

NORTHLAND REGIONAL COUNCIL

Agenda

For meeting to be held in the Council Chamber,
36 Water Street, Whangārei, on Tuesday 18 July 2017,
commencing at 10.30 am

**Recommendations contained in the council agenda are NOT council decisions.
Please refer to council minutes for resolutions.**

OPEN MEETING

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<p>ACC - Accident Compensation Corporation</p> <p>AHB - Animal Health Board</p> <p>ALGIM - Association of Local Government Information Management</p> <p>AMA - Aquaculture Management Area</p> <p>AMP – Asset Management Plan/Activity Management Plan</p> <p>BOI - Bay of Islands</p> <p>BOPRC - Bay of Plenty Regional Council</p> <p>CAPEX - Capital Expenditure (budget to purchase assets)</p> <p>CBEC - Community, Business and Environment Centre</p> <p>CDEM - Civil Defence Emergency Management</p> <p>CEG - Co-ordinating Executive Group – Northland Civil Defence management team</p> <p>CEO - Chief Executive Officer</p> <p>CIMS - Co-ordinated Incident Management System (emergency management structure)</p> <p>CMA - Coastal Marine Area</p> <p>CPCA - Community Pest Control Areas</p> <p>CRI - Crown Research Institute</p> <p>DHB - District Health Board</p> <p>DOC - Department of Conservation</p> <p>DOL - Department of Labour</p> <p>DPMC - Department of Prime Minister and Cabinet</p> <p>ECA - Environmental Curriculum Award</p> <p>ECAN - Environment Canterbury</p> <p>EE - Environmental Education</p> <p>EECA - Energy Efficiency Conservation Authority</p> <p>EEZ - Exclusive Economic Zone</p> <p>EF - Environment Fund</p> <p>EMA - Employers and Manufacturers Association</p> <p>EMC - Environmental Management Committee</p> <p>EOC - Emergency Operations Centre</p> <p>EPA - Environmental Protection Authority</p> <p>FDE - Farm Dairy Effluent</p> <p>FNDC - Far North District Council</p> <p>FNHL - Far North Holdings Limited</p> <p>FPP - First Past the Post – voting system for NRC elections</p> <p>GE - Genetic Engineering</p> <p>GIS - Geographic Information System</p> <p>GMO - Genetically Modified Organism</p> <p>HSNO - Hazardous Substances & New Organisms Act</p> <p>HBRC - Hawke's Bay Regional Council</p> <p>HEMP - Hapū Environmental Management Plan</p> <p>Horizons - Brand name of Manawatu-Wanganui Regional Council</p> <p>HR - Human Resources</p> <p>HSWA - Health and Safety at Work Act 2015</p> <p>IEMP - Iwi Environmental Management Plan</p> <p>IPPC - Invited Private Plan Change: a process to allow Aquaculture Management Areas to be established</p> <p>IRIS - Integrated Regional Information System: new computer system being developed collaboratively with other Regional Councils</p> <p>KDC - Kaipara District Council</p> <p>KPI - Key Performance Indicator</p> <p>LATE - Local Authority Trading Enterprise</p> <p>LGA - Local Government Act 2002</p> <p>LGNZ - Local Government New Zealand</p> <p>LGOIMA - Local Government Official Information and Meetings Act 1987</p> <p>LGOL - Local Government Online</p> <p>LTP - Long Term Plan</p> <p>LTFS - Long Term Financial Strategy</p> <p>MCDEM - Ministry of Civil Defence & Emergency Mgmt</p> <p>MFE - Ministry for the Environment</p> <p>MHWS - Mean High Water Springs</p> <p>MNZ - Maritime New Zealand</p> <p>MOH - Ministry of Health</p>	<p>MOT - Ministry of Transport</p> <p>MPI – Ministry for Primary Industries</p> <p>MSD - Ministry of Social Development</p> <p>NCMC - National Crisis Management Centre</p> <p>NES – National Environmental Standards</p> <p>NDHB - Northland District Health Board</p> <p>NZRC - New Zealand Refining Company (Marsden Point)</p> <p>NGO - Non-Governmental Organisation</p> <p>NIF - Northland Intersectoral Forum</p> <p>NIWA - National Institute of Water and Atmosphere</p> <p>NORTEG - Northland Technical Advisory Group</p> <p>NPC - Northland Port Corporation</p> <p>NZCPS - New Zealand Coastal Policy Statement</p> <p>NZTA - New Zealand Transport Agency</p> <p>NZQA - New Zealand Qualifications Authority</p> <p>NZWWA - New Zealand Water and Wastes Association</p> <p>OFI - Opportunity for Improvement</p> <p>ORC - Otago Regional Council</p> <p>OSH - Occupational Safety & Health (now Ministry of Business, Innovation and Employment)</p> <p>PCBU – Person Conducting Business or Undertaking</p> <p>PDF - Portable Document Format</p> <p>PPE - Personal Protective Equipment</p> <p>RAP - Response Action Plan</p> <p>RAQP - Regional Air Quality Plan</p> <p>RCP - Regional Coastal Plan</p> <p>RFI - Request for Information</p> <p>RFP - Request for Proposal</p> <p>RTC - Regional Transport Committee</p> <p>RLTS - Regional Land Transport Strategy</p> <p>RMA - Resource Management Act 1991</p> <p>RMG - Resource Managers Group (Regional Councils)</p> <p>RMZ - Riparian Management Zone</p> <p>ROI - Return on Investment</p> <p>RPMS - Regional Pest Management Strategy</p> <p>RPS - Regional Policy Statement</p> <p>RSG - Regional Sector Group</p> <p>RTO - Regional Tourism Organisation</p> <p>RWASP - Regional Water and Soil Plan</p> <p>SITREP - Situation Report</p> <p>SMF - Sustainable Management Fund</p> <p>SOE - State of Environment (or) State Owned Enterprise</p> <p>SOLGM - Society of Local Government Managers</p> <p>SPARC - Sport & Recreation New Zealand</p> <p>SRC - Southland Regional Council (Environment Southland)</p> <p>STV - Single Transferable Vote</p> <p>SWAG - Surface Water Allocation Group</p> <p>SWPA - Sustainable Water Programme of Action</p> <p>TA - Territorial Authority: City & District Councils</p> <p>TAG - Technical Advisory Group</p> <p>Tier 1 - Site level plan or response for an oil spill</p> <p>Tier 2 - Regional level plan or response to an oil spill</p> <p>Tier 3 - National level plan or response to an oil spill</p> <p>TLA - Territorial Local Authority – City & District Councils</p> <p>TMP - Treasury Management Plan</p> <p>TOR - Terms of Reference</p> <p>TPK - Te Puni Kōkiri (Ministry of Maori Development)</p> <p>TRAION - Te Rūnanga a Iwi o Ngāpuhi</p> <p>TRC - Taranaki Regional Council</p> <p>TROTR - Te Rūnanga o Te Rarawa</p> <p>TUANZ - Telecommunications Users Association of NZ</p> <p>WCRC - West Coast Regional Council</p> <p>WDC - Whangarei District Council</p> <p>WHHIF - Whangarei Harbour Health Improvement Fund</p> <p>WRC - Waikato Regional Council</p> <p>WSMP – Workplace Safety Management Practices</p> <p>WWTP - Wastewater Treatment Plant</p>
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ITEM: 3.0

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TITLE: Presentations

ID: A964680

To: Council Meeting, 18 July 2017

From: Chris Taylor, Governance Support Manager

Date: 11 July 2017

Executive summary

The following presentation will be presented to council:

- 3.1 Northport's Development Proposals by Jon Moore, Chief Executive Officer, Northport Limited.

Recommendation

1. That the presentation be received.

Authorised by Group Manager:

Name: Jonathan Gibbard

Title: Group Manager – Strategy and Governance

Date: 11 July 2017

TITLE: Health and Safety Report**ID:** A962056**To:** Council Meeting, 18 July 2017**From:** Tracey Warboys, Health and Safety Specialist**Date:** 4 July 2017

Executive summary

This report provides an update on Health and Safety activities for the month of June 2017.

Recommendation

1. That the 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist, dated 4 July 2017 be received.

Background**Summary of events (items of note)**

Total of 10 reports for the period – increase in reporting by one against previous month.

- Four discomfort, pain and injury reports – two ergonomic assessments undertaken (new starters), and trialling an alternative chair and mouse respectively for two other reports.
- One hazard report – H&S rep removed tripping hazard in records room.
- Two incidents (slip/trip events) – (1) Employee slipped on unseen condensation prior to ascending side steps, sustaining back and hand sprains. Quote underway to reapply non-slip paint on tiles and to install a middle handrail.
- (2) Employee tripped in pothole which had filled with rain water resulting in superficial injury to left knee. Reported to Whangarei District Council.
- One near miss report – employee went to sit on defective chair and nearly fell off. Chair removed out of circulation.
- Two reports recorded where H&S Rep raised recent SH1 vehicle incidents and road worker fatality at KDC H&S meeting.

Internal Policy Review

- Draft Drug and Alcohol Policy revised and with Human Resources for comment – remains WIP.
- Lone Worker and Fatigue Policies review underway.

Health and Safety Committee

- Meeting held 22/06/2017 – nil issues.
- Well-being survey collated and presented to EMT 22/06/17. Number of actions assigned which will progress the Well-being plan – remains WIP.

ITEM: 4.0

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Health and Safety issues, inspections, visits, training and other

- No specific training undertaken in June apart from continued First Aider training.
- Site visits/events – nil issues.
- Unless exposure is caused by an incident, there is no health monitoring scheduled for the First Quarter.

Authorised by Group Manager

Name: Dave Tams

Title: General Manager – Corporate Excellence

Date: 4 July 2017

**TITLE: Confirmation of Council Minutes – 20 June 2017
Council Meeting and 27 June 2017 Extraordinary
Council Meeting**

ID: A961687

To: Council Meeting, 18 July 2017

From: Chris Taylor, Governance Support Manager

Date: 7 July 2017

Executive summary

The purpose of this report is to present for confirmation the minutes of the council meeting held on 20 June 2017, and the minutes of the extraordinary council meeting held on 27 June 2017.

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation

1. That the minutes of the council meeting held on 20 June 2017, and the minutes of the extraordinary council meeting held on 27 June 2017, be confirmed as a true and correct record.

Attachments

- *Ordinary Council Minutes – 20 June 2017*
- *Extraordinary Council Minutes – 27 June 2017*

Authorised by Group Manager

Name: Jonathan Gibbard

Title: Group Manager – Strategy and Governance

Date: 10 July 2017

NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whangārei,
on Tuesday 20 June 2017, commencing at 10.30 am

Present:

Chairman, Bill Shepherd
Deputy Chairman, David Sinclair
Councillors:
John Bain (*from 11.01 am*)
Justin Blaikie
Mike Finlayson
Penny Smart
Rick Stolwerk

In Attendance:**Full Meeting**

Chief Executive Officer
GM – Strategy and Governance
GM – Environmental Services
GM – Regulatory Services
Independent Financial Advisor
Governance Support Manager

Part Meeting

Northland Inc. Limited Chairman
Northland Inc. Limited Chief Executive
Northland Inc. Limited Trustee
Northland Inc. Limited GM Infrastructure and Investment
Northland Inc. Limited Business Analyst
GM – Corporate Excellence
Financial Accountant
Biodiversity Manager
Economist
Lakes Catchment Advisor
Kaiarahi – Mātauranga Māori

The Chairman declared the meeting open at 10.33 am.

Apologies (Item 1.0)**Moved (Shepherd/Sinclair)**

That the apologies for non-attendance from Councillors Dimery and Yeoman, and also for delayed arrival from Councillor Bain be received.

Carried**Declarations of Conflicts of Interest (Item 2.0)**

It was advised that councillors should make declarations item-by-item as the meeting progressed.

NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whangārei,
on Tuesday 20 June 2017, commencing at 10.30 am

Present:

Chairman, Bill Shepherd
Deputy Chairman, David Sinclair
Councillors:
John Bain (*from 11.01 am*)
Justin Blaikie
Mike Finlayson
Penny Smart
Rick Stolwerk

In Attendance:**Full Meeting**

Chief Executive Officer
GM – Strategy and Governance
GM – Environmental Services
GM – Regulatory Services
Independent Financial Advisor
Governance Support Manager

Part Meeting

Northland Inc. Limited Chairman
Northland Inc. Limited Chief Executive
Northland Inc. Limited Trustee
Northland Inc. Limited GM Infrastructure and Investment
Northland Inc. Limited Business Analyst
GM – Corporate Excellence
Financial Accountant
Biodiversity Manager
Economist
Lakes Catchment Advisor
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It was advised that councillors should make declarations item-by-item as the meeting progressed.

Presentation: Seacleaners (Item 3.1)**ID: A954964****Report from Governance Support Manager, Chris Taylor**

Secretarial Note: Seacleaners Trustee, Hayden Smith, was in attendance and provided an update on the organisation's operations and future aspirations.

Presentation: Lake Waiporohita Environment Fund and Kaitiaki Green Ribbon Award**Moved (Shepherd/Sinclair)**

That the additional presentation 'Waiporohia Environment Fund and Kaitiaki Green Ribbon Award' from Will Trusewich, Lakes Catchment Advisor, be received.

Carried

Secretarial Note:

- *The presentation was not on the agenda and addressed as per Standing Order 9.13 'Discussion of minor matters not on the agenda'.*
- *Lakes Catchment Advisor, Will Trusewich, was in attendance and briefed council regarding the collaborative work with Ngāti Kahu and its partners to restore Lake Waiporohita. This project had been recognised with a Kaitiaki Green Ribbon Award; recognising exceptional environmental and conservation initiatives throughout New Zealand.*
- *It was requested that a letter be sent to the Chief Executive of Te Rūnanga-ā-Iwi o Ngāti Kahu, extending council's congratulations.*

Health and Safety Report (Item 4.0)**ID: A954599****Report from Health and Safety Specialist, Tracey Warboys****Moved (Stolwerk/Smart)**

That the 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist, and dated 6 June 2017, be received.

Carried**Confirmation of Council Minutes – 16 May 2017 (Item 5.1)****ID: A954249****Report from Governance Support Manager, Chris Taylor****Moved (Blaikie/Sinclair)**

That the minutes of the council meeting held on 16 May 2017 be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 5.2)**ID: A954412****Report from Governance Support Manager, Chris Taylor****Moved (Finlayson/Sinclair)**

That the council action sheet be received.

Carried**Council Working Party Update (Item 5.3)****ID: A950942****Report from Group Manager – Strategy and Governance, Jonathan Gibbard****Moved (Sinclair/Stolwerk)**

That the report 'Council Working Party Update' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 9 June 2017, be received.

Carried**Financial Report to 31 May 2017 (Item 6.1)****ID: A952344****Report from Financial Accountant, Vincent McColl****Moved (Shepherd/Finlayson)**

That the 'Financial Report to 31 May 2017' by Vincent McColl, Financial Accountant, and dated 9 June 2017, be received.

Carried**Secretarial Note:**

- *Councillor Bain arrived at 11.01am*
- *The Chairman invited Independent Financial Advisor, Geoff Copstick, to the council table to provide commentary and advice on the financial report; highlighting the work underway to improve the reporting framework to council.*

Delegations Manual (Item 7.1)**ID: A953152****Report from Jonathan Gibbard, Group Manager – Strategy and Governance****Moved (Shepherd/Stolwerk)**

1. That the report 'Delegations Manual' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 6 June 2017, be received.

Carried

It was further moved (Blaikie/Sinclair)

2. That the council approves and adopts the Delegations Manual included as **Attachment 1** pertaining to Item 7.1 of the 20 June 2017 council agenda, and makes all the delegations contained in it.
3. That the council approves and adopts the Procurement Policy and Procedures included as **Attachment 2** pertaining to Item 7.1 of the 20 June 2017 council agenda.

Carried

Kawakawa Hundertwasser Park Centre – Property and Funding Contribution (Item 7.2)

ID: A944888

Report from Darryl Jones, Economist

Moved (Finlayson/Stolwerk)

1. That the report 'Kawakawa Hundertwasser Park Centre – Property and Funding Contribution' by Darryl Jones, Economist, and dated 8 June 2017, be received.

Carried

It was further moved (Shepherd/Sinclair)

2. That council reaffirms its support for the Kawakawa Hundertwasser Memorial Park Project.
3. That, in light of new information being brought to council's attention, council requests that the Chief Executive Officer engage with the proponents of the project to confirm how council can best support the proposal and bring further recommendations back to council for consideration.

Carried

Secretarial Note: Item 8.3 was addressed prior to Item 7.3 to allow for the attendance of Northland Inc. Limited representatives.

Authorisation to Utilise Part of the Surplus (Item 7.3)

ID: A954657

Report from Dave Tams, Group Manager – Corporate Excellence

Moved (Stolwerk/Bain)

1. That the report 'Authorisation to Utilise Part of the Surplus' by Dave Tams, Group Manager – Corporate Excellence, and dated 9 June 2017, be received.

Carried

It was further moved (Stolwerk/Finlayson)

2. That council authorise the spend of \$91,700 from the year end surplus for the salary review on 1 July 2017.

Carried

Chairman's Report to Council (Item 8.1)**ID: A951998****Report from Bill Shepherd, Chairman****Moved (Shepherd/Sinclair)**

That the report 'Chairman's Report to Council' by the Chairman, Bill Shepherd, and dated 9 June 2017, be received.

Carried

Secretarial Note: The Chairman put the motion pertaining to Item 8.2 at such time council resumed in open meeting, following the conclusion of business with the public excluded.

Chief Executive's Report to Council (Item 8.2)**ID: A950935****Report from Sally Bowron, PA/Team Admin – Strategy and Governance****Moved (Shepherd/Sinclair)**

That the report 'Chief Executive's Report to Council' and dated 9 June 2017, be received.

Carried

Secretarial Note: Item 8.3 was addressed prior to Item 7.3 to allow for the attendance of Northland Inc. Limited representatives.

Northland Inc. Limited: Interim Report Against Statement of Intent (SOI) – Quarter Three 2016/17 (Item 8.3)**ID: A955156****Report from Darryl Jones, Economist****Moved (Stolwerk/Smart)**

That the report 'Northland Inc. Limited: Interim Report against Statement of Intent (SOI) – Quarter Three 2016/17' by Darryl Jones, Economist, and dated 12 June 2017, be received.

Carried

Business with the Public Excluded (Item 9.0)**ID: A955323****Report from Chris Taylor, Governance Support Manager****Moved (Shepherd/Sinclair)**

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
9.1	Confirmation of Confidential Minutes of the Council Meeting – 16 May 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
9.2	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).

Carried**Open Meeting****Moved (Shepherd/Sinclair)**

That the council resumes in open meeting.

Carried*Secretarial Note: The Chairman put the motion pertaining to Item 8.2.***CONCLUSION**

The meeting concluded at 12.02 pm.

NORTHLAND REGIONAL COUNCIL

Minutes of the extraordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whangārei,
on Tuesday 27 June 2017, commencing at 9.30 am

Present:

Chairman, Bill Shepherd
Deputy Chairman, David Sinclair
Councillors:
Justin Blaikie
Mike Finlayson
Penny Smart
Rick Stolwerk
Joce Yeoman

In Attendance:**Full Meeting**

Chief Executive Officer
GM – Strategy and Governance
GM – Environmental Services
Finance Manager
Biosecurity Manager
Resource Management Planning and Policy Manager
Management Accountant
Biosecurity Specialist – Science and Planning
Policy Analyst
Governance Support Manager

Part Meeting

GM – Customer Service and Community Resilience
Policy Development Manager
Strategy Specialist
Financial Accountant

The Chairman declared the meeting open at 9.30 am.

Apologies (Item 1.0)**Moved (Shepherd/Finlayson)**

That the apologies from Councillors Bain and Dimery for non-attendance be received.

Carried**Declarations of Conflicts of Interest (Item 2.0)**

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Supplementary Items for Council Meeting – 27 June 2017 (Item 2.0A)**ID: A959129****Report from Biosecurity Manager, Don McKenzie.****Moved (Shepherd/Sinclair)**

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987:

- Supplementary Item 4.3: 'Section 100T of the Biosecurity Act for the Northland Regional Pest and Marine Pathway Management Plan'; and
- Supplementary Item 4.4: 'Regional Pest Management and Marine Pathway Management Plan'

be received.

Carried**Confirmation of Minutes of the Combined Consultation
Deliberations – 8 June 2017 (Item 3.1)****ID: A956806****Report from Governance Support Manager, Chris Taylor.****Moved (Sinclair/Stolwerk)**

That the minutes of the Combined Consultation Deliberations held on 8 June 2017 be confirmed as a true and correct record.

Carried**Adoption of the Annual Plan 2017/18 (Item 4.1)****ID: A955985****Report from Strategy Specialist, Kyla Carlier; and Group Manager – Strategy and Governance, Jonathan Gibbard.****Moved (Sinclair/Stolwerk)**

1. That the report 'Adoption of the Annual Plan 2017/18' by Kyla Carlier, Strategy Specialist; and Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 14 June 2017, be received.
2. That in accordance with section 95 of the Local Government Act 2002, the council adopts the Annual Plan 2017/18, as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda.
3. That the council authorises Jonathan Gibbard, Group Manager – Strategy and Governance, to make any necessary minor drafting, typographical, rounding, or presentation corrections to the Annual Plan 2017/18 prior to the document going to print.

Carried

Confirmation and Adoption of the Charging Policy 2017/18 (Item 4.2)**ID: A956202****Report from Strategy Specialist, Kyla Carlier; and Group Manager – Strategy and Governance, Jonathan Gibbard.****Moved (Sinclair/Stolwerk)**

1. That the report 'Confirmation and Adoption of the Charging Policy 2017/18' by Kyla Carlier, Strategy Specialist; and Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 15 June 2017, be received.
2. That council adopts amendments and additions to existing charges and policy in the Charging Policy 2017/18, as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda.
3. That council adopts a marine biosecurity charge of \$79.50 (including GST) to be applied to all moorings, marina berths and boatsheds, and \$3,737.50 (including GST) to be applied to Northport Limited, Golden Bay Cement, and Port Nikau Limited pursuant to section 135 of the Biosecurity Act.
4. That, in accordance with the decision made as part of the development of the Long Term Plan 2015–2025, activity income sources would be inflation adjusted each year and the decision made on 16 June 2015 to adopt the Long Term Plan 2015–2025, the council confirms the adjustment to the charges as set out in the Charging Policy 2017/18 as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda.
5. That council authorises Jonathan Gibbard, Group Manager – Strategy and Governance, to make any necessary minor drafting, typographical, rounding, or presentation corrections to the Charging Policy 2017/18 prior to the document going to print.

An amendment was moved (Yeoman/Smart)

That recommendations 1 and 2 be addressed separately to recommendations 3, 4 and 5.

Secretarial Note: The Chairman, in putting the motion, called for an expression of opinion by a show of hands. The result being Councillors Yeoman, Smart and Finlayson in support of the motion and Councillors Blaikie, Sinclair, Stolwerk and Shepherd against the motion.

Lost

Secretarial Note: The Chairman then put the original motion:

Carried

(Councillors Yeoman and Smart voted against the motion)

Secretarial Note: The meeting adjourned at 9.39 am to allow councillors to digest Supplementary Item 4.3. The meeting convened at 9.49 am, at which time it was advised that Standing Order 22.3 permitted the Chairman, or any member, to require a motion that had been expressed in parts to be decided part by part. For the avoidance of doubt, Item 4.2 was readdressed on this basis.

Confirmation and Adoption of the Charging Policy 2017/18 (Item 4.2)**ID: A956202****Report from Strategy Specialist, Kyla Carlier; and Group Manager – Strategy and Governance, Jonathan Gibbard.****Moved (Sinclair/Stolwerk)**

1. That the report 'Confirmation and Adoption of the Charging Policy 2017/18' by Kyla Carlier, Strategy Specialist; and Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 15 June 2017, be received.

Carried**It was further moved (Sinclair/Stolwerk)**

2. That council adopts amendments and additions to existing charges and policy in the Charging Policy 2017/18, as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda.

Carried*(Councillors Yeoman and Smart voted against the motion)***It was further moved (Stolwerk/Blaikie)**

3. That council adopts a marine biosecurity charge of \$79.50 (including GST) to be applied to all moorings, marina berths and boatsheds, and \$3,737.50 (including GST) to be applied to Northport Limited, Golden Bay Cement, and Port Nikau Limited pursuant to section 135 of the Biosecurity Act.

Carried*(Councillors Yeoman and Smart voted against the motion)***It was further moved (Finlayson/Sinclair)**

4. That, in accordance with the decision made as part of the development of the Long Term Plan 2015–2025, activity income sources would be inflation adjusted each year and the decision made on 16 June 2015 to adopt the Long Term Plan 2015–2025, the council confirms the adjustment to the charges as set out in the Charging Policy 2017/18 as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda.

Carried**It was further moved (Sinclair/Stolwerk)**

5. That council authorises Jonathan Gibbard, Group Manager – Strategy and Governance to make any necessary minor drafting, typographical, rounding, or presentation corrections to the Charging Policy 2017/18 prior to the document going to print.

Carried

Section 100T of the Biosecurity Act for the Northland Regional Pest and Marine Pathway Management Plan (Supplementary Item 4.3)

ID: A958796

Report from Biosecurity Manager, Don McKenzie.

Moved (Sinclair/Finlayson)

1. That the report 'Section 100T of the Biosecurity Act for the Northland Regional Pest and Marine Pathway Management Plan' by Don McKenzie, Biosecurity Manager, and dated 23 June 2017 be received.
2. That council adopts the Section 100T analysis for the purpose of setting the Land Management Rate and Whangārei Heads Pest Management Rate as follows:

Factor	Analysis
(a) The extent to which the plan relates to the interests of occupiers of the properties on which the rate would be levied	<p>In regards to funding land and freshwater pest control activities a targeted land management rate will be collected from all properties within Northland to pay for pest control activities. In addition, the targeted rate established at Whangārei Heads would remain in place. In total \$2,292,636 would be collected.</p> <p>Property owners in Northland have an interest in pest control and protecting economic, environmental and cultural values that pests have a negative impact upon. The land management rate has been in place for more than a decade and is an accepted way of raising funds for pest control throughout Northland.</p> <p>In regards to the marine pest activities the costs will be split in the proportions of 65%-vessel owners by way of a charge on marina berths, boatsheds, commercial ports and mooring owners and 35% general rates. This is expected to raise \$480k to fund all marine pest activities in the Proposed Northland Regional Pest and Marine Pathway Management Plan 2017–2027.</p>
(b) The extent to which the occupiers of the properties on which the rate would be levied will obtain direct or indirect benefits from the implementation of the plan	<p>The direct and indirect benefits that Northland ratepayers receive from the implementation of the Proposed Northland Regional Pest and Marine Pathway Management Plan 2017–2020 in regards to land based pests and those activities related to freshwater pests include:</p> <p>Protection of Northland's native forests and wetland ecosystems found on private land and supporting communities who are involved in the restoration of iconic fauna such as kiwi, coastal seabirds and kukupa.</p> <p>The extent to which the benefits are direct rather than indirect depends on how ratepayers use and appreciate the environmental values which can be impacted upon by pests. Direct benefits may accrue to land owners as a consequence of fewer plant pests or animal pests such as possums and rats.</p>

	<p>In regards to marine pest activities the charges will provide protection both now and into the future of the Northland marine environment and damaging impacts of marine pests on:</p> <ul style="list-style-type: none"> - recreational and commercial fishing - marine tourism - indigenous biodiversity. <p>The extent to which the benefits are direct rather than indirect depends on how ratepayers use and appreciate the marine environment. Direct benefits may accrue to vessel owners, owners of marine structures, as a result of less bio fouling and those that harvest kai moana.</p>
(c) The collective benefits of the implementation of the plan to the occupiers of the properties on which the rate would be levied compared with the collective costs to them of the rate	See Cost Benefit Analysis report. It is considered that the collective benefits outweigh the costs and a comprehensive cost benefit analysis shows that there is a positive net benefit return for ratepayers in respect of the marine pathway plan. For terrestrial and freshwater based pests, only pests that have met the requirements for a positive cost benefit analysis have been included in the plan.
(d) For the regional pest management plan, the extent to which the characteristics of the properties on which the rate would be levied and the uses to which they are put contribute to the presence of prevalence of the pest or pests covered by it	Land and freshwater pests cross land and establish in waterways of all tenure and thus have the ability to spread regardless of property boundaries. In the case of Northland, the characteristics of the land and the uses that land may be put to have been considered and pest control activities outlined in the plan are considered fit for purpose.

Carried

(Councillor Smart voted against the motion)

Rates for the Year 1 July 2017 to 30 June 2018 (Item 4.3)

ID: A956437

Report from Finance Manager, Simon Crabb.

Moved (Stolwerk/Sinclair)

1. That the report 'Rates for the Year 1 July 2017 to 30 June 2018' by Simon Crabb, Finance Manager, and dated 16 June 2017, be received.
2. That the Northland Regional Council resolves to set the following rates under the LGRA for the financial year commencing 1 July 2017 and ending 30 June 2018.

a. Targeted Council Services Rate

A targeted rate as authorised by the LGRA. The rate is calculated on the total projected capital value, as determined by the certificate of projected valuation, of each constituent district in the Northland region. An additional \$1.73 (including GST) per each rateable separately used or inhabited part (SUIP) of a rating unit is to be assessed across the Whangārei constituency to provide funding for the ongoing maintenance of the Hātea River Channel. The rate is differentiated by location in the

Northland region and assessed as a fixed amount per each rateable separately used or inhabited part (SUIP) of a rating unit in the Far North and Whangārei districts, and on each rateable rating unit (RU) in the Kaipara district. The rate is set as follows:

	<u>Including GST</u>
Far North District	\$91.92 per SUIP
Kaipara District	\$122.90 per RU
Whangārei District	\$117.66 per SUIP

The Whangārei District Targeted Council Services Rate amount of \$117.66 (including GST) per SUIP **includes** funding for the Hātea River Channel amount of \$1.73 (including GST) per SUIP.

b. Targeted Land Management Rate

A targeted rate as authorised by the LGRA. The rate is assessed on the land value of each rateable rating unit in the region. The rate is set per dollar of land value. The rate per dollar of land value is different for each constituent district because the rate is allocated based on projected land value, as provided for in section 131 of the LGRA. The rate is set as follows:

	<u>Including GST</u>
Far North District	\$0.0003612 per dollar of land value
Kaipara District	\$0.0004300 per dollar of land value
Whangārei District	\$0.0004016 per dollar of land value

c. Targeted Regional Recreational Facilities Rate

A targeted rate as authorised by the LGRA. The rate is a fixed amount, differentiated by location in the Northland region. The rate will be assessed on each rateable rating unit (RU) in the Kaipara district and each rateable separately used or inhabited part of a rating unit (SUIP) in the Far North and Whangārei districts. The rate is set as follows:

	<u>Including GST</u>
Far North District	\$4.57 per SUIP
Kaipara District	\$4.57 per RU
Whangārei District	\$22.85 per SUIP

d. Targeted Regional Infrastructure Rate

A targeted rate as authorised by the LGRA. This rate is assessed on the land value of each rateable rating unit in the region. The rate is set per dollar of land value. The rate per dollar of land value is different for each constituent district, because the rate is allocated based on projected land value, as provided for in section 131 of the LGRA. The rate is set as follows:

	<u>Including GST</u>
Far North District	\$0.0000315 per dollar of land value
Kaipara District	\$0.0000375 per dollar of land value
Whangārei District	\$0.0000350 per dollar of land value

e. Targeted Emergency Services Rate

A targeted rate as authorised by the LGRA. The rate is a fixed amount assessed on each rateable separately used or inhabited part (SUIP) of a rating unit in the Far North and Whangārei districts and each rateable rating unit (RU) in the Kaipara District. The rate is set as follows:

Far North District
 Kaipara District
 Whangārei District

Including GST
 \$11.76 per SUIP
 \$11.76 per RU
 \$11.76 per SUIP

f. Targeted Whangārei Heads Pest Management Rate

A targeted rate as authorised by the LGRA. The rate is a fixed amount assessed on each rateable separately used or inhabited part of a rating unit located in and around the Whangārei Heads area. These rating units are defined in the map below:

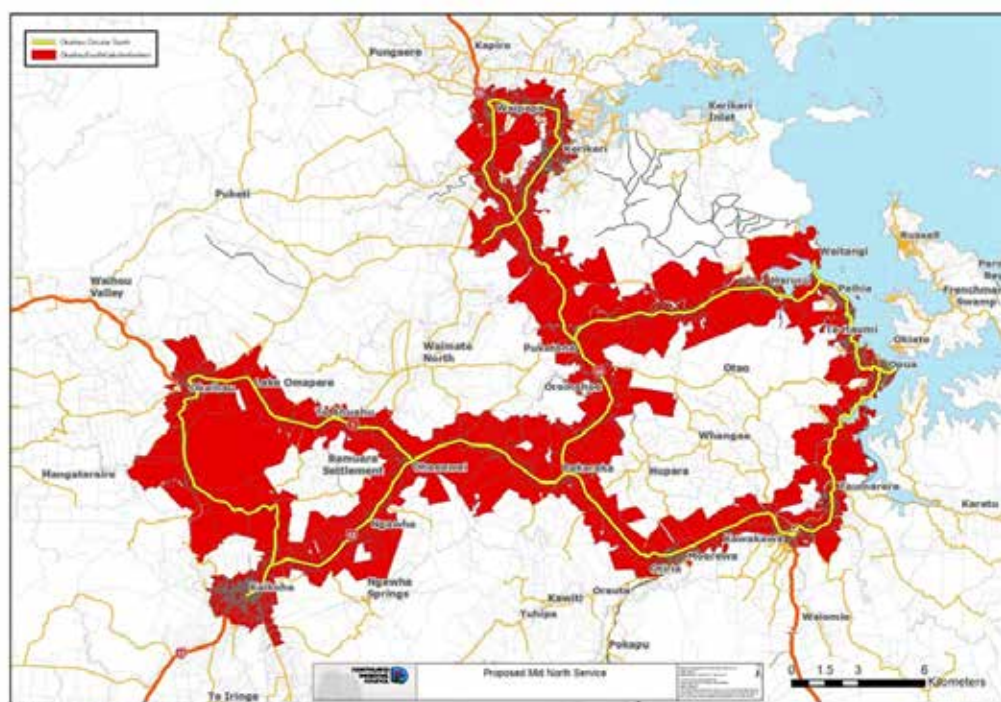


The rate is set as follows:

Whangārei District (identified Whangārei Heads area)

Including GST
 \$50.00 per SUIP

Rating units for the Targeted Mid-North Transport Rate:



Differential categories for the Targeted Mid-North Transport Rate:

Differential	Basis	Description	Land use codes
Non Commercial	100%	SUIPs have a non-commercial use based on their actual use as defined by their land use code. (Note: in certain circumstances land with a commercial land use may be treated as non commercial if the ratepayer demonstrates to council's satisfaction that the actual use is not commercial.)	0, 1, 2, 9, 10 to 17, 19 to 29, 90, 91, 92 & 97-99 (93 - 96 may also be treated as non commercial if the actual use of the land is not commercial)
Commercial	200%	SUIPs which have some form of commercial or industrial use or are used primarily for commercial purposes as defined by their land use codes. (Note: in certain circumstances land with a non commercial land code use may be treated as commercial if the actual use of the entire rating unit is commercial in nature.)	3, 4, 5, 6, 7, 8, 18, 30 to 89, 93, 94, 95, & 96

Where different uses take place on parts of the rating unit, the parts may be categorised in different differential categories.

Council retains the right to apply a different differential where it can be demonstrated, to its satisfaction, that the actual use of the entire rating unit differs from that described by the current land use code.

j. Targeted Awanui River Management Rate

A targeted rate set under the LGRA, set differentially by location and area of benefit as defined in the Awanui River Flood Management Plan, and as defined in the maps and table below:

The rate is set differentially as follows:

	<u>Including GST</u>
Urban rate class UA (floodplain location) \$188.29 direct benefit plus \$18.71 indirect benefit, total per each rateable separately used or inhabited part of a rating unit – all rateable rating units other than in the commercial differential:	\$207.00 per SUIP
Urban rate class UA – commercial differential	\$621.00 per SUIP
Urban rate classes UF (higher ground) \$18.71 direct benefit plus \$18.71 indirect benefit, total per each rateable separately used or inhabited part of a rating unit – all rateable rating units other than in the commercial differential:	\$37.42 per SUIP
Urban rate class UF – commercial differential	\$112.26 per SUIP
Rural rate differentiated by class, \$8.42 per each rateable separately used or inhabited part of a rating unit of indirect benefit plus a rate per hectare for each of the following classes of land in the defined Kaitiāia flood rating district as stated in the Awanui River Asset Management Plan:	\$8.42 per SUIP

Class	Description	<u>Rate per Rateable Ha Including GST</u>	
A & B	High benefit; Rural land which receives high benefit from the Awanui scheme works due to reduced flooding risk and/or reduced duration of flooding and/or coastal flooding – all rateable land other than in the commercial differential:	\$15.31 hectare	pe
A & B Commercial Differential		\$45.93 hectare	pe
C	Moderate benefit; land floods less frequently and water clears quickly – all rateable land other than in the commercial differential:	\$6.93 per hectare	
C Commercial Differential		\$20.79 hectare	pe

E	Land in flood ways and ponding areas that receive no benefit and land in native bush that performs watershed protection function - all rateable land other than in the commercial differential	-
E Commercial Differential		-
F	Contributes runoff waters and increases the need for flood protection - all rateable land other than in the commercial differential:	\$0.92 per hectare
F Commercial Differential		\$2.76 per Hectare

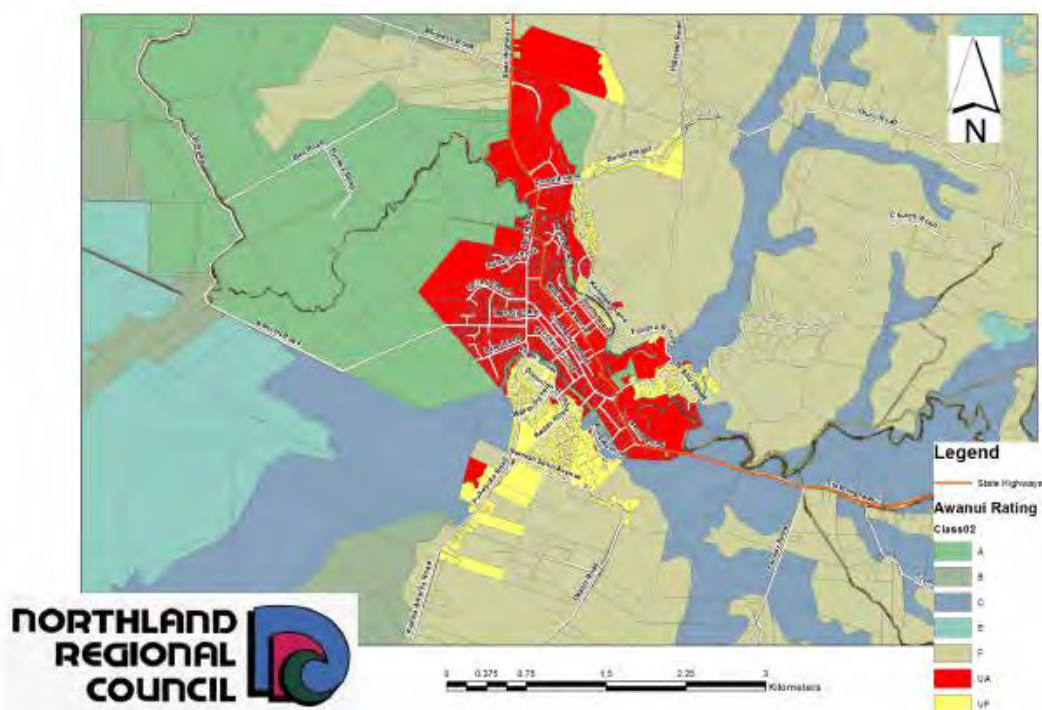
The rating classifications are shown in the following maps:

Awanui River management rate classes.



Awanui River management rate classes.

Awanui River Scheme Targeted Rate - Kaitaia Detail

*Awanui River management rate classes.*

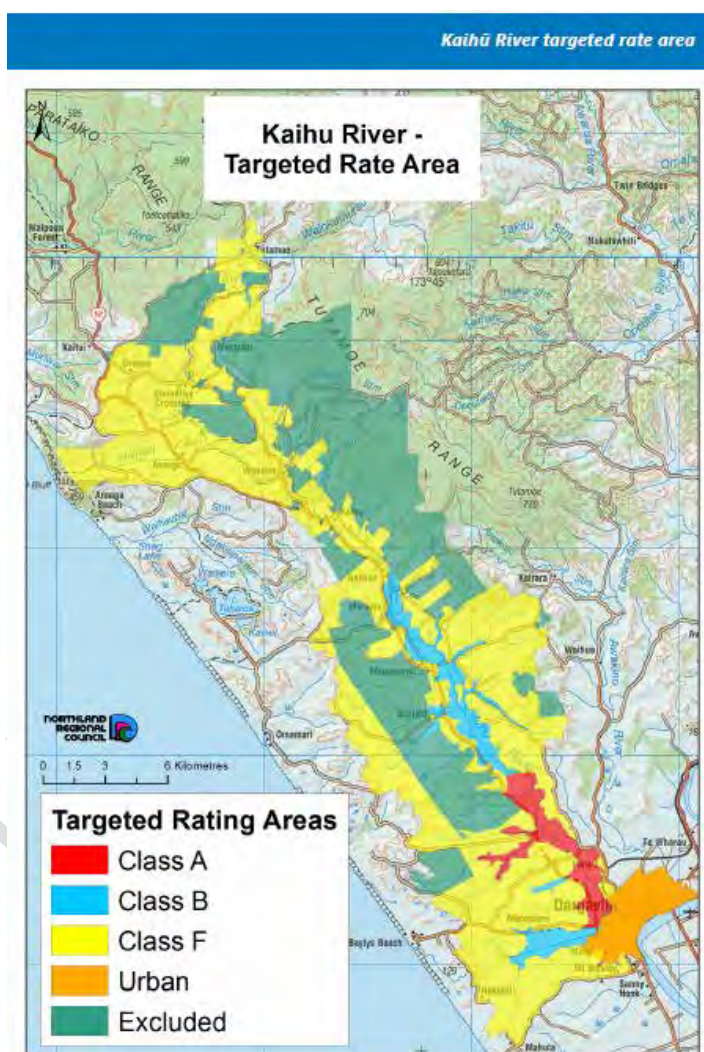
Awanui River Scheme Targeted Rate - Awanui Detail



k. Targeted Kaihū River Management Rate

A targeted rate set under the LGRA, and set differentially by location and area of benefit as defined in following table and map:

	<u>Including GST</u>
Class A - per rateable hectare of land on the floodplain and side valleys downstream of Rotu Bottleneck:	\$21.22
Class B - per rateable hectare of land on the floodplain and tributary side valleys between Ahikiwi and Rotu Bottleneck:	\$11.68
Class F – per rateable hectare of land within the Kaihū River rating area not falling within Class A and Class B:	\$1.65
Urban Contribution – annual contribution from the Kaipara District Council instead of a separate rate per property:	\$5,015 pa

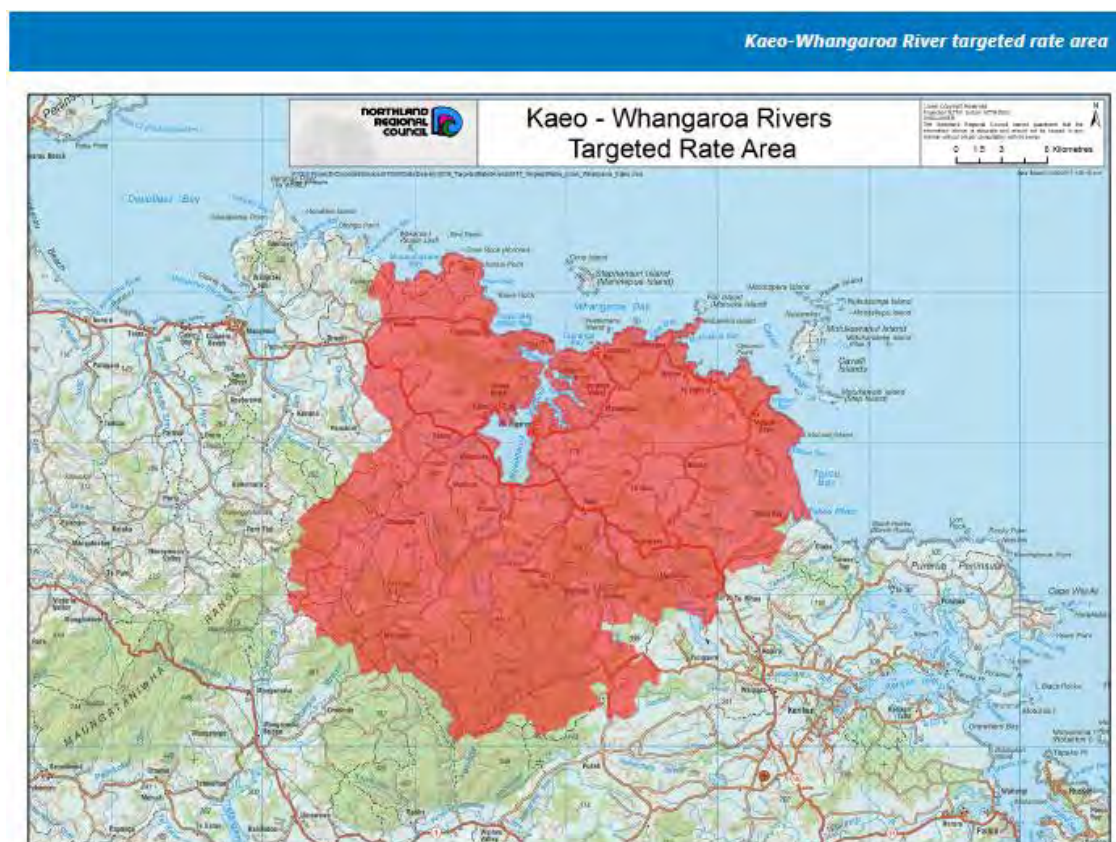


I. Targeted Kaeo-Whangaroa Rivers Management Rate

A targeted rate set under the LGRA, set on a uniform basis in respect of each rateable separately used or inhabited part of a rating unit falling within the former Whangaroa Ward rating rolls of 100-199, as defined in the map below:

Former Whangaroa Ward

Including GST
\$53.66 per SUIP



m. Targeted Whangārei Urban Rivers Management Rate

A targeted rate set under the LGRA, and assessed on all rateable properties defined by reference to the differential categories, and differentiated by location (defined in the maps below) and, for some categories, land use. It is set as a fixed amount per each rateable separately used or inhabited part (SUIP) of a rating unit, as follows:

Including GST

Commercial properties located in the Whangārei Central Business District flood area: \$324.43 per SUIP

Residential properties located in the Whangārei Central Business District flood area: \$125.17 per SUIP

Properties located in the contributing water catchment area (including properties falling in the Waiarohia, Raumanga, Kirikiri and Hātea River Catchments): \$41.88 per SUIP



Differential categories for the Whangārei Urban Rivers Management Rate:

Residential properties in the Whangārei central business district	Residential properties in the Whangārei central business district (CBD) flood area are defined as all rating units which are used principally for residential or lifestyle residential purposes, including retirement villages, flats etc. Residential properties also includes multi-unit properties, these being all separate rating units used principally for residential purposes, and on which is situated multi-unit type residential accommodation that is used principally for temporary or permanent residential accommodation and for financial reward, including, but not limited to, hotels, boarding houses, motels, tourist accommodation, residential clubs and hostels but excluding any properties that are licensed under the Sale and Supply of Alcohol Act 2012.
Commercial properties in the Whangārei central business district	Commercial properties in the Whangārei CBD flood area are all separate rating units used principally for commercial, industrial or related purposes or zoned for commercial, industrial or related purposes in accordance with the Whangārei district plan. For the avoidance of doubt, this category includes properties licensed under the Sale and Supply of Alcohol 2012; and private hospitals and private medical centres.

3. **Payment dates for rates, and penalty regime**

That the Northland Regional Council resolves the following:

Far North District Constituency:

All rates within the Far North District Council constituency are payable in four equal instalments, on the following dates:

Instalment	Due Date for payment
Instalment 1	20 August 2017
Instalment 2	20 November 2017
Instalment 3	20 February 2018
Instalment 4	20 May 2018

The Northland Regional Council resolves to add the following penalties to unpaid Far North District Council constituency rates.

- In accordance with section 58(1)(a) of the LGRA, a penalty of ten percent (10%) will be added to any portion of each instalment of Far North District Council constituency rates assessed in the 2017/18 financial year that is unpaid on or by the respective due date for payment as stated above. These penalties will be added on the following dates:

Instalment	Date Penalty will be added
Instalment 1	27 August 2017
Instalment 2	27 November 2017
Instalment 3	27 February 2018
Instalment 4	27 May 2018

Kaipara District Constituency:

All rates within the Kaipara District Council constituency are payable in four equal instalments, on the following dates:

Instalment	Due Date for payment
Instalment 1	20 August 2017
Instalment 2	20 November 2017
Instalment 3	20 February 2018
Instalment 4	20 May 2018

The Northland Regional Council resolves to add the following penalties to unpaid Kaipara District Council constituency rates.

- In accordance with section 58(1) (a) of the LGRA, a penalty of ten percent (10%) of the Kaipara District Council constituency rates assessed in the 2017/18 financial year that are unpaid after the due date for each instalment will be added on the relevant penalty date for each instalment stated below, except where a ratepayer has entered into an arrangement by way of direct debit authority, or an automatic payment authority, and honours that arrangement. These penalties will be added on the following dates:

Instalment	Date Penalty will be added
Instalment 1	22 August 2017
Instalment 2	21 November 2017
Instalment 3	21 February 2018
Instalment 4	22 May 2018

- In accordance with section 58(1)(b) of the LGRA, a penalty of ten per cent (10%) of the amount of all Kaipara District Council constituency rates (including any penalties) from any previous financial years that are unpaid on 04 July 2017 will be added on 05 July 2017.
- In accordance with section 58(1)(c) of the LGRA, a penalty of ten per cent (10%) of the amount of all Kaipara District Council constituency rates to which a penalty has been added under the point immediately above and which are unpaid on 04 January 2018 will be added on 05 January 2018

Whangārei District Constituency

All rates within the Whangārei District Council constituency are payable in four equal instalments, on the following dates:

Instalment	Due Date for payment
Instalment 1	21 August 2017
Instalment 2	20 November 2017
Instalment 3	20 February 2018
Instalment 4	21 May 2018

The Northland Regional Council resolves to add the following penalties to unpaid Whangārei District Council constituency rates.

- In accordance with section 58(1)(a) of the LGA, a penalty of ten percent (10%) will be added to any portion of each instalment of Whangārei District Council constituency rates assessed in the 2017/18 financial year that is unpaid on or by the respective due date for payment as stated above. These penalties will be added on the following dates:

Instalment	Date Penalty will be added
Instalment 1	24 August 2017
Instalment 2	23 November 2017
Instalment 3	23 February 2018
Instalment 4	24 May 2018

- In accordance with section 58(1)(b) of the LGRA, a penalty of ten per cent (10%) will be added to any Whangārei District Council constituency rates (including any penalties) from any financial year prior to 1 July 2017 that still remain unpaid as at 4 July 2017. This penalty will be added on 4 September 2017.

Carried

Decisions on Regional Marine Pathway Management Plan 2017–2027 (Item 4.4 and Supplementary Item 4.4)

ID: A954642 and A959280

Report from Biosecurity Manager, Don McKenzie.

Moved (Sinclair/Blaikie)

1. That the report 'Decisions on Regional Marine Pathway Management Plan 2017–2027' by Don McKenzie, Biosecurity Manager, and dated 9 June 2017, be received.
2. That the 'preparation' of the Regional Marine Pathway Management Plan 2017–2027 (MPMP), as amended following consideration of submissions (and included in Supplementary Item 4.4 pertaining to the 27 June 2017 extraordinary council meeting agenda), be approved pursuant to section 93(1) of the Biosecurity Act 1993.
3. That the Northland Regional Council be confirmed as the management agency for the MPMP pursuant to section 93(2) of the Act.
4. That the council confirms it is satisfied that the content of the MPMP, as amended following consideration of submissions, meets the requirements of section 94 of the Act.
5. That the Section 95 report on the plan, including reasons for accepting or rejecting submissions, and attachments be approved for submitter and public notification pursuant to section 95(2), (3) and (4) of the Act.
6. That council delegates to the Group Manager – Environmental Services the authority to make any necessary minor formatting, typographical and administrative changes prior to public notification.

Carried

(Councillor Yeoman voted against the motion)

Confirmation and Making of the Northland Regional Navigation Safety Bylaw 2017 (Item 4.5)

ID: A954456

Report from Group Manager – Customer Service and Community Resilience, Tony Phipps; Harbourmaster, Jim Lyle; and Deputy Harbourmaster, Anthony Browne.

Moved (Stolwerk/Yeoman)

1. That the report 'Confirmation and Making of the Northland Regional Navigation Safety Bylaw 2017' by Tony Phipps, General Manager – Customer Service and Community Resilience; Jim Lyle, Harbourmaster; and Anthony Browne, Deputy Harbourmaster, and dated 14 June 2017, be received.
2. That pursuant to section 33M of the Maritime Transport Act 1994, council makes the Northland Regional Navigation Safety Bylaw 2017 as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda, for the purpose of ensuring maritime safety in its region, with effect from 1 August 2017.
3. That pursuant to section 157 of the Local Government Act, council resolves to publicly notify the making of the Northland Regional Council Navigation Safety Bylaw 2017 and that the Northland Regional Navigation Safety Bylaw 2017 and the proposed controls contained therein will take effect from 1 August 2017.
4. That council approve the Harbourmaster to request the Minister of Transport to enact new infringement regulations and associated fees for offences related to the Northland Regional Navigation Safety Bylaw 2017, as recommended by the council.
5. That council directs staff to:
 - A. Develop an integrated implementation plan to ensure adequate education and promotion of the requirements of the Northland Regional Navigation Safety Bylaw 2017 and the proposed controls;
 - B. Review the resources available to ensure the implementation of the Northland Regional Navigation Safety Bylaw 2017, including the resources available to the Harbourmaster and for other marine safety initiatives.

Carried

Amended Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal (Item 4.6)

ID: A952042

Report from Deputy Harbourmaster, Anthony Browne.

Moved (Finlayson/Sinclair)

1. That the report 'Amended Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal' by Anthony Browne, Deputy Harbourmaster, and dated 12 June 2017, be received.
2. That council rescind its decision of 16 May 2017 to adopt the Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal (included as **Attachments One and Three** pertaining to Item 7.5 of the 16 May 2017 council agenda) and adopt the revised draft Kai Iwi Lakes Navigation Safety Bylaw 2017, as included in the supporting information pertaining to the 27 June 2017

extraordinary council meeting agenda, for the purposes of consultation, pursuant to section 156 of the Local Government Act 2001.

Carried

It was further moved (Smart/Stolwerk)

3. That the council authorises Tony Phipps, Group Manager – Customer Service and Community Resilience, to make any necessary minor drafting, typographical, rounding, or presentation corrections to the Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 prior to being released for consultation.

Carried

Secretarial Note: The amendments to include, but not limited to:

- *Alignment of the section 'Person in charge of a vessel' with the Northland Regional Navigation Safety Bylaw 2017'; and*
- *Specific distances for the 5-knot zone to be detailed in Schedule 1: Kai Iwi Lakes map.*

CONCLUSION

The meeting concluded at 10.12 am.

TITLE: **Receipt of Action Sheet**

ID: A961861

To: Council Meeting, 18 July 2017

From: Chris Taylor, Governance Support Manager

Date: 7 July 2017

Executive summary

The purpose of this report is to enable the council to receive the current council action sheet.

Recommendation

1. That the council action sheet be received.

Attachments

- *Council Action Sheet*

Authorised by Group Manager

Name: Jonathan Gibbard

Title: Group Manager – Strategy and Governance

Date: 10 July 2017

Council Actions new

IRISID	Current Status	Request Date	Reso/Req	Description	Request Details	Note Text	Date of Note	Requested By
REQ.583826	Open	21 Feb 2017		Council Rates and Rates Arrears	That FNDC provide a report detailing projections of council rates and rate arrears for the end of the year.	The 2016-17 annual rates reconciliation for each District will be presented to Council in August. At such time an explanation of any discrepancy in the opening balance (versus last year's closing) will be provided.	07 Jul 2017	Council
REQ.585143	Closed	20 Jun 2017 REQ		Letter of congratulations	That a letter be sent to the Chief Executive for Te Runanga a Iwi o Ngati Kahu extending congratulations for the Kaitiaki Green Ribbon Award received for the work undertaken at Lake Waiporohia.	Complete.	4-Jul-17 Council	Council
REQ.585144	Open	20 Jun 2017 REQ		Management of Foreign Exchange	That the Investment Subcommittee give consideration to the active management of foreign exchange.			Council
REQ.585146	Open	20 Jun 2017 REQ		Reporting to council	That the Environmental Monitoring reporting (in the Chief Executive's Report) include cumulative figures for the year. Also a draft forestry report to be prepared for council's consideration.	Work in progress	07 Jul 2017 Council	Council

TITLE: Council Working Party Updates

ID: A959184

To: Council Meeting, 18 July 2017

From: Jonathan Gibbard, Group Manager – Strategy and Governance

Date: 10 July 2017

Executive summary

The purpose of this report is to update council on the recent discussions/activities of its respective working parties. Please note that working parties carry no formal decision-making delegations from the council.

Recommendation

1. That the report 'Working Party Updates' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 10 July 2017, be received.
-

Pest Management Working Party (Chair Cr Mike Finlayson)

The Pest Management Working Party met on 11 May 2017. Topics for discussion included:

- Update on Myrtle Rust.
- Predator Free NZ Proposal.
- Opportunities for future funding of high value areas (targeted rates).
- Biosecurity Threats

Following discussion, the working party agreed:

- Include copy of NZPPI Myrtaceae Plant Management Protocol and Myrtle Rust Stakeholder update on Council Dashboard.
- To recommend to Council the discontinuation of free issue pest control materials such as rabbit pindone and other toxins, and offer all pest control materials at cost price only (plus freight).
- Look at striking a new land value rate across the region to deliver the 2050 Predator Free Program.
- Future funding of high value areas (targeted rates) to be taken into consideration for the upcoming Long Term Plan.

TTMAC Working Party (Co-Chairs Cr Dimery and Pita Tipene, Te Rūnanga o Ngāti Hine)

The TTMAC Working Party met on 9 June 2017 with 12 non-elected members and four elected members present. There were two presentations from staff, on Myrtle Rust and on Lake Waihoropita.

Topics for discussion included:

- Information about working party procedures under the council's new governance structure.
- Regional Plan hearings panel, and feedback on criteria for assessing candidates for appointment as an independent commissioner with expertise in Māori values.
- Updates on the Terms of Reference review and Combined Consultation.

- TTMAC representation on Council working parties.

Following discussion, the working party agreed on the following action points:

- That council consider appointing two independent commissioners with Māori expertise to the Regional Hearings Panel, using the six criteria suggested by TTMAC.
- That staff work with TTMAC members to:
 - increase their knowledge of the Resource Management Act and other relevant legislation
 - provide ideas about better communicating TTMAC's mahi externally
 - develop methods to support and facilitate Māori participation in the submission process for the Regional Plan
- That the draft Terms of Reference be brought to the August TTMAC meeting for feedback.
- That there be a paper at the August TTMAC meeting outlining council's reason for not reaching a consensus decision about TTMAC representation on Council working parties.
- That TTMAC and council look for opportunities to influence legislation, as they arise, supporting the role and status of hapu as well as iwi (not just iwi).

Authorised by Group Manager:

Name: Jonathan Gibbard
Title: Group Manager – Strategy and Governance
Date: 10 July 2017

TITLE: Council Working Group Updates

ID: A959196

To: Council Meeting, 18 July 2017

From: Bruce Howse, Group Manager – Environmental Services

Date: 06 July 2017

Executive summary

The purpose of this report is to update council on the recent discussions/activities of its respective working groups. Please note that working groups carry no formal decision-making delegations from the council.

Recommendation

That the report 'Council Working Group Updates' by Bruce Howse, Group Manager – Environmental Services, and dated 05 July 2017, be received.

Whangārei Heads Pest Management Working Group (Chair Cr Paul Dimery)

The Whangārei Heads Pest Management Working Group met on 16 May 2017. Topics for discussion included:

- Weed Action Whangārei Heads (WAWH) – Project update from WAWH Project manager, draft annual report received.
- Backyard Kiwi (BYK) – Project update from BYK project manager, draft annual report received.
- Annual expenditure and 2017/18 Budgets.

Following discussion, the working group agreed:

- To review the Terms of reference for the group and include one representative from WDC, and update the group name from Whangārei Heads Pest Management Liaison Committee to Whangārei Heads Pest Management Working Group.
- To allow for resourcing for health and safety plans for Weed Action Whangārei Heads and Backyard Kiwi, which can be used by other landcare groups within targeted rate area.
- To allocate additional funds to WAWH for strategic projects and contractor time and approve proposed budget for 17/18.
- To share results from BYK and WAWH annual reports through media releases including structure of committee.

Whangārei Harbour Catchment Group (Chair Cr Paul Dimery)

The Whangārei Harbour Catchment Group met on 6 June 2017. Topics for discussion included:

- Erosion control plan rule in the catchment plan.
- The >250t/km²/yr of sediment scenario for the catchment plan.
- Revision to the prioritisation of non-regulatory actions for the catchment plan.

Following discussion, the working party agreed:

- The word "approved" will be added to the erosion control plan rule.

Awanui River Working Group (Chair Cr Mike Finlayson)

The Awanui River Working Group met on 8 June 2017. Topics for discussion included:

- Long Term Plan and Urban Kaitia Upgrade
- Awanui Scheme Review
- Gills Road Slips repair
- LiDAR review of potential scheme overflows

Following discussion, the working group agreed:

- Staff to report back to the committee at the next meeting with the percentage of bad debts on scheme rates if any.
- Staff to prepare a scenario whereby surplus is used to allow completion of priority works such as completion of the section of river up to Waihoe, and report back to the next meeting.
- Staff to direct FNDC contractors working on the Sports Hub at South Road to a source of fill that aids the Awanui River upgrade (spillway 5).
- Staff to approach the Hydrology Department to request installation of two additional flow meters, one above Waihoe and the other below the outflow and report a possible timeline back to the committee at the next meeting.

Doubtless Bay Working Group (Chair Cr Mike Finlayson)

The Doubtless Bay Working Group met on 15 June 2017. Topics for discussion included:

- Revised Catchment Plan Management (Sediment reduction scenarios and maps).
- Doubtless Bay Catchment Implementation Plan.
- Draft letter to Fish and Game Council (Northland).
- Green Ribbon Award for Lake Waiporohita.

Following discussion, the working group agreed:

- To recommend to council that the Proposed Regional Plan include a rule requiring Erosion Control Plans by 1 January 2025 for areas mapped as high sediment yielding land in the Doubtless Bay Catchment.
- To recommend council do not apply catchment specific stock exclusion rules to Doubtless Bay catchment (i.e. defer to Proposed Regional Plan stock exclusion rules instead).
- To approve the draft letter to Fish and Game Council (Northland) with minor amendment.
- To prepare proposals for funding from central government/funding agencies to support implementation.

Taumāreere Flood Management Working Group (Chair Cr Justin Blaikie)

The Taumāreere Flood Management Working Group met on 28 June 2017. Topics for discussion included:

- Flood Plain Long Sections and Cross Sections
- Options and Priorities

Following discussion, the working group agreed:

- The Chair will organise a hui at Otiria Marae that he will Chair to obtain input from Community members that are not at today's meeting to discuss prioritization of works and funding options.
- NRC staff to walk Waiomio Spillway Option 10 site with selected Committee members.
- NRC staff to investigate the benching option put forward - Waiomio stream downstream of Railway bridge (right bank).

Authorised by Chief Executive Officer:

Name: Malcolm Nicolson
Title: Chief Executive Officer
Date: 06 July 2017

TITLE: Externally Managed Funds: Amendments to the Statement of Investment Policies and Objectives**ID:** A962692**To:** Council Meeting, 18 July 2017**From:** Simon Crabb, Finance Manager**Date:** 7 July 2017

Executive summary

In light of the current market conditions and the latest managed fund performance results (to May 2017), Jonathan Eriksen of Eriksen and Associates has reviewed the asset allocations of the Property Reinvestment Fund (PRF), Infrastructure Investment Fund (IIF) and Working Capital Fund (WCF) and developed a strategy to increase the performance across these three funds. This strategy was presented and discussed at the 6 July 2017 Investment Subcommittee meeting, and the Investment Subcommittee endorses the recommendations proposed in this report.

The amended Statement of Investment Policies and Objectives (SIPOs) for each fund are attached reflecting the (marked up) changes made to each.

Recommendations

1. That the report 'Externally Managed Funds: Amendments to the Statement of Investment Policies and Objectives' by Simon Crabb, Finance Manager, and dated 7 July 2017, be received.
2. That the Property Reinvestment Fund SIPO asset mix benchmark is amended to 50% income assets and 50% growth assets by incorporating the changes marked up in **Attachment 1** pertaining to Item 6.1 of the 18 July 2017 council agenda, and that the adjustments presented in Table One are undertaken.
3. That the Infrastructure Investment Fund SIPO asset mix benchmark is amended to 70% income assets and 30% growth assets by incorporating the changes marked up in **Attachment 2** pertaining to Item 6.1 of the 18 July 2017 council agenda, and that the adjustments presented in Table Two are undertaken.
4. That the Working Capital Fund SIPO asset mix benchmark is amended to 80% income assets and 20% growth assets by introducing the Castle Point 5 Oceans Fund and the Milford Diversified Income Fund and incorporating the changes marked up in **Attachment 3** pertaining to Item 6.1 of the 18 July 2017 council agenda.

Background:

1. Property Reinvestment Fund (PRF)

Council staff and Jonathan Eriksen have reviewed the asset mix of the PRF with a view to increasing returns and have recommended the asset allocation target is revised:

From: 60% income assets and 40% growth assets

To: 50% income assets and 50% growth assets (50:50)

By: Undertaking the adjustments in Table 1 below:

Resulting in: The overall return target increasing from 6.4% to **6.6% pa.** and the overall risk profile increasing from a negative return limit of any one year in seven to a negative return limit of any **one year in six.**

Table 1

PRF	NRC Investment	% of PRF	Target % of PRF	Recommended Adjustment	ADJUSTED TOTALS		Target % of PRF
Aspiring	\$2,945,394	14.3%		\$500,000	\$3,445,394	16.7%	10-20
Mint Equities	\$2,943,516	14.3%		\$500,000	\$3,443,516	16.7%	10-20
Quay Street Altum Fund	\$1,024,942	5.0%			\$1,024,942	5.0%	0-10
Salt Long Short	\$1,012,188	4.9%		\$500,000	\$1,512,188	7.3%	0-10
	\$7,926,040	38.5%		\$1,500,000	\$9,426,040	45.7%	
Continuity Capital	\$793,285	3.8%			\$793,285	3.8%	0-25
Pioneer Capital	\$38,196	0.2%			\$38,196	0.2%	0-25
	\$831,481	4.0%		\$0	\$831,481	4.0%	
TOTAL GROWTH ASSETS	\$8,757,521	42.5%	40.0%	\$1,500,000	\$10,257,521	49.8%	50.0%
Milford Income	\$4,199,771	20.4%			\$4,199,771	20.4%	0-20
Mint Income	\$4,581,508	22.2%		-\$1,500,000	\$3,081,508	15.0%	10-40
Quay Street	\$3,071,956	14.9%			\$3,071,956	14.9%	5-20
	\$11,853,235	57.5%		-\$1,500,000	\$10,353,235	50.2%	
Cash	\$0	0.0%			\$0	0.0%	
	\$0	0.0%		\$0	\$0	0.0%	
TOTAL INCOME ASSETS	\$11,853,235	57.5%	60.0%	-\$1,500,000	\$10,353,235	50.2%	50.0%
TOTAL ASSETS	\$20,610,756	100.0%	100.0%	\$0	\$20,610,756	100.0%	100.0%

2. Infrastructure Investment Fund (IIF)

Jonathan Eriksen has also reviewed the asset mix of the IIF with a view to outperforming the cost of borrowing of funds deposited in the IIF and has recommended the asset allocation target is revised:

From: 80% income assets and 20% growth assets

To: 70% income assets and 30% growth assets (70:30)

By: Introducing the Milford Diversified Income Fund into the IIF SIPO;
Undertaking the adjustments in Table 2 below; and
Investing any further funds to progress towards the 70:30 asset allocation benchmark.

Resulting in: The overall return target increasing from 5.2% pa to **5.3% pa.** and the overall risk profile increasing from a negative return limit of any one year in 20 to a negative return limit of any **one year in 15.**

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Table 2

IIF	NRC Investment	% of IIF	Target % of IIF	Recommended Adjustment	ADJUSTED TOTALS		Target % of IIF
Castle Point 5 Oceans	\$1,028,381	16.4%		\$500,000	\$1,528,381	24.4%	20-40
TOTAL GROWTH ASSETS	\$1,028,381	0.0%	20.0%	\$500,000	\$1,528,381	24.4%	30.0%
Blackrock Figo	\$1,068,787	17.0%			\$1,068,787	17.0%	10-30
Milford Income	\$0	0.0%		\$700,000	\$700,000	11.2%	0-20
Harbour Income Fund	\$736,164	11.7%			\$736,164	11.7%	0-20
Mint Income	\$1,988,963	31.7%		-\$1,200,000	\$788,963	12.6%	0-20
Schroeders	\$1,447,105	23.1%			\$1,447,105	23.1%	10-30
TOTAL INCOME ASSETS	\$5,241,019	83.6%	80.0%	-\$500,000	\$4,741,019	75.6%	70.0%
TOTAL ASSETS	\$6,269,400	83.6%	100.0%	\$0	\$6,269,400	100.0%	100.0%

Further investment into the IIF

Potentially, a further \$2.96M of borrowed funds is tagged for investment into the IIF. The placement of this \$2.96M will be made with a view to progressing towards the 70:30 asset allocation target. The final decision on what fund/s actually receive what share of the \$2.96M will be made closer to the placement date and presented to the Investment Subcommittee for approval.

3. Working Capital Fund (WCF)

Jonathan Eriksen has reviewed the asset mix of the WCF with a view to increasing returns and has recommended the asset allocation target is revised:

From: 100% income assets

To: 80% income assets and 20% growth assets (80:20)

By: Introducing a 20% target allocation to the Castle Point 5 Oceans Fund (growth asset), the same fund manager recently added to the IIF providing a three month non-annualised return of 2.2%; and Introducing a 20% target allocation to the Milford Diversified Income Fund (income asset), the same fund manager already included in the CIF and PRF providing an annual return of 9.3%.

Resulting in: The overall return target increasing from 4.7% pa to **5.3% pa** and the overall risk profile increasing from a negative return limit of any one year in 20 to a negative return limit of any **one year in 17**.

Considerations:**1. Options**

No.	Option	Advantages	Disadvantages
1	Amend the PRF SIPO asset mix benchmark to 50% income assets and 50% growth assets	Achieve a greater return on funds invested in the PRF, thereby allowing a higher level of recapitalisation and greater opportunities to fund council's general work programmes.	The PRF risk return benchmark increases and the likelihood of a negative return in any one-year increases. Additionally, there is a risk that the cost of any borrowings invested in the PRF are not covered by the returns earned on these monies.

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2	Amend the IIF SIPO asset mix benchmark to 70% income assets and 30% growth assets	Achieve a greater return on funds invested in the IIF, thereby providing greater opportunities to increase council's operational and capital work programmes.	The IIF risk return benchmark increases and the likelihood of a negative return in any one-year increases. Additionally, there is a risk that the cost of any borrowings invested in the IIF are not covered by the returns earned on these monies.
3	Amend the WCF SIPO asset mix benchmark to 80% income assets and 20% growth assets	Achieve a greater return on funds invested in the WCF, thereby providing a higher level of income and greater opportunities to fund council's general work programmes.	The WCF risk return benchmark increases and the likelihood of a negative return in any one-year increases.
4	Status quo	No additional risk taken.	No additional returns are generated that provide savings for ratepayers and/or additional funding streams for council's work programmes and/or reinvestment

Staff's recommendation is to adopt Options 1, 2 and 3.

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance because it is part of council's day-to-day activities and is in accordance with the approved Treasury Management Policy.

3. Policy and legislative compliance

The activities detailed in this report are in accordance with council's Treasury Management Policy, the 2015–25 Long Term Plan both of which were approved in accordance with council's decision-making requirements of sections 76–82 of the Local Government Act 2002.

Further considerations

4. Community views

The impact investing in externally managed funds has been consulted on with the community through the 2015–25 Long Term Plan consultative procedure in accordance with s82 of the Local Government Act 2002.

5. Māori impact statement

Targeted consultation on the council's intention to invest in externally managed funds was undertaken with iwi as part of the 2015–25 Long Term Plan consultation process using existing relationship channels.

6. Financial implications

Investment strategies carry different risk profiles and are subject to different return volatilities. The returns from managed funds can fluctuate over a given time period and historical returns do not necessarily form the basis for forecasted future returns.

The strategy of simultaneously borrowing and investing an asset in order to profit from a differing interest rate is referred to as an arbitrage strategy. As with any investment strategy, an arbitrage strategy carries with it some risk. In particular, while the cost of borrowing remains fixed, there is always the possibility that the income from invested funds will be lower than anticipated, and/or the capital value of an investment is eroded. For example, a stock market correction could put the returns of this arbitrage strategy at risk.

7. Implementation issues:

There are no implementation issues that council needs to be aware of.

Attachments:

- Attachment One – Marked up revised Property Reinvestment Fund SIPO
- Attachment Two – Marked up revised Infrastructure Investment Fund SIPO
- Attachment Three – Marked up revised Working Capital Fund SIPO

Authorised by Group Manager:

Name: Dave Tams
Title: Group Manager – Corporate Excellence
Date: 6 July 2017

TITLE: \$2.96M of External Borrowing to Replace All Remaining Internal Borrowing**ID:** A962138**To:** Council Meeting, 18 July 2017**From:** Simon Crabb, Finance Manager**Date:** 7 July 2017

Executive summary

Net external borrowing of \$2.96M is recommended to be drawn down from the Local Government Funding Agency (LGFA) to replace the remaining internal borrowing associated with the Awanui and Whangārei River Scheme infrastructure assets.

The cost of this borrowing is expected to be in the vicinity of 4.71% fixed per annum over 15 years. The current cost of borrowings applied to the targeted Awanui and Whangārei ratepayers is 7% per annum and the savings achieved from lower borrowing costs will be passed directly on to these ratepayers.

Once drawdown, the \$2.96M will be invested in the Infrastructure Investment Fund.

Recommendations

1. That the report ' \$2.96M of External Borrowing to Replace All Remaining Internal Borrowing ' by Simon Crabb, Finance Manager, and dated 7 July 2017, be received.
2. That council enters into a loan from the Local Government Funding Agency up to \$3,008,131 (inclusive of 1.6% Borrower Notes) over a 15 year term at a fixed borrowing cost in the range of 4.61% pa to 4.96% pa, to replace council's remaining internal borrowings as at 30 June 2017.
3. That the borrowed funds are invested into the Infrastructure Investment Fund upon receipt

Background

In August 2015, council entered into \$13M of external borrowing by way of issuing fixed rate bonds under council's debenture trust deed. These funds replaced the internal borrowing originally used to fund infrastructure assets, the Regional Events Centre and the Marsden Point rail link property purchases.

Council has maintained (and consistently communicated this via its Long Term Plans and Annual Plans) that it would continue to consider borrowing externally if it was financially prudent to do so, and within council's self-imposed borrowing limits of approximately \$60M.

Council is currently a non-guarantor member of the Local Government Funding Agency (LGFA). The primary purpose of the LGFA is to enable local authorities to borrow at lower interest margins and longer terms than is otherwise available in the commercial markets. The indicative wholesale interest rates and credit spreads available to an unrated, non-guaranteeing council from the LGFA (at the time of writing) are presented in Table 1.

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Table 1

Term	Type (Fixed /Floating)	Wholesale Rate	Credit Spread	Total Indicative Cost of Borrowing
5 Year	Fixed	2.88%	0.74%	3.62%
7 Year	Fixed	3.12%	0.81%	3.93%
10 Year	Fixed	3.36%	0.91%	4.27%
15 Year	Fixed	3.60%	1.11%	4.71%

As a comparison, banks are currently not lending beyond five years, and their five year total interest rate is in the vicinity of 4.68%; and commercial institutions are not lending at all to unrated councils.

It should be noted that all the above rates are based on the current New Zealand interest rate yield curve at the time of writing, and are indicative and subject to change between now and the date any drawdown is undertaken.

Given the current low level of wholesale interest rates and LGFA credit spreads, it is recommended that council's remaining internal borrowings of \$2.96M aligned to the Whangārei (\$2.260M) and Awanui (\$700K) river management infrastructure schemes are replaced by an external loan from the LGFA over a 15 year term at a total borrowing cost in the vicinity of 4.71% per annum.

The cost savings associated with securing a borrowing cost in the vicinity of 4.71% (as opposed to the current 7%) will be passed directly onto the targeted ratepayers paying for the Awanui and Whangarei river management infrastructure schemes. That is, by maintaining the targeted rates at their current levels, a larger proportion of rating income will be available to repay loan principle (as opposed to paying interest), therefore reducing the overall timeframe required to fully pay-off the loans.

The \$2.96M of borrowed funds will be invested into the Infrastructure Investment Fund (IIF), and will need to achieve an investment return that exceeds the cost of borrowing to be no worse off. The revised asset mix of the IIF proposed in Item 6.1 provides for an increase in the overall return benchmark from 5.2% to 5.3% pa. The May year to date actual annualised return of the IIF (in its current format) is 4.36% pa.

As a non-guaranteeing member of the LGFA, council participates in the LGFA at the lowest level of risk, as it cannot be called upon to make any additional contributions if the LGFA is at risk of defaulting on their payment obligations. However, like all other borrowers, a non-guaranteeing member must subscribe for borrower notes (debt securities that can be converted to equity under specific circumstances) from the LGFA in an amount equal to 1.6% of the amount it borrows. The LGFA holds on to the borrower notes and if the LGFA is at risk of defaulting they may not repay these notes – in this case \$48K would be held by the LGFA and potentially be at risk (1.6% of \$3.008M equates to \$48K of borrower notes and provides net funds of \$2.96M). Borrower notes earn interest, are repaid when council repays its borrowing, and are only converted to equity after the uncalled capital (approximately \$20M) of the LGFA guaranteeing members has been called up.

To reflect the low risk participation level, a non-guaranteeing member can only borrow up to a maximum of \$20M and incurs a slightly higher rate of borrowing.

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If council elected to borrow in excess of \$20M from the LGFA they would need to become a guarantor for the obligations of the LGFA. Any call under the guarantee would be allocated across all 45 guarantors on a pro rata basis in relation to their rating revenue. For council, this means we would pick-up approximately 0.4% of any guarantee call.

Considerations:**1. Options**

No.	Option	Advantages	Disadvantages
1	Enter into a loan with the Local Government Funding Agency over a 15 year term to replace council's remaining internal borrowings	Provide savings to targeted ratepayers in the form of lower interest costs associated with infrastructure projects.	Take on risk that the gains generated on the borrowed funds will not cover the cost of the borrowings.
2	Status quo	No additional risk taken.	No additional returns are generated that provide savings for ratepayers and/or additional funding streams for council work programmes and/or economic development.

Staff recommend Option 1.**2. Significance and engagement**

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's significance and engagement policy because it has previously been consulted on and provided for in council's Long Term Plan and is in accordance with the approved Treasury Management Policy.

3. Policy and legislative compliance

The activities detailed in this report are in accordance with council's Treasury Management Policy, the 2015–2025 Long Term Plan and the 2016/17 Annual Plan.

Further considerations**4. Community views**

The impact of external borrowing from the Local Government funding agency as a non-guaranteeing member has been consulted on with the community through the 2016/17 Annual Plan consultative procedure in accordance with s82 of the Local Government Act 2002.

5. Māori impact statement

Targeted consultation on the council's intention to borrow externally from the Local Government Funding Agency as a non-guaranteeing member was undertaken with iwi as part of the 2016/17 Annual Plan consultation process using existing relationship channels.

6. Financial implications

The strategy of simultaneously borrowing and investing an asset in order to profit from a differing interest rate is referred to an arbitrage strategy. As with any investment strategy, an arbitrage strategy carries with it some risk. In particular, while the cost of borrowing remains fixed, there is always the possibility that the income from invested funds will be lower than anticipated, and/or the capital value of an investment is eroded. For example, a stock market correction could put the returns of this arbitrage strategy at risk.

7. Implementation issues

There are no implementation issues that council needs to be aware of.

Authorised by Group Manager:

Name: Dave Tams

Title: Group Manager – Corporate Excellence

Date: 7 July 2017

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TITLE: **External Borrowing to Fund a Loan to Northland
Emergency Services Trust**

ID: A963703

To: Council Meeting, 18 July 2017

From: Chris Taylor, Governance Support Manager

Date: 10 July 2017

Executive summary

This document acts as a 'placeholder' for the report 'External Borrowing to Fund a Loan to Northland Emergency Services Trust'. This report was unable to be completed in time due to information that needed to be collated to ensure that council could make an informed decision. The report will be sent out to councillors under separate cover.

Authorised by Group Manager:

Name: Jonathan Gibbard

Title: Group Manager – Strategy and Governance

Date: 10 July 2017

TITLE: Kawakawa Hundertwasser Park Centre – Property and Funding Contribution**ID:** A962402**To:** Council Meeting, 18 July 2017**From:** Darryl Jones, Economist**Date:** 6 July 2017

Executive summary

Council has received a recommendation from Northland Inc. Limited regarding council's 'in principle' commitment of \$500,000 to support the development of the Kawakawa Hundertwasser Park Centre. Northland Inc's recommendation is for council to not contribute funds from the Investment and Growth Reserve (IGR) for this project – neither the original \$500,000 'in principle' funding decision nor any additional allocation of funds requested by the proponents.

Council was originally going to decide on the proposal at its June 2017 meeting. The original agenda paper (Agenda item 7.3) and accompanying information can be found on the council website: www.nrc.govt.nz/resources/. However, in light of new information being brought to council's attention, council requested that the Chief Executive Officer engage with the proponents of the project to confirm how council can best support the proposal and bring further recommendations back to council for consideration. This paper is prepared in response to that request.

Staff recommend that funding be provided from the IGR for the construction of the Kawakawa Hundertwasser Park Centre, but that there remain certain conditions that need to be satisfied before this is provided and that a time limit be imposed on how long this funding is available. Decisions are also required on the ownership of the property at 55 Gillies Street, Kawakawa, and on whether to sign a Memorandum of Understanding to be part of a Project Partnership Group (PPG).

Recommendations

1. That the report 'Kawakawa Hundertwasser Park Centre – Property and Funding Contribution' by Darryl Jones, Economist, and dated 6 July 2017, be received.
2. That council decline the opportunity to sign the draft Memorandum of Understanding for the Project Partnership Group as contained in Attachment 3 of agenda item 7.1.
3. That council agree to make the property at 56 Gillies Street, Kawakawa, available for purchase by Far North Holdings Limited at a price of no less than \$485,000 plus GST (if any).
4. That council agree to allocate \$500,000 (excluding GST) from the Investment and Growth Reserve (IGR) as Impact Investment funding to the Kawakawa Hundertwasser Park Community Trust to support the construction of the Kawakawa Hundertwasser Park Centre.

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5. That council agree to make available to Far North Holdings Ltd or Far North District Council a loan facility of up to \$318,000 (plus GST) at a rate of 7% per annum for a term of up to five years from the Investment and Growth Reserve as a further funding commitment to support the development of the Kawakawa Hundertwasser Park Centre.
6. That the decisions to support the Kawakawa Hundertwasser Park Centre through the Investment and Growth Reserve (resolutions 4 – 5) are dependent on the proponents achieving the following requirements to council's satisfaction:
 - a. All necessary building and resource consents are obtained.
 - b. A fixed price construction tender that permits the project to proceed is secured.
 - c. Confirmation that funding required to cover the development of the Kawakawa Hundertwasser Park Centre has been obtained.
 - d. Details regarding the content of the gallery/museum component, and the conditions under which portions of the Kawakawa Hundertwasser Park Centre will be made available to the community.
 - e. Evidence of support for the project from the Hundertwasser Non-Profit Foundation.
 - f. A formal commitment from Far North Holdings Limited that should the Kawakawa Hundertwasser Park Centre ever be sold to a private operator the \$500,000 financial investment by Northland Regional Council will become repayable on settlement of sale.
 - g. An agreed list of performance and quarterly reporting mechanisms.
 - h. Appropriate security arrangements are put in place for the loan facility if taken up.
7. That council delegates to the Chief Executive Officer the authority to:
 - a) continue to engage with the proponents of Kawakawa Hundertwasser Park Centre to satisfy council's requirements as detailed in resolution 6; and
 - b) action resolutions 4 – 5 subject to the Chief Executive Officer's satisfaction that the requirements of resolution 6 have been met.
8. That should the Chief Executive Officer not be satisfied that the requirements of resolution 6 have been met by 30 June 2018, then council's financial support for the project is likely to be withdrawn.
9. That council acknowledges that funding the project is contrary to the Long Term Plan 2015–2025 requirement that the proposal be recommended for funding by Northland Inc. However, the funding is a one-off allocation that will contribute to the completion of a project that aligns with other council investment decisions and benefits the Kawakawa community.

Background:

In July 2014 council made an 'in principle' commitment of up to \$500,000 to help fund an art gallery/visitor centre in Kawakawa in recognition of Hundertwasser's legacy in that town. This commitment was made subject to further information on ownership, design, gallery content, and clarification of the Far North District Council's (FNDC) contribution. It was considered at that time that council's IGR could be an appropriate funding source for this commitment, and so Northland Inc. was requested to prepare an Impact Investment funding assessment and recommendation on the project so that

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a formal council funding decision could be made. This formal funding decision is being sought through this agenda item.

A revised project scope was developed by the proponents during the second half of 2015 – progressing from just an art gallery/visitor centre to a larger facility incorporating a café and FNDC's Kawakawa based service centre and library, as well as the demolition of the building at 56 Gillies Street to create a town square connection between the main street and the proposed facility. The larger revised project necessitated a larger budget, and with it a request for additional funding from council over and above the original \$500,000 commitment. In April 2016 council allocated \$20,000 from the IGR to develop a business case for the revised project.

In July 2016 council agreed to purchase 56 Gillies Street, Kawakawa, for no more than \$485,000 plus GST. This building currently contains the FNDC service centre and library, a sorting area for NZ Post, and an ATM machine. It was bought at that time because the property became available and council wanted to preserve its availability to support this project should it proceed. The purchase of this property was funded from council's Property Reinvestment Fund (PRF) with the intention that the PRF be reimbursed from the IGR should the property eventually form part of the proposed Kawakawa Hundertwasser Park Centre development and therefore fulfil council's 'in principle' commitment (July 2014). Until that time, the property remains part of council's commercial property portfolio. The property at 56 Gillies Street is considered a successful investment property, currently returning over 8% per annum.

Council also decided in July 2016 that it would not transfer ownership of the property to a third party. It was envisaged that if the property is used for the project, all outgoings and project risk will be transferred as well. If the project does not go ahead then it will remain in the property portfolio.

In early May 2017 council received the business case assessment for the Kawakawa Hundertwasser Park Centre, along with a funding recommendation from Northland Inc. regarding the project (**Attachment 1**). The board of Northland Inc. have recommended that neither the original \$500,000 'in principle' allocation, nor the additional funding request of \$159,000 (this figure has subsequently been increased to \$318,000), be funded from the IGR. While acknowledging the strong commercial and property development case, and the benefit a centre could potentially bring to the Kawakawa community, Northland Inc. does not recommend the allocation of IGR funds to the project because the economic development benefits of the project are not strong enough. They are also concerned about potential competition with existing businesses within the township (both retail sales and cafés) and the lack of authenticity of the overall concept.

As opposed to the Hundertwasser Art Centre (HAC) proposed for Whangārei, the Kawakawa Hundertwasser Park Centre will not be considered an authentic Hundertwasser building. The Hundertwasser Non-Profit Foundation (Foundation) were concerned that the concept design for the building developed at this point in the process was inappropriate because it had features that made it too similar to Hundertwasser's work. Approval from the Foundation is required if the centre intends to sell genuine Hundertwasser endorsed products.

The proponents presented a further revised proposal at the council meeting on 16 May 2017. The design and costings for the revised Kawakawa Hundertwasser Park Centre are provided in **Attachment 2**. This revised proposal sought to address

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some of the issues raised in the business case around the design of the building, the selling of authentic Hundertwasser merchandise, and the operation of the café. Specifically, the Foundation is now comfortable with the new design of the building, the proponents are no longer looking to sell Hundertwasser merchandise, and the café will be operated by one of the local café businesses.

The total cost of the project is currently estimated to be \$3M, with the funding split among various providers. Table 1 shows the proposed sources of funding and the current status of funding. In addition to the original \$500,000 in principle commitment, the proponents are seeking an additional allocation of \$318,000 from council which would bring council's total contribution to 28% of the estimated cost. There is still a considerable portion of the funds that need to be raised.

Table 1 – Current proposal – co-funding arrangements

Who	Amount (\$000)	% total	Current status
Northland Regional Council (NRC)	\$500	17%	An 'in principle' commitment with certain conditions
	\$318	11%	Additional request
Far North Holdings Limited (FNHL)	\$840	29%	To be raised
Far North District Council (FNDC)	\$256	9%	Confirmed
Kawakawa Hundertwasser Park Charitable Trust (KHPCT) / Ngāti Hine	\$300	10%	To be raised
Ministry of Business, Innovation and Employment (MBIE)	\$695	24%	To be raised. An application to the final round of the Regional Mid-Sized Tourism Facilities Grant Fund in 2017 was <u>unsuccessful</u> .
TOTAL	\$2,900		

In regards to the council owned property at 56 Gillies Street, Kawakawa, the proponents are requesting that either: (a) the property title be transferred to FNHL in trust for the community; (b) the property is leased in perpetuity to FNHL; or (c) the property is sold to FNHL. FNHL are of the view that to secure bank funding for their contribution, it requires this degree of security over the underlying land, i.e. require the land not as security but as proof of project viability. The bank perceives a risk in the Gillies Street owner choosing not to demolish the building, or even building further on the site. Council's lawyers advise that this can be accomplished with an appropriately written lease agreement. FNHL intend to use the rental income from the library and café to repay their loan investment.

In terms of the four conditions set out in the July 2014 decision, the following table sets out the current state of play.

Table 2 – Current status of April 2014 funding conditions

Condition	Current understanding
Ownership	The completed building will be owned and managed by FNHL. KHPCT will be responsible for operating the gallery/museum and the educational workshop components, paying a nominal (peppercorn) rental to FNHL.
Design	As set out in Attachment 2 of Agenda item 7.3 of June council meeting.
Gallery content	No information provided at this stage. A KHPCT/artist workshop was held on 17 June with Story Inc., a professional museum/gallery fit out company from Wellington.
Clarification of the Far North District Council (FNDC)'s contribution	FNDC has committed \$256,000 to the project build which is made up of two components: \$158,000 in its Long Term Plan 2015–2025 to buy land and develop the carpark at the back of the Hundertwasser toilets, and \$98,000 budgeted to renew and fit out the library interior. FNDC's Annual Plan 2016/17 included a budget for FNDC to become an anchor tenant in the building if/when the project is developed.

KHPCT has identified that they do not have the capacity to drive the project and as a response have identified the need to establish a governance group of stakeholders to provide oversight and expertise as well as clear links to those who are enabling the project. As its meeting on 14 March, KHPTC drew up a Memorandum of Understanding (MoU) for a Project Partnership Group (PPG) (**Attachment 3**), and have requested the designated parties to endorse the signing of the MoU. The MoU has been presented to and endorsed by all other representatives named in the document, i.e. KHPCT, FNHL, Te Rūnga o Ngāti Hine, FNDC, Bay of Islands/Whangaroa Community Board, Kawakawa Business and Resident Association.

Considerations:

1. Options

Council is required to make decisions regarding four matters:

- (a) Endorsement of the MoU for the PPG;
- (b) The ownership of the property at 56 Gillies St, Kawakawa;
- (c) The 'in principle' funding commitment; and
- (d) The additional funding request.

Separate options are set out for each of the three matters on which council needs to make a decision.

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Options for endorsement of the MoU for the PPG

No	Option	Advantages	Disadvantages
1	Do not endorse the signing of the MoU	Clarity that this is not an NRC project and ensures all NRC councillors do not have a conflict and are able to fully participate in future NRC decisions.	Lose an opportunity to influence the direction of the project.
2	Endorse the signing of the MoU	Provides council representation on the PPG to help ensure council's interests, including economic development opportunities, are taken into consideration. Provides council with close monitoring of progress towards project goals.	Considerable time commitment on council's representative. Council's representative would likely be conflicted and unable to participate in future NRC decisions on this matter.

Staff recommends Option 1, that council not endorse the signing of the MoU for the PPG. Staff consider that the conditions attached to the funding will ensure that council's interests will be advanced through the development of the project.

Options for ownership of 56 Gillies St property

No	Option	Advantages	Disadvantages
1	Sell property to FNHL for a sum of at least \$485,000 plus GST	Provides FNHL with clear ownership of the properties involved with the project and increases the likelihood of the project proceeding.	Council loses asset/foothold in the project.

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		Removes the necessity for lease arrangements and legal issues around demolition.	
2	Property remains in council ownership with a lease in perpetuity to FNHL at a peppercorn rent once project is built or otherwise confirmed	Maintains council's ownership of the property.	Lose rental income on building. Reduced certainty for FNHL as to whether the bank will accept this arrangement and approve FNHL loan.
3	Property title transfers to FNHL with a caveat that it is returned should it become surplus	Provides FNHL with clear ownership of the properties involved with the project and increases the likelihood of the project proceeding. Removes the necessity for lease arrangements and legal issues around demolition.	Lose rental income on building. Council loses asset/foothold in the project. Reduced certainty for FNHL as to whether the bank will accept this arrangement and approve FNHL loan.
4	Property remains in council ownership as an investment property	Continues to return council a competitive rate of return.	There is no chance of the project going ahead in its current form.

Staff recommend Option 1, that the property at 56 Gillies Street, Kawakawa, is sold to FNHL. This allows FNHL to more easily proceed with loan and building consent arrangements, and removes the necessity to negotiate appropriate lease and insurance agreements. Staff recommend that the property be sold to FNHL for a sum at least equivalent to the purchase price of \$485,000 plus GST so that there is no loss to council's Property Reinvestment Fund.

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Options for original \$500,000 in principle commitment

No	Option	Advantages	Disadvantages
1	Provide as Impact Investment funding from the IGR	Greatly increases the chance of the project proceeding.	Goes against Northland Inc. recommendation and council's LTP 2015–2025. Reduces funding available for investing into other projects that will have a greater regional economic benefit.
2	Provide as a loan investment from the IGR	Provides funding back to IGR so that further investments can be made.	Goes against Northland Inc. recommendation and council's LTP 2015–2025. Reduces the chance of the project being progressed.
3	Don't provide any additional funds	Maintains funds in the IGR to invest into other projects which will have a greater regional economic development benefit.	Leaves the proponents with greater funding shortfall. Greatly reduces the chance of the project being progressed.

Staff recommend Option 1, that council allocate the \$500,000 as Impact Investment funding from the IGR. This gives the proponents a sound financial basis to seek the remaining funding commitments needed for the project to succeed.

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Options for additional funding request

No	Option	Advantages	Disadvantages
1	Provide as a loan investment from the IGR	Provides council with a return on its investment. Reduces pressure on the proponents to secure funding from other sources. Allows for early commencement of the project.	Goes against Northland Inc. recommendation and council's LTP 2015–2025. Reduces funding available for investing into other projects that will have a greater regional economic benefit.
2	Provide as Impact Investment funding from the IGR	Reduces pressure on the proponents to secure funding from other sources to a greater extent. Allows for early commencement of the project.	Goes against Northland Inc. recommendation and council's LTP 2015–2025. Reduces funding available for investing into other projects that will have a greater regional economic benefit.
3	Don't provide any additional funds	Maintains funds in the IGR to invest into other projects which will have a greater regional economic development benefit.	Leaves the proponents with a greater funding shortfall. Reduces the chance of the project being progressed.

Staff recommend Option 1, that additional funding be provided in the form of a loan investment from the IGR. This loan should be offered to either FNDC or FNHL rather than the KHPCT to remove any difficulty associated with providing security for the loan and because of the financial viability of the KHPCT to repay. The amount of the loan is for council decision. This could be for the full \$318,000 requested or for a smaller or greater amount.

These two funding decisions should be dependent on the following conditions being met:

- a. All necessary building and resource consents are obtained.
- b. A fixed price construction tender that permits the project to proceed is secured.
- c. Confirmation that funding required to cover the development of the Kawakawa Hundertwasser Park Centre has been obtained.

- d. Details regarding the content of the gallery/museum component, and the conditions under which portions of the Kawakawa Hundertwasser Park Centre will be made available to the community.
- e. Evidence of support for the project from the Hundertwasser Non-Profit Foundation.
- f. A formal commitment from Far North Holdings Limited that should the Hundertwasser Park Centre ever be sold to a private operator the \$500,000 financial investment by Northland Regional Council will become repayable on settlement of sale.
- g. An agreed list of performance and quarterly reporting mechanisms.

The proponents of the project point out that conditions (c) and (e) could delay the development of the centre. Condition (c) requires all the funds to be raised prior to the commencement of construction rather than allowing it to proceed in a staged manner. Condition (e) requires agreement from a third party.

Council may also wish to set a time limit as to when all these conditions need to be met so that funds are not kept aside to support this project indefinitely. Staff suggest that 30 June 2018 be set as the expiry date.

If the project does not eventuate then 56 Gillies Street remains part of the property portfolio.

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, a decision to allocate from the IGR is considered to be of low significance when assessed against council's significance and engagement policy because it is provided for in council's Long Term Plan. This does not mean that this matter is not of significance to tangata whenua and/or individual communities, but that council is able to make decisions relating to this matter without undertaking further consultation or engagement.

3. Policy and legislative compliance

Council's Long Term Plan 2015–2025 states that only investment proposals recommended for funding by Northland Inc. board will be considered by council. A decision to allocate funding from the IGR will be contrary to this policy. However, section 80 of the Local Government Act 2002 provides for council to make a decision that is inconsistent with a policy or plan adopted by the council provided council, when making the decision, clearly identifies the inconsistency, the reason for the inconsistency, and any intention to amend the policy or plan to accommodate the decision. This note satisfies the requirement of section 80. Therefore, should council decide to support the proposal then it should do so knowing that the decision has been inconsistent.

Further considerations:

4. Community views

There has been considerable community consultation around the development of the latest version of the Kawakawa Hundertwasser Park Centre, including input into the design of the proposal. There is strong community support for the project, as demonstrated by the recent establishment of a Project Partnership Group to support the Trust develop and implement the project. Letters of support for the

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project to accompany the application to the Regional Mid-Sized Tourism Facilities Grant Fund were prepared by the Kawakawa Business and Community Association, the Bay of Islands–Whangaroa Community Board, Te Rūnga o Ngāti Hine, and the Bay of Islands Vintage Railway Trust.

5. Māori impact statement

The local tangata whenua, Te Rūnga o Ngāti Hine, are represented on the Project Partnership Group. They will also have an active role in the governance of the centre, particularly around running programmes and events in the educational workshop space.

6. Financial implications

The following table sets out the forecast cash flow balance for the IGR based on current funding commitments, detailing income and withdrawals for the various committed projects and funding for the operation of Northland Inc. At the February 2017 council meeting, council agreed to use the investment income obtained from council's Community Investment Fund to supplement the IGR in 2016/17 and 2017/18. The balances shown in Table 3 include these transfers.

Based on current funding arrangements, allocating the full \$818,000 requested by the proponents would leave council around \$1.6M for allocation in 2017/18 across all IGR funding categories, including feasibility assessment and business case development.

Table 3 – Forecast cash flow balances of the IGR – 2016/17 to 2019/20
Based on current funding commitments

Investment and Growth Reserve	\$'000			
	2016/17e ¹	2017/18f	2018/19f	2019/20f
Opening Balance	3,510	3,008	1,621	2,253
Deposits				
Redirection of NRC investment income	1,700	1,700	1,700	1,700
Community Investment Fund income	532	643	864	389
Other revenue ²	218	133	115	832
Total	2,450	2,475	2,679	2,922
Withdrawals				
Northland Inc. operations	-1,198	-1,222	-1,247	-1,272
IGR funding categories				
Feasibility assessment/business case ³	-165	0	0	0
Project funding - committed				
<i>Better Water Management</i>	-148	-17		
<i>Twin Coast Tourism Discovery</i>	-75	-200		
<i>Twin Coast Cycle Trail</i>	-355	-225		
<i>Regional Promotions</i>	-411	-411		
<i>The Orchard</i>	-70			
<i>Extension 350</i>	-150	-250	-200	-100
<i>Waitangi Mountain Bike Park</i>	-381	-19		
<i>Maungatapere Berries</i>		-400		
<i>Hundertwasser Art Centre</i>		-300	-600	-600
Project funding - under consideration				
<i>Kawakawa Hundertwasser Park Centre</i>		-818		
Total	-2,952	-3,862	-2,047	-1,972
Closing Balance	3,008	1,621	2,253	3,203

Notes

1. 2016/17 closing balance is still an estimate made prior to year end accounting processes.

2. Other revenue includes interest earned on the IGR and repayment of loans.

3. While the IGR criteria provides for up to \$200,000 per annum to be provided for feasibility assessment and business case development, there are no funding commitments going out into the future. The balance in the IGR can be used to fund these and/or invest in projects.

7. Implementation issues

There are a number of positive developments associated with the current proposal.

- Establishment of Project Partnership Group brings all key players together.
- FNHL to oversee project development, will own the buildings and be responsible for maintenance.
- Supports other IGR projects, including the Twin Coast Cycle Trail, the Twin Coast Discovery Revitalisation project, and the HAC in Whangārei.
- Will have a positive economic impact on Kawakawa.
- Will help develop a safe and resilient community in Kawakawa.

However, there are a number of risks associated with the project. In terms of the build:

- The budget requires the town square area be developed by volunteers at no cost. This is an integral component of the project.
- The budgeted work for the car park will simply be a levelled and metalled surface. Sealing, kerb and channelling, marking out and lighting of the car park would need to be funded separately at a later date.
- The current allocation of funding between funders shown in Table 1 does not cover 5% contingency margin based on current estimated construction costs. This reinforces the need to obtain funding to cover the tendered building costs.
- At least \$1M (or ⅓) of funding (MBIE and KHPCT/Ngāti Hine) still to be raised.
- The educational workshop component (to be funded by KHPCT/Ngāti Hine) appears to be integral to the design of the centre and should not be considered an optional extra that is only built if funding eventuates as suggested in the material provided.
- The project does not yet have regulatory approval, and will require resource as well as building consent. FNDC planners are developing the infrastructure plan and consent requirements including sewage and stormwater, service access and reserve status change for the car park.

In terms of the operation of the gallery/museum (interpretative centre), the risks include:

- The content of the gallery/museum is still being developed. A clearer idea is expected by August.
- The financial viability of the gallery/museum remains uncertain. If it relies solely on a dollar entry donation, then the breakeven number is around 167,000 persons per year. This requires at least all current users of the toilets – including locals and those passing through the town – to visit the gallery/museum. Within Northland, around 115,000 visited the new Museum of Waitangi in the first year of operation (excluding conference/meeting/education visitors). Other revenue streams are being examined by the KHPCT.
- Evidence of the capability/competence of the KHPCT to operate a gallery/museum facility has not been provided.

Finally, there remains the issue of the support of the Hundertwasser Non-Profit Foundation for the proposed Kawakawa Hundertwasser Park Centre. The business case noted that 'every effort should be made for the KHPCT to work

closely with the Foundation to achieve agreement on the role of the Kawakawa interpretive centre in the New Zealand and international context of presenting Hundertwasser's legacy'.

While it is acknowledged that issues around the design of the building and selling of merchandise have been satisfactorily resolved, further involvement of the Foundation in the project is required. There is a need to ensure that there are no issues regarding copyright, in relation, for example, to the naming of the centre and/or the gallery/museum component and the content on display in the gallery/museum, that might open the project to legal challenge from the Foundation. Further, without the support of the Foundation for the Kawakawa project, it would prove difficult to promote the triangle of Hundertwasser related projects (HAC, Kauranui and the Kawakawa Centre). Staff understand that the Foundation is very willing to work with the project proponents and that discussions between the project proponents and the Foundation are continuing.

Attachments:

- Attachment 1: Investment opportunity documentation from Northland Inc. including March 2017 Northland Inc. board paper and Proposed Kawakawa Visitor Centre Business Case prepared by TRC Tourism Ltd
- Attachment 2: Latest proposal documents
- Attachment 3: Draft Memorandum of Understanding for Project Partnership Group

Authorised by Group Manager:

Name: Jonathan Gibbard
Title: Group Manager – Strategy and Governance
Date: 7 July 2017

TITLE: Release of Coastal Hazards Maps**ID:** A961609**To:** Council Meeting, 18 July 2017**From:** Toby Kay, Natural Hazards Advisor**Date:** 30 June 2017

Executive summary

Coastal hazards assessments, including maps, have been prepared for over 60 Northland sites. Draft versions of the maps were released by council in June 2016. Following a submissions process on the draft maps, a number of mapping adjustments have been made.

The purpose of this report is to update council on the process followed, to notify council that the mapping adjustments are now close to completion, and to seek a council resolution that the final coastal hazard maps be made available to the public.

Recommendation(s)

1. That the report 'Release of Coastal Hazards Maps,' by Toby Kay, Natural Hazards Advisor, be received.
 2. That council resolves to make the final coastal hazards maps for Whangārei District available to the public via the online maps, and that property owners in newly mapped areas are notified.
 3. That council resolves to make the final coastal hazard maps for Far North District and Kaipara District available to the public via the online maps when those maps are finalised.
-

Background

In June 2016, council sent letters to land owners within mapped coastal hazard areas notifying them that their property was in a mapped coastal hazard area and inviting them to make a submission on the draft maps. Approximately 7,400 notification letters were sent to the owners of approximately 12,100 properties. Fifty-six submissions were received on the maps by October 2016.

Submissions were assessed and a letter of response was sent to all submitters in January 2017. A number of issues were identified for further assessment and potential mapping adjustments.

Final versions of the mapping have now been completed for Whangārei District and are at an advanced stage of completion for Kaipara and Far North Districts. Within the Whangārei District, the final mapping includes newly mapped areas on the north shore of the Whangārei Harbour, for which draft maps were not previously released.

The principal mapping adjustments include:

- Incorporation of new coastal flood hazard mapping for the north shore of the Whangārei Harbour between Waikaraka and Ocean Beach.
- The coastal flood hazard mapping at Marsden Point and Marsden Cove was updated with a new 2016 LIDAR survey. The mapping at Marsden Cove now takes into account the extensive earthworks that have been completed since 2007.
- Separate coastal flood hazard assessment for the estuary at six sites which had previously been classed as open coast sites. This has marginally reduced the extent of coastal flood hazard zones within the estuary at each site.
- Use of a modelling approach to define coastal flood hazard areas at certain sites where large low lying areas are defended by stopbanks. These areas include the Awanui, the Northern Wairoa River, and Ruawai.
- Final coastal flood hazard extents have been smoothed. The draft maps had pixelated extents.
- Adjustment of the coastal erosion hazard zone 2 (CEHZ 2) at certain cliff sites by increasing the angle of the stable slope used for defining the extent of potential erosion. This has marginally reduced the extent of the CEHZ 2 at identified sites.
- Properties where earthworks are likely to have been undertaken in the past 10 years are to be identified in the mapping. This is to flag the need for further investigation when assessing the coastal flood hazard extents. Submitters on the draft coastal hazard maps were asked to confirm whether earthworks had been done at their property since the date of the LiDAR survey. Further information has been obtained from lists of resource consents for earthworks issued by the regional council.

Aside from the inclusion of newly surveyed areas, the mapping adjustments have generally resulted in a modest reduction in coastal hazard extent at certain sites. However, the reduction in extents is minor and does not have an appreciable affect on the number of properties located within the coastal hazard zones at those sites.

With the exception of the north shore of the Whangārei Harbour, no significant changes to the number and location of affected properties is anticipated.

It is planned that a future coastal hazard mapping exercise will be undertaken following delivery of the region wide LIDAR survey in late 2018. This exercise will update the LIDAR survey used for the 'final' mapping proposed to be released. It will also extend the coastal hazard mapping around the whole coastline. It is unlikely that such mapping would be completed before 2020.

Considerations:

1. Options

The preferred option is:

Option A: Council releases the final coastal hazard mapping as it becomes available, starting with the Whangārei District maps. Land owners in newly mapped areas around the Whangārei Harbour will be notified in writing, but without a submissions process. For the areas covered by the draft maps, the release of final maps will be communicated via media release.

Alternative options considered reasonable to include in this report are:

Option B: Council releases the final coastal hazard mapping as it becomes available, starting with the Whangārei District maps. Land owners in newly mapped areas will be notified in writing, with a submissions process, and for the areas covered by the draft maps, the release of final maps will be communicated via media release.

Option C: Council releases the final coastal hazard mapping as it becomes available, starting with the Whangārei District maps. All land owners in the final coastal hazard zones to be notified in writing, with a submissions process for the land owners in newly mapped areas. The release of final maps will also be communicated via media release.

· *Are there any options that have been excluded and if so, why?*

The option to not release any final coastal hazard maps has not been included, as this option would not be consistent with the council's statutory responsibilities under the LGA s11A, the RMA s30, or with the direction given in the NZCPS (2010), and Method 7.1.8 in the Regional Policy Statement for Northland.

Delaying the release of final coastal hazard mapping until the new region wide LIDAR survey becomes available has also been excluded as this would result in a probable three year delay in the release of final coastal hazard maps. This would potentially delay district plan changes and would undermine efforts of local authorities in seeking to avoid increasing exposure to coastal hazards around the region.

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No.	Option	Advantages	Disadvantages
1	Option A	<ul style="list-style-type: none"> Enables WDC to use all available coastal hazard mapping for the district in its proposed plan change, expected in 2017. Avoids duplication, as land owners in newly mapped areas will have the opportunity to submit on the district plan change required to incorporate the maps in the District Plan. Avoids consultation which has limited technical outcomes, as the coastal storm surge levels for the newly mapped areas are the same as for areas in the Whangārei Harbour included in the draft mapping, and the LIDAR survey used for the mapping is very recent. 	<ul style="list-style-type: none"> Land owners in newly mapped areas around the Whangārei Harbour will not have the same opportunity to submit on the draft mapping as land owners in other areas did in 2016.

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2	Option B	<ul style="list-style-type: none"> Landowners in newly mapped areas around the Whangārei Harbour would have an opportunity to make submissions on the draft mapping. This option is seen as preferable to option C as it avoids the duplication of re-notifying all land owners in coastal hazard zones. 	<ul style="list-style-type: none"> WDC would not be able to use the newly mapped areas in a plan change process until the maps had been finalised. There would be two rounds of consultation on the maps within a short time period. One on draft maps, and the second on the maps as part of a proposed plan change. Given that storm surge levels within the Whangārei Harbour are relatively well defined, it is unlikely that submissions would result in significant adjustments to the mapping.
3	Option C	<ul style="list-style-type: none"> Land owners across the region have the greatest clarity over the status of the coastal hazard mapping. 	<ul style="list-style-type: none"> As the land owners were previously notified of the draft coastal hazard mapping, they should already be aware that the mapping is due to be finalised in 2017. A new mail out to all property owners would result in duplication of effort and inefficient use of resources. It is likely that a high proportion of landowners in these areas would become aware that the mapping was finalised from information in the local media.

The staff's recommended option is **Option A**.

2. Significance and engagement

Maintaining and making available natural hazards information is part of the council's day to day operations provided for in the council's 2015–2025 Long Term Plan, and is in accordance with the council's decision making process and sections 76–82 of the Local Government Act 2002. The matter does not therefore trigger the council's significance policy.

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The decision in this report, to release finalised coastal hazard mapping, is the final step in a process initially signalled, and consulted on, through the development of the new Regional Policy Statement for Northland. The mapping has also been reviewed and refined as a result of feedback sought from affected land owners on the draft coastal hazard maps.

The recommended 'option A' does not include further consultation for the newly mapped areas around the Whangārei Harbour as it is considered that consultation on the draft maps for Whangārei Harbour sites did not highlight any technical issues that required addressing. It is proposed to notify the land owners in these newly mapped areas, so that they are aware of the maps. Updated information on the mapping will also be sent to them, and made available on the council's website.

3. Policy and legislative compliance

Being a purely administrative matter, community views, Māori impact statement, and financial implications are not applicable.

4. Implementation issues

There are flow on effects for the three district councils who will be incorporating the mapping in their District Plans. Whangārei District Council is waiting on the release of the final mapping to progress a plan change for coastal areas.

The release of Far North and Kaipara District mapping is being delayed to allow for an improved modelling assessment of the Awanui, the Northern Wairoa River, and Ruawai. Neither FNDC nor KDC are as far progressed as WDC in preparing for a district plan change to incorporate the new mapping.

Authorised by Group Manager:

Name: Bruce Howse

Title: Group Manager – Environmental Services

Date: 6 July 2017

TITLE: Northland Inc. Limited – SOI 2017–2020 and Annual Operational Funding for 2017/18**ID:** A961408**To:** Council Meeting, 18 July 2017**From:** Darryl Jones, Economist**Date:** 7 July 2017

Executive summary

The purpose of this report is to present to council Northland Inc. Limited's (Northland Inc.) final Statement of Intent (SOI) for 2017–2020. The Northland Inc. board has chosen to only incorporate some of the changes recommended by council following the review of the draft SOI 2017–2020 in March 2017. Under section 65(2) of the Local Government Act (LGA) 2002 council must agree to the SOI, or if it does not agree take steps to require the SOI to be modified. Officers recommend that council agree to the SOI 2017–2020 as attached. The report also seeks a decision on the arrangements that council wishes to put in place regarding the 2017/18 operational funding of Northland Inc.

Recommendations

1. That the report 'Northland Inc. Limited – SOI 2017–2020 and Annual Operational Funding for 2017/18' by Darryl Jones, Economist, and dated 7 July 2017, be received.
2. That council agree to Northland Inc. Limited's Statement of Intent 2017–2020 as set out in **Attachment 2** pertaining to Item 7.3 of the 18 July 2017 council agenda.
3. That council agrees to the approval of quarterly payments for operational funding upon receipt of an invoice from Northland Inc. For the 2017/18 financial year the total operational funding is \$1,222,176 (plus GST).

Background:**Northland Inc. Statement of Intent**

In February 2017 Northland Inc. provided a draft SOI 2017–2020 for council's consideration. This was formally received at the subsequent council meeting on 18 April 2016. A council workshop to discuss the draft SOI was held on 4 April 2017. Council agreed at its April meeting to delegate authority to the Chief Executive Officer (CEO), in consultation with council Chairman and Deputy Chairman, to provide feedback to Northland Inc. on the draft. Under Schedule 8(3) of the LGA 2002, the council had until the end of April to do so.

A written formal response was sent from the CEO to Northland Inc. on 27 April 2017 (**Attachment 1**).

Council received a Northland Inc. board approved final version of the SOI 2017–2020 (**Attachment 2**) on 30 June 2017 as required by Schedule 8(3) of the LGA 2002.

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Staff have reviewed the SOI and confirm that it complies with the requirements of Schedule 8 of the LGA 2002.

As shareholders of Northland Inc., council has a requirement under section 65(2) of the LGA 2002 to agree to the statement of intent or if it does not agree, to take practicable steps to require a modification to the SOI. Under clause 5 of Schedule 8, the shareholders of a council-controlled organisation may, by resolution, require the board to modify the statement of intent by including or omitting any provision or provisions of the kind referred to in clause 9(1)(a) to (i), and any board to whom notice of the resolution is given must comply with the resolution.

A summary table setting out the comments made by council on the draft SOI and the extent to which they have been incorporated or not into the final SOI received from Northland Inc. is provided below:

NRC comment	How incorporated into final Northland Inc. SOI
<p><u>Context (section 3)</u></p> <p>Reference to council's Long Term Plan should be given a greater priority than the Economic Action Plan in setting the strategic direction for Northland Inc.</p>	<p>No change. However, the Northland Inc. board has formally indicated that they see council as having priority.</p>
<p>Remove the second bullet point of the Action Plan Regional Outcomes ("A sustainable transport system...") as this is outside the immediate scope of Northland Inc. and adds confusion between the role of the Regional Transport Committee and Northland Inc.</p>	<p>No change. Northland Inc. board argue that while they are not leading this work they are involved in several activities that influence decisions in transport, such as trade, logistics and tourism.</p>
<p><u>Vision, Mission and Objectives (section 4)</u></p> <p>The board should consider whether the mission to 'diversify' ranks of equal importance as the need to 'strengthen' and 'grow' the Northland economy.</p>	<p>No change. The Northland Inc. board consider that further diversification is required, particularly more high-paying professional and technical jobs.</p>
<p>Based on the principle of 'business as usual', pending the outcome of the s17A review, the four current objectives that have been dropped from the list of objectives should be reinstated.</p>	<p>No change.</p>
<p>Of the three new objectives added, objectives 5 and 6 should be removed at this point. New objective 3 can be retained, as it has always been council's understanding that this activity was being undertaken by Northland Inc. Reference to the 'strategic sectors' for which inward investment is to be attracted needs to be defined (i.e. which sectors).</p>	<p>Incorporated. In addition to removing objectives 5 and 6, two more objectives (7 and 9) have been removed in the final SOI.</p> <ul style="list-style-type: none"> 7. Increase logistic and digital connectivity to Auckland. 9. Lift local economies to increase employment opportunities and incomes.

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<p><u>Nature and scope of activities to be undertaken (section 6)</u></p> <p>Rather than 'providing a continual deal flow of investment ready proposals for the NRC's Investment and Growth Reserve', which places an emphasis on quantity, the focus of attention be given to prioritising quality projects for investment.</p>	<p>No change. However, Northland Inc. board agree that the proposals have to be high quality.</p>
<p>The new activity relating to the management and aftercare of investment projects should be deleted. Northland Inc. should focus their limited resources on identifying and progressing investment ready proposals rather than managing investment project aftercare.</p>	<p>Altered. The words "Management and" removed.</p>
<p>It would be more accurate to be 'assisting' or 'supporting' rather than 'partnering with Māori in investment, business and economic development projects'</p>	<p>Altered. New activity reads as follows: Investigate proposals that initiate partnerships with Māori that enable investment, business growth and completion of economic development projects.</p>
<p>The final activity in the Promoting the region work programme should reference the Byways initiative.</p>	<p>No change.</p>
<p>The current wording of Northland Inc. 'supporting the implementation of the Action Plan' is strongly preferred over the suggestion made at the workshop that Northland Inc. should be 'leading'. Council considers that no single agency should be leading the Action Plan. It is a collective action being undertaken by many agencies together.</p>	<p>Incorporated. However, while the final SOI maintains just the word 'Supporting' in relation to the description of the TTNEAP work programme, the word 'Lead' has been added to the objective relating to the TTNEAP. Northland Inc. argue that they are leading the TTNEAP and that this is what a regional economic development agency should be doing.</p>
<p><u>Performance Targets (section 9)</u></p> <p>The target number of impact investment funding recommendations to the Investment and Growth Reserve (IGR) should be reduced from 'two' to 'one'.</p>	<p>Incorporated.</p>
<p>A specific performance target in relation to Māori economic development, aside from the one linking to an IGR investment, should be included. Council is particularly interested to see how Northland Inc. can support the implementation of He Tangata, He Whenua, He Oranga.</p>	<p>Incorporated. An additional Māori target has been included. This is in relation to a number of active Māori businesses they are engaged with rather than supporting He Tangata, He Whenua, He Ora.</p>
<p><u>Information to be provided to the Shareholders (section 11)</u></p> <p>In terms of the first-half year report provided to council, the financial information should include a Statement of Performance and a Statement of Financial Position along with expected financial position at the end of the year.</p>	<p>Incorporated.</p>

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<p><u>Appendix B Prospective Statement of Financial Performance</u></p> <p>There is no mention of the Twin Coast Discovery project income being received in 2017/18. Given that the project deadline has been extended to December 2017 is this correct?</p>	<p>Incorporated.</p>
<p>Given the low level of funding available for project investment from the IGR based on current funding decisions, budgeting for the full use of the \$200,000 available for feasibility assessment and business case development is not appropriate. It is council's view that \$50,000 is a more appropriate amount to expect to budget for given the current financial situation.</p>	<p>No change. Maintained at \$200,000. Northland Inc. argue that they obtain a lot of leverage from the feasibility assessment and business case funding and that it is necessary to ensure to reveal whether projects are worthwhile investing in or not.</p>

Staff remain of the view that all council recommended amendments are appropriate and that Northland Inc. board should have incorporated all recommendations into the final Northland Inc. SOI.

Annual Operational Funding

An annual level of funding to support the operations of Northland Inc. is set out in the criteria of the Investment and Growth Reserve (IGR). There is no specific arrangement in the Local Government Act 2002, Northland Inc.'s Statement of Intent, or the IGR criteria about how the operational funding should be provided. Until the 2016/17 financial year, the arrangement was that a council decision was sought four times a year to make a quarter payment of the annual funding allocation. Council had never declined the quarterly funding decision.

In July 2016 council made a decision to change the arrangements for providing operational payment to Northland Inc. It was decided that an annual decision to allocate the annual level of operational funding to Northland Inc. would be made, and that the release of this funding would occur on a quarterly basis on receipt of an invoice from Northland Inc. This paper seeks a decision on the arrangements that council wishes to put in place regarding the 2017/18 operational funding of Northland Inc.

Northland Inc. board members and staff will attend the council meeting.

Considerations:

1. Options

Council is required to make decisions regarding two matters:

- (a) The Northland Inc. Limited SOI 2017–2020; and
- (b) The arrangements for providing operational funding to Northland Inc. for 2017/18.

Separate options are set out for each of the two matters on which council needs to make a decision.

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Northland Inc. Limited Statement of Intent 2017–2020

No	Option	Advantages	Disadvantages
1	Agree to Northland Inc.'s SOI 2017–2020 as set out in Attachment 2	Allows Northland Inc. to begin operating in 2016/17 without uncertainty.	Don't get all the changes requested by council incorporated into the SOI.
2	Not agree to Northland Inc.'s SOI 2017–2020 as set out in Attachment 2 and request modifications	Get all changes requested by council incorporated into the SOI.	Creates antagonism with Northland Inc. Will not allow time for council to fully consider the potential wider changes resulting from the S17A review.

Staff recommend Option 1, that council agrees to the SOI 2017–2020 received from Northland Inc. as set out in Attachment 2. While the Northland Inc. board has chosen to only incorporate some of council's recommendations into the final SOI, those not incorporated are not considered significant enough to warrant council formally requesting modifications. This is especially the case, given the completion of the Section 17A review in July may trigger the need for a full SOI review as early as the first quarter of the new financial year. Furthermore, council has already requested that Northland Inc. work with council staff over the coming year to develop economic development objectives and performance measures, for consideration by council, that will endure over the three-year period of the forthcoming Long Term Plan 2018–2028.

Operational funding for 2017/18 financial year

No	Option	Advantages	Disadvantages
1	Annual allocation now with payment made on quarterly invoicing	Removes administrative burden of preparing quarterly council agenda items. Provides cashflow certainty for Northland Inc.	Some administrative burden in processing quarterly invoices.

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2	Annual allocation now with total payment made on one invoice	Provides greatest cashflow certainty to Northland Inc. at the start of the year.	Reduces investment income council earns on funds held until it is provided in quarterly payment.
3	Council decision on each quarterly allocation of funding	Provides council with greater control.	Increases administrative burden on council i.e. quarterly agenda items. Reduces cashflow certainty for Northland Inc.

Staff recommend Option 1, that council allocate the annual level of operational funding to Northland Inc. and that the release of this be made on a quarterly basis on receipt of an invoice from Northland Inc. The annual level of operational funding to Northland Inc. for 2017/18 is \$1,222,176 (plus GST).

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's significance and engagement policy because it has previously been consulted on and provided for in council's Long Term Plan 2015–2025 and previous decisions of council to set up Northland Inc. Limited as its council controlled organisation. They are part of council's normal operations. This does not mean that this matter is not of significance to tangata whenua and/or individual communities, but that council can make decisions relating to this matter without undertaking further consultation or engagement.

3. Policy and legislative compliance

The decision is consistent with policy and legislative requirements.

Being a purely administrative matter, community views, Māori impact statement, financial implications, and implementation issues are not applicable.

Attachments:

- Attachment 1: Letter from council to Northland Inc. providing comments on their draft SOI 2017–2020.
 - Attachment 2: Northland Inc. Limited SOI 2017–2020 final version.
-

Authorised by Group Manager:

Name: Jonathan Gibbard
Title: Group Manager – Strategy and Governance
Date: 10 July 2017

TITLE: Northland Regional Council – Kiwi Coast Partnership**ID:** A962023**To:** Council Meeting, 18 July 2017**From:** Kane McElrea, Biosecurity Projects Manager**Date:** 4 July 2017

Executive summary

The purpose of this report is to seek council support for a proposed partnership between Northland Regional Council (NRC) and the Kiwi Coast Trust (KCT) and give authority to the Chief Executive Officer to negotiate and sign the partnership agreement.

Recommendations

1. That the report 'Northland Regional Council – Kiwi Coast Partnership' by Kane McElrea, Biosecurity Projects Manager, and dated 4 July 2017, be received.
2. That council supports the Northland Regional Council – Kiwi Coast Partnership.
3. That council delegates authority to the Chief Executive Officer to negotiate and sign the partnership agreement between NRC and the Kiwi Coast Trust.

Background

The Kiwi Coast is a collaborative pest control project involving a range of community/hapu groups and organisations including Tangata Whenua, Department of Conservation, Reconnecting Northland, NZ Landcare Trust, Kiwis for Kiwi, QEII National Trust, District Councils, NorthTec and Forestry Managers. These projects have built strong and trusting relationships between agencies and community groups over the last two decades.

There are over 87 entities linked by the Kiwi Coast initiative including 72 community and hapu led conservation projects covering approximately 130,000ha in Northland, and increasing on average by 30,000 hectares per annum.

The KCT has recently emerged as a leading entity linking individual projects to create a continuous trapping network at a landscape scale which is unrivalled in New Zealand. Trustees include John Craig, retired Auckland professor of Ecology; Mike Camm, resident of Tutukaka and leader Tutukaka Landcare Coalition; and Martin Hunt, a community leader in the Whangārei Heads pest control movement.

The proposed partnership between the KCT and council aims to extend the landscape scale of pest control activities throughout Northland and will enable community aspirations to increase kiwi populations and other biodiversity. KCT brings a cost effective, community driven model for connecting communities and enhancing Northland's environment, while NRC brings resources for enabling community-led pest control and builds on over 20 successful years of community-led kiwi recovery in Northland.

The proposed partnership aligns with council's *Seven in Ten* Forest Restoration programme and supports several groups working in close proximity to significant forests which would be included in this initiative. Examples include the Bynderwyns, Whananaki/Mimiwhangata, Russell forest, Puketiti/Omahuta, and Whangaroa.

In addition, the partnership will support the delivery of community led conservation projects such as Community Pest Control Areas, Environment Fund projects and High Value Area projects as described in the Proposed Regional Pest Management Plan 2017–2027.

NRC is providing \$88,700 excluding GST from this year's biosecurity budget to fund KCT coordinators.

KCT coordinators will provide support to all the pest control groups within the Kiwi Coast with emphasis on delivering the following:

- Support and link pest control groups to ensure projects are connected and sustained;
- Assist and mentor new pest control groups;
- Provide capacity building workshops to ensure communities are carrying out projects to their full potential (e.g. Regional Pest Control Workshops, Local Trapper Training Workshops);
- Support and assist with kiwi engagement, education and advocacy (live kiwi events, kiwi workshops and releases, school visits);
- Provide support and mentoring for paid professional predator trappers to ensure they remain aware and upskilled in new technology and techniques;
- Manage trapper contracts where appropriate;
- Assist with co-ordinating significant Community Pest Control Areas;
- Coordinate and collate monitoring data across the Kiwi Coast to demonstrate benefits of working collaboratively at a landscape scale;
- Secure additional resources to help sustain community led kiwi recovery and bring in new technology and research opportunities; and
- Acknowledge council's involvement and ongoing support as a partner of the Kiwi Coast through community events and media releases as appropriate.

Additional funding and contribution will be sought by the KCT over the next five years from a variety of sources and organisations such as Predator free 2050, Ministry for the Environment, and Department of Conservation. The partnership agreement also signals an intent that NRC will provide an ongoing funding contribution of \$88,700 excluding GST per annum, which would be subject to satisfactory annual performance of the KCT funding contract with NRC and the performance targets of the partnership agreement being met.

Considerations:**1. Options**

No.	Option	Advantages	Disadvantages
1	Support the proposed partnership agreement between NRC and Kiwi Coast Trust and delegate authority to the Chief Executive Officer to negotiate and sign the agreement (Attachment 1) on behalf of NRC	Can be undertaken within existing budget and will be recognised by other pest agencies as a constructive initiative which will engage a wide number of community pest control groups. Staff propose that this partnership will better position Northland for future applications to PF2050 and other funding streams.	Commits to a new partnership which is yet untested.
2	Do not support the NRC – Kiwi Coast Trust Partnership agreement	Eliminates any perceived risk of partnering with a new entity	Reduces the opportunity to grow the pest control capacity and capability of Northland communities within the KCT work programme.

The staff's recommended option is: **Option 1.**

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's significance and engagement policy because biosecurity and engaging with stakeholders to achieve better outcomes is part of council's day to day activities.

3. Policy and legislative compliance

Nil.

Further considerations**4. Community views**

Through the recent review and consultation of the Northland Regional Pest Management Plan 2017-2027, several submitters (individuals and community groups) submitted on the proposed plan supporting council's biosecurity partnerships especially supporting partnerships with organisations such as the Kiwi Coast Trust.

5. Māori impact statement

Māori and Māori conservation groups are involved with and generally supportive of pest control. This partnership agreement would increase support available to Māori and Māori/hapu conservation groups within the Kiwi Coast Trust.

6. Financial implications

The proposed contribution of \$88,700 excl GST to fund KCT coordinators is to be funded from existing NRC biosecurity budget and will be subject to a funding contract.

7. Implementation issues

Nil.

Attachments:

Attachment 1: Northland Regional Council – Kiwi Coast Trust Partnership Agreement

Authorised by Group Manager:

Name: Bruce Howse

Title: Group Manager – Environmental Services

Date: 5 July 2017

TITLE: Representative on Te Au Mārie 1769 Sestercentennial Charitable Trust**ID:** A962175**To:** Council Meeting, 18 July 2017**From:** Chris Taylor, Governance Support Manager**Date:** 6 July 2017

Executive summary

Te Au Mārie 1769 Sestercentennial Charitable Trust (the Trust) was established in 2015 to steer the Tai Tokerau contribution to 'First Encounters 250'; New Zealand's 2019 commemoration of the first historic meetings of Māori and Europeans.

The Northland Regional Council has the opportunity to elect a representative onto the Trust. The purpose of the report is to confirm this appointment.

Recommendations

1. That the report 'Representative on Te Au Mārie 1769 Sestercentennial Charitable Trust' by Chris Taylor, Governance Support Manager, and dated 6 July 2017, be received.
2. That Councillor Stolwerk be appointed as the Northland Regional Council representative on Te Au Mārie 1769 Sestercentennial Charitable Trust (the Trust).
3. That, for the avoidance of doubt, Councillor Stolwerk be eligible for vehicle mileage and travel allowances to attend meetings of the Trust.

Background

The 2019 commemoration, 'First Encounters 250' will mark the first meetings between Māori and Europeans when the crew of the Endeavour, including James Cook, and the Tahitian chief and star navigator Tupaia landed in Aotearoa 1769.

The commemoration has 'Tier One' status; acknowledging that it will be an event that has significant impact on New Zealand as a nation. A similar example was the 100th anniversary of the First World War.

There are four commemoration themes:

- Dual Heritage, Shared Future;
- The meeting of two great voyaging traditions;
- Science, technology and mātauranga Māori; and
- Creating legacies for all New Zealanders.

The Ministry for Culture and Heritage has been working with four trusts established in the original Endeavour landing sites of Gisborne/Tairāwhiti, Mercury Bay, Bay of Islands, and Marlborough, to develop the programme for the national commemoration.

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The national commemoration programme currently includes:

- a large voyaging event occurring October to December 2019, that will see a flotilla of vessels sail to sites of significance around New Zealand activating regional commemorative activity;
- the Cabinet-mandated national commemoration launch to be held in Tairāwhiti in early October 2019;
- exhibitions (to be confirmed) in liaison with the galleries, libraries, archives and museums;
- conferences (to be confirmed);
- an education programme to be developed in consultation with the Ministry of Education and other key stakeholders;
- landing site event and legacy programmes; and
- a communications programme to frame and promote the commemoration regionally, nationally and internationally.

Te Au Mārie 1769 Sestercentennial Charitable Trust (the Trust) was established in 2015 to steer Northland's contribution to 'First Encounters 250'. The Trust has selected three key themes for its projects being whenua (our land), moana (our ocean) and Tāngata (our people). The Trust's goal is to undertake a few key legacy projects, that will provide benefit for future generations, and deliver them well; inspiring others in the community to engage in the commemoration.

To note, the Northland Chief Executives' Forum discussed the Sestercentennial Celebrations at its June 2017 meeting and resolved:

That the Chief Executives' Forum:

- Note that the Sestercentennial Celebrations are important and should be supported by local government;
- Agree that Whangarei District Council (WDC) be asked to co-ordinate the project through the events team; and
- Request that WDC and the Far North District Council (FNDC) work with Te Au Mārie Charitable Trust and provide a strong business case and project plan to support the event to the Chief Executives' Forum for approval.

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Considerations:**1. Options**

No.	Option	Advantages	Disadvantages
1	Appoint a representative to the Trust	<ul style="list-style-type: none"> Allows NRC involvement and input into the Sestercentennial celebrations. Aligns with the 'direction' of the Northland Chief Executives' Forum and acknowledges the commemoration will be important for Northland. 	<ul style="list-style-type: none"> May set an expectation regarding NRC's support, including but not limited to funding. Additional allowances for meeting attendance.
2	Do not appoint a representative to the Trust	<ul style="list-style-type: none"> Does not set any expectations regarding NRC's support including, but not limited to, funding. No additional allowances necessary for meeting attendance. 	<ul style="list-style-type: none"> Removes NRC's opportunity to provide input into the development of the commemoration programme and the legacy projects that will be included. Does not align with the 'direction' of the Northland Chief Executives' Forum.

The staff recommendation is Option One: That council appoints a representative to the Trust.

2. Significance and engagement

This is a purely administrative matter and when assessed against council's significance and engagement policy is deemed to be of low significance. This does not mean that this matter is not of significance to tangata whenua and/or individual communities, but that council is able to make decisions relating to this matter without undertaking further consultation or engagement.

3. Policy and legislative compliance

The activities detailed in this report are in accordance with the council's decision making process and sections 76-82 of the Local Government Act 2002.

Further considerations**4. Community views**

It is envisaged that the community would support NRC's involvement given that 'First Encounters 250' is intended to commemorate, bring together, and heal through a common understanding New Zealand's dual heritage and shared future.

5. Māori impact statement

The commemorations will have significance in Northland given that Waitangi is the birthplace of the nation and where Te Tiriti, the Treaty was signed. Māori input will be critical in the development of the commemoration programme.

6. Financial implications

At this time, the only financial implication is the additional vehicle and travel time allowances to allow an NRC representative to participate in meetings of the Trust. Assuming the Trust meets monthly and alternates between Whangārei and Bay of Islands it is estimated that it will cost approximately \$2,000.

7. Implementation issues

Not applicable.

Authorised by Group Manager:

Name: Jonathan Gibbard
Title: Group Manager – Strategy and Governance
Date: 10 July 2019

TITLE: Proposed National Environmental Standard for Marine Aquaculture**ID:** A961344**To:** Council Meeting, 18 July 2017**From:** Ben Lee, Policy Development Manager**Date:** 5 July 2017

Executive summary

The purpose of this item is to seek approval for council to delegate the power to make a submission on the proposed national environmental standard for marine aquaculture to the Chairman and Chief Executive Officer.

The Ministry for Primary Industries (MPI) is seeking views on the proposed National Environmental Standard for Marine Aquaculture (NES: Marine aquaculture). A NES is established under the Resource Management Act 1991 (RMA) and sets national rules that replace regional council rules.

The proposed NES: Marine aquaculture seeks to:

- provide a more efficient and certain consent process for managing existing marine farms within environmental limits; and
- implement a nationally-consistent framework for biosecurity management on all marine farms.

The consultation closes at 5pm on Tuesday 8 August 2017.

The rules in the proposed NES Marine aquaculture are unlikely to be too dissimilar to what is likely to be included in the Proposed Regional Plan. Where the Proposed Regional Plan is more lenient, the idea is that these more lenient rules will 'trump' the NES rules (unlike many NES, for which the more permissive regime applies).

At the time of writing, staff are undecided on whether the council should make a submission. An initial reading suggests there are no major concerns. Staff are likely to contribute to a submission from Local Government New Zealand and have already met with a MPI officer and provided him with some initial technical comments. Council will also be able to comment on an 'exposure draft' likely to be released early 2018.

In the event the council makes a submission, it is proposed that staff work with the Policy Working Party to prepare the submission. Every effort will be made to pre-circulate the submission to all councillors provided there is enough time to do so. It is also proposed that the Chairman and Chief Executive Officer be delegated the power to make the submission on council's behalf, because:

- the consultation closing date is before to the next council meeting; and
 - the NES Marine aquaculture is not likely to have a significant impact on council, the community, or Northland marine farmers.
-

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Recommendations

1. That the report 'Proposed National Environmental Standard for Marine Aquaculture' by Ben Lee, Policy Development Manager, and dated 5 July 2017, be received.
2. That if a submission is to be prepared on the Proposed National Environmental Standard for Marine Aquaculture, staff work with the Policy Working Party to prepare the submission.
3. That the Chairman and Chief Executive Officer be delegated the power to make a submission on the Proposed National Environmental Standard for Marine Aquaculture on council's behalf.

Considerations:**1. Options**

No.	Option	Advantages	Disadvantages
1	Delegate signing of submission (if one is prepared)	Able to meet the deadline.	Full council not able to scrutinise submission.
2	Do not delegate	Full council able to consider the submission.	Unable to meet consultation deadline unless the council holds an Extraordinary meeting.

The staff's recommended option is to delegate signing of the submission (if any) to the Chairman and Chief Executive Officer because it is unlikely to have a significant impact on council, the community, or Northland marine farmers, and will enable a submission to be made in time without needing to hold an Extraordinary meeting.

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's significance and engagement policy because it is part of council's day to day activities. This does not mean that this matter is not of significance to tangata whenua and/or individual communities, but that council is able to make decisions relating to this matter without undertaking further consultation or engagement.

3. Policy and legislative compliance

The decision is consistent with policy and legislative requirements.

Being a purely administrative matter, community views, Māori impact statement, financial implications and implementation issues are not applicable.

Authorised by Group Manager

Name: Colin Dall

Title: Group Manager - Regulatory Services

Date: 5 July 2017

TITLE: Proposed National Environmental Standard for Outdoor Storage of Tyres**ID:** A961481**To:** Council Meeting, 18 July 2017**From:** Michael Payne – Policy Analyst**Date:** 4 July 2017

Executive summary

The purpose of this item is to seek approval to delegate the power to make a submission on the proposed national environmental standard for the outdoor storage of tyres to the Chairman and Chief Executive Officer.

The Ministry for the Environment (MfE) is seeking views on the proposed National Environmental Standard for outdoor storage of tyres (the NES). A NES is established under the Resource Management Act 1991 (RMA) and sets national rules that (generally) replace district or regional council rules.

The proposed NES seeks to improve the management of end of life tyres. Outdoor storage of tyres can pose risks to human health, the environment, and communities due to:

- fire risk (and associated toxic discharges);
- as breeding grounds for pests (such as mosquitoes and rodents);
- leachate to land and water;
- financial liability (e.g. removal costs); and
- impacts on amenity.

The NES would impose a requirement for the outdoor storage of more than 200 m³ of tyres (approximately 2500 tyres) to obtain a resource consent from district councils as a discretionary activity. It is recommended that council support the NES as it is considered that it would provide greater certainty that effects of tyre storage are managed properly. The NES would provide a consistent national approach and remove gaps in regulation that have resulted in a perverse incentive to 'relocate' tyres between regions. It would also complement the programme to utilise end of life tyres for energy purposes at Golden Bay Cement.

The consultation period closes at 5.00pm on Friday 4 August. In the event the council makes a submission, it is proposed that staff work with the Policy Working Party to prepare the submission. Every effort will be made to pre-circulate the submission to all councillors provided there is enough time to do so.

It is also proposed that the Chairman and Chief Executive Officer be delegated the authority to make a submission on council's behalf, because the consultation closing date is before the next council meeting.

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Recommendations

1. That the report 'Proposed National Environmental Standard for Outdoor Storage of Tyres' by Michael Payne, Policy Analyst, and dated 4 July 2017, be received.
 2. If a submission is to be prepared on the Proposed National Environmental Standard for Outdoor Storage of Tyres', staff work with the Policy Working Party to prepare the submission.
 3. That the Chairman and Chief Executive Officer be delegated the power to make a submission on the Proposed National Environmental Standard for Outdoor Storage of Tyres on council's behalf.
-

Considerations:**1. Options**

No.	Option	Advantages	Disadvantages
1	Delegate signing of submission (if one is prepared)	Able to meet the deadline.	Full council not able to scrutinise submission.
2	Do not delegate	Full council able to consider the submission.	Unable to meet consultation deadline unless the council holds an Extraordinary meeting.

The staff's recommended option is to delegate signing of the submission to the Chairman and Chief Executive Officer because it will enable a submission to be made within the submission timeframe without needing to hold an Extraordinary meeting.

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's significance and engagement policy because it has previously been consulted on and provided for in council's Long Term Plan and/or is part of council's day to day activities. This does not mean that this matter is not of significance to tangata whenua and/or individual communities, but that council is able to make decisions relating to this matter without undertaking further consultation or engagement.

3. Policy and legislative compliance

The decision is consistent with policy and legislative requirements.

Being a purely administrative matter, community views, Māori impact statement, financial implications and implementation issues are not applicable.

Authorised by Group Manager

Name: Colin Dall

Title: Group Manager - Regulatory Services

Date: 5 July 2017

TITLE: Letter of Appreciation to Catchment Group Members**ID:** A961566**To:** Council Meeting, 18 July 2017**From:** Justin Murfitt, Resource Management – Planning and Policy Manager**Date:** 5 July 2017

Executive summary

This report recommends that council expresses its gratitude and appreciation to all members of the Waioira Northland Water catchment groups for the dedication, hard work and time that they put into the collaborative planning process and development of catchment plans for the Doubtless Bay, Waitangi, Mangere, Poutō and Whangārei Harbour catchments. It is recommended that staff draft a letter to be approved and sent on behalf of council under the signature of the Chairman and Chief Executive Officer.

Recommendations

1. That the report 'Letter of Appreciation to Catchment Group Members' by Justin Murfitt, Resource Management – Planning and Policy Manager, and dated 5 July 2017, be received.
 2. That staff draft a letter of appreciation to be sent to catchment group members on behalf of council under the signature of the Chairman and Chief Executive Officer.
-

Background

The five Waioira Northland Water catchment groups (Doubtless Bay, Waitangi, Mangere, Whangārei Harbour, and Poutō catchments) have completed the policy component of the collaborative catchment planning process. This represents three years of hard work by the groups and has culminated in catchment plans for each of the catchments and associated recommendations for provisions in the Proposed Regional Plan. This represents a significant milestone and a huge amount of dedication and effort from the group members. It is therefore timely that council recognise this effort and expresses its appreciation.

Considerations:**1. Options**

No.	Option	Advantages	Disadvantages
1	Do nothing	Nil	The significant effort and time expended by the group members is not formally recognised by council.

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2	Council acknowledges the significant effort, time and thought expended by the group members	The group members are aware that council appreciates the effort and advice provided by the groups and their efforts are acknowledged as a valuable contribution.	Nil
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The staff's recommended option is Option 2.

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's significance and engagement policy because it is part of council's day to day activities and has no consequences for council resources or implications for tangata whenua and/or individual communities.

3. Policy and legislative compliance

The substance of this report has no implications in terms of policy and legislative requirements.

Being a purely administrative matter community views, Māori impact statement, financial implications, and implementation issues are not applicable.

Authorised by Group Manager

Name: Colin Dall

Title: Group Manager – Regulatory Services

Date: 5 July 2017

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TITLE: Regional Software Holdings Limited Statement of Intent 2018–2020**ID:** A962872**To:** Council Meeting, 18 July 2017**From:** Dave Tams, Group Manager – Corporate Excellence**Date:** 5 July 2017**Executive summary**

The purpose of this report is to lay before council Regional Software Holdings Limited Statement of Intent 2018–2020 (**attached**).

Recommendation

1. That the report 'Regional Software Holdings Limited Statement of Intent 2018–2020' by Dave Tams, Group Manager – Corporate Excellence, and dated 5 July 2017, be received.
2. That council agree to Regional Software Holdings Limited's Statement of Intent 2018-2020 as set out in **Attachment 1** pertaining to Item 7.9 of the 18 July 2017 council agenda.

Background:

1. Attached is Regional Software Holdings Limited's Statement of Intent 2018–2020.
2. The Regional Software Holdings Limited's board is considering recommending the appointment of an external independent director.
3. The purpose of an external director would be to provide expertise in relation to the operations of a software company and the marketing and sales of the IRIS product.
4. An indicative budget has been included in the Statement of Intent to allow for this (page 8 of the Statement of Intent).

Considerations:**1. Options**

No.	Option	Advantages	Disadvantages
1	Agree to Statement of Intent for RSHL	SOI for RSHL is agreed by Council. Council's investment is managed appropriately.	None.

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2	Do not agree to Statement of Intent for RSHL	None.	SOI for RSHL is not agreed by Council, Council's shareholding may not be managed appropriately.
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Staff recommend Option 1.**2. Significance and engagement**

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's significance and engagement policy because it is part of council's day to day activities.

3. Policy and legislative compliance

This decision is consistent with council's policy as a shareholder of RSHL.

Being a purely administrative matter, community views, Māori impact statement, financial implications and implementation issues are not applicable.

Attachments:

Attachment 1 - Regional Software Holdings Limited Statement of Intent 2018–2020

Authorised by Group Manager

Name: Dave Tams

Title: Group Manager – Corporate Excellence

Date: 5 July 2017

TITLE: Chairman's Report to Council**ID:** A960132**To:** Council Meeting, 18 July 2017**From:** Bill Shepherd, Chairman**Date:** 6 July 2017

Executive summary

This report is to receive information from the Chairman on strategic issues, meetings/events attended, and correspondence sent for the month of June 2017.

Recommendation

1. That the report 'Chairman's Report to Council' by the Chairman, Bill Shepherd, and dated 6 July 2017, be received.

Strategic issues:**Economic Development**

Northland's economy is beginning to pick up speed and this is even before the impact of the \$21.5 million Hundertwasser Wairau Maori Arts Centre and the \$13.5 million used tyre incineration facility at Portland have come on stream. Both these projects will be getting underway in the next few months and will pick up the pace significantly.

Then in a couple of years' time, the \$500 million four laning of State Highway 1 between Whangārei and the Ruakākā roundabout is scheduled to begin. This project will be the biggest individual project ever in Northland.

Getting central government support for these major projects over the line would not have been possible without the strong and dedicated collaboration of all of the councils in the Northland region, the private sector and the community.

Long Term Plan

The Northland Regional Council has already started work on its new Long Term Plan (LTP) which will be going out for public consultation early in 2018. In that plan, we will be proposing some aspirational targets for many of the improvements in environmental parameters that the community are constantly asking for.

(NB: The Long Term Plan is the council's 10 year forward plan)

In the last LTP the community asked us for a trial bus service in the Mid North. So rather than make a decision around the council table whether the community could have a bus service or not, we decided to work out what it would cost to run a service using a targeted rate across the area of benefit, then we went back to the community and said, "this is what it will cost for the service that you have asked for, now do you still want it?" The community said yes, and so it went ahead!

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Our current thinking is to use a similar model for the funding of environmental improvements. The process that we are considering using will be for us to cost the proposed improvements separately and then ask you which ones you want to pay for, which ones you don't, or do you want us to include them all?

You can see that the success of this model will depend very heavily on community input. So even at this early stage I want to encourage you all to prepare yourselves to get actively involved in the consultation process and let us know what you think.

Meetings/events attended:

During the period I attended the following meetings/events/functions:

- Meetings attended with the council's CEO, Malcolm Nicolson:
 - Discussion with Northland Inc. Board on Statement of Intent.
 - Iwi Chairs/Council Mayors meeting, Kaikohe.
 - Presentation from Rural Connectivity Group on proposal for Rural Broadband Initiative 2 and mobile black spots.
 - Paul Ahlers, Chairman, NEST – opportunity to replace a helicopter.
 - Announcements by Hon. Dr Nick Smith, Minister for the Environment, of funding from the Community Environment Fund to help towards improving water quality issues at Whangārei Falls, and funding towards Golden Bay Cement's End-of-Life Tyre project.
 - UNISA Mayors/Chairs meeting held in Auckland.
 - Northland Mayoral Forum hosted by Northland Regional Council.
 - Graham Wallace and Murray Jagger, Marsden Maritime Holdings – catch up meeting.
- Attended part of the Tai Tokerau Economic Action Plan Advisory Group meeting for the MartinJenkins presentation.
- Regular fortnightly Mayoral teleconference.
- Catch up with David Wilson, Northland Inc.
- Post-budget breakfast with Hon. Steven Joyce, Minister of Finance.
- Dinner for Sir Lockwood Smith, former MP for Northland.
- Briefing on Resin and Wax Project from David Wilson and Vaughan Cooper, Northland Inc.
- Announcement by Hon. Maggie Barry, Minister for Arts, Culture and Heritage, of a \$3m contribution from the Culture and Heritage Fund to the Hundertwasser Wairau Māori Arts Centre.
- Sue and I attended the official opening of Mamma Mia.
- Update from David Wilson, Luke Beehre, and Codie McIntyre, Northland Inc. – Extension 350 Project.
- Sue and I attended the Hundertwasser celebration at Toll Stadium.
- Attended EnviroSchools bronze celebration at Totara North School with Susan Karels, Environmental Education Officer.
- Kevin and David McConnell – water from new subdivision at One Tree Point going down onto the beach.
- Mayors and Chair only session prior to Northland Mayoral Forum.

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Correspondence:

During June 2017 I sent out the following correspondence:

Date	Addressed to	Subject
08.06.17	Evans Young	NRC Deliberations
08.06.17	Dr Gillian Durham	Marine Pathway Management Plan and Proposed Marine Biosecurity Charge
08.06.17	The Guy family	Condolence letter to the family of Jack Guy
13.06.17	Sonny Tau Chairman Ōmāpere Rangihamama Trust	Congratulatory letter on winning the Ahuwhenua Trophy for Māori farmer of the year
26.06.17	Peter Williams	Regional Pest and Marine Pathway Management Plan
26.06.17	Leigh Hopper	Marine Biosecurity Charge and Pathway Plan

Authorised by Chairman:

Name: Bill Shepherd

Title: Chairman

Date: 6 July 2017

TITLE: Chief Executive's Report to Council

ID: A959163

To: Council Meeting, 18 July 2017

From: Sally Bowron, PA/Team Admin – Strategy and Governance

Date: 7 July 2017

Executive summary

To update the council on recent activities and progress on achieving council priorities.

Recommendation

1. That the report 'Chief Executive's Report to Council' and dated 7 July 2017, be received.

8.2.1 CEO'S OFFICE**SHARED SERVICES**

The priorities for the Northland Forward Together shared services programme are currently being reviewed. This includes a stock-take of all current collaboration and shared service work streams in terms of:

1. The purpose and outcomes to be delivered
2. Achievements to date
3. Key milestones and timeframes to be reviewed and agreed
4. Issues preventing progress and actions taking place
5. Resources to complete the project.

The stocktake and priority recommendations are planned to be completed in July 2017, and reported to the CEO Forum.

It has been proposed that the Northland|Forward Together Strategic Planning Workshops be replaced by a two day 'summit'; the first of which will be trialled this year.

UNISA – Upper North Island Strategic Alliance

There is a sense within UNISA that the interrelationship between ports, roads and rail could be better aligned (or needs to develop more quickly) with rapid growth in the UNI. In the first instance, UNISA Mayors and Chairs are 'information seeking' on the port, rail, and road linkages before they commission work or approach Government to take a more proactive interest.

The Mayors and Chairs of each of the seven UNISA councils received a briefing from Chairs and Chief Executives of the Port of Tauranga and Northport, along with

KiwiRail and the New Zealand Transport Agency. The Chairs and Chief Executives of Ports of Auckland, and the Chief Executive of the Ministry of Transport, are to attend and present to UNISA in November.

COUNCIL PROPERTY UPDATE

Commercial

- The council sale of the fourth of five commercial property holdings in Port Road has settled in July.
- The council purchase of a CBD commercial property is progressing through due diligence.

Industrial

- The offer to 14 industrial area lessees to purchase the council's lessors interest (land) has resulted in nine requests to purchase.

Rural

- The purchase of a small holding in the Marsden Point area is being progressed in support of the rail designation.

8.2.2 CORPORATE EXCELLENCE

FINANCE

The finance team are currently working hard towards completing the 2016/17 year-end draft accounts for audit review. These draft annual accounts will be provided to the August council meeting and council will be given any proposed operating and capital budget carry forwards as well as given the opportunity to consider any projects to be funded from any 2016/17 surplus. Deloitte will be on site from 28 August until early September completing their review of these accounts. The final accounts are set to be given audit clearance and be adopted by council at the council meeting on 24 October 2017.

Fraud declaration

Fraud is an intentional act by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception to obtain an unjust or illegal advantage. I am not aware of any fraud nor am I investigating any incidence or suspected incidence of fraud at this time.

INFORMATION SERVICES AND TECHNOLOGY

Cyber security threats and attacks continue to be monitored. One attack was detected and isolated during the month. The targeted system was recovered without loss of information or disruption to computer operations. A staff education and awareness campaign is scheduled to occur in August to assist with managing our risk against these attacks.

8.2.3 REGULATORY SERVICES

PLANNING AND POLICY

New Regional Plan

Council has had the eighth and final workshop to develop the Proposed Regional Plan. The next step is to present the proposed Regional Plan to council at the August 2017 meeting, for approval to notify for submissions in early September 2017.

Regional Policy Statement – Genetically modified organisms

Federated Farmers lodged an appeal to the Court of Appeal on the High Court's decision affirming that the regional council has the legal ability to regulate GMOs. A hearing date has been scheduled for 22 November 2017.

National Planning Standards

The recent changes to the Resource Management Act 1991 (RMA) included development of national planning standards – essentially templates for district and regional plans and regional policy statements. The Ministry for the Environment has released a series of discussion documents setting out the context, evidence, approach and options for each type of standard. The Ministry is seeking feedback on the options proposed or the approach presented by 31 July 2017. Staff have yet to assess these in detail but are likely to provide feedback. The development of the standards is not expected to impact on the timing of the new Regional Plan.

District Planning

Whangārei District: The Whangārei District Council has announced that hearings for a suite of plan changes (Plan Changes PC85 A-D, PC86A and B, PC87, PC102, PC114) will start 3 July 2017. Council was a submitter on a number of matters and appeared and gave evidence at the hearing in support of the submission.

District council resource consents: Staff did not provide any comments or lodge any submissions on resource consent applications received from the district councils during June.

CONSENTS

Consents in Process

During June 2017, a total of 58 decisions were issued. These decisions comprised:

1	Moorings
11	Coastal Permits
2	Air Discharge Permits
11	Land Discharge Permits
2	Water Discharge Permits
22	Land Use Consents
3	Water Permits
6	Bore Consents

The processing timeframes for the June 2017 consents ranged from:

- 1969 to 9 calendar days, with the median time being 33 days;
- 1259 to 7 working days, with the median time being 20 days.

23 Applications were received in June 2017.

Of the 117 applications in progress at the end of June 2017:

- 55 were received more than 12 months ago (most awaiting further information);
- 25 were received between 6 and 12 months ago (most awaiting further information);
- 37 less than 6 months ago.

Appointment of Hearing Commissioners

No commissioners were appointed in June 2017.

Consents Decisions and Progress on Notified Applications in Process, Objections and Appeals

The current level of notified application processing activities at the end of June 2017 is (by number):

- Applications Publicly/Limited Notified During Previous Month 0
- Progress on Applications Previously Notified 5
- Hearings and Decisions 1
- Appeals/Objections 1

ENVIRONMENTAL MONITORING

Compliance and State of the Environment monitoring

The results of compliance monitoring for the period 1– 30 June 2017 are summarised in the following table and discussed below.

Activity	Assessments	Fully Compliant	Non-Compliant	Significantly Non-Compliant	Not exercised during period
Air Discharges	37	34	3	0	0
Coastal	111	81	14	4	12
Land Use	386	340	9	0	37
Discharges to Land or Water	176	128	36	3	9
Water Permit	236	132	69	1	34
Total	946	715 (75.58%)	131 (13.85%)	8 (0.85%)	92 (9.73%)

Air discharges

A total of 43 air quality related environmental incidents were received, most of which (28) related to burning and smoke nuisance.

Continuous ambient PM₁₀ monitoring results for May 2017 for the Whangārei, Marsden Point and Dargaville airsheds showed that complied with the National Environmental Standards. PM_{2.5} monitoring results for Whangārei were within the Ambient Air Quality Guideline value.

Coastal

The majority of consents monitored during the reporting period related to coastal structures and discharges (treated municipal sewage and boat maintenance facilities).

A number of site visits were made to Pataua North to check the ongoing construction of the boat ramp and reclamation being undertaken by the Whangarei District Council.

Routine water quality sampling of the Kaipara Harbour and south-eastern estuaries (Mangawhai, Ruakākā and Waipū) were undertaken. Results indicated a general trend of elevated nutrients at upper estuary sites.

Hazardous Substances

- 184kg of hazardous waste was disposed of
- Six incidents involving the discharge of hazardous substances were received and responded to
- Fourteen enquiries regarding contaminated land were received and responded to.

Discharge and Land Use monitoring

Council staff attended the following during the reporting period:

- A meeting with the Kaipara District Council (KDC) to discuss non-compliance issues in relation to discharge consents for its wastewater treatment plants (WWTPs). Discussions centred around the Te Kōpuru and Kaiwaka WWTPs. KDC indicated it would most likely apply for changes to these consents
- The Ngāwhā Peer Review Panel meeting. There were no issues raised that required NRC action.

Environmental Incidents

Four incidents were recorded for the reporting period which resulted in a moderate environmental impact. A discharge of sediment to land and subsequently to water due to a lack of sediment controls, and the burning of a tyre contained in a fire at a commercial premise, resulted in enforcement action being taken. Confirmed spraydrift damage from the application of herbicide to a property boundary is now being investigated by the New Zealand Police and, consequently, the incident record closed. A discharge of waste oil to roadside land occurred following the dumping of a 44-gallon drum which was not practical to recover, however the drum which contained a further 200 litres of waste oil was disposed of in the appropriate manner.

Enforcement

Abatement Notices

There were 16 abatement notices issued during the period. These were for:

Illegal occupation of the CMA	7
Burning and smoke nuisance	4
Sediment discharge from earthworks	1
Burning and smoke nuisance on trade and industrial premises	1
Trade and industrial discharge	1
Sewage discharge	1
Fanworm	1

Infringement Notices

There were two infringement notices issued during the period. These were for:

Sewage discharge	1
Burning and smoke nuisance	1

Other Enforcement

Spray damage to significant indigenous wetland – Charges have been laid against a landowner and the contracting company for spray damage to a significant indigenous wetland adjacent to Basin Road, Baylys Beach. No court dates have yet been set.

8.2.4 ENVIRONMENTAL SERVICES

LAND MANAGEMENT**Environment Fund**

For the 2016/17 financial year 219 projects were funded to a total value of \$1,029,889. During the course of the year 44 projects were withdrawn totalling \$184,447 (94% of overallocation amount) and a further \$66,371 of underspends on projects occurred for various reasons. Resulting in year-end expenditure of \$779,071 plus \$25,000 for soil conservation, biosecurity projects totalling \$126,436 and \$13,000 for cat traps – bringing the total to \$943,507. Biosecurity were also awarded \$64,000.00, being Tangihua Community Pest Control (CPCA) \$40,000 – with \$15,000 underspend, Whangaroa CPCA \$14,000 and Te Toa Whenua – Wild Ginger \$10,000. The grand total expenditure being \$992,507.

Farm Water Quality Improvement Plans (FWQIP) 1 July 2016 to 30 June 2017

Year to date a total of 207 FWQIP's have been commenced, 114 FWQIP's have been completed, with a further 170 in progress.

Soil Conservation

6000 poplar poles were harvested from the Flyger Road willow and poplar nursery during June. These are being delivered to over 100 landowners with FWQIP's, hill country erosion plans and soil conservation plans.

Hill Country Erosion Fund

For the 2016/17 financial year a total of 54 farm plans have been completed on hill country properties within the Kaipara catchment, covering a total land area of 15,807 hectares. 48 hectares of marginal pastoral land has also been retired from grazing as a direct result of recommendations made during farm plan processes.

As part of the hill country project, 3,600 fully funded poplar poles were on offer for soil conservation purposes on properties within the Kaipara catchment. All 3,600 poles have been allocated and delivered.

Over \$300,000 of the Environment Fund has been allocated toward projects occurring on hill country properties with areas of high erosion risk.

BIODIVERSITY**CoastCare**

Dune planting days were held at Ruakākā and Hukatere. A dune education day was held at Taipā with Kaingaroa and Peria Schools.

Lakes

Annual surveillance for aquatic weeds was undertaken at all three Kai Iwi Lakes. No weeds of concern were found.

Baseline reed bed monitoring plots were established at Lake Waikare. The purpose of the monitoring is to track reed bed health or recovery now the lake has been closed to powerboats.

The Kaipara District Council Taharoa Domain Committee have decided to allow the release of trout into the Kai Iwi Lakes in 2018, with the caveat that they will determine stocking numbers, locations, and timing. This sets the agenda for the development of a research and monitoring plan for the recovery of the threatened dune lakes galaxias which the council will advise on.

Te Rūnanga-ā-iwi o Ngāti Kahu received a National Ministry for the Environment Green Ribbon Award for their work restoring Lake Waiporohita on the Karikari Peninsula in the Kaitiaki Leadership section. Local runanga Ngāti Kahu, the Northland Regional Council, the Department of Conservation and Landcorp have all been working to protect the 6.9ha dune lake. The project included fencing, exotic tree removal and riparian planting at the lake which is listed as an outstanding waterbody. Staff attended the awards ceremony in Wellington.

Wetlands

Planting was completed for three Environment Fund wetland and lake restoration projects. Environment Fund fencing was completed at Lake Rotokawau and Puwheke Beach, which is ranked number 15 Top Wetland in Northland. Of this year's 25 priority Top Wetlands fencing has been completed for nine projects, eight were part of the Freshwater Improvement Fund bids and eight wetlands require follow up with the landowners. Staff undertook two site visits with Ngā Whenua Rāhui for wetland and riparian forest fencing as part of a collaborative funding project.

BIOSECURITY

Biosecurity Threats/Incursions

Aside from Myrtle Rust, staff are not aware of any new biosecurity incursions.

Biosecurity Responses

Myrtle Rust – Update as at 10 July 2017: Since its discovery in New Zealand mainland on 3 May 2017, myrtle rust has now been confirmed in 85 sites in:

- Waikato (2)
- Kerikeri (4)
- Bay of Plenty (18)
- Taranaki (61)

MPI have introduced legal restrictions on the movement of myrtle species and green waste in Taranaki which extends 10km out from the infected properties.

MPI acknowledge they could be dealing with an extensive outbreak, but remain hopeful that they are dealing with a level of infection which could be still eradicated. Taranaki is the focus of the response effort, even though myrtle rust has been found in other regions. Two small Northland and Te Kuiti infections have been managed and there has been no further sign of the disease in those areas.

There are no restrictions on plant movements or planting in other areas of New Zealand. [Myrtle Rust web page on the MPI website](#)

Biosecurity Hygiene Policy

Staff are continuing to develop a biosecurity hygiene policy and guidelines to ensure that controls and systems are in place to reduce the risk of council staff, volunteers and contractors spreading unwanted pests and diseases. Some activities carried out by council staff and contractors can act as pathways to spread of invasive pests. Subsequently, hygiene in the biosecurity sense must be considered at all times and the necessary prevention measures taken to minimise this risk.

Marine – MPI Directs Vessel To Leave

Recently, a heavy lift carrier vessel was inspected by MPI while docked at Northport and directed to leave the harbour within 24 hours due to hull biofouling. The vessel arrived at Northport on 7 June 2017 at 1600 hours. Its planned itinerary was to remain at Northport until 9 June 2017, before departing for Newcastle, Australia. The niche areas of the hull, particularly the sea chest gratings, and thrusters showed tertiary level fouling that was made up of several marine taxonomic groups. The percentage cover of barnacles in certain areas (propeller shaft, propeller gratings, and stern) was 80 -100% of the surface area. Border Clearance Services directed the vessel to leave within 24 hours of arrival to minimise the biosecurity risk.

Biosecurity Partnerships

Environment Fund (Bio-fund): Staff received over 70 applications totalling \$175,000 to the council's Environment Fund for assistance with pest and weed control. A ranking process is used by the site-led team to evaluate and allocate EnviroFund money. Applications have now been prioritised and reviewed by the council's chairman. Fifty-four applications totalling over \$100,000 in pest control equipment and materials have been approved. Applications have varied from individual landowners to larger community groups and address a variety of environmental pests throughout Northland.

Community Pest Control Areas: Staff have assisted several community pest control groups with kiwi listening monitoring during the national kiwi listening period in May and June. Staff have trained participants in the use of remote listening devices and assisted with deployment and analysis of data. This technique has proven a great tool for monitoring low populations of kiwi and confirming presence/absence of kiwi in newly protected areas.

Kiwi have now been re-confirmed in council's Mt Tiger forestry block immediately adjacent to the city. These kiwis are now the closest known population to urban Whangārei.

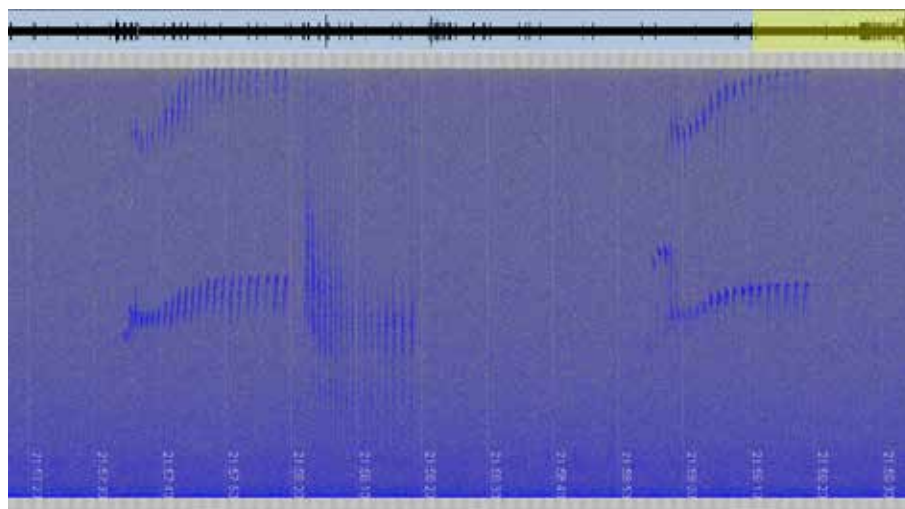


Image of kiwi calls from listening devices. (showing male on the left, a female reply in the middle and another male calling on the right-hand side of the graph.)

Plants

From planting to weed control: A visit to the Lake Ngatu Bushland Trust recently identified weeds such as lantana and gorse that will undermine the restoration planting that has taken place. This group has now taken up the challenge to work on weeds in their area to help with the bush area already planted. The problem weeds are widespread and the Trust members are best placed to influence neighbours to undertake weed control at a wider landscape level and ensure they are managed on a long-term basis.

Weed workshops and education: Staff are continuing to deliver a series of free weed workshops across Northland throughout June and July. With a focus on increasing public knowledge of common pest plants, and promoting awareness of the negative impacts of weeds on native ecosystems, the demand for these educational workshops is increasing. Staff are now trialling mini weed workshops for children with the content/delivery structured to provide information at an appropriate level to primary school aged students. Two schools have already requested these workshops and were successfully run for approximately 100-200 students each.



Photos: Staff trialling mini weed workshops with primary school aged children.

Freshwater

Staff are assisting with an investigation in conjunction with Department of Conservation National Compliance Department into the release of grass carp at Ruakākā (a breach of the Conservation Act), and investigating individuals offering to sell *Gambusia affinis* (mosquito fish) as a biological control agent (a breach of the Biosecurity Act).

Biosecurity Month (July)

The month of July is biosecurity month; an opportunity to spread the message about biosecurity and other key messages relating to all things biosecurity. Preparations have been made for an extensive media campaign during biosecurity month.

RIVERS

Awanui: A peer review of the Tonkin and Taylor preliminary report of the Awanui Flood Scheme upgrade is underway, with a particular focus on river bank and stopbank stability. This will help inform staff, the working group and the community of the challenges with flood protection and future proofing options for Kaitiāia.

Kāeo-Whangaroa-Matangirau: FNDC has estimated an additional 20m long Wainui Road bridge cost at Matangirau to be approximately \$420,000, this does not include consents and other costs. Staff are meeting with FNDC to outline the next steps to progress.

Kawakawa – Taumārere: A working group meeting was held on 28 June, with the objective of focusing the group on prioritising flood mitigation options. Further site visits and working group meetings are planned to agree on options to incorporate in the Long Term Plan.

The first stage of scour control works at the Pokapu Road spillway has been completed at the railway bridge in consultation with KiwiRail. The second stage is due to be completed in July subject to suitable low flow conditions. This spillway provides for diversion of flood flow away from Ōtiria and Moerewa.

Panguru: A community hui at Panguru was held on 29 June, with a focus on flooding and infrastructure. Councillor Blaikie attended with staff, and a large delegation from FNDC led by the Mayor, also attended. A working group is being established to progress solutions to the flooding issues in the area.

Whangārei: Slip repair work at the Hopua te Nihotetea detention dam has been completed.

Two rain events one on the 3 June and the other on 22 June were sufficient for the Hopua te Nihotetea dam to detain approximately 16,000 m³ of flood water with an associated ponding approximately 4 meters above stream bed level. The NRC Hydrology team were able to measure flows from the detention dam. This is important data to compare against the design flows. The data indicates a good fit at the low end of the rating curve with a slight departure at the highest gauge level which may be due to a turbulence zone associated with the throttle plate installed on the intake. Staff have made higher gauging a priority for the team.



Hopua te Nihotetea detention dam holding flood waters 22 June 2017

Minor Rivers Works

Description of Minor River Work Programmed for 2016/2017	Status
Awanui - Bells Hill Drain Cleaning	Completed
Helena Bay - Remove fallen and leaning trees	Completed
Ōmanaia (Pākanāe) Vegetation Removal (Follow-up spraying) (Arundo Donax control)	Completed
Moerewa – Willow Island removal upstream of Pokapu Rd Bridge	Completed
Kawakawa Catchment – Waiharakeke Stream Spillway – Scour protection to Kiwi Rail Bridge	Underway
Otaika - Tree removal on weir and upstream of the weir	Completed
Tangowahine – Drill and kill willows from 100m above Banana Bridge to reduce flooding to the Bridge and Tangowahine Valley Road	Completed

Description of Minor River Work Programmed for 2016/2017	Status
Tangowahine - Eradication of Willow Trees	Completed
Rangiahua - Harris Road River Clearance	Completed
Te Ngaire Stream – River Clearance	Completed

NATURAL HAZARDS

Coastal Hazard Mapping Project

Final coastal hazard maps for Whangārei District have been delivered by the consultant and are now being reviewed prior to public release in late July. The balance of mapping for the region is expected in July although some additional model based coastal flood assessment for Awanui, Ruawai, and the Northern Wairoa may extend until August/September.

Regional LiDAR Project

The contract with RPS Consultants NZ Limited (RPS) was signed in May and RPS has positioned an aircraft in New Zealand where they are approximately 30% through a forestry survey in Hawkes Bay. The Northland survey is due to commence following the Hawkes Bay survey but, depending on flying conditions, priority Northland capture around Kaitāia and Ahipara may start earlier.

Flood Model Projects

Waipū – Paparoa: Requests for proposals for model builds for Waipū and Paparoa has been released on GETS with a deadline for tenders on 10 August. The survey of channel cross sections and structures for both catchments was awarded to OPUS.

Kerikeri: Final processing of the Kerikeri – Waipapa flood map extents has been delivered and internal review by staff has established that some further minor editing will be required which can be completed in-house. The new Kerikeri flood maps are due to be released alongside the updated Kaihū – Awakino river flood mapping in September.

Awanui: Recalibration of the Awanui flood model is being scoped with planned tender release in late July. This is to improve representation of channel hydraulics and catchment hydrology which is required to progress detailed design and consenting processes. A peer reviewer for the model upgrade has been selected, and is intended to be undertaken of all project stages from project scope to final deliverables. Flexibility will be built into the scope to incorporate new LIDAR survey in the model if this becomes available during the project.

HYDROLOGY

Hydrology Team and Water Resources Work Programme:

The new telemetry system Hydrotel has been successfully installed.

HydroTel™ is used by the majority of regional councils in New Zealand and Australia as their front-line environmental telemetry monitoring and flood warning system. In fact, over 70% of New Zealand's population live in areas that are monitored and protected by HydroTel™ telemetry systems

The new system offers additional features such as:

1. Comprehensive alarm system, a rain event can trigger the system into flood mode and begin to poll data at a faster rate.
2. Text the system to poll a logger.
3. The system can ingest point-forecast data from the MetService and overlay with the current rainfall totals.
4. The system can visually show a river channel filling with water as a flood event kicks into action.
5. The system can be used to guide the hydrologists to which rivers are safe to work in relating to flow.

The recently installed Rangiahua webcam was useful during the rain event on 22 June 2017. SH1 was closed for most of the day due to the flood peak coinciding with high tide. The Kāeo webcam was also used on TVNZ news for the same flood event.



The Kaimaumu bore has now been drilled. It will be used to monitor the groundwater levels in the south-east boundary of the Aupōuri aquifer.

Water use records can now be submitted online, five consents holders will be approached to trial the system.

8.2.5 8.2.6 STRATEGY AND GOVERNANCE

ECONOMIC DEVELOPMENT

Investment and Growth Reserve

Project	June Update	Future developments/ reporting
Better Water Management	Draft final report received, followed by council workshop discussion on 21 June. Comments on draft provide back to OPUS.	Final report due early July with council workshop discussion set for 1 August.

Project	June Update	Future developments/ reporting
Waitangi Mountain Bike Park	Fifth and sixth invoices paid. As at end of May there was just 2.8km of track to be constructed to finish Stage 2 giving a total track length of 42.6km.	Final invoice expected in July as Stage 2 development is completed.
Extension 350	Funding agreement signed and 2016/17 funding provided.	Quarterly reporting to commence
Maungatapere Berries	Loan agreement under negotiation.	
Hundertwasser Art Centre (Whangārei)	Funding agreement prepared and sent to WAMT.	Finalise funding agreement with WAMT.
Twin Coast Cycle Trail (TCCT)	Progress on finalising easement agreements for TCCT allowed further payment of 25% of allocation to be made.	Awaiting further progress reports and associated invoices to complete funding commitment.
Regional Promotion	None.	Report for the six months ended June due in mid-July.
Twin Coast Discovery Revitalisation	None.	Report for the six months ended June due in mid-July.
Resource Enterprise Limited (REL)	None.	Financial report for the year ended March due end of July.

Other activities undertaken included:

- The sixteenth issue of the Northland Economic Quarterly (NEQ) newsletter was published on 14 June 2017. The annual section details some of the information from the latest Agricultural Production Survey while the spotlight section looks at international migration flows into the region. The current and past issues can be found at www.nrc.govt.nz/resources
- Continue to co-ordinate and provide input to MartinJenkins as they undertake the review of Northland councils' economic development service activities.

COMMUNICATIONS

Publications

- **Pest plant updated reprint** – Trees and shrubs; Climbing plants; Ground Cover plants
- **Three new Monitoring brochures** – Vehicle washing; Painting; Water blasting
- **Soil fact sheets** – 17 completed so far (Fact sheet 1.1.1 through to 3.5.2).

Online channels

- Two new webcams went live on the website during June to monitor flooding on State Highway 1. One at Whakapara and the second at Otiria River. Webcams can be found online at www.nrc.govt.nz/webcams

- **Most popular post on Facebook this month** – Post with photos of the breakfast event with Minister Nick Smith where he announced a \$258,000 funding boost for the Otuihau-Hātea water quality improvement project in Whangarei.

Key Performance Indicators	Mar-17	Apl-17	May-17	June-17
WEB				
# Visits to the NRC website	37,975	30,529	20,684	21,534
E-payments made	4	1	2	2
# subscription customers (cumulative)	1,174	1,175	1,175	1,156
SOCIAL MEDIA (cumulative)				
# Twitter followers	1,255	1,268	1,275	1,299
# NRC Facebook fans	4,035	4,337	4,490	4,611
# NRC Overall Facebook Reach	502,079	84,257	92,565	73,362
# CDEM Facebook fans	13,444	13,114	14,063	14,137
# CDEM Overall Facebook Reach	15,908	140,016	62,847	86,968

Events

- **Regional Sector Group tour (Thursday 20-22 July)** – Planning is continuing for the impending pre-conference tour of Northland, with 40 delegates registered. The event will begin with a formal welcome on Thursday evening
- **Waipapa Service Centre opening (Monday 31 July)** – The Communications team are working closely with Customers Services in designing the new look for our regional offices. The opening event will be a relatively low-key affair with councillors, regional office staff and key stakeholders attending to mark the special milestone.

ENVIROSCHOOLS / EDUCATION

Events held:

- **Project Possum:** From 13 – 20 June, three Project Possum skills camps were held. Cr Stolwerk opened the third camp and joined senior students in their activities. Council Biosecurity staff and a pest control contractor worked with Can Train NZ to teach possum trapping, skinning, machine and hand plucking, and how to lay a trap line
- **Bronze celebration:** On 28 June, Chairman Shepherd celebrated with the Totara North School community on their achievement of reaching the Bronze Enviroschools stage.

WaiRestoration

The WaiRestoration project developed by the Enviroschools team is being rolled out across the country as a national resource. The publication acknowledges the huge contribution by council staff, Northland schools, tangata whenua, trainers and communities who have made this project a success.

The publication includes case studies from eight Northland Enviroschools. Funded by the Toimata Foundation, the publication documents the journey and the kaupapa of the Northland WaiRestoration project. The resource will assist regional Enviroschools teams throughout the country to implement the project.

Reconnecting Northland plants for Enviroschools

6800 native riparian plants gifted to Enviroschools by Reconnecting Northland have been distributed and planting days throughout the region have begun.

IWI LIAISON**Governance**

- The Mayoral Forum (the region's Mayors and Chair) met with Te Kahu o Taonui, the region's Iwi Chairs Forum during June to advance a governance to governance relationship. This was a historic first meeting, hosted by Te Kahu o Taonui and Te Rūnanga A Iwi O Ngāpuhi in Kaikohe.
- Te Oneroa-a-Tōhē Board held a workshop on first stages of identifying issues and possible management options in relation to the beach management area (of 90 Mile Beach). Councillor Finlayson attended the workshop with Councillor Dimery tending his apologies.
- Kaipara District Council hosted a meeting of the Kaipara Moana Working Party in Mangawhai, with Councillors Blaikie and Smart representing regional council. The meeting was a first get together post the 2016 local body elections where a number of governance changes occurred which is reflected in the new membership on the working party. One of the key items for discussion was the selection of a chair and deputy which were filled by Councillor Halse (WDC) and Councillor Smart respectively.

Operational

- A contract was agreed and signed between Ngāti Kuri Trust Board and council. The Trust Board were successful in gaining funding through the councils Iwi Environmental Management Fund. This contract sees the fund fully allocated for the 2016/17 year.
- The cross council shared service – Whanaketia te whenua, kia ora ai te tangata – work streams to; develop a shared training programme and a papa kāinga guide met during June. With the papa kāinga work stream finalising a preferred supplier to develop and deliver a toolkit to assist applicants working through the local government process of applying to establish papa kāinga.
- Te Pae Urungi, the national Maori in Local Government forum, met during June hosted by Auckland Council. Presentations were received from Kahui Legal and Tihia Limited on Te Mana o Te Wai and Mana Whakahono ā Rohe. Both presenters have been involved in legislative drafting and consultation and work with the Iwi Leaders Forum.

CORPORATE PLANNING

The process of developing the Annual Plan, Charging Policy, and Navigation Safety Bylaw are now complete, with the documents approved and adopted on 27 June. The process of the Regional Pest and Pathway Management Plan is ongoing.

Council's website has been updated with the final decisions on the Annual Plan, Charging Policy and Navigation Safety Bylaw, and all submitters will be contacted over the next month to thank them for their input and advise them of the outcome.

The process of developing the Long Term Plan 2018-2028 is now underway. Staff are currently completing Activity Management Plans, and a series of workshops with council begins this month.

GOVERNANCE SUPPORT

Local government official information (LGOIMA) requests

Month	Number of LGOIMA requests received
July 2016	7
August 2016	5
September 2016	10
October 2016	11
November 2016	10
December 2016	10
January 2017	7
February 2017	11
March 2017	18
April 2017	12
May 2017	8
June 2017	7
Total LGOIMA requests received	116
Total LGOIMA requests not completed ≤ 20 working days	7

In total, there were 7 LGOIMA requests for the 2016/2017 year that took longer than 20 days to complete. The first six have been reported on previously.

The most recent request over 20 days, received 31 May, is still open (REQ.584893). It's a large request for any discharges to the Wairua, Mangakahia, Kaihu and all lower rivers in Dargaville; GPS co-ordinates for all POD's; nature of discharge; dairy size herd and pond capacity. A data error was encountered along the way which needs resolution before the data can be supplied. The requestor has been advised of the delay and appears satisfied with the update provided by staff.

Workshop topics

- Hundertwasser Kawakawa Park
- Remuneration Strategy 2017-19
- Rogan Legal Case
- Climate Change Projections
- Regional Plan – Port Zoning
- Remuneration Authority – Submission
- Māori Representation
- Māori Constituencies
- Kaipara Moana Working Party
- Onyx Capital
- Draft Protocol for Councillor/Staff Interaction Relationship
- NRC Logo
- Northland Emergency Services Trust
- Economic Development Review
- Scoping of Irrigation Study

8.2.6 CUSTOMER SERVICE – COMMUNITY RESILIENCE

CIVIL DEFENCE EMERGENCY MANAGEMENT

Warnings and activations

On 21, 22 and 23 June the MetService issued weather watches for the Northland region. Overnight on 21 and 22 June localised heavy rain occurred in the Far North, which resulted in State Highway 1 near Rangiahua being closed and several minor roads also being flooded. The flooding caused some media interest, particularly from the Auckland region, although local media outlets gave the flooding less attention. The event was monitored and, where necessary, information was provided to the public.

MCDEM Update

The upgrade National Warning System was tested on 12 June and a second national test is scheduled in early July. Development of the National Cell Broadcasting system continues with indications that the system will be live later in the year. Northland were represented at a recent meeting of key stakeholders.

MCDEM have indicated that the development of two new guidelines for recovery will be available for feedback near the end of July. The guidelines will form the basis of the new recovery management arrangements nationally and regionally.

CDEM Review

Ministerial review – Better responses to natural disasters and other emergencies in NZ: an initial meeting held has been held in Wellington with CDEM Coordinating Executive Group Chairs and representatives from the appointed Technical Advisory Group to discuss the terms of reference. Tony Phipps, Northland CEG Chair attended and provided feedback on behalf of this region. A submission has been forwarded and the TAG expected to report back to the Minister within three months with its recommendations.

Youth in Emergency Services (YES) Programme

The Dargaville Youth in Emergency Services programme has concluded with the combined across agency exercise being held on June 10 with over 100 personnel participating. A graduation dinner for the trainees, attended by participants their whanau and emergency services personnel was held on 24 June. The final reporting to MSD is underway. This was the fifth YES programme in Northland, with previous programmes having taken place in Kaikohe, Kawaka and Moerewa, South Hokianga and Bream Bay.

TRANSPORT

Regional Land Transport Planning

Progress on the Draft Northland Regional Land Transport Plan 2015/2021–Three Year Review is on schedule. Meetings have been held with the Steering Group; Project Team and Communications team, and a workshop held with NZTA on modified Transport Investment Online programme.

Passenger Transport Administration

Total Mobility figures are reported one month in arrears, as the information is not available in time to meet the agenda deadline. The statistics provided below are for May 2017.

	Total clients	Monthly Actual Expend	Monthly Budget Expend	Variance	Year/Date Actual Expend	Year/Date Budgeted Expend	Variance
May 2017	1179	\$14,218	\$16,666	-\$2,448	\$140,948	\$183,326	-\$42,378

Expressions of interest for a new Service Provider for Total Mobility closed Friday 23 June. Four applications have been received.

NZTA are seeking feedback from regional council on the recently released Improvements on the Total Mobility Scheme Guidelines. Staff have provided comment on this draft.

May 2017 Bus Service Update

Below are the operational statistics for May (figures for June unavailable at time of report.)

May 2017	Actual	Budget	Variance	Year/Date Actual	Year/Date Budgeted
City Link Passengers	30425	31019	-594	283517	284658
City Link Farebox Revenue (gst exclusive)	\$58,639	\$66,682	-\$8,043	\$563,184	\$587,395
Mid North Link Passengers	247	426	-179	1527	2472
Mid North Link Farebox Revenue	\$1,072	\$2,788	-\$1687	\$7,760	\$16,117
Kaitāia BusAbout Passengers	582	520	62	5441	5016
Kaitāia BusAbout Farebox Revenue	\$1346	-	-	\$13,119	-
Hokianga Link Passengers	23	-	-	320	-
Hokianga Link Farebox Revenue	408	-	-	5336	-

- CityLink Tender – the CityLink Whangarei Tender for Contract Number 16/04 will be submitted to the Northland Regional Council Tenders Committee in early July 2017 for approval
- Busabout Kaitāia – the CBEC group that operate the Busabout Kaitāia bus service have agreed to a name change and will be now be formally known as FarNorth Link. This brings the operating title in line with the Northland Regional Councils other contracts.

Road Safety Update – Regional Statistics

There have been seventeen fatalities in Northland so far in 2017; these include ten drivers, three passengers, one motorcyclist and 3 pedestrians. There were eighteen deaths for the same period in 2016.

Of the ten deaths in the Far North; four deaths were in Whangarei and three deaths in the Kaipara district.

NAVIGATION, SAFETY AND MARITIME OPERATIONS

The Navigational Safety Bylaw 2017 was completed and approved by Council. The draft of the Kai Iwi Lakes navigational safety bylaw was also completed and will be open to submissions until 2 August.

Staff carried out improvement works including battery replacement on a number of beacons. One beacon was changed from a starboard mark to a cardinal mark due to changes in mooring areas. The Takataka rock beacon which was vandalised last year has been removed and is being repaired and repainted ashore. The contractor is being utilised for a number of other jobs on the harbour at Hokianga while the barge is onsite.

Two vessels that broke free in recent storms were rescued by maritime staff. One derelict 40' vessel was removed from Mangonui harbour and destroyed.

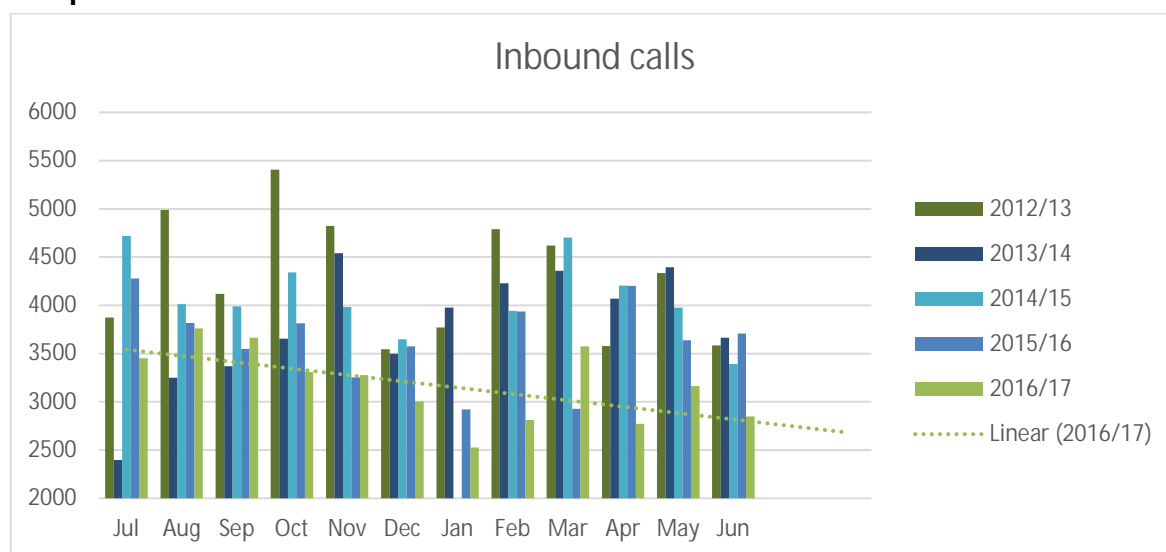
Port and harbour safety code work is ongoing for Whangārei and the Bay of Islands. A recent update is being completed, and a higher-level review of the way the safety management system is documented and implemented is planned. New Zealand Refinery Tier 1 oil spill plan is being finalised, and a joint response plan for the port has been practically adopted, with work on the documentation still under discussion. The harbourmaster, along with three other panel members, completed a review on the safety management system for Gisborne on behalf of the secretariat, as part of the tri-party agreement between RC CEOs, Maritime NZ and port companies.

A concerted effort to reduce the number of un-serviced moorings this year resulted in 30 mooring licenses being cancelled, and 25 mooring related infringements being issued. In addition, 137 mooring license applications for new or changes to moorings were processed, with 36 new moorings awaiting adoption of the new coastal plan and potential changes to mooring areas. The number of persons not paying mooring license fees has reduced to three.

CUSTOMER SERVICES

Performance Statistics

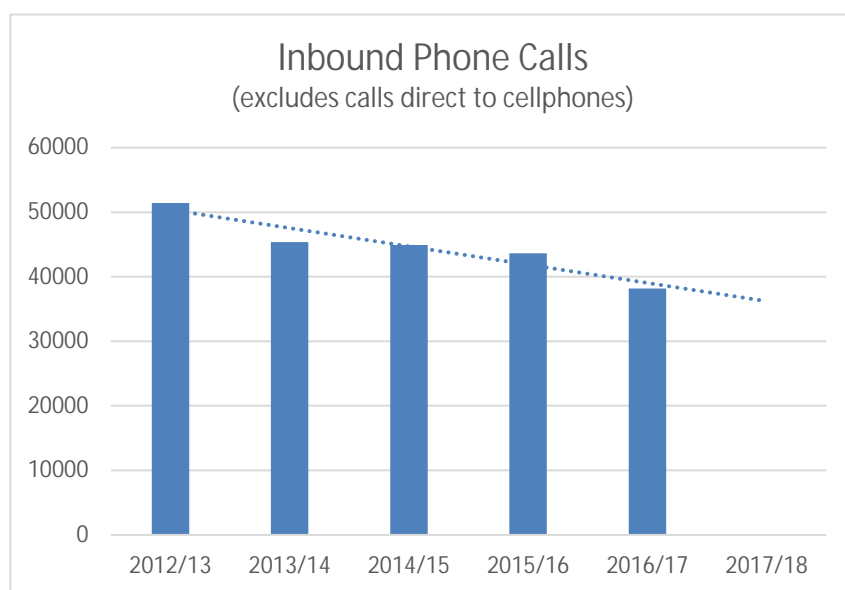
Telephones



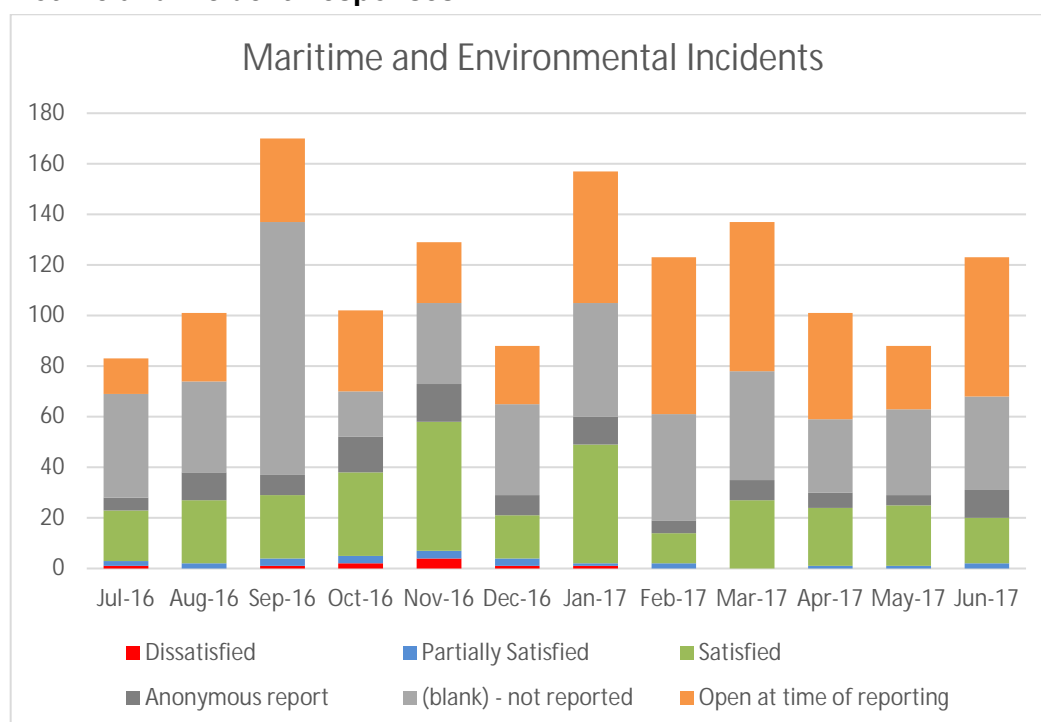
Conversation rates remain high with over 98.5% of calls being answered. This level of service has been maintained throughout the year with performance never dipping below 98%.

Inbound call volumes continue to decrease year on year. This may be a result of increased use of calls direct to cell phone, an increase in self-service through website and other sources, an increase in email, or other reasons. Enquiries through social media channels is not a contributing factor but we expect enquiries through these medium to further erode call volumes in the future.

This trend offers opportunities to redefine our reception services to better meet the changing preferences of our customers.



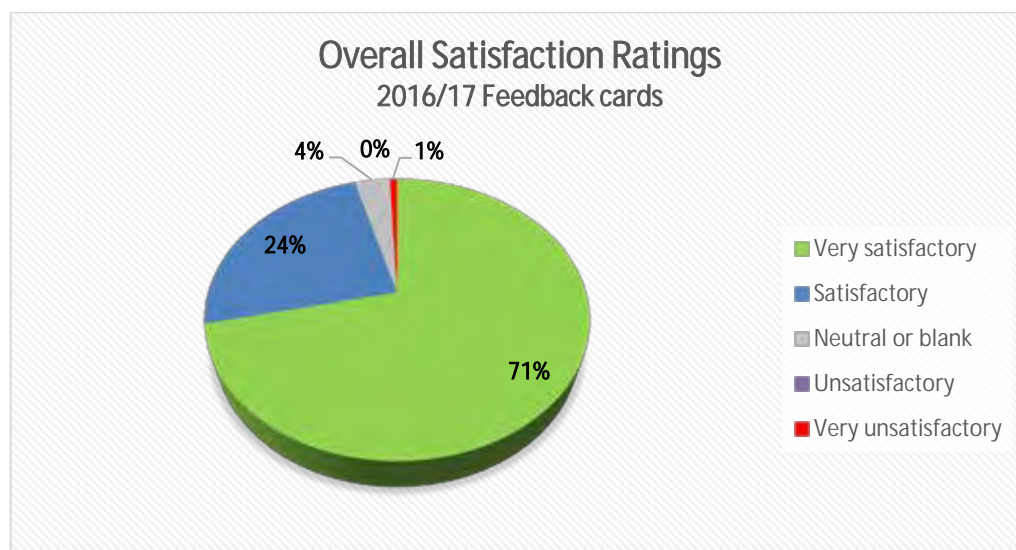
Hotline and Incident Responses



Feedback Cards

In addition to the regular trickle of cards from monitoring customers, this month there have been cards from Enviroschools activities. All cards were either 'favourable' or 'very favourable' with many cards including comments on the helpfulness of the staff.

The summary of all feedback received through the cards in 2016/17 shows 95% of respondents being either satisfied or very satisfied.



Activity

Mid-North Customer Service Centre: The internal walls are completed and air-conditioning, wiring and cabling is now being installed. The reception desk, room dividers and display wall have been delivered and the rest of the furniture has been finalised. We expect the office to be ready for staff the week before the official opening on 31 July.

External Surveys: LGNZ Reputation Survey: this report was available from 1 July and shows a significant improvement in the public's perception of Northland councils when compared to the 2014 survey. Northland councils are now rating higher than the national average.

Resident Satisfaction Survey: preliminary results will be taken to ELT during the first week of July, before being presented to council.

ALGIM Mystery shopper: in progress until August. Result available September.

Internal Surveys: the Rivers Working Groups surveys have been closed. Both groups appear to be functioning well with no surprises identified in the survey.

Farm Dairy Effluent Survey: still in progress, and TLA Key Contacts Survey is in planning.

Authorised by Chief Executive Officer:

Name: Malcolm Nicolson
Title: Chief Executive Officer
Date: 7 July 2017

TITLE: **Receipt of Committee Minutes**

ID: A961900

To: Council Meeting, 18 July 2017

From: Chris Taylor, Governance Support Manager

Date: 7 July 2017

Executive summary

The purpose of this report is to acknowledge the unconfirmed minutes of:

- Civil Defence and Emergency Management – 6 June 2017;
- Regional Transport Committee – 7 June 2017; and
- Property Subcommittee – 12 June 2017.

The minutes will be circulated under separate cover.

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation

1. That the unconfirmed minutes of:
 - Civil Defence and Emergency Management – 6 June 2017;
 - Regional Transport Committee – 7 June 2017; and
 - Property Subcommittee – 12 June 2017be received.

Authorised by Group Manager

Name: Jonathan Gibbard

Title: Group Manager – Strategy and Governance

Date: 10 July 2017

TITLE: Business with the Public Excluded**ID:** A964590**To:** Council Meeting, 18 July 2017**From:** Chris Taylor, Governance Support Manager**Date:** 11 July 2017

Executive summary

The purpose of this report is to recommend that the public be excluded from the proceedings of this meeting to consider the confidential matters detailed below for the reasons given.

Recommendations

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Confirmation of Confidential Minutes of the Council Meeting – 20 June 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
10.2	Receipt of Confidential Committee Minutes – Property Subcommittee 12 June 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
10.3	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).
10.4	Request by Industrial Area Leaseholder to Acquire the Lessor's Interest	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to allow the council to carry out, without prejudice or disadvantage, commercial activities 7(2)(h), and to carry on, without prejudice or disadvantage, negotiations

ITEM: 10.0

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10.5	Marsden Maritime Holdings Ltd – Appointment of Directors	(including commercial and industrial negotiations) 7(2)(i). The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).
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Considerations**1. Options**

Not applicable. This is an administrative procedure.

2. Significance and Engagement

This is a procedural matter required by law. Hence when assessed against council policy is deemed to be of low significance.

3. Policy and Legislative Compliance

The report complies with the provisions to exclude the public from the whole or any part of the proceedings of any meeting as detailed in sections 47 and 48 of the Local Government Official Information Act 1987.

4. Other Considerations

Being a purely administrative matter; community views, Māori impact statement, financial implications, and implementation issues are not applicable.

Authorised by Group Manager

Name: Jonathan Gibbard
Title: Group Manager – Strategy and Governance
Date: 11 April 2017

Presentation: Seacleaners (Item 3.1)**ID: A954964****Report from Governance Support Manager, Chris Taylor**

Secretarial Note: Seacleaners Trustee, Hayden Smith, was in attendance and provided an update on the organisation's operations and future aspirations.

Presentation: Lake Waiporohita Environment Fund and Kaitiaki Green Ribbon Award**Moved (Shepherd/Sinclair)**

That the additional presentation 'Waiporohia Environment Fund and Kaitiaki Green Ribbon Award' from Will Trusewich, Lakes Catchment Advisor, be received.

Carried

Secretarial Note:

- *The presentation was not on the agenda and addressed as per Standing Order 9.13 'Discussion of minor matters not on the agenda'.*
- *Lakes Catchment Advisor, Will Trusewich, was in attendance and briefed council regarding the collaborative work with Ngāti Kahu and its partners to restore Lake Waiporohita. This project had been recognised with a Kaitiaki Green Ribbon Award; recognising exceptional environmental and conservation initiatives throughout New Zealand.*
- *It was requested that a letter be sent to the Chief Executive of Te Rūnanga-ā-Iwi o Ngāti Kahu, extending council's congratulations.*

Health and Safety Report (Item 4.0)**ID: A954599****Report from Health and Safety Specialist, Tracey Warboys****Moved (Stolwerk/Smart)**

That the 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist, and dated 6 June 2017, be received.

Carried**Confirmation of Council Minutes – 16 May 2017 (Item 5.1)****ID: A954249****Report from Governance Support Manager, Chris Taylor****Moved (Blaikie/Sinclair)**

That the minutes of the council meeting held on 16 May 2017 be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 5.2)**ID: A954412****Report from Governance Support Manager, Chris Taylor****Moved (Finlayson/Sinclair)**

That the council action sheet be received.

Carried**Council Working Party Update (Item 5.3)****ID: A950942****Report from Group Manager – Strategy and Governance, Jonathan Gibbard****Moved (Sinclair/Stolwerk)**

That the report 'Council Working Party Update' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 9 June 2017, be received.

Carried**Financial Report to 31 May 2017 (Item 6.1)****ID: A952344****Report from Financial Accountant, Vincent McColl****Moved (Shepherd/Finlayson)**

That the 'Financial Report to 31 May 2017' by Vincent McColl, Financial Accountant, and dated 9 June 2017, be received.

Carried**Secretarial Note:**

- *Councillor Bain arrived at 11.01am*
- *The Chairman invited Independent Financial Advisor, Geoff Copstick, to the council table to provide commentary and advice on the financial report; highlighting the work underway to improve the reporting framework to council.*

Delegations Manual (Item 7.1)**ID: A953152****Report from Jonathan Gibbard, Group Manager – Strategy and Governance****Moved (Shepherd/Stolwerk)**

1. That the report 'Delegations Manual' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 6 June 2017, be received.

Carried

It was further moved (Blaikie/Sinclair)

2. That the council approves and adopts the Delegations Manual included as **Attachment 1** pertaining to Item 7.1 of the 20 June 2017 council agenda, and makes all the delegations contained in it.
3. That the council approves and adopts the Procurement Policy and Procedures included as **Attachment 2** pertaining to Item 7.1 of the 20 June 2017 council agenda.

Carried

Kawakawa Hundertwasser Park Centre – Property and Funding Contribution (Item 7.2)

ID: A944888

Report from Darryl Jones, Economist

Moved (Finlayson/Stolwerk)

1. That the report 'Kawakawa Hundertwasser Park Centre – Property and Funding Contribution' by Darryl Jones, Economist, and dated 8 June 2017, be received.

Carried

It was further moved (Shepherd/Sinclair)

2. That council reaffirms its support for the Kawakawa Hundertwasser Memorial Park Project.
3. That, in light of new information being brought to council's attention, council requests that the Chief Executive Officer engage with the proponents of the project to confirm how council can best support the proposal and bring further recommendations back to council for consideration.

Carried

Secretarial Note: Item 8.3 was addressed prior to Item 7.3 to allow for the attendance of Northland Inc. Limited representatives.

Authorisation to Utilise Part of the Surplus (Item 7.3)

ID: A954657

Report from Dave Tams, Group Manager – Corporate Excellence

Moved (Stolwerk/Bain)

1. That the report 'Authorisation to Utilise Part of the Surplus' by Dave Tams, Group Manager – Corporate Excellence, and dated 9 June 2017, be received.

Carried

It was further moved (Stolwerk/Finlayson)

2. That council authorise the spend of \$91,700 from the year end surplus for the salary review on 1 July 2017.

Carried

Chairman's Report to Council (Item 8.1)**ID: A951998****Report from Bill Shepherd, Chairman****Moved (Shepherd/Sinclair)**

That the report 'Chairman's Report to Council' by the Chairman, Bill Shepherd, and dated 9 June 2017, be received.

Carried

Secretarial Note: The Chairman put the motion pertaining to Item 8.2 at such time council resumed in open meeting, following the conclusion of business with the public excluded.

Chief Executive's Report to Council (Item 8.2)**ID: A950935****Report from Sally Bowron, PA/Team Admin – Strategy and Governance****Moved (Shepherd/Sinclair)**

That the report 'Chief Executive's Report to Council' and dated 9 June 2017, be received.

Carried

Secretarial Note: Item 8.3 was addressed prior to Item 7.3 to allow for the attendance of Northland Inc. Limited representatives.

Northland Inc. Limited: Interim Report Against Statement of Intent (SOI) – Quarter Three 2016/17 (Item 8.3)**ID: A955156****Report from Darryl Jones, Economist****Moved (Stolwerk/Smart)**

That the report 'Northland Inc. Limited: Interim Report against Statement of Intent (SOI) – Quarter Three 2016/17' by Darryl Jones, Economist, and dated 12 June 2017, be received.

Carried

Business with the Public Excluded (Item 9.0)**ID: A955323****Report from Chris Taylor, Governance Support Manager****Moved (Shepherd/Sinclair)**

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
9.1	Confirmation of Confidential Minutes of the Council Meeting – 16 May 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
9.2	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).

Carried**Open Meeting****Moved (Shepherd/Sinclair)**

That the council resumes in open meeting.

Carried

Secretarial Note: The Chairman put the motion pertaining to Item 8.2.

CONCLUSION

The meeting concluded at 12.02 pm.

NORTHLAND REGIONAL COUNCIL

Minutes of the extraordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whangārei,
on Tuesday 27 June 2017, commencing at 9.30 am

Present:

Chairman, Bill Shepherd
Deputy Chairman, David Sinclair
Councillors:
Justin Blaikie
Mike Finlayson
Penny Smart
Rick Stolwerk
Joce Yeoman

In Attendance:**Full Meeting**

Chief Executive Officer
GM – Strategy and Governance
GM – Environmental Services
Finance Manager
Biosecurity Manager
Resource Management Planning and Policy Manager
Management Accountant
Biosecurity Specialist – Science and Planning
Policy Analyst
Governance Support Manager

Part Meeting

GM – Customer Service and Community Resilience
Policy Development Manager
Strategy Specialist
Financial Accountant

The Chairman declared the meeting open at 9.30 am.

Apologies (Item 1.0)**Moved (Shepherd/Finlayson)**

That the apologies from Councillors Bain and Dimery for non-attendance be received.

Carried**Declarations of Conflicts of Interest (Item 2.0)**

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Supplementary Items for Council Meeting – 27 June 2017 (Item 2.0A)**ID: A959129****Report from Biosecurity Manager, Don McKenzie.****Moved (Shepherd/Sinclair)**

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987:

- Supplementary Item 4.3: 'Section 100T of the Biosecurity Act for the Northland Regional Pest and Marine Pathway Management Plan'; and
- Supplementary Item 4.4: 'Regional Pest Management and Marine Pathway Management Plan'

be received.

Carried**Confirmation of Minutes of the Combined Consultation Deliberations – 8 June 2017 (Item 3.1)****ID: A956806****Report from Governance Support Manager, Chris Taylor.****Moved (Sinclair/Stolwerk)**

That the minutes of the Combined Consultation Deliberations held on 8 June 2017 be confirmed as a true and correct record.

Carried**Adoption of the Annual Plan 2017/18 (Item 4.1)****ID: A955985****Report from Strategy Specialist, Kyla Carlier; and Group Manager – Strategy and Governance, Jonathan Gibbard.****Moved (Sinclair/Stolwerk)**

1. That the report 'Adoption of the Annual Plan 2017/18' by Kyla Carlier, Strategy Specialist; and Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 14 June 2017, be received.
2. That in accordance with section 95 of the Local Government Act 2002, the council adopts the Annual Plan 2017/18, as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda.
3. That the council authorises Jonathan Gibbard, Group Manager – Strategy and Governance, to make any necessary minor drafting, typographical, rounding, or presentation corrections to the Annual Plan 2017/18 prior to the document going to print.

Carried

Confirmation and Adoption of the Charging Policy 2017/18 (Item 4.2)**ID: A956202****Report from Strategy Specialist, Kyla Carlier; and Group Manager – Strategy and Governance, Jonathan Gibbard.****Moved (Sinclair/Stolwerk)**

1. That the report 'Confirmation and Adoption of the Charging Policy 2017/18' by Kyla Carlier, Strategy Specialist; and Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 15 June 2017, be received.
2. That council adopts amendments and additions to existing charges and policy in the Charging Policy 2017/18, as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda.
3. That council adopts a marine biosecurity charge of \$79.50 (including GST) to be applied to all moorings, marina berths and boatsheds, and \$3,737.50 (including GST) to be applied to Northport Limited, Golden Bay Cement, and Port Nikau Limited pursuant to section 135 of the Biosecurity Act.
4. That, in accordance with the decision made as part of the development of the Long Term Plan 2015–2025, activity income sources would be inflation adjusted each year and the decision made on 16 June 2015 to adopt the Long Term Plan 2015–2025, the council confirms the adjustment to the charges as set out in the Charging Policy 2017/18 as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda.
5. That council authorises Jonathan Gibbard, Group Manager – Strategy and Governance, to make any necessary minor drafting, typographical, rounding, or presentation corrections to the Charging Policy 2017/18 prior to the document going to print.

An amendment was moved (Yeoman/Smart)

That recommendations 1 and 2 be addressed separately to recommendations 3, 4 and 5.

Secretarial Note: The Chairman, in putting the motion, called for an expression of opinion by a show of hands. The result being Councillors Yeoman, Smart and Finlayson in support of the motion and Councillors Blaikie, Sinclair, Stolwerk and Shepherd against the motion.

Lost

Secretarial Note: The Chairman then put the original motion:

Carried

(Councillors Yeoman and Smart voted against the motion)

Secretarial Note: The meeting adjourned at 9.39 am to allow councillors to digest Supplementary Item 4.3. The meeting convened at 9.49 am, at which time it was advised that Standing Order 22.3 permitted the Chairman, or any member, to require a motion that had been expressed in parts to be decided part by part. For the avoidance of doubt, Item 4.2 was readdressed on this basis.

Confirmation and Adoption of the Charging Policy 2017/18 (Item 4.2)**ID: A956202****Report from Strategy Specialist, Kyla Carlier; and Group Manager – Strategy and Governance, Jonathan Gibbard.****Moved (Sinclair/Stolwerk)**

1. That the report 'Confirmation and Adoption of the Charging Policy 2017/18' by Kyla Carlier, Strategy Specialist; and Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 15 June 2017, be received.

Carried**It was further moved (Sinclair/Stolwerk)**

2. That council adopts amendments and additions to existing charges and policy in the Charging Policy 2017/18, as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda.

Carried*(Councillors Yeoman and Smart voted against the motion)***It was further moved (Stolwerk/Blaikie)**

3. That council adopts a marine biosecurity charge of \$79.50 (including GST) to be applied to all moorings, marina berths and boatsheds, and \$3,737.50 (including GST) to be applied to Northport Limited, Golden Bay Cement, and Port Nikau Limited pursuant to section 135 of the Biosecurity Act.

Carried*(Councillors Yeoman and Smart voted against the motion)***It was further moved (Finlayson/Sinclair)**

4. That, in accordance with the decision made as part of the development of the Long Term Plan 2015–2025, activity income sources would be inflation adjusted each year and the decision made on 16 June 2015 to adopt the Long Term Plan 2015–2025, the council confirms the adjustment to the charges as set out in the Charging Policy 2017/18 as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda.

Carried**It was further moved (Sinclair/Stolwerk)**

5. That council authorises Jonathan Gibbard, Group Manager – Strategy and Governance to make any necessary minor drafting, typographical, rounding, or presentation corrections to the Charging Policy 2017/18 prior to the document going to print.

Carried

Section 100T of the Biosecurity Act for the Northland Regional Pest and Marine Pathway Management Plan (Supplementary Item 4.3)

ID: A958796

Report from Biosecurity Manager, Don McKenzie.

Moved (Sinclair/Finlayson)

1. That the report 'Section 100T of the Biosecurity Act for the Northland Regional Pest and Marine Pathway Management Plan' by Don McKenzie, Biosecurity Manager, and dated 23 June 2017 be received.
2. That council adopts the Section 100T analysis for the purpose of setting the Land Management Rate and Whangārei Heads Pest Management Rate as follows:

Factor	Analysis
(a) The extent to which the plan relates to the interests of occupiers of the properties on which the rate would be levied	<p>In regards to funding land and freshwater pest control activities a targeted land management rate will be collected from all properties within Northland to pay for pest control activities. In addition, the targeted rate established at Whangārei Heads would remain in place. In total \$2,292,636 would be collected.</p> <p>Property owners in Northland have an interest in pest control and protecting economic, environmental and cultural values that pests have a negative impact upon. The land management rate has been in place for more than a decade and is an accepted way of raising funds for pest control throughout Northland.</p> <p>In regards to the marine pest activities the costs will be split in the proportions of 65%-vessel owners by way of a charge on marina berths, boatsheds, commercial ports and mooring owners and 35% general rates. This is expected to raise \$480k to fund all marine pest activities in the Proposed Northland Regional Pest and Marine Pathway Management Plan 2017–2027.</p>
(b) The extent to which the occupiers of the properties on which the rate would be levied will obtain direct or indirect benefits from the implementation of the plan	<p>The direct and indirect benefits that Northland ratepayers receive from the implementation of the Proposed Northland Regional Pest and Marine Pathway Management Plan 2017–2020 in regards to land based pests and those activities related to freshwater pests include:</p> <p>Protection of Northland's native forests and wetland ecosystems found on private land and supporting communities who are involved in the restoration of iconic fauna such as kiwi, coastal seabirds and kukupa.</p> <p>The extent to which the benefits are direct rather than indirect depends on how ratepayers use and appreciate the environmental values which can be impacted upon by pests. Direct benefits may accrue to land owners as a consequence of fewer plant pests or animal pests such as possums and rats.</p>

	<p>In regards to marine pest activities the charges will provide protection both now and into the future of the Northland marine environment and damaging impacts of marine pests on:</p> <ul style="list-style-type: none"> - recreational and commercial fishing - marine tourism - indigenous biodiversity. <p>The extent to which the benefits are direct rather than indirect depends on how ratepayers use and appreciate the marine environment. Direct benefits may accrue to vessel owners, owners of marine structures, as a result of less bio fouling and those that harvest kai moana.</p>
(c) The collective benefits of the implementation of the plan to the occupiers of the properties on which the rate would be levied compared with the collective costs to them of the rate	See Cost Benefit Analysis report. It is considered that the collective benefits outweigh the costs and a comprehensive cost benefit analysis shows that there is a positive net benefit return for ratepayers in respect of the marine pathway plan. For terrestrial and freshwater based pests, only pests that have met the requirements for a positive cost benefit analysis have been included in the plan.
(d) For the regional pest management plan, the extent to which the characteristics of the properties on which the rate would be levied and the uses to which they are put contribute to the presence of prevalence of the pest or pests covered by it	Land and freshwater pests cross land and establish in waterways of all tenure and thus have the ability to spread regardless of property boundaries. In the case of Northland, the characteristics of the land and the uses that land may be put to have been considered and pest control activities outlined in the plan are considered fit for purpose.

Carried

(Councillor Smart voted against the motion)

Rates for the Year 1 July 2017 to 30 June 2018 (Item 4.3)

ID: A956437

Report from Finance Manager, Simon Crabb.

Moved (Stolwerk/Sinclair)

1. That the report 'Rates for the Year 1 July 2017 to 30 June 2018' by Simon Crabb, Finance Manager, and dated 16 June 2017, be received.
2. That the Northland Regional Council resolves to set the following rates under the LGRA for the financial year commencing 1 July 2017 and ending 30 June 2018.

a. Targeted Council Services Rate

A targeted rate as authorised by the LGRA. The rate is calculated on the total projected capital value, as determined by the certificate of projected valuation, of each constituent district in the Northland region. An additional \$1.73 (including GST) per each rateable separately used or inhabited part (SUIP) of a rating unit is to be assessed across the Whangārei constituency to provide funding for the ongoing maintenance of the Hātea River Channel. The rate is differentiated by location in the

Northland region and assessed as a fixed amount per each rateable separately used or inhabited part (SUIP) of a rating unit in the Far North and Whangārei districts, and on each rateable rating unit (RU) in the Kaipara district. The rate is set as follows:

	<u>Including GST</u>
Far North District	\$91.92 per SUIP
Kaipara District	\$122.90 per RU
Whangārei District	\$117.66 per SUIP

The Whangārei District Targeted Council Services Rate amount of \$117.66 (including GST) per SUIP **includes** funding for the Hātea River Channel amount of \$1.73 (including GST) per SUIP.

b. Targeted Land Management Rate

A targeted rate as authorised by the LGRA. The rate is assessed on the land value of each rateable rating unit in the region. The rate is set per dollar of land value. The rate per dollar of land value is different for each constituent district because the rate is allocated based on projected land value, as provided for in section 131 of the LGRA. The rate is set as follows:

	<u>Including GST</u>
Far North District	\$0.0003612 per dollar of land value
Kaipara District	\$0.0004300 per dollar of land value
Whangārei District	\$0.0004016 per dollar of land value

c. Targeted Regional Recreational Facilities Rate

A targeted rate as authorised by the LGRA. The rate is a fixed amount, differentiated by location in the Northland region. The rate will be assessed on each rateable rating unit (RU) in the Kaipara district and each rateable separately used or inhabited part of a rating unit (SUIP) in the Far North and Whangārei districts. The rate is set as follows:

	<u>Including GST</u>
Far North District	\$4.57 per SUIP
Kaipara District	\$4.57 per RU
Whangārei District	\$22.85 per SUIP

d. Targeted Regional Infrastructure Rate

A targeted rate as authorised by the LGRA. This rate is assessed on the land value of each rateable rating unit in the region. The rate is set per dollar of land value. The rate per dollar of land value is different for each constituent district, because the rate is allocated based on projected land value, as provided for in section 131 of the LGRA. The rate is set as follows:

	<u>Including GST</u>
Far North District	\$0.0000315 per dollar of land value
Kaipara District	\$0.0000375 per dollar of land value
Whangārei District	\$0.0000350 per dollar of land value

e. Targeted Emergency Services Rate

A targeted rate as authorised by the LGRA. The rate is a fixed amount assessed on each rateable separately used or inhabited part (SUIP) of a rating unit in the Far North and Whangārei districts and each rateable rating unit (RU) in the Kaipara District. The rate is set as follows:

Far North District
 Kaipara District
 Whangārei District

Including GST
 \$11.76 per SUIP
 \$11.76 per RU
 \$11.76 per SUIP

f. Targeted Whangārei Heads Pest Management Rate

A targeted rate as authorised by the LGRA. The rate is a fixed amount assessed on each rateable separately used or inhabited part of a rating unit located in and around the Whangārei Heads area. These rating units are defined in the map below:



The rate is set as follows:

Whangārei District (identified Whangārei Heads area)

Including GST
 \$50.00 per SUIP

g. Targeted Whangārei Transport Rate

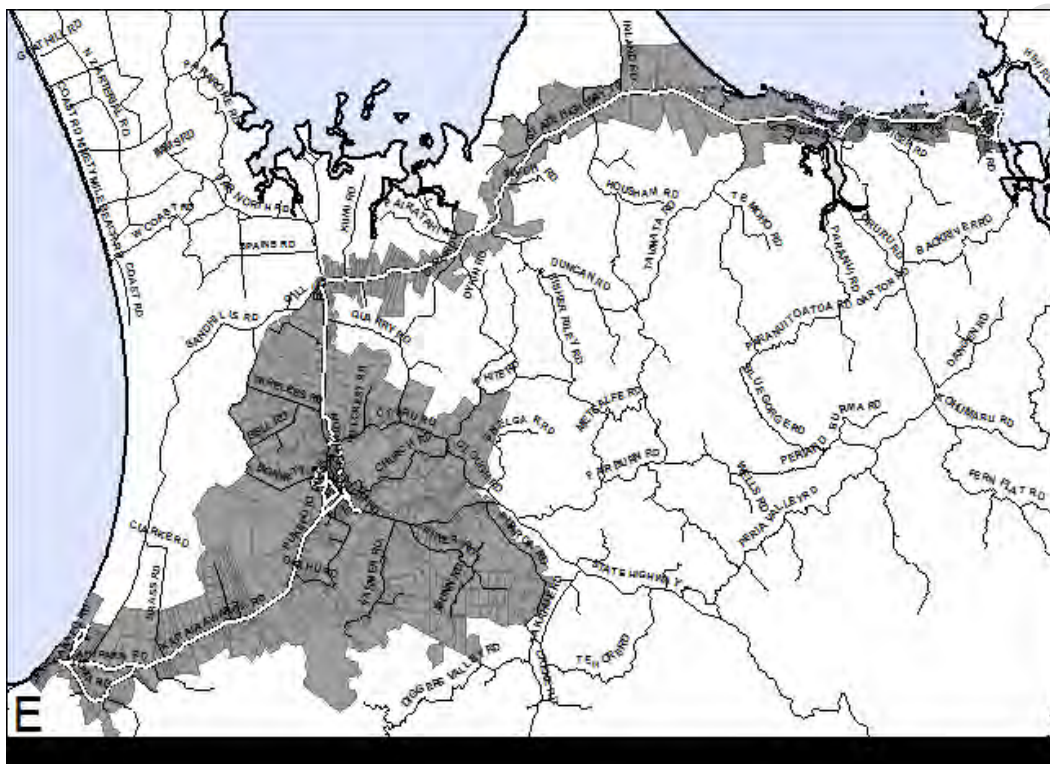
A targeted rate as authorised by the LGRA. The rate is a fixed amount assessed on each rateable separately used or inhabited part of a rating unit in the Whangārei District. The rate is set as follows:

Whangārei District

Including GST
\$13.90 per SUIP

h. Targeted Kaitiāia Transport Rate

A targeted rate as authorised by the LGRA. The rate is a fixed amount assessed on each rateable separately used or inhabited part of a rating unit located near the Kaitiāia bus route. These rating units are defined in the map below:



The rate is set as follows:

Far North District (Kaitiāia only)

Including GST
\$15.69 per SUIP

i. Targeted Mid-NorthTransport Rate

A targeted rate set under the LGRA. The rate is a fixed amount assessed on each rateable separately used or inhabited part of a rating unit located near the Mid-North bus route (as defined in the map below) and is differentiated by category (as defined in the table below):

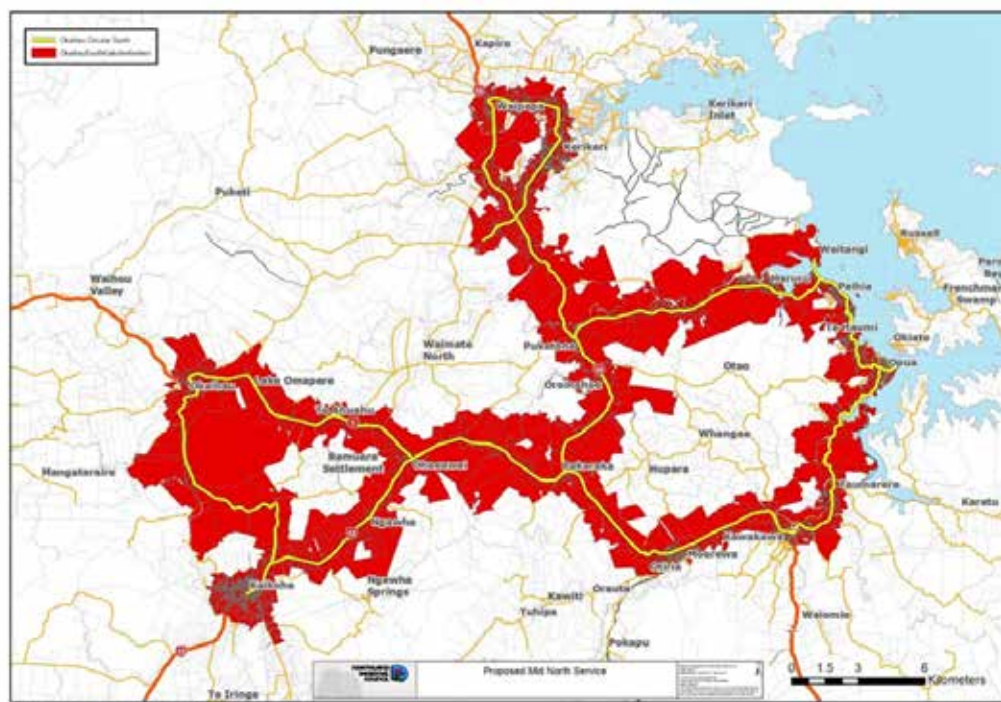
The rate is set as follows:

Including GST

SUIPS on or near Mid-North bus route – Commercial differential
(as defined on the map and table below) \$48.64 per SUIP

SUIPS on or near Mid-North bus route – Non Commercial differential
(as defined on the map and table below) \$24.32 per SUIP

Rating units for the Targeted Mid-North Transport Rate:



Differential categories for the Targeted Mid-North Transport Rate:

Differential	Basis	Description	Land use codes
Non Commercial	100%	SUIPs have a non-commercial use based on their actual use as defined by their land use code. (Note: in certain circumstances land with a commercial land use may be treated as non commercial if the ratepayer demonstrates to council's satisfaction that the actual use is not commercial.)	0, 1, 2, 9, 10 to 17, 19 to 29, 90, 91, 92 & 97-99 (93 - 96 may also be treated as non commercial if the actual use of the land is not commercial)
Commercial	200%	SUIPs which have some form of commercial or industrial use or are used primarily for commercial purposes as defined by their land use codes. (Note: in certain circumstances land with a non commercial land code use may be treated as commercial if the actual use of the entire rating unit is commercial in nature.)	3, 4, 5, 6, 7, 8, 18, 30 to 89, 93, 94, 95, & 96

Where different uses take place on parts of the rating unit, the parts may be categorised in different differential categories.

Council retains the right to apply a different differential where it can be demonstrated, to its satisfaction, that the actual use of the entire rating unit differs from that described by the current land use code.

j. Targeted Awanui River Management Rate

A targeted rate set under the LGRA, set differentially by location and area of benefit as defined in the Awanui River Flood Management Plan, and as defined in the maps and table below:

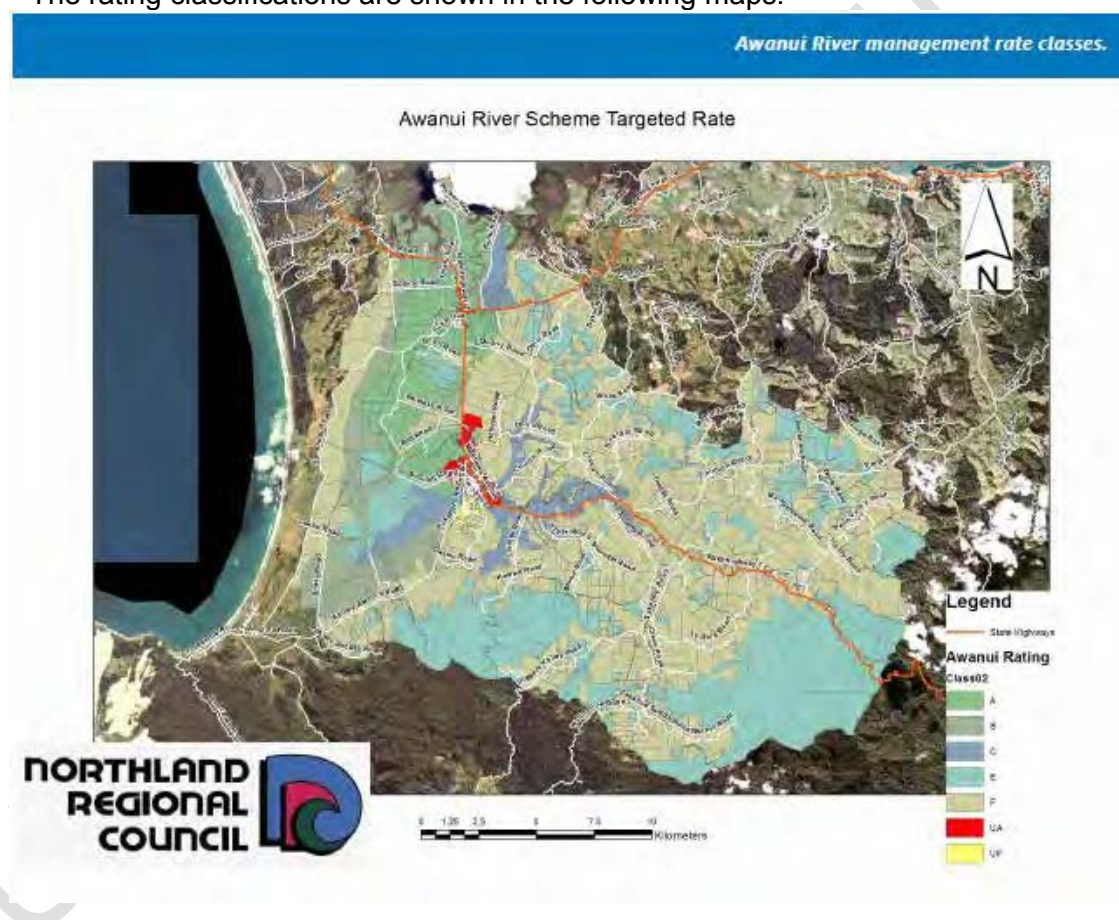
The rate is set differentially as follows:

	<u>Including GST</u>
Urban rate class UA (floodplain location) \$188.29 direct benefit plus \$18.71 indirect benefit, total per each rateable separately used or inhabited part of a rating unit – all rateable rating units other than in the commercial differential:	\$207.00 per SUIP
Urban rate class UA – commercial differential	\$621.00 per SUIP
Urban rate classes UF (higher ground) \$18.71 direct benefit plus \$18.71 indirect benefit, total per each rateable separately used or inhabited part of a rating unit – all rateable rating units other than in the commercial differential:	\$37.42 per SUIP
Urban rate class UF – commercial differential	\$112.26 per SUIP
Rural rate differentiated by class, \$8.42 per each rateable separately used or inhabited part of a rating unit of indirect benefit plus a rate per hectare for each of the following classes of land in the defined Kaitiāia flood rating district as stated in the Awanui River Asset Management Plan:	\$8.42 per SUIP

Class	Description	<u>Rate per Rateable Ha Including GST</u>	
A & B	High benefit; Rural land which receives high benefit from the Awanui scheme works due to reduced flooding risk and/or reduced duration of flooding and/or coastal flooding – all rateable land other than in the commercial differential:	\$15.31 hectare	pe
A & B Commercial Differential		\$45.93 hectare	pe
C	Moderate benefit; land floods less frequently and water clears quickly – all rateable land other than in the commercial differential:	\$6.93 per hectare	
C Commercial Differential		\$20.79 hectare	pe

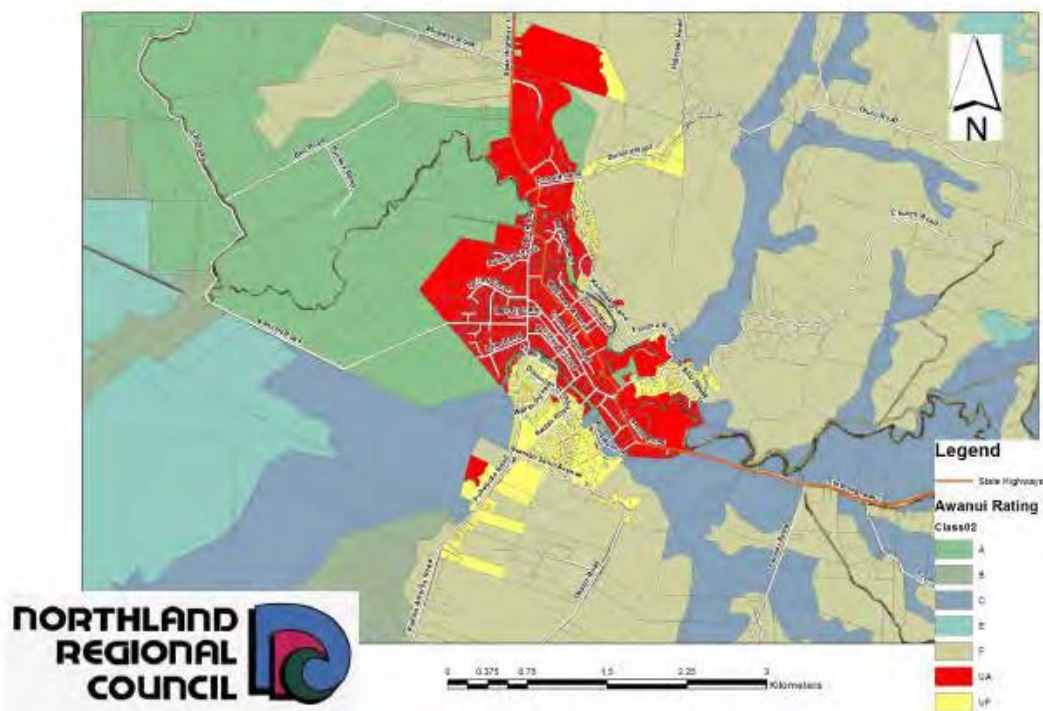
E	Land in flood ways and ponding areas that receive no benefit and land in native bush that performs watershed protection function - all rateable land other than in the commercial differential	-
E Commercial Differential		-
F	Contributes runoff waters and increases the need for flood protection - all rateable land other than in the commercial differential:	\$0.92 per hectare
F Commercial Differential		\$2.76 per Hectare

The rating classifications are shown in the following maps:



Awanui River management rate classes.

Awanui River Scheme Targeted Rate - Kaitaia Detail

*Awanui River management rate classes.*

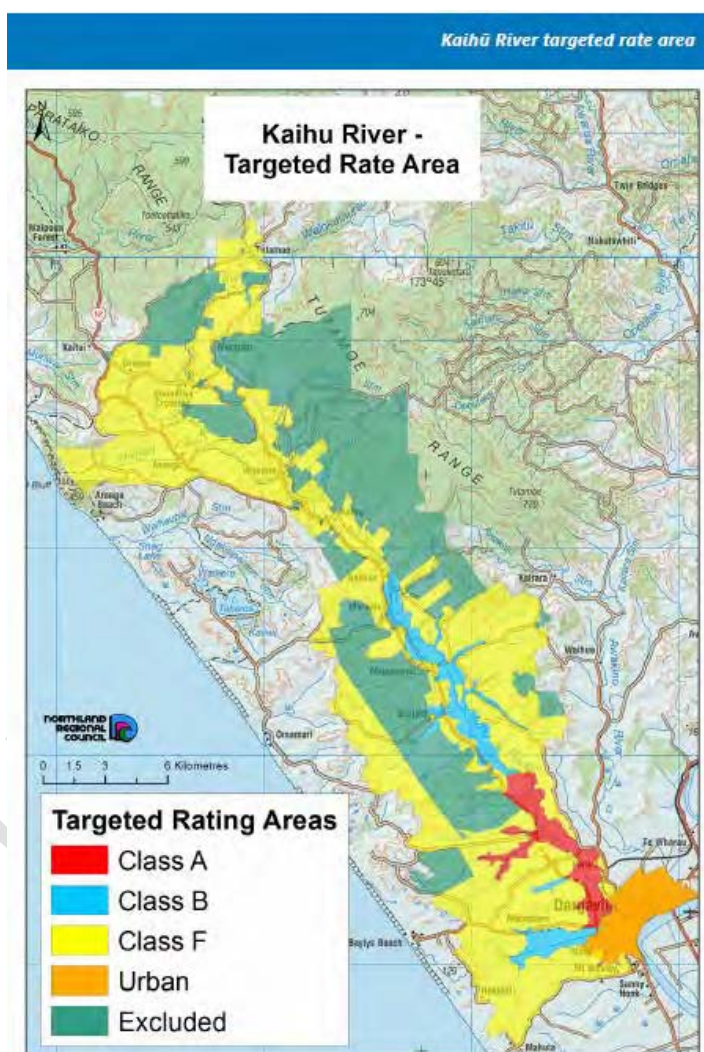
Awanui River Scheme Targeted Rate - Awanui Detail



k. Targeted Kaihū River Management Rate

A targeted rate set under the LGRA, and set differentially by location and area of benefit as defined in following table and map:

	<u>Including GST</u>
Class A - per rateable hectare of land on the floodplain and side valleys downstream of Rotu Bottleneck:	\$21.22
Class B - per rateable hectare of land on the floodplain and tributary side valleys between Ahikiwi and Rotu Bottleneck:	\$11.68
Class F – per rateable hectare of land within the Kaihū River rating area not falling within Class A and Class B:	\$1.65
Urban Contribution – annual contribution from the Kaipara District Council instead of a separate rate per property:	\$5,015 pa





Differential categories for the Whangārei Urban Rivers Management Rate:

Residential properties in the Whangārei central business district	Residential properties in the Whangārei central business district (CBD) flood area are defined as all rating units which are used principally for residential or lifestyle residential purposes, including retirement villages, flats etc. Residential properties also includes multi-unit properties, these being all separate rating units used principally for residential purposes, and on which is situated multi-unit type residential accommodation that is used principally for temporary or permanent residential accommodation and for financial reward, including, but not limited to, hotels, boarding houses, motels, tourist accommodation, residential clubs and hostels but excluding any properties that are licensed under the Sale and Supply of Alcohol Act 2012.
Commercial properties in the Whangārei central business district	Commercial properties in the Whangārei CBD flood area are all separate rating units used principally for commercial, industrial or related purposes or zoned for commercial, industrial or related purposes in accordance with the Whangārei district plan. For the avoidance of doubt, this category includes properties licensed under the Sale and Supply of Alcohol 2012; and private hospitals and private medical centres.

3. **Payment dates for rates, and penalty regime**

That the Northland Regional Council resolves the following:

Far North District Constituency:

All rates within the Far North District Council constituency are payable in four equal instalments, on the following dates:

Instalment	Due Date for payment
Instalment 1	20 August 2017
Instalment 2	20 November 2017
Instalment 3	20 February 2018
Instalment 4	20 May 2018

The Northland Regional Council resolves to add the following penalties to unpaid Far North District Council constituency rates.

- In accordance with section 58(1)(a) of the LGRA, a penalty of ten percent (10%) will be added to any portion of each instalment of Far North District Council constituency rates assessed in the 2017/18 financial year that is unpaid on or by the respective due date for payment as stated above. These penalties will be added on the following dates:

Instalment	Date Penalty will be added
Instalment 1	27 August 2017
Instalment 2	27 November 2017
Instalment 3	27 February 2018
Instalment 4	27 May 2018

Kaipara District Constituency:

All rates within the Kaipara District Council constituency are payable in four equal instalments, on the following dates:

Instalment	Due Date for payment
Instalment 1	20 August 2017
Instalment 2	20 November 2017
Instalment 3	20 February 2018
Instalment 4	20 May 2018

The Northland Regional Council resolves to add the following penalties to unpaid Kaipara District Council constituency rates.

- In accordance with section 58(1) (a) of the LGRA, a penalty of ten percent (10%) of the Kaipara District Council constituency rates assessed in the 2017/18 financial year that are unpaid after the due date for each instalment will be added on the relevant penalty date for each instalment stated below, except where a ratepayer has entered into an arrangement by way of direct debit authority, or an automatic payment authority, and honours that arrangement. These penalties will be added on the following dates:

Instalment	Date Penalty will be added
Instalment 1	22 August 2017
Instalment 2	21 November 2017
Instalment 3	21 February 2018
Instalment 4	22 May 2018

- In accordance with section 58(1)(b) of the LGRA, a penalty of ten per cent (10%) of the amount of all Kaipara District Council constituency rates (including any penalties) from any previous financial years that are unpaid on 04 July 2017 will be added on 05 July 2017.
- In accordance with section 58(1)(c) of the LGRA, a penalty of ten per cent (10%) of the amount of all Kaipara District Council constituency rates to which a penalty has been added under the point immediately above and which are unpaid on 04 January 2018 will be added on 05 January 2018

Whangārei District Constituency

All rates within the Whangārei District Council constituency are payable in four equal instalments, on the following dates:

Instalment	Due Date for payment
Instalment 1	21 August 2017
Instalment 2	20 November 2017
Instalment 3	20 February 2018
Instalment 4	21 May 2018

The Northland Regional Council resolves to add the following penalties to unpaid Whangārei District Council constituency rates.

- In accordance with section 58(1)(a) of the LGA, a penalty of ten percent (10%) will be added to any portion of each instalment of Whangārei District Council constituency rates assessed in the 2017/18 financial year that is unpaid on or by the respective due date for payment as stated above. These penalties will be added on the following dates:

Instalment	Date Penalty will be added
Instalment 1	24 August 2017
Instalment 2	23 November 2017
Instalment 3	23 February 2018
Instalment 4	24 May 2018

- In accordance with section 58(1)(b) of the LGRA, a penalty of ten per cent (10%) will be added to any Whangārei District Council constituency rates (including any penalties) from any financial year prior to 1 July 2017 that still remain unpaid as at 4 July 2017. This penalty will be added on 4 September 2017.

Carried

Decisions on Regional Marine Pathway Management Plan 2017–2027 (Item 4.4 and Supplementary Item 4.4)

ID: A954642 and A959280

Report from Biosecurity Manager, Don McKenzie.

Moved (Sinclair/Blaikie)

1. That the report 'Decisions on Regional Marine Pathway Management Plan 2017–2027' by Don McKenzie, Biosecurity Manager, and dated 9 June 2017, be received.
2. That the 'preparation' of the Regional Marine Pathway Management Plan 2017–2027 (MPMP), as amended following consideration of submissions (and included in Supplementary Item 4.4 pertaining to the 27 June 2017 extraordinary council meeting agenda), be approved pursuant to section 93(1) of the Biosecurity Act 1993.
3. That the Northland Regional Council be confirmed as the management agency for the MPMP pursuant to section 93(2) of the Act.
4. That the council confirms it is satisfied that the content of the MPMP, as amended following consideration of submissions, meets the requirements of section 94 of the Act.
5. That the Section 95 report on the plan, including reasons for accepting or rejecting submissions, and attachments be approved for submitter and public notification pursuant to section 95(2), (3) and (4) of the Act.
6. That council delegates to the Group Manager – Environmental Services the authority to make any necessary minor formatting, typographical and administrative changes prior to public notification.

Carried

(Councillor Yeoman voted against the motion)

Confirmation and Making of the Northland Regional Navigation Safety Bylaw 2017 (Item 4.5)

ID: A954456

Report from Group Manager – Customer Service and Community Resilience, Tony Phipps; Harbourmaster, Jim Lyle; and Deputy Harbourmaster, Anthony Browne.

Moved (Stolwerk/Yeoman)

1. That the report 'Confirmation and Making of the Northland Regional Navigation Safety Bylaw 2017' by Tony Phipps, General Manager – Customer Service and Community Resilience; Jim Lyle, Harbourmaster; and Anthony Browne, Deputy Harbourmaster, and dated 14 June 2017, be received.
2. That pursuant to section 33M of the Maritime Transport Act 1994, council makes the Northland Regional Navigation Safety Bylaw 2017 as included in the supporting information pertaining to the 27 June 2017 extraordinary council meeting agenda, for the purpose of ensuring maritime safety in its region, with effect from 1 August 2017.
3. That pursuant to section 157 of the Local Government Act, council resolves to publicly notify the making of the Northland Regional Council Navigation Safety Bylaw 2017 and that the Northland Regional Navigation Safety Bylaw 2017 and the proposed controls contained therein will take effect from 1 August 2017.
4. That council approve the Harbourmaster to request the Minister of Transport to enact new infringement regulations and associated fees for offences related to the Northland Regional Navigation Safety Bylaw 2017, as recommended by the council.
5. That council directs staff to:
 - A. Develop an integrated implementation plan to ensure adequate education and promotion of the requirements of the Northland Regional Navigation Safety Bylaw 2017 and the proposed controls;
 - B. Review the resources available to ensure the implementation of the Northland Regional Navigation Safety Bylaw 2017, including the resources available to the Harbourmaster and for other marine safety initiatives.

Carried

Amended Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal (Item 4.6)

ID: A952042

Report from Deputy Harbourmaster, Anthony Browne.

Moved (Finlayson/Sinclair)

1. That the report 'Amended Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal' by Anthony Browne, Deputy Harbourmaster, and dated 12 June 2017, be received.
2. That council rescind its decision of 16 May 2017 to adopt the Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 and Statement of Proposal (included as **Attachments One and Three** pertaining to Item 7.5 of the 16 May 2017 council agenda) and adopt the revised draft Kai Iwi Lakes Navigation Safety Bylaw 2017, as included in the supporting information pertaining to the 27 June 2017

extraordinary council meeting agenda, for the purposes of consultation, pursuant to section 156 of the Local Government Act 2001.

Carried

It was further moved (Smart/Stolwerk)

3. That the council authorises Tony Phipps, Group Manager – Customer Service and Community Resilience, to make any necessary minor drafting, typographical, rounding, or presentation corrections to the Draft Kai Iwi Lakes Navigation Safety Bylaw 2017 prior to being released for consultation.

Carried

Secretarial Note: The amendments to include, but not limited to:

- *Alignment of the section 'Person in charge of a vessel' with the Northland Regional Navigation Safety Bylaw 2017'; and*
- *Specific distances for the 5-knot zone to be detailed in Schedule 1: Kai Iwi Lakes map.*

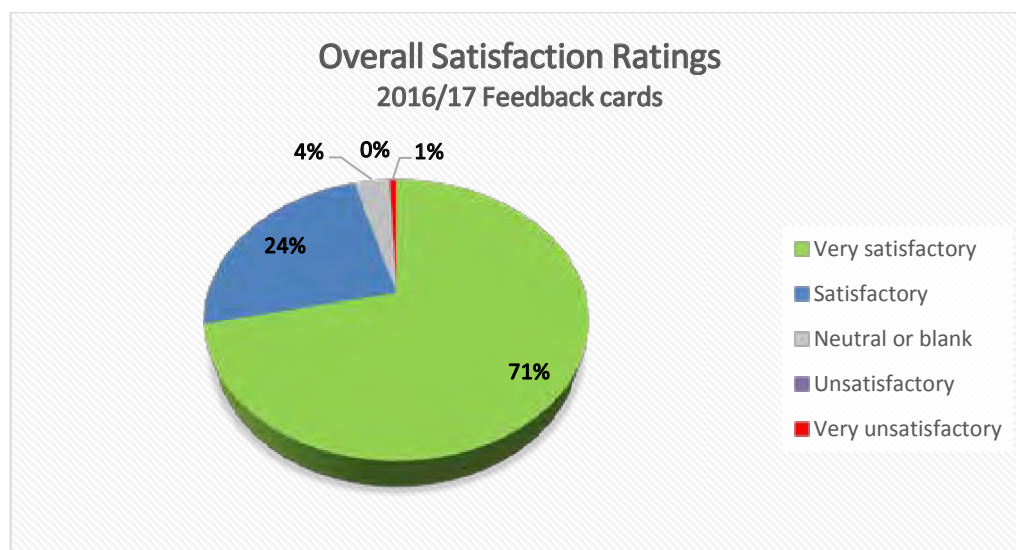
CONCLUSION

The meeting concluded at 10.12 am.

Feedback Cards

In addition to the regular trickle of cards from monitoring customers, this month there have been cards from EnviroSchools activities. All cards were either 'favourable' or 'very favourable' with many cards including comments on the helpfulness of the staff.

The summary of all feedback received through the cards in 2016/17 shows 95% of respondents being either satisfied or very satisfied.



Activity

Mid-North Customer Service Centre: The internal walls are completed and air-conditioning, wiring and cabling is now being installed. The reception desk, room dividers and display wall have been delivered and the rest of the furniture has been finalised. We expect the office to be ready for staff the week before the official opening on 31 July.

External Surveys: LGNZ Reputation Survey: this report was available from 1 July and shows a significant improvement in the public's perception of Northland councils when compared to the 2014 survey. Northland councils are now rating higher than the national average.

Resident Satisfaction Survey: preliminary results will be taken to ELT during the first week of July, before being presented to council.

ALGIM Mystery shopper: in progress until August. Result available September.

Internal Surveys: the Rivers Working Groups surveys have been closed. Both groups appear to be functioning well with no surprises identified in the survey.

Farm Dairy Effluent Survey: still in progress, and TLA Key Contacts Survey is in planning.

Authorised by Chief Executive Officer:

Name: Malcolm Nicolson
Title: Chief Executive Officer
Date: 7 July 2017