

NORTHLAND REGIONAL COUNCIL

Agenda

For meeting to be held in the Council Chamber,
36 Water Street, Whangārei, on Tuesday 16 May 2017,
commencing at 10.30 am

**Recommendations contained in the council agenda are NOT council decisions.
Please refer to council minutes for resolutions.**

OPEN MEETING

Item		Page
1.0	APOLOGIES	-
2.0	DECLARATIONS OF CONFLICTS OF INTEREST	-
3.0	PRESENTATIONS	1–2
3.1	Kawakawa Hundertwasser Trust and Far North Holdings Limited	
3.2	Far North District Council Collection of Regional Council Rates and Rate Arrears – Update to 31 March 2017	3–4
3.3	Consent Performance Survey	
4.0	HEALTH AND SAFETY REPORT	5–6
5.0	COUNCIL MINUTES/ACTION SHEET/COUNCIL WORKING PARTY AND WORKING GROUP UPDATES	
5.1	Confirmation of Minutes of the Council Meeting – 18 April 2017	7–16
5.2	Receipt of Action Sheet	17–18
5.3	Council Working Party Update	19–20
5.4	Council Working Group Update	21–22
6.0	FINANCIAL REPORTS	
6.1	Financial Report to 30 April 2017	23–26

7.0	DECISION MAKING MATTERS	
7.1	River Management Policy Revision	27–28
7.2	Advancement of Funds for the Slip Repair at Hopua te Nihotetea Detention Dam	29–32
7.3	Environment Fund Change to Assist Landowners with River Erosion Protection Works	33–36
7.4	Appointment of Honorary Enforcement Officers for Whangārei Harbour (North), Houhora, and Whananaki	37–40
7.5	Adoption of the Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal	41–44
8.0	OPERATIONAL REPORTS	
8.1	Chairman’s Report to Council	45–46
8.2	Chief Executive Officer’s Report to Council	47–66
	8.2.1 Highlights	47
	8.2.2 CEO’s Office	47
	8.2.3 Corporate Excellence	48
	8.2.4 Regulatory Services	48
	8.2.5 Environmental Services	53
	8.2.6 Strategy and Governance	57
	8.2.7 Customer Service – Community Resilience	60
8.3	Regional Software Holdings Ltd – Statement of Intent 2018–2020	67–68
9.0	RECEIPT OF COMMITTEE MINUTES	69–70
10.0	BUSINESS WITH THE PUBLIC EXCLUDED	71–72
10.1	Confirmation of Confidential Minutes – Council Meeting 18 April 2017	73–78
10.2	Receipt of Confidential Minutes – Extraordinary Investment Subcommittee Meeting 28 April 2017	79–80
10.3	Human Resources Report	81–84
10.4	CEO Recruitment	85–86
10.5	Investment Opportunity – Expression of Interest	87–88

<p>ACC - Accident Compensation Corporation</p> <p>AHB - Animal Health Board</p> <p>ALGIM - Association of Local Government Information Management</p> <p>AMA - Aquaculture Management Area</p> <p>AMP – Asset Management Plan/Activity Management Plan</p> <p>BOI - Bay of Islands</p> <p>BOPRC - Bay of Plenty Regional Council</p> <p>CAPEX - Capital Expenditure (budget to purchase assets)</p> <p>CBEC - Community, Business and Environment Centre</p> <p>CDEM - Civil Defence Emergency Management</p> <p>CEG - Co-ordinating Executive Group – Northland Civil Defence management team</p> <p>CEO - Chief Executive Officer</p> <p>CIMS - Co-ordinated Incident Management System (emergency management structure)</p> <p>CMA - Coastal Marine Area</p> <p>CPCA - Community Pest Control Areas</p> <p>CRI - Crown Research Institute</p> <p>DHB - District Health Board</p> <p>DOC - Department of Conservation</p> <p>DOL - Department of Labour</p> <p>DPMC - Department of Prime Minister and Cabinet</p> <p>ECA - Environmental Curriculum Award</p> <p>ECAN - Environment Canterbury</p> <p>EE - Environmental Education</p> <p>EECA - Energy Efficiency Conservation Authority</p> <p>EEZ - Exclusive Economic Zone</p> <p>EF - Environment Fund</p> <p>EMA - Employers and Manufacturers Association</p> <p>EMC - Environmental Management Committee</p> <p>EOC - Emergency Operations Centre</p> <p>EPA - Environmental Protection Authority</p> <p>FDE - Farm Dairy Effluent</p> <p>FNDC - Far North District Council</p> <p>FNHL - Far North Holdings Limited</p> <p>FPP - First Past the Post – voting system for NRC elections</p> <p>GE - Genetic Engineering</p> <p>GIS - Geographic Information System</p> <p>GMO - Genetically Modified Organism</p> <p>HSNO - Hazardous Substances & New Organisms Act</p> <p>HBRC - Hawke's Bay Regional Council</p> <p>HEMP - Hapū Environmental Management Plan</p> <p>Horizons - Brand name of Manawatu-Wanganui Regional Council</p> <p>HR - Human Resources</p> <p>HSWA - Health and Safety at Work Act 2015</p> <p>IEMP - Iwi Environmental Management Plan</p> <p>IPPC - Invited Private Plan Change: a process to allow Aquaculture Management Areas to be established</p> <p>IRIS - Integrated Regional Information System: new computer system being developed collaboratively with other Regional Councils</p> <p>KDC - Kaipara District Council</p> <p>KPI - Key Performance Indicator</p> <p>LATE - Local Authority Trading Enterprise</p> <p>LGA - Local Government Act 2002</p> <p>LGNZ - Local Government New Zealand</p> <p>LGOIMA - Local Government Official Information and Meetings Act 1987</p> <p>LGOL - Local Government Online</p> <p>LTP - Long Term Plan</p> <p>LTFS - Long Term Financial Strategy</p> <p>MCDEM - Ministry of Civil Defence & Emergency Mgmt</p> <p>MFE - Ministry for the Environment</p> <p>MHWS - Mean High Water Springs</p> <p>MNZ - Maritime New Zealand</p> <p>MOH - Ministry of Health</p>	<p>MOT - Ministry of Transport</p> <p>MPI – Ministry for Primary Industries</p> <p>MSD - Ministry of Social Development</p> <p>NCMC - National Crisis Management Centre</p> <p>NES – National Environmental Standards</p> <p>NDHB - Northland District Health Board</p> <p>NZRC - New Zealand Refining Company (Marsden Point)</p> <p>NGO - Non-Governmental Organisation</p> <p>NIF - Northland Intersectoral Forum</p> <p>NIWA - National Institute of Water and Atmosphere</p> <p>NORTEG - Northland Technical Advisory Group</p> <p>NPC - Northland Port Corporation</p> <p>NZCPS - New Zealand Coastal Policy Statement</p> <p>NZTA - New Zealand Transport Agency</p> <p>NZQA - New Zealand Qualifications Authority</p> <p>NZWWA - New Zealand Water and Wastes Association</p> <p>OFI - Opportunity for Improvement</p> <p>ORC - Otago Regional Council</p> <p>OSH - Occupational Safety & Health (now Ministry of Business, Innovation and Employment)</p> <p>PCBU – Person Conducting Business or Undertaking</p> <p>PDF - Portable Document Format</p> <p>PPE - Personal Protective Equipment</p> <p>RAP - Response Action Plan</p> <p>RAQP - Regional Air Quality Plan</p> <p>RCP - Regional Coastal Plan</p> <p>RFI - Request for Information</p> <p>RFP - Request for Proposal</p> <p>RTC - Regional Transport Committee</p> <p>RLTS - Regional Land Transport Strategy</p> <p>RMA - Resource Management Act 1991</p> <p>RMG - Resource Managers Group (Regional Councils)</p> <p>RMZ - Riparian Management Zone</p> <p>ROI - Return on Investment</p> <p>RPMS - Regional Pest Management Strategy</p> <p>RPS - Regional Policy Statement</p> <p>RSG - Regional Sector Group</p> <p>RTO - Regional Tourism Organisation</p> <p>RWASP - Regional Water and Soil Plan</p> <p>SITREP - Situation Report</p> <p>SMF - Sustainable Management Fund</p> <p>SOE - State of Environment (or) State Owned Enterprise</p> <p>SOLGM - Society of Local Government Managers</p> <p>SPARC - Sport & Recreation New Zealand</p> <p>SRC - Southland Regional Council (Environment Southland)</p> <p>STV - Single Transferable Vote</p> <p>SWAG - Surface Water Allocation Group</p> <p>SWPA - Sustainable Water Programme of Action</p> <p>TA - Territorial Authority: City & District Councils</p> <p>TAG - Technical Advisory Group</p> <p>Tier 1 - Site level plan or response for an oil spill</p> <p>Tier 2 - Regional level plan or response to an oil spill</p> <p>Tier 3 - National level plan or response to an oil spill</p> <p>TLA - Territorial Local Authority – City & District Councils</p> <p>TMP - Treasury Management Plan</p> <p>TOR - Terms of Reference</p> <p>TPK - Te Puni Kōkiri (Ministry of Maori Development)</p> <p>TRAION - Te Rūnanga a Iwi o Ngāpuhi</p> <p>TRC - Taranaki Regional Council</p> <p>TROTR - Te Rūnanga o Te Rarawa</p> <p>TUANZ - Telecommunications Users Association of NZ</p> <p>WCRC - West Coast Regional Council</p> <p>WDC - Whangarei District Council</p> <p>WHHIF - Whangarei Harbour Health Improvement Fund</p> <p>WRC - Waikato Regional Council</p> <p>WSMP – Workplace Safety Management Practices</p> <p>WWTP - Wastewater Treatment Plant</p>
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ITEM: 3.0

Page 1 of 1

TITLE: **Presentations**

ID: A944431

To: Council Meeting, 16 May 2017

From: Chris Taylor, Governance Support Manager

Date: 3 May 2017

Executive summary

The following presentations will be presented to council:

- 3.1 Kawakawa Hundertwasser Trust and Far North Holdings Limited by Jonathan Gibbard, Group Manager – Strategy and Governance, and Darryl Jones, Economist; and
- 3.2 Far North District Council Collection of Regional Council Rates and Rate Arrears – Update to 31 March 2017 by Te Reo Hau, Manager Enabling Māori Freehold Land, Far North District Council.
- 3.3 Consent Performance Survey by Colin Dall, Group Manager – Regulatory Services.

Recommendation

- 1. That the presentations be received.

Authorised by Group Manager:

Name: Jonathan Gibbard

Title: Group Manager – Strategy and Governance

Date: 8 May 2017

TITLE: Far North District Council Collection of Regional Council Rates – Update to 31 March 2017**ID:** A945438**To:** Council Meeting, 16 May 2017**From:** Simon Crabb, Finance Manager**Date:** 8 May 2017

Executive summary

The Far North District Council (FNDC) administers the collection of the regional council rates in the Far North district on our behalf. The purpose of this report is to provide an update on the collection of Far North current rates and rate arrears owing to the regional council.

Representatives from FNDC will attend the May council meeting to talk to this report and answer any questions.

Recommendation

1. That the report 'Far North District Council Collection of Regional Council Rates and Rate Arrears – Update to 31 March 2017' by Simon Crabb, Finance Manager, and dated 8 May 2017, be received.

Background:

This document has been prepared to highlight the actions taken by Far North District Council to manage the collection of the Northland Regional Council's rates and to reduce the monies outstanding. This report is prepared as at the end of the third quarter of the financial year 2016/17 and provides a comparison between the 2015/16 and 2016/17 rating years.

Attachments:

Attachment One is a report provided by FNDC on the collection of current rates and rate arrears. Due to a change in FNDC staff the information provided in the 'Collection Data' section of this report reflects a 10 month period ending April 2017.

- **Attachment 1:** Far North District Council Revenue and Collections Quarterly Report 31 March 2017

Authorised by Group Manager:**Name:** Dave Tams**Title:** Group Manager – Corporate Excellence**Date:** 8 May 2017

TITLE: Health and Safety Report**ID:** A943959**To:** Council Meeting, 16 May 2017**From:** Tracey Warboys, Health and Safety Specialist**Date:** 1 May 2017

Executive summary

This report provides an update from the Health and Safety Specialist for the month of April 2017.

Recommendation

1. That the 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist, dated 1 May 2017 be received.

Background:

Reports on council's health and safety activities for the month of April 2017.

Report:**Summary of events (items of note)**

Total of 10 reports for the period – decrease in reporting by nine against previous month.

- Trailer brake calliper lost its fastening after 800km of travel, the mechanical repair of one of the disc brake calliper bodies. Mechanical SOP changed to use thread locker (Loctite) in any future maintenance (INC 1).
- All other reports were of minor injuries, i.e. no first aid or medical treatments sought with a mixture of DPI (3), and HAZ reporting (5), INC (1).

Internal Policy Review

- Draft Drug and Alcohol Policy revised along with the development of a Drug and Alcohol Management Plan. Both documents will be peer reviewed initially with GM – Corporate Excellence then presented to ELT for comment.
- Body Worn Camera Policy is with Maritime to review. Maritime is also benchmarking the Policy against BOPs Body Worn Camera Policy.

Health and Safety Committee

- Meeting scheduled for 21/6/2017.
- Well-being survey results being collated and will be presented to EMT.

Health and Safety issues, inspections, visits, training and other

- Quarterly inspections undertaken by H&S Committee. General housekeeping issues corrected at time of inspections.

ITEM: 4.0

Page 2 of 2

- Site visits/events - nil issues.
- Health monitoring - annual flu programme scheduled 8 and 11 May.

Authorised by:

Name: Dave Tams

Title: Group Manager – Corporate Excellence

Date: 3 May 2017

TITLE: Confirmation of Council Minutes – 18 April 2017

ID: A944441

To: Council Meeting, 16 May 2017

From: Chris Taylor, Governance Support Manager

Date: 3 May 2017

Executive summary

The purpose of this report is to present for confirmation the minutes of the council meeting held on 18 April 2017.

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation

1. That the minutes of the council meeting held on 18 April 2017 be confirmed as a true and correct record.

Attachments:

- *Ordinary Council Minutes – 18 April 2017*
-

Authorised by Group Manager:

Name: Jonathan Gibbard

Title: Group Manager – Strategy and Governance

Date: 8 May 2017

NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whangārei,
on Tuesday 18 April 2017, commencing at 10.30 am

Present:

Chairman, Bill Shepherd
Deputy Chairman, David Sinclair
Councillors:
John Bain (left meeting at 12.33 pm)
Justin Blaikie
Paul Dimery
Mike Finlayson
Penny Smart
Rick Stolwerk
Joce Yeoman

In Attendance:**Full Meeting**

Chief Executive Officer
GM – Strategy and Governance
Governance Support Manager

Part Meeting

Northland Inc. Limited GM Investment and Infrastructure
GM – Regulatory Services
GM – Corporate Excellence
GM – Customer Service/Community Resilience
Finance Manager
Communications Manager
Online Services Manager
Resource Management Planning and Policy Manager
Policy Development Manager
Biosecurity Manager
Rivers and Natural Hazards Manager
Strategic Projects Manager
Financial Accountant
Biosecurity/Land Assistant
Property Officer

The Chairman declared the meeting open at 10.32 am.

Apologies (Item 1.0)

There were no apologies.

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Supplementary and Tabled Items for Council Meeting – 18 April 2017 (Items 2.0A, 2.0B and 2.0C)

IDs: A939269, A939296, A939602

Reports from Governance Support Manager, Chris Taylor.

Moved (Shepherd/Bain)

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987:

- Supplementary Item 7.8: TTMAC Working Party Recommendations
- Confidential Supplementary Item 10.6: Proposal to Sell a Council Freehold Property
- Tabled Confidential Item 10.7: Commercialisation Opportunity

be received.

Carried

Secretarial Note: The Chief Executive Officer advised Item 7.5: Te Whariki: Māori Responsiveness Framework had been withdrawn (as per Standing Order 9.9).

Presentations (Item 3.0)

ID: A938231

Report from Governance Support Manager, Chris Taylor.

Moved (Dimery/Smart)

That the presentation:

- 3.1 Pest Control Hub by Tracey Morris, Online Services Manager

be received.

Carried

Secretarial Note: Presentation 3.2: Consent Performance Survey by Colin Dall, Group Manager – Regulatory Services did not proceed.

Health and Safety Report (Item 4.0)

ID: A936315

Report from Health and Safety Specialist, Tracey Warboys.

Moved (Blaikie/Finlayson)

That the 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist, and dated 3 April 2017, be received.

Carried

Confirmation of Council Minutes – Extraordinary Council Meeting 8 March 2017 and Ordinary Council Meeting 20 March 2017 (Item 5.1)

ID: A936344

Report from Governance Support Manager, Chris Taylor.

Moved (Blaikie/Yeoman)

That the minutes of the extraordinary council meeting held on 8 March 2017, and the ordinary council meeting held on 20 March 2017, be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 5.2)

ID: A936432

Report from Governance Support Manager, Chris Taylor.

Moved (Stolwerk/Blaikie)

That the council action sheet be received.

Carried

Council Working Party Update (Item 5.3)

ID: A933725

Report from Group Manager – Strategy and Governance, Jonathan Gibbard.

Moved (Sinclair/Stolwerk)

That the report 'Council Working Party Update' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 5 April 2017, be received.

Carried

Council Working Group Update (Item 5.4)

ID: A934372

Report from Group Manager – Environmental Services, Bruce Howse.

Moved (Finlayson/Blaikie)

That the report 'Council Working Group Update' by Bruce Howse, Group Manager – Environmental Services, and dated 30 March 2017, be received.

Carried

Financial Report to 31 March 2017 (Item 6.1)

ID: A934732

Report from Financial Accountant, Vincent McColl.

Moved (Sinclair/Bain)

That the 'Financial Report to 31 March 2017' by Vincent McColl, Financial Accountant, and dated 5 April 2017, be received.

Carried

Appointed Members' Allowances Policy (Item 7.1)**ID: A934036****Report from Governance Support Manager, Chris Taylor.****Moved (Blaikie/Stolwerk)**

1. That the report 'Appointed Members' Allowances Policy' by Chris Taylor, Governance Support Manager, and dated 28 March 2017, be received.
2. That council ratifies the revised Appointed Members' Allowances Policy (subject to minor formatting, layout, grammatical or administrative corrections) as included in Attachment One pertaining to Item 7.1 of the 18 April 2017 council meeting agenda.

Carried**Northland Inc. Limited – Draft Statement of Intent 2017–2020 (Item 7.2)****ID: A936267****Report from Economist, Darryl Jones.****Moved (Blaikie/Stolwerk)**

1. That the report 'Northland Inc. Limited – Draft Statement of Intent 2017–2020' by Darryl Jones, Economist, and dated 5 April 2017, be received.

Carried**It was further moved (Stolwerk/Smart)**

2. That the 'Northland Inc. Limited Draft Statement of Intent 2017–2020' be received.
3. That the Chief Executive Officer, in consultation with council Chairman and Deputy Chairman, be delegated authority to provide feedback to Northland Inc. Limited, by 30 April 2017, on its draft SOI 2017–2020, in line with the recommendation detailed in this report.

Carried**Field Partner to the Million Metres Streams Project (Item 7.3)****ID: A934636****Report from Group Manager – Environmental Services, Bruce Howse.****Moved (Finlayson/Sinclair)**

1. That the report 'Field Partner to the Million Metres Streams Project' by Bruce Howse, Group Manager – Environmental Services, and dated 4 April 2017, be received.
2. That council supports Northland Regional Council becoming a field partner to the Million Metres Streams Project and delegates to the Chief Executive Officer to negotiate and sign a field partner MOU with Million Metres.
3. That prior to signing of the MOU, Clause 4.6 of the draft MOU is varied to record that NRC does not deal with the funding, and that the funding is dealt with directly between Million Metres and the landowner.

Carried

Clean Water Proposal – Council Submission (Item 7.4)**ID: A934900****Report from Resource Management – Planning and Policy Manager, Justin Murfitt.****Moved (Stolwerk/Sinclair)**

1. That the report 'Clean Water Proposal – Council Submission' by Justin Murfitt, Resource Management – Planning and Policy Manager, and dated 31 March 2017, be received.
2. That council authorises the draft submission on the Clean Water proposals to be approved under delegated authority prior to being lodged with the Ministry for the Environment.

Carried**It was further moved (Bain/Stolwerk)**

3. That council delegate authority to approve the draft submission to the Chair of council, the Deputy Chair of council, the Chair of the Planning Working Party, and the Chief Executive Officer.

Carried*Secretarial Note: Item 7.5 Te Whāriki: Māori Responsiveness Framework was withdrawn.***Environmental Leaders Fund (Item 7.6)****ID: A936453****Report from Communications Manager, Suzanne Takiwa.****Moved (Smart/Finlayson)**

1. That the report 'Environmental Leaders Fund' by Suzanne Takiwa, Communications Manager, and dated 4 April 2017, be received.

Carried**It was further moved (Finlayson/Yeoman)**

2. That council appoint Councillors Stolwerk and Blaikie to participate on the Environmental Leaders Fund judging panel, responsible for making funding decisions.

Carried*Secretarial Note: Councillor Smart was nominated proxy; in the event either Councillor Stolwerk or Blaikie were unavailable.***MOU with China Railway Zhongji (Item 7.7)****ID: A936861****Report from Chief Executive Officer, Malcolm Nicolson.****Moved (Bain/Sinclair)**

1. That the report 'MOU with China Railway Zhongji' by Malcolm Nicolson, Chief Executive Officer, and dated 6 April 2017, be received.

2. That council notes and confirms its approval of the MOU as concluded by the Chairman and Chief Executive Officer under Delegated Authority.

Carried

Secretarial Note: Item 7.8 was addressed as the last item of business to allow for the attendance of TTMAC representatives Pita Tipene, Georgina Connelly, and Patu Hohepa, who were in attendance to support the recommendations put forth by the TTMAC Working Party.

TTMAC Working Party Recommendations (Item 7.8 and Supplementary Item 7.8)

ID: A938003 and A937351.

Report from Rachel Ropiha, Kaiarahi Mātauranga Māori; and Jonathan Gibbard, Group Manager – Strategy and Governance.

Moved (Finlayson/Sinclair)

1. That the report 'TTMAC Working Party Representation' by Rachel Ropiha, Kaiarahi Mātauranga Māori; and Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 12 April 2017, be received.
2. That council appoint member Pita Tipene as co-chair of TTMAC with Nora Rameka proxy should member Tipene be absent.
3. That council receive the presentation from TTMAC representatives Connelly, Hohepa and Tipene, in support of this agenda item.

Carried

Secretarial Note: There was general agreement that recommendations:

4. *That council approve equal membership of TTMAC non-elected members, as there are councillors, onto the following working parties:*
 - a) *Natural Resources Working Party*
 - b) *Pest Management Working Party*
 - c) *Marine Management Working Party*
 - d) *Planning Working Party.*
5. *That council reduce councillor membership to two councillors on the four above working parties, and request TTMAC to confirm two non-elected representatives as members on these working parties.*
6. *That council set the TTMAC Working Party non-elected membership number at 24 (which reflects the current actual non-elected membership number).*

lie on the table until such time a 'governance workshop' was conducted between council and the TTMAC Working Party.

Chairman's Report to Council (Item 8.1)

ID: A935458

Report from Chairman, Bill Shepherd.

Moved (Shepherd/Sinclair)

That the report 'Chairman's Report to Council' by the Chairman, Bill Shepherd, and dated 5 April 2017, be received.

Carried

Chief Executive's Report to Council (Item 8.2)

ID: A933729

Report from PA/Team Administrator – Strategy and Governance, Sally Bowron.

Moved (Shepherd/Sinclair)

That the report 'Chief Executive's Report to Council' and dated 6 April 2017, be received.

Carried

Receipt of Committee Minutes (Item 9.0)

ID: A936912

Report from Governance Support Manager, Chris Taylor.

Moved (Stolwerk/Dimery)

That the unconfirmed minutes of the Civil Defence Emergency Management Committee meeting held on 7 March 2017 be received.

Carried

Business with the Public Excluded (Item 10.0)

ID: A938183

Report from Governance Support Manager, Chris Taylor.

Moved (Shepherd/Sinclair)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Confirmation of Confidential Minutes of the Council Meeting – 20 March 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
10.2	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).
10.3	Property Acquisition in the Hihiaua Precinct Whangārei	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry out, without prejudice or disadvantage, commercial activities 7(2)(h), and to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) 7(2)(i).

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|------------------|---|---|
| 10.4 | Property Sale of Council's Lessor's Interest to Freehold a CBD Property | The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry out, without prejudice or disadvantage, commercial activities 7(2)(h), and to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) 7(2)(i). |
| 10.5 | Proposed Acquisition of a Land Holding | The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry out, without prejudice or disadvantage, commercial activities 7(2)(h), and to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) 7(2)(i). |
| 10.6 | Proposal to Sell a Council Freehold Property | The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry out, without prejudice or disadvantage, commercial activities 7(2)(h), and to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) 7(2)(i). |
| 10.7
(tabled) | Commercialisation Opportunity | The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry out, without prejudice or disadvantage, commercial activities 7(2)(h). |

Carried

Open Meeting

Moved (Shepherd/Dimery)

That the council resumes in open meeting.

Carried

Secretarial Note: The meeting adjourned at 12.33 pm and reconvened at 1.22 pm to address Item 7.8: TTMAC Working Party Recommendations.

CONCLUSION

The meeting concluded at 1.48 pm.

TITLE: **Receipt of Action Sheet**

ID: A944875

To: Council Meeting, 16 May 2017

From: Chris Taylor, Governance Support Manager

Date: 4 May 2017

Executive summary

The purpose of this report is to enable the council to receive the current council action sheet.

Recommendation

1. That the council action sheet be received.

Attachments:

- *Council Action Sheet*

Authorised by Group Manager:

Name: Jonathan Gibbard

Title: Group Manager – Strategy and Governance

Date: 8 May 2017

Council Actions new

IRISID	Current Status	Request Date	Reso/Req	Description	Request Details	Note Text	Date of Note	Requested By
REQ.580031	Closed	15 Mar 2016	REQ	Hundertwasser Kawakawa	That council meet with Far North Holdings Limited to discuss progress of the Hundertwasser Kawakawa project.	A presentation on the Hundertwasser Kawakawa project will be provided to the May council meeting from the Kawakawa Hundertwasser Trust, Far North Holdings and FNDC.	08 May 2017	Council
REQ.583826	Open	21 Feb 2017		Council Rates and Rates Arrears	That FNDC provide a report detailing projections of council rates and rate arrears for the end of the year.	This has been scheduled for 16 May 2017.	02 May 2017	Council
REQ.584475	Closed	18 Apr 2017	REQ	Clean Water Proposal - Council Submission	That NRC's submission be circulated to the TLAs seeking support.	The NRC submission on the Clean Water proposals was sent to all three district councils for comment. Responses from FNDC and KDC were received - no material changes were made as a result but FNDC lodged at letter of support for the NRC submission. Council submission lodged 28/4/2017	02 May 2017	Council
REQ.584476	Closed	18 Apr 2017	RESO	Customer Services - Hotline and Incident Responses	That the reporting on Maritime and Environmental Incidents, via the Chief Executive's Report, provides more clarity on the difference between 'open incidents', 'blank' and 'unknown'.	Noted	5-May-17	Council

TITLE: Council Working Party Update

ID: A941250

To: Council Meeting, 16 May 2017

From: Jonathan Gibbard, Group Manager – Strategy and Governance

Date: 8 May 2017

Executive summary

The purpose of this report is to update council on the recent discussions/activities of its respective working parties. Please note that working parties carry no formal decision-making delegations from the council.

Recommendation

1. That the report 'Working Party Update' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 5 May 2017, be received.
-

Natural Resources Working Party (Chair Cr Blaikie)

The Natural Resources Working Party met on 13 April 2017. Topics for discussion included:

- Review of NRC River Management Policy;
- Future River Capital Works Programme;
- Funding Options for future River Capital Works; and
- Environment Fund Criteria.

Following discussion, the working party agreed that the next steps to progress these issues are:

- Take the NRC River Management Policy to Council with a recommendation to retire it and replace with a web based summary.
- Send a link of the Waikato River Management web based summary to Natural Resources Working Party members.
- Organise a live interview for use on Facebook about successful river management programmes in the North.
- Staff to liaise with the Transport Team and develop a list of priorities for mitigating risks on the Far North roading network pertaining to flooding.
- Staff to give Cr Blaikie a summary of conceptual drawings and plans of Kawakawa Township's stopbank to take to the Hundertwasser Governance Group.
- Staff to liaise with the CEO for NRC Councillors to view high risk areas in Awanui during the Local Government NZ Pre-Conference Tour in July.
- Follow up with DIA re Waipu Groyne.
- Circulate the Regional Priorities and scoring of river risk to Natural Resources Working Party members.
- Staff to prepare an agenda item stating that the Natural Resources Working Party recommends to Council that staff propose a transfer of \$50,000 from the Minor Rivers budget to the Environment Fund for the purpose of funding up to one third share not exceeding a maximum of \$5,000 for the purpose of supporting river bank erosion control work for properties under an active Fresh Water Quality Improvement Plan.

Marine Management Working Party (Chair Cr Stolwerk)

The Marine Management Working Party met on 11 April 2017. The topic for discussion was Marine Protected Areas in Northland and the overview given by GM – Strategy and Governance, included:

- Potential long- medium- and short-terms goals that Northland Regional Council could seek to achieve regarding marine protected areas in Northland
- The status of current community led marine protected areas proposals in Northland
- What the council could do in terms of support, resourcing, and the new Marine Protected Areas Act

Following discussion, the working party agreed that the next steps to progress these issues is for staff to:

- Invite proponents of the three most advanced proposals (Tutukaka, Mimiwhangata and Bay of Islands Marine Reserves) to present to the next working party on their proposal's status and what the council could do to assist progressing it. A 15 minute time allocation for each proposal suggested.
- Prepare a brief paper with suggested criteria against which council can consider current proposals and whether council is supportive and how.
- Draft a letter from Chair of Marine Management Working Party and Council Chairman to Ministers seeking clarification of the process and timing for the new Marine Protected Areas legislation, and to confirm whether there is a moratorium in place on DOC receiving new marine reserve applications in the meantime.
- Request contact peers who have recently established marine protected areas to seek their experiences and insights into potential stumbling blocks and critical success factors.

Authorised by Group Manager:

Name: Jonathan Gibbard
Title: Group Manager – Strategy and Governance
Date: 8 May 2017

TITLE: Council Working Group Update

ID: A941252

To: Council Meeting, 16 May 2017

From: Bruce Howse, Group Manager – Environmental Services

Date: 2 May 2017

Executive summary

The purpose of this report is to update council on the recent discussions/activities of its respective working groups. Please note that working groups carry no formal decision-making delegations from the council.

Recommendation

That the report 'Council Working Group Update' by Bruce Howse, Group Manager – Environmental Services, and dated 2 May 2017, be received.

Kaeo River – Whangaroa Catchment Working Group (Chair Cr Blaikie)

The Kaeo River – Whangaroa Catchment Working Group met on 31 March 2017. Topics for discussion included:

- Report from Karangahape Marae Special General Meeting;
- 10 March 2017 – Rain Event Update for Matangirau and flood mitigation options;
- NZTA SH 10 Bridge Replacement Update;
- River Management Works Update 2016/2017 and State 1 and Stage 2 Flood Scheme Works Update.

Following discussion, the working party agreed that the next steps to progress these matters are:

- A website link is to be sent out to Working Group members to make a submission to the Annual Plan as to whether they wish to support (or not) a reduction in rates for Kaeo and surrounding catchments;
- A letter is to be sent from NRC's Chief Executive Officer to FNDC's Chief Executive Officer seeking clarification as to what action, if any, FNDC proposes to undertake to the Matangirau roading embankment to ensure this does not exacerbate flooding to properties and the Marae upstream of the bridge; and
- Presentation on 10 March 2017 Rain Event Update for Matangirau and flood mitigation options to be circulated to members of the Working Group.

Ruakaka River Working Group (Chair Cr Stolwerk)

The Ruakaka River Working Group met on 10 April 2017. Topics for discussion included:

- Revised Terms of Reference;
- 2016/2017 Works Programme;
- Mid-Lower River/Flood Review; and
- Soil Conservation and Catchment Management.

Following discussion, the working party agreed that the next steps to progress these matters are:

ITEM: 5.4

Page 2 of 2

- Maintenance work to keep Cotton, Flyger and Marsden Road Bridges clear of obstructions under the Minor Rivers budget;
- Staff to look into monitoring when State Highway 1 floods;
- Staff to provide a report on sediment monitoring in the Ruakaka estuary;
- Staff to contact Dept of Conservation to confirm why the Ruakaka Estuary was gazetted a wildlife refuge in 1958.

Authorised by Chief Executive Officer:

Name: Malcolm Nicolson

Title: Chief Executive Officer

Date: 2 May 2017

TITLE: Financial Report to 30 April 2017

ID: A943008

To: Council Meeting, 16 May 2017

From: Vincent McColl, Financial Accountant

Date: 4 May 2017

Executive summary

This report is to inform council of the year to date (YTD) financial result to April 2017.

Council has achieved a YTD surplus after transfers to and from reserves of \$1.88M. This compares to the budgeted surplus of \$1.37M favourably by \$509K, an improvement from March of \$233K. This is predominantly due to higher than budgeted dividends from Marsden Maritime Holdings Limited of \$277K, higher than budgeted prosecutions income of \$351K, higher investment property income than budgeted of \$137K, and higher than budgeted gains on the council's working capital of \$165K. This is offset by lower than budgeted gains on the Property Reinvestment Fund, Infrastructure Investment Fund, and Community Investment Fund of \$297K in total; and some other revenue and expenditure variances across the organisation.

Recommendation

1. That the 'Financial Report to 30 April 2017' by Vincent McColl, Financial Accountant, and dated 4 May 2017, be received.

Background

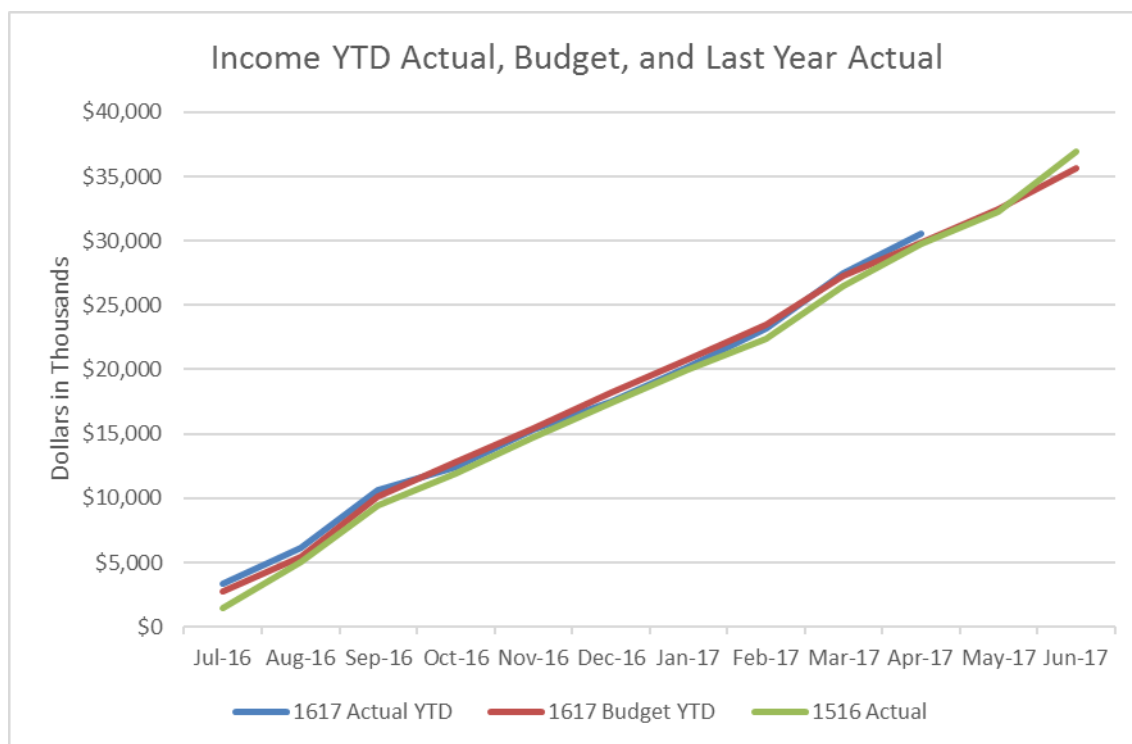
SUMMARY OPERATING RESULTS			
	000's ACTUAL YTD	000's BUDGET YTD	000's VARIANCE YTD
Revenue (including other gains)	\$ 30,572	\$ 29,869	\$ 703
Expenditure	\$ 26,517	\$ 28,408	\$ 1,891
NET (COST)/SURPLUS BEFORE TRANSFERS FROM/(TO) RESERVES	\$ 4,055	\$ 1,461	\$ 2,594
Transfer From (To) Special Reserves	\$ (2,172)	\$ (86)	\$ (2,085)
NET (COST)/SURPLUS AFTER TRANSFERS FROM/(TO) RESERVES	\$ 1,883	\$ 1,374	\$ 509

Revenue

Year to date revenue is \$30.57M which is \$703K or 2% above budget. This is illustrated by the following graph:

ITEM: 6.1

Page 2 of 4



YTD REVENUE VARIANCE INDICATORS BY REVENUE TYPE					
<div></div>	= negative (unfavourable) variance over 10%	FAV / UNFAV		FAV / UNFAV	
<div></div>	= negative (unfavourable) variance under 10%				
<div></div>	= positive (favourable) variance	\$	%	\$	%
Rates		\$65,482	0.4%	Dividend Income	\$276,786 9.8%
User Fees and Sundry		\$135,779	3.7%	Property Reinvestment Fund	(\$450,770) (36.0%)
Grants and Subsidies		\$195,018	17.1%	Community Investment Fund	\$122,891 17.6%
Investment Interest Income		\$211,657	26.2%	Infrastructure Reinvestment Fund	\$30,520 11.2%
Investment Property Income		\$137,281	6.9%		

User Fees and Sundry are favourable to budget due to higher than budgeted prosecutions income offset with lower than budgeted consent application fees.

Grants and subsidies are favourable to budget primarily due to unbudgeted Kaipara Harbour sediment study income fully offsetting costs incurred in this project.

Investment Interest Income is favourable to budget primarily due to greater gains from council's working capital than budgeted.

Investment property income is favourable to budget due to rent reviews and receiving rental revenue for properties budgeted to be sold during the year.

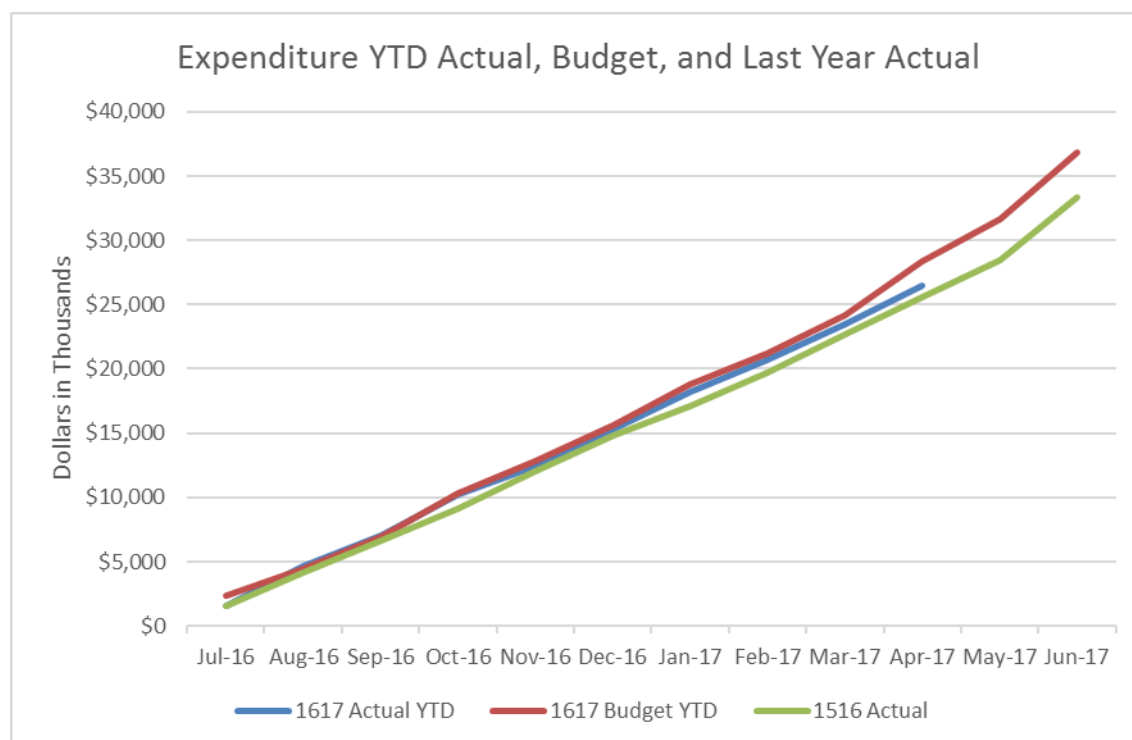
The externally managed funds are unfavourable to budget primarily due to fluctuations in capital markets and exchange rates. At the time of writing, the externally managed fund returns are indicative estimates provided by Jonathan Eriksen. Any material variation to these returns will be reported at the council meeting. There has been improved performance in the month, closing the performance gap by \$603k to \$297k. This demonstrates the soundness of the current policy settings. The returns from the externally managed funds have outperformed the corresponding borrowing costs by \$198K and have outperformed the corresponding lost rentals on properties sold by \$159K.

ITEM: 6.1

Page 3 of 4

Expenditure

Year to date expenditure is \$26.52M which is \$1.89M or 7% below budget. This is illustrated by the following graph:



YTD EXPENDITURE VARIANCE INDICATORS BY COUNCIL ACTIVITY					
<div style="display: inline-block; width: 10px; height: 10px; background-color: red; border: 1px solid black;"></div> = negative (unfavourable) variance over 10% <div style="display: inline-block; width: 10px; height: 10px; background-color: orange; border: 1px solid black;"></div> = negative (unfavourable) variance under 10% <div style="display: inline-block; width: 10px; height: 10px; background-color: green; border: 1px solid black;"></div> = positive (favourable) variance	FAV / UNFAV			FAV / UNFAV	
	\$	%		\$	%
Resource and Catchment Management	\$594,676	5.0%	Transport	\$43,951	1.1%
River Management	\$122,646	4.3%	Community Representation and Engagement	(\$169,836)	(4.6%)
Economic Development	\$1,061,808	24.7%	Support Services	(\$234,038)	(4.4%)
Hazard Management	\$190,054	13.9%			

Resource and Catchment Management is favourable to budget predominantly due to environment fund grants still to be completed and payment made and lower spend on biosecurity pest control programmes than budgeted. These programmes are expected to come in on budget at year end.

Economic Development is favourable to budget due to lower than expected payments to Northland Inc. for the Twin Coast Cycle Trail, Extension 350, Waitangi Mountain Bike, and other projects. These project costs are offset with movements in the investment and growth reserve.

Hazard Management is favourable to budget predominantly due to lower use of consultants for river management and prioritisation plans than budgeted and lower labour charged to this activity than budgeted. In respect of the consultancy variance the full year saving is expected to be in the vicinity of \$50K.

Community Representation and Engagement is unfavourable to budget due to more labour charged to this activity than budgeted.

ITEM: 6.1

Page 4 of 4

Support Services are unfavourable to budget due to a redundancy being paid out, more than budgeted aerial photography, costs relating to the management development programme, and more labour being charged (via time sheeting) to the Customer Services department.

Capital Expenditure

Capital Expenditure Reporting April 2017 Year to Date						
Activity	MONTH		YEAR TO DATE			Revised Budget
	Actual	Budget	YTD Actual	YTD Budget	YTD Variance	
Monitoring	(6,716)	0	116,384	138,668	22,284	141,746
Biosecurity	0	0	8,096	15,131	7,035	15,131
Land and Biodiversity	27,402	0	87,579	271,500	183,921	271,500
Harbour Safety and Navigation	0	4,275	218,066	428,422	210,356	447,234
River Management	61,126	8,159	241,520	148,802	(92,719)	2,083,778
Commercial Investments	13,701	0	1,528,461	0	(1,528,461)	0
Information Systems	0	24,383	237,732	285,694	47,962	626,459
Communications	0	0	802	25,909	25,107	25,909
Transport	0	128,471	0	128,471	128,471	128,471
Support	7,723	4,275	695,441	579,961	(115,480)	588,512
GRAND TOTAL FOR COUNCIL	103,237	169,564	3,134,081	2,022,557	(1,111,524)	4,328,740

Capital expenditure is \$3.13M for April YTD which is \$1.11M unfavourable to budget. This includes three unbudgeted property purchases funded from the Property Reinvestment Fund: \$482K for the Kawakawa Hundertwasser property, \$603K for the purchase of a storage facility, and \$373K for commercial property. The Kerikeri River spillway project is not expected to go ahead in this financial year, though some consultants and legal expenses will still be incurred.

Authorised by Group Manager:

Name: Dave Tams

Title: Group Manager – Corporate Excellence

Date: 4 May 2017

TITLE: River Management Policy Revision

ID: A942285

To: Council Meeting, 16 May 2017

From: Bruce Howse, Group Manager – Environmental Services

Date: 27 April 2017

Executive summary

It is recommended that the NRC River Management Policy be rescinded and replaced with an updated web-based River Management Guideline. This is in accordance with an action from the Natural Resources Working Party meeting of 13 April 2017.

This change is necessary to ensure the guideline and 'policy setting' is up to date, relevant, focused on river management for flood and erosion control, and is easily understood by the public and stakeholders.

Recommendations

1. That the report 'River Management Policy Revision' by Bruce Howse, Group Manager – Environmental Services, and dated 27 April 2017, be received.
 2. That council rescinds the NRC River Management Policy and replaces it with a web based River Management Guideline.
-

Considerations:

1. Options

Option1:

Rescind the NRC River Management Policy and replace with an updated web-based River Management Guideline, as discussed at the Natural Resources Working Party meeting of 13 April 2017.

This is the preferred option.

The rationale for this approach is:

- The NRC River Management Policy dates back to the year 2000 and is outdated, reflecting a time when NRC's role in river management was in its infancy.
- There is no statutory requirement for a river management policy, our legislative responsibilities are set out, and well understood, in the Local Government Act, Soil Conservation and Rivers Control Act and Land Drainage Act.
- NRC's and the TA's roles are well established and defined under legalisation.
- The current policy confuses and replicates functions of hazard management, planning and Civil Defence Emergency Management.
- The policy is 30 pages long and is clunky, a more refined guideline that explains NRC's river management role and what we do will be easily understood by the public and stakeholders.
- Other regional councils adopt a similar approach.

ITEM: 7.1

Page 2 of 2

Option 2:

Keep the current River Management Policy.

This option is not preferred based on the rationale explained in option 1.

Option 3:

Rescind the NRC River Management Policy and don't replace this with any revised policy or guideline.

This option is not preferred, as a succinct river management guideline will assist the public and stakeholders to easily understand NRC's role and responsibilities for river management relating to flood and erosion control.

2. Significance and Engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's significance and engagement policy because it is associated with river management activities that are well defined under legislation and have been consulted on and provided for in the council's Long Term Plan and/or is part of council's day to day activities. Also there is no statutory requirement for NRC to have a River Management Policy.

3. Policy and Legislative Compliance

There are no policies or legislative compliance relevant to this issue and the decision being made.

4. Community Views

NRC adopting a simplified web-based River Management Guideline is likely to be well supported by the community, as NRC is already heavily engaged in working with landowners and community groups in river management activities.

5. Māori Impact Statement

Nil.

6. Financial Implications

N/A.

7. Implementation Issues

N/A

Attachments:

- Attachment 1: Northland Regional Council – Draft River Management Guideline
-

Authorised by Chief Executive Officer:

Name: Malcolm Nicolson

Title: Chief Executive Officer

Date: 27 April 2017

TITLE: **Advancement of Funds for the Slip Repair at Hopua
te Nihotetea Detention Dam**

ID: A943345

To: Council Meeting, 16 May 2017

From: Joseph Camuso, Rivers and Natural Hazards Manager

Date: 28 April 2017

Executive summary

During April, following heavy rainfall and saturated ground conditions, a slip developed on land located approximately 50 metres upstream of the inlet structure at the Hopua te Nihotetea detention dam.

The slip is not affecting the dam function or structure. However, the dam engineers have recommended a repair to mitigate any future migration of the slip into the inlet channel. We have surveyed the extents and have requested contractors to quote on the repair. Our engineers' estimate is \$80,000 for the repair and is unbudgeted expenditure.

It is recommended that \$80,000 be advanced from the Whangārei Urban Rivers reserve to enable the repair to proceed. This will extend the reserve balance repayment by three months on the 20-year term, based on no variations to future expenditure and revenue estimates.

Recommendations

1. That the report 'Advancement of Funds for the Slip Repair at Hopua te Nihotetea Detention Dam' by Joseph Camuso, Rivers and Natural Hazards Manager, dated 28 April 2017, be received.
 2. That council approves an advance of up to \$80,000 from the Whangārei Urban Rivers reserve for the slip repair.
 3. That the slip be repaired as per the dam engineers' recommendations.
-

Background:

- During April a slip occurred on land approximately 50m upstream of the inlet structure of the Hopua te Nihotetea detention dam.
 - Initial survey indicates approximately 450m³ (loose) material in the main body of the slip.
 - The slip is the result of heavy rainfall and saturated soils and is not affecting the operation of the dam or the dam structure.
 - Repairing the slip will mitigate any future migration of the slip into the inlet channel.
 - The dam engineers have recommended a repair.
 - Engineers' estimates for the repair is \$80,000 (awaiting contractors detailed quotes).
-

Considerations:**1. Options**

The preferred option is to repair the slip as recommended by the dam engineers (see drawing PROJ_KOTUKU_04/14-01).

Do nothing. This option is not preferred as the slip material will migrate into the inlet channel, reducing the effectiveness of the channel to convey flow and causing sedimentation of the Raumanga Stream. Over time this could compromise the inlet channel and the service spillway. The potential will also exist for further slipping of the unsupported bank above unless a repair is undertaken. Water quality will be compromised by sedimentation if the repair is not undertaken.

2. Significance and Engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's significance and engagement policy because it is associated with river management activities that are well defined under legislation and have been consulted on and provided for in council's Long Term Plan and/or is part of council's day to day activities.

3. Policy and Legislative Compliance

There are no policies or legislative compliance relevant to this issue and the decision being made.

4. Community Views

Not previously consulted.

5. Māori Impact Statement

Not previously consulted. Māori are likely to be supportive of works to reduce sedimentation of the Raumanga Stream given the importance of water quality.

ITEM: 7.2

Page 3 of 3

6. Financial Implications

An advance of up to \$80,000 from the Whangarei Urban Rivers reserve for the slip repair will extend the reserve balance repayment by an additional three months over the 20-year term, based on no variations to future expenditure and revenue estimates.

During the Long Term Plan process staff will review the dam asset management plan, expenditure and revenue forecasts and will advise council of any implications to expenditure and/or revenue to maintain the 20 year repayment term of the reserve.

7. Implementation Issues

N/A

Attachments:

- Attachment 1: Drawing PROJ_KOTUKU_04/14-01 showing area of slip in relation to dam and image/details

Authorised by Group Manager:

Name: Bruce Howse
Title: Group Manager – Environmental Services
Date: 28 April 2017

TITLE: Environment Fund Change to Assist Landowners with River Erosion Protection Works**ID:** A943649**To:** Council Meeting, 16 May 2017**From:** Duncan Kervell, Land Manager – Environmental Services**Date:** 1 May 2017

Executive summary

A change is proposed to the Environment Fund by introducing a work stream to assist landowners with river erosion protection works (hard structures) to mitigate sedimentation of waterways. This is in accordance with an action from the Natural Resources Working Party meeting of 13 April 2017.

The work stream would require the landowner to provide two-thirds of the cost of the works, NRC funding would be limited to a maximum cap of \$5k per property, and the property would be required to have a Farm Water Quality Improvement Plan.

The works would be funded by an internal transfer of \$50k of existing minor rivers works budget to the Environment Fund, subject to council approval during the deliberations and adoption of the draft 2017/18 Annual Plan.

Recommendations

1. That the report 'Environment Fund Change to Assist Landowners with River Erosion Protection Works' by Duncan Kervell, Land Manager – Environmental Services, and dated 1 May 2017, be received.
2. That council approves the change to the Environment Fund by introducing a work stream to assist landowners with river erosion protection works to mitigate sedimentation of waterways, subject to the landowner providing two-thirds of the cost of the works (actual and/or in kind cost), NRC funding being limited to a maximum cap of \$5k per property, the property being subject to a Farm Water Quality Improvement Plan, and that this change be effective from 1 July 2017.
3. That as part of the deliberations and adoption of the draft 2017/18 Annual Plan, council considers and, if in support, approves an internal transfer of \$50k of existing minor rivers works budget to the Environment Fund budget to fund the river erosion protection works.

Background:

Stream bank erosion is common in Northland streams and rivers and is identified as a significant contributor of sediment and eroded soil to river systems and receiving environments and is one of the key contaminants of Northland's waterbodies.

ITEM: 7.3

Page 2 of 3

A change is proposed to the Environment Fund by introducing a work stream to assist landowners with stream bank erosion protection works to mitigate sedimentation of waterways. The works would be funded by an internal transfer of \$50k from the minor rivers works budget to the Environment Fund. The work stream would require the landowner to provide two-thirds of the cost of the works, NRC funding would be limited to a maximum cap of \$5k per property, and the property would be required to have a Farm Water Quality Improvement Plan.

Historically the minor river works \$150k annual budget has been focused on river works that provide for a range of flood mitigation benefits. Landowners have often contacted NRC about stream bank erosion and seek assistance on advice and funding for mitigation of the on-farm issues. To date NRC staff have only been able to provide advice on permitted and consented activities and help towards fencing and green solutions (willow planting) to mitigate stream bank erosion.

This proposal was presented to the Natural Resources Working Group in April 2017 with general support from members.

Considerations:**1. Options**

The preferred option is to change the Environment Fund by introduction of a work stream to assist landowners with stream bank erosion protection works for hard structures such as rock armouring and groynes, to mitigate sedimentation of waterways. The justification for this being:

- a) There is currently a demand for assistance from landowners for mitigation of stream bank erosion that cannot be serviced.
- b) Land management advisors provide solutions (fencing and planting) that would benefit with some minor river works and complement our soil conservation plant supply service.
- c) Stream bank erosion is a major problem that NRC has a limited solution at this time due to the scale and potential costs of the solutions.
- d) This brings together advice from the NRC Land Team and the NRC River Engineers to provide landowners with an opportunity to implement an appropriate solution.

The alternative option is maintaining the status quo. This is not considered preferable as this will limit the ability of landowners to undertake works to mitigate stream bank erosion.

2. Significance and Engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's significance and engagement policy because it is part of council's day to day activities. This does not mean that this matter is not of significance to tangata whenua and/or individual communities, but that council is able to make decisions relating to this matter without undertaking further consultation or engagement.

3. Policy and Legislative Compliance

Update the Environment Fund to include a work stream to support landowners with stream bank erosion mitigation works. The criteria around this work stream would require the landowner to provide two-thirds of the cost of the works, NRC funding would be limited to a maximum cap of \$5k per property, and the property would be required to have a Farm Water Quality Improvement Plan in place.

4. Community Views

The community is likely to be supportive of the proposed change to the Environment Fund criteria, as stream bank erosion contributes sediment to waterbodies and reduces the uses and values of waterbodies.

5. Māori Impact Statement

There are no known impacts on Māori which are different from general users, although Māori are likely to support works to reduce sediment from impacting on waterbodies.

6. Financial Implications

The activity is proposed to be funded from existing staff resources and existing budgets that are already allocated within the rivers minor works budget by transferring \$50k of the minor river works budget to the Environment Fund. This would leave \$100k in the minor rivers works budget. The transfer of these funds could be done as a decision of council through the deliberation and adoption of the draft 2017/18 Annual Plan.

7. Implementation Issues

The works will be detailed in a work plan before implementation takes place to ensure the scale and specification of the works is appropriate. The initial plan and works specs will be completed by NRC Land and Rivers staff and signed off once the works have been completed.

The nature of actual cost/in-kind work by the landowners will be assessed by NRC staff. Any funding would be subject to approval through the current Environment Fund delegated authority process.

Priority will be given to those sites where there is significant sediment generation from bank erosion and where the works will be successful in mitigating bank erosion.

The reduction in the minor rivers budget from \$150k to \$100k will reduce the scale of minor river works that can be undertaken, however this can be reviewed over time pending the priority of minor works that arise.

Authorised by Group Manager:

Name: Bruce Howse
Title: Group Manager – Environmental Services
Date: 1 May 2017

ISSUE: **Appointment of Honorary Enforcement Officers
for Whangārei Harbour (North), Houhora, and
Whananaki**

ID: A945128

To: Council Meeting, 16 May 2017

From: Anthony Browne, Deputy Harbourmaster

Date: 5 May 2017

Executive summary

The purpose of this report is to seek the council's approval for the appointment of new honorary enforcement officers for Whangārei Harbour (North), Houhora, and Whananaki.

It concludes with the recommendation that the council approves the proposed appointments.

Recommendations

1. That the report 'Appointment of Honorary Enforcement Officers for Whangārei Harbour (North), Houhora, and Whananaki by Anthony Browne, Deputy Harbourmaster, dated 5 May 2017, be received.
 2. That the council approves the appointment of the following honorary enforcement officers, under sections 177 of the Local Government Act 2002 and 33G of the Maritime Transport Act 1994:
 - a. Mr Rick Hunter
 - b. Mr Greg Gemmell
 - c. Mrs Kim O'connell
-

Background

The Northland Regional Council maintains a network of honorary enforcement officers (harbour wardens) around the Northland coast. Honorary enforcement officers are appointed by the council pursuant sections 177 of the Local Government Act 2002 and 33G of the Maritime Transport Act 1994.

The objective of the role is to ensure observance of Navigation Safety Bylaw 2012, Resource Management Act 1991, Maritime Transport Act 1994, and the Regional Coastal Plan.

In practice harbour wardens are called upon to assist with local mooring issues, carry out preliminary investigations of navigation safety bylaw breaches, oil spills and other maritime incidents whilst providing a valuable source of local maritime information and a cost-effective service to the council and community.

Whangārei (North)

Following the resignation of Honorary Enforcement Officer, Blair Dempsey, for Whangārei Harbour (North), toward the end of 2016, applications for his replacement have been assessed and suitable candidates interviewed accordingly.

ITEM: 7.4

Page 2 of 3

Mr Rick Hunter of Whangārei Heads was selected by the Regional Harbourmaster as a suitable replacement due to his professional background in the maritime sector and geographical location of his residence.

In accordance with the council's policy, Mr Hunter will draw the harbour warden's honorarium for Whangārei Harbour (North), and will be eligible to claim reimbursement for permitted expenses.

Whananaki

Honorary Enforcement Officer, Doug Adams, has served the council well for many years and continues to do so, however, due to his age and the necessity for additional support during the summer peak period an additional harbour warden has been deemed necessary.

Mrs Kim O'connell of Whananaki has been selected as a suitable addition to the network of honorary enforcement officers due to her significant involvement with the local recreational community, residence in that area for 20 years and dedication to providing a sustainable coastal area with the increasing population.

Mrs O'connell will draw half the honorarium for Whananaki split with the present existing harbour warden Doug Adams, and will be eligible to claim reimbursement of permitted expenses.

Houhora

Following the resignation of Honorary Enforcement Officer, Rodney Barker, for Houhora, in March this year, applications for his replacement have been assessed and suitable candidates interviewed accordingly.

Mr Greg Gemmell of Houhora was selected by the Regional Harbourmaster as a suitable replacement due to his background in the maritime sector, involvement with the Coastguard and geographical location of his residence.

In accordance with the council's policy, Mr Gemmell will draw the harbour warden's honorarium for Houhora, and will be eligible to claim reimbursement for permitted expenses.

Considerations:**1. Options**

The recommended option is to maintain the current level of service by replacing Honorary Enforcement Officers that have resigned or retired. There were two other options considered: to not replace the Honorary Enforcement Officers and reduce the levels of service in those areas, or to have council staff carry out the services previously provided by the Honorary Enforcement Officers.

The recommended option is considered the most cost effective option for delivering the current levels of service. Using council staff to cover the tasks undertaken by local Honorary Enforcement Officers, particularly the 'after hours' assistance with incidents, would be more expensive. Not replacing these Honorary Enforcement Officers would mean some areas and harbours would not get the same levels of service considered necessary to maintain navigation safety standards.

ITEM: 7.4

Page 3 of 3

2. Significance and Engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's Significance and Engagement Policy because it is part of council's day to day activities.

The activities detailed in this report are in accordance with council's 2015–2025 Long Term Plan approved in accordance with council's decision making requirements of sections 76–82 of the Local Government Act 2002

3. Policy and Legislative Compliance

The provision of Honorary Enforcement Officers supports and enables the council to fulfill its obligations under the Local Government Act 2002, Maritime Transport Act 1994, and Resource Management Act 1991.

Further Considerations**4. Community Views**

The Honorary Enforcement Officer regime is well established and has been in place for decades as part of the council's maritime operations levels of service included and supported through Long Term and Annual Plan processes. There are no known significant contrary views.

5. Māori Impact Statement

There are no known particular impacts on Māori which are different from the general public.

6. Financial Implications

The provision of Honorary Enforcement Officers is included in the LTP.

7. Implementation issues

Implementation of the recommendations will provide for the continuation of current levels of service.

Authorised by Group Manager:

Name: Tony Phipps

Title: Group Manager – Customer Service/Community Resilience

Date: 5 May 2017

TITLE: Adoption of the Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal**ID:** A943864**To:** Council Meeting, 16 May 2017**From:** Anthony Browne, Deputy Harbourmaster**Date:** 5 May 2017

Executive summary

The purpose of this report is to present the draft Kai Iwi Lakes Navigation Safety Bylaw 2017 (the draft bylaw) and associated Statement of Proposal.

This report seeks adoption of the draft bylaw and the Statement of Proposal and approval to commence consultation using the Special Consultative Procedure under section 83 of the Local Government Act 2002 (LGA).

Recommendations

1. That the report 'Adoption of the Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal' by Anthony Browne, Deputy Harbourmaster, and dated 5 May 2017 be received.
 2. That council adopts the draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal (included as **Attachments One** and **Three** pertaining to Item 7.5 of the 16 May 2017 council agenda) for the purposes of consultation, pursuant to section 156 of the Local Government Act 2001.
 3. That council delegates to the General Manager – Customer Service/Community Resilience the authority to make any necessary minor formatting, typographical, and administrative changes to the draft Kai Iwi Lakes Navigation Safety Bylaw 2017 prior to formal public consultation.
 4. That a joint hearing panel consisting of Councillor Penny Smart, Kaipara District Council Councillor Andrew Wade, and Taharoa Domain Governance Committee member Ric Parore, be delegated the responsibility to hear submissions, deliberate and make recommendations to council on the Kai Iwi Lakes Navigation Safety Bylaw 2017, pursuant to Clause 30, 30A and 31, Schedule 7, Local Government Act 2002.
 5. That should Kaipara District Council not resolve to support the joint hearings panel process before or at their next meeting of 26 June, 2017:
That a hearing panel consisting of Councillor Penny Smart, Councillor _____, and Councillor _____ be delegated the responsibility to hear submissions, deliberate and make recommendations to council on the Kai Iwi Lakes Navigation Safety Bylaw 2017, pursuant to Clause 30, 30A and 31, Schedule 7, Local Government Act 2002.
-

ITEM: 7.5

Page 2 of 4

Background:

Council maintains a Navigation Safety Bylaw that sets rules for keeping people and property safe on the water. The current bylaw, however, does not include the Kai Iwi Lakes (Taharoa Domain), as it applies only to the waters in estuaries, inlets, harbours and along the Northland coast.

It is proposed that council will, following the process of consultation, adopt the Northland Regional Council Kai Iwi Lakes Navigation Safety Bylaw 2017, pursuant to the Maritime Transport Act 1994, as enabled by section 156 of the Local Government Act 2002 (LGA).

The proposed bylaw is covered in detail in the Statement of Proposal which is included as **Attachment Three**. This Statement of Proposal includes:

- An outline of the legislative framework under which the bylaw is made;
- A determination of whether a bylaw is the most appropriate way of addressing the management of the Kai Iwi Lakes (determinations under section 155 of the Local Government Act 2002);
- A summary of proposed inclusions;
- Information on the bylaw making process; and
- Information on how people can provide feedback.

Considerations:**1. Options**

The process for making, amending or revoking a bylaw is set out in section 156 of the LGA. This requires use of the special consultative procedure if the bylaw concerns a matter identified in council's Significance and Engagement Policy, or if the council considers that there is, or is likely to be, significant impact on the public due to the proposed bylaw. In consideration of using the special consultative procedure, a Statement of Proposal has been produced which includes a full draft of the proposed bylaw, the reasons for the proposal, and other relevant determinations.

There are two options set out below. Staff recommend option 1, to adopt the Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal for consultation.

No.	Option	Advantages	Disadvantages
1	Adopt the draft Kai Iwi Lakes Navigation Safety Bylaw and Statement of Proposal for consultation	Adoption of a new Kai Iwi Lakes Navigation Safety Bylaw, following the proper consultation process, will enable council to effect efficient management of maritime navigation and safety matters at Taharoa Domain.	None
2	Do not adopt the draft Navigation Safety Bylaw and Statement of Proposal for consultation	None	No bylaw in place to manage the maritime navigation safety matters at Taharoa Domain.

ITEM: 7.5

Page 3 of 4

There are options relating to the membership of a hearings panel to hear submissions, deliberate and make recommendations to Northland Regional Council and Kaipara District Council on each councils respective bylaws relating to the Taharoa Domain and Kai Iwi Lakes.

The bylaws of both councils are in support of the Taharoa Domain Reserve Management Plan adopted by Kaipara District Council in 2016. The recommendation is to have a joint hearing panel consisting of a Northland Regional Council councillor and two members of the Kaipara District Council committee that is the governance body for the Taharoa Domain that contains the Kai Iwi lakes; being the Taharoa Domain Governance Committee.

The Taharoa Domain Governance Committee is a council/iwi co-governance committee and therefore the recommendation is that there are two members on the panel nominated by that committee, one Kaipara District Council and one iwi member. Kaipara District Council has advised that the nominations are Kaipara District Council Councillor Andrew Wade, and Taharoa Domain Governance Committee member Ric Parore. Note: at the time of writing KDC had not formally resolved to support this joint process and were to consider the proposal at their meeting of 8 May.

The other option is not to have a joint hearings panel and to hear the submissions on the respective councils bylaws separately. While this has the advantage of the Northland Regional Council retaining more direct control over the recommendations, the disadvantage is that those who make submissions on both councils bylaws will need to make two separate submissions and attend two hearings processes if they wish to be heard. This option could be adopted if Kaipara District Council do not formally resolve to support the joint process, and an alternative recommendation has been added to cover that situation.

2. Significance and Engagement

Section 76AA of the LGA directs that council must adopt a policy setting out how significance will be determined, and the level of engagement that will be triggered. This policy assists council in determining how to achieve compliance with LGA requirements in relation to decisions.

This decision in itself is considered to be of low significance when assessed against council's Significance and Engagement Policy because it is for the purpose of achieving compliance with sections 83 and 156 of the LGA and does not, in itself, impact the community other than to provide them with information and an opportunity to provide feedback on the proposed Kai Iwi Lakes Navigation Safety Bylaw.

The decision to adopt the draft Kai Iwi Lakes Navigation Safety Bylaw and Statement of Proposal for consultation, while not significant in itself, will enable council in the future to make decisions on the bylaw while having full regard to community views in relation to the proposals set out in the document. This will assist council in achieving compliance with procedures in relation to decisions as set out in Part 6 of the LGA, and in particular, section 83.

3. Policy and Legislative Compliance

The decision to adopt the draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal will achieve compliance with sections 83 and 156 of the Local Government Act 2002. This decision will also achieve compliance with council's Significance and Engagement Policy, in particular 'We will consult when we are

ITEM: 7.5

Page 4 of 4

required to by law, when a proposal is considered significant, and when we need more information on options for responding to an issue’.

4. Further Considerations – Community Views, Impacts on Māori, Financial and Implementation Implications

The decisions contained within this report will enable formal consultation, which will provide council with submissions on community views and potential impacts on Māori. A hui to get feedback from Māori is included in the proposed process.

It is known from the public process of developing the Taharoa Domain Reserve Management Plan that there are a wide range of views on the recreational uses of the Kai Iwi Lakes and in particular the use and limits placed on powered vessels. The recommended process provides for a formal submission and hearing process to consider those community views on the draft bylaw. Any financial impacts or implementation issues are addressed in the attached documentation.

Further consideration of community views, impacts on Māori, financial impacts, and implementation issues, will be addressed through the deliberations process and subsequent council decision to adopt the final Navigation Safety Bylaw 2017.

Attachment:

- *Attachment 1 – Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal.*

Authorised by Group Manager:

Name: Tony Phipps
Title: Group Manager – Customer Service/Community Resilience
Date: 5 May 2017

TITLE: Chairman's Report to Council**ID:** A943565**To:** Council Meeting, 16 May 2017**From:** Bill Shepherd, Chairman**Date:** 5 May 2017

Executive summary

This report is to receive information from the Chairman on strategic issues, meetings/events attended, and correspondence sent for the month of April 2017.

Recommendation

1. That the report 'Chairman's Report to Council' by the Chairman, Bill Shepherd, and dated 5 May 2017, be received.

Strategic issues:**Chief Executive Review**

Under the Local Government Act 2002 all councils are required to readvertise their Chief Executive's position every five years. Up to two years' extension can be given in some circumstances. Council extended Malcolm Nicolson's contract in 2016 to finish in September 2017 to enable the new council elected in October 2016 to make its own decision about who to employ as Chief Executive for the next five years.

Council began the formal process in February 2017, appointing a special subcommittee to oversee the process using an external consultant and to make a recommendation to the full council. This recommendation will be part of this month's council agenda.

Annual Plan and Charging Policy

Council has received a great response to the consultation documents. Deliberations on the submissions to the documents will take place during May.

Long Term Plan

The Long Term Plan (LTP) is the council's 10 year vision for the region, complete with covering budget indicating how that vision will be achieved. Each LTP is required to be reviewed every three years. Council will begin the more detailed work on that review later this year, once the Annual Plan and the Regional Plan have been completed. No date has been set yet for the public consultation that will be an integral part of setting the LTP.

ITEM: 8.1

Page 2 of 2

Meetings/events attended:

During the period I attended the following meetings/events/functions:

- Meetings attended with the council's CEO, Malcolm Nicolson:
 - Powhiri in Kaikohe for Shaun Clarke, new CEO for Far North District Council.
 - Governance meeting with Te Uri o Hau.
 - Signing of Memorandum of Understanding with China Railway.
 - Meeting with Whangārei District Council Mayor, Sheryl Mai; and CEO, Rob Forlong – dust on roads.
 - Meeting with Dr Shane Reti, MP for Whangārei – Māori representation.
 - Catch up meeting with Sir John Goulter, Chairman, Northport – harbour safety management and related topics.
- Interview with Jesse Mulligan, Radio New Zealand – The Future of our Region.
- Catch up meeting with David Wilson, CEO, Northland Inc.
- Luncheon meeting with Rt Hon. Bill English, Prime Minister; and Dr Shane Reti, MP for Whangārei.
- Video shoot with Whangārei District Council Mayor, Sheryl Mai – part of video series highlighting the Hātea catchment.
- Regular fortnightly Mayoral teleconference.

Correspondence:

During April 2017 I sent out the following correspondence:

Date	Addressed to	Subject
12.04.17	David Senior Chairman Te Hiku Sports Hub	Letter of support for upcoming major funding applications for Te Hiku Sports Hub
18.04.17	Te Uri o Hau Settlement Trust	Letter of acknowledgement

Authorised by Chairman:

Name: Bill Shepherd

Title: Chairman

Date: 5 May 2017

TITLE: Chief Executive's Report to Council**ID:** A941249**To:** Council Meeting, 16 May 2017**From:** Sally Bowron, PA/Team Admin – Strategy and Governance**Date:** 5 May 2017

Executive summary

To update the council on recent activities and progress on achieving council priorities.

Recommendation

1. That the report 'Chief Executive's Report to Council' and dated 5 May 2017, be received.

8.2.1 HIGHLIGHTS

- A submission and feedback were received from MPI on the draft Regional Pest *Management Plan*. Notable in the feedback was a comment from an MPI staff member '*that he considered this to be one of the best written plan proposals he's seen to date*'. Whilst there are some changes that may be required to the draft Plan, based on the MPI submission, I would like to acknowledge the work of Don McKenzie and the Biosecurity Team and other staff that have been involved in this work.
- Kaipara District Council provided some highly appreciative feedback about a council staff member, commenting "I just wanted to say that we had one of your team at a meeting re: the Kai Iwi Reserve Management Plan and he was excellent. He spoke well and made a lot of sense."

8.2.2 CEO'S OFFICE**SHARED SERVICES****Update on important Northland Forward Together projects:**

- Four councils assisting in information sharing with Crown Fibre for the Mobile Blackspot initiative. A joint council 'funded' survey on current mobile and broadband reach has been completed. While Government has announced 20 further UFB towns, councils are working with four unserved communities to define requirements and potential solutions for wireless broadband: Waimā, Awanui, Te Hapua and Nukutawhiti.
- The cross-council GIS team is receiving broad costs from Eagle Technology for a regional viewer and a better understanding of the costs for each council.

- The Regional ICT team met on 28 April 2017 to develop a programme of work from the opportunities identified in the Equinox IT report. They will report back through to the CEO Forum regarding the objectives, foundation opportunities to be delivered, timeframes and resources.
- For sport and recreational facilities, NRC will progress the option for a reshaped recreational facilities rate through the 2018/28 LTP.
- Following the study into waters infrastructure there is a programme of ten priorities, the top three being:
 1. Emergency management pooled resources;
 2. Standardisation of bylaws;
 3. Water systems modelling, CCTV and AMP development.

UNISA – Upper North Island Strategic Alliance

UNISA is taking an active interest in the cohesiveness of the three coastal ports and inland ports in the upper north island.

COUNCIL PROPERTY UPDATE

Commercial

- The council sale of a CBD commercial property holding has gone unconditional and settles on 18 May.
- The council purchase of two unassociated CBD commercial properties are subject to due diligence and are to go unconditional in May, 2017.

Rural

- The purchase of a small holding in the Marsden Point area is being progressed.

8.2.3 CORPORATE EXCELLENCE

FINANCE

Refer to Item 6.1.

8.2.4 REGULATORY SERVICES

PLANNING AND POLICY

New Regional Plan

Council has had five workshops (out of a planned 8-10) to develop the Proposed Regional Plan and is still on track to notify the Proposed Regional Plan for submissions in August 2017.

Regional Policy Statement – Genetically modified organisms

Federated Farmers lodged an appeal to the Court of Appeal on the High Court's decision affirming that the regional council has the legal ability to regulate GMOs. A hearing date has yet to be set.

Land use and subdivision applications

A total 21 resource consent applications were received from the district councils (1 notified and 20 non-notified) in April 2017. At the time of writing, comments were raised on one application regarding the fact that regional council land use consent is required for land disturbance (earthworks) activities.

National Initiatives***Resource Legislation Amendment Act***

The Resource Legislation Amendment Act 2017 (RLAA) received royal assent on 18 April 2017 and many provisions are now in effect. Key changes include:

- Natural hazards are now a matter of national importance in Section 6 RMA
- The control of hazardous substances is no longer an explicit function of councils
- Regional councils have new functions in relation to ensuring there is sufficient residential and business development capacity
- New central government direction in local government planning, including national planning standards and regulation making powers
- Provision for iwi participation in RMA processes, including iwi participation arrangements and new consultation requirements
- Changes to consenting process, including new fast-track and notification tests
- New plan making options, including limited notification and collaborative and streamlined planning processes.

Many of the changes are now in force (as of 19 April 2017) but some are delayed by 6 months or more. Staff are considering the implications and changes to council processing that will need to occur as a result of the changes to the RMA.

National Policy Statement for Urban Development Capacity (NPS-UDC)

The NPS-UDC was gazetted in November 2016 and directs local authorities to provide sufficient development capacity in their resource management plans for housing and business growth to meet demand. Recent projections by Statistics New Zealand identify Whangārei as a high-growth urban area (10.5% between 2013-2023) which has implications for both the Whangārei District and Northland Regional Councils. Local authorities in high- and medium-growth urban areas are to prepare comprehensive housing and business development capacity assessments every three years, and to monitor market indicators on a frequent basis. High-growth urban areas are required to complete their housing and business development capacity assessment by the end of 2017.

Regional councils with high growth areas are required to set minimum targets for sufficient, feasible development capacity for housing and incorporate these into the relevant regional policy statement (without using Schedule 1 RMA). These will then be implemented through district and regional plans. Staff from council and Whangārei district are organising meetings with officials from both the Ministry for the Environment and Ministry of Business, Innovation and Employment to discuss the requirements in more detail in late May 2017.

Urban Development Agencies

In February 2017, the government released a discussion document proposing new legislation that will enable local and central government to:

- empower nationally or locally significant urban development projects to access more enabling development powers and land use rules; and
- establish new urban development authorities (UDAs) to support these projects where required.

The concept is essentially to provide a tool-kit of enabling powers that could be used to streamline and speed up specific large scale projects that would be planned and facilitated by publicly-controlled UDAs. Central government and territorial authorities would have to work together to identify and agree on urban development projects and consult the public before granting the relevant enabling powers. The Government would decide which enabling powers could be used for specific projects. These could include:

- Land assemble, including existing compulsory acquisition powers under the Public Works Act 1981.
- Planning and resource consenting powers to override existing and proposed district plans and regional plans, and streamlined consenting processes.
- Powers to plan and build infrastructure such as roads, water pipes and reserves.
- Funding powers to buy, sell and lease land and buildings, to borrow to fund infrastructure and powers to levy charges to cover infrastructure costs.

There may be implications for council if a UDA were to be established that cut across requirements of national policy statements, but it is expected that major urban centres would be the focus of this tool, rather than Northland urban areas. Submissions on the UDA proposal close 19 May 2017. Staff consider that council can rely on the submissions of other parties (such as Local Government New Zealand) to identify such concerns and do not consider a submission is needed.

Clean Water proposals

The government has announced an extension to the submission deadline on the 'swimmability' elements of its Clean Water proposals. The extension (to 19 May 2017) is to allow 'experts' and councils to consider a report that provides an independent analysis of technical issues associated with the swimmable rivers and lakes proposals in the Clean Water package. Council lodged a submission on other aspects of the Clean Water proposal on 28 April. Staff recommend an addendum on the 'swimmability' elements be submitted once the report has been assessed. This addendum will be approved under the same delegated authority used to confirm the original submission.

District plans

Federated Farmers has lodged appeals on plan changes to both the Whangārei and Far North District Plans relating to GMOs pursuing the same position it has taken with the appeal on the Regional Policy Statement. Staff are not aware of a hearing date.

CONSENTS

Consents in Process

During April 2017, a total of 39 decisions were issued. These decisions comprised:

No	Decisions
2	Moorings
9	Coastal Permits
1	Air Discharge Permits
4	Land Discharge Permits
1	Water Discharge Permits
16	Land Use Consents
2	Water Permits
4	Bore Consents

The processing timeframes for the April 2017 consents ranged from:

- 1836 to 13 calendar days, with the median time being 36 days;
- 112 to 7 working days, with the median time being 20 days.

19 Applications were received in April 2017.

Of the 124 applications in progress at the end of April 2017:

- 52 were received more than 12 months ago (most awaiting further information);
- 19 were received between 6 and 12 months ago (most awaiting further information);
- 53 less than 6 months.

Appointment of Hearing Commissioners

The following commissioner was appointed for a consent hearing in April 2017:

- Ms Sharon McGarry for consents associated with a proposed extension to a jetty facility in Paroa Bay (Bay of Islands). The hearing is scheduled for 13 June 2017.

Consents Decisions and Progress on Notified Applications in Process, Objections and Appeals

The current level of notified application processing activities at the end of April 2017 is (by number):

Applications Publicly/Limited Notified During Previous Month	0
Progress on Applications Previously Notified	5
Hearings and Decisions	1
Appeals/Objections	1

ENVIRONMENTAL MONITORING

Compliance and State of the Environment monitoring

The results of compliance monitoring for the period 1– 30 April 2017 are summarised in the following table and discussed below.

Activity	No. of Assessments	No. Fully Compliant	No. Non-Compliant	No. Significantly Non-Compliant	Not exercised during period
Air Discharges	7	7	0	0	0
Coastal	239	102	113	16	8
Land Use	83	57	6	13	7
Discharges to Land or Water	88	60	15	2	11
Water Permit	27	23	3	0	1
Total	444	249 (56.08%)	137 (30.86%)	31 (6.98%)	27 (6.08%)

Air discharges

A total of 27 air quality related environmental incidents were received, most of which (20) related to burning and smoke nuisance.

Coastal

Most consents monitored related to marine farms.

Two water quality buoys were deployed in the Mangāwhāi Harbour for the collection of salinity, dissolved oxygen, temperature and turbidity data in the mid and lower harbour.

The Estuary Monitoring Programme (EMP) concluded for the year following sampling at five sites within the Kaipara Harbour and Kerikeri Inlet. The EMP involves sampling of the biological communities, physical (sediment particle size) and chemical properties (nutrient and metal contaminants) of the sediment to assess the ecological health of our estuaries and its relationship with sediment quality. Sediment plates were also measured at these sites to assess sedimentation rates. The results will be reported later in the year.

Hazardous Substances

- 159kg of hazardous waste was disposed of.
- Twenty enquiries regarding contaminated land were received and responded to.
- Three incidents involving the discharge of hazardous substances were received and responded to.

Discharge and Land Use monitoring

Enforcement action was taken in relation to a number of large earthworks sites which were found to be significantly non-compliant with resource consent conditions.

Enforcement***Abatement Notices***

There were nine abatement notices issued during the period. These were for:

Burning & smoke nuisance	3
Sediment discharge from earthworks	3
Unauthorised dam/diversion	1
Sewage	1
Discharge from loading/unloading of cargo ships	1

Infringement Notices

There were eight infringement notices issued during the period. These were for:

Sediment discharge from earthworks	7
Discharge from loading/unloading of cargo ships	1

Other Enforcement***Hearing for Infringement Offence – Alleged unauthorised discharge of sediment***

The recipient of an infringement notice issued in May 2016 for the discharge of soil to land where it may enter water (the Waimāngaro Creek), requested a court hearing. The hearing date has been set down for 10 May 2017 in the Whangārei District Court.

Environmental Incidents

One incident was recorded for the reporting period which resulted in a significant environmental impact. This related to the discharge of sediment laden water to the Awarua River. Land Management staff are undertaking further investigation. The following graph shows the number and type of environmental incidents received compared with the 10 year mean for the reporting period.

8.2.5 ENVIRONMENTAL SERVICES

LAND MANAGEMENT

Environment Fund

There has been no change in the status of the Environment Fund allocation year to date since the March 2017 report, with the fund fully allocated. Projects withdrawn to date amount to \$63,856.70.

Farm Water Quality Improvement Plans (FWQIP) 1 July 2016 to 27 April 2017

Year to date a total of 156 FWQIP's have been commenced, 94 FWQIP's have been completed, with a further 138 in progress.

Nursery Management

Auditing and pruning has been completed in preparation for this year's harvest. 5300 grade A and B poplar poles will be available for harvest and delivery to landowners from the Flyger Road nursery in mid May.

Waioira Northland Water

Poutō and Doubtless Bay groups met in early April (Mangere and Whangārei Harbour group meetings were rescheduled for early May). Staff are currently finalising Catchment Plans following changes recommended by the catchment groups after considering submissions received. Revised catchment plans will be sent to the catchment groups for consideration in the next couple of weeks.

Freshwater Improvement Fund

Three applications were submitted to the MfE Freshwater Improvement Fund, these being:

- Bay of Islands water quality improvement – focusing on Kerikeri, Waipapa, Kawakawa and Waitangi catchments
- Northern Wairoa River and tributaries (Kaipara) water quality improvement
- Dune lakes water quality improvement

MfE will undertake the first stage assessment of proposals by July 2017. If successful staff will then be invited to participate in the second stage assessment, which is from July to December 2017.

BIODIVERSITY

CoastCare

Meetings with CoastCare groups were held at Long Beach, Langs Beach and Mangāwhāi Heads to inspect previous work and confirm plans for work this winter. Several other sites were also visited. A meeting and site visit was held with residents at Foreshore Road, Ahipara, to discuss options for erosion mitigation including dune restoration.

Lakes

Work on the Dune Lakes Plans resumed with an analysis of 71 aquatic native and pest plants across the 12 lakes as a time series giving an indication of plant response to changing water quality. This work will help inform future management decisions.

An Envirolink-funded review was received from NIWA investigating the relationship between gambusia (mosquito fish), rainbow trout and the endangered dune lakes galaxias which will help guide Kaipara District Council in its decision to suspend trout releases by 2018. Council is also supporting Northtec research on gambusia distribution and interactions at Kai Iwi Lakes which will also help with this decision as well as determine the feasibility of gambusia control or eradication.

Council staff also took part in a Te Uri o Hau wānanga at Waikāretu Marae towards a long-term vision for the Poutō Peninsula.

BIOSECURITY

Marine

In the month of March, staff completed vessel hull surveys in Ōpua, with no fan worm (*Sabella spallanzanii*) detected. Staff also carried out survey of structures at Whangaroa and Doves Bay Marinas. The RPMP species detected on structures in Whangaroa were Sea Squirt (*Didemnum vexillum*) and Australian droplet tunicate (*Eudistoma elongatum*) and in Doves Bay, Styela Sea Squirt (*Styela clava*).

Plant pests



Batwing passionflower (*Passiflora apitata*) is a fast-growing climber which produces prolific numbers of highly viable seeds. More investigation is being undertaken to assess the ability of unripe berries to mature off the vine, and the success of seed germination. Large numbers of seedlings have been found during autumn, and three site visits per year should reduce the chances of these plants reaching maturity. Batwing has escaped the residential areas in Kamo and has been found in the Elgin reserve. Mapping and treatment of batwing found within the reserve has begun, and further surveying is being undertaken.

Mature batwing passion flower has a distinctive leaf shape and pattern.

Gypsywort, a serious wetland weed which looks like a tall mint without the minty smell, has been discovered at the Te Werahi Wetlands in the Far North. Because this is the only known location in Northland, it is listed in the RPMP as an Eradication plant. Gypsywort has the potential to significantly affect Northland wetlands by dominating the margins of waterbodies, streams and wetlands by smothering native rushes, raupo and sedges. NRC is working with DOC and Iwi to restrict access to the wetlands over the duck shooting season to limit further spread of gypsywort. A delimitation survey for 17 km of wetland boundary and nearby wetlands is planned for mid-May and will help inform a plan to eradicate the plant before it spreads any further.

Check Clean Dry

This month has mostly involved producing the annual "Check Clean Dry" (freshwater pest awareness programme) report for the Ministry for Primary Industries. Improvements of in-house/in-field freshwater biosecurity has also been a focus. Duck-shooting season is about to begin, which means increased provision of CCD

information packs to stores. Advocates will be attending open nights in-store to increase the awareness of the programme among hunters. A proposed vehicle/vessel & equipment hygiene policy is also currently being drafted.

Taharoa Domain (Kai Iwi Lakes)

NRC staff continued the monthly removal of wattle during monthly lake & bore level monitoring at Taharoa Domain, with 1075 brush and Sydney golden wattle trees being removed from the shore of Lake Kai Iwi.

Aligning with IRIS system

Biosecurity staff have been aligning their record keeping system "IRIS", finance and timesheet codes to assist with operational reporting when the new regional pest plan is adopted.

Tangihua pest control

Installation of bait stations and predator traps is well under way, with the remainder to be completed by early May. The first round of possum and rat poisoning is scheduled to commence during May/June.

Kauri Dieback

Two new confirmed Kauri Dieback sites have been found over the last month. One site is located at the Whangārei Heads and the other in the Waipū / Mangāwhāi Area. Both areas have known positive Kauri dieback sites in the area. This brings the total number of known positive Kauri Dieback sites on private land in Northland to twenty.

RIVERS

Awanui

Work is continuing in the mid-Awanui setting back stopbanks.

Kāeo-Whangaroa

A working group meeting was held on 31 March. NRC has written to FNDC regarding Wainui Road causing flooding and a backwater effect in Matangirau. Maintenance works for the outer rivers are continuing with tree and gravel removal scheduled for Te Ngaere and Matangirau.

Kawakawa – Taumārere

Staff have undertaken site visits at the SH1 Turntable Bridge at Moerewa, and the Johnson Park adjacent to the Waiōmio Stream at Kawakawa to start assessing flood mitigation options for these areas.

Ruakākā

A working group meeting was held on 10 April. A working group site visit will be scheduled for the end of winter.

Whangārei Hōpua te Nihotetea Dam

Refer to Item 7.2.

Minor Rivers Works

River	Description of Minor River Work Programmed 2016-2017	Status
Awanui	Bells Hill Drain cleaning	Underway
Matangirau	Gravel extraction downstream Wainui Road Bridge	Underway
Te Ngaere	Gravel extraction	Underway

River	Description of Minor River Work Programmed 2016-2017	Status
Waiharakeke	Willow and gravel Island removal upstream of the Pokapu Bridge	Complete
Waiharakeke	Spillway, concrete to Railroad bridge pier for scour protection	Underway
Omanaia Stream (Pakanae)	Vegetation Removal (Follow up Spraying)	Pending
	Gravel extraction	Pending
Otaika	Tree removal on weir and upstream of the weir	Underway
Helena Bay	Tree removal	Underway
Manganui	Tree removal up stream of Pukehuia Road bridge	Underway
Tangowahine	Drill & Kill willow trees in upper reaches	Underway

NATURAL HAZARDS

Coastal Hazard Mapping Project

Final adjustments to the mapping are being progressed. It is planned that Whangārei District will be completed and released before the other districts. The mapping for Whangārei District is required for a District Plan change.

Regional LiDAR Project

The contract with RPS Consultants NZ Limited (RPS) is still being finalised. It cannot be signed off until the Civil Aviation Authority has granted permission to RPS aviation partner Sunair to operate in New Zealand. A decision from CAA is now due. Funding agreements are close to being finalised and are currently with the funding partners for review.

Flood Model Projects

A Request for Proposals (RFP) for the Waipū and Paparoa channel surveys has been released and proposals are expected by 4 May. Staff are now preparing an RFP for model builds for both catchments. Additional LiDAR processing for Paparoa has been actioned to increase the extent of the surveyed area for that catchment.

Final processing of the revised Kerikeri – Waipapa flood map extents is being progressed by DHI. These are due to be released on the NRC public website in September.

HYDROLOGY

General

- NIWA will present the climate change projection report to councillors on 1 June 2017.
- TC Cook passed to the east of Northland on 13 April 2017 with minimal damage to the region. The east coast from Whangaroa to Tutukaka received 140-160mm of rainfall, which resulted in flooding across State Highway 10 in Kāeo and slips along the east coast roads. The system shifted slightly to the forecasted track and did not intensify as predicted which decreased the impact on most regions in particular Auckland.

Hydrology Team Work Programme:

- The Rangiahua webcam has been installed to monitor access at SH1 during flood events:
<http://www.nrc.govt.nz/Environment/Webcams/waihou-river-webcam/>

- A Satellite logger has been installed at the Opouteke Brookvale rainfall station due to ongoing communication failures via the radio network.
- The Ngunguru water level station at Dugmores Rock sustained damage during TC Cook, repair work will begin May 2017.
- The Hydrology and Online teams' new rainfall summary table went live on the website in April. The table gives a snapshot of rainfall across the region for the previous 24-hour period. The development came as a result of a civil defence debrief after a weather event earlier in the year, with the goal being to improve the information flow to the media and public during weather events. Already this has decreased significantly the number of information requests the hydrology and civil defence teams receive during rainfall events.

8.2.6 STRATEGY AND GOVERNANCE

ECONOMIC DEVELOPMENT

Investment and Growth Reserve

Project	April Update	Future developments/ reporting
Better Water Management	Council workshop discussion on 11 April, and feedback provided to consultants on initial report.	Draft report due end of May.
Twin Coast Cycle Trail (TCCT)	None.	Awaiting further progress reports and associated invoices to complete funding commitment.
Resource Enterprise Limited (REL)	None	Financial report for the year ended March due end of July.
Twin Coast Discovery Revitalisation	None	Report for the six months ended June due in mid-July.
Regional Promotion	None	Report for the six months ended June due in mid-July.
Waitangi Mountain Bike Park	Third invoice paid. A total of 18.3km of track has been completed, with a further 5.7km to be finished to complete Stage 2.	Further invoices expected in May as Stage 2 development is completed.
Extension 350	Draft funding agreement prepared.	Finalise funding agreement.
Maungatāpere Berries	Draft loan agreement prepared.	Finalise loan agreement.
Hundertwasser Art Centre (Whangārei)	None	Finalise funding agreement with WAMT.

Other activities undertaken included:

- Continue to provide feedback and information to MartinJenkins as they undertake the review of Northland councils' economic development service activities.
- Council's response to the draft Northland Inc. Statement of Intent 2017-2020 formally sent.

COMMUNICATIONS**Online channels**

- **Last 24hrs regional rainfall totals** – Refer to Hydrogoy's paragraph in this report.
- **New webcam at Rangiahua** – A new webcam went live on the website at the end of April to enable monitoring of flood levels on State Highway 1 when the Waihou River is in flood.
- **Largest Facebook following of Northland councils** – In April, our Facebook channel overtook Whangarei District Council in terms of follower numbers. This now makes us the council with the most Facebook followers in Northland.
- **Most popular post on Facebook this month** – A post about the success of the woolly nightshade lace bug thriving in a patch of woolly nightshade on Kauri Mountain was the most popular post this month.

Key Performance Indicators	Jan-17	Feb-17	Mar-17	Apl-17
WEB				
# Visits to the NRC website	26,624	25,042	37,975	30,529
E-payments made	3	4	4	1
# subscription customers (cumulative)	1,139	1,161	1,174	1,175
SOCIAL MEDIA (cumulative)				
# Twitter followers	1,235	1,241	1,255	1,268
# NRC Facebook fans	2,945	3,226	4,035	4,337
# NRC Overall Facebook Reach	122,056	99,362	502,079	84,257
# CDEM Facebook fans	12,653	12,796	13,444	13,114
# CDEM Overall Facebook Reach	68,652	32,475	15,908	140,016

EVENTS**Regional Sector Group pre-conference tour**

Planning is well underway for the July pre-conference tour of Northland. Currently thirty-seven people have registered to attend. Staff from across council will be involved in the delivery of the tour.

ENVIROSCHOOLS / EDUCATION

- **Event held** – On 11 April, the first of three WaiFencing skills workshops was held at Wildspur Lodge at Taheke. The students learnt fencing techniques and about fencing tools and materials, and heard about the importance of fencing off waterways from one of council's Land Management Advisors
- **Newsletter produced** – At the end of April, Issue 25 of the Enviroschools Northland newsletter was produced. The newsletter highlights beach clean-ups, Projects Mustelid and Rodent, the Environmental Leaders Fund, the upcoming Enviroschools census and environmental action happening at five Enviroschools

- **School communities facilitated** – Despite the school holidays, during April, 11 school communities were visited by Enviroschools facilitators and two new schools joined the Enviroschools Northland network.

IWI LIAISON

Governance

Te Oneroa-a-Tōhē Board met during April in Kaitiāia. Agenda items covered included, Commissioner Appointment process, Tangata Whenua Reference Group (to support the development of the Beach Management Plan, including funding), Communications Plan (including funding) and legal opinions relating to; the beach/road status, conflicts of interest and the Boards statutory and non-statutory obligations.

MartinJenkins are currently undertaking a review of all Northland council's economic development activities. As part of that review process they met with the non-elected members of the TTMAC Working Party, and separately Chief Executives of the regions Iwi Authorities, to seek their views, experience and input into the review process.

CORPORATE PLANNING

The five-week period for submissions on the Annual Plan, Charging Policy, Navigation Safety Bylaw, and Regional Pest and Marine Pathway Management Plan closed on Friday 21 April 2017. Approximately 520 submissions were received, with most submissions focused on paying for marine pest management, limiting the movement of fouled vessels, and continuation of the Regional Infrastructure Rate. Three days of hearings are scheduled to be held from 22–24 May 2017, with council due to adopt the final documents on 28 June 2017.

Levels of Service Q3

In summary, council is making good progress against all measures and targets with the following exceptions:

- The target to have less than 15% of monitoring events being significant non-compliance events for permitted farm dairy effluent activities has not been achieved. 25.11% of monitoring events were significantly non-compliant (59 out of 246 farms).
- The target to take appropriate action to rectify significant non-compliances 100% of the time has not been achieved, with a result of 91.3% for the period 1 January to 31 March 2017. Most of the significant non-compliances awaiting follow-up are for marine farm activities, and these are on track to be completed.
- The target to resolve incidents reported to the Environmental Hotline within 30 working days (where more than minor environmental effects have been confirmed) 80% of the time has not been achieved, but it is expected that this target will be met by the end of the year.

Legislative Compliance Q3

Council undertakes quarterly legislative compliance reporting to ensure council is complying with relevant legislation (as recommended by Audit NZ). Council's legislative compliance monitoring for Quarter 3 has highlighted that there were three LGOIMA requests for which it took longer than the required 20 days to provide the information. There is measure for legislative compliance that requires identification of whether a contract for supply of goods and services from a CCO is maintained, if this supply of goods and services is an activity specified in the Statement of Intent as an

activity to be undertaken by the CCO. Some work is currently being undertaken to ensure that this is adequately covered.

In all other aspects council was compliant with its legislative requirements.

GOVERNANCE SUPPORT

Local government official information (LGOIMA) requests

Month	Number of LGOIMA requests received
July 2016	7
August 2016	5
September 2016	10
October 2016	11
November 2016	10
December 2016	10
January 2017	7
February 2017	11
March 2017	18
April 2017	12
Total LGOIMA requests received	101
Total LGOIMA requests not completed ≤ 20 working days	8

Current requests for April were all completed within 20 working days.

Workshop topics for April

- Local Food Northland
- Infometrics
- Northland Inc. Limited Statement of Intent Review
- Upper North Island Strategic Alliance (UNISA)
- Applications under the Marine and Coastal Area Act
- TTMAC representation on working parties
- Confirmed EA pricing
- Economic Development Review
- Scoping of Irrigation Study
- Regional Plan Review
- Māori representation
- Kai Iwi Lakes Bylaw
- Update on renewal of bus contract/ticketing
- Te Whariki amendments.

8.2.7 CUSTOMER SERVICE – COMMUNITY RESILIENCE

CIVIL DEFENCE EMERGENCY MANAGEMENT

Warnings and activations

Between 11 and 13 April a low from the Tasman Sea moved across New Zealand, at the same time Cyclone Cook tracked down east coast offshore of Northland and made landfall in the Coromandel. Significant rainfall occurred, over the duration of the

event with up to 180mm in some areas. On 13 April, the Kāeo river over topped causing State Highway 10, near Sandfords, to close for a short time. SH 1 south of Kaitiāia at the Mangamuka's was also closed for a short period due to a large slip. The event was monitored and information disseminated to key agencies and stakeholders.

Three personnel from Northland were deployed to Edgecumbe to assist with the response and recovery to Cyclone Cook in mid-April. Claire Nyberg and Kim Abbott assisted and lead with the Welfare Coordination and Victoria Randall responded as part of the Red Cross national arrangements.

Ministerial Appointment.

Changes have recently been made to Ministerial appointments. The current Minister for Civil Defence, Hon Gerry Brownlee has been appointed the new Foreign Affairs Minister and the new Minister of Civil Defence will be Hon Nathan Guy.

CDEM Review

On 5 April, the Northland CDEM Group chair attended a Ministerial briefing in Wellington where the Minister for Civil Defence, Hon Gerry Brownlee outlined his intention to form a Technical Advisory Group that will provide the Minister with advice on the most appropriate operational and legislative mechanisms to support effective responses to natural disasters and other emergencies in New Zealand. This follows on from recent media publicity highlighting a "Civil Defence Review" which came out of the Kaikoura and Port Hills Fires.

The first meeting of the Technical Advisory Group will be in the week commencing 22 May 2017 and recommendations will be made by August 2017.

Forum

The annual Northlands CDEM Group Forum is being held on 17 May and features a variety of speakers. The director of Civil Defence Emergency Management, Ms Sarah Stuart-Black will be attending and she will also take the opportunity to meet with various key stakeholders.

Lifelines Group

The Northland Lifelines Group held its quarterly meeting on 27 April. The group reviewed the impact of the region wide power outage on 5 February, received a presentation from Paul Devlin on the coordination of the air operations during the Kaikoura response and agreed the contents of an air Operations Plan for the region.

Youth in Emergency Services (YES) Programme

The YES Dargaville programme commences on 13 May. The detailed programme has now been agreed with Police, NZ Fire Service and Rural Fire, Refining NZ, Red Cross, Surf Lifesaving, St John and DOC.

The Northland Youth Theatre who had applied for and received funding support from MSD to develop a series of short films highlighting Civil Defence completed the programme during the recent school holidays. Included in the program was a visit by the youth to the Northland CDEM Group, the NZ Fire Service and Red Cross.

TRANSPORT

Regional Land Transport Planning

Northland Regional Land Transport Plan 2015/2021 – Three-Year Review

A progress report on the Draft Regional Land Transport Plan 2015/2021 – Three-Year Review was presented to the Regional Transport Committee on 5 April 2017.

Regional Public Transport Plan

As per the NZ Transport Agency recommendation, staff are in the process of reviewing the content of the Regional Public Transport Plan 2015-2025 so that it can be used to support the Business Case Approach for the 2018/21 application for funding for business as usual passenger transport operations and administration work.

Passenger Transport Administration**Total Mobility**

Total Mobility figures are reported one month in arrears, as the information is not available in time to meet the agenda deadline.

	Total clients	Monthly Actual Expend	Monthly Budget Expend	Variance	Year/Date Actual Expend	Year/Date Budgeted Expend	Variance
February 2017	1142	\$11,144	\$16,666	-\$5,522	\$100,488	\$133,328	- \$32,840
March 2017	1163	\$15,233	\$16,666	-1,433	\$115,721	\$149,994	-\$34,273

Idea Services signed 21 new Total Mobility clients on to the scheme.

Bus Service Update

Operational Statistics

March 2017	Actual	Budget	Variance	Year/Date Actual	Year/Date Budgeted
City Link Passengers	31233	28232	3001	232968	229991
City Link Farebox Revenue (gst exclusive)	\$61,703	\$56,798	\$4,905	\$463,810	\$469,634
Mid North Link Passengers	317	426	-109	1031	1650
Mid North Link Farebox Revenue	\$1627.50	\$2504	-\$876	\$4297	\$7981
Kaitiāia BusAbout Passengers	Feb 453 Mar 568	Feb 456 Mar 456	-3 112	4432	4104
Kaitiāia BusAbout Farebox Revenue	Feb \$1257 Mar \$1258	Feb \$1368 Mar \$1368	\$111 \$110	\$10,972	\$12,312
Hokianga Link Passengers March	38			274	
Hokianga Link Farebox Revenue February	\$685			\$4217	

Regional Intergrated Ticketing Information System (RITIS)

The new regional ticketing system has moved into development stage after the awarding of the contract to the successful tenderer.

Road Safety Update:**Regional Statistics – 2017**

There have been ten fatalities in Northland so far in 2017; these include five drivers, one passenger, one motorcyclist and 3 pedestrians (including a person sitting on a bench on a footpath). There were thirteen deaths for the same period in 2016.

NAVIGATION, SAFETY AND MARITIME OPERATIONS

Three cruise ships this month sees the effective end of the season, with just two remaining, one in May, and one in July. The safety management system and risk review for the Bay of Islands was combined with the end of season safety meeting. Safety discussions and implementation of new procedures focused on commercial operations and interactions with divers and busy areas. It was reported that there was a big improvement on dive flag compliance following the NRC summer enforcement campaign.

Two offshore power boat events were held in Whangārei and Doubtless bay, with staff closely managing the safety aspects, and attending both events. Apart from one sinking, the events ran smoothly.

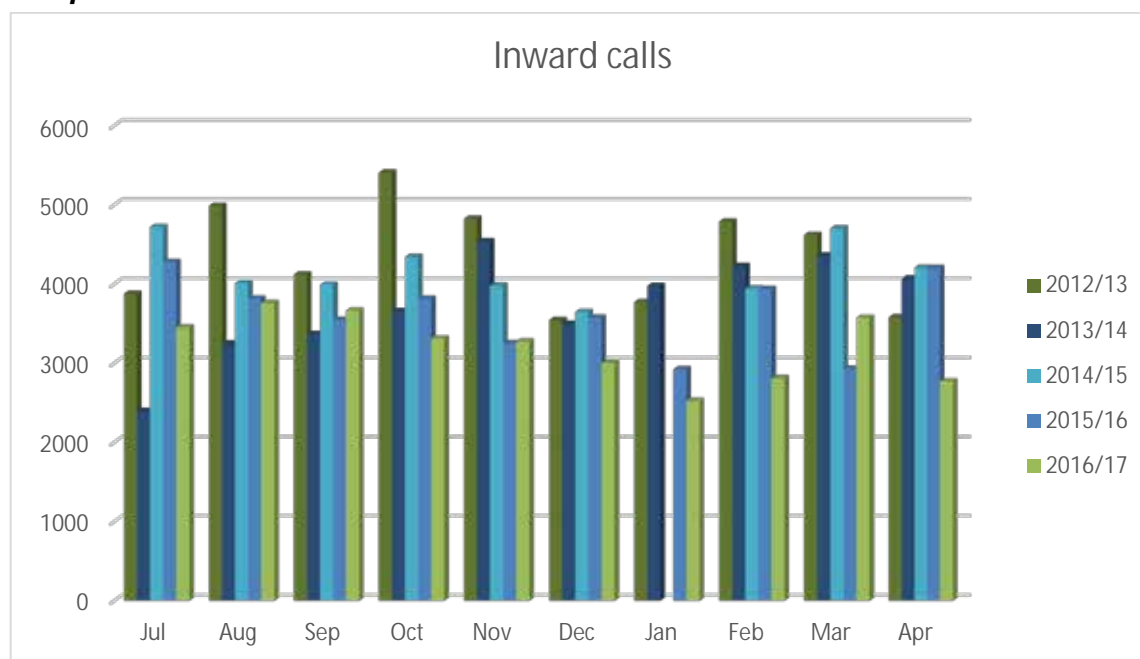
The maritime Navigation and Safety bylaw consultation has closed and staff are examining the submissions. Work is also ongoing on the Kai Iwi lakes bylaw and the processes around consultation, and the ability to charge for, and cover, some of the costs of the navigational safety systems and enforcement costs.

Staff dealt with 23 incidents this month including oil spills, vessel capsized, vessels sinking and anchor dragging. One derelict vessel was forcibly removed from the water, and various aids to navigation were repaired.

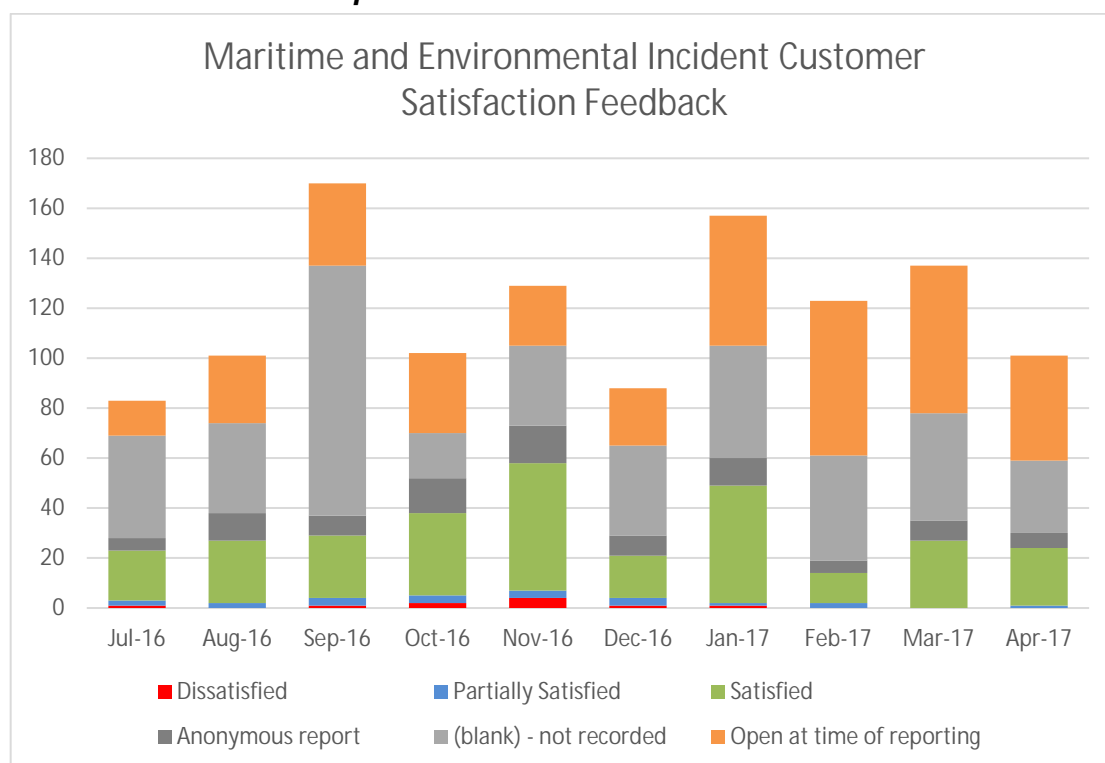
CUSTOMER SERVICES

Performance Statistics

Telephones



As anticipated the March volume was up on previous months, and on March 2016, which has been attributed to public interest in the combined public consultation. This continued into April then the call volume dropped possibly due to public holidays coinciding favourably with school recess, and the end of the consultation.

Hotline and Incident Responses

This graph shows volume of incidents, and reports customer satisfaction with our response. The data provides a snapshot at the end of each month and many of the incidents may still be in progress (orange) as staff complete follow-up tasks. A proportion of incidents are reported anonymously (darker grey) which prevents the opportunity to gain feedback. The blank (lighter grey) represents calls where satisfaction has not been recorded, often because the incident reporter was not available at the time, and sometimes because the information has not been recorded. Where time allows, Customer Service staff conduct follow-up calls, this is time consuming but has provided some valuable feedback.

Feedback cards

Of the fourteen cards received, eight were in response to Project Rodent and Project Mustelid. All feedback was either satisfactory or excellent except for one unhappy resource consent customer. Unfortunately, due to the anonymous nature of the cards we are unable to follow this up.

Activity**Mid-North Customer Service Centre**

We are still waiting on the final fit-out quote and as a result we are not yet able to set an opening date. After consultation with kaumātua we have established that an initial pre-work blessing is not required.

Customer Service Strategy**Training**

The in-house workshop on responding to customer complaints was attended by 15 people. There has already been sufficient interest to hold a second session. The next workshop in the series will be on preparing for difficult conversations.

Website and Social Media Feedback

The changes to the website feedback form has resulted in a small increase the number of enquiries we are receiving through this medium. Work is being done with the online team to develop new systems for ensuring we record and classify all enquires to identify and emerging patterns and areas of interest.

External Surveys

Consent Application Feedback – in progress, next results were due at the end of April but have not yet been received.

LGNZ Reputation Survey – in progress. Results will be available mid-May

Resident Satisfaction Survey – survey period will run from 29 April to 22 May. Note the draft report will now be available early June due to a delay in accessing the electoral dataset.

ALGIM Mystery shopper – in progress until August. Result available September.

Internal Surveys

The Rivers team surveys are still in progress.

The Farm Dairy Effluent team have included an online survey with their latest newsletter.

Authorised by Chief Executive Officer:

Name: Malcolm Nicolson

Title: Chief Executive Officer

Date: 8 May 2017

ITEM: 8.3

Page 1 of 2

TITLE: Regional Software Holdings Limited – Statement of Intent 2018–2020**ID:** A943978**To:** Council Meeting, 16 May 2017**From:** Dave Tams, Group Manager – Corporate Excellence**Date:** 28 April 2017

Executive summary

Regional Software Holdings Limited, of which NRC has a 16.75% shareholding, updates its Statement of Intent annually. The 2018–2020 Statement of Intent is presented for review.

Recommendation

1. That the report Regional Software Holdings Limited – Statement of Intent 2018–2020 by Dave Tams, Group Manager – Corporate Excellence, and dated 28 April 2017, be received.

Background:

RSHL submitted to council their draft SOI for review.

The main changes to the previous SOI are:

- A more comprehensive vision statement, section 1.1, a recommendation from council last year:
To develop, maintain and licence the Software Intellectual Property to the shareholders and other customers on an ongoing basis.
To ensure the company operates in a cost effective manner that reduces costs and risks to the shareholders.
To provide a framework for collaboration between the shareholder councils and other customers for the development and implementation of an IT platform or IT platforms over the long-term
To provide RSHL shareholders and customers with application software products and services in a manner that achieves:
 - *Continuity of supply.*
 - *Influence / control of the destiny of regional council sector specific software.*
 - *Risk reduction.*
 - *Economies of scale.*
 - *Some standardisation of practice, or adoption of best practice.*

The current flagship of RSHL is the Integrated Regional Information System (IRIS).

ITEM: 8.3

Page 2 of 2

- The removal of some requirements of information reporting to shareholders section 8, being:
 - *Details of possible scenarios that might be foreseen that could result in annual fees increasing above the CPI index*
 - *Any other information which would normally be available to a shareholder, thereby enabling the shareholder to assess the value of its investment in the company.*
 - Minor updates to the financial statements.
-

Considerations**Significance and Engagement**

This SOI does not trigger the significance and engagement policy.

Policy and Legislative compliance

Schedule 8(2) of LGA 2002 requires a draft SOI to be delivered to shareholders on or before 1 March each year.

Being of a purely administrative matter, Community Views, Māori Impact Statement, Financial Implications, and Implementation Issues are not applicable.

Attachments:

- Regional Software Holdings Ltd Draft Statement of Intent 2018–2020.
-

Authorised by Group Manager:

Name: Dave Tams

Title: Group Manager – Corporate Excellence

Date: 28 April 2017

TITLE: **Receipt of Committee Minutes**

ID: A945107

To: Council Meeting, 16 May 2017

From: Chris Taylor, Governance Support Manager

Date: 5 May 2017

Executive summary

The purpose of this report is to acknowledge the unconfirmed minutes of the Regional Transport Committee meeting held on 5 April 2017.

The minutes will be circulated under separate cover.

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation

1. That the unconfirmed minutes of the Regional Transport Committee meeting held on 5 April 2017 be received.
-

Authorised by Group Manager:

Name: Jonathan Gibbard

Title: Group Manager – Strategy and Governance

Date: 8 May 2017

ITEM: 10.0

Page 1 of 2

TITLE: Business with the Public Excluded**ID:** A944615**To:** Council Meeting, 16 May 2017**From:** Chris Taylor, Governance Support Manager**Date:** 5 May 2017

Executive summary

The purpose of this report is to recommend that the public be excluded from the proceedings of this meeting to consider the confidential matters detailed below for the reasons given.

Recommendations

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Confirmation of Confidential Minutes of the Council Meeting – 18 April 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
10.2	Receipt of Confidential Minutes of Extraordinary Investment Subcommittee Meeting – 28 April 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
10.3	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).
10.4	CEO Recruitment	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).

ITEM: 10.0

Page 2 of 2

10.5	Investment Opportunity – Expression of Interest	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry out, without prejudice or disadvantage, commercial activities 7(2)(h).
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Considerations:**1. Options**

Not applicable. This is an administrative procedure.

2. Significance and Engagement

This is a procedural matter required by law. Hence when assessed against council policy is deemed to be of low significance.

3. Policy and Legislative Compliance

The report complies with the provisions to exclude the public from the whole or any part of the proceedings of any meeting as detailed in sections 47 and 48 of the Local Government Official Information Act 1987.

4. Other Considerations

Being a purely administrative matter; Community Views, Māori Impact Statement, Financial Implications, and Implementation Issues are not applicable.

Authorised by Group Manager:

Name: Jonathan Gibbard
Title: Group Manager – Strategy and Governance
Date: 8 May 2017