

Northland CDEM Coordinating Executive Group

Minutes of the Northland CDEM Coordinating Executive Group Meeting,
held in the Council Chambers, Northland Regional Council,
36 Water Street, Whangārei, on
Tuesday, 7 March 2017 commencing at 9.30 am

File A929934

Present:

- Northland Regional Council – Mr T Phipps (Chair)
- Northland Regional Council – Mr G MacDonald
- Whangarei District Council – Mr S Weston
- Far North District Council – Ms J Robson
- Kaipara District Council – Mr J Burt
- New Zealand Police – Inspector M Ruth
- NZ Fire Service – Mr G Quensell
- Northland Lifelines Group – Mr R Watson
- MCDEM – Ms B Vercoe (Observer)
- MCDEM – Mr S Bayley (Observer)
- Medical Officer of Health – Ms V McLaughlin
- Northland District Health Board – Mr M Goodman
- Welfare Advisory Group Chair – Ms C Nyberg

Also Present:

- Northland Regional Council – Ms C Niblock (minutes)
- Northland Regional Council – Ms K Abbott
- Northland Regional Council – Mr M Soljak
- Northland Regional Council – Ms S Morgan
- Northland Regional Council – Ms S Botting
- Kaipara District Council – Ms S Bain
- Far North District Council – Mr A Wells
- Far North District Council – Cr C Kitchen
- Whangarei District Council – Ms V Randall
- St John Ambulance – Mr B Lockie
- Royal NZ Navy – Mr P Dawson

Apologies

Moved (Phipps/Burt)

That the apologies from Tony Devanney for non-attendance be received.

Carried

Declaration of Conflict of Interest

There were no declarations of conflicts of interest in any items of business.

2.0 Northland CDEM Coordinating Executive Group Agenda – Items for Information and Discussion A923737

Moved (Burt/Robson)

That the reports as listed **be received:**

1. That the minutes of the Northland Coordinating Executive Group meeting, held 6 December 2016 be confirmed as a true and correct record.

2. Membership of the CDEM Group, CEG and Key Appointments Update by Tony Phipps, CEG Chair and Group Controller, dated 15 February 2017.
3. MCDEM Monthly Update by Graeme MacDonald, Civil Defence Emergency Management Manager, dated 17 February 2017.
4. Fire and Emergency (FENZ) 'Day 1 Blueprint' Report by Brad Moseby, Area Commander NZ Fire Service, dated 17 February 2017.
5. Coordinating Executive Group Chairs Report by Tony Phipps, CEG Chair and Group Controller, dated 19 February 2017.
6. Emergency Management Information System (EMIS) Update by Victoria Randall, CDEM Officer WDC, dated 14 February 2017.
7. Northland Lifelines Group Update by Kim Abbott, CDEM Officer, dated 15 February 2017.
8. Welfare Coordination Group Update and Work Programme by Claire Nyberg, Welfare Coordination Group Chair, dated 13 February 2017.
9. Community Resilience Projects by Shona Morgan, Community Resilience Coordinator, dated 17 February 2017.
10. Professional Development and Training by Kim Abbott, CDEM Officer, dated 17 February 2017.
11. Public Information Management (PIM) Update by Murray Soljak, PIM Project Officer and Susan Botting, PIM Officer, dated 17 February 2017.
12. Recovery Update by Graeme MacDonald, CDEM Manager, dated 17 February 2017.
13. Indoor Tsunami Sirens by Victoria Randall, CDEM Officer WDC, dated 14 February 2017.
14. Marae Preparedness Update by Alistair Wells, Local Controller FNDC, dated 13 February 2017.
15. Far North District Council Update by Bill Hutchinson, CDEM Team Leader FNDC, dated 17 February 2017.
16. Whangārei District Council Update by Victoria Randall, CDEM Officer WDC, dated 13 February 2017.
17. Kaipara District Council Update by Sharon Douglas, CDEM Officer KDC, dated 21 February 2017.

Carried

13.0 Recovery Legislation and Implementation

A924085

Moved (Weston/Burt)

1. That the report 'Recovery Legislation and Implementation' by Graeme MacDonald, CDEM Manager, dated 17 February 2017 be received.
2. That the CDEM Group provide the three District Councils with a proposal and supporting business case for consideration for the establishment of a region-wide Recovery Manager.

Carried

Further Recommendations

Item 8.0: Northland Lifelines Group

A923783

Moved (Phipps/Goodman)

That the Northland Lifelines Group provide a report to the next Coordinating Executive Group meeting on the review of network/telecommunications service providers.

Carried

Secretarial Notes and Actions

Item 3.0: CDEM and CEG Appointments

Mark Goodman and Claire Mills have resigned. Replacement for Mark expected at next meeting.

Malcolm Perry is no longer Local Recovery Manager for WDC.

KDC Controller – Sue Hodge to do controllers development course later in the year. To be recommended at next meeting.

Bridget Vercoe updated to observer status.

Item 8.0: Northland Lifelines Group

Air Operations plan is now approved. Air operations manager from Kaikoura will be attending next meeting.

NZ Fire are responsible for Air Ops. Suggestion to invite NZ Fire to attend the lifelines meeting.

Item 12.0: PIM

CDEM Forum – 17 May at Forum North

Item 13.0: Recovery Legislation and Implementation

NRC to provide TA's with a report outlining proposal (Business Case).

KDC currently in consultation so may be able to do submission through AP process.

Next Meeting

The next meeting of the Northland Civil Defence Emergency Management Group is to be held at the Northland Regional Council, 36 Water Street, Whangārei on Tuesday 6 June 2017 commencing at 9.30am.

Conclusion

The meeting closed at 11:00am