been formed as the primary point of Māori engagement<sup>3</sup>.
- Consider all matters in addition to the community views expressed when making final decisions, for example, research results, legislation, financial constraints and so on.
- Provide feedback on the decisions we make and why.

## Defining which issues and decisions are significant

Some decisions we make are more significant than others. Distinguishing which decisions are significant and which are not, is not always black and white. The significance of an issue, proposal, asset, decision or activity (hereon referred to as a matter) usually lies somewhere on a continuum from low to high.

We will consider the significance of each matter on a case-by-case basis. When considering whether any matter is significant, we will use criteria to assess the likely impact on, and consequences for:

1. The Northland region.
2. The people who are likely to be particularly affected by, or interested in it.
3. Consistency with existing policy and strategy.

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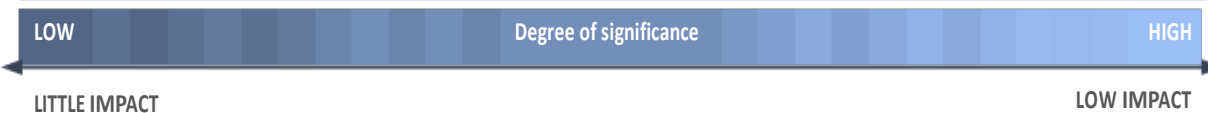
<sup>2</sup> Local Government Act 2002 s.14(1)(d) s.81(1), Schedule 10 s.8.

<sup>3</sup> Refer to the council's Māori liaison and Māori participation in decision-making policies for more information.

## 4. Our capacity to perform our role and the financial and non-financial costs of doing so.

When a high degree of significance is indicated by factors or thresholds in two or more criteria, the issue is likely to be **significant**.

<b>Criterion</b>	1. IMPORTANCE TO THE NORTHLAND REGION The extent to which the matter under consideration impacts on the Northland region, now and in the future (large impacts would indicate <b>high significance</b> ).
<b>Factors and thresholds</b>	Factors that might impact on community wellbeing are: a) Any decision that would significantly alter the level of service provided by the council for a significant activity (including a decision to commence or cease any such activity); b) Extent of costs, opportunity costs, externalities and subsidies, including: a. introducing a new targeted rate; and b. increasing the targeted land management or the targeted council services rate for an activity by 5% or more annually; and c) Uncertainty, irreversibility, and the impact of the decision in terms of the community's sustainability and resilience.
<b>LOW</b>	<b>High</b>
<b>Little Impact</b>	<b>Large Impact</b>
<b>Degree of significance</b>	
<b>Criterion</b>	2. COMMUNITY INTEREST The extent to which individuals, organisations, groups and sectors within the community are particularly affected by the matter.
<b>Factors and thresholds</b>	Factors that would indicate a high degree of significance are: a) High levels of prior public interest or the potential to generate interest; b) Large divisions in community views on the matter; c) A moderate impact on a large proportion of the community; and d) A large impact on a moderate number of persons.
<b>LOW</b>	<b>High</b>
<b>Good Community Agreement</b>	<b>Large Division in Community Views</b>
<b>Degree of significance</b>	
<b>Criterion</b>	3. CONSISTENCY WITH EXISTING POLICY AND STRATEGY The extent to which the matter is consistent with the council's current policy and strategy.
<b>Factors and thresholds</b>	Factors that would indicate a high degree of significance are: a) Decisions which are substantially inconsistent with policies, strategies or previous significant decisions.
<b>LOW</b>	<b>High</b>
<b>Well Within Other Strategy and Policy</b>	<b>Inconsistent with Other Strategy and Policy</b>
<b>Degree of significance</b>	

<b>Criterion</b>	4. IMPACT ON THE COUNCIL'S CAPACITY AND CAPABILITY The impact of the decision on the council's ability to achieve the objectives set out in its Long Term Plan, including Financial Strategy, and Annual Plan.
<b>Factors and thresholds</b>	Factors that would indicate a high degree of significance are: a) Transfers of strategic assets to or from the council; b) High capital or operational expenditure; and c) A financial transaction with a value of greater than five percent of the combined targeted land management rate and council services rates revenue in the year of the decision <sup>4</sup>
	

Every report to the council or a council committee will include a statement indicating whether or not the matter has been identified as significant. Where the significance of a proposal and/or decision is unclear, then we will treat the issue as being more rather than less significant. For any matter considered significant, the report will address the council's decision-making responsibilities under sections 77, 78, 80, 81 and 82 of the Local Government Act 2002 (as applicable).

We will not assess the significance of a matter when it involves a day-to-day operational matter, it involves management decisions delegated to staff during the implementation of council decisions, or where we think that failure to make a decision urgently would result in unreasonable or significant damage to property or risk to people's health and safety.

### Strategic assets

Strategic assets are assets that we need to retain if we are to maintain our capacity to achieve or promote any outcome that is important to the wellbeing of the regional community. The Northland Regional Council's strategic assets as defined in this policy are:

- Its interests in Marsden Maritime Holdings Ltd.
- The Awanui river scheme.
- The Kotuku Dam (in the Whāngārei urban rivers scheme) and the land which the dam structure occupies (once construction is completed).
- The Kaeo stopbank scheme.
- Other river scheme assets as they are constructed.

A decision to transfer the ownership or control of a strategic asset to or from the regional council can only be taken if it has been provided for in its Long Term Plan and therefore will be the subject of the Local Government special consultative procedure.

### Reviewing this policy

The council intends to review this policy every three years after the local body elections. Any consultation required would likely occur concurrently with a future annual or long-term plan.

<sup>4</sup> This limit covers a single issue, asset or matter as well as a package of the same aligned to deliver a single outcome or objective. This limit does not apply to expenditure funded from the Growth and Investment Reserve or changes to the council's investment portfolio. Note that these investments will need to meet the council's Investment Policy.

**ISSUE: Ngāti Kahu ki Whangaroa and Ngāti Pukenga Treaty Settlement Bills****ID:** A841657**To:** Te Tai Tokerau Māori Advisory Committee Meeting, 9 June 2016**From:** Rachel Ropiha, Kaiarahi Mātauranga Māori**Date:** 6 May 2016

<b>Report Type:</b>	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input checked="" type="checkbox"/> Other
<b>Significance:</b>	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

**Purpose:**

The purpose of this report is to provide the committee with an update on the progress of the Ngāti Kahu ki Whangaroa and Ngāti Pukenga Treaty Settlement Bills currently before parliament awaiting the passage of legislation.

**Legal compliance and significance assessment:**

The activities detailed in this report are part of the council's day to day operations, are provided for in the council's 2015-2025 Long Term Plan, and are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002. The matter does not trigger the council's Significance Policy. However, this matter maybe of significance to tangata whenua.

**Recommendation:**


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That the report Ngāti Kahu ki Whangaroa and Ngāti Pukenga Treaty Settlement Bills by Rachel Ropiha, Kaiarahi Mātauranga Māori and dated 6 May 2016, be received.

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**Ngāti Kahu ki Whangaroa Treaty Settlement Bill:****Report:**

Ngāti Kahu ki Whangaroa (NKKW) as a claimant group, numbers approximately 3000 people whose area of interest (AOI) is in the Far North between Mangonui and Whangaroa harbours (Appendix One). Neighbouring iwi are Ngāti Kahu to the north-west and Ngāpuhi to the south.

The Crown and NKKW signed a final Deed of Settlement in December 2015 some 14 years after the Crown first recognised the mandate of NKKW as the negotiating body for the purposes of settling the outstanding historical Treaty of Waitangi grievances on behalf of the iwi.

On full and final settlement the Post Settlement Governance Entity, Kahukuraariki Trust will receive and manage settlement assets.

The settlement package includes (summary): -

- A historical account, acknowledgement and apology by the Crown for the Crown's acts and omissions in regards to the Treaty of Waitangi.
- Cultural redress including the vesting of 15 sites including Stoney Creek Station and \$0.3 million as a cultural fund for a reserve management plan for Kowhairoa Peninsula, and
- Financial redress of \$6.2 million (and interest regarding previous commitments and settlement over Stoney Creek Station – 2007)

The settlement does not include any public land transfer. In general, all existing public access rights in relation to the areas affected by the settlement will be preserved. If passed into legislation this will be the full and final settlement of the historical claims by NKKW.

Within the settlement offer there are four statutory acknowledgement areas.

- Paekauri Conservation Area,
- The Coastal Marine Area, adjacent to the area of interest,
- Oruaiti River and tributaries (within AOI), and
- Akatarere Historic Reserve.

In essence a statutory acknowledgement will require regional council to;

- Forward summaries of relevant resource consent applications to NKKW,
- Have regard to statutory acknowledgements when forming an opinion as to whether the group may be adversely affected in relation to a resource consent application/activity, and
- Attach for public information a record to all regional policy statements and regional plans.

### **Ngāti Pukenga Settlement Bill Report**

Ngāti Pukenga descend from the original inhabitants of Tauranga Moana however today they are found dispersed through four small kāinga located in Tauranga, Maketu, Whangārei and Hauraki.

Their association to Whangārei is through '*tuku whenua*' (gifted land holdings in recognition of the death of a Ngāti Pukenga warrior in the 1830's) at Pakikaikutu. In 1877 the land was awarded to them by the Native Land Court.

In December 2012 the Crown and Ngāti Pukenga signed a Deed of Settlement which was ratified by the parties in 2013. The Settlement Bill has been before parliament as part of the Tauranga Moana Collective since this time.

The areas of interest for Ngāti Pukenga are four in total – due to their dispersal. Within the Bill these are referred to as *Kāinga Areas of Interest*. Pakikaikutu forms one of these areas (Appendix Two).

Again, this settlement includes a Crown apology, cultural redress and financial redress. In regards to Northland this includes;

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- An apology from the Crown acknowledging the taking of land at Pakikaikutu severing Ngāti Pukenga people and their kainga from the coast.
- The ability to engage with the Crown in respect of potential collective redress with other relevant iwi – should this occur – which may include the Pakikaikutu kāinga area of interest, and
- A statutory acknowledgement – Pakikaikutu Coastal Statutory Acknowledgement Area. An area that runs along the coast from a point just north of Waikaraka to just inside Paura Bay.

Further, section 6.3 of the Deed of Settlement states

*“The provision by the Crown of statutory acknowledgements does not prevent the Crown from –“*

Section 6.3.1 then states

*“providing, or agreeing to introduce legislation providing or enabling, the same or similar redress to any other iwi or settling group.”*

In essence this clause provides notice that this is not an exclusive settlement offer for this area, and that it may be subject to claims and settlement with other interested parties.

**Conclusion**

With the exception of clause 8.2.2<sup>1</sup> of the Ngāti Pukenga Claims Settlement Bill, these are the full and final settlement quantum for both groups. Once they have been through the passage of legislation and enacted council will be required to implement its obligations in regards to the statutory acknowledgements.

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<sup>1</sup> Ngāti Pukenga wish to engage with the Crown in respect of potential collective redress with other relevant iwi in the Maketū and Pakikaikutu kāinga regions.

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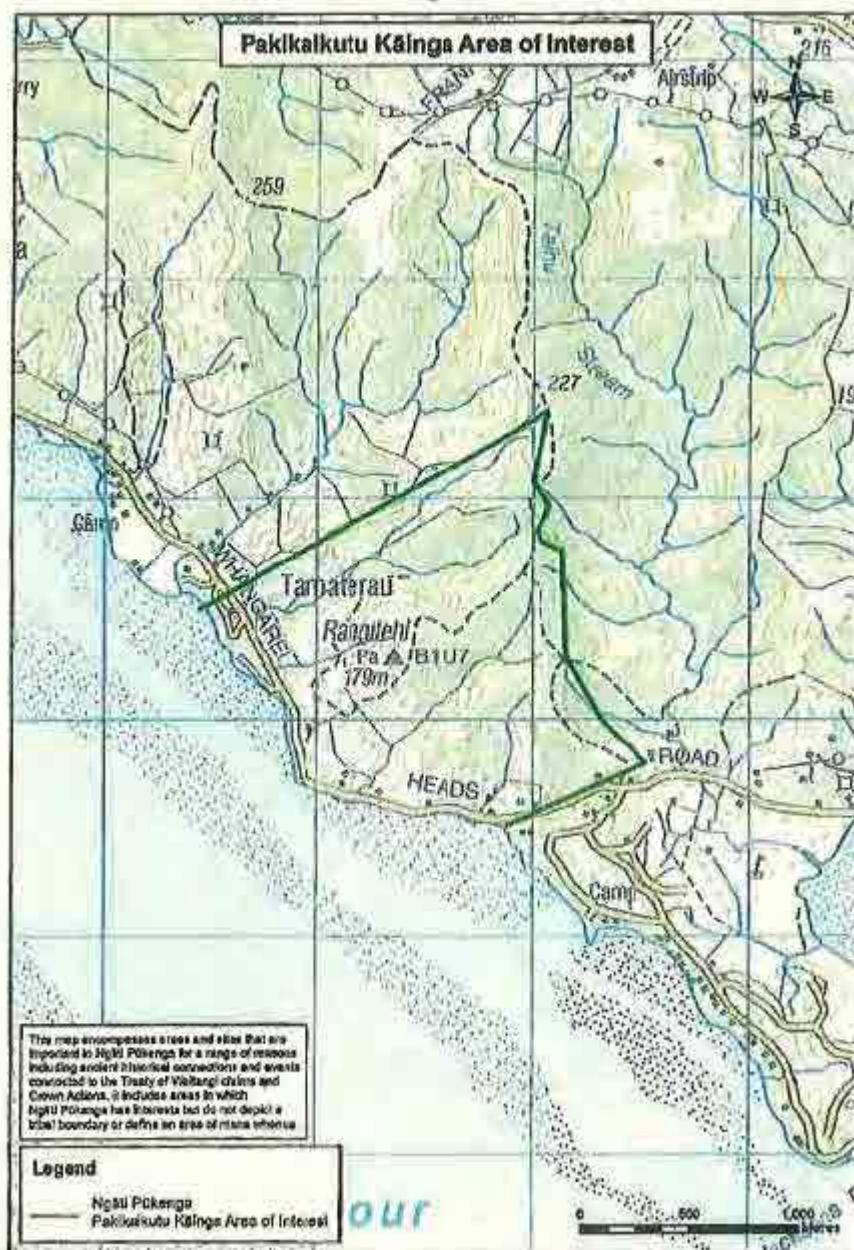
## Appendix one



## Appendix two

## 1 KĀINGA AREAS OF INTEREST

## Pakikaikutu Kāinga Area of Interest





**ISSUE: Review and future focus of Te Tai Tokerau Māori Advisory Committee****ID:** A846736**To:** Te Tai Tokerau Māori Advisory Committee, 9 June, 2016**From:** Rachel Ropiha, Kaiarahi Mātauranga Māori**Date:** 25 May 2016

<b>Report Type:</b>	<input type="checkbox"/> Normal operations	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Decision
<b>Purpose:</b>	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual\Long Term Plan	<input checked="" type="checkbox"/> Other
<b>Significance:</b>	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

**Executive Summary:**

This report provides an opportunity for the Te Tai Tokerau Maori Advisory Committee (the committee) to reflect on its achievements and consider what recommendations it may wish to make to the outgoing and by proxy inform the incoming council as to the values of this committee and potential future roles, function and make-up of the committee post Octobers local body elections should the committee be re-established.

**Legal compliance and significance assessment:**

The activities detailed in this report are part of the council's day to day operations, are provided for in the council's 2015-2025 Long Term Plan, and are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002. The matter does not trigger the council's Significance Policy. However, this matter may be of significance to tangata whenua.

**Recommendation:**


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That the report 'Review and future focus of the Te Tai Tokerau Māori Advisory Committee', by Rachel Ropiha, Kaiarahi Mātauranga Māori and dated 25 May 2016, be received.

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**Report:**

The triennial local body elections (for elected members of district, regional and unitary authorities) will take place on 8 October this year.

At this first meeting of the council, a Chair and Deputy Chair are elected from those members who are confirmed as elected members of council (having succeeded through the election process).

Post this, one of the key considerations is the makeup of any standing committees and/or advisory committees of council. It is therefore timely for the Te Tai Tokerau Māori Advisory Committee to consider its successes and to provide the outgoing

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council with advice as to what the future might look like, post October local body elections, as far as this committee is concerned and Māori engagement in general.

While the Regional Transport Committee and Civil Defence Emergency Management Committee are required under statute, all other roles and functions (of council) and possible committee structures are re-considered. With this in mind, committees may or may not be reconvened. While the committee cannot direct the new council as to the reformation of the Te Tai Tokerau Māori Advisory Committee, members may wish to reflect on the committee's roles and functions, achievements and provide recommendations to the outgoing and incoming council to inform their consideration of committee structures post-election.

One mechanism by which the committee members and the group as a whole might like to consider providing feedback is through councils new annual survey of its working groups, subcommittees and advisory groups. Whilst this is the first year that this survey will be undertaken (refer Attachment 1) it is intended that it become an annual mechanism for council to receive feedback and identify opportunities for improvement. An independent external provider is conducting this survey and members will receive the survey via email in the coming weeks.

While council's survey provides an opportunity for individual committee members to provide their feedback, it is also recommended that the committee as a whole should consider what key messages/advice it wishes to provided council. With this in mind, committee members are asked to consider how they would best like to develop its collective advice. Staff are available to assist however it's also important to note that August is the final formal committee meeting prior to elections and therefore the final opportunity for the committee to confirm its advice to council.

This matter is set down for discussion.

## Northland Regional Council

### Key Partnerships / Advisory and Working Groups Survey

### Online Questionnaire - Final

Thank you for taking part in this survey we are doing on behalf of Northland Regional Council.

The survey is to get your feedback about your experience with Northland Regional Council regarding **[INSERT RELEVANT PARTNERSHIP/GROUP]**.

This survey will take about 7 minutes and we appreciate your time. All feedback provided is confidential and privacy is assured. Responses are only reported as aggregate summaries.

**Q1. Which district is your group in? [SINGLE RESPONSE]**

1	Whangarei
2	Far North
3	Kaipara

**Q2. Regarding the [INSERT PARTNERSHIP/GROUP] you are part of, how long have you been with this group? Please select one. [SR]**

1	Less than 3 months
2	4-6 months
3	Between 7 and 12 months
4	1-2 years
5	3+ years

**Q3. In relation to the [GROUP], when you have needed to contact Northland Regional Council, which methods below do you mostly use? You can select more than one. [MR]**

1	In person at their office
2	Email
3	Website
4	Phone
5	Their Facebook page
6	Letter
7	Other (please specify)
8	Can't remember

**Q4. Which of the following age groups do you belong to? [READ OPTIONS, ONE ANSWER ONLY]**

1	18 to 29 years
2	30 to 49 years
3	50 to 64 years
4	65 years or over
99	Refused (DO NOT READ)

#### EXPECTATIONS

**Q5. What were your expectations when you joined the [GROUP]? [OPEN]**

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Attachment One

Q6. Thinking about the [GROUP], using a scale of 1 to 10 where 1 means 'strongly disagree' and 10 means 'strongly agree' how much do you agree or disagree that...?

[illegible]

**[ASK Q7 IF CODES 1-5 AT Q6(2)]**

**Q7. You mentioned that the group doesn't have the right mix of people, why is that?**

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**Q8. What are the things you like about being part of this group?**

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**Q9. What could be improved with this group?**

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## SATISFACTION

**Q10. Still using a scale of 1 to 10 where 1 is 'strongly disagree' and 10 is 'strongly agree' how much would you agree or disagree with the following...? Please select one answer per row**

[illegible]

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## Attachment One

### PERFORMANCE

**Q11. Now thinking about the performance of the [GROUP], how much do you agree or disagree that...? Please select one answer per row**

		Strongly disagree										Strongly agree	Don't know
		1	2	3	4	5	6	7	8	9	10	98	
A	The group communicates well with each other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
B	The group works together as a team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
C	The group works with the right people, community groups and agencies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
D	The group is effective	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### OUTCOME

**Q12. And how much do you agree or disagree...? Please select one answer per row**

		Strongly disagree										Strongly agree	Don't know
		1	2	3	4	5	6	7	8	9	10	98	
A	The aims of the group are realistic	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
B	The aims of the group are achievable	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
C	The progress of the group is going well	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
D	The group is 'getting enough stuff done'	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
E	The group is getting the 'right stuff' done	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Q13. And for our final question, using a scale of 0 to 10 where 0 is 'not at all likely to recommend' and 10 is 'very likely to recommend' how likely would you be to recommend being on a group like this to a friend or colleague? Please select one answer per row.**

Not at all likely										Very likely	Don't know
0	1	2	3	4	5	6	7	8	9	10	98
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Q14. Are there any other comments you would like to make?**

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Thank and close