

NORTHLAND REGIONAL COUNCIL

Agenda

For meeting to be held in the Council Chamber,
36 Water Street, Whangārei, on Tuesday 21 June 2016,
commencing at 1 pm

**Recommendations contained in the council agenda are NOT council decisions.
Please refer to council minutes for resolutions.**

OPEN MEETING

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<p>ACC - Accident Compensation Corporation</p> <p>AHB - Animal Health Board</p> <p>ALGIM - Association of Local Government Information Management</p> <p>AMA - Aquaculture Management Area</p> <p>BOI - Bay of Islands</p> <p>BOPRC - Bay of Plenty Regional Council</p> <p>CAPEX - Capital Expenditure (budget to purchase assets)</p> <p>CBEC - Community, Business and Environment Centre</p> <p>CDEM - Civil Defence Emergency Management</p> <p>CEG - Co-ordinating Executive Group – Northland Civil Defence management team</p> <p>CEO - Chief Executive Officer</p> <p>CIMS - Co-ordinated Incident Management System (emergency management structure)</p> <p>CMA - Coastal Marine Area</p> <p>CPCA - Community Pest Control Areas</p> <p>CRI - Crown Research Institute</p> <p>DHB - District Health Board</p> <p>DOC - Department of Conservation</p> <p>DOL - Department of Labour</p> <p>DPMC - Department of Prime Minister and Cabinet</p> <p>ECA - Environmental Curriculum Award</p> <p>ECAN - Environment Canterbury</p> <p>EE - Environmental Education</p> <p>EECA - Energy Efficiency Conservation Authority</p> <p>EEZ - Exclusive Economic Zone</p> <p>EF - Environment Fund</p> <p>EMA - Employers and Manufacturers Association</p> <p>EMC - Environmental Management Committee</p> <p>EOC - Emergency Operations Centre</p> <p>EPA - Environmental Protection Authority</p> <p>FDE - Farm Dairy Effluent</p> <p>FNDC - Far North District Council</p> <p>FNHL - Far North Holdings Limited</p> <p>FPP - First Past the Post – voting system for NRC elections</p> <p>GE - Genetic Engineering</p> <p>GIS - Geographic Information System</p> <p>GMO - Genetically Modified Organism</p> <p>HSNO - Hazardous Substances & New Organisms Act</p> <p>HBRC - Hawke's Bay Regional Council</p> <p>HEMP - Hapū Environmental Management Plan</p> <p>Horizons - Brand name of Manawatu-Wanganui Regional Council</p> <p>HR - Human Resources</p> <p>HSWA - Health and Safety at Work Act 2015</p> <p>IEMP - Iwi Environmental Management Plan</p> <p>IPPC - Invited Private Plan Change: a process to allow Aquaculture Management Areas to be established</p> <p>IRIS - Integrated Regional Information System: new computer system being developed collaboratively with other Regional Councils</p> <p>KDC - Kaipara District Council</p> <p>KPI - Key Performance Indicator</p> <p>LATE - Local Authority Trading Enterprise</p> <p>LGA - Local Government Act 2002</p> <p>LGNZ - Local Government New Zealand</p> <p>LGOIMA - Local Government Official Information and Meetings Act 1987</p> <p>LGOL - Local Government Online</p> <p>LTP - Long Term Plan</p> <p>LTFS - Long Term Financial Strategy</p> <p>MCDEM - Ministry of Civil Defence & Emergency Mgmt</p> <p>MFE - Ministry for the Environment</p> <p>MHWS - Mean High Water Springs</p> <p>MNZ - Maritime New Zealand</p> <p>MOH - Ministry of Health</p>	<p>MOT - Ministry of Transport</p> <p>MPI – Ministry for Primary Industries</p> <p>MSD - Ministry of Social Development</p> <p>NCMC - National Crisis Management Centre</p> <p>NES – National Environmental Standards</p> <p>NDHB - Northland District Health Board</p> <p>NZRC - New Zealand Refining Company (Marsden Point)</p> <p>NGO - Non-Governmental Organisation</p> <p>NIF - Northland Intersectoral Forum</p> <p>NIWA - National Institute of Water and Atmosphere</p> <p>NORTEG - Northland Technical Advisory Group</p> <p>NPC - Northland Port Corporation</p> <p>NZCPS - New Zealand Coastal Policy Statement</p> <p>NZTA - New Zealand Transport Agency</p> <p>NZQA - New Zealand Qualifications Authority</p> <p>NZWWA - New Zealand Water and Wastes Association</p> <p>OFI - Opportunity for Improvement</p> <p>ORC - Otago Regional Council</p> <p>OSH - Occupational Safety & Health (now Ministry of Business, Innovation and Employment)</p> <p>PCBU – Person Conducting Business or Undertaking</p> <p>PDF - Portable Document Format</p> <p>PPE - Personal Protective Equipment</p> <p>RAP - Response Action Plan</p> <p>RAQP - Regional Air Quality Plan</p> <p>RCP - Regional Coastal Plan</p> <p>RFI - Request for Information</p> <p>RFP - Request for Proposal</p> <p>RTC - Regional Transport Committee</p> <p>RLTS - Regional Land Transport Strategy</p> <p>RMA - Resource Management Act 1991</p> <p>RMG - Resource Managers Group (Regional Councils)</p> <p>RMZ - Riparian Management Zone</p> <p>ROI - Return on Investment</p> <p>RPMS - Regional Pest Management Strategy</p> <p>RPS - Regional Policy Statement</p> <p>RSG - Regional Sector Group</p> <p>RTO - Regional Tourism Organisation</p> <p>RWASP - Regional Water and Soil Plan</p> <p>SITREP - Situation Report</p> <p>SMF - Sustainable Management Fund</p> <p>SOE - State of Environment (or) State Owned Enterprise</p> <p>SOLGM - Society of Local Government Managers</p> <p>SPARC - Sport & Recreation New Zealand</p> <p>SRC - Southland Regional Council (Environment Southland)</p> <p>STV - Single Transferable Vote</p> <p>SWAG - Surface Water Allocation Group</p> <p>SWPA - Sustainable Water Programme of Action</p> <p>TA - Territorial Authority: City & District Councils</p> <p>TAG - Technical Advisory Group</p> <p>Tier 1 - Site level plan or response for an oil spill</p> <p>Tier 2 - Regional level plan or response to an oil spill</p> <p>Tier 3 - National level plan or response to an oil spill</p> <p>TLA - Territorial Local Authority – City & District Councils</p> <p>TMP - Treasury Management Plan</p> <p>TOR - Terms of Reference</p> <p>TPK - Te Puni Kōkiri (Ministry of Maori Development)</p> <p>TRAION - Te Rūnanga a Iwi o Ngāpuhi</p> <p>TRC - Taranaki Regional Council</p> <p>TROTR - Te Rūnanga o Te Rarawa</p> <p>TUANZ - Telecommunications Users Association of NZ</p> <p>WCRC - West Coast Regional Council</p> <p>WDC - Whangarei District Council</p> <p>WHHIF - Whangarei Harbour Health Improvement Fund</p> <p>WRC - Waikato Regional Council</p> <p>WSMP – Workplace Safety Management Practices</p> <p>WWTP - Wastewater Treatment Plant</p>
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ITEM: 3.0

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ISSUE: Presentations

ID: A851528

To: Council Meeting, 21 June 2016

From: Chris Taylor, Governance Support Manager

Date: 13 June 2016

The following presentations will be presented to council:

- 3.1 Tanekaha Kiwi Release Story by Kane McElrea, Biosecurity Projects Manager; and Don Mckenzie, Biosecurity Manager.
- 3.2 GIS Successes by Carol Cottam, Information Services and Technology Manager.

Recommendation:

That the presentations be received.

ITEM: 4.0

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ISSUE: Health and Safety Report**ID:** A850949**To:** Council Meeting, 21 June 2016**From:** Tracey Warboys, Health and Safety Specialist**Date:** 9 June 2016

Report Type:	<input type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input checked="" type="checkbox"/>	Legislative function	<input checked="" type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
Significance:	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

Executive summary:

This report provides an update from the Health and Safety Specialist for the months of April and May 2016. It concludes with the recommendation that the report be received.

Legal compliance and significance assessment:

The provision of information is part of the council's day to day operations and is in accordance with the council's decision making process and sections 76–82 of the Local Government Act 2002.

The information itself and the implications being accepted are considered to be of low significance in terms of council's Significance Policy.

Recommendation:

That the report 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist, and dated 9 June 2016, be received.

Report:

H&S statistics – YTD – 118



ITEM: 4.0

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Summary of events (items of note)

Note rise in hazards reported due to Health and Safety representatives proactively identifying and mitigating a minimum of two hazards per month.

Health and Safety at Work Act (HSWA)

- Staff briefings held throughout April / May.
- Additional session/s required to capture non attendees.

ACC Workplace Safety Management Practices (WSMP) self-assessment review

- Reaccreditation plan well underway – weekly meetings with manager.
- Project team established to review approximately 100 significant hazards.
- Foundation documents developed and submitted to EMT 25 May 2016 for review and acceptance (Occupational Health and Safety Policy, Health and Safety Governance, Health and Safety Committee Charter, Five Pillars of Safety and Golden Rules).
- Health and Safety Performance data for 2014 – March 2016 was tabled at EMT 25 May and will be discussed at next EMT.

Health and Safety Committee meeting

- Meeting scheduled for June.
- Health and Safety election nomination information prepared for circulation.

Health and Safety issues, inspections, visits, training and other

- 2016 Health and Safety rep inspections schedule reviewed and updated – minor housekeeping issues noted and corrected.
- Site visits/events
 - Met with NZ Police to discuss cannabis for new staff induction purposes to ensure all risks are communicated.
 - Mt Tiger forestry operations.
- Training
 - First aid revalidation continuing.
 - Lapsed warden training conducted in April (with Kaitāia confirmed for June).
 - Health and Safety rep transitional training underway – scheduled completion 30 June.
 - Six staff attended Gantry training (26 May).
- Emergency events/drills
 - Observed oil spill exercise 27 April.
- Health and Safety electronic form and data repository
 - Remains WIP – nil progress due to emphasis on developing and completing ACC Reaccreditation Plan.
- Health monitoring
 - Scheduled to commence July 2016.
- Informative seminars/workshops
 - Northland Health and Safety Forum (3 March / 7 April).
 - EMA Health and Safety Conference 19/20 April).
 - WorkSafe CEO presentation – 31 May.

ISSUE: Confirmation of Council Minutes – 19 April 2016 and 17 May 2016**ID:** A849663**To:** Council Meeting, 21 June 2016**From:** Chris Taylor, Governance Support Manager**Date:** 10 June 2016

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the council meetings held on 19 April 2016 and 17 May 2016 (**attached**) for confirmation as a true and correct record.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the council meetings held on 19 April 2016 and 17 May 2016 be confirmed as a true and correct record.

NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whangārei,
on Tuesday 19 April 2016, commencing at 1 pm

Present:

Chairman, Bill Shepherd
Deputy Chairman, Graeme Ramsey
Councillors:
John Bain
Joe Carr
Paul Dimery
Monty Knight
Dover Samuels
David Sinclair

In Attendance:**Full Meeting**

Chief Executive Officer
GM – Regulatory Services
GM – Strategy and Governance
GM – Customer Service/Community Resilience
Governance Support Manager

Part Meeting

Northland Inc. Limited Chairman
Northland Inc. Limited GM Investment and Infrastructure
Northland Inc. Limited Financial Administrator
Chandler Fraser Keating Limited, Ian Jenkins
GM – Environmental Services
Biosecurity Manager
Infrastructure Manager
Special Projects Manager
Communications Manager
Corporate Services Manager
Resource Management Planning and Policy Manager
Resource Management Manager
Policy Development Manager
Compliance Monitoring Manager
Biosecurity Specialist
Economist
Property Officer
Events and Partnerships Co-ordinator
Communications Contractor
Natural Hazards/Rivers Officer

The Chairman declared the meeting open at 1 pm and adjourned proceedings until 1.30 pm.
The meeting reconvened at 1.32 pm.

Apologies (Item 1.0)**Moved (Shepherd/Bain)**

That the apologies from Councillor Brown for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Confidential Supplementary and Tabled Items for Council Meeting – 19 April 2016 (Item 2.0A)

ID: A835612

Report from Governance Support Manager, Chris Taylor.

Moved (Shepherd/Ramsey)

1. That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987:
 - **Supplementary Item 10.7:** Northland Transport Collaboration Opportunities Business Case; and
 - **Tabled Item 10.8:** Purchase Negotiations for the Corner Walton Street – Maunu Road

be received.
2. That Tabled Item 10.8 be considered in public excluded. The general subject of Tabled Item 10.8, the reason for passing this resolution in relation to this item, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing of this resolution are as follows:

Item No.	Item Issue	Reason\Grounds
10.8	Purchase Negotiations for the Corner Walton Street – Maunu Road	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).

Carried

Presentations

Kauri Dieback in Northland – Presentation (Item 3.1)

ID: A832777

Report from Biosecurity Specialist, Graeme Weavers.

Northland Regional Council Biosecurity Specialist, Graeme Weavers, provided a presentation on Kauri Dieback in Northland covering the following key points:

- National response partners – ten year strategy;
- Surveillance – passive and targeted;
- Targeted surveillance follow up;
- Preventative measures; and
- Ongoing research projects.

Moved (Shepherd/Carr)

That the report 'Kauri Dieback in Northland – Presentation' by Graeme Weavers, Biosecurity Specialist, and dated 5 April 2016, be received.

Carried

Secretarial Note: Item 4.0 was addressed following Item 7.13 to allow for the attendance of Ian Jenkins of Chandler Fraser Keating Limited.

Health and Safety Report (Item 4.0)

ID: A833696

Report from Health and Safety Specialist, Tracey Warboys.

Moved (Ramsey/Bain)

1. That the report 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist, and dated 5 April 2016, be received.
2. That Councillor Dimery be appointed as council's representative on the Health and Safety Committee.

Carried

Confirmation of Council Minutes – 15 March 2016 (Item 5.1)

ID: A832135

Report from Governance Support Manager, Chris Taylor.

Moved (Samuels/Sinclair)

That the minutes of the council meeting held on 15 March 2016 be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 5.2)

ID: A832364

Report from Governance Support Manager, Chris Taylor.

Moved (Shepherd/Ramsey)

That the Council Action Sheet be received.

Carried

Financial Report to 31 March 2016 (Item 6.1)

ID: A833302

Report from Financial Accountant, Vincent McColl.

Moved (Sinclair/Dimery)

That the 'Financial Report to 31 March 2016' by Vincent McColl, Financial Accountant, and dated 7 April 2016, be received.

Carried

Schedule of Credit Notes for Approval (Item 6.2)**ID: A833327****Report from Accounts Receivable Officer, Trish Wells.****Moved (Ramsey/Carr)**

1. That the report 'Schedule of Credit Notes for Approval' by Trish Wells, Accounts Receivable Officer, and dated 7 April 2016, be received.
2. That the issue of credit note 7403282 to the value of \$9,854.14 including GST (as detailed in the report from the Accounts Receivable Officer, Trish Wells, dated 7 April 2016) be ratified.

Carried**Remuneration Authority – Submission on the Allocation of Additional Duty Funds (Item 7.1)****ID: A833123****Report from Governance Support Manager, Chris Taylor.****Moved (Bain/Knight)**

1. That the report 'Remuneration Authority – Submission on the Allocation of Additional Duty Funds' by Chris Taylor, Governance Support Manager, and dated 7 April 2016, be received.
2. That the pool for higher duties allowance of \$108,120 be fully allocated as follows:
 - a) That the Deputy Chair receives a higher duties allowance of \$21,624 (40% councillor base salary); bringing the Deputy Chair total salary to \$75,684.
 - b) That councillors receive a higher duties allowance of \$12,357 (23% councillor base salary); bringing councillors total salary to \$66,417. This is based on the underpinning principle of council that additional duties will be apportioned in such a manner that there will be an equitable workload between councillors.
3. That the higher duties allocation set out above (and supporting information), and details regarding the Chair's vehicle, be provided to the Remuneration Authority no later than 13 May 2016.

Carried**2016 Local Government New Zealand (LGNZ) Conference (Item 7.2)****ID: A828449****Report from Chairman, Bill Shepherd.****Moved (Carr/Bain)**

1. That the report '2016 Local Government New Zealand Conference' by Bill Shepherd, Chairman, dated 29 March 2016, be received.
2. That the Chairman, Chief Executive, and Councillors Knight and Sinclair, represent the Northland Regional Council at the 2016 LGNZ Conference.

3. That Chairman Shepherd and Councillor Knight be delegated voting rights on behalf of the Northland Regional Council at the LGNZ Annual General Meeting.

Carried

Proposed Release of Coastal Hazards Maps (Item 7.3)

ID: A831223

Report from Natural Hazards Advisor, Toby Kay.

Moved (Ramsey/Dimery)

1. That the report 'Proposed Release of Coastal Hazards Maps' by Toby Kay, Natural Hazards Advisor, and dated 30 March 2016, be received.
2. That council resolves to make the mapping available to the public as a draft version via the online maps, and that property owners in the mapped areas are notified and invited to provide feedback on the maps.

Secretarial Note: As per Standing Order 3.9.3 the original motion was replaced by the substituted motion with the approval of the mover and seconder.

1. That the report 'Proposed Release of Coastal Hazards Maps' by Toby Kay, Natural Hazards Advisor, and dated 30 March 2016, be received.
2. That council resolves to make the mapping available to the public as a draft version via the online maps, and that property owners in the mapped areas are notified and invited to provide feedback on the maps. The letters of notification to be clear that flood levels are predicted and based on the best advice of an external agency.

Carried

Service Delivery Review – Section 17A (Item 7.4)

ID: A829617

Report from Group Manager Strategy and Governance, Jonathan Gibbard.

Moved (Ramsey/Sinclair)

1. That the report 'Service Delivery Review – Section 17A' by Jonathan Gibbard, Group Manager Strategy and Governance, and dated 24 March 2016, be received.
2. That council approves the section 17A review schedule completing the review of economic development by September 2016, and all remaining services by August 2022.

Carried

Service Excellence Strategy (Item 7.5)**ID: A831531****Report from Group Manager Customer Service/Community Resilience, Tony Phipps.****Moved (Sinclair/Ramsey)**

1. That the report 'Service Excellence Strategy' by Tony Phipps, Group Manager Customer Service / Community Resilience, and dated 1 April 2016, be received.
2. That the Service Excellence Strategy-on-a-page be adopted by the council as a summary of the agreed approach to providing excellent customer service.

Carried**Review of Regional Pest Management Strategies – Extension of Timeline (Item 7.6)****ID: A831190****Report from Biosecurity Manager, Don Mckenzie.****Moved (Dimery/Bain)**

1. That the report 'Review of Regional Pest Management Strategies – Extension of Timeline' by Don Mckenzie, Biosecurity Manager, and dated 6 April 2016, be received.
2. That the council agree to the revised timing for formal notification of the proposed Regional Pest Management Plan and Pathway Management Plan.
3. That the council resolve pursuant to section 100G of the Biosecurity Act 1993 and section 83(19) Biosecurity Law Reform Act 2012 to extend the expiry date of the Regional Pest Management Strategies 2010–2015 to 20 July 2017.

Moved (Ramsey/Carr)

That the item of business, 'Review of Regional Pest Management Strategies – Extension of Timeline', does lie on the table until the May 2016 council meeting; at which time a revised timeline and further detail on resourcing be provided.

Carried**Making Operative the Proposed Regional Policy Statement and Plan Change 4 (Aquaculture) (Item 7.7)****ID: A830210****Report from Policy Development Manager, Ben Lee.****Moved (Ramsey/Sinclair)**

1. That the report 'Making Operative the Proposed Regional Policy Statement and Plan Change 4 (Aquaculture)' by Ben Lee, Policy Development Manager, and dated 4 April 2016, be received.

2. That the proposed Regional Policy for Northland be approved in accordance with Clause 17, Schedule 1, Resource Management Act 1991, except for Issue 2.6(g), Policy 6.1.2, and Method 6.1.5 and related explanations.
3. That Monday 9 May 2016 is the date the proposed Regional Policy Statement for Northland (except for Issue 2.6(g), Policy 6.1.2, and Method 6.1.5 and related explanations) becomes operative.
4. That Monday 9 May 2016 is the date Plan Change 4 (Aquaculture) to the Regional Coastal Plan for Northland becomes operative.

Carried

Councillor Carr abstained from voting.

Next Steps for Freshwater – Draft Submission (Item 7.8)

ID: A822303

Report from Resource Management – Planning and Policy Manager, Justin Murfitt.

Moved (Carr/Samuels)

1. That the report 'Next Steps for Freshwater – Draft Submission' by Justin Murfitt, Resource Management – Planning and Policy Manager, dated 31 March 2016, be received.
2. That council approves lodging of a submission on the Next Steps for Freshwater Consultation Document; subject to any amendments advised by the working group; consisting of Councillors Shepherd, Carr, Samuels, and Bain.

Carried**Submission on the Annual Plan 2016/17 Consultation Documents – Whangarei District Council and Far North District Council (Item 7.9)**

ID: A833188

Report from Strategy Specialist, Kyla Carlier.

Moved (Carr/Bain)

1. That the report 'Submission on the Annual Plan 2016/17 Consultation Documents – Whangarei District Council and Far North District Council' by Kyla Carlier, Strategy Specialist, and dated 6 April 2016, be received.
2. That a submission be made on the Whangarei District Council's and Far North District Council's 2016/17 Annual Plans based on the points summarised in the report and matters raised at the meeting.
3. That the Chief Executive Officer and Chairman are delegated the authority to finalise the detail, and lodge a submission on behalf of council on the Whangarei District Council's and Far North District Council's 2016/17 Annual Plans based on the points summarised in the report and matters raised at the meeting.
4. That the Chief Executive Officer and Chairman are delegated the authority to lodge a submission on behalf of council on the Kaipara District Council 2016/17 Annual Plan and that the submission will be reported to the May council meeting.

Carried

Investment and Growth Reserve: Feasibility Assessment and Business Case Development – Cape Brett Walkway (Item 7.10)**ID: A832861****Report from Economist, Darryl Jones.****Moved (Bain/Sinclair)**

1. That the report 'Investment and Growth Reserve: Feasibility Assessment and Business Case Development – Cape Brett Walkway' by Darryl Jones, Economist, and dated 12 April 2016, be received.
2. That council agrees to provide \$15,000 from the Investment and Growth Reserve to support the development of a business case for the Cape Brett Walkway project outlined in Attachment 1 pertaining to Item 7.10 of the 19 April 2016 council agenda.

Carried**Investment and Growth Reserve: Feasibility Assessment and Business Case Development – Kawakawa Hundertwasser (Item 7.11)****ID: A823196****Report from Economist, Darryl Jones.****Moved (Samuels/Carr)**

1. That the report 'Investment and Growth Reserve: Feasibility Assessment and Business Case Development – Kawakawa Hundertwasser' by Darryl Jones, Economist, and dated 12 April 2016, be received.
2. That council agrees to provide \$20,000 from the Investment and Growth Reserve to develop a business case for the Kawakawa Hundertwasser project outlined in Attachment 1 pertaining to Item 7.11 of the 19 April 2016 council agenda.

Carried**Northland Inc. Limited: Draft Statement of Intent 2016–19 (Item 7.12)****ID: A833184****Report from Economist, Darryl Jones.****Moved (Ramsey/Bain)**

1. That the report 'Northland Inc. Limited: Draft Statement of Intent 2016–19' by Darryl Jones, Economist, and dated 12 April 2016, be received.
2. That the 'Northland Inc. Limited Draft Statement of Intent 2016–19' (Attachment One pertaining to Item 7.12 of the 19 April 2016 council agenda) be received.
3. That the Chief Executive Officer, in consultation with council Chairman and Deputy Chairman, be delegated authority to provide feedback to Northland Inc. Limited on its Draft Statement of Intent 2016–19.

Carried

Secretarial Note: Item 7.13 was addressed prior to Item 4.0 to allow for the attendance of Ian Jenkins of Chandler Fraser Keating Limited.

Harvesting of the 1985 Mt Tiger Forestry Block (Item 7.13)

ID: A834417

Report from Property Officer, Alicia Jurisich.

Moved (Carr/Ramsey)

1. That the report 'Harvesting of the 1985 Mt Tiger Forestry Block' by Alicia Jurisich, Property Officer, and dated 11 April 2016, be received.
2. That councillors give approval to harvest the 1985 block.
3. That councillors give the Chief Executive Officer authority up until 31 August 2016 to make the final decision when to harvest.
4. That the harvest will be subject to market conditions, contractor availability, be undertaken in line with budget, and meet high Health, Safety and Employment and environmental standards.

Carried

Secretarial Note: Council formally acknowledged the work of Ian Jenkins, Chandler Fraser Keating Limited.

Chairman's Report to Council (Item 8.1)

ID: A831224

Report from Chairman, Bill Shepherd.

Moved (Shepherd/Samuels)

That the Chairman's report dated 8 April 2016 be received.

Carried

Secretarial Note: A correction was noted to the report; Shane Reti's title being MP for Whāngārei.

Chief Executive's Report to Council (Item 8.2)

ID: A828632

Report from Chief Executive Officer, Malcolm Nicolson.

Moved (Ramsey/Shepherd)

That the Chief Executive Officer's report dated 8 April 2016 be received.

Carried

Freshwater Improvement Fund (Item 8.3)**ID: A828856****Report from Group Manager Environmental Services, Bruce Howse.****Moved (Carr/Ramsey)**

That the report 'Freshwater Improvement Fund' by Bruce Howse, Group Manager Environmental Services, and dated 5 April 2016, be received.

Carried**Te Oneroa-a-Tōhē Board: Inaugural Meeting (Item 8.4)****ID: A833887****Report from Kaiarahi Mātauranga Māori, Rachel Ropiha.****Moved (Samuels/Knight)**

That the report 'Te Oneroa-a-Tōhē Board: Inaugural Meeting' by Rachel Ropiha, Kaiarahi Mātauranga Māori, and dated 7 April 2016, be received.

Carried**Receipt of Committee Minutes (Item 9.0)****ID: A832580****Report from Governance Support Manager, Chris Taylor.****Moved (Carr/Ramsey)**

That the unconfirmed minutes of the:

- Environmental Management Committee – 29 February 2016;
- Civil Defence and Emergency Management – 1 March 2016; and
- Organisational Performance Committee – 29 March 2016

be received.

Carried**Business with the Public Excluded (Item 10.0)****ID: A832743****Report from Governance Support Manager, Chris Taylor.****Moved (Carr/Knight)**

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.

2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Confidential Minutes of the Council Meeting – 15 March 2016	The reasons for excluding the public are as stated in the minutes of the open section of that meeting.
10.2	Receipt of Confidential Minutes	<p>The reason for excluding the public from the Economic Development Working Party (1 March 2016) is the public conduct of the proceedings would be likely to result in the disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) 7(2)(i).</p> <p>The reason for excluding the public from the Organisational Performance Committee meeting (29 March 2016) is as stated in the minutes of the open section of that meeting.</p>
10.3	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).
10.4	Progressing the Strategic Plan for Industrial Area	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).
10.5	Compensation for 8 Kensington Avenue Carparks	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).
10.6	Appointment of Northland Inc. Limited Directors	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).

10.7	Northland Transport Collaboration Opportunities Business Case	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).
10.8 (tabled)	Purchase Negotiations for the Corner Walton Street – Maunu Road	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).

Carried

Open Meeting

Moved (Shepherd/Dimery)

That the council resumes in open meeting.

Carried

Secretarial Note: As resolved in public excluded, the resolutions pertaining to Confidential Item 10.6 be confirmed in open meeting.

Appointment of Northland Inc. Limited Directors (Item 10.6)

ID: A834110

Report from Chief Executive Officer, Malcolm Nicolson.

Moved (Bain/Sinclair)

1. That the report 'Appointment of Northland Inc. Limited Directors' by Malcolm Nicolson, Chief Executive Officer, and dated 22 March 2016, be received.
2. That council approves the following extensions to Northland Inc. directors' appointments:
 - Karleen Everitt to 30 June 2017
 - Sarah Peterson to 30 June 2017
 - Warren Moyes to 30 June 2017
 - Irene Durham to 30 June 2017.
3. That council confirms the Northland Inc. directors' reappointment in open meeting.

Carried

CONCLUSION

The meeting concluded at 4.33 pm.

NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whangārei,
on Tuesday 17 May 2016, commencing at 1 pm

Present:

Chairman, Bill Shepherd
Deputy Chairman, Graeme Ramsey
Councillors:
John Bain
Craig Brown
Joe Carr
Paul Dimery
Monty Knight
Dover Samuels
David Sinclair

In Attendance:**Full Meeting**

Chief Executive Officer
GM – Environmental Services
Governance Support Manager

Part Meeting

Northland Inc. Limited CEO
Northland Inc. Limited Chairman
Northland Inc. Limited GM Investment and Infrastructure
Northland Inc. Limited GM Business Growth
Northland Inc. Limited GM Regional Promotions
GM – Strategy and Governance
GM – Regulatory Services
Corporate Services Manager
Special Projects Manager
Information Services and Technology Manager
Land Manager
Biosecurity Manager
Communications Manager
Biosecurity Officer – Aquatic
Economist
GIS Officer
Communications Contractor
Personal Assistant – Corporate Services
Kaiarahi Mātauranga Māori

The Chairman declared the meeting open at 1 pm.

Apologies (Item 1.0)

There were no apologies.

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Hydro Presentation (Item 3.1)

Northland Regional Council Group Manager Environmental Services, Bruce Howse, provided a hydro presentation covering the following key points:

- The council's hydrology network;
- Hydrology activities and customers;
- Flow summary;
- Rainfall maps;
- Water level and rainfall alarms;
- Innovations and improvements; and
- Hydrology costs and resources.

The Fight Against Mediterranean Fanworm (Item 3.2) and Whāngārei Harbour Catchment Ground Truthing (Item 3.3)

Northland Regional Council Information Services and Technology Manager, Carol Cottam, and GIS Officer, Janelle Palmer, provided the presentation 'Digital Project Showcase' covering the following key points:

- Building capacity to drive innovation.
- Project One: The fight against Mediterranean fanworm
 - The challenge;
 - Hull inspections – previous practise;
 - A two part solution; data capture and incident reporting; and
 - Results and benefits.
- Project Two: Ground 'truthing' in the Whangārei Harbour Catchment
 - The challenge;
 - The solution;
 - Types of structures mapped; and
 - Results and benefits.
- National recognition of the projects.

Presentations (Item 3.0)

ID: A842328

Report from Governance Support Manager, Chris Taylor.

Moved (Shepherd/Bain)

That the following presentations be received:

- 3.1 Hydro Presentation;
- 3.2 The Fight Against Mediterranean Fanworm; and
- 3.3 Whangārei Harbour Catchment Ground Truthing.

Carried

Review of Regional Pest Management Strategies – Extension of Timeline (Item 4.1)

ID: A839063

Report from Biosecurity Manager, Don McKenzie.

Moved (Knight/Carr)

1. That the report 'Review of Regional Pest Management Strategies – Extension of Timeline' by Don McKenzie, Biosecurity Manager, and dated 2 May 2016, be received.
2. That the council agree to the revised timing for formal notification of the proposed Regional Pest Management Plan and Pathway Management Plan.
3. That the council resolve pursuant to section 100G of the Biosecurity Act 1993 and section 83(19) Biosecurity Law Reform Act 2012 to extend the expiry date of the Regional Pest Management Strategies 2010–2015 to 20 July 2017.

Carried

Secretarial Note: NRC Economist, Darryl Jones, was in attendance and provided the presentation 'Marine Pathways – Benefit Cost Analysis' covering the following key points:

- *Balancing cost and an increasing level of hull cleanliness;*
- *Determination of benefits; and*
- *Determination of costs.*

Constituency Columns Sign-off Process (Item 4.2)

ID: A841615

Report from Communications Manager, Suzanne Takiwa.

Moved (Ramsey/Bain)

1. That the report 'Constituency Columns Sign-off Process' by Suzanne Takiwa, Communications Manager, and dated 5 May 2016 be received.
2. That the background to the development of the Constituency Columns as agreed to in 2014, be received by council for their information and endorsement.
3. That the sign-off process as accepted by the Organisational Performance Committee members be approved by council; subject to the Deputy Chair being included in the sign off process if the Chairman is not available.

Carried

Ngāti Kahu ki Whangaroa and Ngāti Pukenga Treaty Settlements Bills (Item 4.3)

ID: A841634

Report from Kaiarahi Mātauranga Māori, Rachel Ropiha.

Moved (Samuels/Shepherd)

1. That the report 'Ngāti Kahu ki Whangaroa and Ngāti Pukenga Treaty Settlement Bills' by Rachel Ropiha, Kaiarahi Mātauranga Māori, and dated 5 May 2016, be received.
2. That council does not make a submission on either Bill.

Carried

Kotuku Street Properties (Item 4.4)**ID: A841265****Report from Group Manager Environmental Services, Bruce Howse.****Moved (Brown/Sinclair)**

1. That the report 'Kotuku Street Properties' by Bruce Howse, Group Manager Environmental Services, and dated 5 May 2016, be received.
2. That council approves the retention of No. 22 and 24 Kotuku Street as rental assets within the Hopua te Nihotetea dam portfolio, with associated revenue and expenditure applied to the dam reserve.

Carried**Investment and Growth Reserve: Twin Coast Cycle Trail – Update (Item 4.5)****ID: A840969****Report from Economist, Darryl Jones.****Moved (Sinclair/Dimery)**

1. That the report 'Investment and Growth Reserve: Twin Coast Cycle Trail – Update' by Darryl Jones, Economist, and dated 10 May 2016, be received.

Carried**It was further moved (Carr/Knight)**

2. That council agree to make \$900,000 (excl GST) available to support the completion of Phase Two of the Twin Coast Cycle Trail (Horeke to Taumarere).
3. That council delegates authority to the Chief Executive Officer to make appropriate payments of this funding based on works completed using a similar protocol as agreed between Far North District Council and Ministry of Business, Innovation and Employment.
4. That Far North District Council be informed that no further funding is available for the completion of the Twin Coast Cycle Trail, including for Phase 3 (a permanent and designated cycle trail between Taumarere and Ōpua).

Carried

Investment and Growth Reserve: Economic Development Opportunities for Better Water Management – Stage Two Proposal (Item 4.6)

ID: A839894

Report from Economist, Darryl Jones.

Moved (Carr/Ramsey)

1. That the report 'Investment and Growth Reserve: Economic Development Opportunities for Better Water Management – Stage Two Proposal' by Darryl Jones, Economist, and dated 10 May 2016, be received.
2. That council directs staff to work with Ministry for Primary Industries (MPI) officials to release together the stage one report.
3. That council agree to proceed with the second stage of the project as outlined in Appendix 1 pertaining to Item 4.6 of the 17 May 2016 council agenda and approve the release of the remaining \$165,000 from the \$240,000 (plus GST) set aside for the overall Economic Development Opportunities for Better Water Management project from the IGR.
4. That council delegates to the Chief Executive Officer authority to submit an application to the MPI Irrigation Acceleration Fund for a matching contribution of \$165,000 (plus GST) towards the stage two project.

Carried

Northland Inc. Limited: Third Quarter Reporting Against Statement of Intent (SOI) for 2015–18 and 2015/16 Quarter Four Funding (Item 4.7)

ID: A841597

Report from Finance Manager, Simon Crabb; and Economist, Darryl Jones.

Moved (Bain/Brown)

1. That the report 'Northland Inc. Limited: Third Quarter Reporting Against Statement of Intent (SOI) for 2015–18 and 2015/16 Quarter Four Funding' by Simon Crabb, Finance Manager; and Darryl Jones, Economist, and dated 10 May 2016, be received.
2. That Northland Inc. Limited are paid \$292,703.75 plus GST in May 2016, from the Northland Regional Council Investment and Growth Reserve as quarter four funding of the 2015/16 financial year, upon receipt of an invoice from Northland Inc. Limited.

Carried

Non-Elected Membership of Te Tai Tokerau Māori Advisory Committee Confirmation (Item 4.8)

ID: A823763

Report from Group Manager Strategy and Governance, Jonathan Gibbard.

Moved (Samuels/Knight)

1. That the report, 'Non-Elected Membership of Te Tai Tokerau Māori Advisory Committee Confirmation', by Jonathan Gibbard, Group Manager Strategy and Governance, and dated 4 May 2016, be received.
2. That council notes the membership of two members of the Te Tai Tokerau Māori Advisory Committee has now ceased:

Name	Group Represented
Martin Rudolph	Te Rūnanga O Whaingaroa
Pereri Mahanga	Te Waiariki, Ngāti Korora and Ngāti Takapari Hapū/Iwi Trust

3. That council confirms the appointment of the following non-elected member to Te Tai Tokerau Māori Advisory Committee:

Name	Group Represented
Joeann Walters	Te Waiariki, Ngāti Korora and Ngāti Takapari Hapū/Iwi Trust

Carried

Elected Members' Expenses and Allowances Policy (Item 4.9)

ID: A840436

Report from Governance Support Manager, Chris Taylor.

Moved (Ramsey/Shepherd)

1. That the report 'Elected Members' Expenses and Allowances Policy' by Chris Taylor, Governance Support Manager, and dated 3 May 2016 be received.
2. That the revised Elected Members' Expenses and Allowances Policy (included as Attachment Two pertaining to Item 4.9 of the 17 May 2016 council agenda) be adopted by council and submitted to the Remuneration Authority no later than 10 June 2016.

Carried

Environmental Leaders Fund (Item 4.10)

ID: A842226

Report from Communications Manager, Suzanne Takiwa.

Moved (Ramsey/Sinclair)

1. That the report 'Environmental Leaders Fund' by Communications Manager, Suzanne Takiwa, dated 5 May 2016 be received.
2. That council nominates Councillors Brown and Carr as judges on the panel which will convene in early June.

Carried

Business with the Public Excluded (Item 5.0)

ID: A841617

Report from Governance Support Manager, Chris Taylor.

Moved (Shepherd/Carr)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
5.1	Kerikeri River Spillway Flood Scheme Update	The public conduct of the proceedings would be likely to result in the disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) 7(2)(i).
5.2	Policy Assessment of Industrial Area Properties	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).
5.3	Investment and Growth Reserve: Investment Proposal – The Orchard Collaborative Business Hub	The public conduct of the proceedings would be likely to result in the disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) 7(2)(i).

Carried

It was further moved (Shepherd/Brown)

That the representatives from Northland Inc. Limited be permitted to remain after public excluded to address Item 5.3.

Carried

CONCLUSION

The meeting concluded at 2.28 pm.

**ISSUE: Confirmation of Annual Plan Deliberations
Minutes – 31 May 2016****ID:** A850138**To:** Council Meeting, 21 June 2016**From:** Chris Taylor, Governance Support Manager**Date:** 10 June 2016

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input checked="" type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to present the unconfirmed minutes of the Annual Plan deliberations meeting held on 31 May 2016 (**attached**) for confirmation as a true and correct record.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the minutes of the Annual Plan deliberations meeting held on 31 May 2016 be confirmed as a true and correct record.

NORTHLAND REGIONAL COUNCIL DRAFT ANNUAL PLAN 2016/17 DELIBERATIONS

Minutes of a meeting of the Northland Regional Council
held in the Council Chamber, 36 Water Street, Whangārei,
on Tuesday 31 May 2016, commencing at 10 am

Present:

Chairman, Bill Shepherd
Deputy Chairman, Graeme Ramsey
Councillors:
John Bain
Craig Brown
Joe Carr
Paul Dimery
Monty Knight
David Sinclair

In Attendance:**Full Meeting**

Chief Executive Officer
GM – Environmental Services
Corporate Services Manager
Strategy Specialist
Management Accountant
Governance Support Manager

Part Meeting

GM – Regulatory Services
Finance Manager
Transport Manager
Harbourmaster

The Chairman declared the meeting open at 10 am.

Secretarial Note: The meeting commenced with an introductory overview of the Annual Plan submission process by Strategy Specialist, Kyla Carlier, covering the following key points:

- *How did people submit?*
- *Submitter demographics; and*
- *Consultation topics.*

Apologies (Item 1.0)

Moved (Carr/Bain)

That the apologies from Councillor Samuels for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Council Deliberations on Annual Plan 2016/17 Consultation Document and Supporting Information (Item 3.1)

ID: A830102

Report from Strategy Specialist, Kyla Carlier, and Group Manager – Strategy and Governance, Jonathan Gibbard.

Moved (Knight/Sinclair)

1. That the Chief Executive Officer be given delegated authority to approve changes required to revise the financial statements and rating information within the final Annual Plan 2016/17.

Carried

It was further moved (Ramsey/Knight)

2. That the report 'Council Deliberations on the Annual Plan 2016/17 Consultation Document and Supporting Information' by Kyla Carlier, Strategy Specialist; and Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 19 May 2016, be received.
3. That the late submission received after the consultation period deadline that met our late submissions policy and was able to be incorporated into our submission book be accepted for consideration by council.
4. That council accept the 'out of scope' submissions be considered as such and no decision be made on those submission points.
5. That the Chief Executive Officer be given delegated authority to approve any consequential amendments as a result of council decisions on submissions and any minor accuracy and grammatical amendments.

Carried

It was further moved (Brown/Bain)

6. That council supports provision of \$32,500 ongoing operational expenditure to provide a new 0.5 full-time equivalent position (contractor) to carry out EnviroSchools facilitation, and allow all schools currently on the waiting list to become part of the EnviroSchools programme over time, as proposed in the Annual Plan 2016/17 Consultation Document.

Carried

It was further moved (Knight/Brown)

7. That council supports a one-off contribution of \$24,000 to the Turner Centre, to provide for completion of the back stage of the plaza and installation of sound-proofing doors, as proposed in the Annual Plan 2016/17 Consultation Document.

Carried

(Councillors Ramsey and Brown voted against the motion)

It was further moved (Ramsey/Brown)

8. That council supports provision of \$11,500 ongoing operational expenditure to provide for meeting allowances and travel expenses for the Te Tai Tokerau Māori Advisory Committee as proposed in the Annual Plan 2016/17 Consultation Document.

Carried

(Councillor Bain voted against the motion)

It was further moved (Sinclair/Ramsey)

9. That council supports the proposal to provide \$5,000 of ongoing operational expenditure to support community initiatives to manage mangroves, as proposed in the Annual Plan 2016/17 Consultation Document.

The original motion was replaced by the amendment as the substantive motion:

Amendment moved (Brown/Bain)

9. That council supports the proposal to provide \$50,000 of ongoing operational expenditure to support community initiatives to manage mangroves.

Carried

(Councillor Dimery voted against the motion)

It was further moved (Ramsey/Brown)

10. That council supports the provision of \$50,000 one-off operational expenditure to fund pest control at Waipoua Forest as proposed in the 2016/17 Annual Plan Consultation Document.

Carried**It was further moved (Ramsey/Knight)**

12. That council supports provision of \$25,000 of capital expenditure to purchase five self-contained water quality loggers, as proposed in the 2016/17 Annual Plan Consultation and Supporting Information Document.
13. That council supports provision of \$7,000 of capital expenditure to purchase a new groundwater pump, as proposed in the 2016/17 Annual Plan Consultation and Supporting Information Document.
14. That council supports provision of \$10,000 of capital expenditure to purchase biosecurity monitoring equipment, as proposed in the 2016/17 Annual Plan Consultation and Supporting Information Document.

Carried

It was further moved (Knight/Ramsey)

11. That council supports provision of \$65,000 of operational expenditure to allow additional staffing for Farm Dairy Effluent monitoring, as proposed in the 2016/17 Annual Plan Consultation and Supporting Information Document.

Carried

It was moved (Brown/Dimery)

15. That council supports provision of \$65,000 of operational expenditure to allow additional staffing for data management and reporting, as proposed in the 2016/17 Annual Plan Consultation and Supporting Information Document.
16. That council supports provision of \$15,000 of operational expenditure to allow all priority lakes to receive full ecological monitoring at least every five years, as proposed in the 2016/17 Annual Plan Consultation and Supporting Information Document.

Carried

It was further moved (Carr/Brown)

17. That council supports the \$30,000 of capital expenditure for the expansion of the willow and poplar nursery as proposed in the 2016/17 Annual Plan Consultation Document.

Carried

It was further moved (Brown/Carr)

18. That council supports provision of \$70,000 of operational expenditure to provide for increase staff resourcing for rivers and natural hazards, as proposed in the 2016/17 Annual Plan Consultation and Supporting Information Documents.
19. That council supports provision of \$10,000 of capital expenditure to allow river level station equipment to be upgraded and repaired, as proposed in the 2016/17 Annual Plan Consultation and Supporting Information Documents.
20. That council supports provision of \$24,000 of capital expenditure to provide for the replacement of Pumppro equipment, as proposed in the 2016/17 Annual Plan Consultation and Supporting Information Documents.
21. That council supports provision of \$27,500 of capital expenditure to purchase satellite loggers for flood event data, as proposed in the 2016/17 Annual Plan Consultation and Supporting Information Documents.

Carried

It was further moved (Bain/Dimery)

22. That council supports the provision of \$30,000 of ongoing operational expenditure to provide additional staff resourcing for public transport, as proposed in the 2016/17 Annual Plan Consultation Document.

Carried

It was further moved (Sinclair/Dimery)

23. That council supports the provision of \$60,000 of capital expenditure to allow replacement of navigation beacons in Whangārei Harbour, as proposed in the 2016/17 Annual Plan Consultation Document.
24. That council supports the provision of \$92,000 of capital expenditure to allow replacement of wooden pile beacons.

Carried

It was further moved (Knight/Carr)

25. That council supports the provision of up to \$30,000 capital expenditure to provide for clearance of a rock hazard at Waipapa Landing, as proposed in the 2016/17 Annual Plan Consultation Document.

Carried

It was further moved (Brown/Shepherd)

26. That council supports the provision of \$50,000 of capital expenditure for an automated agenda and minutes system as proposed in the Annual Plan 2016/17 Consultation Document.
27. That council supports the contribution of \$22,250 of capital expenditure to the national aerial photography initiative as proposed in the Annual Plan 2016/17 Consultation Document.
28. That council supports the provision of \$34,000 of capital expenditure to purchase mobile devices to support the ongoing progress of the 'fast tracking digital' initiative as proposed in the Annual Plan 2016/17 Consultation Document.

Carried

(Councillor Ramsey voted against motion 26)

It was further moved (Carr/Brown)

29. That council support the provision of up to \$200,000 of one-off operational expenditure from the Equalisation Fund to pay for a legal expense, as proposed in the Annual Plan 2016/17 Consultation Document.

Carried

It was further moved (Bain/Dimery)

30. That council supports the reduction in the term of the Regional Recreational Facilities Rate by three months, and maintain the value of the rate, as proposed in the Annual Plan 2016/17 Consultation Document.

Carried

It was further moved (Carr/Sinclair)

31. That council supports the reduction in the term of the Regional Infrastructure Rate by two years, and maintain the value of the rate, as proposed in the Annual Plan 2016/17 Consultation Document.

Carried

It was further moved (Brown/Sinclair)

32. That council supports the reduction in the Whangārei Urban Rivers targeted rate as proposed in the 2016/17 Annual Plan Consultation Document, noting that a further reduction to the rate can be applied now that council has resolved to retain two dwellings as rental properties within the Hopua te Nihotetea dam reserve portfolio, and it is recommended that this additional saving be passed on to ratepayers on an even basis across all rating classes in the targeted rate area.

Carried

It was further moved (Carr/Brown)

33. That council supports the application of the differential (3:1, being a 3 times differential to Class B area of primary benefit) to the Kerikeri–Waipapa Rivers Targeted Rate as proposed in the 2016/17 Annual Plan Consultation Document.

Carried

It was further moved (Carr/Brown)

34. That council supports holding the Awanui River Scheme targeted rate at the current amount of \$593,900, and applies the additional \$51,415 of funding (difference between proposed 16/17 draft proposed rate and 15/16 rate) to scheme maintenance works, and then looks to revise the rate in the 2017/18 draft annual plan pending completion of the rating review work that is currently in progress.

Carried

It was further moved (Bain/Shepherd)

35. That council supports the Charging Policy as included in the 2016/17 Annual Plan Supporting Information.

Carried

It was further moved (Sinclair/Ramsey)

36. That council supports the amendments to the Treasury Management Policy as included in the 2016/17 Annual Plan Supporting Information.

Carried

It was further moved (Brown/Dimery)

37. That council supports the updated charges in the Navigation, Water Transport and Safety Bylaw Charges, as included in the Charging Policy in the 2016/17 Annual Plan Supporting Information.

Carried

Further Council Deliberations on Annual Plan 2016/17 (Item 3.2)

ID: A845884

Report from Chief Executive Officer, Malcolm Nicolson.

Moved (Sinclair/Brown)

1. That council supports the provision of \$4,000 of one-off operational expenditure, funded from savings, to subsidise the recycling of silage wrap.

Carried

It was further moved (Dimery/Carr)

2. That council supports the provision of \$25,000 of operational expenditure for 2016/17, funded from additional operational savings as far as possible with the balance funded from the Equalisation Fund, as a contribution to the Northland Transportation Alliance.

Carried

It was further moved (Shepherd/Dimery)

3. That council undertakes consultation (according to section 82 of the Local Government Act 2002) on the proposed amendments to the Rates Remission and Postponement Policies.

Carried

Secretarial Note: The proposed amendments to council's policies were in response to a proposal by Whangarei District Council to make minor changes to its Rates Remission and Postponement Policies.

CONCLUSION

The meeting concluded at 11.58 pm.

ITEM: 5.3

Page 1 of 1

ISSUE: Receipt of Action Sheet**ID:** A850520**To:** Council Meeting, 21 June 2016**From:** Chris Taylor, Governance Support Manager**Date:** 10 June 2016

Report Type:	<input checked="" type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input checked="" type="checkbox"/>	Other
Significance Policy:	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

Executive summary:

The purpose of this report is to enable the council to receive the current council action sheet (**attached**).

Legal compliance:

No decision is required.

Recommendation:

That the Council Action Sheet be received.

Council Actions new

IRISID	Current Status	Request Date	Reso/Req	Description	Request Details	Note Text	Date of Note	Requested By
REQ.577224	Open	19 Aug 2014	RESO	Internal Audits	That the internal audits over Support-Treasury and Democracy and Governance Reporting be undertaken (RESO).	Templates and guidance received from Meeting and Governance Solutions. Staff to review as soon as practicable. Not currently a top priority.	07 Apr 2016	Finance Committee
REQ.577229	Open	09 Dec 2014	RESO	Kerikeri Spillway	That the CEO proceeds to acquire the necessary interests in land to enable the Kerikeri spillway flood scheme works to proceed (RESO)	Awaiting second NRC valuation report due June, further Court mediation is scheduled for June.	09 Jun 2016	Council
REQ.577240	Closed	17 Feb 2015	REQ	Project Management	That the issues relating to Project Management (as identified in the Audit Management Report) be addressed including, but not limited to the appropriate method, staff training and reporting (REQ)	In house project management training is being scheduled with University of Auckland to allow greater uptake by staff. It will be held on 12 - 13 September 2016.	09 Jun 2016	Finance Committee
REQ.577259	Open	21 Apr 2015	RESO	Kaipara Harbour Settlement	That council participates in the pre-settlement negotiations for Kaipara Harbour (RESO)	The Kaipara Moana Negotiations Working Party met in May at the Auckland Council's Orewa office. Councillor Ramsey attended supported by staff. Also reported to council workshop in May.	10 Jun 2016	Council
REQ.577425	Open	16 Jun 2015	RESO	Twin Coast Cycle Trail Proposal	That \$900k (excluding GST) be provided to FNDC from the Investment and Growth Reserve to support the completion of the Twin Coast Cycle Trail subject to the approved release by the CEO (on his satisfaction that the funding conditions have been met).	Working with MBIE and FNDC officials on developing an appropriate schedule of payments that corresponds to work completed.	09 Jun 2016	Council
REQ.579154	Open	15 Dec 2015	RESO	NRC Procurement Policy	That further investigation be undertaken regarding the 'local purchasing clause'.	Complete. Superseded by REQ.580376	09 Jun 2016	Council
REQ.579182	Open	15 Dec 2015	RESO	Whangarei Harbour Health Improvement Fund	That the Terms of Reference for the Whangarei Harbour Health Improvement Fund be reviewed.	Proposed changes to the terms of reference were circulated with limited feedback received. Further request for feedback has been made.	14-Jun-16	Council
REQ.579614	Open	22 Jan 2016	RESO	Code of Conduct Review	That the Northland Regional Council's Code of Conduct be reviewed [by full council] based on the fact it has not been significantly reviewed during the current Triennium.	Included as an item on the June council agenda.	10 June 2016.	Council
REQ.579618	Open	15 Dec 2015	RESO	Customer Satisfaction Framework	That a more detailed survey methodology is presented to the Organisational Performance Committee in March 2016 once the external research provider has been confirmed.	Initial results were presented by Key Research to the May OPC workshop (all councillors were circulated the results and invited to attend). Council staff will analyse the results and formally table them with council at the July council meeting.	13 Jun 2016	Organisational Performance Committee
REQ.580031	Open	15 Mar 2016	REQ	Hundertwasser Kawakawa	That council meet with Far North Holdings Limited to discuss progress of the Hundertwasser Kawakawa project.	CEO has met with FNHL. Business case being developed under the responsibility of Northland Inc. This will come back to council once completed.	09 Jun 2016	Council
REQ.580033	Closed	15 Mar 2016	RESO	NEST signage	That council's concerns regarding NEST signage be raised.	Meeting set for 14 June 2016 between Tony Phipps and NEST General Manager Vanessa Furze to discuss concerns raised by council regarding NEST signage.	13 Jun 2016	Council
REQ.580034	Closed	15 Mar 2016	REQ	Regional Software Holdings	That cost/benefit analysis be undertaken regarding the supply of software resource products and services.	Will be discussed at the 19 July council workshop.	14-Jun-16	Council

IRISID	Current Status	Request Date	Reso/Req	Description	Request Details	Note Text	Date of Note	Requested By
REQ.580272	Closed	06 Apr 2016	REQ	Report to RTC on plans and processes	Discussion was had regarding the various plans that have been demonstrated to the RTC recently which reinforce the need for improved flood management, access and the connection of Northland with the rest of the country (Tai Tokerau Northland Economic Development Action Plan, CDEM Plan etc). The need to build on these existing platforms, ensuring we have everything lined up and the mechanisms in place to make it happen. Action: Chris Powell to provide a report at the next RTC pulling the various aspects of these plans together and detailing the processes we can follow to ensure it is all included in the RLTP.	Complete.		Regional Transport Committee
REQ.580275	Closed	11 Apr 2016	REQ	NZTA to report on safety improvements projects	NZTA to provide a bullet point report to the next RTC on current projects within the Safety Improvements programme to give the RTC a better idea of what is happening at a local level and the opportunity to ask questions on specific projects.	Complete.		Regional Transport Committee
REQ.580276	Closed	11 Apr 2016	REQ	NZTA to provide RTC with update on Loop Road project	NZTA to provide a report to the next RTC summarising the progress of the Loop Road project.	Complete.		Regional Transport Committee
REQ.580277	Closed	11 Apr 2016	RESO	Update on Connecting Northland - Auckland to Whangarei Programme	That an update on the Connecting Northland – Auckland to Whangarei Programme Business Case be presented to the next Regional Transport Committee meeting.	Complete.		Regional Transport Committee
REQ.580283	Closed	11 Apr 2016	REQ	Report on preparations for next RLTP	Prepare agenda report for the next RTC regarding the next RLTP, set our priorities for the region and our approach	Complete.		Regional Transport Committee
REQ.580284	Closed	11 Apr 2016	REQ	Report on increase in fatalities/5 year statistics	Ian Crayton-Brown to provide a report to the next RTC regarding the recent increase in fatalities, including 5 year statistics, and include an update from the NZ Police regarding infringement numbers in comparison with crash statistics to establish if there is a correlation between the two sets of data	Complete.		Regional Transport Committee
REQ.580325	Closed	14 Apr 2016	REQ	Simon Weston to provide report on Shared Services	At the discussion which followed the RTC meeting, it was decided Simon Weston should be invited to provide a brief report (revamp of report to council) and presentation to the next RTC on the progress/update of Shared Services.	Complete.		Regional Transport Committee
REQ.580326	Closed	14 Apr 2016		Report/Presentation on Rail to the RTC members	Chris to locate the report/presentation on rail that has previously been provided to the RTC and re-distribute to the RTC members.	Complete.		Blank
REQ.580376	Open	29 Mar 2016	RESO	NRC Procurement Policy	That a recommendation go to council for the approval of the NRC Procurement Policy, and that management be asked to continue to investigate how best to provide local support and use of local labour as part of the purchasing process.	Policy was approved by OPC. Investigation into buy-local is continuing.	09 Jun 2016	Organisational Performance Committee
REQ.580385	Closed	19 Apr 2016	RESO	Submission on the Allocation of Additional Duty Funds	That the higher duties allocation (and supporting information) and details regarding the Chair's vehicle be provided to the Remuneration Authority no later than 13 May 2016.	Complete. Sent on 10 May 2016.	10 June 2016.	Council
REQ.580386	Closed	19 Apr 2016	REQ	Submission on elected members' mileage allowance	That a submission be made to the Remuneration Authority addressing council's concerns regarding the provisions of mileage allowances for elected members.	Complete. Sent on 22 April 2016.	10 June 2016.	Council
REQ.580388	Closed	19 Apr 2016	RESO	Review of Regional Pest Management Strategies	That a revised timeline for the review of regional pest management strategies and further detail on resourcing be provided to the May 2016 council meeting.	Complete. Revised timeline provided and approved at the May council meeting.	03 Jun 2016	Council
REQ.580641	Open	17 May 2016	REQ	Request for workshop with FNDC	Letter be drafted to FNDC requesting a workshop with new lead of the Maori enabling freehold land team.	Letter yet to be sent.	14-Jun-16	Finance Committee

IRISID	Current Status	Request Date	Reso/Req	Description	Request Details	Note Text	Date of Note	Requested By
REQ.580678	Closed	17 May 2016	RESO	Elected Members' Expenses and Allowances Policy	That the revised Elected Members' Expenses and Allowances Policy be submitted to the Remuneration Authority no later than June 2016.	The Elected Members' Expenses and Allowances was submitted to the Remuneration Authority on 30 May 2016.	30 May 2016	Council
REQ.580775	Open	17 May 2016	REQ	Draft Communications and Online Strategies	Updated versions of the Communications Strategy and Online Services Strategy will be presented to the June Organisational Performance Committee meeting.			Organisational Performance Committee
REQ.580784	Open	17 May 2016	REQ	Annual Residents' Survey - 2016 Results	The final report from Key Research to go to a council workshop.			Organisational Performance Committee
REQ.580799	Open	31 May 2016	REQ	Programme of Work - Mangrove Management	That a programme of work be provided to council as to how the \$50,000 approved to support community initiatives to manage mangroves will be allocated.	No progress to date. Will need to be subject of a workshop discussion with Council.	09 Jun 2016	Council
REQ.580800	Open	31 May 2016	REQ	Expansion of Poplar Nursery	That a report be provided to council as to how council's nursery at Flyger Road can be expanded (including how the programme marries up planting with catchment use).	In progress. expansion plan and soil conservation program being developed to reflect future demand potential.	09 Jun 2016	Council
REQ.580801	Open	31 May 2016	REQ	Report - Recycling of silage wrap	That Plasback report back to council regarding the recycling of silage wrap (including quantities).			Council
REQ.580819	Open	01 Jun 2016	RESO	Connecting Northland - Auckland to Whangarei Programme	That an update on the Connecting Northland - Auckland to Whangarei Programme Business Case be presented to the August meeting of the Regional Transport Committee.			Regional Transport Committee
REQ.580821	Open	01 Jun 2016	REQ	Northland's Ten Bridges	That a further report on the proposed ten Northland bridges be provided to the August meeting of the Regional Transport Committee.			Regional Transport Committee
REQ.580822	Open	01 Jun 2016	REQ	Review of Vehicle Dimensions and Mass Rule	That the Review of Vehicle Dimensions and Mass Rule be included on the August Regional Transport Committee agenda.			Regional Transport Committee

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ISSUE: Financial Report to 31 May 2016**ID:** A849912**To:** Council Meeting, 21 June 2016**From:** Vincent McColl, Financial Accountant**Date:** 9 June 2016

Report Type:	<input type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input checked="" type="checkbox"/>	Annual/Long Term Plan	<input checked="" type="checkbox"/>	Other
Significance Policy:	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

Executive summary:

The purpose of this report is to present the **Dashboard Results** for the 11 months ended 31 May 2016 for councillors' information.

It concludes with the recommendation that this report be received.

Legal compliance and significance assessment:

The activities detailed in this report are provided for in the council's Long Term Plan 2015–2025 and as such are in accordance with the council's decision making process and sections 76–82 of the Local Government Act 2002.

In relation to section 79 of the Local Government Act 2002, this issue is considered to be of low significance under council policy because it is part of normal day to day operations of council, and it does not require a council decision but is for information purposes only.

Recommendation:

That the 'Financial Report to 31 May 2016' by Vincent McColl, Financial Accountant, and dated 9 June 2016, be received.

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Background:

The council detailed report for the year to date (YTD) shows a net surplus after transfers from and to reserves of \$1.21M against a budget of \$550M. This represents a favourable variance of \$659K or 120% of budget. At this point in time \$466K of this variance is due to the net gains earned on the Property Reinvestment and Infrastructure Funds that are proposed to be reinvested back into these funds.

The main drivers of the year to date variances are as follows:

Year to Date Variances (negative amounts = unfavourable variances)	Variances to Budget (\$000)		
Item	Revenue	Expenses	Total
Investment Variances			
Greater gains than budgeted in the Property Reinvestment Fund (PRF) and Infrastructure Investment Fund (IIF)	1,290		1,290
Lower investment property income due to properties being sold and proceeds being invested	-197		-197
Lower internal interest due to lower use of internal funding	-410	410	0
Interest on externally borrowed funds		-229	-229
Lower investment interest due to property budgeted to be sold and funds invested in term deposits	-172		-172
Lower Marsden Maritime Limited dividends than expected	-110		-110
Community Investment Fund gains greater than budget	35		35
Total Investment Variances	436	181	617
<i>The returns earnt on the proceeds of property sales invested in externally managed funds have outperformed the corresponding forgone rental returns by \$381K.</i>			
<i>The returns earnt on the borrowed funds invested in externally managed funds have outperformed the corresponding cost of borrowing (interest expense) by \$401K.</i>			
Operational Variances			
Rates penalties not budgeted	136		136
Prosecutions not budgeted	85		85
Greater rates than budgeted	66		66
Oil spill recoveries and cost	215	-215	0
Kaero property assistance	53	-53	0
Strategic water management survey funding (funded half MPI and half I&G reserve)	75	-131	-56
Lower consent application fees	-212		-212
Northland Inc. Twin Coast and Kawakawa projects funded via I&G reserve		1,191	1,191
Printing, photocopying, and advertising - mostly Transport and Policy and Planning		197	197

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Year to Date Variances (negative amounts = unfavourable variances)	Variances to Budget (\$000)		
Item	Revenue	Expenses	Total
Planning and Policy consultants and legal		106	106
Lower Environment Fund payments than budgeted		105	105
Labour costs savings from timing of recruitment, vacancies, and leave movements		76	76
Hātea River dredging behind schedule – funded via reserve		58	58
Vehicle running costs		39	39
Annual plan audit invoice timing		35	35
Fan worm response greater than budgeted		-77	-77
Rates payable on buildings budgeted to be tenanted or sold		-126	-126
Total Operational Variances	418	1,205	1,623
Other Variances	43	37	80
Total Variances Before Reserve Transfers	897	1,423	2,320
Transfers From (To) Special Reserves	6	-1,667	-1,661
Total Variances After Reserve Transfers	903	-244	659

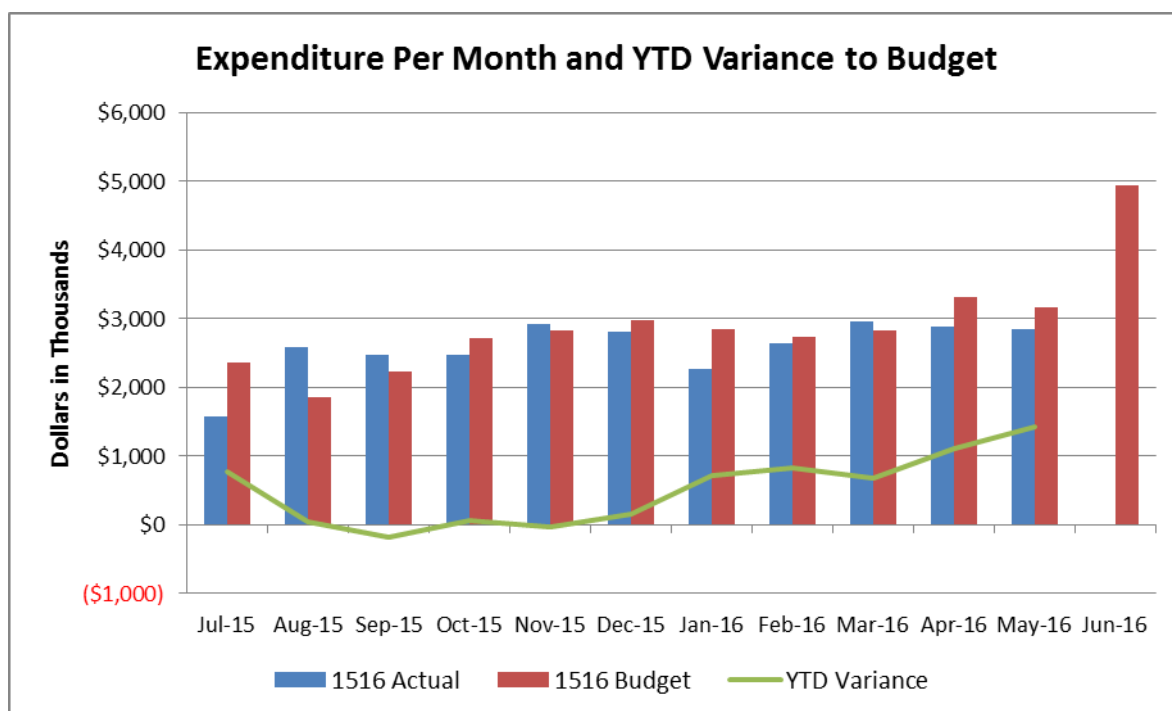
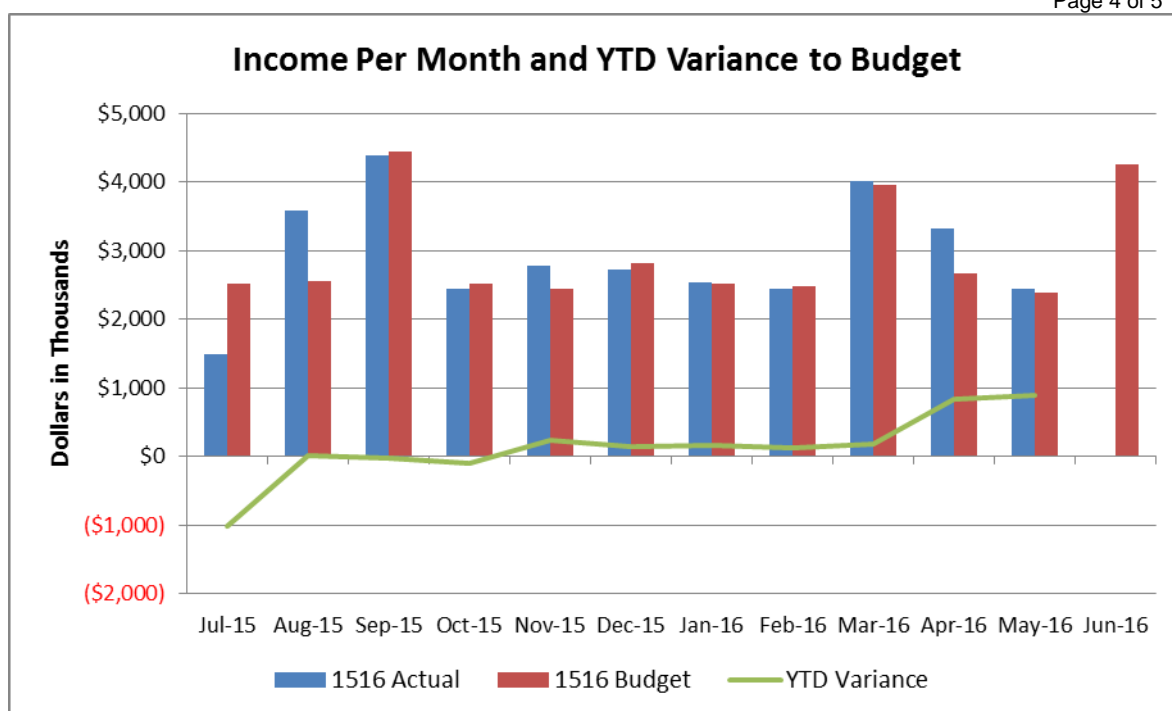
SUMMARY OPERATING RESULTS			
	000's ACTUAL YTD	000's BUDGET YTD	000's VARIANCE YTD
Revenue (including other gains)	\$ 32,204	\$ 31,306	\$ 898
Expenditure	\$ 28,425	\$ 29,849	\$ 1,423
NET (COST)/SURPLUS BEFORE TRANSFERS FROM/(TO) RESERVES	\$ 3,779	\$ 1,458	\$ 2,321
Transfer From (To) Special Reserves	\$ (2,569)	\$ (907)	\$ 1,662
NET (COST)/SURPLUS AFTER TRANSFERS FROM/(TO) RESERVES	\$ 1,209	\$ 550	\$ 659

YTD EXPENDITURE VARIANCE INDICATORS BY COUNCIL ACTIVITY			
■ = negative (unfavourable) variance over 10%			
■ = negative (unfavourable) variance under 10%			
■ = positive (favourable) variance			
	FAV / UNFAV		FAV / UNFAV
Resource and Catchment Management	3.7%	Transport	3.8%
River Management	3.8%	Community Representation and Engagement	-6.7%
Economic Development	25.4%	Support Services	-4.6%
Hazard Management	-11.2%		

Hazard Management's expenditure includes \$215K for the oil spill response. This is fully offset by revenue.

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Capital expenditure for the year to date is \$3.92M compared to a budget of \$6.30M. The Whangārei River Dam project at \$1.87M is most of the capex spend and is overspent YTD by \$327K. The Kerikeri–Waipapa River works is running behind schedule and is \$1.94M below YTD budget. \$1.7M of this may be carried forward. Rating software of \$150K was budgeted YTD (\$300K full year). This is expected to be carried forward to the 2016–2017 year. The vehicle fleet replacement capex is \$45K above budget for the year but is offset with vehicle sales totalling \$101K. Details of capex variances are found on the next page.

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Capital Expenditure Reporting May 2016 Year to Date						
Activity	MONTH		YEAR TO DATE			Revised Budget
	Actual	Budget	YTD Actual	YTD Budget	YTD Variance	
Monitoring	35,802	0	191,205	190,850	-355	215,850
Biosecurity	0	0	28,860	76,764	47,904	76,764
Emergency Management	0	0	0	0	0	0
Land and Biodiversity	0	0	0	0	0	0
Harbour Safety and Navigation	1,175	10,000	43,089	147,000	103,911	147,000
Oil Pollution Response	0	0	0	0	0	0
River Management	234,256	128,896	2,743,444	4,621,943	1,878,499	4,626,943
Commercial Investments	0	0	834	0	-834	0
Information Systems	131,513	32,728	338,453	664,371	325,918	697,098
Communications	0	0	0	11,500	11,500	11,500
Transport	0	0	0	65,213	65,213	65,213
Support	118,974	32,139	576,706	525,141	-51,565	557,280
GRAND TOTAL FOR COUNCIL	521,720	203,763	3,922,590	6,302,781	2,380,191	6,397,648

	Projects Actual Spend to Date	Budgeted Spend to date	Current variance	Actual % completed	Expected % completed	Total Original Budget to completion	Total Revised Budget to completion	Expected (Overspend) / Cost Savings at completion	Status
Monitoring									
Air Quality Beta Attenuation Monitor (BAM)	39,758	26,000	(13,758)	153%	100%	26,000	26,000	- 13,758	Price increases and currency fluctuations caused this project to cost more than originally anticipated
Water Quality Monitoring Buoy (and EX02 Sondes)	57,600	50,000	(7,600)	115%	100%	50,000	50,000	- 7,600	Overspent
Water Quality Monitoring Buoys for Lakes	59,588	80,000	20,412	58%	76%	106,000	102,000	- 3,000	Some savings expected due to design changes
Others	34,260	34,850	590	98%	100%	34,850	34,850	-	
TOTAL MONITORING	191,205	190,850	(355)			215,850	212,850	- 18,358	
Biosecurity									
Digital Ultrasonic logic controller and transducers	24,860	50,000	25,140	50%	100%	50,000	50,000	-	Devices proved ineffective at detecting fan worm so monies have been used to buy a vessel quarantine dock
Others	4,000	26,764	22,764	15%	100%	26,764	26,764	-	Behind Schedule
TOTAL BIOSECURITY	28,860	76,764	47,904			76,764	76,764	-	
Harbour Safety and Navigation									
Aids to Nav	5,898	77,000	71,102	8%	100%	77,000	77,000	-	Predicted to be underspent due to availability of contractors. Looking to carry forward.
Outboards - Yamaha 70hp x 2	19,686	30,000	10,314	100%	100%	30,000	19,686	10,314	Under budget due to trade in value of the old outboards
Others	17,505	40,000	22,495	44%	100%	40,000	40,000	-	On track
TOTAL HARBOUR SAFETY AND NAVIGATION	43,089	147,000	103,911			147,000	136,686	10,314	
River Management									
Whangarei River Dam Project	1,868,781	1,542,025	(326,756)	95%	79%	1,542,025	1,960,000	(417,975)	Variance for construction costs of \$418k, expect to be offset from additional gains from property sale revenue
Awanui - River Works	458,900	700,000	241,100	66%	100%	700,000	700,000	-	Work underway
Awanui - Renewal Programme	59,000	54,997	(4,003)	98%	92%	59,997	59,997	-	Completed
Kerikeri - Waipapa River works	93,379	2,030,000	1,936,621	5%	100%	2,030,000	2,030,000	-	Possible carry forwards of \$1,700,000 as it appears unlikely project will be complete at year end
RTK - GPS upgrade	69,450	66,000	(3,450)	100%	95%	66,000	69,450	(3,450)	Completed
New ADCP flow measuring device	59,763	60,000	237	100%	100%	60,000	60,000	-	Completed
Others	134,171	168,921	34,750	79%	100%	168,921	168,921	-	Behind Schedule
TOTAL RIVER MANAGEMENT	2,743,444	4,621,943	1,878,499			4,626,943	5,048,368	(421,425)	
Commercial Investments									
Residential Property Chattels	834	-	(834)	0%	0%	-	-	(834)	Oven replacement for a Wharf road property
	834	-	(834)			-	-	(834)	
Information Systems									
IRIS	-	58,425	58,425	0%	89%	65,728	65,728	-	Not expected to be spent this year
Desktop replacement programme	18,285	9,167	- 9,119	183%	92%	10,000	10,000	(8,285)	Overspent
Network Switches	4,579	-	(4,579)	0%	0%	-	-	(4,579)	No more spend in this area for remaining year
IT Infrastructure	315,588	296,779	(18,809)	98%	92%	321,370	321,370	(10,000)	Slight over spend YTD and expected to be slightly over budget by \$10k at year end due to the unbudgeted purchase of a UPS (uninterrupted Power supply) for the server room as current UPS failed in April. Loan unit temporarily installed.
Rating Software	-	300,000	300,000	0%	0%	300,000	-	300,000	Saving for 15/16 financial year will be deferred and carried forward requested into the 16/17 financial year
TOTAL INFORMATION SYSTEMS	338,453	664,371	325,918			697,098	397,098	277,136	
Communications									
Others	-	11,500	11,500	0%	100%	11,500	11,500	-	Projects not yet commenced, expected to be as planned
TOTAL COMMUNICATIONS	-	11,500	11,500			11,500	11,500	-	
Transport									
CityLink Electronic Ticketing System	-	65,213	65,213	0%	100%	65,213	65,213	-	Delayed - expecting to carry forward into 16/17 financial year
TOTAL TRANSPORT	-	65,213	65,213			65,213	65,213	-	
Support									
Vehicle replacement programme	417,249	372,417	(44,832)	105%	93%	399,000	399,000	- 18,249	Review completed - Main replacement program complete for year
Air Conditioning Replacement Project	78,279	78,280	1	100%	100%	78,280	78,280	-	Completed
Furniture, Desk set-up and Office configuration	66,828	59,444	(7,383)	103%	91%	65,000	65,000	- 1,828	Overspent - \$10k more cost expected
Other	14,350	15,000	650	100%	105%	15,000	14,350	650	Completed
TOTAL SUPPORT	576,706	525,141	(51,565)			557,280	556,630	- 1,178	
TOTAL	3,922,590	6,302,781	2,380,191	-	-	6,397,648	6,505,109	(154,345)	

Council Detailed Report

Monthly Report for Period 11

	YTD Budget 2015-16				Full Year Budget Annual Plan 2015-16	Full Year Revised Budget 2015-16
Total Council	YTD Actual 2015-16		Variance	Variance %		
Revenue						
Rates	18,544,645	18,342,164	202,481	1%	20,009,632	20,009,632
User Fees and Sundry	4,184,934	3,813,356	371,578	10%	4,129,840	4,113,840
Grants and Subsidies	955,332	1,028,749	(73,417)	-7%	1,089,704	1,297,204
Investment Interest Income	1,197,408	1,806,550	(609,141)	-34%	2,504,525	2,294,930
Investment Property Income	2,386,054	2,582,986	(196,932)	-8%	3,176,855	3,063,037
Forestry Income	-	-	-	-	353,529	353,529
Dividend Income	2,712,506	2,822,850	(110,344)	-4%	2,822,850	2,822,850
Property Reinvestment Fund	1,279,870	191,945	1,087,926	567%	-	209,394
Community Investment Fund Income	752,675	717,750	34,925	5%	783,000	783,000
Infrastructure Reinvestment Fund	202,573	-	202,573	-	-	-
Total Revenue	32,215,997	31,306,349	909,647	3%	34,869,936	34,947,416
Expenditure						
Resource and Catchment Management						
Biosecurity	3,021,007	2,921,321	(99,686)	-3%	3,157,856	3,282,434
Coastal Monitoring	407,633	306,243	(101,390)	-33%	336,403	355,153
Compliance Monitoring	2,639,320	2,729,004	89,684	3%	3,057,075	3,066,697
Consents Advice	797,315	774,410	(22,905)	-3%	833,801	878,465
Consents Applications	678,960	826,593	147,633	18%	972,256	944,343
Land & Biodiversity	2,244,695	2,443,759	199,065	8%	2,802,556	2,938,623
Planning and Policy	1,701,353	1,929,025	227,672	12%	2,206,766	2,171,763
State of the Environment	1,337,811	1,388,218	50,407	4%	1,590,220	1,542,934
Total Resource and Catchment Management	12,828,095	13,318,573	490,479	4%	14,956,932	15,180,411
River Management						
Hydrology	742,582	705,019	(37,562)	-5%	805,460	783,881
River Management	2,402,544	2,565,592	163,049	6%	2,798,660	2,843,914
Total River Management	3,145,125	3,270,612	125,486	4%	3,604,119	3,627,795
Economic Development						
Commercial Investments	629,709	422,363	(207,347)	-49%	438,617	462,761
Economic Development Activities	2,011,203	3,078,619	1,067,416	35%	2,812,532	3,715,292
Economic Development Projects	304,343	449,685	145,342	32%	432,474	285,731
Total Economic Development	2,945,256	3,950,667	1,005,411	25%	3,683,623	4,463,783
Hazard Management						
Civil Defence and Emergency	754,721	728,429	(26,292)	-4%	762,047	817,176
Natural Hazards	553,311	584,383	31,072	5%	745,878	946,181
Oil Pollution Response	296,849	129,887	(166,962)	-129%	154,530	149,595
Total Hazard Management	1,604,881	1,442,699	(162,182)	-11%	1,662,454	1,912,952
Transport						
Harbour Safety	1,584,096	1,622,205	38,109	2%	1,843,075	1,819,398
Passenger Transport Administration	2,008,322	2,073,711	65,390	3%	2,393,275	2,377,844
Regional Transport Mangement	389,657	444,239	54,581	12%	488,661	498,324
Total Transport	3,982,076	4,140,155	158,079	4%	4,725,012	4,695,565
Community Representation and Engagement						
Community Projects	780,357	759,300	(21,058)	-3%	1,017,687	991,957
Community Representation	1,636,664	1,553,582	(83,082)	-5%	1,554,605	1,750,327
Corporate - CEO Office	966,491	710,566	(255,925)	-36%	822,195	774,024
Corporate Strategy	51,314	24,396	(26,919)	-110%	80,705	35,250
Environmental Education	360,723	402,314	41,591	10%	551,906	477,639
Maori Engagement	127,590	225,887	98,297	44%	246,077	246,355
Total Community Representation and Engagement	3,923,140	3,676,044	(247,096)	-7%	4,273,174	4,275,552
Support Services						
Communications	556,729	594,125	37,395	6%	594,276	650,389
Customer Services	295,927	131,203	(164,723)	-126%	108,008	142,455
Finance	1,720,979	1,709,686	(11,294)	-1%	3,066,724	2,833,851
Human Resources	399,514	366,504	(33,010)	-9%	367,330	392,904
Information Management	290,706	309,219	18,514	6%	328,037	335,325
Information Technology	1,880,649	1,754,170	(126,479)	-7%	1,777,581	1,923,993
Online	196,031	155,063	(40,968)	-26%	204,506	167,735
Property	449,559	513,808	64,249	13%	515,157	554,774
Internal Transfers	(5,793,359)	(5,483,779)	309,580	-6%	(6,818,084)	(6,689,426)
Total Support Services	(3,264)	50,000	53,264	107%	143,537	312,000
Total Expenditure	28,425,309	29,848,750	1,423,441	5%	33,048,851	34,468,058
Net (Cost)/Surplus of Services	3,790,688	1,457,599	2,333,089	160%	1,821,085	479,358

<i>Total Council</i>	<i>YTD Budget 2015-</i>				<i>Full Year Budget</i>	<i>Full Year Revised</i>
	<i>YTD Actual 2015-16</i>	<i>16</i>	<i>Variance</i>	<i>Variance %</i>	<i>Annual Plan 2015-16</i>	
Other Gains						
(Loss)/Gain on Sale of Assets	(33,913)	-	(33,913)	-	619,566	619,566
Revaluation - Fair Value of Financial Investments	21,827	-	21,827	-	-	-
Total Gains	(12,086)	-	(12,086)	-	619,566	619,566
Net (Cost)/Surplus of Service before transfer from/(to) Special Reserves	3,778,602	1,457,599	2,321,003	159%	2,440,651	1,098,924
Transfers from/(to) Special Reserves						
Transfers from/(to) Land Management	-	13,000	13,000	100%	274,500	287,500
Transfers from/(to) Awanui River	(114,741)	(119,994)	(5,253)	4%	(113,694)	(113,687)
Transfers from/(to) Kaihu River	18,425	59,517	41,092	69%	3,634	54,582
Transfers from/(to) Kaeo River Reserve	(93,250)	(41,953)	51,297	-122%	(47,049)	(47,358)
Transfers from/(to) Whangarei Urban River Reserve	(328,482)	(321,115)	7,367	-2%	(978,028)	(978,585)
Transfers from/(to) Infrastructure Facilities Reserve	-	-	-	-	(80,150)	(113,074)
Transfers from/(to) Recreational Facilities Reserve	(1,040,587)	(932,996)	107,591	-12%	(1,016,142)	(1,016,137)
Transfers from/(to) Forest Income Equalisation Reserve	72,642	117,940	45,298	38%	26,320	26,323
Transfers from/(to) Hatea River Reserve	(86,477)	(939)	85,538	-9109%	(4,658)	(5,594)
Transfers from/(to) Investment and Growth Reserve	(94,667)	1,097,082	1,191,748	109%	607,602	1,523,750
Transfers from/(to) Approved Carry Forwards General Reserve	63,961	97,250	33,289	34%	-	350,000
Transfers from/(to) Waipapa/Kerikeri River Reserve	(208,930)	(155,160)	53,770	-35%	(197,488)	(173,738)
Transfers from/(to) Community Investment Reserve	(752,244)	(717,750)	34,494	-5%	-	(783,000)
Transfers from/(to) Kaitaia Bus Reserve Reserve	(5,077)	(2,166)	2,911	-134%	(2,363)	(2,363)
Net (Cost)/Surplus of Service after transfer from/(to) Special Reserves	1,209,175	550,315	658,861	120%	913,135	107,543

<i>Note 1: Total Expenditure by Type</i>					<i>Full Year Budget</i>	<i>Full Year Revised</i>
	<i>YTD Actual</i>	<i>YTD Budget</i>	<i>Variance</i>	<i>Variance %</i>	<i>Annual Plan</i>	<i>Budget</i>
Expenditure						
Salaries and Wages	10,552,997	10,687,657	134,660	1%	11,594,060	11,594,395
Other Payroll Expenses	747,419	688,137	(59,282)	-9%	518,625	760,722
Operations	15,321,393	16,665,237	1,343,844	8%	18,961,873	20,138,649
Member Expenses	616,715	624,446	7,731	1%	683,450	683,450
Depreciation	1,186,670	1,183,273	(3,397)	0%	1,290,843	1,290,843
Finance Overheads	5,793,474	5,483,778	(309,695)	-6%	6,818,084	6,689,426
Internal Recharges	(5,793,359)	(5,483,779)	309,580	-6%	(6,818,084)	(6,689,426)
Total Expenditure	28,425,309	29,848,750	1,423,441	5%	33,048,851	34,468,058

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ISSUE: Adoption of the Annual Plan 2016/17**ID:** A851701**To:** Council Meeting, 21 June 2016**From:** Jonathan Gibbard, GM Strategy and Governance; Kyla Carlier, Strategy Specialist; and Simon Crabb, Finance Manager**Date:** 14 June 2016

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input checked="" type="checkbox"/> Annual/Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

This document acts as a 'placeholder' for the report 'Adoption of the Annual Plan 2016/17' which was unable to be completed in time for the circulation of the council agenda due to outstanding legal review. The report will be sent out to councillors under separate cover.

Legal compliance and significance assessment:

No decision in respect of this document is required, so sections 76 to 82 of the Local Government Act 2002 do not apply. An assessment of legislative compliance and significance will be provided in the item to be circulated.

ITEM: 7.2

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ISSUE: Adoption of the 2016/17 Charging Policy and Navigation, Water Transport and Maritime Safety Charges Bylaw**ID:** A851700**To:** Council Meeting, 21 June 2016**From:** Jonathan Gibbard, GM Strategy and Governance; Kyla Carlier, Strategy Specialist; and Simon Crabb, Finance Manager**Date:** 14 June 2016

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input checked="" type="checkbox"/> Annual\Long Term Plan	<input type="checkbox"/> Other
Significance Policy:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

This document acts as a 'placeholder' for the report 'Adoption of the 2016/17 Charging Policy and Navigation, Water Transport and Maritime Safety Charges Bylaw' which was unable to be completed in time for the circulation of the council agenda due to outstanding legal review. The report will be sent out to councillors under separate cover.

Legal compliance and significance assessment:

No decision in respect of this document is required, so sections 76 to 82 of the Local Government Act 2002 do not apply. An assessment of legislative compliance and significance will be provided in the item to be circulated.

ITEM: 7.3

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ISSUE: Rates for the Year 1 July 2016 to 30 June 2017**ID:** A851703**To:** Council Meeting, 21 June 2016**From:** Simon Crabb, Finance Manager**Date:** 14 June 2016

Report Type:	<input type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input checked="" type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
Significance Policy:	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

Executive summary:

This document acts as a 'placeholder' for the report 'Rates for the Year 1 July 2016 to 30 June 2017' which was unable to be completed in time for the circulation of the council agenda, due to outstanding legal review. The report will be sent out to councillors under separate cover.

Legal compliance and significance assessment:

No decision in respect of this document is required, so sections 76 to 82 of the Local Government Act 2002 do not apply. An assessment of legislative compliance and significance will be provided in the item to be circulated.

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ISSUE: Delegated Authority**ID:** A850315**To:** Council Meeting, 21 June 2016**From:** Simon Crabb, Finance Manager**Date:** 9 June 2016

Report Type:	<input type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input checked="" type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
Significance:	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

Executive summary:

In May 2016, the High Court heard a case brought against the Kaipara District Council (KDC) and Northland Regional Council (NRC) by Bruce and Heather Rogan in which it was claimed that NRC unlawfully delegated to KDC the power to apply and remit rate penalties on the NRC's behalf. NRC and KDC defended the proceedings.

The Court's decision has not yet been received and may not be received before NRC sets its rates for the 2016/17 year.

Until the Court's decision is received, it is considered that a least-risk approach is to put in place certain additional delegations to the Chief Executive Officer and Finance Manager (as set out in the table below).

In reality, this means NRC would review and approve the addition of penalties on unpaid rates, remissions of rates and rate penalties and rate postponements for ratepayers presented on a schedule compiled by each of the district councils.

It is recommended that council approves the following additional delegations to the Chief Executive Officer and Finance Manager as follows:

Section	Summary of function delegated	Delegated to
	Authority to take all steps necessary to approve the:	Chief Executive Officer and Finance Manager
Sections 57 and 58 of the Local Government (Rating) Act 2002 and the relevant resolutions made by the council each year.	· Application of rate penalties;	
Section 85 of the Local Government (Rating) Act 2002 and section 109 of the Local Government Act 2002 and the council's policies adopted under those sections.	· Remission of rates;	

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Section 85 of the Local Government (Rating) Act 2002 and section 109 of the Local Government Act 2002 and the council's policies adopted under those sections.	<ul style="list-style-type: none"> • Remission of rate penalties; 	
Section 87 of the Local Government (Rating) Act 2002 and section 110 of the Local Government Act 2002 and the council's policies adopted under those sections.	<ul style="list-style-type: none"> • Postponement of rates 	

Legal compliance and significance assessment:

The delegations as proposed in the report comply with clause 32, Schedule 7, of the Local Government Act 2002 which sets the parameters by which a local authority may delegate its responsibilities, duties or powers. The delegations are also consistent with section 132 of the Local Government (Rating) Act 2002, which relates to the delegation of the functions, powers or duties under that Act.

Furthermore, the activities as detailed in the report are part of the council's day to day operations and hence when assessed against council policy is deemed to be of low significance.

Recommendations:

-
1. That the report 'Delegated Authority' by Simon Crabb, Finance Manager, and dated 9 June 2016, be received.
 2. That council approves the delegation to approve the application of rate penalties, rate remissions, rate penalty remissions, and rate postponements to the Chief Executive Officer and Finance Manager, and that the Delegations Register be amended accordingly.
-

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ISSUE: Code of Conduct**ID:** A850846**To:** Council Meeting, 21 June 2016**From:** Chris Taylor, Governance Support Manager**Date:** 10 June 2016

Report Type:	<input type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input checked="" type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
Significance:	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

Executive summary:

The purpose of the report is to present the revised Northland Regional Council's Code of Conduct for consideration and approval.

Legal compliance and significance assessment:

The matters outlined in the report are in accordance with section 15, Schedule 7, of the Local Government Act 2002.

In relation to section 79 of the Local Government Act 2002, this matter is part of the normal day-to-day operations of council and hence deemed to be of low significance under council policy.

Recommendations:

1. That the report 'Code of Conduct' by Chris Taylor, Governance Support Manager, and dated 10 June 2016, be received.
2. That the revised Northland Regional Council's Code of Conduct, included as **Attachment One** pertaining to Item 7.2 of the 21 June 2016 council agenda, be adopted as the council's new Code of Conduct.

Legislative requirements:

The relevant legislation in relation to this issue is section 15, Schedule 7, of the Local Government Act 2002 which requires local authorities to adopt a Code of Conduct. It is important to note the following sections:

(2) *'The code of conduct must set out—*

- (a) *understandings and expectations adopted by the local authority about the manner in which members may conduct themselves while acting in their capacity as members, including—*
 - (i) *behaviour toward one another, staff, and the public; and*
 - (ii) *disclosure of information, including (but not limited to) the provision of any document, to elected members that—*

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- (A) *is received by, or is in the possession of, an elected member in his or her capacity as an elected member; and*
- (B) *relates to the ability of the local authority to give effect to any provision of this Act; and*
- (b) *a general explanation of—*
 - (i) *the Local Government Official Information and Meetings Act 1987; and*
 - (ii) *any other enactment or rule of law applicable to members.*
- (3) *A local authority may amend or replace its code of conduct, but may not revoke it without replacement.*
- (4) *A member of a local authority must comply with the code of conduct of that local authority.'*

Also:

- (6) *'After the adoption of the first code of conduct, an amendment of the code of conduct or the adoption of a new code of conduct requires, in every case, a vote in support of the amendment of not less than **75% of the members present.**'*

Background:

Council first acknowledged the need to review its Code of Conduct at the extraordinary council meeting held on 22 January 2016 when it resolved:

'That the Northland Regional Council's Code of Conduct be reviewed [by full council] based on the fact it had not been significantly reviewed during the current triennium.'

Proposed amendments were presented at a council workshop on 15 March 2016. At this time the key change was to allow the Chairman the discretion, before an initial enquiry commenced, to dismiss an alleged breach given certain conditions. There was general support for the intent of the amendment.

The Code of Conduct was further revised to reflect the workshop discussion and also peer reviewed by Simpson Grierson for correctness and completeness. Simpson Grierson Legal Counsels workshopped the Code of Conduct further with council on 19 April 2016. The discussion concluded with the request that legal advice be provided regarding:

- A materiality test; and
- An option for independent mediation.

Appropriate wording was provided and incorporated into the Code of Conduct and hard copies were provided to all councillors at a workshop on 17 May 2016; seeking any further comments or changes. No feedback has been received to date; hence the Code of Conduct is included as **Attachment One** for approval by council.

1. Document Approval

Date	Section Amended	Sign
1 April 2016	<ul style="list-style-type: none">• Updated according to steer from council workshop held on 15 March 2016.• Updated for legislative changes.	Chris Taylor
6 May 2016	<ul style="list-style-type: none">• Updated based on legal advice from Simpson Grierson	Chris Taylor

Northland Regional Council

Code of Conduct and Roles and Responsibilities

6 May 2016

Code of Conduct – Proposed Amendment

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Code of Conduct – Proposed Amendment

1. Introduction

1.1 Overview

Clause 15 of Schedule 7 of the Local Government Act 2002 (the Act) requires each local authority to adopt a code of conduct. Once adopted, all elected members are required to comply with the code.

This code of conduct provides guidance on the standards of behaviour that are expected from the Chairperson and elected members of the Northland Regional Council. The code applies to elected members in their dealings with:

- each other
- the Chief Executive
- all staff employed by the Chief Executive on behalf of the council
- the media
- the general public

The objectives of this code are to:

- enhance the effectiveness of the council as the autonomous local authority with statutory responsibilities for the good local government of the Northland Region
- promote good decision-making and provide for community engagement in decision making
- build the credibility and accountability of the council within its community by ensuring that the council operates in an open and transparent fashion
- enhance the council's ability to promote the social, economic, environmental and social well-being of Northland's communities, in the present and for the future
- promote mutual trust, respect and tolerance between the elected members as a group and between the elected members and those people with whom members may deal in the course of their duties as members

This code of conduct seeks to achieve its objectives by recording:

- an agreed statement of roles and responsibilities (recorded in Part Two of the code)
- agreed general principles of conduct (recorded in Part Three of the code)
- specific codes of conduct applying to particular circumstances or matters (also recorded in Part Three of the code)

Elected members are primarily accountable to the electors of the region through the democratic process. The Auditor-General has the responsibility to hold members to account for unlawful actions or expenditure or for breaches of the Local Authorities (Members' Interests) Act 1968.

NB: This code of conduct itself, or complaints made under its auspices cannot be used as the basis of a judicial review.

1.2 Governance Values

This code of conduct is based on the following values of good governance:

- **Regional interest** - Members will serve only the interests of the region as a whole and should never improperly confer an advantage or disadvantage on any one person.
- **Honesty and integrity** - Members will not place themselves in situations where their honesty and integrity may be questioned, will not behave improperly and should on all occasions avoid the appearance of such behaviour.
- **Objectivity** - Members will make decisions on merit including making appointments, awarding contracts, or recommending individuals for rewards or benefits. Once elected, members primary duty is to the interests of the entire region, not the constituency that elected them.
- **Accountability** - Members are collectively and individually accountable to the public for their actions and the manner in which they carry out their responsibilities. They will uphold the law and cooperate fully and honestly with the scrutiny appropriate to their particular office.
- **Transparency** - Members should be as open as possible about their actions and those of the council, seek opportunities to actively engage with the community and explain the reasoning behind actions and decisions.
- **Personal judgment** - Members can and will take account of the views of others, but reach their own conclusions on the issues before them, exercise personal responsibility and act in accordance with their conclusions.
- **Respect for others** - Members should promote equality, treat all people with respect.
- **Regional Stewardship**. Members will ensure that the council uses resources prudently and maximise the return to the community for lawful purposes, and ensure that the council maintains sufficient resources to meet its statutory obligations to both present and future generations.
- **Leadership** – Members will actively promote and support these principles and act in the best interests of the people of Northland, taking a holistic view of their environmental, social, economic and cultural needs.

These governance values will complement, and work in conjunction with, the following governance objectives and the principles relating to local authorities as set out in section 14 of the Act and the governance principles as set out in section 39 of the Act.

1.3 Governance Objectives

Actions of elected members will be directed towards achieving the following objectives.
To:

- Act as a team delivering value and service to stakeholders;
- Facilitate an agreed Northland vision based on improving well-being for current and future generations of Northlanders;
- Identify and plan for the sustainable development priorities for the region;
- Be a part of the co-ordinated promotion of Northland's interests;
- Optimise the guardianship and use of community assets in our care;
- Enhance the well-being and enjoyment of Northland's environment;

Code of Conduct – Proposed Amendment

- Promote cultural well-being through participation by Maori in the decision making processes of the council; and
- Work with others to achieve the most effective and affordable outcomes for the Northland region.

Adherence to the Governance Values and Objectives detailed in this Code of Conduct may be used in the assessment of the performance of the council as a whole.

2. Roles and Responsibilities

This part of the code describes the roles and responsibilities of elected members, the additional roles of the Chairperson and Deputy Chairperson, and the role of the Chief Executive.

2.1 Elected Members

Elected members, acting as the council, are responsible for:

- representing the interests of the residents and ratepayers of the Northland Regional Council. (On election, the members' first responsibility is to the region as a whole)
- the development and adoption and implementation of council policy, plans and projects
- monitoring the performance of the council against stated objectives, KPIs and policies as appropriate
- prudent stewardship of council resources
- the employment and performance of the Chief Executive, and through that position, the wider performance of council operations.

Unless otherwise provided in the Local Government Act 2002 or in standing orders, the council can only act by majority decisions at meetings. Each member has one vote. Any individual member (including the Chairperson) has no authority to act on behalf of the council unless the council has expressly delegated such authority.

Members, as individuals, must comply with:

- the requirements and principles of this code
- those enactments and other rules of law applicable to the conduct of members. Extracts from, or brief explanations of, those enactments are set out in Appendix 1

Members, as individuals, shall take responsibility for:

- advising of their apologies, leave of absence and other commitments that impact on the council's business.
- It is a member's responsibility to bring to council's attention any conflict of interest that may arise, see Clause 3.6.

2.2 Chairperson

The Chairperson is elected by the members of the council at the first meeting following the triennial election. As one of the elected members the Chairperson shares the same responsibilities as other members of council. In addition to this the Chairperson has the following roles:

- presiding member at council meetings. The Chairperson is responsible for ensuring the effective conduct of business during meetings (as detailed in standing orders)

Code of Conduct – Proposed Amendment

- advocate on behalf of the region. This role may involve promoting the region, representing its interests and national and other forums and networking to facilitate the progress of regional priorities.
- Communicate regional council direction and progress on priority projects
- provide leadership and feedback to other elected members on teamwork and chairmanship of committees
- spokesperson as outlined in section 3.4 (media contact)

2.3 Deputy Chairperson

The Deputy Chairperson is elected by the members of council at its first meeting following the triennial election. The Deputy Chairperson exercises the same roles as other elected members. In addition, if the Chairperson is absent or incapacitated, the Deputy Chairperson must perform all of the responsibilities and duties, and may exercise the powers, of the Chairperson (as summarised above).

2.4 Committee Chairpersons

The council may create one or more committees of council. A committee chairperson presides over all meetings of the committee, ensuring that the committee acts within the powers delegated by council, and as set out in the committee's Terms of Reference. Committee chairpersons may be called on to act as an official spokesperson on a particular issue. They may be removed from office by resolution of council.

2.5 Chief Executive

The Chief Executive is appointed by the council in accordance with section 42 of the Local Government Act 2002. The Chief Executive is responsible for implementing and managing the council's policies, plans, and key projects within the budgetary constraints and other guidelines established by the council. In terms of section 42 of the Act, the responsibilities of the Chief Executive are:

- implementing the decisions of the council
- providing advice to the council
- ensuring that all responsibilities, duties and powers delegated to the Chief Executive or to any person employed by the Chief Executive, or imposed or conferred by any Act, regulation or bylaw are properly performed or exercised
- managing the activities of the local authority effectively and efficiently
- maintaining systems to enable effective planning and accurate reporting of the financial and service performance of the local authority
- providing leadership for the staff of the local authority
- pursuant to section 42 of the Act employing staff on behalf of the council (including negotiation of the terms of employment for the staff of the local authority).

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2.6 Meeting Attendance

Elected members will attend and participate in all council meetings, standing committee meetings and subcommittee meetings to which they have been appointed, unless they have submitted an apology or obtained a leave of absence in advance for non-attendance.

All councillors will attend all workshops and those hearings that are held as part of the consultation process on council documents, such as the Annual Plan and Long Term Plan.

From time to time, working parties will be established by the council or a standing committee to achieve specific outcomes. Councillors are expected to make themselves available to be appointed to an equitable share of these working parties, and to attend all meetings of those to which they are appointed.

3. Relationships and Behaviours

This part of the code sets out the council's agreed standards of behaviour. Some of the matters described in this part of the code reflect other legislation such as the Local Authorities (Members' Interests) Act 1968.

3.1 Relationships with Other Members

Successful teamwork is a critical element in the success of Northland Regional Council. With this in mind elected members take collective responsibility in their dealings with each other in ways that:

- maintain public confidence in the office to which they have been elected
- are open and honest
- focus on issues rather than personalities
- avoid aggressive, offensive or abusive conduct

Every elected member will act in good faith in relation to other elected members of the council and not act for frivolous, partisan or political reasons. Any council decision relating to this code of conduct should not be made public unless a decision has been made by council to do so.

3.2 Relationships with Staff

The effective performance of council also requires a high level of cooperation and mutual respect between elected members and staff. To ensure that level of cooperation and trust is maintained, elected members will:

- recognise that the Chief Executive is the employer and manager (on behalf of the council) of all council employees. Only the Chief Executive may hire, dismiss, instructor censure an employee. Any concerns with an employee should be raised directly with the Chief Executive.
- treat all employees with courtesy and respect
- observe any protocols that the Chief Executive puts in place regarding contact with employees
- not do anything which compromises, or could be seen as compromising, the impartiality of an employee
- avoid publicly criticising any employee in any way

Elected members should be aware that failure to observe this portion of the code of conduct may compromise the council's obligations to act as a good employer and may expose the council to civil litigation and audit sanctions.

3.3 Relationships with the Regional Community

Effective council decision-making depends on productive relationships between elected members and the community at large and as such, members must act in a manner that encourages and values community involvement in local democracy.

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Members should ensure that individual citizens are accorded respect in their dealings with the council, have their concerns listened to, and deliberated on in accordance with the requirements of the Act. This includes the quasi-judicial role members fulfill on hearings (refer Appendix 2).

Members will:

- deal with members of the community in a fair, equitable and honest manner.
- be available to listen and respond openly and honestly to community concerns
- strive to take account of all points of view within a community and / or the region
- make balanced and sustainable decisions after considering all relevant interests
- encourage partnerships with the community so that mutual strengths can be used to achieve common goals

3.4 Contact with the Media

The media plays an important part in local democracy. To fulfill this role the media needs access to accurate, timely information about the affairs of council. Individual councillors can expect to be approached to comment on a particular issue either on behalf of council, or as an elected member in their own right. This part of the code deals with councilor's contact with the media.

Members have the right to communicate with the news media, but they must state clearly when they are expressing a majority, collective council view and when they are expressing a personal, minority opinion.

The following rules apply for media contact on behalf of council:

- the Chairperson or the Chief Executive is the first point of contact for the official view on any issue. Where the Chairperson is absent, any matters will be referred to the Deputy Chairperson or relevant committee chairperson. A councillor may, however, communicate with the news media in relation to matters that are of local interest or have local implications in the councillor's constituency. Councillors should notify the Chairperson when they make statements to the media if they believe the matter may be contentious.
- the Chairperson or the Chief Executive may refer any matter to the relevant committee chairperson for their comment
- no other councillor may comment on behalf of council without having first obtained the approval of the Chairperson.

Elected members are free to express a personal view in the media, at any time, provided the following rules are observed:

- media comments must not state or imply that they represent the views of council
- where an elected member is making a statement that is contrary to a council decision or council policy, the member must not state or imply that his or her statements represent a majority view
- media comments must observe the other requirements of the code of conduct, - to not disclose confidential information, or compromise the impartiality or integrity of staff or fellow councillors
- in presenting a personal view members should not undermine council's policy

3.4.1 Meeting Decisions

Every elected member who has the right to speak can lawfully express his or her opinion at any council or committee meeting within the limits imposed by Standing Orders.

Elected members will be flexible in their approach to decision making and be committed to reaching the best decision for the region.

Council will endeavour to conduct its business in public in an open and transparent way. These meetings are open to the media and their comments may be reported.

Once a matter has been determined at a council meeting, members will take collective ownership of the decision unless it is lawfully changed by a subsequent council decision. All members and staff will respect this position and be accountable for communicating the council's decision in a professional way.

The Chairperson communicates council decisions.

Committee Chairs may communicate their committee's decisions, or factual statements about council or committee decisions.

Members may express a personal view on council/committee decisions, as long as their view is clearly identified as such.

3.5 Confidential Information

In the course of their duties members will receive information that is confidential, (either commercially sensitive or personal to a particular individual or organisation).

Elected members will not disclose confidential information for any purpose other than the purpose for which the information was supplied to the elected member.

Business conducted at meetings where the public is excluded is, and remains confidential and will not be disclosed to the public unless:

- the council resolves to do so, or
- a response is required under the Local Government Official Information and Meetings Act 1987, or the Privacy Act 1993 and there is no longer good reason to withhold it in accordance with the legislation.

Elected members should be aware that failure to observe these provisions may affect the performance of council by inhibiting information flows and undermining public confidence in the council. Failure to observe these provisions may also expose council to prosecution under the Privacy Act 1993 and/or civil litigation, and may expose individual members to responsibility for loss pursuant to section 46 of the Local Government Act 2002.

3.5.1 Information Received in Capacity as an Elected Member

Information received by an elected member (in his/her capacity as an elected member that relates to the council's ability to give effect to the Local Government Act 2002 or any other statute under which council has responsibilities), shall be disclosed by that elected member to all other elected members and, if appropriate, the Chief Executive.

Elected members who are offered information on the condition that it remain confidential, will inform the provider of the information that the member has a duty of disclosure and will decline the information if that duty is likely to be compromised.

3.6 Conflicts of Interest

Elected members will maintain a clear separation between their personal interests and their duties as an elected member. To ensure this is transparent, elected members will ensure that people who fill positions of authority carry out their duties free from bias (whether real or perceived). Members therefore need to familiarise themselves with the provisions of the Local Authorities (Members' Interests) Act 1968 which concern financial interests, and with other legal requirements concerning non-financial conflicts of interest.

Conflicts of Interest include:

- a pecuniary interest in the matter before the council, which gives rise to a presumption that there is a conflict with the member's duties. The pecuniary interest may be direct or indirect and involve either financial gain or financial loss. These matters are regulated, in part, by the Local Authorities (Members' Interests) Act 1968. The provisions of that Act are summarised in Appendix 1.
- non pecuniary interest which may give rise to a perception of conflict between interest and duty. These may be interests or relationships arising out of kinship, marriage, domestic relationships, wider family relationships, employment or membership of community organisations.

Members shall annually make a general declaration of interest as soon as practicable after becoming aware of any such interests.

If the member is in any doubt as to whether or not a particular course of action (including a decision to take no action) raises a conflict of interest, then the member should seek guidance from the Chief Executive immediately.

Members may contact the Audit Office for guidance as to whether that member has a pecuniary interest. If there is a pecuniary interest, the member may seek an exemption to allow that member to participate or vote on a particular issue in which they may have a pecuniary interest. Where conflict of interest is established, members must take no part in the discussion of the matter nor the decision. In a case of doubt a member should withdraw. Members withdrawing should (in protection of their own and the council's interests) ensure that their actions are appropriately minuted.

Failure to observe the requirements of the Local Authorities (Members' Interests) Act 1968 could potentially invalidate the particular decision made, or the action taken, by council. Failure to observe these requirements could also leave the elected member open to prosecution under the Local Authorities (Members' Interests) Act 1968.

3.6.1 Register of Interests

Elected members shall make a declaration of interests following each triennial election within six weeks after the inaugural council meeting and at any time after that as soon as practicable after becoming aware of any interests. These declarations are recorded in a “Register of Interests” maintained by the council.

3.6.2 Undischarged Bankrupt

In accordance with section 15(5), Part 1 of Schedule 7 of the Local Government Act (LGA) 2002, the council has previously resolved that a newly elected Member who is an undischarged bankrupt must notify the Chief Executive of this prior to the inaugural council meeting. If a Member is adjudicated bankrupt during the course of their term, he or she must also notify the Chief Executive of this. These Members should also provide the Chief Executive with a brief explanatory statement of the circumstances surrounding the member’s adjudication and the likely outcome of the bankruptcy.

The council may resolve not to require this disclosure, however this would constitute an amendment to the existing code of conduct, requiring a vote of support for the amendment by not less than 75% of the members present. (Section 15(6) schedule 7, LGA 2002). Further details can be found in appendix 1.

3.7 Standing Orders

Elected members will adhere to standing orders once adopted by the council.

3.8 Ethics

Northland Regional Council seeks to promote the highest standards of ethical conduct amongst its elected members. Accordingly, elected members will:

- claim only for legitimate expenses as laid down by any determination of the Remuneration Authority then in force, and any lawful policy of council developed in accordance with that determination
- use council resources (including facilities, staff, equipment and supplies) effectively and economically in the course of their duties, and within other guidelines, and not in connection with any election campaign or other personal business
- not influence, or attempt to influence, any council employee to take actions that may benefit the member, or the member’s family or business interests

Acceptance of substantial gifts, favours or hospitality may be construed as a bribe or perceived as undue influence. The offer and receipt of substantial gifts, including special occasion goodwill gifts must be reported to the Chief Executive. Working meals and social occasions should be undertaken in an appropriate manner.

3.9 Disqualification of Members from Office

Section 1 Part 1 of Schedule 7 of the LGA 2002 details the circumstances under which an elected member may be disqualified from office. Further details can be found in appendix 1.

4. Performance and Review

This part deals with ensuring that elected members adhere to the code of conduct and mechanisms for the review of the code of conduct.

4.1 Compliance

Compliance with the code is mandatory for all elected members in accordance with the requirements of the Local Government Act (LGA) 2002. Refer to appendix 1 for relevant extracts.

Furthermore, members are bound by other relevant sections of the LGA 2002 and a range of other legislation including the Local Authorities (Members' Interests) Act 1968, the Local Government Official Information and Meetings Act 1987, the Secret Commissions Act 1910, the Crimes Act 1961 and the Securities Act 1978.

The Chief Executive is required to provide an explanation of these Acts at the first meeting after each triennial election and that copies of these Acts are freely available to elected members. Short explanations of the obligations that each of these Acts has with respect to the conduct of elected members is included in Appendix 1.

While outside agencies, such as the Audit Office, the Police etc have a role in dealing with breaches of a statutory nature, the council and its community will monitor compliance with the non-statutory provisions of the Code of Conduct. The process for responding to a complaint regarding an alleged breach of the Code of Conduct is outlined in Section 4.3 and Appendix 2.

4.2 Assessment of Performance

Councillors will undertake an assessment of the council's overall performance in terms of adherence to the governance values and objectives detailed in section 1 of this Code of Conduct. A draft assessment form is included in Appendix 3.

4.3 Breaches of the Code

4.3.1 Principles

Principles of natural justice and fairness shall apply in determining any complaint about an alleged breach of the code.

4.3.2 Independent Mediator

The objective is to ensure all complaints regarding an alleged breach of the Code of Conduct are handled in a fair and transparent manner that will have the confidence of all parties, regardless of the outcome. Therefore, on receipt of a complaint the Chief Executive (based on the nature of the dispute, parties involved and following consultation as he or she considers appropriate) will select an Independent Mediator to oversee the process.

The Independent Mediator will be selected from a panel approved by council at the beginning of the triennium and incorporating a suitable mix of people to address both internal and external complaints (and reviewed if necessary from time to time outside the context of any particular matter).

4.3.3 Discretionary Powers

1. The Independent Mediator may dismiss any complaint of an alleged breach if in his or her view it is outside the scope of the Code or does not meet the materiality criteria.
2. The Independent Mediator may defer consideration of any complaint if he or she considers that the complaint should be directed to an entity or organization that in his or her opinion is more appropriate to consider the matter.

4.3.4 Informal Complaint Resolution

The Independent Mediator shall determine whether the subject matter of the complaint is appropriately dealt with under the Code of Conduct and if considered appropriate, shall attempt to resolve the matter through discussion with the relevant parties. If the matter is resolved by discussion, council may accept that it has been successfully concluded upon written notification by both the complainant and respondent.

4.3.5 Formal Serious Complaint Procedure

Any person who considers that the provisions of this code have been materially breached by an elected member of council, shall submit to the Chairperson (or the Deputy Chairperson if the alleged breach involves the Chairperson), a statement in writing detailing the alleged breach of the Code of Conduct together with any corroborating evidence.

In accordance with the process detailed in Appendix 2, the complaint will be directed to an appropriate Independent Mediator who shall determine whether a breach of the Code of Conduct has occurred and determine the appropriate response.

4.3.6 Materiality

An alleged matter or action is material for the purposes of complaints under this Code if in the opinion of the Independent Mediator, were it assumed to have occurred as alleged (and without significant mitigating circumstances being present), it would be likely to bring the councillor or the council as a whole into disrepute or reflect very adversely on them if not addressed.

4.4 Responses to Breaches of the Code

The exact nature of the action the council may take depends on the nature of the breach and whether there are statutory provisions dealing with the breach.

Where there are statutory provisions:

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- breaches relating to members' interests render members liable for prosecution by the Auditor-General under the Local Authority (Member's Interests) Act 1968
- breaches which result in the council suffering financial loss or damage may be reported on by the Auditor-General under the Local Government Act 2002, which may result in the member having to make good the loss or damage
- breaches relating to the commission of a criminal offence may leave the elected member liable for criminal prosecution

In these cases, the council may refer an issue to the relevant body. Any member of the public may make a complaint, or the body itself may take action of its own initiative.

Where there are no statutory provisions, the council may take the following action:

- education
- mentoring
- censure
- removal or suspension of the elected member from council committees and/or other representative type bodies
- removal or suspension of any special status of the member, such as Chair of a committee

A decision to apply one or more of these actions requires a council resolution to that effect.

4.5 Review

Once adopted, this code of conduct continues in force until amended by the council. The code can be amended at any time but cannot be revoked unless the council replaces it with another code. Once adopted, amendments to the code of the conduct require a resolution supported by 75 per cent or more of the members of the council present.

The council will formally review the code as soon as practicable after the beginning of each triennium. The results of that review will be presented to council for its consideration and vote.

5. Adoption and Implementation of the Code

This code is intended to set expectations and provide guidelines to enable elected members to perform their responsibilities in the most effective and transparent manner.

It aims to build a solid working relationship based on trust and mutual respect between elected members, their Chief Executive, council staff and the communities they serve.

The code does not replace the obligations set out in the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, Council Standing Orders or any other legislation.

Council at its meeting on 1 June 2003 formally adopted the initial Code of Conduct for Elected Members.

Council at its meeting of 19 March 2008 amended the Code of Conduct and Roles and Responsibilities by unanimous vote.

The Code was amended following the 2010 Triennial elections and a revised code was adopted by the Council at its meeting on 19 April 2011.

At the inaugural meeting, following the 2013 Triennial elections, councillors noted the Code of Conduct that currently applied.

Appendix 1 – Legislation Bearing on the Role and Conduct of Elected Members

This is a summary of the legislation requirements that has some bearing on the duties and conduct of elected members. Copies of these statutes can be found in the council library or in the office of the Chief Executive.

Legislation Referred to in the Code of Conduct

- Local Government Act 2002
- Local Authorities (Member's Interests) Act 1968
- Privacy Act 1993
- Local Government Official Information and Meetings Act 1987
- Secret Commissions Act 1910
- Crimes Act 1961
- Financial Markets Conduct Act 2013

Local Government Act 2002 (extracts)

10 Purpose of local government

- (1) The purpose of local government is—
 - (a) to enable democratic local decision-making and action by, and on behalf of, communities; and
 - (b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- (2) In this Act, **good-quality**, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services, and performance that are—
 - (a) efficient; and
 - (b) effective; and
 - (c) appropriate to present and anticipated future circumstances.

14 PRINCIPLES RELATING TO LOCAL AUTHORITIES

- (1) In performing its role, a local authority must act in accordance with the following principles:
 - (a) a local authority should –
 - (i) conduct its business in an open, transparent, and democratically accountable manner; and
 - (ii) give effect to its identified priorities and desired outcomes in an efficient and effective manner:
 - (b) a local authority should make itself aware of, and should have regard to, the views of all of its communities; and
 - (c) when making a decision, a local authority should take account of –
 - (i) the diversity of the community, and the community's interests, within its district or region; and
 - (ii) the interests of future as well as current communities; and

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- (iii) the likely impact of any decision on the interests referred to in subparagraphs (i) and (ii)
 - (d) a local authority should provide opportunities for Māori to contribute to its decision-making processes;
 - (e) a local authority should collaborate and co-operate with other local authorities and bodies to improve the effectiveness and efficiency with which it achieves its identified priorities and desired outcomes and
 - (f) a local authority should undertake any commercial transactions in accordance with sound business practices; and
 - (fa) a local authority should periodically –
 - (i) assess the expected returns to the authority from investing in, or undertaking, a commercial activity; and
 - (ii) satisfy itself that the expected returns are likely to outweigh the risks inherent in the investment or activity; and
 - (g) a local authority should ensure prudent stewardship and the efficient and effective use of its resources in the interests of its district or region; including by planning effectively for the future management of its assets; and
 - (h) in taking a sustainable development approach, a local authority should take into account –
 - (i) the social, economic, and cultural interests of people and communities; and
 - (ii) the need to maintain and enhance the quality of the environment; and
 - (iii) the reasonably foreseeable needs of future generations.
- (2) If any of these principles conflict in any particular case, the local authority should resolve the conflict in accordance with the principle in subsection (1)(a)(i)

39 GOVERNANCE PRINCIPLES

A local authority must act in accordance with the following principles in relation to its governance:

- (a) a local authority should ensure that the role of democratic governance of the community, and the expected conduct of members, is clear and understood by elected members and the community; and
- (b) a local authority should ensure that the governance structures and processes are effective, open, and transparent; and
- (c) a local authority should ensure that, so far as is practicable, responsibility and processes for decision-making in relation to regulatory responsibilities is separated from responsibility and processes for decision-making for non-regulatory responsibilities; and
- (d) a local authority should be a good employer; and
- (e) a local authority should ensure that the relationship between members and management of the local authority is effective and understood.

40 LOCAL GOVERNANCE STATEMENTS

- (1) A local authority must prepare and make publicly available, following the triennial general election of members, a local governance statement that includes information on –
 - (a) the functions, responsibilities, and activities of the local authority, and
 - (b) any local legislation that confers powers on the local authority; and

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- (ba) the bylaws of the local authority, including for each bylaw, its title, a general description of it, when it was made, and, if applicable, the date of its last review under section 158 or 159; and
 - (c) the electoral system and the opportunity to change it; and
 - (d) representation arrangements, including the option of establishing Māori wards or constituencies, and the opportunity to change them; and
 - (e) members' roles and conduct (with specific reference to the applicable statutory requirements and code of conduct); and
 - (f) governance structures and processes, membership, and delegations; and
 - (g) meeting processes (with specific reference to the applicable provisions of the Local Government Official Information and Meetings Act 1987 and standing orders); and
 - (h) consultation policies; and
 - (i) policies for liaising with, and memoranda or agreements with, Māori; and
 - (j) the management structure and the relationship between management and elected members; and
 - (k) equal employment opportunities policy; and
 - (l) key approved planning and policy documents and the process for their development and review; and
 - (m) systems for public access to it and its elected members; and
 - (n) processes for requests for official information.
- (2) A local authority must comply with subsection (1) within 6 months after each triennial election of members of the local authority.
 - (3) A local authority must update its governance statement as it considers appropriate.

41 GOVERNING BODIES

- (1) A regional council must have a governing body consisting of –
 - (a) members elected in accordance with the Local Electoral Act 2001; and
 - (b) a chairperson elected by members of the regional council in accordance with clause 25 of Schedule 7.
- (2) A territorial authority must have a governing body consisting of members and a mayor elected in accordance with the Local Electoral Act 2001.
- (3) A governing body of a local authority is responsible and democratically accountable for the decision-making of the local authority.
- (4) A chairperson of a regional council, or a mayor of a territorial authority, is a Justice of the Peace during the time that he or she holds the office of chairperson or mayor.
- (5) An employee of a local authority who is elected to be a member of the local authority's governing body must resign from his or her position as an employee of the local authority before taking up his or her position as a member of the local authority.

43 CERTAIN MEMBERS INDEMNIFIED

- (1) A member of a local authority (or a committee, community board, or other subordinate decision-making body of that local authority) is indemnified by that local authority, whether or not that member was elected to that local authority or community board under the Local Electoral Act 2001 or appointed by the local authority, for –

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- (a) costs and damages for any civil liability arising from any action brought by a third party if the member was acting in good faith and in pursuance (or intended pursuance) of the responsibilities or powers of the local authority (or committee, community board, or other subordinate decision-making body of that local authority); and
 - (b) costs arising from any successfully defended criminal action relating to acts or omissions in his or her capacity as a member.
 - (2) Subsection (1) does not apply to a member's liability for a loss under section 46.
 - (3) To avoid doubt, a local authority may not indemnify a director of a council-controlled organisation for any liability arising from that director's acts or omissions in relation to that council-controlled organisation.
- 44 REPORT BY AUDITOR-GENERAL ON LOSS INCURRED BY LOCAL AUTHORITY
 - (1) For the purposes of this section and sections 45 and 46, a local authority is to be regarded as having incurred a loss to the extent that any of the following actions and omissions has occurred and the local authority has not been fully compensated for the action or omission concerned:
 - (a) money belonging to, or administrable by, a local authority has been unlawfully expended; or
 - (b) an asset has been unlawfully sold or otherwise disposed of by the local authority; or
 - (c) a liability has been unlawfully incurred by the local authority; or
 - (d) a local authority has intentionally or negligently failed to enforce the collection of money it is lawfully entitled to receive.
 - (2) If the Auditor-General is satisfied that a local authority has incurred a loss. The Auditor-General may make a report on the loss to the local authority, and may include in the report any recommendations in relation to the recovery of the loss or the prevention of further loss that the Auditor-General thinks fit.
 - (3) The Auditor-General must send copies of the report to the Minister and every member of the local authority.
- 45 LOCAL AUTHORITY TO RESPOND TO AUDITOR-GENERAL
 - (1) On receipt of a report from the Auditor-General, the local authority must, within 28 days, respond in writing to the Auditor-General, and send a copy of the response to the Minister.
 - (2) the local authority's response must –
 - (a) respond to each of the Auditor-General's recommendations; and
 - (b) include a statement as to what action, if any, the local authority intends to take in respect of the loss.
 - (3) The Minister may extend the period of time within which the local authority must forward its response.
 - (4) An individual member of the local authority may respond to the Auditor-General –
 - (a) by making a separate response to the Auditor-General, and sending a copy to the local authority and the Minister, within the time required for the local authority's response; or
 - (b) with the consent of the local authority, by incorporating that member's response in the local authority's response.
 - (5) The local authority must, as soon as practicable after the expiry of the time for forwarding its response, table in a meeting of the local

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authority that is open to the public a copy of the Auditor-General's report, the local authority's response, and any response of an individual member of the local authority not incorporated in the local authority's response.

46 MEMBERS OF LOCAL AUTHORITY LIABLE FOR LOSS

- (1) If the Auditor-General has made a report on a loss to a local authority under section 44, then, without limiting any other person's liability for the loss, the loss is recoverable as a debt due to the Crown from each member of the local authority jointly and severally.
- (2) if the members of the local authority or any other person or persons do not pay the amount of the loss to the Crown or the local authority within a reasonable time, the Crown may commence proceedings to recover the loss from any or all of those members.
- (3) Any amount recovered by the Crown, under subsection (2), less all costs incurred by the Crown in respect of the recovery, must be paid by the Crown to the local authority concerned.
- (4) It is a defence to any proceedings under subsection (2) if the defendant proves that the act or failure to act resulting in the loss occurred –
 - (a) without the defendant's knowledge; or
 - (b) with the defendant's knowledge but against the defendant's protest made at or before the time when the loss occurred; or
 - (c) contrary to the manner in which the defendant voted on the issue at a meeting of the local authority; or
 - (d) in circumstances where, although being a party to the act or failure to act, the defendant acted in good faith and in reliance on reports, statements, financial data, or other information prepared or supplied, or on professional or expert advice given, by any of the following persons:
 - (i) an employee of the local authority whom the defendant believed on reasonable grounds to be reliable and competent in relation to the matters concerned:
 - (ii) a professional advisor or expert in relation to matters that the defendant believed on reasonable grounds to be within the person's professional or expert competence.

47 MEMBERS MAY BE REQUIRED TO PAY COSTS OF PROCEEDING IN CERTAIN CASES

- (1) This section applies if, in a proceeding commenced by the Attorney-General, the local authority is -
 - (a) held to have –
 - (i) disposed of, or dealt with, any of its property wrongfully or illegally; or
 - (ii) applied its property to any unlawful purpose; or
 - (iii) permitted the reserves that it must manage to be used for purposes not authorised by law; or
 - (b) restrained from acting in the ways referred to in paragraph (a).
- (2) If subsection (1) applies, costs and other expenses arising out of the proceeding or incurred in doing the things to which the proceeding relates –
 - (a) must not be paid out of general revenues by the local authority; and
 - (b) must be paid, by order of the Court, by the members of the local authority who, by voting or otherwise, assented to the acts concerned.

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- (3) The court must not make an order under subsection (2) against a member of the local authority if the member proves that, in doing the act concerned, -
 - (a) the member acted in good faith and in accordance with the written advice of the solicitor to the local authority; or
 - (b) the member acted honestly and reasonably and, having regard to all the circumstances of the case, the member ought fairly to be excused.

SCHEDULE 7 – PART 1

1 DISQUALIFICATION OF MEMBERS

- (1) A person's office as a member of a local authority is vacated if the person, while holding office as a member of the local authority –
 - (a) ceases to be an elector or becomes disqualified for registration as an elector under the Electoral Act 1993; or
 - (b) is convicted of an offence punishable by a term of imprisonment of 2 years or more.
- (2) If subclause (1)(b) applies –
 - (a) the disqualification does not take effect –
 - (i) until the expiration of the time for appealing against the conviction or decision; or
 - (ii) if there is an appeal against the conviction or decision, until the appeal is determined; and
 - (b) the person is deemed to have been granted leave of absence until the expiration of that time, and is not capable of acting as a member during that time.
- (3) A person may not do an act as a member while disqualified under subclause (1) or while on leave of absence under subclause (2).

15 CODE OF CONDUCT

- (1) A local authority must adopt a code of conduct for members of the local authority as soon as practicable after the commencement of this Act.
- (2) The code of conduct must set out –
 - (a) understandings and expectations adopted by the local authority about the manner in which members may conduct themselves while acting in their capacity as members, including –
 - (i) behaviour toward one another, staff, and the public; and
 - (ii) disclosure of information, including (but not limited to) the provision of any document, to elected members that –
 - (A) is received by, or is in the possession of, an elected member in his or her capacity as an elected member; and
 - (B) relates to the ability of the local authority to give effect to any provision of this Act; and
 - (b) a general explanation of –
 - (i) the Local Government Official Information and Meetings Act 1987; and
 - (ii) any other enactment or rule of law applicable to members.
- (3) A local authority may amend or replace its code of conduct, but may not revoke it without replacement.
- (4) A member of a local authority must comply with the code of conduct of that local authority.
- (5) A local authority must, when adopting a code of conduct, consider whether it must require a member or newly elected member to declare whether or not the member or newly elected member is an undischarged bankrupt.

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- (6) After the adoption of the first code of conduct, an amendment of the code of conduct or the adoption of a new code of conduct requires, in every case, a vote in support of the amendment of not less than 75% of the members present.
- (7) To avoid doubt, a breach of the code of conduct does not constitute an offence under this Act.

Local Authority (Members' Interests) Act 1968

This Act regulates situations where a member's personal interests impinge, or could be seen as impinging on their duties as an elected member.

The Act provides that an elected member is disqualified from office if that member is concerned or interested in contracts under which payments made by or on behalf of the local authority exceed \$25,000 in any financial year.

Additionally, elected members are prohibited from participating in any council discussion or voting on any matter in which they have a pecuniary interest, other than an interest in common with the general public. The same rules also apply where the member's spouse contracts with the authority or has a pecuniary interest. Elected members must declare his/her interests at the council and committee meetings where matters in which they have a pecuniary interest arise.

Members may also contact the Audit Office for guidance as to whether that member has a pecuniary interest, and if so, may seek an exemption to allow that member to participate or vote on a particular issue in which they may have a pecuniary interest. The latter must be done before the discussion or vote. The Chief Executive must also seek approval from the Audit Office for contractual payments to members, their spouses or their companies that exceed the \$25,000 annual limit.

Failure to observe these requirements could potentially invalidate the particular decision made, or the action taken by the council and also leave the elected member open to prosecution under the Local Authority (Members' Interests) Act 1968. In the event of a conviction elected members can be ousted from office.

Local Government Official Information and Meetings Act 1987

Official Information

The Local Government Official Information and Meetings Act 1987 (LGOIMA) contains rules relating to the disclosure of information held by a local authority to the public on request. The underlying principle of LGOIMA is that information should be made available unless there is good reason to withhold disclosure. There are a number of grounds for withholding disclosure, principally contained within Sections 6 and 7 of this Act.

The obligations of LGOIMA are binding on elected members and apply to the disclosure of information by a member in respect of any information held by that member (in his or her capacity as a member) to a member of the public. It does not apply to the disclosure of information to the council in accordance with the requirements of the Code of Conduct.

Meetings

LGOIMA also regulates and sets out the procedural requirements for meetings of local authorities, the publication of agenda, procedures for discussion with the public excluded and access by the public to the minutes of meetings.

Of particular importance for the roles and conduct of elected members is the fact that the chair has the responsibility to maintain order at meetings, but all elected members should accept a personal responsibility to maintain acceptable standards of address and debate. No elected member should:

- create a disturbance or a distraction while another councillor is speaking
- be disrespectful when they refer to each other or other people
- use offensive language about the council, other councillors, any employee of the council or any member of the public

Qualified Privilege

Section 53 of LGOIMA gives a form of privilege to certain statements made at a meeting of the local authority unless in defamation proceedings the plaintiff proves the speaker was predominantly motivated by ill-will towards the plaintiff or otherwise took improper advantage of the situation.

In terms of Section 53 it must be noted:

- The statements must be oral, not written.
- The oral statement must be made in accordance with the rules of the council (Standing Orders) so if made in breach of Standing Orders the privilege may be lost.
- It is not clear (there is no legal authority) as to how much motivation is needed to make ill-will motivation “predominant”. If the plaintiff shows some ill-will motivation is present (and the words themselves may show that), the speaker may have to prove other motivations also applied, and are sufficient to reduce the ill-will motivation below a “predominance threshold”.
- Taking improper advantage of the situation is an untested term. A plaintiff will likely argue that the defamation was a gratuitous or unnecessary statement and therefore improper advantage was taken. This is more likely to be raised against a chair or councillor than a member of the public, but section 53 applies to anyone at the meeting (councillors, officers, invited parties, public) who is speaking in accordance with Standing Orders.
- Where councillors find themselves needing to rely on the defence in section 53, they should remember that it applies only to defamation proceedings, and their conduct may nevertheless breach the Code in other respects.

Secret Commissions Act 1910

Under this Act it is unlawful for an elected member (or officer) to advise anyone to enter into a contract with a third person and receive a gift or reward from that third person as a result, or to present false receipts to council.

If convicted of any offence under this Act a person can be imprisoned for up to 2 years, or fines up to \$1000, or both. A conviction therefore would trigger the ouster provisions

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in clause 1 of Schedule 7 of the Local Government Act 2002 and result in the removal of the member from office.

Crimes Act 1961

Under this Act it is unlawful for an elected member (or officer) to:

- accept or solicit for themselves (or anyone else) any gift or reward for acting or not acting in relation to the business of council; or
- use information gained in the course of their duties for their, or another persons, monetary gain or advantage.

These offences are punishable by a term of imprisonment of 7 years or more. Elected members convicted of these offences will also be automatically ousted from office.

Financial Markets Conduct Act 2013

1. This Act prohibits trading in listed securities (broadly shares or bonds) by an information insider. Typically this is called insider trading, and the prohibitions include no trading (buying or selling) by the insider, no disclosing to others likely to trade, and no encouraging of trading by others (even if the information itself is not disclosed).

2. Inside information is not just information about listed securities held by the council e.g. MMH, or listed company investments. It can include information about companies with which council is dealing (e.g. advance notice of an application for a consent that suggests a big development is planned).

3. Inside information is material information not generally available to the market; and which the person knows or ought reasonably to know was material information not generally available and would have a material effect on the price of the quoted stock.

4. The source of information, the motive of the councillor, and whether he or she makes no profit is irrelevant.

5. The rules are enforced by the Financial Markets Authority and it is assiduous about protecting the integrity of the stock market. Enforcement is most likely to be against an individual councillor or councillors, not the council.

6. There are some technical exceptions. One that can be relevant is for redemption of managed investment products in managed investment schemes.

7. There are some defences e.g. the use of blind trusts, but generally councillors should avoid any conduct that means they are likely to need to rely on the exceptions or defences. Councillors are encouraged to take expert advice personally at an early stage if they suspect an insider trading situation may arise.

Appendix 2 – Complaint Investigation / Determination Process

This process is at all times to follow the principles of natural justice. The fundamental principles are that each party:

- has the right to know what the investigation/determination process is, and what the potential outcomes may be
- is given due notice and is provided with an opportunity to be involved in the process
- has a right to be heard
- has the right to seek appropriate advice and counsel and to be represented
- has their privacy respected as appropriate throughout the process
- should be able to have confidence in the process, irrespective of the outcome

Elected members and staff should be aware of the type of matters that the elected members' Code of Conduct applies to and how to access the process.

At any point the Independent Mediator may dismiss or defer a complaint under section 4.3.3. If this occurs the complainant and respondent must be notified promptly. If the complaint is deferred, the reason must be given and the timing deadlines set out below are suspended until the process under the Code resumes.

References in this Appendix to the Deputy Chair apply only where the Chair is the subject of the complaint or involved as a witness.

Complaint Investigation Process

(The numbering relates to the attached flow diagram. The following points elaborate on the purpose and process of each stage).

2. On the receipt of a written complaint the CEO, having regard to the nature of the complaint and parties involved, and following consultation as he or she considers appropriate, will select a mediator (from the panel of mediators referred to in section 4.3.2).
- 2a. The complainant will, within five (5) working days, be advised in writing:
 - i. That the complaint has been received.
 - ii. Of the name of the independent mediator appointed to undertake an initial investigation to determine if there is a case to answer.
 - iii. Of the process that will be used to address the complaint.
 - iv. Of the timeframe within which they can expect further communication.
 - v. A contact person who can explain the process and progress and address any matters of concern.
- 2b. The complainant may also be asked for more information so that the council and the respondent can understand the complaint sufficiently to be able to respond.

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3. The mediator will undertake an initial inquiry to determine whether the complaint is 'material' as defined in section 4.3.6 and may discuss the matter with the complainant and the respondent in making that assessment:
 - i. If the complaint is considered by the mediator not to be material or outside the scope of the Code it will be dismissed.
 - ii. If the mediator considers the complaint should be redirected it will be deferred and the CEO will redirect the complaint accordingly.
- 3a. If a complaint is not material, the mediator must provide reasons to the complainant, the respondent, and the council, and may suggest the provision of information or education, or changes in processes, practices or policies to address any issue.
4. If a complaint is material, the independent mediator will commission a full investigation.
 - i. The respondent will be:
 - a. Notified in writing that a complaint has been received and given details;
 - b. Notified of the name of the independent mediator;
 - c. Notified that the initial assessment has determined there is a material matter to be investigated;
 - d. Advised of the process that will be followed in a full investigation;
 - e. Requested to provide a response to the independent mediator in writing within 14 days of the notification;
 - f. Advised that they may like to seek advice and/or counsel.
 - ii. The complainant will be:
 - a. Notified of the name of the Independent Mediator;
 - b. Notified in writing that the complaint has been assessed and it may be material;
 - c. Advised of the process that will be followed in a full investigation.

Thereafter the process will be managed by the Independent Mediator.

6. If the matter is resolved by mediation then an agreement shall be prepared that is signed by all the parties and provided to council.
7. If mediation is not successful then a "Findings" document shall be prepared by the Independent Mediator which will include a summary of agreed and disputed facts that relate to the complaint and the recommendations of the investigation. The findings will be presented to the council.
8. Council will meet to consider the outcome of the mediation and, if considered appropriate, give effect to the terms of agreement reached in the mediation to the extent that is required.

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Further Requirements

The councillor complained about shall not be a part of the council decision making process and shall not be present during deliberations.

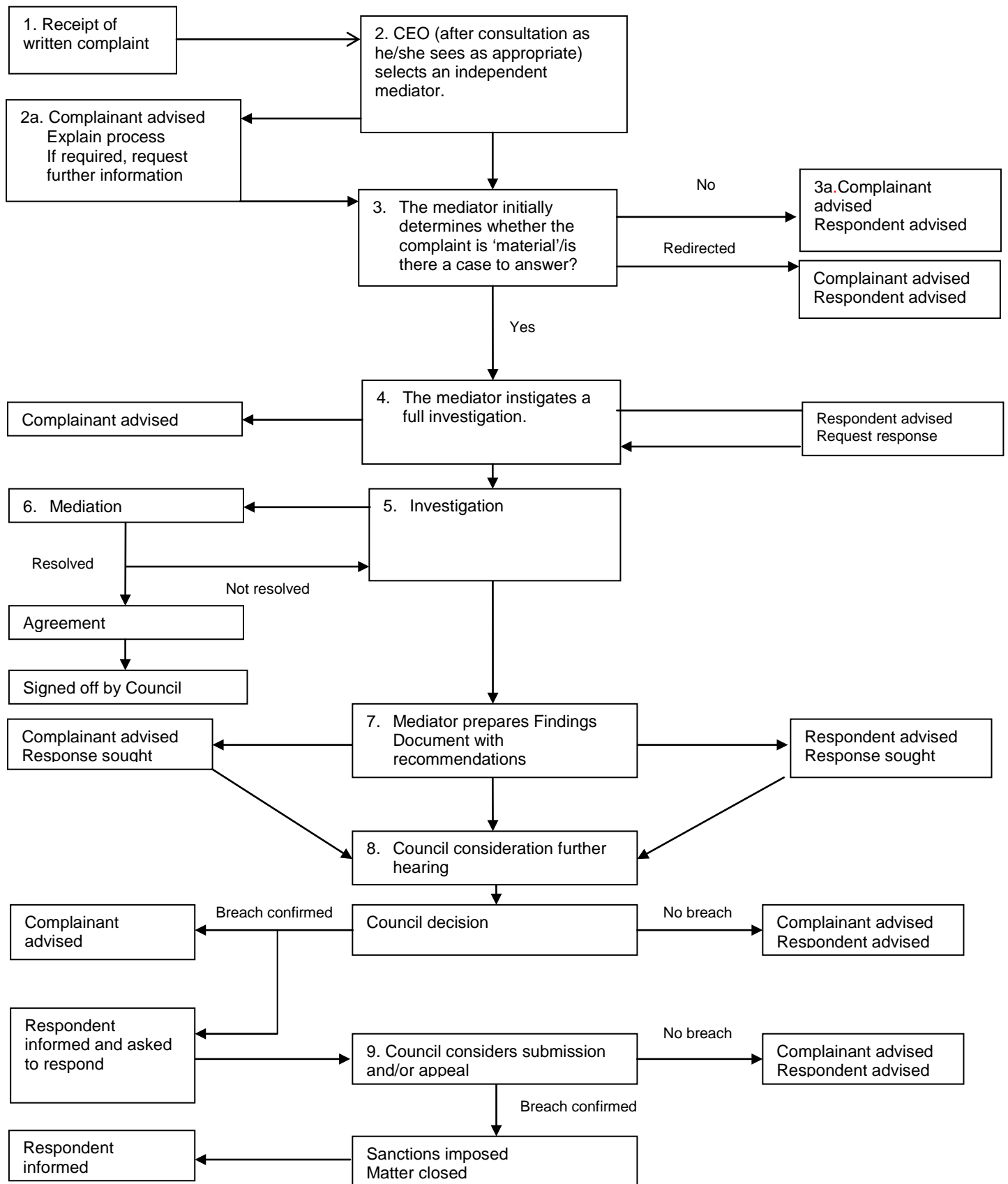
The council will decide whether any report is considered in open or closed meeting of council in accordance with usual processes.

- (i) Prior to making a decision on the complaint, the Chair/Deputy Chair must first send a copy of the findings document to both the complainant and the respondent asking them to respond in writing as to whether they agree or whether they wish to avail themselves of a final opportunity for written submissions before a council decision is made.
- (ii) Council meets and if the findings and recommendations of the investigation are accepted by the complainant, respondent and council then they will be actioned as necessary.
- (iii) If any party does not agree with the findings and recommendations of the investigation then all information is placed before council who will decide if a breach has occurred.
- (iv) In exceptional circumstances council may call for the complainant or respondent or any witnesses to give oral evidence in person. Any oral submissions may be heard by council or a subcommittee nominated for that purpose as a Code of Conduct Hearings Committee. This may be especially useful in situations where the evidence is contradictory and the credibility of the parties or a witness is an issue.
- (v) The council, after considering the findings document, written submissions and hearing any further evidence (if appropriate) will then decide whether a breach has occurred.
- (vi) If a breach of the Code is found to have occurred the council will determine the penalty to be imposed. Where there are no statutory sanctions involved, the council may take the following action:
 - a) education
 - b) mentoring
 - c) censure
 - d) removal or suspension of the elected member from council committees and/or other representative type bodies
 - e) removal or suspension of any special status of the member, such as Chair of a committee (or council)

Note: The penalty to be imposed must be confirmed by resolution of Council.

- (vii) The respondent will be informed of the council's determination, in writing, and will given a 28 day opportunity to make submissions regarding penalty.

9. Council will consider the written submission and/or appeal and either confirm its decision or amend it.

Code of Compliance – Complaints Procedure – Flow Diagram

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Appendix 3 – Draft Council Performance Assessment

Please rate how you view the performance of elected members collectively (acting as the council) in the following areas:

NB

A rating of 1 indicates an excellent level of performance – through to a rating of 4 indicating that the collective performance of elected members could improve significantly.

1. We act together as a team to deliver value to the people of Northland.

1	2	3	4	(Please circle)
---	---	---	---	-----------------

2. We are effective in being part of a co-ordinated approach to promote Northland's interests.

1	2	3	4	(Please circle)
---	---	---	---	-----------------

3. We have effective working relationships with key stakeholder groups, including Northland's three district councils.

1	2	3	4	(Please circle)
---	---	---	---	-----------------

4. We have an effective working relationship with council staff through the council's interactions with the Chief Executive.

1	2	3	4	(Please circle)
---	---	---	---	-----------------

5. We engage effectively with the people of Northland on issues of importance to them.

1	2	3	4	(Please circle)
---	---	---	---	-----------------

6. We are well prepared and well equipped to make informed decisions in our capacity as elected representatives.

1	2	3	4	(Please circle)
---	---	---	---	-----------------

7. We participate appropriately in debates and act collectively in the best interests of the Northland region.

1	2	3	4	(Please circle)
---	---	---	---	-----------------

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8. Council decisions are made in an open and transparent fashion.

1

2

3

4

**(Please
circle)**

9. We treat each other with mutual respect and demonstrate tolerance to different points of view in order to arrive at the best decisions for the region as a whole.

1

2

3

4

**(Please
circle)**

The objective of this assessment is not necessarily that all councillors should agree.

Analysis of results may provide a useful starting point for discussions on the overall performance of the governance functions of the council, and provide some insight into areas where improvements may be possible.

I agree to abide by the Northland Regional Council Code of Conduct in fulfilling the roles and responsibilities of council.

I have read and understand the attached Code of Conduct.

.....
Member.....
Dated.....
Chairperson.....
Dated

ISSUE: Requirement for a Portable Hut – Warawara Forest Pest Control**ID:** A847875**To:** Council Meeting, 21 June 2016**From:** Kane McElrea, Biosecurity Projects Manager**Date:** 3 June 2016

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

- A portable hut is required to provide a base for workers undertaking pest control over remote land surrounding Warawara forest.
- The cost of the hut, including placement, is estimated at \$13,000 plus GST.
- Representatives of Te Rūnanga O Te Rarawa support the proposal that iwi maintain and assist with hut placement on private land.

Legal compliance and significance assessment:

The activities detailed in this report are part of the council's day to day operations, are provided for in the council's 2015–2025 Long Term Plan, and are in accordance with the council's decision making process and sections 76–82 of the Local Government Act 2002. The matters are not significant under council policy and are in accordance with the above legislation and Biosecurity Act 1993.

Recommendations:

-
1. That the report 'Requirement for a Portable Hut – Warawara Forest Pest Control' by Kane McElrea, Biosecurity Projects Manager, and dated 3 June 2016, be received.
 2. That the council agree to purchase the hut using the Environmental Services end year budget surplus and gift it to Te Rarawa for the purposes of maintaining low levels of pests within Warawara forest.
-

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Report:

The Warawara Whakaora Ake project has been underway for the last two years and concerns the long term protection of Warawara arguably the finest kauri forest in the world. Pest numbers in this forest have been reduced over an area of more than 13,000 hectares as a consequence of the combined actions of a community led initiative involving all nine surrounding marae, Reconnecting Northland, Department of Conservation, Ngā Whenua Rahui, and the Northland Regional Council.

The project has been widely acclaimed as an emerging 'new model' for how joint agency pest programmes should be managed and recently Te Rūnanga O Te Rarawa achieved first place in the 'Excellence in Environmental Management and Awareness Award' from the Te Hiringa Tai Tokerau Māori Business Awards.

The NRC contribution has been to undertake initial control of pests on private land surrounding Warawara to prevent reinvasion and help slow pest recruitment within the forest. Keeping pest numbers at low levels will be required for forest recovery and many areas are steep and difficult to access.

Pest control work on this kind of large scale project requires operators to camp out or walk several kilometres to start points and a portable hut is a necessary part of the infrastructure along with access tracks needed to provide long term effective and efficient pest control. The hut would provide shelter for two to three people and sufficient storage for traps and other pest control materials, and the small size and portable nature of the hut means no building consents are required. The cost is expected to be \$13k including establishment as the materials will have to be flown in by helicopter to the site. There is a predicted end year favorable variance of \$106k in Environmental Services which in terms of the total budget of \$9.84M represents a 1.1% surplus. It is proposed the cost of the hut be paid for from this small, but favorable surplus.

Staff propose the hut is purchased using the above operational budget rather than capex and then gifted to Te Rarawa – the ongoing costs and responsibility of maintenance could be vested in the surrounding marae who have an enduring stake in the Whakaora Ake project and who are willing to ensure the long term protection of the asset. Te Rarawa Rūnanga representatives have indicated they support such an arrangement and the gift would signify another important milestone in the positive relationship the council has built with Te Rarawa and build confidence that it has the appropriate infrastructure to make it successful in the long term.

**ISSUE: Te Tai Tokerau Māori Advisory Committee
Internal and Future Focus Review**

ID: A850630

To: Council Meeting, 21 June 2016

From: Jonathon Gibbard, Group Manager – Strategy and Governance

Date: 10 June 2016

Report Type:	<input type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input checked="" type="checkbox"/> Annual/Long Term Plan	<input type="checkbox"/> Other
Significance:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

At the June meeting of the Te Tai Tokerau Māori Advisory Committee (the committee) the report *Review and future focus of the Te Tai Tokerau Māori Advisory Committee* was tabled.

It was acknowledged by the committee that it is up to the new council as to whether the committee will be re-established for the next triennium. As a result of discussion a resolution was passed to establish a working group to review the committee's performance and what advice the committee may wish to provide to the outgoing and incoming council as to the possible future structure, format and focus of the committee.

The working group will meet once and report back to the August committee meeting (the final meeting prior to elections) for the committee to consider what recommendations it wishes to make to council.

In accordance with the Appointed Members' Allowance Policy, this agenda item seeks council approval to pay the three appointed members a meeting allowance and travel expenses to participate in one meeting of this working group.

Legal compliance and significance assessment:

The activities detailed in this report are part of the council's day to day operations, are provided for in the council's 2015–2025 Long Term Plan, and are in accordance with the council's decision making process and sections 76–82 of the Local Government Act 2002. The matters are not significant under council policy and are in accordance with the above legislation and Biosecurity Act 1993.

Recommendations:

-
1. That the report 'Te Tai Tokerau Māori Advisory Committee Internal and Future Focus Review' by Jonathon Gibbard, Group Manager – Strategy and Governance, and dated 10 June 2016, be received.

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2. That council agree to fund a working group of the Te Tai Tokerau Māori Advisory Committee to meet once with the view of completing an internal review of the Te Tai Tokerau Māori Advisory Committee.
 3. That the working group comprise the following membership:

Councillor Dover Samuels	Pita Tipene
Councillor Joe Carr	Tui Shortland
Councillor Paul Dimery	Te Hurunga Hohaia
-

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ISSUE: Chairman's Report to Council**ID:** A840698**To:** Council Meeting, 21 June 2016**From:** Bill Shepherd, Chairman**Date:** 10 June 2016

Report Type:	<input type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input checked="" type="checkbox"/>	Other
Significance:	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

Executive summary:

This report is to receive information from the Chairman (**attached**) on strategic issues, meetings/events attended, and correspondence sent for the months of April and May 2016.

Legal compliance:

The activities detailed in this report are provided for in the council's 2015–2025 Long Term Plan and as such are in accordance with the council's decision making process and sections 76 to 82 of the Local Government Act 2002.

Recommendation:

That the Chairman's report dated 10 June 2016 be received.

Strategic issues:

The most significant event in this reporting period was the launching of the Northland Transportation Alliance on 30 May at Walton Plaza. Undoubtedly this is the most significant step forward for the development of road transport in Northland in my lifetime.

This is a first for any New Zealand region with all four councils and the NZ Transport Agency agreeing to form a joint management agency to manage all of the region's roads. The foundation principles of this new alliance are:

- Each council retains its own asset ownership;
- Each council sets its own roading budget;
- Each council sets its own roading priorities based on asset management plans;
- Each council sets its own level of service; and
- There will be no cross subsidisation between districts.

The benefits that the region will derive from this new alliance are numerous:

- Northland councils have positioned themselves 'ahead of the game' in relation to central government's expectations of better local service reforms;
- Each council retains asset ownership and decides its own levels of service and budget for roading so there is no loss of local control;
- There will be increased regional capacity and capability through staff specialisation;
- There will be improved customer service through the access to a wider talent pool of expertise;
- There will be more resilience and business continuity through deployment of resources across the region especially during emergency events;
- There will be more and better development opportunities for staff and a more attractive employment proposition for potential recruits;
- There will be less reliance on consultants as in-house resources develop; and
- There will be an improved 'one voice' in representing Northland roading matters to central government.

These 'benefits' (efficiencies) will translate into 'savings' of a conservative minimum of \$18 million over 10 years. The expectation is that the savings will be more like \$35 million. These savings will not result in cash savings but will be translated into better roads and better maintenance of existing roads.

Strategic regional transport planning will remain the prerogative of the statutory Regional Transport Committee.

The council has completed its annual planning process with the 2016/17 Annual Plan on the agenda for adoption at this council meeting.

In the consultation process we received a total of 83 submissions either by mail or electronically. Of those 83 submitters only four wanted to meet with us to further elaborate on the issues that they submitted on. Three attended a face-to-face meeting in Whangārei, and one joined us by video conference from Kaitiāia.

Overall the community supported our proposals in the Consultation Document which was most gratifying.

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Proposed changes to Air New Zealand's services between Kerikeri and Auckland and Whangārei and Auckland alarmed local government and the business community. Collaboration between all four Northland councils, local MPs, and the business community has resulted in a much better proposal with more focus on the needs of the local community.

In the Far North the Te Oneroa-a-Tōhē (90 Mile Beach) Board has begun the process of constructing a management plan for the beach. No doubt there will be some interesting challenges along the way and we wish them well as they work through the process.

Recently the Minister of Treaty Settlements, the Hon. Chris Finlayson, has provided regional councils with an assurance that in any co-governance arrangements the Crown negotiates with iwi, that the ultimate decision making role on environmental management will remain with elected councils.

In the same vein, the Minister for the Environment, the Hon. Dr Nick Smith, has recently given the regional council an assurance that the government will not be issuing special water rights to iwi and that the responsibility for granting water rights and consents will remain with regional councils.

Local government has sought these assurances to protect the principles of local democracy.

Meetings/events attended:

During the period I attended the following meetings/events/functions:

- Meetings attended with the council's CEO, Malcolm Nicolson:
 - Jill McPherson, Acting CEO, and John Robertson, Chairman of Commissioners, Kaipara District Council – co-location of staff.
 - Sir John Goulter, Chairman, and John Moore, CEO, Northport – consenting, future port footprint, harbour management.
 - Mediterranean Fanworm public meeting McLeod Bay.
 - Opening ceremony for Hopua te Nihotetea detention dam.
 - Warren Moyes, Chairman, and David Wilson, CEO, Northland Inc. – general catch up.
 - Northland Mayoral Forum held at Waitangi.
 - Community Feedback meetings – Whangārei face-to-face and Kaitiāia by video conference.
 - Di Maxwell, Far North District Council Councillor – economic development services in the Far North.
 - Teleconference with David Cochrane, Simpson Grierson; Group Manager Strategy and Governance, Jonathan Gibbard; and Governance Support Manager, Chris Taylor – code of conduct.
 - Regional Sector Group meeting Wellington.
 - Debrief at Simpson Grierson with Jonathan Salter and Duncan Laing – hearing with Mangawhai Ratepayers' and Residents' Association.
 - Along with our partners, Councillors Samuels and Knight, and staff members, we attended the Māori Business Awards.
 - Northland Regional Governance Strategic Forum.
 - Launch of Northland Transportation Alliance.

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- Grow Northland Rail public meeting at Forum North.
- Councillor Craig Brown and I received a petition from Mangawhai residents on the removal of mangroves.
- Chamber of Commerce lunch with Hon. Steven Joyce, Minister of Economic Development.
- Official opening of QRC Tai Tokerau Resort College Paihia.
- Councillors Paul Dimery, David Sinclair and I, along with Kaiwhakahaere – Matauranga Māori, Abraham Witana, attended the Whangārei Strategic Alliance meeting held at Whangarei District Council.
- Attended and chaired the Tai Tokerau Northland Economic Action Plan Advisory Group – Waitangi.
- Mayoral Welcome – International Rally.
- Mark Farnsworth – At Mark's request to introduce representatives from Evolution Mining Australia.
- Sheryl Mai, Mayor, Whangarei District Council – Whangārei Strategic Alliance.
- Councillor Joe Car and I attended a meeting in Kerikeri with Hon. John Carter, Mayor, Far North District Council; Warren Moyes, Chairman, and David Wilson, CEO, Northland Inc. – Northland Inc.
- Local Government New Zealand Workshop – Risk Management Agency.
- Mangere Catchment Group workshop and meeting.
- Jeroen Jongejans – Chinese relationship.
- Councillors Paul Dimery, Dover Samuels and I attended the combined workshop Whangarei District Council/Te Huinga - better decision making model.
- Northland councils Mayoral/Chairman/Commissioner teleconference – local government risk management agency and joint approach to Air New Zealand.
- Lois Williams, Radio New Zealand – documentary on rail and port past and present.
- Meeting of Regional Sector Subgroup – Regional Sector strategy.
- Northland councils regular Mayoral/Chairman/Commissioner teleconference.
- Northland councils Mayoral/Chairman/Commissioner teleconference with Malcolm Alexander, CEO, Local Government New Zealand – local government risk agency.
- Maui Sanford, Blue Sky Group; Billy TK Jr; and George Riley, Northland Inc. – Moana Pacific Cable.
- Rick Stolwerk – prospective candidate for local government elections.

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Correspondence:

During April and May 2016 I sent out the following correspondence:

Date	Addressed To	Subject
22.04.16	Sheryl Mai Mayor Whangarei District Council	Letter of thanks for attendance and help at opening of new detention dam by the Mayor, Councillors, and staff of Whangarei District Council
26.04.16	Trevor Downey Chairman Mangawhai Harbour Restoration Society	Mangrove removal petition
29.04.16	Dean Nathan Māori Television	Answers to questions on Zodiac consent.
12.05.16	Penny Smart Chair Northland Dairy Development Trust	Presentation to council
24.05.16	Margaret Hicks	Annual Plan process

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ISSUE: Chief Executive's Report to Council

ID: A841513

To: Council Meeting, 21 June 2016

From: Malcolm Nicolson, Chief Executive Officer

Date: 10 June 2016

Report Type:	<input type="checkbox"/>	Normal operations	<input checked="" type="checkbox"/>	Information	<input type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input checked="" type="checkbox"/>	Other
Significance Policy:	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not triggered		

Executive summary:

This report provides an overview of recent council organisation activity. It concludes with the recommendation that the report be received.

Compliance with decision making processes:

The activities detailed in this report are provided for in the council's 2015–2025 Long Term Plan, and as such are in accordance with the council's decision making process and sections 76 to 82 of the Local Government Act 2002. While some of the activities discussed in this report are significant, the nature of the report is simply to provide information and updates. It does not therefore trigger any elements of the council's significance policy.

Recommendation:

That the Chief Executive Officer's report dated 10 June 2016 be received.

8.2.1 CROSS DISCIPLINARY PROJECTS

Customer Feedback

2016 Northland Civil Defence Emergency Management Forum

I want to congratulate you all on another amazing Forum today. The efforts you had all put in were clearly evident, everything went so smoothly and that is always an indication of the amount of planning and preparation that went in to the event.

The speakers were amazing, and I know everyone learned heaps and a bonus is I now have the Hazard app on my phone! Thanks so much for the honour of speaking and closing the Forum.

Tauranga Bay Road

Just a quick email to say what a wonderful job you have made on the Tauranga Bay Roadside drainage, and the River Clean out / drainage.

We have had lots of compliments to date, three families from the Hayes Estate, three families that live here, three families of weekenders.

Great to now have confidence, that we can drive home after heavy rain, without having to wait for floodwaters to drop!

Shared Services

There is general support across Councils to refine the programme down to a suite of manageable projects. The projects will be prioritised and while there may be a number of projects, the programme to focus on only one 'complex' project at a time. The following approach is agreed:

- Close attention to the 'bedding in' of the Northland Transportation Alliance to ensure that it is successful and evolves appropriately.
- Continued investigation into future collaboration/shared services opportunities including the current investigations into the Four-waters and ICT infrastructure.
- Rationalisation of the Back-of-House projects to concentrate on those that offer the greatest gains in councils' efficiency and effectiveness.
- Checking connectivity between the Northland councils as a first step before launching into 'digital enablement' across Northland as a whole.

The Relationship Understanding with the Local Government Commission (LGC) is signed. The LGC will fund projects that will improve the efficiency/effectiveness of council operations. They cannot fund improvements to 'community life', such as digital enablement, as this is outside their jurisdiction.

Waioira Northland Water

Catchment groups in Doubtless Bay, Waitangi, Whāngārei, Mangere and Poutō attended all day workshops in late April/early May to discuss and agree objectives and methods for water quality and allocation.

In late May 2016, all the above groups (with the exception of Whāngārei) confirmed their recommendations across all topics for their draft catchment plans. Whāngārei is scheduled to meet 14 June 2016 to confirm their draft recommendations.

Draft catchment plans will be recommended to the 27 June 2016 Environmental Management Committee (EMC) meeting for approval. The community will have the opportunity to comment on draft catchment plans and the draft new regional plan from 8 August to 23 September 2016.

Local Government Official Information (LGOIMA) Requests

During months of April and May 2016	
Number of LGOIMA requests received	42
Number of LGOIMA requests completed ≤ 20 working days	39
Number of LGOIMA requests not completed ≤ 20 working days	1

Detail on the request not completed within 20 working days:

- REQ.580288: This was a request to be provided a report regarding the opening of a Whāngārei Container Port. Several attempts have been made to contact the requestor seeking clarification of the request without response.

8.2.2 RESOURCE MANAGEMENT**New Regional Plan**

The Regional Policy Committee (RPC) and staff continue to work towards the release of the draft new Regional Plan for public feedback on 8 August 2016.

RPC have completed 22 workshops (about 90 hours) and have worked through all of the content of the draft new Regional Plan. The next key step is to present the draft plan and associated Section 32 report to RPC on 18 July 2016 for formal approval of their release.

Proposed National Policy Statement on Urban Development Capacity

On 2 June 2016, the Government has released a Proposed National Policy Statement on urban Development Capacity (NPS-UDC). The purpose of the NPS-UDC is to ensure regional and district plans provide adequate land capacity for business and housing. Development capacity is defined as the capacity of land for urban development, taking into account:

- Zoning and all of the policies and rules that apply to it
- Infrastructure that exists or is likely to exist, that supports the development of the land.

The Proposed NPS-UDC includes direction to councils experiencing medium (5-10% over 10 years) and high growth (>10% over 10 years) to undertake housing and business land assessments - if development capacity is not sufficient in the short, medium or long term, local authorities must respond by providing further development capacity in accordance with policy direction. The consultation document supporting the NPS-UDC (Table 1) identifies Whāngārei as the only urban area in Northland with growth at 4.5%. On this basis the requirement for housing and business land assessment would not apply in Northland.

The Proposed NPS-UDC is directed primarily at district functions rather than regional, however there may be implications for council in terms of infrastructure provision and content of regional policy statements should growth rates 'trigger' policy requirements.

The Proposed NPS-UDC is open for submissions until 5.00pm on Friday 15 July 2016. Staff are still considering the content of the NPS-UDC and the need to lodge a submission. If required this can be approved by the CEO under delegated authority.

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Other Resource Management Issues

During April/May 2016, 17 resource consent applications were formally received from the district councils (14 non-notified and 3 notified applications). No comments or submissions have been raised/lodged at the time of writing.

Consents

During April and May 2016, a total of 132 Decisions were issued. These decisions comprised:

April 2016 (79)

4	Moorings
32	Coastal Permits
0	Air Discharge Permits
10	Land Discharge Permits
4	Water Discharge Permits
18	Land Use Consents
3	Water Permits
8	Bore Consents

May 2016 (53)

2	Moorings
1	Coastal Permits
1	Air Discharge Permits
17	Land Discharge Permits
0	Water Discharge Permits
15	Land Use Consents
10	Water Permits
7	Bore Consents

The processing timeframes for the April 2016 consents ranged from:

- 573 to 1 calendar days, with the median time being 30 days;
- 48 to 1 working days, with the median time being 19 days.

The processing timeframes for the May 2016 consents ranged from:

- 140 to 5 calendar days, with the median time being 29 days;
- 81 to 3 working days, with the median time being 20 days.

29 Applications were received in April 2016.

41 Applications were received in May 2016.

Of the 125 applications in progress at the end of May 2016:

- 66 were received more than 12 months ago (most awaiting further information);
- 18 were received between 6 and 12 months ago (most awaiting further information);
- 41 less than 6 months.

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Appointment of Hearing Commissioners

Commissioner Ms Sharon McGarry was appointed for four consent hearings in May 2016 for:

- consents associated with a seawall at Whananaki. The hearing was held on 10 May 2016.
- consents associated with coastal structures and dredging at Paroa Bay. The hearing was held on 23-24 May 2016.
- consents associated with Kaikohe flood control works, Waimā River. The hearing was held on 25 May 2016.
- consents associated with stop bank works on the Kaihū River. The hearing was held on 25 May 2016.

Consents Decisions and Progress on Notified Applications in Process, Objections and Appeals

The current level of notified application processing activities at the end of May 2016 is (by number):

• Applications Publicly/Limited Notified During Previous Month	3
• Progress on Applications Previously Notified	6
• Hearings and Decisions	4
• Appeals/Objections	1

Environmental Monitoring***Compliance and State of the Environment monitoring***

The results of compliance monitoring for the period 1 April – 31 May 2016 are summarised in the table and discussion below. Further details for this period will be reported to the Environmental Management Committee (EMC) on 27 June 2016.

Activity	No. of Assessments	No. Fully Compliant	No. Non-Compliant	No. Significantly Non-Compliant	Not exercised during period
Air Discharges	33	30	3	0	0
Coastal	240	111	82	20	27
Land Use	145	111	7	0	27
Discharges to Land or Water	318	238	52	8	20
Total	736	490 (66.6%)	144 (19.6%)	28 (3.8%)	74 (10%)

Air discharges

A total of 66 (33 in both April and May) air quality related environmental incidents were received, most (44) of which related to burning and smoke nuisance.

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Continuous ambient air quality monitoring results for the Whāngārei, Marsden Point and Kerikeri airsheds showed that all those sites met the air quality National Environmental Standards for the contaminants monitored.

Coastal

Consent monitoring comprised mostly of marine farm inspections and coastal discharges (treated municipal sewage and industrial), in addition to coastal structure inspections and supervision of construction works in the coastal marine area.

The Kaipara, Bay of Islands and Whāngārei Harbour (monthly) water quality sampling runs were undertaken during the reporting period. Water quality results for the Kaipara Harbour indicated low faecal indicator bacteria at all sites and results for nutrient levels generally exceeded the ANZECC guidelines. Results for the Bay of Islands and Whāngārei harbours are pending.

Hazardous Substances

- Seven (3 in April and 4 in May) hazardous substances incidents were received and responded to.
- Sixty-three (31 in April and 32 in May) enquiries regarding contaminated land were received and responded to.
- The collection of hazardous substances continued during the reporting period with the disposal of 307.2kg of hazardous waste during April.

Discharge and Land Use monitoring

Council staff attended the following meetings during the reporting period:

- The RMA Northland Forestry Development Group.
- A meeting with Whangarei District Council staff to discuss compliance with water and wastes consents.

A number of earthworks extensions were granted for forestry sites to allow the continuation of works during winter. These have been granted subject to strict conditions.

Farm dairy effluent (FDE) monitoring

All follow-up visits to significant non-compliant farms have now been completed. During April the FDE team carried out advisory visits to 100 farms with a focus on pond levels. Farmers were advised beforehand of the planned visits so that they could meet with the officers if they wanted to.

Enforcement**Abatement Notices**

There were 14 abatement notices issued during April/May. These were for:

Sewage discharge	2
Greywater discharge	1
Fanworm	2
Vessel anchoring	1
Burning and smoke nuisance	2
Abrasive blasting	1
Sediment discharge	1
Earthworks (sediment discharge)	2
Discharge of forest harvest waste to water	1
Unauthorised coastal structure	1

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Infringement Notices

There were 12 infringement notices issued during April/May. These were for:

Discharge of sediment	4
Earthworks (discharge of sediment)	2
Introduction of fanworm on a vessel	2
Discharge from trade & industrial premises	1
Burning & smoke nuisance	2
Non-compliance with an abatement notice	1

Prosecutions**Chemical discharge in Ruakākā**

The defendants have entered guilty pleas to amended charges. A teleconference with the Judge is scheduled for 12 August 2016.

Earthworks and forestry harvesting in Ngāwhā

Guilty pleas have now been entered for some of the charges. The defendants are seeking expert advice regarding the remaining charges before they decide whether they are going to plead guilty or defend them. The next court date is 27 June 2016.

Farm dairy effluent discharges in Okahu

Five charges against two defendants (one company and one individual) have been filed for alleged illegal FDE discharges which occurred in September 2015. Not guilty pleas were entered in the Whangarei District Court on 11 May 2016. There is a case review date set down for 27 June 2016. The Council has asked the Environment Court Registrar to arrange a teleconference for the case review before an Environment Judge.

Farm dairy effluent discharges in Pukehuia

Six charges against two defendants (one company and one individual) have been filed for alleged illegal FDE discharges which occurred in September 2015. Not guilty pleas were entered in the Whangarei District Court on 11 May 2016. There is a case review date set down for 27 June 2016. The Council has asked the Environment Court Registrar to arrange a teleconference for the case review before an Environment Judge.

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LAND MANAGEMENT**Environment Fund funding allocation for 2015/16**

Delegated Authority	Land/ Biosecurity	NO of Projects	Allocation \$	Budget \$
1 – June 2015	Land	22	114,380.67	
2 – June 2015	Biosecurity	44	138,166.00	
3 – July 2015	Land	42	171,613.60	
4 – August 2015	Land	28	143,593.50	
5 – September 2015	Land	18	98,464.30	
6 – October 2015	Land	21	188,541.03	
7 – October 2015	Land	5	18,893.00	
8 – Wild Cat Traps	Biosecurity		13,000.00	
9 – March 2016	Land	1	2090.00	
Funded from Land Management Reserve				13,000.00
Soil Conservation			25,000.00	
Allocation to date			\$913,742.10	
Budget	Land			825,000.00
	Biosecurity			75,000.00
Total Budget				913,000.00
Less Allocation to date				913,742.10
Balance Remaining				-742.10
Withdrawals/Underspends to date to return to Land Management Reserve				\$81,223.20*

*Reasons for withdrawals and withdrawal amounts are provided below.

Withdrawals	\$
4 projects were withdrawn due to financial reasons	16,467.00
2 projects withdrawn due to time constraints	6175.00
2 projects withdrawn due to selling the farm	11,344.20
1 projects withdrawn because of work restrictions	6,725.00
1 project withdrawn due to lack of manpower	1235.00
2 projects withdrawn for personal reasons	4,979.00
3 projects withdrawn – fence in incorrect location/fencer not turning up	24,548.00
15 Total (withdrawal amount)	71,473.20
Underspends	9750.00
Total	\$81,223.20

The over allocation of \$100,000 for the 2015/16 Environment Fund has been successful in utilising the entire budget for this year. Interim figures as at 13 June 2016 indicates a withdrawal of approximately 16 projects totalling \$74,023.20, with an underspend of \$19,393.00 on projects that were not fully completed, making a total of \$93,416.20. This figure matches closely with the 2014/15 financial year of \$95,460.00 for withdrawals and \$23,123.00 for underspends.

It is recommended that an over allocation of \$100K is repeated in the 2016/2017 financial year to achieve full allocation of the Environment Fund budget.

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Farm Water Quality Improvement Plans (FWQIP) 1 July 2015 to 31 May 2016

Year to date a total of 114 FWQIP's have been commenced, 88 FWQIP's have been completed, with a further 74 in progress.

Status of FWQIP	Farm Type	Far North	Kaipara	Whāngārei	Total
Plans commenced : 1 July 2015 to 31 May 2016	Dairy	4	4	8	16
	Drystock	24	24	19	67
	Lifestyle	10	4	14	28
	Other	0	3	0	3
		38	35	41	114
Plans completed: 1 July 2015 to 31 May 2016	Dairy	4	6	6	16
	Drystock	19	20	12	51
	Lifestyle	7	2	11	20
	Other	0	1	0	1
		30	29	29	88
Plans still in progress	Dairy	3	8	4	15
	Drystock	20	12	13	45
	Lifestyle	5	2	4	11
	Other	0	2	1	3
		28	24	22	74

SOIL CONSERVATION**Flyger Road Poplar and Willow Nursery**

Block 4 capital works development will commence within the next week weather permitting. Twenty more rows of predominantly poplars are planned.



1 View of Block 4

NRC is due to receive some improved willow clone material from the Poplars and Willow Trust this June which will be established in the new block 4.

The first harvest of block 1 is planned from 10 June weather and contractors permitting. Last week a meeting was held with the contractor who will be involved with block development and the harvest to formulate a plan, discuss methods and health and safety requirements.

Yield Increase Trial

At request of council, a trial was agreed to investigate establishing an additional stool bed between rows to increase yield. In discussions with the contractor to establish a

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trial row between rows 1 and 2 the contractor advised this was not feasible due to the inability to cultivate between rows due to the size of the tractor and cultivating equipment. Also, any disturbance of the stool bed could cause suckering from the existing roots which would be problematic for mowing and increase maintenance works and likely affect grow rates of the existing material, which root systems have a 3 year head start on any new material.

Poplar and Willow Season

The season is now open and orders are being taken for material. A hill country erosion field day 'The Need for Trees' will be run in conjunction with the Mid North Branch of the Farm Forestry Association. Here land management advisors will take the opportunity to promote the project and the Flyger Road nursery on the 17 June 2016 to be held at 277 Carruth Road, Poroti (Gravatt's property).

Ngunguru Catchment Group

Ngunguru catchment working group has had its second full meeting on 18 May 2016. This meeting included a workshop to consider catchment issues and priorities. It was agreed that sediment was the key concern.

Coastal monitoring estuarine sediment results were presented at the close of the meeting and group members were surprised to see the results that overall showed the Ngunguru estuary was in good condition for the parameters measured which included heavy metals, nitrogen and phosphorus.

Cr Dimery, the group's chair, has stated that the group needs to understand the real issues concerning the catchment. As a part of this the group would like to pursue the idea of utilising a boat trip to view the estuary and tidal Ngunguru River for its next group meeting.

Kaipara Hill Country Erosion (HCEF) Programme

The first two milestones have been reported to MPI for the 2015/6 financial year; successfully conducting field visits to select target areas and survey of historic soil conservation projects. Consultation has begun with approximately 28 landowners who have property that contain HCEF areas of high erosion risk within the Kaipara catchment.

Field visits were conducted with AgFirst Consultant (and former NRC Soil Conservator) Bob Cathcart throughout the Kaipara catchment. The field trips covered all the various erosion processes found at the various soil type and landform combinations throughout the catchment.

Following field visits, further GIS analysis was undertaken to confirm the ownership, land status and land management practices of the target areas, referred to as the HCEF areas of high erosion risk.

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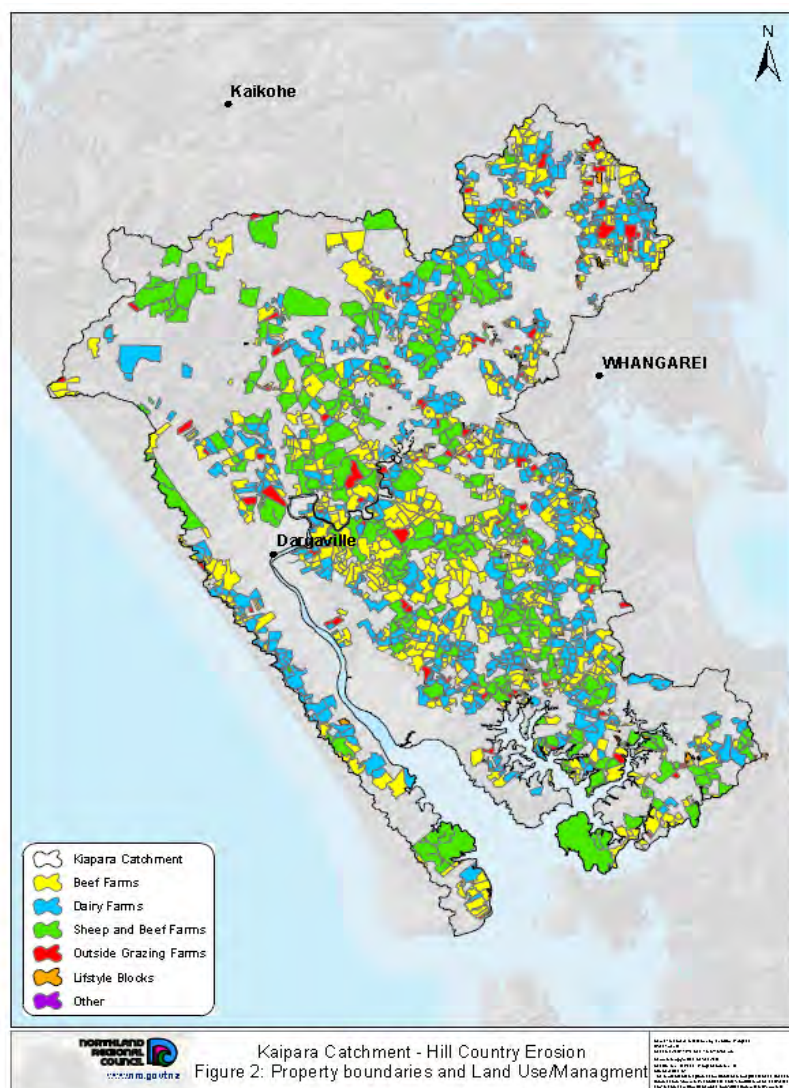


Figure 2 attached shows the farms (Agribase) which contain HCEF areas of high erosion risk and the associated land use of these properties. The most common land uses of the target areas are beef farms (31%), dairy farms (31%) and sheep and beef farms (31%).

Historic soil conservation projects (1980's and prior) were surveyed. Over 300 soil conservation plans, covering over 75,000 hectares of land were reviewed and recorded into GIS (Figure 3). Information contained within these historic soil conservation plans, interviews with landowners and considerable consultation with Bob Cathcart provided valuable insight into previous soil conservation practices, what has worked and what could be improved in the future.

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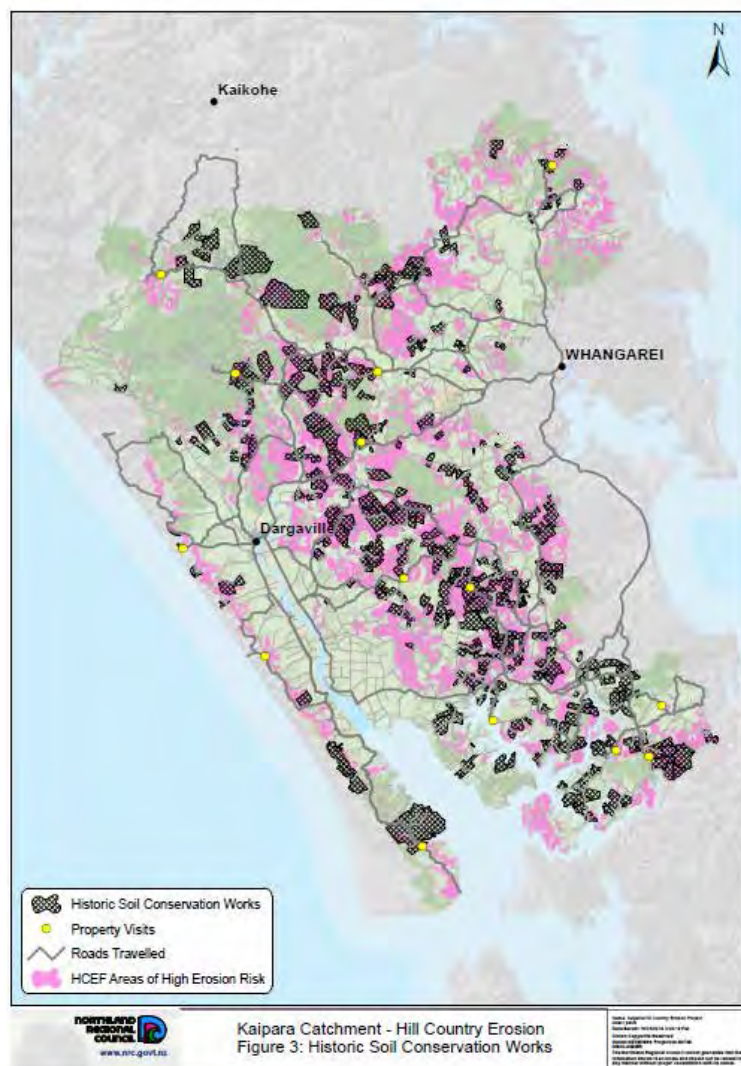


Figure 3 showing historic soil conservation schemes within Kaipara catchment.

ENVIRONMENTAL ASSETS

CoastCare

Dune transects were set up at two Ahipara sites, two Ruakaka sites and at Taipa as part of CoastCare Northland's continued involvement in a national project led by the Dunes Trust to develop community-based guidelines for monitoring coastal sand dunes and restoration programmes. The three year project is funded by the Ministry for the Environment's Community Environment Fund.

Three dune restoration plans were produced: Tauranga Bay, Ruakaka Racecourse dunes and NIWA Aquaculture Park dunes.

Biodiversity

Biodiversity staff produced one farm water quality biodiversity plan and four plans are in draft. A site visit was made to Landcorp's Rangiputa Station and a plan is being developed for retirement and fencing the surrounds of Lake Waiporohita and other Top Wetlands on the property. Lake survey bird data was compiled for the lakes report.

Lakes

The annual lakes ecological survey with NIWA was undertaken on the 18-22nd April. A total of 23 waterbodies were surveyed. Six lakes had full submerged plant Index (SPI) monitoring, seven recreational lakes were checked for aquatic weeds, 11

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reconnaissance surveys were undertaken and marginal plant surveys and bird counts completed on 13 lakes. Post weed eradication checks were done for Lakes Heather and Ngakapua with no plants of the targeted weeds found.

A new incursion of hornwort, a serious aquatic weed, was recorded at Lake Waiparera which means that lake now has all three oxygen weeds plus hornwort. Although this lake is not listed as a Regionally Outstanding Waterbody, it has public boat access and may therefore pose a biosecurity threat to lakes nearby. NIWA will be making recommendations for a weed response, if any, in Lake Waiparera in their survey report.

Native bladderwort (*Utricularia australis*), has disappeared from most of the waterbodies within its range and is listed as Nationally Critically Endangered, meaning that it is likely to become extinct in NZ in the future. A new population of this plant was found at the outlet of Lake Te Kahika and hopefully it will move back into the main body of the lake because it appears to be improving after impacts linked to pine harvesting.

The water quality in some of the lakes visited appeared to have improved since last surveyed, possibly assisted by recharge and summer rain, but also by cool weather prior to the survey. Kai Iwi Lakes, especially Lakes Waikare and Kai Iwi were spectacularly clear this year. There was also an improvement in the maximum depth of submerged plant meadows in Lake Mokeno on the Pouto Peninsular after an algal bloom caused major dieback several years ago. Unfortunately the water clarity in Lake Ngatu and Lake Waiporohita has declined with lake levels still low and submerged weed beds showing dieback. Flocks of Canada geese at Lake Waiporohita are of concern as these birds feed in pasture bringing additional nutrients in to the lake.

Integrated Kaipara Harbour Management Group (IKHMG) and Pouto Catchment Group

William Wright has been confirmed as IKHMG Programme Manager (part time) and will resign from the co-chair role. It is intended that this position will help build relationships with existing and new partners as well as investigate options for additional funding as current funding from MfE is due to end in August 2016.

The IKHMG quarterly hui is scheduled for 8 June hosted by Otamatea marae. MfE and NRC staff will give a brief presentation on the proposed catchment study around mitigation of sediment run-off in the catchment.

BIOSECURITY**Pest control area receives 20 Kiwi**

The Tanekaha Community Pest Control Area (CPCA) was established in late 2012 between a number of Hikurangi farmers and the NRC. The main objective of this CPCA was to establish a predator control programme to protect a small number of kiwi which had been found by the Department of Conservation (DOC) within the proposed CPCA area. Council biosecurity staff assisted the Tanekaha community to establish an effective trapping and poisoning programme to control stoats, ferrets, weasels, feral cats, rats and possums.

After four years of active predator control Tanekaha was deemed safe again for kiwi to be translocated to build a self-sustaining breeding population. In May 2016, around 20 kiwi were released back in to the CPCA as a result of a joint community and agency collaboration. More than 250 people attended the release event to celebrate the return of the kiwi to their community.

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This project has been successful due to the hard work of the Tanekaha community and the multi-agency contributions from NRC, DOC, New Zealand Landcare Trust, Fonterra, and Kiwi for Kiwis,

Link to Media Release:

http://www.nzherald.co.nz/northern-advocate/news/article.cfm?c_id=1503450&objectid=11636650

Site-led Projects (CPCA's, Environment-fund)

Biosecurity staff are continuing to work with several community and iwi groups in Northland to develop new projects and support established CPCA's for next financial year.

Nearly eighty registrations of interest were received for pest control materials from the Environment fund for the 2016/17 financial year. Initial funding requests totalled over \$200,000 excl GST. Staff have now reviewed and prioritised all applications with 54 applications ready to be submitted for approval totalling approximately \$125,000 worth of funding from councils Environment Fund.

Community Pest Control Areas Update

Purua CPCA pest plan has been signed by landowners, with final trap placement to be undertaken after July. Kowhairoa peninsula (Whaingaroa) has also been finalised and awaiting Department of Conservation input. Russell Forest CPCA has initial support from Nga Whenua Rahui with a final program of works to be discussed at the next hui. Initial discussions with DOC staff for a core area in Waikare Valley (Russell forest) has led to Community Management Agreements being proposed. Initial discussions held with kaumatua and landowners of Waima and surrounding areas was very successful with interest generated in CPCA for the coming year.

Award for Warawara Community Pest Control

The Te Runanga O Te Rawara achieved first place in the "Excellence in Environmental Management and Awareness Award," from the Te Hiringa Tai Tokerau Maori Business Awards. This is for the Warawara Whakaora ake (CPCA).



Project Mustelid

The first assessment for project mustelid was completed at Trefoil Park on 24 May. The students were required to demonstrate the theory they had learnt at the first course earlier this year and involved setting three different types of mustelid traps including the correct placement and location. The students came from four schools and the majority demonstrated a high level of competence - given they also pass their written assignments students will gain the unit standard for this course.

Kauri Dieback

Final aerial surveillance for Northland has been approved for next year as part of the joint agency work. This will mean the remaining areas of Waipoua, South Hokianga, Kaikohe to Puketū and the remainder of the East Coast from Whangaroa to Bay of Islands will be surveyed for kauri dieback. NRC staff will follow up and undertake sampling of suspected disease trees.

Manchurian Wild Rice – Haloxypop test

Northland Regional Council has an 'approval' issued by the Environmental Protection Agency (EPA) to spray the herbicide "Haloxypop" over water for the purpose of treating Manchurian wild rice. Application is subject to monitoring conditions imposed by the EPA and recently staff undertook a series of water samples to check for the presence of residual traces of the herbicide in water. The herbicide is rapidly dispersed and breaks down in water and as predicted an independent analysis of all the samples could not detect any presence of the herbicide in waterways within the treatment zone of the wild rice programme.

New site of evergreen buckthorn (*Rhamnus alaternus*) and micky mouse plant (*Ochna serrulata*)

A new site of two seriously invasive species for Northland has been confirmed in Sandy's Bay Tutukaka. A local resident called to say she thought she had these in her garden and an inspection confirmed her suspicions. A search was conducted for the parent trees which were found on a nearby property that had been planted out by a local landscaper some years ago. A large invasive bone seed plant was also found. Evergreen buckthorn is very tolerant to dry conditions and has the potential to cause serious environmental damage to our coastline vegetation. There is now an active weed action group supported by NRC checking all gardens, roadsides and waste areas in Sandy's Bay. All plants have been and will continue to be removed by NRC.

New Lantana Site

A significant infestation of lantana (*Lantana camara*) has been discovered at Mangawhai covering roughly 100sqm. Removal work will be undertaken as soon as weather permits.

Wild Kiwifruit Vines

Contractors have completed the clean-up of the last remaining kiwifruit vines in accordance with the joint memorandum of understanding with Kiwifruit Vine Health (KVH). The recent work cost \$20k and a 50% share will be paid by KVH.

High Attendance for Weed Workshop- Whangarei Heads

Approximately 70 people attended a weed workshop at Whangarei Heads School on 29 May organised and run by the Weed Action Whangarei Heads coordinator, Joanna Barr. Joanna highlighted the new initiative on weeds at Whangarei Heads and how Weed Action Whangarei Heads can assist with advice, and resources to help private landowners. Weed Action has been assisted by some funding from the Whangarei heads targeted rate.

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**Ginger Stakeholder Group**

The first complete Ginger Stakeholder Group meeting was convened with representative members of all relevant agencies. The next meeting is arranged for early June when Lynley Hayes, Science Team Leader will be visiting to present on the biological control options. The stakeholder group aims to raise awareness and funding for smarter tools to control wild ginger.

Mediterranean Fanworm

A season debrief was conducted with the marine hull surveillance contract team and planning has begun for the new financial year. We will be initiating surveillance earlier than previous years to be able to include marina vessels as well as moored vessels. A recheck of the structures in Tutukaka for fanworm is also planned for June; this will be the third check in this area; previously four juvenile and three mature worms were found in the marina.

An audit was undertaken in May of the Marsden Cove marina structures for fanworm to both inform the marina management of the success of their removal attempts, the areas that need more work, and the compliance with existing Notices of Direction. It was decided that the Notice of Direction that was still in place at Stage 2 should be lifted and a management actions be put in place to work with marina management to continue to suppress fanworm numbers.

Other Marine Pests

Staff attended the annual Marine Biosecurity Research Workshop in Wellington and the Top of the South biosecurity partnership AGM where we presented our hull survey data. A number of opportunities to work with agencies and research organisations to assess the impacts of marine pests in Northland were tabled.

Since the start of April two trapping trials have taken place to assess the effectiveness of trapping to control the invasive crab *Charybdis japonica* in Ngunguru estuary. So far two shore based deployments of different net types has yielded low catch rates. The next step is to trial the traps in deeper water using an NRC boat for diver deployment.

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Survey on Biofouling

A survey has been developed and distributed to marine stakeholders. Biofouling on vessel hulls is the main way that marine pests are moved from one place to another. The cleaner the hull the less likely it is to be carrying marine pests; however keeping hulls clean can be difficult. We need to find a balance between protecting the marine environment from marine pests and the costs of keeping vessels clean. The survey data will be used to help develop a robust cost benefit analysis as part of the development of the proposed pathways plan.

The survey can be found at: <http://www.nrc.govt.nz/Environment/Weed-and-pest-control/Marine-pests/2016-marine-pests---stakeholder-survey/>

Regional pest plan review

A national pest management cost benefit analysis workshop was held in Wellington on 25 May. The focus of the workshop was development of a consistent framework for undertaking cost benefit analysis for species that are likely to require 'Good Neighbour Rules'. NRC staff will be part of a national sub-committee to develop this framework.

8.2.3 RIVER MANAGEMENT

RIVERS**Whangarei**

Scheduled annual maintenance has been completed. The Whangarei Urban Rivers Liaison Committee meeting was held on 12 April. Staff are working on final elements associated with the dam code of compliance, rentals, fencing and maintenance.

Awanui

The modification of the Whangatane Spillway Weir intake and Matthew's Bridge has been completed. An official opening ceremony is scheduled for 1 July.

The Awanui River Management Liaison Committee meeting was held on 15 April, the committee was very supportive of the recent spillway works. Annual maintenance works have been completed.



Matthew's Bridge nearing completion

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Kaeo-Whangaroa

Tree and sediment removal on the Tauranga Bay stream to lessen flooding of the Tauranga Bay Road has reduced the local water level by approximately 1 meter. FNDC have congratulated NRC for the pro-active approach and flood mitigation benefits.

The Kaeo-Whangaroa annual maintenance programme has been completed.

Kerikeri-Waipapa

Staff have commissioned a second valuation report to assess differences in the original NRC valuation and the valuation of the main landowner of the proposed Kerikeri River spillway. Staff expect the valuation to be completed by mid-June.

Kawakawa – Taumarere

The inaugural meeting of the Taumarere Flood Management Liaison Committee was held on 22 April and was well attended. Lengthy discussion was held regarding Chairpersonship of the Committee. The committee resolved to modify the Terms of Reference to include a Co-chair of the committee. Given this is a Council Flood Management Committee which requires Council decision making on funding of works, it is considered more appropriate that Chairpersonship resides with the NRC. This is consistent with NRC's seven other River Liaison Committees. On this basis, staff recommend Councillor Dover Samuels (who is a member of Taumarere Flood Management Liaison Committee) be appointed as Deputy Chairperson.

Main concern from the committee revolved around access roads being flooded in the upper catchments as well as flooding in Moerewa and Kawakawa.

Kaihu

Annual rice-grass spraying via helicopter has completed this year's annual maintenance works.

A boundary survey of the Kaihu Rugby Club has been completed in an attempt to settle a community dispute regarding a fence re-location after gravel extraction from the river.

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Minor Rivers Works

Minor river works for this season are complete. The table of minor river works for 2015/16 is shown below.

River	Description of Minor River Work Programmed for Current Season	Status
AWANUI	Awanui - Bells Hill Drain installation + Drain Cleaning	Completed
	Awanui - Bells Hill Modelling revision and management option report	Completed
	Awanui - Kinuyanangi Willow Poles at Gills Rd to transfer to Tarawhataroa	Completed
TARAWHATAROA	Tarawhataroa - Minor river works involving Ngakahu, Cribb, Flood and Smith Properties	Completed
WAITANGI	Waitangi, Lilly Pond remove fallen trees	Completed
	Waitangi - Willow Planting on Waiaruhe River Bank adjacent to Pt OLC 4	Completed
WAIARUHE	Waiaruhe - Tree Removal adjacent to Puketona junction near Top Energy depot	Completed
WAIOMIO	Waiomio - Willows/Debris Removal	Completed
	Waiomio - Additional Work - Willows/Debris Removal	Completed
OTIRIA/MOEREW A	Otiria/Moerewa - Willow removal upstream Pokapu Bridge - mulch/prune sides of high pass spillway	Completed
	Otiria/Moerewa - Bund and vegetation removal (KiwiRail and Forest Loaders)	Completed
OHURI	Ohuri - Machine clean weeds 300 meters downstream of Duddy's Road to reduce road flooding	Completed
MANGANUIOWAE	Manganuiowae - Slip Control Work (Gravel Management) at Broadwood A&P Society	Completed
MANGATOA & KAIKOHE	Mangatoa - Timber Extraction along SH 12 breaching roadside stopbanks Kaikohe - Willow Blockage Removal at 42 Guy Road.	Completed
WAIMA	Waima – Remove blockage trees and gravel from Left Span of SH Bridge	Completed
OMANAIA STREAM	Omanaia Vegetation Removal	Completed
PUNARUKU	Punaruku - Tree and blockage removal	Completed
AWAPOKANUI	Awapokanui - Weed Spraying	Completed
NGUNGURU	Ngunguru - Willows/Debris Removal	Completed
OTAICA	Otaika - Willows/Sediment Removal	Completed
	Otaika - Remove broken Limbs Otaika Valley Road Double Barrel Culverts	Completed
LAKE OMAPERE	Lake Omapere - Clean Outlet	Completed
WAIHOU	Works Rahiri Settlement	Completed

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Natural Hazards

Staff surveyed storm swash lines and coastal erosion for the following sites after the 22/23 May storm event; Rawene, Baylys Beach, Dargaville, Glinks Gully, Opononi and Ruawai. This event was the second highest water level on record for Dargaville, approximately 100 mm from overtopping the stopbank in some areas of Dargaville. Staff also recorded approximately 2 meters of coastal erosion in Opononi and Omapere and areas where a new foot path was undermined.

Coastal Flood Hazard Maps

Draft Coastal Hazard Maps for Northland have been distributed to the public. Approximately 13,000 properties have been identified and captured within the recent mapping as potentially subject to coastal erosion and/or flooding. Landowners will have three months to make submissions regarding the mapping. The maps are available on line and we have encouraged landowners to view and submit comments on line. However, staff are receiving a significant amount of phone calls. The majority of callers are requesting information. After the draft submissions, staff will then make recommendation for Council.



Opononi new footpath damaged from May 22/23 storm event

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Opononi coastal erosion following 22/23 May storm event (approximately 2 meters of coast line was lost in some places).

Regional LIDAR Project

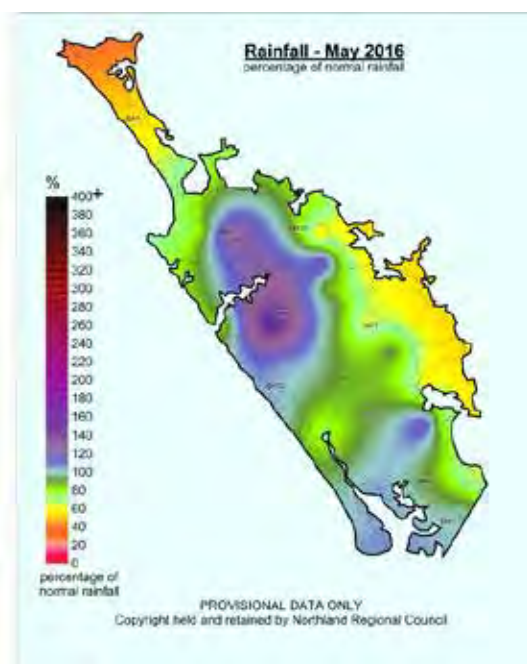
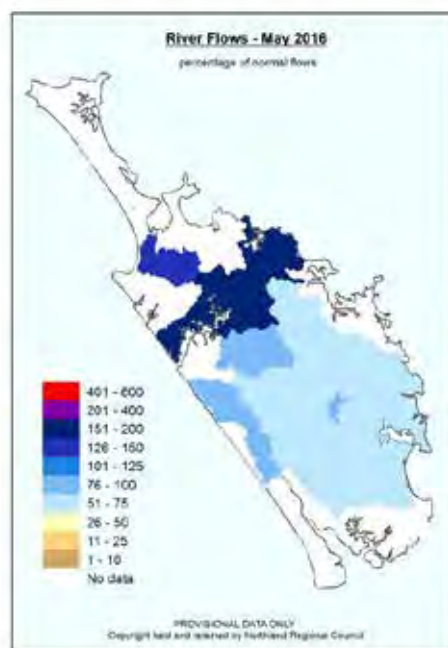
Staff are progressing with refinement of the LiDAR specification to get better certainty with the estimated project cost.

Land Drainage Act

The Watrous Downs – Land Drainage Act appeal is scheduled to be heard in the District Court in late June or early July.

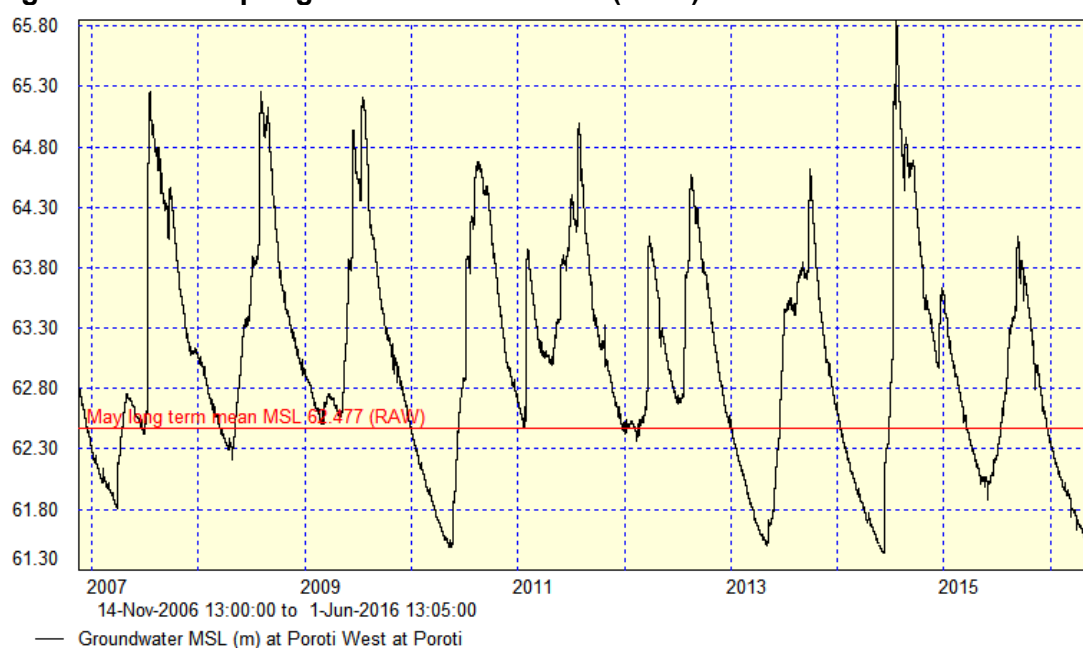
HYDROLOGY**Rainfall, River Flows, Groundwater:**

May started with very dry conditions and predominant air flow from the northerly quarter. This sustained the Indian summer through to mid-May with daily maximum temperatures remaining in the mid to low 20's. By mid-May some rain gauges had only recorded 3-4 mm for the month. Minor weather events increased rainfall totals with some thunder activity in the Oruru catchment resulting in surface flooding in the Coopers beach area. By the end of May rainfall for the Far North and east coast region was below average with the central and western catchments average to above average (Figure 1). We would expect greater rainfall over the next few months as typically the north and east of the region gets 35 to 40 percent of its annual rain in the period June to August.

Figure 1: Rainfall Map - May 2016**Figure 2: River Flow Map - May 2016**

River flows across Northland for May 2016 were mostly low for the first 3 weeks; however rainfall in the last week of the month has elevated levels. In general, flows were low region-wide for May (Figure 2).

Groundwater levels across Northland were below average, except for the Kaikohe and Russell systems which are currently above average for this time of the year. As mentioned in last month's report the Poroti Springs Aquifer remains down at very low levels and the recharge levels will be monitored closely over winter to ascertain the status of the aquifer heading into summer (Figure 3).

Figure 3: Poroti Springs Groundwater Level (RAW)

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Nitrate sampling results for the Maungakaramaea, Whatitiri and Mangawhai area indicate compliance with the national drinking water guideline; see table 2 below for results.

Table 2: Summary of Groundwater levels and Water Quality results

Mangawhai	Groundwater levels increased at majority of the monitoring sites at Mangawhai in April. However, levels at most of the sites were slightly below the long term monthly mean.
Whangarei GW	Groundwater levels increased at some of the monitoring sites around Whangarei especially in Glenbervie area. Levels at most of the sites were lower than normal.
Taipa GW	Groundwater levels at majority of the monitoring sites at Taipa were at or slightly below the monthly mean for April.
Kaikohe GW	Groundwater levels increased at all the monitoring sites during April except the Monument Hill bore in Kaikohe. Levels at all the monitoring sites were above the average for the month of April.
Russell GW	Groundwater levels at majority of the monitoring bores at Russell were at or slightly above the long term monthly mean for April.
Maungakaramaea Nitrate Study	<p>All three sites were sampled for nitrate nitrogen concentration in Maungakaramaea on 21 April 2016.</p> <p>Results of 23 March 2016 sampling indicate that Nitrate levels at all three sites were below the drinking water guideline value of 11.3 mg/l-N. The highest Nitrate concentration of 7.9 mg/l-N was recorded at the Finlayson site, while the lowest nitrate concentration of 0.8mg/l-N was recorded at the Rob Walker site.</p>
Whatitiri Nitrate Study	<p>On 21 April 2016, all four sites, LOC 109244, 109246, 109245 and 109655 were sampled for nitrate concentrations at Whatitiri. Results of 23 March 2016 sampling indicated that nitrate levels at all sites were below the guideline value of 11.3 mg/L N. The highest Nitrate concentration of 8.0 mg/l-N was recorded at the Brown site, while the lowest nitrate concentration of 4.5 mg/l-N was recorded at the Martin site.</p>
Mangawhai Nitrate Study	<p>In April, all four sites were sampled for nitrate concentration in the Mangawhai Golf club area.</p> <p>Results of 17 March 2016 sampling indicated that Nitrate levels in all the sites were below the drinking water guideline value of 11.3 mg/l-N. The highest Nitrate concentration of 2.4 mg/l-N was recorded at both Golf Club SOE bore and Golf Club bore 1 sites, while the lowest nitrate concentration of 0.35 mg/l-N was recorded at the Golf Club bore 2 site.</p>

Climate Outlook:

Large swings in both temperature and rainfall are expected in June with a prediction of above average rainfall for Northland for the month. The Southern Oscillation has returned to a neutral phase with a strong chance of La Nina developing.



The Ocean:

The 2015/2016 El Nino has ended, and the tropical Pacific Ocean has returned to a neutral state. The Tasman Sea and Southern Ocean will rule our weather patterns through early winter, with the chance of La Nina development about 75% by spring (double the normal odds). Sea temperatures around New Zealand remain above average, with the exception of the far south of the country.

The June Outlook:

June starts off unusually cold (and frosty), before well above average temperatures return next week. Over the second half of June, temperatures look likely to continue to swing widely week-to-week. The monthly temperatures will likely end up on the warm side of the ledger, but overall, large temperature swings are expected in June.

Similarly, rainfall is forecast to swing widely week-to-week. The month starts out abnormally dry under high pressure, while next week looks very wet for most areas (excluding eastern regions) due to prevailing northerly winds. The second half of the month also looks likely to flop-flop between dry and wet phases. The third week of the month is predicted to run on the drier side for most of the North Island and the north and east of the South Island under a westerly regime, while the end of June shows useful rainfall across many regions.

Bottom line:

Large swings in temperature are expected in June for all regions. Above normal June rainfall totals are signalled for the West Coast South Island, Buller and Nelson, Northland, Auckland and Coromandel. Below normal June rainfall is forecast for Gisborne, Hawkes Bay and Wairarapa. Elsewhere, near normal June rainfall is expected.

Water Use records/ Compliance:

The second reminder letters to consent holders are scheduled to be sent out by mid June 2016. This reminder is for water use records required to be returned in May.

Hydrology Team Work Programme:

- Consultation with landowners has secured a location for the new Rangiahua webcam and is scheduled for installation in June 2016.
- Upgrade on the Mangakahia at Titoki river recorder was completed in early April 2016.
- Relocation of the Kotuku Dam water level station was completed during May.
- The Waitangi at Wiroa Road site is scheduled for relocation in June 2016.
- The H & S issue at the Kaihū Gorge river recorder **REQ.013358** has been resolved with access now secured from the left bank.
- The Wairua at Purua recorder has been removed off the bridge, resolving the H & S issues associated with access to the recorder.

Water Resources Team Work Programme:

- Main focus has been on finalising the draft River Water Quantity Management Units and Groundwater Management Units for draft Plan. These management units will be incorporated into the water allocation calculator. The consent data and dam water take information is also being updated to improve the accuracy of the water allocation calculator.
- Updated allocation maps showing the current river water and groundwater allocation levels compared to draft allocation and minimum flow limits will be produced by the end of June. These maps will help inform decisions on allocation and minimum flow limits required to be set in accordance with the National Policy Statement for Freshwater Management.
- The draft Maunu-Maungatapere-Whatitiri sustainable yield report has been received and a technical peer review of the report is being undertaken.

8.2.4 ECONOMIC DEVELOPMENT**Tai Tokerau Northland Economic Action Plan**

The TTNEAP Working Group focused on ensuring that the necessary linkages were put in place across the various projects, developing a communications strategy (to ensure communication is aligned and fit for purpose) and producing an initial quarterly report on progress. A full-time Portfolio Manager for the TTNEAP has been appointed. This position is 50/50 funded by Northland Inc's operational budget and the Ministry for Business, Innovation and Employment.

Investment and Growth Reserve

Investment Project	Work in April and May	Future developments/reporting
Northland Strategic Water Infrastructure Study	Presentation to MPI officers on results of strategic study and proposed next steps. Paper to May council meeting	Officials preparing application to MPI Irrigation Acceleration Fund
Twin Coast Cycle Trail	Paper to May council meeting on funding arrangement	Follow up with MBIE and FNDC regarding distribution of funds in line with work completed.
The Orchard	Paper to May council meeting	Prepare letter to Northland Inc on performance reporting.
Resource Enterprise Limited (REL)		Annual financial reporting from REL due to be received by 30 June as per loan conditions.
Twin Coast Discovery Revitalisation		Next report for the six months ended August 2016 due in October 2016.
Regional Promotion		Second report for the six months ended June 2016 due in August.

Economic development – service delivery review

A Request for Proposal (RFP) for conducting a review of economic development service activities was placed on GETS on Thursday 19 May. Ten applications were received by the closing date of 4.00pm Friday 27 April. Selected officers from all four councils will review the submissions and make a recommendation on a preferred supplier to the CEO/Chair of Northland Regional Council. The following table outlines the timeline for the review.

Milestone	Date
Draft report received	29 July 2016
Presentation and discussion at various council workshops	8-19 August 2016
Comments provided back to consultant	26 August 2016
Final report received	9 September 2016
Presentation and discussion at council workshops	20-30 September 2016

8.2.5 HAZARD MANAGEMENT**Civil Defence Emergency Management****Warnings and activations**

Date	Event	CDEM Action
1 April	Weather watch	Monitored
18 April	Weather watch	Monitored
22 May	Strong wind warning	Partial activation
28 May	Strong wind warning	Partial activation

Over-night 21 May MetService issued a strong wind warning for Northland. The warning was issued for winds up to 120 kmph associated with large waves on the west coast. Media releases were made ahead of the event together with notifications to key agencies. Brief summaries updating key agencies were provided by the on-call duty officer and liaison established with key agencies. The main impact was to electricity supply in the region which was dealt with by the respective lines companies.

It is noted that the Facebook reach for this event was 12,759.

Exercise Tangaroa

There has been considerable interest across the region from numerous agencies wanting to participate in this exercise. To gauge the level of participation as well as the capacity of each agency, planning meetings have been held with the emergency services, Lifelines group and the Welfare Co-ordination Group members.

A work programme for the lead-up to the exercise has been developed and work on this is well underway with numerous CDEM plans currently being reviewed as part of this process.

MCDEM Workshop

On 19 May MCDEM officials conducted a half day workshop in Whangarei for the National Resilience Strategy that was outlined at the March meeting. Feedback from MCDEM about the workshop was very positive and the level of input was considered to be "Very thoughtful and insightful" and of value. Further workshops for the on-going development of the strategy will be held.

Professional development and courses.

The following is an outline of the training, courses, forums and seminars that have been attended by members of the Northland Civil Defence Team in recent months:

- Red Cross Hazard App training (CDEM Team)
- Integrated Training Framework – Welfare 2 day workshop (Claire Nyberg and Kim Abbott, Wellington)
- National Resilience Strategy Workshop (CDEM Team)
- ITF, Train the Trainer and Regional Champions Meeting (Kim Abbott, Wellington)
- WDC Political Report Writing Course (Victoria Randall)
- MCDEM Emergency Management Officer (EMO) induction workshop (Murray Soljak, Wellington).
- Australian and New Zealand Disaster and Emergency Management Conference (CDEM Team, Queensland, Australia)

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- National Welfare Meeting and Forum (Claire Nyberg, Shona Morgan and Kim Abbott)
- National CEG Chairs meeting (John Burt, Wellington)
- Regional Lifelines Groups Forum (Simon West)
- Three of the team members (Sharon Bain, Shona Morgan and Victoria Randall) continue with their post graduate studies which have all involved in- house block courses this semester.

Co-ordinated Incident Management Systems (CIMS) Training 2016

CIMS4 training is scheduled for 15–17 June and is fully subscribed with a number of nominations on the waiting list. Tai Poutini Polytechnic (TPP), the facilitators have confirmed that we have been granted full government funding for the delivery of this course in 2016. . CIMS Refresher training is scheduled for June 14.

Recovery

A new bill has been introduced to parliament to amend the current Civil Defence Emergency Management Act. The bill aims to resolve three key issues with the current Recovery framework:

- lack of mandate for recovery planning and management;
- lack of powers to support the immediate transition from response to recovery; and
- an administratively burdensome Crown reimbursement process.

Provisions of the Bill include:

- establishing the role of National Recovery Manager (similar to that of National Controller), and
- provide that the Director CDEM can delegate certain functions and powers to the National Recovery Manager;
- provide that the National Recovery Manager may provide national and additional support to a CDEM Group, if the recovery is beyond the capability and capacity of the Group to manage and co-ordinate;
- require each CDEM Group to appoint a Group Recovery Manager and alternate persons for the role, and establish powers of delegation for Group Recovery Managers;
- enable a CDEM Group to appoint a Recovery Manager or Managers (i.e. at the local authority level) at their discretion.

Although the Northland CDEM Group has appointed Recovery Managers at regional and local level, the new Bill provides a new focus, new powers for recovery arrangements and strengthens the requirements for new planning arrangements and plans.

At this time it is difficult to anticipate the full implications for the Northland CDEM Group in resourcing the changes indicated to become operational, possibly in early 2017. The likely implications for the Northland CDEM Group may include the appointment of a permanent Recovery Manager in due course.

MCDEM have progressed the establishment of a subject matter expert group to review recovery guidelines; Northland is represented on the group.

Media and Social Media

The Northland CDEM Group now has a dedicated PIM position which is being funded by the National Resilience Fund. Media releases (and resulting coverage) have been generated for:

- Bream Bay YES programme and final exercise (which the Advocate supported with a full-page photo spread plus an interview with one of the young people who took part)

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- Preview of the Civil Defence Forum
- Marae preparedness plans, and
- Hokianga YES programme.(including Te Karere news item with interviews of participants and coverage of the exercise).

In addition to the coverage in the mainstream media, individual Facebook pages for each YES programme and uploading photos at the end of each day's activity are lifting the visibility of these programmes and connecting family/whanau of the participants.

A productive meeting was also held with local representatives of the national MOU partner (Mediaworks), focusing on response times, new staff at both organisations and ways to work together more productively during an event. A further meeting for on-air staff is planned.

In the lead-up to Exercise Tangaroa, initial contact has been made with communications (PIM equivalent) staff at a number of agencies/utilities where there are either new individuals, or new structures in place. The response has been very encouraging, in terms of both willingness to participate in Exercise Tangaroa but also to consider ways of working together more effectively. A workshop to discuss roles and co-ordination is proposed ahead of Exercise Tangaroa.

Hazard App

A series of very positive developments has followed the Northland CDEM's approval for the adoption of the Red Cross Hazard app at its March meeting. Other CDEM Groups are following suit in significant numbers, while the level of national support and co-ordination for the further development of the app is very encouraging. Northland has been sharing information with a sub-group of CDEM Groups. A national working group has been formed to focus on governance of the app, alerting best practices and content management. Working group members include some very senior staff from MetService, GNS Science/Geonet, MCDEM, the Ministry of Health and Massey University.

CDEM Forum

The 2016 Northland Civil Defence Emergency Management Group (CDEM) Forum was held at Forum North on Thursday 12 May. More than 170 representatives from a broad cross section of the Civil Defence community attended the half day seminar. These included: stakeholders groups, emergency services, Lifelines and Welfare Co-ordination Group (WCG) members, council staff, management and councillors and community response group representatives.

The programme included presentations from guest speaker's including Mark Richards from NZ Red Cross who was sent to Darwin to assist in the response to the Daly River flooding; Royal New Zealand Navy Commanding Officer, Simon Rooke who commanded the HMNZS Canterbury's response in Fiji following the devastation from Cyclone Winston; Northland DHB's Mark Goodman outlined the difference between a pandemic and an epidemic; John Walsh from the Ministry of Primary Industry (MPI). John's role of Communications Director was pivotal in the recent 1080/Baby formula extortion threat. Each of the CDEM tema members either made presentations or introduced speakers. Mayor Sheryl Mai attended and opened and closed the forum.

Feedback for this event was again very positive.

Youth and Emergency Services

The Hokianga YES programme commenced on Saturday 7 May. Thirty-five nominations were received for this programme with 20 being accepted and 19 turning

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up on the first day. This was the highest number of nominations received in the three years the YES programme has been running in Northland. The participants come from a range of schools and communities in the Hokianga area including Broadwood Area School, Panguru Area School, Ōkaihau College, Opononi Area school, The Correspondence School and three girls who board at Whangarei Girls High School but who live in the Waimamaku community. The final exercise took place on 28 May involving crews from four local NZ Fire stations, Rural Fire, Coastguard, Police LandSAR, St John and Red Cross. Including the YES participants 90 odd personnel attended the exercise. The graduation dinner to be held on 11 June at Ōmāpere.

8.2.6 TRANSPORT**Northland Transportation Alliance Update**

The Northland Transportation Alliance offices were officially opened on Monday 30 May 2016 by the Far North District Council Mayor, the Whangarei District Council Mayor, the Chair of Commissioners for Kaipara District Council, the Chairman of the Northland Regional Council and the New Zealand Transport Agency.

This Alliance is designed to bring greater collaboration, integration, efficiency and savings to the planning, construction, maintenance and procurement of services for the regions roading infrastructure.

The Whangarei District Council, Northland Regional Council and NZTA staff are presently co-located at Walton Plaza. The Far North and Kaipara District Council staff are scheduled to move at the end of the month.

It is anticipated that it will take between 12-18 months for the above to be fully completed.

Passenger Transport Administration**Total Mobility**

Total Mobility figures are reported one month in arrears, as the information is not available in time to meet the agenda deadline.

	Total clients	Monthly Actual Expend	Monthly Budget Expend	Variance	Year/Date Actual Expend	Year/Date Budgeted Expend	Variance
March 2016	1144	\$15,221	\$16,666	-\$1,445	\$118,574	\$149,994	-\$31,420
April 2016	1150	\$14,192	\$16,666	-\$2,474	\$132,766	\$166,660	-\$33,894

Total Mobility Survey

Two additional options for completing the survey forms were offered to Total Mobility (TM) clients. They could either visit the council and undertake the survey personally, or complete the survey telephonically. By Wednesday 13th April 2016, 20 phone calls were received, and two visitors came to council. 1150 letters were sent to TM clients with 535 (46%) responding:

The following issues were highlighted by the respondents:

- The ability to pre book a vehicle;
- Taxi drivers do not like undertaking shorter trips;
- Introduce a swipe card like Auckland;

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- Issues/challenges with the calls going through to the centralised dispatch system in Auckland;
- A majority of the responses indicated satisfaction with the overall service; and
- Many positive comments were received in regard to how friendly and helpful the taxi drivers were.

Hoist Vans

With regard to the use of the hoist vans for wheelchair clients, the following is noted:

- 51 of the total replies received, were from TM hoist vehicle users;
- 70% rated the service as either good/very good/excellent; and
- 30% rated either service as poor/or very poor.

No clear indication of reason of frequency or usage of the scheme emerged from the survey.

The TM working group is currently investigating the feasibility of opening up the TM scheme to companies outside the taxi industry that own hoist vans in an effort to allow TMV clients increased options and flexibility.

City Link Whāngārei

	Actual	Budget	Variance	2014/2015 Actual
April 2016				
Passenger numbers	24,822	24,716	+ 106	23,819
Farebox revenue (GST exc)	\$51,079	\$53,543	-\$2,464	\$49,196
May 2016				
Passenger numbers	29,845	28,424	+ 1,421	27,393
Farebox revenue (GST exc)	\$58,820	\$65,634	-\$6,814	\$60,305

As detailed in the April 2016, report, the current CityLink Whāngārei contract has been extended for a further 12 months and will now expire on 30 June 2017.

Progress continues on the tendering for the continuation of the Whāngārei CityLink service which will include a review of present service specifications, routes and the fare schedule in use.

There are continuing delays being experienced on most peak trips (morning and afternoon) a majority of these are attributed to the ongoing road works around the city. As buses service more than one route, any delay to one trip will have a ripple effect through the rest of the service. This can escalate to the point where entire trips at the end of the peak are missed

Staff continue to work with Whangarei District Council in an effort to get prior warning of potential delays, scheduled times to completion and advise the operator accordingly.

In an effort to warn passengers of these continuing delays, a number of radio advertisements have been released.

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SuperGold Card Scheme

SuperGold Card Passengers carried	Actual	Budget	Variance	2014/2015 Actual
April 2016	5,001	4,975	+26	4,695
May 2016	5,078	5,520	- 442	4959

SuperGold Card Concession Scheme

An application was made to NZ Transport Agency (NZTA) to have the BusAbout Kaitāia and Hokianga Link services included in the SuperGold Card scheme. Whilst an initial approval was given, it has now become apparent that this funding will no longer be automatic. This will have to be sourced through a national SuperGold Card funding pool.

The above issue has been complicated by the NZTA driven change to how Regional Councils are reimbursed for each passenger carried. A finite allocation is made to each council based on historical actual expenditure. BusAbout Kaitāia and Hokianga Link do not have historic passenger numbers carried, therefore projected SuperGold Card passenger numbers were provided to NZTA based on the number of registered Gold Card holders in each area. Staff have been advised that the NRC will be entitled to apply for additional funding from the SuperGold Concessionary Fare Scheme “wash-up funding bucket” at the end of the 16/17 financial year.

NZTA have advised all councils that if subsidy is claimed from the SuperGold Card Concession Scheme budget for these services, then the Passenger Transport Opex claim to NZTA will reduce by the same amount. This is to avoid double dipping.

Staff are presently negotiating with CBEC, the operators of BusAbout Kaitāia, in regards to them offering eligible SuperGold Card holders free travel. This will have no adverse financial impact on council. Staff will continue to claim subsidies from the Passenger Transport Opex as is being done at present until such time as the budget for the SuperGold Card concession scheme is confirmed.

In regards to the Hokianga Link, however, the farebox revenue is committed to partially funding the cost of the service itself, meaning any passengers presenting a gold card would not pay for their trip. This could potentially result in a reduction in farebox revenue to council. A decision has been made to postpone including this service until the scoping of the mid north trial service is completed, which will allow time to address both the financial aspect, as well as the available vehicle capacity of the service.

Mid North Bus Service Trial

As previously advised, stakeholder workshops were held in Kerikeri on 26 April, and Kaikohe on 27 April. General public interest was higher in Kaikohe, but operator attendance at the closed afternoon sessions was well supported. The operator feedback was valuable, and whilst at this time, staff are not discounting the idea of an entirely new contracted service across three or four possible routes, it has become obvious that there may be alternative opportunities to introduce a more cost effective and sustainable solution based on existing services.

Staff are conscious of the importance of continually working alongside NZTA in order to ensure their procurement requirements are met for council to attract NZTA subsidy for the trial service, particularly in regards to tender let and award. It is hoped that a full business case may not need to be completed for the initial trial, however there is

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no doubt that it will need to be submitted after the first twelve months of service operation should Council decide to continue funding services beyond the trial period.

A report titled Trial Mid North Passenger Transport Service can be found on www.nrc.govt.nz/midnorthtrial which outlines progress to date.

Hokianga Link

This service continues to be supported by a number of regular clients. There is currently an average of 3.5 passengers per trip. Trips have been running twice weekly from December to the end of March, and will reduce to once a week from 1 April 2016.

Visitor numbers have unfortunately not increased as was expected. Opportunities to raise the service's profile for this coming summer will be discussed with both the operator and the Ratepayer Association in the coming months. Staff will be recommending that this service should continue as it stands for the 16/17 financial year, to provide certainty to residents and to allow staff to pursue the feasibility of linking it with the Mid North Service

BusAbout Kaitaia

NZTA have approved a subsidy amount of \$70,000 per annum for BusAbout Kaitaia for the 2015/2018 funding period. This has been provided on the understanding that CBEC and NRC will work towards having the service meet the full NZTA required funding criteria prior to any further subsidy being approved.

Meeting the funding criteria is inherently difficult for rural services as it is directed mainly toward the alleviation of traffic congestion in larger urban areas. NRC staff will however continue to lobby NZTA for a variation to the present criteria to allow for greater recognition of social deprivation when assessing such

Passengers numbers have been declining slightly, which matches the trend being experienced by other regions, and can be mostly attributed to the low petrol prices.

Road Safety Update**National Road Toll - 2016**

The road toll for Northland is presented as follows:-

2016 - 133 fatal crashes resulting in 152 deaths;
2015 - 130 fatal crashes resulting in 146 deaths; and
2014 - 135 road deaths (number fatal crashes recorded at this time).

Northland Road Toll – 2016 Year to Date:

The Northland road toll presently stands at 18 as at 7 June 2016.

This figure is made up of :-

- Far North = 6;
- Whangarei = 5; and
- Kaipara = 7

For the same period in 2015 the road toll stood at 11.

Road Safety Action Planning Meetings Kerikeri – 31st March & 2nd June 2016

Northland's Road Controlling Authority partners continue to meet regularly along with NRC, Police and ACC. These meetings involve developing Action Plans around driver behaviour and road risk.

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This planning document will be used to assist in informing road safety partners and representatives of identified issues along with high level actions being put in place to address these issues. The evidence or supporting data will come from the Crash Analysis System (CAS) data base, Crash Reduction Studies, Hospitalisation statistics and Claim and Treatment data from ACC. This will be a living document which will be updated quarterly by the Action Planning team.

Road Policing Manager Inspector Wayne Ewers has identified the 'Fatal Five' issues related to deaths and serious injuries in Northland since the start of the year. They are Speed, Alcohol, Restraints (8), Fatigue and Tourists. The 'Fatal Five' continue to be leading causes of most of the crashes occurring widely across the roading network.

On-going campaigns targeting these issues and making the public aware of the risks are undertaken by the road safety partners.

In a joint Northland road safety media campaign with NZTA, three of its road safety advertisements reached the finals in the NZ Radio Awards held on Friday the 20th May 2016. The themes were Texting, Drugged Driving and Speed. The Texting advertisement won its category. These advertisements were developed specifically for a demographic of driver, and are played on an appropriate radio station in an endeavour to reach the target audience. To date, the feedback received on the advertisements has been positive.

Truck Rollovers

Two truck 'Rollover Prevention' Seminars were held in Whangarei on the 26th & 27th May 2016 where over two hundred drivers and company representatives attended. These two seminars were part of a national road show of rollover seminars that started on 2 April 2016 in Auckland and will finish 27th October 2016 in Tauranga. The Road Transport Forum, NZTA and partners were key drivers of this exercise. The seminars were very well presented and delivered by Jeff Fleury from NZTA in Dunedin who has a vast amount of experience dealing with heavy vehicle safety. Road safety resources developed by NRC with the 'Keep it 10 Below into Bends' message was handed out and well received by the drivers. NRC along with Waikato & BOP Regional Councils have been jointly promoting this message targeting the heavy freight sector.

Two further Fatigue Stops have been held by the Northland Road Safety Association northbound on SH1 at Uretiti for long weekends in April (Anzac) and early June (Queens Birthday). They have again proved very popular with good numbers of drivers stopping and appreciating the refreshments and road safety resources. There is a large team of volunteers and roading partners that help make these important driver reviver stops possible.



NAVIGATION, SAFETY AND MARITIME OPERATIONS

Oil Spill Preparedness and Response

A maritime officer attended Regional Responder Oil Spill training in Auckland.

3 oil spills were reported during the month involving light fuel, two of which required clean-up by staff.

The Harbourmaster attended two national level exercises and an oil spill conference during this period in his capacity as a National On Scene Commander. A Maritime officer assisted with the on-water commissioning of NRT equipment at Auckland for one week.

A regional oil spill exercise was successfully carried out using a fictional oil spill in the Upper Whangarei harbour. The exercise included local boat building and repair industry representatives, Iwi representatives, and was filmed, appearing on the Maori Television news channel.

A meeting with all four Regional On Scene Commanders was held to discuss oil spill response related matters and improvement plans.

Port and Harbour Safety

3 cruise ships were piloted safely into the Bay of Islands.

10 hot work applications were received. 3 bunkering operations and 5 immobilisation requests from ships were also approved during this period.

2 hot work dispensations were also renewed for local shipyards.

The harbourmaster assisted a tug company with the development of pilotage exemption training program, and subsequently examined a tug skipper for his pilotage exemption certificate for Whangarei harbour. Advice was also provided on an updated pilots training manual for North Tugz.

The deputy harbourmaster and moorings administrator attended the northern region harbourmaster's meeting where a number of topical navigation safety and moorings matters were discussed.

The harbourmaster provided input into discussions between police and other rescue agencies to deal with situations involving boats on fire, and collisions, following a number of serious incidents this season.

Maritime Incidents, Enforcement and Safety

Staff dealt with 34 incidents during the month.

3 different vessels ran aground, one of which was recovered by the owner and the other recovered by staff as the owner is overseas. The third incident involved a commercial fishing vessel. It was fortunate that no pollution or serious damage to the vessel occurred. This incident is being investigated by Maritime NZ due to its seriousness.

A near miss reportedly occurred when another commercial passed very close to a dinghy without taking any avoiding action. After initial statements were obtained, this incident was also passed to Maritime NZ for their follow up.

Staff went to the rescue of a vessel reported adrift in the Kerikeri inlet.

A number of reports of debris posing navigation hazards were followed up.

Several incidents involving vessels sinking on moorings, or swinging close to each other, unapproved repositioning and mooring piracy were investigated. Two vessels on moorings that are well out of service and unsafe for use were removed after Bylaw procedures were followed. After a period of time required by the bylaw, these vessels may be sold to recover council's costs. One derelict vessel was destroyed by maritime staff following it being deemed a navigational hazard and the owner not complying with harbourmaster directions.

An infringement notice was issued for a speeding offence in the Opua area and a verbal warning was issued for another speeding offence in the Ruakaka area.

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Staff also looked into 2 incidents of derelict and abandoned vessels in Whangarei and Mangawhai harbours.

An abatement notice was issued to a barge owner for anchoring in contravention of coastal plan rules in Mangawhai. The owner moved the barge within the time allowed in the abatement notice. An incident involving a neglected boat left anchored in the upper Mangawhai was also resolved after its owner claimed responsibility and recovered the vessel. The owner was invoiced for some of the staff costs incurred in dealing with the incident.

The harbourmaster and maritime manager met with police for a post summer enforcement brief following the police initiative to have a patrol vessel on the water in Northland.

Aids to navigation:

Two buoys out of position and six defective lights were attended to in the Kaipara, Hokianga, Bay of Islands and Whangaroa.

Routine maintenance of navigation aids continued in Whangaroa, Bay of Islands and Kaipara harbours. Kingfish Point Sector Light Whangaroa was painted and a new battery installed. The light sequence was also changed, to an increased and more visible flash pattern following improvements to battery technology. Other sector lights serviced were South Head, Whangaroa, Fraser Rock at Tapeka Point and the Waitangi Directional light. A ski lane pole was replaced at Te Tii Beach.

Whangarei Harbour navigation aids routine maintenance programme has commenced. The regional council work vessel Waikare has now been deployed to Whangarei to carry out the work. A new 'Wreck' buoy has been constructed to be deployed in the event of a reported sinking or vessel wreck.

Moorings

Moorings have launched a second mooring barge will help with the backlog of outstanding mooring servicing.

The mooring officer has now been provided with improved remote access and laptop which will assist with in field productivity in the mooring fields.

Others:

Skipper assistance was provided to other departments for water quality, coastal inspections and maintenance of Sonde equipment in the Bay of Islands, Kerikeri, Kaipara, Ngunguru and Whangarei harbours.

New siren and lights were installed on the council work vessel Karetu.

A new vessel has been procured by the SOE team to replace the small council vessel Whero Tahi. A significant amount of work has gone into obtaining skipper exemptions for this vessel from Maritime NZ and to induct the vessel into the statutory safety management system for council boat operations, the work and vessel being outside of usual operating systems.

Maritime staff have provided ongoing feedback and advice into the development of the draft coastal plan.

8.2.7 SUPPORT SERVICES

Public communications**Media releases**

- '\$11M detention dam officially named, opened' (authorised by and quotes Bill Shepherd and Craig Brown)

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- 'Get in quick' for subsidised poplars, willows' (authorised by and quotes Joe Carr)
- 'Tech time savers allow tripling of summer hull inspections' (authorised by and quotes Bill Shepherd)
- 'Free pest plant workshops for 2016' (authorised by and quotes Bill Shepherd)
- 'Umbrella' plan for North resources to become operative' (authorised by and quotes Bill Shepherd)
- 'Oil spill exercise at Whangarei's Port Nikau' (authorised by Bill Shepherd, quotes Regional Harbourmaster Jim Lyle)
- 'Time running out to have say on Annual Plan' (authorised by and quotes Bill Shepherd)
- 'Apply for Govt forestry planting grants; NRC urges' (authorised by and quotes Joe Carr)
- 'Marae offered expertise to develop preparedness plans' (release issued on behalf of Northland Civil Defence Emergency Management Group)
- 'Civil Defence forum lines up disaster management specialists' (release issued on behalf of Northland Civil Defence Emergency Management Group)
- 'Flood scheme stock bridge complete soon' (authorised by and quotes Monty Knight)
- 'YES programme comes to the Hokianga' (release issued on behalf of Northland Civil Defence Emergency Management Group)
- 'High winds, waves likely as weekend weather hits Northland' (release issued on behalf of Northland Civil Defence Emergency Management Group)
- 'Beach board workshop, tour 'invaluable'; chair says' (release issued on behalf of Te Oneroa-a-Tōhē/Ninety Mile Beach Board)
- 'Emergency services exercise in the Hokianga this Saturday (release issued on behalf of Northland Civil Defence Emergency Management Group)
- 'Sale clears way for new \$5.6M inner city medical centre' (authorised by and quotes Bill Shepherd)
- 'Draft coastal hazard maps released' (authorised by and quotes Joe Carr)

Two double-page spread publications were also produced to mark the recent detention dam opening:

- 'New dam to help protect inner city' (Whangarei Leader)
- 'Dam Dream realised' double-page spread to mark detention dam opening, Face Value magazine

Councillor constituency columns and photographs

The following columns have been published/completed since the previous report: Whangarei Urban (Whangarei Leader), Hokianga-Kaikohe (Northern News), Coastal North (Bay Chronicle), Kaipara (Kaipara Lifestyler), Coastal South (Bream Bay News), Coastal Central (Whangarei Leader), Te Hiku (Northland Age).

Online channels highlights

ALGIM Web & Digital Awards

Debbie Welsh and Tracey Morris attended the ALGIM Web and Digital Symposium in May. They picked up the following awards on behalf of council digital projects:

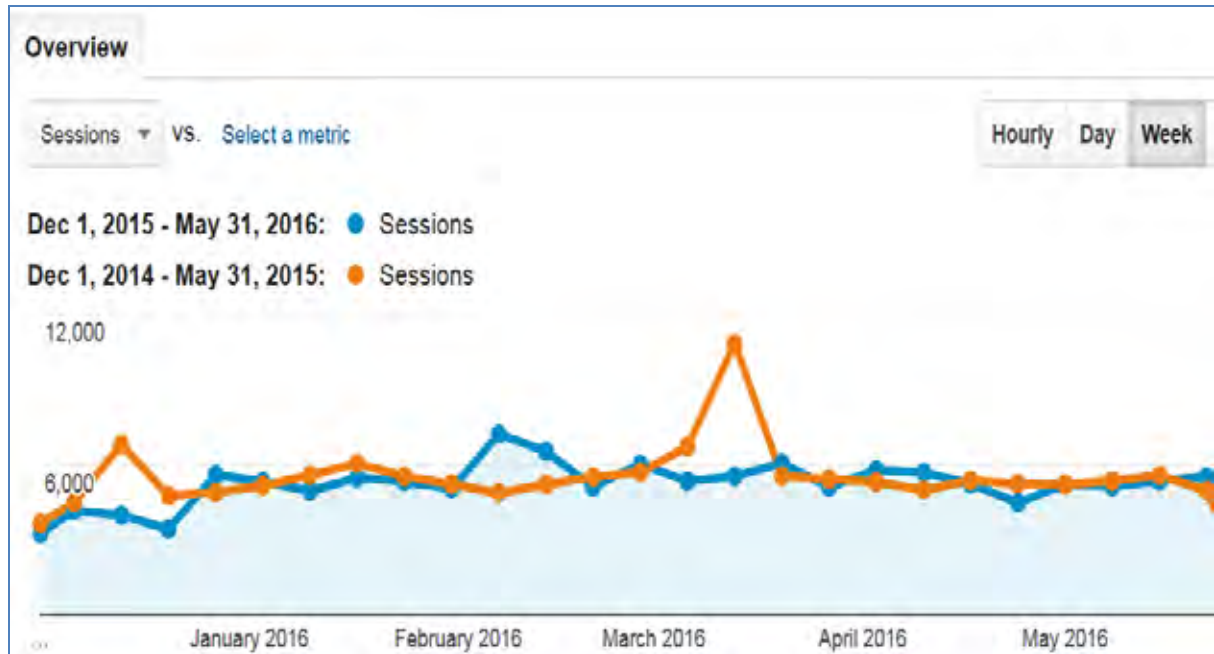
- Best Use of Social Media or App
Runner-up for "Biosecurity Month" facebook campaign
- Overall Project of the Year
Winner for "The Fight Against Mediterranean Fanworm" project

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Tracey Morris, Online Services Manager also won the “Professional Development” Award.

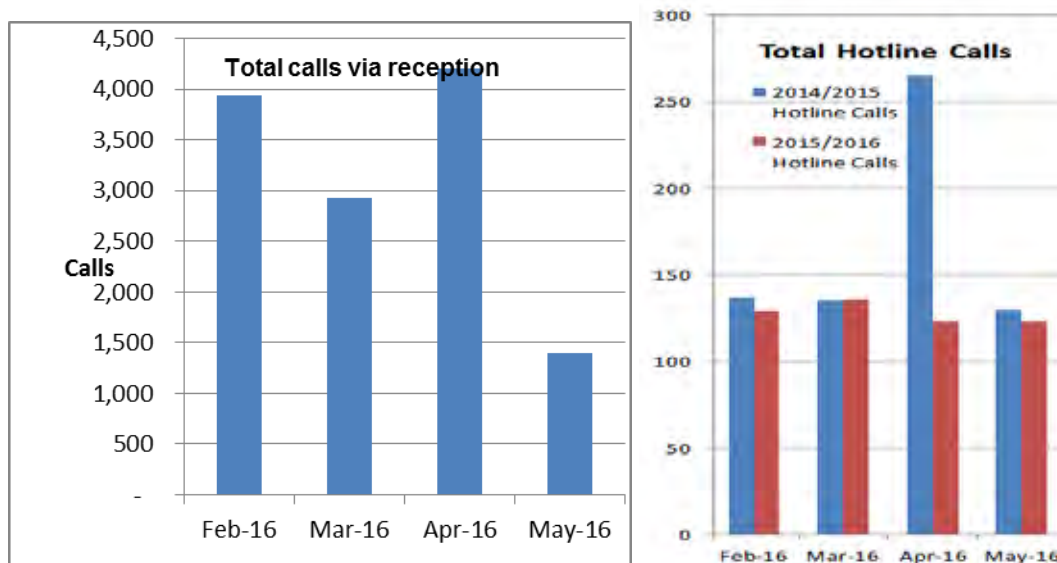
Visits to the NRC website (compared to the same period last year):



Key Performance Indicators	Feb-16	Mar-16	Apl-16	May-16
WEB				
E-payments made	16	6	1	8
GIS Service - Number of unique visitors	972	1,024	1,201	833
GIS Service - Number of visits	1,202	1,345	1,592	1,024
# subscription customers (cumulative)	1,077	1,078	1,111	1,099
SOCIAL MEDIA (cumulative)				
# Twitter followers	1,042	1,058	1,079	1,096
# NRC Facebook fans	1,031	1,146	1,247	1,312
# NRC Overall Facebook Reach	23,323	47,051	37,870	20,673
# CDEM Facebook fans	6,497	6,842	7,015	7,213
# CDEM Overall Facebook Reach	23,314	37,485	48,952	71,908
# CoastCare Facebook fans	175	176	181	182
#CoastCare Overall Facebook Reach	94	26	79	20

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Customer services

* May Total Calls data incomplete due to Spark reporting issues.

Events

Event	Date	Location	Description	Staff contact
June				
Enviroschools Project Possum – stage 1 skills camps	14 – 15, 16 – 17 and 20 - 21	Trefoil Park, near Kaikohe	Three overnight camps focused on 5 NCEA Unit Standards covering possum trapping, skinning, hand and machine plucking, possum biology and environmental impact.	Susan Karels
Ballance Farm Environment Awards National Showcase Dinner	22	Copthorne in Waitangi	The national showcase dinner will be hosted for the first time in Northland. Finalists from around New Zealand will gather to celebrate and decide the Supreme New Zealand winner.	Natasha

Ballance Farm Environment Awards Supreme Winners Field Day (Wednesday 5 May)

The Ballance Farm Environment Awards Supreme Award Winners Dennis and Rachelle O'Callaghan held a field day on their sheep and beef property in Taipa. The field day was well attended by local farmers and community members. Councillor Knight and members of the Land Management team attended this successful event which showcased why they won the title of supreme winners.

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Te Tai Tokerau Māori Business Awards 2016 (Friday 27 May)

The Te Tai Tokerau Māori Business Awards were held during. Again, council was one of the award category sponsors. Please refer to the Iwi Liaison section of this report for more information.

Enviroschools/Education**WaiRestoration professional development day for school communities held**

On 5 April, 40 teachers, community members and students joined the WaiRestoration professional development day at Trefoil Park, near Kaikohe. Focussing on Maori perspectives and empowering students, practical workshops covered: tuna/eels, Rongoā Māori, possum control, profiting from riparian plants, and eco-sourcing and propagating riparian plants.

Enviroschools Regional co-ordinators hui attended

Enviroschools regional co-ordinators from throughout New Zealand gathered in Auckland from 6 – 8 April for their biannual workshop. Topics covered include: Toimata Foundation updates, regional highlights – including council's Project Mustelid and Enviroschools Northland use of social media – resources, professional development and Māori perspectives.

Seaweed winners announced

In April, Matauri Bay School and Opononi Area School were announced as winners of council's Seaweed beach clean-up photo competition. The Christopher and Robin Early Childhood Centre was the related waste audit prize draw winner.

Enviroschools Northland newsletter distributed

In May, Issue 22 of the Enviroschools Northland newsletter was distributed to schools and interested community groups. Feature articles include: Project Mustelid training, WaiRestoration professional development day, Enviroschools deepening their practice by moving through the Bronze – Silver – Green-Gold stages of the programme, a bilingual river restoration resource, Seaweed and the Environmental Leaders Fund. In addition, the newsletter highlights action happening at Mangawhai Beach and Paparoa schools, Tauraroa Area School and Whangarei Intermediate School.

WaiFencing skills workshops held

Three WaiFencing skills workshops were held from 3 – 5 May at Trefoil Park. 72 senior students and nine teachers/gateway co-ordinators from seven Northland secondary schools took part in the training aimed at seven level two NCEA unit standards, worth 24 credits.

The students participated in practical sessions covering fencing knots and ties, fence repair and construction, electric fencing, fencing equipment and strainer assemblies. Council's Land management team provided an interesting presentation on fencing to protect waterways. After completing a learning journal of practical experiences, the students will return for an assessment day in July.

Project Mustelid assessment workshop held

On 24 May, Project Mustelid students were assessed on their practical trapping skills and handed in their mustelid biology and environmental impact papers and learning journals. All students passed their practicals. Council biosecurity team members worked with Can Train NZ to assess the students. Ngaire Tyson from Landcare and Kiwi Coast gave an inspiring presentation on mustelid trapping in Northland.

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Bream Bay College Enviroschools Bronze celebration held

On 26 May, at a Youth Week assembly, Cr Brown presented Bream Bay College with a framed certificate and Enviroschools sign to celebrate the school reaching the Enviroschools Bronze stage.

Environmental Leaders Fund applications received

On 27 May, 35 applications were received from Northland schools for council's Environmental Leaders Fund. \$70,000 has been sought from the \$20,000 fund. Crs Brown and Carr are part of the judging team which meets on 9 June.

Facilitation of Enviroschools communities

Despite the April school holidays, the following school communities were visited during April and May: Bream Bay, Dargaville High, Herekino, Hukerenui, Hurupaki, Kamo Intermediate, Kāretu, Kōkopu, Mangawhai Beach, Mangmuka, Mangakāhia, Maungaturoto, Ōhaeawai, Okaihau Primary, Opononi, Oromāhoe, Otaika, Paparoa, Pēria, Porotī, Ruakākā, Rūāwai, St Francis Xavier Catholic School, Taipā, Tautoro, Te Kura o Hato Hohepa Te Kamura, Tōtara Grove School, Whangarei Intermediate and Whangarei Primary.

Iwi Liaison**Te Tai Tokerau Māori Advisory Committee**

During April, there was a formal meeting of Te Tai Tokerau Māori Advisory Committees (the committee). This was followed in May by a Marae based workshop hosted by Ngāti Rehia at Hiruharama Marae, Te Tii. Councillors in attendance at the workshop included councillors Samuels, Carr, Knight and Brown with senior management and staff support. Members Hohaia and Rameka organised the workshop with presentations from a number of neighbouring hapū.

The workshop was well attended with a number of issues raised such as catchment management/water allocation, succession planning, formal relationships and pest management. A report by Jonathon Gibbard General Manager Strategy and Governance was presented to the June meeting of the committee. Member Hohaia also spoke of the workshop thanking council for their attendance saying it was a very successful and fruitful day.

Kaipara Moana Working Party

During May, the cross council working party looking issues relating to the Kaipara Harbour met in Orewa. Information from this meeting was then presented to a council workshop the following week. This included a report on possible mitigation / restoration initiatives and costs associated with a catchment wide approach.

Te Oneroa A Tōhē Board – Te Hiku settlement redress

Due to a number of unavailable members the April formal meeting of Te Oneroa-a-Tōhē Board (TOATB) was cancelled. However a workshop and subsequent trip along the beach was held during May. The workshop was very useful in dealing with a number of issues which will now go to the next formal meeting to be endorsed.

The bus trip allowed for the sharing of knowledge around the uses and values associated with the beach. It was also an opportunity to hear about projects and pressures faced by the beach from both the regional council and Department of Conservation.

Te Tai Tokerau Māori Business Awards

Te Hiringa hosted Tai Tokerau Māori Business Awards were held during May with regional council once again sponsoring the Excellence in Environmental Awareness and Management Award.

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The bi-annual awards evening was held in Whangārei and attended by Councillors Shepherd, Samuels and Knight. The Chief Executive and staff attended in support. Te Rūnanga o Te Rarawa was the successful recipient of the councils award, which was presented by Council Chairman Bill Shepherd.

Their project – Warawara Project – is a major body of work centred on conservation and pest eradication in the Warawara Forest. Council takes this opportunity to congratulate Te Rarawa on their work and success on the evening as well as acknowledging all those groups who entered the awards.

Meetings

In April, the cross council steering group Whanaketia te whenua, kia ora ai te tangata met. The group is tasked with issues around Māori land rating policy, internal and external capacity, improving services to assist Māori land development among other things.

During May Council Chief Executive Officer (CEO) Malcolm Nicolson met with the Lake Ōmāpere Trust - Recourse management Group. The CEO was supported by senior managers and staff.

Governance Support**Council Workshops**

- Northland Inc. Limited Draft Statement of Intent
- Remuneration Authority – Submission on the distribution of funds to recognise additional responsibilities
- Options for seaweed collection consent
- Recycling of silage wrap
- Peer review of economic development
- Surf Lifesaving Northern Region
- Northland Inc. Limited IGR funding proposals
- The Code of Conduct
- Te Oneroa a Tohe Beach Board
- Draft Standing Orders for Local Authorities
- Community Infrastructure Development – Proposed Fund
- Twin Coast Discovery Revitalisation
- Kotuku Street Presentation
- Councillor Induction Programme
- Application for North Rodney Council as a unitary authority

Summary of topics that are presented to the Councillors at workshops

Finance and IT***Fraud declaration***

Fraud is an intentional act by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception to obtain an unjust or illegal advantage. The Finance team continue to undertake a comprehensive review of financial processes, which includes an assessment of our capabilities and processes in relation to Fraud detection.

Finance

The council detailed report for the year to date (YTD) shows a net surplus after transfers from and to reserves of \$1.21M against a budget of \$550M. This represents

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a favourable variance of \$659K or 120% of budget. At this point in time \$466K of this variance is due to the net gains earned on the Property Reinvestment and Infrastructure Funds that are proposed to be reinvested back into these funds

GIS***Aerial Photography***

Weather during February and March continued to be hot and wet, with tropical storms channelling warm and humid weather conditions throughout much of the north. As autumn has arrived the weather has cooled and provided short spells of settled weather patterns providing good progress with the capture of aerial photography being made.

The remaining urban areas to capture include 5 urban blocks of imagery in Far North District (Kaitiā/Awanui, Taipa/Mangonui, Whatuwhiwi, Kaeo, and Te Kao), 1 urban block in Kaipara District (Pouto) and 2 urban blocks in Whangarei District (Maungakarama and complete Waiotira). The remaining rural area to capture includes 2 central runs, several tie runs along the coast and some refiles due to cloud. Sun angles are continuing to decrease as winter approaches with the window for acquisition now reduced to approximately 4 hours per day.

Project Area	Percentage complete	
	June 2015	April 2016
Far north urban	56%	56%
Kaipara urban	70%	98%
Whāngārei urban	85%	98%
Rural capture	10%	90%

Council Property Update***Residential***

- A single Kotuku Street property is left to sell. The process is in train.
- The majority of properties now smoke alarm compliant as required by Residential Tenancy Act amendment by 1st July 2016.
- An audit of the majority of properties on their insulation status completed. Full insulation required by 1st July 2019.

Commercial

- 32-58 Reyburn Street (ex-Mitsubishi) sale by council has settled.
- A further commercial property sale by council is under agreement.
- A Hannah Street property is now freehold in council ownership.

Forest

Council began harvesting the 1985 stand at its Mt Tiger forestry block early May 2016. This stand covers 16 hectares. The harvest is progressing well with May resulting in roughly 4,000 tonnes being trucked, grades being P40, A, K, KI, KIS and pulp. The harvest is on track and has an estimated completion date of late June 2016. Upon this time, costs will be reported to full council in a separate agenda item.

ISSUE: Tai Tokerau Northland Economic Action Plan – Quarterly Report**ID:** A849680**To:** Council Meeting, 21 June 2016**From:** Darryl Jones, Economist**Date:** 13 June 2016

Report Type:	<input checked="" type="checkbox"/> Normal operations	<input type="checkbox"/> Information	<input type="checkbox"/> Decision
Purpose:	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Public service	<input type="checkbox"/> Regulatory function
	<input type="checkbox"/> Legislative function	<input type="checkbox"/> Annual/Long Term Plan	<input checked="" type="checkbox"/> Other
Significance:	<input type="checkbox"/> Triggered	<input checked="" type="checkbox"/> Not Triggered	

Executive summary:

The purpose of this report is to present the inaugural quarterly report of the Tai Tokerau Northland Economic Action Plan (TTNEAP) (**Attachment 1**). The TTNEAP was launched in February 2016, and this report covers the actions completed since then. The quarterly report is being presented to four councils and Ministers with an interest in regional economic development.

Legal compliance and significance assessment:

The decisions requested in this item flow from the Long Term Plan 2015–2025 and the Statement of Intent of Northland Inc. Limited as a council controlled organisation. They are part of council's normal operations and are not regarded as significant under council policy.

Recommendation:

That the report 'Tai Tokerau Northland Economic Action Plan – Quarterly Report' by Darryl Jones, Economist, and dated 13 June 2016, be received.

Tai Tokerau Northland Economic Action Plan

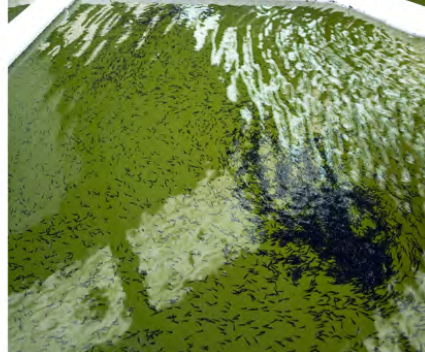
Progress Report (June 2016)

The Tai Tokerau Northland Growth Study was completed in February 2015 as an independent evaluation of the region's economic opportunities (by sector) and it identified roadblocks to realising growth in investment, jobs and incomes from these key sectors.

The resulting Tai Tokerau Northland Economic Action Plan prioritises these opportunities for action and focusses on specific projects that will have significant positive impact on Northland's economic growth and social well-being.

The projects in the Action Plan are aimed at supporting and leveraging private sector investment. Local and central government can ensure enabling infrastructure is in place giving the private sector confidence to invest with the top priorities being transport, digital infrastructure, skills and capabilities and water resources.

This report summarises the highlights and key priorities and identifies issues and opportunities for each of the four Action Plan work streams (Enablers, Land and Water, Visitor Industry and Specialised Manufacturing and Services) from the launch to June 2016.



ENABLERS

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Progress Highlights

- Procurement underway for Matakohē bridges with tenders received and being evaluated
- Connecting Northland: Alternative programmes for Auckland to Whangarei corridor being assessed
- Digital Enablement Plan completed
- Digital Leadership Group established
- First round of participants of Kaikohe Growth Industries Pathway being placed in employment and /or training
- Communities of Learning established in over 20 schools covering over 4300 students
- Strategic opportunities for better water management study - phase one completed
- QRC Tai Tokerau Resort College opened and first intake currently studying.

Key Priorities for Coming Months

- Progress implementation of Digital Enablement Plan
- Confirm funding sources for completion of Northland LIDAR project
- Water management – in depth investigation into selected areas
- Connecting Northland: Progress construction of Puhoi to Warkworth expressway section; Mangakahia Road conversion to State Highway; complete the business cases for Kaeo and Taipa bridges and release tender documents
- Workforce Stocktake and Planning project commencing
- Te Hiku Pathways - Focus for Youth NEET - business case to be completed.

SPECIALISED MANUFACTURING & SERVICES

Progress Highlights

- Hawaiki Cable confirmed – landing in Mangawhai

Key Priorities for Coming Months

- Support the establishment of a data centre
- Support the establishment of marine lift and retrieval facilities.

LAND & WATER

Progress Highlights

- Te Tai Tokerau Maori Forestry Collective Action Plan launched
- Te Hiku Sheep and Beef Farming Collective's Red Meat Strategy nearing implementation
- Regional Economic Vitality Extension Initiative business case progressed
- Report into Aggregation of Uneconomic Farm Units
- Commercialisation of Kingfish Production: Investment Memorandum and Financial Transaction tendered.

Key Priorities for Coming Months

- First round of Manuka forestry seedling planting programmed for July
- Te Tai Tokerau Maori Forestry Collective prototype project planting underway
- Sawmill and mechanical pulp mill feasibility study to be completed
- Regional Economic Vitality Extension Initiative operations to be finalised
- Development of the Business Case and Strategic Plan for the Te Nōta Meire Coalition (Manuka Honey industry development).

VISITOR INDUSTRY

Progress Highlights

- Twin Coast Discovery Route Redevelopment: Sub regional positioning complete. First round of byway development underway. RFP to include product development and interpretation, and communication has gone to market.
- \$4m central government funding approved for Hundertwasser Art Centre (HAC)
- Construction commenced for Te Kakano – the precursor trial building to the HAC.

Key Priorities for Coming Months

- Completion of Pou Herenga Twin Coast Cycle Trail
- Completion of signage on Missing Link Cycleway
- Continue with HAC fund raising
- Launch of first three Twin Coast Discovery byways
- Capitalise on the significant increase in international tourism growth for Northland.

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ISSUE: Receipt of Committee Minutes**ID:** A850211**To:** Council Meeting, 21 June 2016**From:** Chris Taylor, Governance Support Manager**Date:** 10 June 2016

Report Type:	<input checked="" type="checkbox"/>	Normal operations	<input type="checkbox"/>	Information	<input type="checkbox"/>	Decision
Purpose:	<input type="checkbox"/>	Infrastructure	<input type="checkbox"/>	Public service	<input type="checkbox"/>	Regulatory function
	<input checked="" type="checkbox"/>	Legislative function	<input type="checkbox"/>	Annual\Long Term Plan	<input type="checkbox"/>	Other
Significance	<input type="checkbox"/>	Triggered	<input checked="" type="checkbox"/>	Not Triggered		

Executive summary:

The purpose of this report is to acknowledge the confirmed and unconfirmed minutes of the following committees:

- Regional Transport Committee – 6 April 2016 and 1 June 2016;
- Te Tai Tokerau Māori Advisory Committee – 14 April 2016;
- Environmental Management Committee – 26 April 2016; and
- Finance Committee – 17 May 2016.

The minutes for each committee will be circulated under separate cover.

Legal compliance:

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

That the confirmed and unconfirmed minutes of the:

- Regional Transport Committee – 6 April 2016 and 1 June 2016;
- Te Tai Tokerau Māori Advisory Committee – 14 April 2016;
- Environmental Management Committee – 26 April 2016; and
- Finance Committee – 17 May 2016.

be received.

ISSUE: Business with the Public Excluded**ID:** A851640**To:** Council Meeting, 21 June 2016**From:** Chris Taylor, Governance Support Manager**Date** 14 June 2016**Executive summary:**

The purpose of this report is to recommend that the public be excluded from the proceedings of this meeting to consider the confidential matters detailed below for the reasons given.

Recommendations:

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Confidential Minutes of the Council Meetings – 19 April 2016 and 17 May 2016	The reasons for excluding the public are as stated in the minutes of the open sections of the meetings.
10.2	Receipt of Confidential Minutes	<p>The reason for excluding the public from the Economic Development Working Party (16 and 23 May 2016) is the public conduct of the proceedings would be likely to result in the disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) 7(2)(i).</p> <p>The reason for excluding the public from the Finance Committee meeting (17 May 2016) is as stated in the minutes of the open section of that meeting.</p>

10.3	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).
10.4	Marsden Maritime Holdings Ltd – Appointment of Directors	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).
10.5	8 Kensington Avenue	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).
10.6	Purchase of Freehold – Storage and Investment	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).
10.7	Sale of Lessors' Interest – Industrial Area	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry on, without prejudice or disadvantage, commercial activities 7(2)(h)).
