

NORTHLAND REGIONAL COUNCIL

Agenda

For meeting to be held in the Council Chamber,
36 Water Street, Whangārei, on Tuesday 21 November 2017,
commencing at 11.00 am

Recommendations contained in the council agenda are NOT council decisions. Please refer to council minutes for resolutions.

OPEN MEETING

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<p>ACC - Accident Compensation Corporation</p> <p>AHB - Animal Health Board</p> <p>ALGIM - Association of Local Government Information Management</p> <p>AMA - Aquaculture Management Area</p> <p>AMP – Asset Management Plan/Activity Management Plan</p> <p>BOI - Bay of Islands</p> <p>BOPRC - Bay of Plenty Regional Council</p> <p>CAPEX - Capital Expenditure (budget to purchase assets)</p> <p>CBEC - Community, Business and Environment Centre</p> <p>CDEM - Civil Defence Emergency Management</p> <p>CEG - Co-ordinating Executive Group – Northland Civil Defence management team</p> <p>CEO - Chief Executive Officer</p> <p>CIMS - Co-ordinated Incident Management System (emergency management structure)</p> <p>CMA - Coastal Marine Area</p> <p>CPCA - Community Pest Control Areas</p> <p>CRI - Crown Research Institute</p> <p>DHB - District Health Board</p> <p>DOC - Department of Conservation</p> <p>DOL - Department of Labour</p> <p>DPMC - Department of Prime Minister and Cabinet</p> <p>ECA - Environmental Curriculum Award</p> <p>ECAN - Environment Canterbury</p> <p>EE - Environmental Education</p> <p>EECA - Energy Efficiency Conservation Authority</p> <p>EEZ - Exclusive Economic Zone</p> <p>EF - Environment Fund</p> <p>EMA - Employers and Manufacturers Association</p> <p>EMC - Environmental Management Committee</p> <p>EOC - Emergency Operations Centre</p> <p>EPA - Environmental Protection Authority</p> <p>FDE - Farm Dairy Effluent</p> <p>FNDC - Far North District Council</p> <p>FNHL - Far North Holdings Limited</p> <p>FPP - First Past the Post – voting system for NRC elections</p> <p>GE - Genetic Engineering</p> <p>GIS - Geographic Information System</p> <p>GMO - Genetically Modified Organism</p> <p>HSNO - Hazardous Substances & New Organisms Act</p> <p>HBRC - Hawke's Bay Regional Council</p> <p>HEMP - Hapū Environmental Management Plan</p> <p>Horizons - Brand name of Manawatu-Wanganui Regional Council</p> <p>HR - Human Resources</p> <p>HSWA - Health and Safety at Work Act 2015</p> <p>IEMP - Iwi Environmental Management Plan</p> <p>IPPC - Invited Private Plan Change: a process to allow Aquaculture Management Areas to be established</p> <p>IRIS - Integrated Regional Information System: new computer system being developed collaboratively with other Regional Councils</p> <p>KDC - Kaipara District Council</p> <p>KPI - Key Performance Indicator</p> <p>LATE - Local Authority Trading Enterprise</p> <p>LGA - Local Government Act 2002</p> <p>LGNZ - Local Government New Zealand</p> <p>LGOIMA - Local Government Official Information and Meetings Act 1987</p> <p>LGOL - Local Government Online</p> <p>LTP - Long Term Plan</p> <p>LTFS - Long Term Financial Strategy</p> <p>MCDEM - Ministry of Civil Defence & Emergency Mgmt</p> <p>MFE - Ministry for the Environment</p> <p>MHWS - Mean High Water Springs</p> <p>MMH - Marsden Maritime Holdings</p> <p>MNZ - Maritime New Zealand</p>	<p>MOH - Ministry of Health</p> <p>MOT - Ministry of Transport</p> <p>MPI – Ministry for Primary Industries</p> <p>MSD - Ministry of Social Development</p> <p>NCMC - National Crisis Management Centre</p> <p>NES – National Environmental Standards</p> <p>NDHB - Northland District Health Board</p> <p>NZRC - New Zealand Refining Company (Marsden Point)</p> <p>NGO - Non-Governmental Organisation</p> <p>NIF - Northland Intersectoral Forum</p> <p>NIWA - National Institute of Water and Atmosphere</p> <p>NORTEG - Northland Technical Advisory Group</p> <p>NZCPS - New Zealand Coastal Policy Statement</p> <p>NZTA - New Zealand Transport Agency</p> <p>NZQA - New Zealand Qualifications Authority</p> <p>NZWWA - New Zealand Water and Wastes Association</p> <p>OFI - Opportunity for Improvement</p> <p>ORC - Otago Regional Council</p> <p>OSH - Occupational Safety & Health (now Ministry of Business, Innovation and Employment)</p> <p>PCBU – Person Conducting Business or Undertaking</p> <p>PDF - Portable Document Format</p> <p>PPE - Personal Protective Equipment</p> <p>RAP - Response Action Plan</p> <p>RAQP - Regional Air Quality Plan</p> <p>RCP - Regional Coastal Plan</p> <p>RFI - Request for Information</p> <p>RFP - Request for Proposal</p> <p>RTC - Regional Transport Committee</p> <p>RLTS - Regional Land Transport Strategy</p> <p>RMA - Resource Management Act 1991</p> <p>RMG - Resource Managers Group (Regional Councils)</p> <p>RMZ - Riparian Management Zone</p> <p>ROI - Return on Investment</p> <p>RPMS - Regional Pest Management Strategy</p> <p>RPS - Regional Policy Statement</p> <p>RSG - Regional Sector Group</p> <p>RTO - Regional Tourism Organisation</p> <p>RWASP - Regional Water and Soil Plan</p> <p>SITREP - Situation Report</p> <p>SMF - Sustainable Management Fund</p> <p>SOE - State of Environment (or) State Owned Enterprise</p> <p>SOLGM - Society of Local Government Managers</p> <p>SPARC - Sport & Recreation New Zealand</p> <p>SRC - Southland Regional Council (Environment Southland)</p> <p>STV - Single Transferable Vote</p> <p>SWAG - Surface Water Allocation Group</p> <p>SWPA - Sustainable Water Programme of Action</p> <p>TA - Territorial Authority: City & District Councils</p> <p>TAG - Technical Advisory Group</p> <p>Tier 1 - Site level plan or response for an oil spill</p> <p>Tier 2 - Regional level plan or response to an oil spill</p> <p>Tier 3 - National level plan or response to an oil spill</p> <p>TLA - Territorial Local Authority – City & District Councils</p> <p>TMP - Treasury Management Plan</p> <p>TOR - Terms of Reference</p> <p>TPK - Te Puni Kōkiri (Ministry of Maori Development)</p> <p>TRAION - Te Rūnanga a Iwi o Ngāpuhi</p> <p>TRC - Taranaki Regional Council</p> <p>TROTR - Te Rūnanga o Te Rarawa</p> <p>TUANZ - Telecommunications Users Association of NZ</p> <p>WCRC - West Coast Regional Council</p> <p>WDC - Whangarei District Council</p> <p>WHHIF - Whangarei Harbour Health Improvement Fund</p> <p>WRC - Waikato Regional Council</p> <p>WSMP – Workplace Safety Management Practices</p> <p>WWTP - Wastewater Treatment Plant</p>
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TITLE: Health and Safety Report

ID: A999379

To: Council Meeting, 21 November 2017

From: Tracey Warboys, Health and Safety Specialist

Date: 1 November 2017

Executive summary

This report provides an update from the Health and Safety Specialist for the month of October 2017.

Recommendation

That the 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist, dated 1 November 2017, be received.

Report:

Summary of events (items of note)

Total of four reports for the period – decrease in reporting by 11 against previous month.

- Hazards (two) mitigating actions applied at time of report.
- Incidents (two) slipped on food item left on cafeteria floor, back strain picking up milk crates.

Internal policy review

- Drug and Alcohol Policy - final sign off with Group Manager – Corporate Excellence.
- Lone Worker Solutions to ELT 8 November 2017.
- Fatigue and Lone Worker Policies review underway.

Health and Safety Committee

- Developing well, nil issues. Next meeting scheduled December.
- Well-being - team analysing stress survey results.

Health and Safety issues, inspections, visits, training and other

- First aider training continuing. Reviewing specific 'lone worker' field first aid.
- Trial manual handling course a success.
- Health monitoring delayed until 7 November and 6/8 December 2017.
- Asbestos management survey underway.
- Site visits/events - nil issues.

Authorised by Group Manager

Name: Dave Tams

Title: Group General Manager – Corporate Excellence

Date: 10 November 2017

TITLE: Confirmation of Council Minutes – 24 October 2017 Council Meeting and 31 October 2017 Extraordinary Council Meeting

ID: A999443

To: Council Meeting, 21 November 2017

From: Chris Taylor, Governance Support Manager

Date: 9 November 2017

Executive summary

The purpose of this report is to present for confirmation the minutes of the council meeting held on 24 October 2017, and the minutes of the Extraordinary Council Meeting held on 31 October 2017.

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation

That the minutes of the council meeting held on 24 October 2017, and the minutes of the Extraordinary Council Meeting held on 31 October 2017, be confirmed as a true and correct record.

Attachments

- *Ordinary Council Minutes – 24 October 2017*
 - *Extraordinary Council Minutes – 31 October 2017*
-

Authorised by Group Manager

Name: Jonathan Gibbard

Title: Group Manager – Governance and Engagement

Date: 13 November 2017

NORTHLAND REGIONAL COUNCIL

Minutes of the ordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whangārei,
on Tuesday 24 October 2017, commencing at 10.30 am

Present:

Chairman, Bill Shepherd

Councillors:

David Sinclair

John Bain (*absent 12.50 – 12.55pm*)

Justin Blaikie

Paul Dimery

Mike Finlayson

Penny Smart

Rick Stolwerk

Joce Yeoman

In Attendance:**Full Meeting**

Chief Executive Officer

Independent Financial Advisor

Governance Support Manager

Part Meeting

Northland Inc. Limited CEO

Northland Inc. Limited TTNEAP Portfolio Manager

Northland Inc. Limited Business Analyst

Northland Inc. Limited Corporate Services Manager

TTMAC Representatives (x4)

GM Regulatory Services

GM Strategy and Governance

GM Corporate Excellence

GM Environmental Services

GM Customer Service – Community Resilience

Resource Management Planning & Policy Manager

Finance Manager

Finance Accountant

Economist

Policy Analyst (x2)

Regional Harbourmaster

Deputy Harbourmaster

Consultant

Kaiarahi Kaupapa Māori

Governance Support Officer

The Chairman declared the meeting open at 10.30 am.

Apologies (Item 1.0)

There were no apologies.

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Presentations (Item 3.1)

There were no presentations.

Health and Safety Report (Item 4.0)

ID: A991778

Report from Health and Safety Specialist, Tracey Warboys

Moved (Sinclair/Stolwerk)

That the 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist, and dated 5 October 2017, be received.

Carried

Confirmation of Council Minutes – 19 September 2017 (Item 5.1)

ID: A989849

Report from Governance Support Manager, Chris Taylor

Moved (Sinclair/Blaikie)

That the minutes of the council meeting held on 19 September 2017 be confirmed as a true and correct record.

Carried

Receipt of Minutes of Draft Kai Iwi Lakes Bylaw Deliberations – 25 September 2017 (Item 5.2)

ID: A990023

Report from Governance Support Manager, Chris Taylor

Moved (Stolwerk/Smart)

That the minutes of the Draft Kai Iwi Lakes Bylaw Deliberations held on 25 September 2017 be received.

Carried

Receipt of Action Sheet (Item 5.3)

ID: A990090

Report from Governance Support Manager, Chris Taylor

Moved (Yeoman/Finlayson)

That the council action sheet be received.

Carried

Council Working Party Updates (Item 5.4)

ID: A989032

Report from Group Manager – Strategy and Governance, Jonathan Gibbard

Moved (Yeoman/Finlayson)

That the report 'Working Party Updates' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 12 October 2017, be received.

Carried

Council Working Group Updates (Item 5.5)

ID: A989040

Report from PA/ Administrator – Environmental Services, Nola Sooner

Moved (Sinclair/Stolwerk)

1. That the report 'Council Working Group Updates' by Nola Sooner, PA/Administrator – Environmental Services, and dated 6 October 2017, be received.

Carried

It was further moved (Blaikie/Bain)

2. That the council notes the Kāeo River-Whangaroa Catchment Working Group supports the concept of the proposed Flood Infrastructure Rate and supports their recommendation to progress with further investigations into the proposed Kāeo Flood Scheme Stage II.
3. That the council notes the Kāeo River-Whangaroa Catchment Working Group supports the concept of the Matangirau Floodway, and supports their recommendation that these works be brought forward to years 2 and 3 within the LTP 2018-2028.
4. That the council supports the Kāeo River-Whangaroa Catchment Working Group recommendation that \$50,000 of the surplus Kāeo River Rate is to be used as a contribution towards the Matangirau bridges subject to Far North District Council funding.
5. That the Chief Executive Officer writes to FNDC clarifying NRC's position regarding the Matangirau bridges.

Carried

Financial Report to 30 September 2017 (Item 6.1)

ID: A989647

Report from Financial Accountant, Vincent McColl

Moved (Bain/Sinclair)

That the 'Financial Report to 30 September 2017' by Vincent McColl, Financial Accountant, and dated 12 October 2017, be received.

Carried

Secretarial Note:

- *A correction was noted to the report that it was a 'favourable variance'.*
- *The improved financial reporting was acknowledged.*

Regional Software Holdings Limited's Annual Report for the Year Ended 30 June 2017 (Item 6.2)

ID: A980197

Report from Financial Accountant, Vincent McColl

Moved (Smart/Blaikie)

That the report 'Regional Software Holdings Limited's Annual Report for the Year Ended 30 June 2017' by Vincent McColl, Financial Accountant, and dated 12 October 2017, be received.

Carried

Northland Inc. Limited: Annual Report for the Year Ended 30 June 2017 (Item 6.3)

ID: A990421

Report from Finance Manager, Simon Crabb; and Policy Analyst, Jon Trewin

Moved (Sinclair/Dimery)

That the report 'Northland Inc. Limited: Annual Report for the Year Ended 30 June 2017', by Simon Crabb, Finance Manager; and Jon Trewin, Policy Analyst, and dated 4 October 2017, be received.

Carried

Northland Inc. Limited: Change to Statement of Intent 2017–2020 (Accounting Standards) (Item 6.4)

ID: A990426

Report from Finance Manager, Simon Crabb; and Policy Analyst, Jon Trewin

Moved (Sinclair/Stolwerk)

1. That the report 'Northland Inc. Limited: Change to Statement of Intent 2017–2020 (Accounting Standards)' by Simon Crabb, Finance Manager; and Jon Trewin, Policy Analyst, dated 4 October 2017, be received.
2. That council support the amendment to the SOI 2017–2020 to change the Accounting Standards from Tier 3 to Tier 2.

Carried

Regional Rates Collection – Update to 30 September 2017 (Item 6.5)

ID: A991361

Report from Finance Manager, Simon Crabb

Moved (Bain/Finlayson)

That the report 'Regional Rates Collection – Update to 30 September 2017' and its attachment, by Simon Crabb, Finance Manager, and dated 6 October 2017, be received.

Carried

Establishment of Whangārei Public Transport Working Party (Item 7.1)

ID: A992821

Report from Group Manager – Customer Service/Community Resilience, Tony Phipps

Moved (Finlayson/Stolwerk)

1. That the report 'Establishment of Whangārei Public Transport Working Party' by Tony Phipps, Group Manager – Customer Service/Community Resilience, and dated 13 October 2017, be received.

Carried

It was further moved (Finlayson/Smart)

2. That the council establish a joint Whangārei Public Passenger Transport Working Party with Whangārei District Council, to examine and discuss Whangārei public transport issues and to advise and make recommendations to both councils.
3. That the terms of reference, based on the model of existing working parties and providing for the joint nature of the working party, be developed at the initial meeting and recommended to both councils.
4. That Councillors Bain, Dimery, and Sinclair be members of the working party.

Carried

Approving the Kai Iwi Lakes Navigation Safety Bylaw 2017 (Item 7.2)

ID: A989770

Report from Harbourmaster, Jim Lyle

Moved (Stolwerk/Sinclair)

1. That the report 'Approving the Kai Iwi Lakes Navigation Safety Bylaw 2017' by Jim Lyle, Harbourmaster, and dated 6 October 2017, be received.

Carried

It was further moved (Bain/Yeoman)

2. That pursuant to section 33M of the Maritime Transport Act 1994, council approves the making of the Kai Iwi Lakes Navigation Safety Bylaw 2017 (included as Attachment 1 pertaining to Item 7.2 of the 24 October 2017 council agenda).

3. That pursuant to section 157 of the Local Government Act 2002, council resolves to publicly notify the making of the Kai Iwi Lakes Navigation Safety Bylaw 2017 and that it will take effect from 1 November 2017.
4. That council delegates to the General Manager – Customer Service/Community Resilience the authority to make any necessary minor formatting, typographical, and administrative changes to the Kai Iwi Lakes Navigation Safety Bylaw 2017 prior to the date the Kai Iwi Lakes Navigation Safety Bylaw 2017 takes effect.

Carried

It was further moved (Stolwerk/Dimery)

5. That council approve staff preparing a report to council's November meeting for the initiation of the special consultative process pursuant to section 156 of the Local Government Act 2002 for a proposed amendment to the Kai Iwi Lakes Bylaw 2017 to reduce the 5-knot speed restriction within 200 metres of the shore to 100 metres of the shore.

Carried

Regional Pest and Marine Pathway Management Plan Appeals (Item 7.3)

ID: A991307

Report from Biosecurity Manager, Don McKenzie

Moved (Sinclair/Finlayson)

1. That the report 'Regional Pest and Marine Pathway Management Plan Appeals' by Don McKenzie, Biosecurity Manager, and dated 6 October 2017, be received.

Carried

It was further moved (Finlayson/Smart)

2. That Bruce Howse, Group Manager – Environmental Services, be delegated the ability to make decisions on council's behalf for resolving appeals on the Proposed Northland Regional Pest and Marine Pathway Management Plan 2017–2027 that are:
 - a. technical in nature and agreed by experts, and
 - b. amendments to clarify the policy position or approach used in the Proposed Northland Regional Pest and Marine Pathway Management Plan 2017–2027.
3. That Councillors Bill Shepherd, David Sinclair, and Mike Finlayson be delegated the ability to make decisions on council's behalf for resolving appeals on the Proposed Northland Regional Pest and Marine Pathway Management Plan 2017–2027 that are inconsistent with the policy position or approach used in the Proposed Northland Regional Pest and Marine Pathway Management Plan 2017–2027, provided that a majority decision is arrived at by Councillors Bill Shepherd, David Sinclair and Mike Finlayson.

Carried

Advance Capital Expenditure for Awanui River Scheme (Item 7.4)

ID: A991418

Report from Rivers and Natural Hazards Manager, Joseph Camuso

Moved (Finlayson/Sinclair)

1. That the report 'Advance Capital Expenditure for Awanui River Scheme', by Joseph Camuso, Rivers and Natural Hazards Manager, and dated 6 October 2017, be received.

Carried

It was further moved (Finlayson/Blaikie)

2. That council approves an advancement of \$150,000 of capital expenditure funding from the Infrastructure Investment Fund (IIF) for the Awanui River Scheme for stopbank relocation works.
3. That the \$150,000 of capital expenditure funding is repaid from the Awanui River Scheme Reserve to the IIF by 2024/25.
4. That an interest rate of 5.1% is charged to the \$150,000 of capital expenditure funding and that this interest is paid from the Awanui River Scheme to the IIF.

Carried

Council Adoption of the 2016/17 Annual Report (Item 7.5)

ID: A991210

Report from Finance Manager, Simon Crabb

Moved (Stolwerk/Dimery)

1. That the report 'Council Adoption of the 2016/17 Annual Report' and its attachments by Simon Crabb, Finance Manager, dated 5 October 2017, be received.
2. That the council's audited Annual Report and financial statements for the year ended 30 June 2017 be adopted pursuant to section 98(3) of the Local Government Act 2002.
3. That the Chief Executive Officer and Chairman be authorised to sign the 2016/17 Annual Report compliance statement and letter of representation, and the letters of representation in relation to the 2016/17 debenture trust deed, 2016/17 stock register report, and 2016/17 Summary Annual Report.
4. That the Chief Executive Officer be authorised to make any minor editorial and presentation changes to the 2016/17 Annual Report and Summary Annual Report if required.
5. That the Chief Executive Officer be authorised to approve the release of the 2016/17 Summary Annual Report.

Carried

Secretarial Note: Items 7.6 and 7.7 were deferred until after lunch to allow for the attendance of TTMAC representatives. Item 7.7 was addressed prior to Item 7.6 at this time.

TTMAC Draft Terms of Reference (Item 7.6)

ID: A992959

Report from Kaiarahi Kaupapa Māori – Specialist Advisor Māori, Rachel Ropiha

Moved (Sinclair/Stolwerk)

1. That the report 'TTMAC Draft Terms of Reference' (TOR) by Rachel Ropiha, Kaiarahi Kaupapa Māori – Specialist Advisor Māori, and dated 11 October 2017, be received.

Carried

It was further moved (Finlayson/Yeoman)

2. That council resolves to confirm the name of the working party as the Te Taitokerau Māori and Council Working Party.

Carried

It was further moved (Yeoman/Finlayson)

3. That council resolves to endorse the Draft Terms of Reference of the Te Taitokerau Māori and Council Working Party.

Carried

It was further moved (Bain/Stolwerk)

4. That council confirm that Councillor Blaikie will no longer be a member of the Te Taitokerau Māori and Council Working Party.

Carried

Secretarial Note:

- *Item 7.7 was addressed prior to Item 7.6.*
- *TTMAC Representatives, Fred Sadler, Rowen Tautari, Juliane Chetham and Shirley Hakaraia (delayed arrival) addressed council to support the establishment of Māori Constituencies.*

2019 Representation Review: Māori Constituencies (Item 7.7)

ID: A993092

Report from Group Manager – Strategy and Governance, Jonathan Gibbard

Moved (Sinclair/Smart)

1. That the report '2019 Representation Review: Māori Constituencies' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 11 October 2017, be received.

Carried

It was further moved (Sinclair/Blaikie)

2. That council resolves not to establish Māori constituencies for the 2019 local body elections.

Carried

(The Chairperson called for an expression of opinion by a show of hands, the result being Councillors Bain, Blaikie, Sinclair, Stolwerk and Shepherd in favour of the motion and Councillors Dimery, Finlayson, Smart and Yeoman against.)

Secretarial Note: Item 8.1 was addressed following Item 7.5.

Chairman's Report to Council (Item 8.1)

ID: A989699

Report from Chairman, Bill Shepherd

Moved (Shepherd/Sinclair)

That the report 'Chairman's Report to Council' by the Chairman, Bill Shepherd, and dated 12 October 2017, be received.

Carried

Chief Executive's Report to Council (Item 8.2)

ID: A988917

Report from Chief Executive Officer, Malcolm Nicolson

Moved (Shepherd/Stolwerk)

That the report 'Chief Executive's Report to Council' and dated 12 October 2017, be received.

Carried

Secretarial Note:

- *Council acknowledged the success of the 'True North campaign.'*
- *The meeting adjourned at 12.12 pm and reconvened at 12.50 pm. Item 7.7 was addressed at this time.*
- *Item 8.3 was addressed following Item 7.6.*

New Treaty Settlements in Northland (Item 8.3)

ID: A992825

Report from Kaiarahi Kaupapa Māori – Specialist Advisor Māori, Rachel Ropiha; and Kaiarahi Tikanga Māori – Māori Cultural Advisor, Abraham Witana

Moved (Sinclair/Yeoman)

That the report 'New Treaty Settlements in Northland' by Rachel Ropiha, Kaiarahi Kaupapa Māori – Specialist Advisor Māori; and Abraham Witana, Kaiarahi Tikanga Māori – Māori Cultural Advisor, and dated 11 October 2017, be received.

Carried

Receipt of Committee Minutes (Item 9.0)

ID: A990139

Report from Governance Support Manager, Chris Taylor

Moved (Bain/Smart)

That the unconfirmed minutes of:

- Civil Defence Emergency Management – 5 September 2017
- Regional Transport Committee – 4 October 2017
- Property Subcommittee – 4 October 2017

be received.

Carried

Business with the Public Excluded (Item 10.0)

ID: A993933

Report from Governance Support Manager, Chris Taylor

Moved (Shepherd/Sinclair)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Confirmation of Confidential Minutes of the Council Meeting – 19 September 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
10.2	Receipt of Confidential Committee Minutes – Property Subcommittee 4 October 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
10.3	Purchase Properties for Kaitāia and Whangārei Flood Control Works	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).
10.4	Regional Software Holdings Limited – Appointment of Independent Director	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).

Carried

CONCLUSION

The meeting concluded at 1.52 pm.

NORTHLAND REGIONAL COUNCIL

Minutes of the extraordinary meeting of the council
held in the Council Chamber, 36 Water Street, Whangārei,
on Tuesday 31 October 2017, commencing at 9.30 am

Present: Chairman, Bill Shepherd
Councillors:
David Sinclair
John Bain
Justin Blaikie
Paul Dimery
Mike Finlayson
Penny Smart
Rick Stolwerk
Joce Yeoman

In Attendance:

Full Meeting
Chief Executive Officer
GM Corporate Excellence
Governance Support Manager

The Chairman declared the meeting open at 9.31 am.

Apologies (Item 1.0)

There were no apologies.

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Business with the Public Excluded (Item 3.0)

ID: A997515

Report from Governance Support Manager, Chris Taylor

Moved (Shepherd/Sinclair)

- That the public be excluded from the proceedings of this meeting to consider confidential matters.
- That the general subject of the matter to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
3.1	Marsden Maritime Holdings Ltd Directors	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).

Carried

CONCLUSION

The meeting concluded at 10.23 am.

TITLE: Receipt of Action Sheet
ID: A999528
To: Council Meeting, 21 November 2017
From: Chris Taylor, Governance Support Manager
Date: 9 November 2017

Executive summary

The purpose of this report is to enable the council to receive the current council action sheet.

Recommendation

That the council action sheet be received.

Attachments

- *Council Action Sheet*

Authorised by Group Manager

Name: Jonathan Gibbard
Title: Group Manager – Governance and Engagement
Date: 13 November 2017

Council Actions new

IRISID	Current Status	Request Date	Reso/Req	Description	Request Details	Note Text	Date of Note	Requested By
REQ.585930	Open	22 Aug 2017	RESO	Loan to Northland Emergency Services Trust	That the details of the security arrangement being offered on the second aircraft be brought to council for approval.	Council was updated on the security arrangements at the workshop on 08 November. A paper will be presented to the November council meeting.	09 Nov 2017	Council
REQ.586843	Closed	24 Oct 2017	RESO	Letter - Matangirau Bridges	That the Chief Executive Officer writes to FNDC to clarify NRC's position regarding the Matangirau bridges (as per Item 5.5 of the October 2017 council agenda).	Complete.	12-Nov-17	Council
REQ.586846	Closed	24 Oct 2017	RESO	Kai Iwi Lakes Navigation Safety Bylaw 2017	That the Kai Iwi Lakes Navigation Safety Bylaw 2017 be publicly notified (taking effect from 1 November 2017)	Complete.	12-Nov-17	Council

TITLE: Council Working Party Updates
ID: A997662
To: Council Meeting, 21 November 2017
From: Jonathan Gibbard, Group Manager –Governance and Engagement
Date: 10 November 2017

Executive summary

The purpose of this report is to update council on the recent discussions/activities of its respective working parties. Please note that working parties carry no formal decision-making delegations from the council.

Recommendation

That the report 'Working Party Updates' by Jonathan Gibbard, Group Manager – Strategy and Governance, and dated 10 November 2017, be received.

Pest Management Working Party (Chair Cr Finlayson)

The Pest Management Working Party met on 18 October 2017. Topics for discussion included:

- Kauri Dieback
- Use of sound to understand kiwi biology
- Predator Free 2050

Following discussion, the Working Party provided advice on the following next step:

- Staff to raise at the next Kauri Dieback Governance meeting several suggestions for potential changes to the programme.
-

Authorised by Group Manager:

Name: Jonathan Gibbard
Title: Group Manager – Governance and Engagement
Date: 13 November 2017

TITLE: Council Working Group Updates
ID: A997664
To: Council Meeting, 21 November 2017
From: Nola Sooner, PA/Administrator – Environmental Services
Date: 09 November 2017

Executive summary

The purpose of this report is to update council on the recent discussions/activities of its respective working groups. Please note that working groups carry no formal decision-making delegations from the council.

Recommendation

That the report 'Council Working Group Updates' by Nola Sooner, PA/Administrator – Environmental Services and dated 09 November 2017, be received.

Pouto Catchment Group (Chair Penny Smart)

The Pouto Catchment Group met on 16 October 2017. Topics for discussion included:

- An Outstanding Dune Lakes Management Plans and Dune Lakes Freshwater Improvement Fund project update;
- The Regional Plan rules submission period;
- The \$10K Pouto Catchment Group project for FY 2017/18; and
- The implementation phase of the Pouto Catchment Group Management Plan and the future intent of the group to be involved.

Following discussion, the Working Party provided advice on the following next steps:

- That the \$10K project could best be targeted at pest fish removal from Lakes Parawanui and Kapoai in order to improve their failing water quality;
- That the Pouto Catchment Group should continue to meet; and
- To consider an invitation from Te Kopuru School, where the group meets, to speak to their students.

Urban Whangarei Rivers Working Group (Chair David Sinclair)

The Urban Whangarei Rivers Working Group met on 13 October 2017. Topics for discussion included:

- Budget Overview and Update;
- Maintenance Works 2016-2017 Update; and
- Proposed Works.

Following discussion, the Working Party provided advice on the following next steps:

- To support a recommendation to the Council for a 50-year level of service for the CBD area for stream and river flooding.

Whangārei Harbour Catchment Group (Chair Glenn Mortimer)

The Whangārei Harbour Catchment Group met on October 17 2017. Topics for discussion included:

- Submissions to plans and consents;
- Future of the group; and
- Current terms of reference.

Following discussion, the Working Party provided advice on the following next steps:

- To submit to NRC & WDC LTPs based on the group's prioritised non-regulatory actions;
- To submit to NRC regional plan supporting the catchment plan rules; and
- Discuss future focus and actions of the group.

Doubtless Bay Catchment Group (Chair Mike Finlayson)

The Doubtless Bay Catchment Group met on October 4 2017. Topics for discussion included:

- Mangonui causeway;
- Mangonui Haulage effluent treatment trial;
- Erosion control and soil health links; and
- Group future focus.

Following discussion, the Working Party provided advice on the following next steps:

- Gain information from NZTA re the Mangonui causeway;
- Get update on Taipa waste water treatment plant; and
- Provide letter of support re effluent treatment trial.

Authorised by Group Manager:

Name: Bruce Howse
Title: Group Manager – Environmental Services
Date: 10 November 2017

TITLE: Financial Report to 31 October 2017

ID: A998709

To: Council Meeting, 21 November 2017

From: Vincent McColl, Financial Accountant

Date: 9 November 2017

Executive summary

This report is to inform council of the year to date (YTD) financial result to October 2017. Council has achieved a YTD surplus after transfers to and from reserves of \$2.87M. This compares to the budgeted surplus after reserve transfers of \$2.79M favourably by \$79K.

Recommendation

That the 'Financial Report to 31 October 2017' by Vincent McColl, Financial Accountant, and dated 9 November 2017, be received.

Report

SUMMARY OPERATING RESULTS			
	000's ACTUAL YTD	000's BUDGET YTD	000's VARIANCE YTD
Revenue (including other gains)	\$ 13,874	\$ 13,573	\$ 300
Expenditure	\$ 9,668	\$ 9,813	\$ 144
NET (COST)/SURPLUS BEFORE TRANSFERS FROM/(TO) RESERVES	\$ 4,206	\$ 3,761	\$ 445
Transfer From (To) Special Reserves	\$ (1,331)	\$ (966)	\$ (365)
NET (COST)/SURPLUS AFTER TRANSFERS FROM/(TO) RESERVES	\$ 2,874	\$ 2,795	\$ 79

Revenue

Year to date revenue is \$13.87M which is \$300K or 2.2% above budget.

YTD REVENUE VARIANCE INDICATORS BY REVENUE TYPE			
	FAV / (UNFAV)		Commentary
	\$	%	
Rates	\$23,196	0.3%	
User Fees and Sundry	(\$68,896)	(3.2%)	<ul style="list-style-type: none"> • Lower than budgeted consent application fees \$125K Offset by: <ul style="list-style-type: none"> • Higher than budgeted prosecutions income \$43K • Higher than budgeted consent monitoring fees \$26K
Grants and Subsidies	\$72,119	14.7%	<ul style="list-style-type: none"> • Unbudgeted MFE subsidies for the Kaipara Harbour Sediment Study \$24K • Unbudgeted subsidies for the Dune lakes and Freshwater NPS programmes of \$28K • Subsidy for the Myrtle Rust Incursion of \$33K
Investment Interest Income	\$111,701	45.4%	<ul style="list-style-type: none"> • Working capital fund gains \$89K above budget due to a higher value in the fund than budgeted
Investment Property Income	\$8,012	1.0%	
Dividend Income	\$435	0.0%	
Property Reinvestment Fund	\$28,359	5.4%	<ul style="list-style-type: none"> • Actual returns of 2.7% are greater than the budgeted 2.1%
Community Investment Fund	\$79,610	27.6%	<ul style="list-style-type: none"> • Actual returns of 2.7% are greater than the budgeted 2.3%. This includes some beneficial NZD/AUD cross rate currency movements.
Infrastructure Reinvestment Fund	\$45,926	41.8%	<ul style="list-style-type: none"> • Actual returns of 1.7% are less than the budgeted 1.8% but gains are higher due to fund value being higher than budgeted from the additional \$2.8M of borrowing being invested here. This includes some beneficial NZD/AUD cross rate currency movements.
Total	\$300,462	2.2%	

Note: Gains on the externally managed funds include accruals for the month of October as advised by Jonathan Eriksen

Expenditure

Year to date expenditure is \$9.67M, which is \$144K or 1.5% below budget.

YTD EXPENDITURE VARIANCE INDICATORS BY COUNCIL ACTIVITY			
	FAV / (UNFAV)		Commentary
	\$	%	
Regulatory Services	\$58,444	2.4%	
Environmental Services	\$112,185	3.8%	<ul style="list-style-type: none"> • Timing of programmes of work
Strategy and Governance	(\$66,896)	(3.3%)	<ul style="list-style-type: none"> • Higher than budgeted councillor mileage reimbursement of \$13K • Te Hiku Beach board consultants \$11K offset with funding • More labour charged (through timesheeting) to community representation than budgeted of \$31K • More labour charged to the customer services department than budgeted \$78K
Customer Service - Community Resilience	(\$48,292)	(2.2%)	<ul style="list-style-type: none"> Offset by: <ul style="list-style-type: none"> • Lower regional transport printing and promotions than budgeted of \$14K
Corporate Excellence	\$62,583	4.0%	<ul style="list-style-type: none"> • Accumulated small variances across Finance, Information Management, and Human Resources
CEO Office	(\$3,480)	(0.5%)	
Internal Transfers	\$29,888	1.4%	
Total	\$144,432	1.5%	

Transfers to reserves

Year to date transfers to reserves are \$1.33M or \$365K more than budgeted. This is predominantly due to greater than budgeted net gains of \$112K on our externally managed funds being transferred to their respective reserves and expenditure requiring funding from reserves being lower than anticipated.

Authorised by Group Manager

Name: Dave Tams
Title: Group Manager – Corporate Excellence
Date: 9 November 2017

TITLE: Marsden Maritime Holdings Limited Market Performance Review

ID: A998023

To: Council Meeting, 21 November 2017

From: Vincent McColl, Financial Accountant

Date: 9 November 2017

Executive summary

The purpose of this report is to present council the market performance of our investment in Marsden Maritime Holdings Limited (MMH) in light of recent increases in the share price.

Council owns 22,142,907 shares in MMH as a strategic investment which represents a 53.61% shareholding. This investment is recorded in council's balance sheet at historical cost of \$0.35 cents per share representing a total value of \$7.83M.

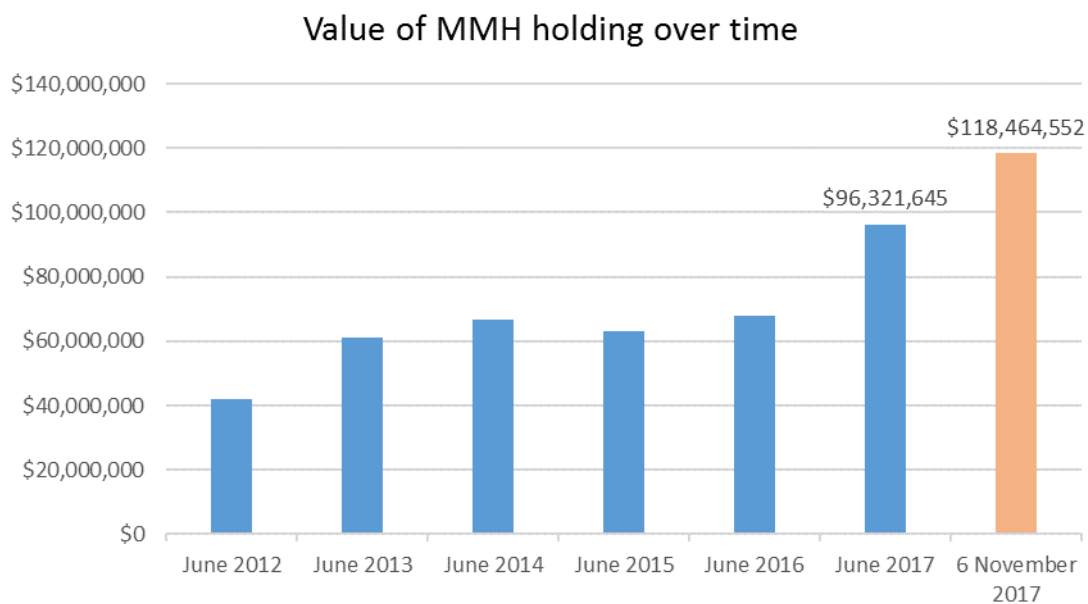
The MMH share price has risen substantially over the last financial year from \$3.07 in 30 June 2016 to \$4.35 in 30 June 2017 representing an increase in total value from \$68.0M to \$96.3M respectively. This is predominantly due to Northport's increasing level of annual cargo throughput, improved earnings from MMH's property holding and a significant uplift in berth occupancies at the Marsden Cove marina complex. This trend is set to continue with the commissioning of a new haul out facility expected to attract a considerable number of vessels (MMH media release August 2017).

Following the election, the share price has risen to \$5.35 on the back of NZ First's insistence that a study be done on shifting Auckland's port (NZ Herald). This represents a total value of \$118M as at 6 November 2017.

Recommendation

That the report 'Marsden Maritime Holdings Limited Market Performance Review' by Vincent McColl, Financial Accountant, and dated 9 November 2017, be received.

Report



The increasing value of our investment in MMH does not affect our borrowing capacity. Currently council has set its borrowing limit at 175% of total revenue, which is aligned with LGFA requirements for organisations that do not have a credit rating. Presently council is a non-guaranteeing LGFA member, and as such can only borrow up to a maximum of \$20M from the LGFA.

Authorised by Group Manager:

Name: Dave Tams
Title: Group Manager – Corporate Excellence
Date: 9 November 2017

TITLE: Proposed Change to the Navigation Safety Bylaw for Kai Iwi Lakes 2017

ID: A996683

To: Council Meeting, 21 November 2017

From: Fred Morgan, Policy Analyst; and Laurence Walkinshaw, Deputy Harbourmaster

Date: 8 November 2017

Executive summary

The purpose of this report is to seek council approval to initiate consultation on a proposed change to the five-knot speed restriction area around the shoreline of Lake Taharoa in the Navigation Safety Bylaw for Kai Iwi Lakes 2017.

The proposal is to ask for public feedback over an extended summer period on two options for the five-knot speed limit around Lake Taharoa:

1. Keep it to 200 metres from shore – the same as the Maritime rules; or
2. Reduce it to 100 metres from shore.

Recommendations

1. That the report 'Proposed Change to the Navigation Safety Bylaw for Kai Iwi Lakes 2017' by Fred Morgan, Policy Analyst; and Laurence Walkinshaw, Deputy Harbourmaster, and dated 8 November 2017, be received.
 2. That council adopts the Statement of Proposal, included as **Attachment 1** pertaining to Item 7.1 of the 21 November 2017 council agenda, for the purposes of consultation pursuant to section 156 of the Local Government Act 2002.
 3. That council delegates to the General Manager – Customer Service/Community Resilience the authority to make any necessary minor formatting, typographical, and administrative changes to the Statement of Proposal prior to formal public consultation.
 4. That Councillors Penny Smart, Paul Dimery, and Rick Stolwerk be delegated the responsibility to deliberate and make recommendations to council on the extent of the five-knot speed restriction area around the shoreline of Lake Taharoa in the Navigation Safety Bylaw for Kai Iwi Lakes 2017, pursuant to Clauses 30 and 31, Schedule 7, Local Government Act 2002.
-

Background:

The Northland Regional Council approved the Navigation Safety Bylaw for Kai Iwi Lakes 2017 (the bylaw) on 24 October 2017. During the consultation on the bylaw a significant number of submitters (69 out of 90) sought a reduction of the distance from the shoreline for the five-knot speed restriction to 100 metres (from 200 metres) around Lake Taharoa. However, because this reduction was not included in the original council proposal, and consulted on, the council could not consider it as an option¹. Council felt the 100 metre limit had some merit and was worth further consideration, and therefore decided it would do a specific consultation on this option for the five-knot speed restriction limit.

The proposal is to consult on two options for the five-knot speed limit around Lake Taharoa:

1. Keep it to 200 metres from shore – the same as the Maritime rules; or
2. Reduce it to 100 metres from shore.

Consultation will commence early December 2017 and run through to the end of February 2018. Rather than having a hearing, the proposal is to hold a 'have your say' event late February 2018. Members of the public will pre-book to come along to a venue (probably in Dargaville) to talk and share their views with councillors.

There will still be a deliberations meeting where councillors will consider the feedback and staff recommendations and come up with their own recommendation to then take to council.

The Statement of Proposal (**Attachment 1**) outlines in more detail the options and how people can provide feedback.

Considerations

1. Options

The process for making, amending or revoking a bylaw is set out in section 156 of the Local Government Act 2002 (LGA). This requires use of the special consultative procedure if the bylaw concerns a matter identified in council's Significance and Engagement Policy, or if the council considers that there is, or is likely to be, significant impact on the public due to the proposed bylaw. In consideration of using the special consultative procedure, a Statement of Proposal has been produced which outlines the options, the reasons for the proposal, and other relevant determinations.

There are two options set out below. Staff recommend Option 1.

¹ The 100m limit on Lake Taharoa, sought by submitters, was not included in the 'Statement of Proposal' for the Draft Navigation Safety Bylaw for Kai Iwi Lakes'. A 100m limit requires the approval of the Director of Maritime NZ and will not be approved by the Director unless public consultation on a proposed limit has occurred.

No.	Option	Advantages	Disadvantages
1	Proceed to consult on options for the five-knot speed restriction area around the shoreline of Lake Taharoa.	Enables public feedback on a 100m speed restriction area. Gives council option to implement the 100 metre option.	Costs to council of running consultation process – estimate staff time and expenditure \$7,000 - \$10,000. Potential public confusion and discontent about another consultation process so soon after the last one.
2	Don't proceed to consult on options for the five-knot speed restriction area around the shoreline of Lake Taharoa.	No cost.	Prevents public feedback on a 100m speed restriction area. Cannot consider option of reducing to 100 metre speed restriction area which may be best option for the lake.

2. Significance and engagement

Section 76AA of the LGA directs that council must adopt a policy setting out how significance will be determined, and the level of engagement that will be triggered. This policy assists council in determining how to achieve compliance with LGA requirements in relation to decisions.

This decision is of low significance when assessed against council's Significance and Engagement Policy because it is for the purpose of achieving compliance with sections 83 and 156 of the LGA and does not, in itself, impact the community other than to provide them with information and an opportunity to provide feedback on the proposed options.

The decision to consult, while not significant, will enable council to make decisions while having full regard to community views in relation to the proposals set out in the document. This will assist council in achieving compliance with procedures in relation to decisions as set out in Part 6 of the LGA, and in particular, section 83.

3. Policy and legislative compliance

The decision to adopt the Statement of Proposal will achieve compliance with sections 83 and 156 of the LGA. This decision will also achieve compliance with council's Significance and Engagement Policy, in particular 'We will consult when we are required to by law, when a proposal is considered significant, and when we need more information on options for responding to an issue'.

4. Further considerations – community views, impacts on Māori, financial and implementation implications

The decisions contained within this report will enable formal consultation, which will provide council with submissions on community views and potential impacts on Māori.

It is known from the public process of developing the Taharoa Domain Reserve Management Plan and the Navigation Safety Bylaw for Kai Iwi Lakes 2017 there are a wide range of views

on the recreational uses of the Kai Iwi Lakes, and in particular the use and limits placed on powered vessels. The recommended process provides for a formal process to consider those community views.

Further consideration of community views, impacts on Māori, financial impacts, and implementation issues, will be addressed through the deliberations process and subsequent council decision to adopt or not the 100 metre limit.

Attachment:

- *Attachment 1 – Navigation Safety Bylaw for Kai Iwi Lakes 2017- options for five-knot speed limit area (statement of proposal) (included in the Supporting Information).*

Authorised by Group Manager:

Name: Tony Phipps
Title: Group Manager – Customer Service/Community Resilience
Date: 9 November 2017

TITLE: Freshwater Improvement Fund Update**ID:** A997939**To:** Council Meeting, 21 November 2017**From:** Lisa Forester, Biodiversity Manager; and Duncan Kervell, Land Manager**Date:** 2 November 2017

Executive summary

The purpose of this report is to seek approval to release \$168,436.00 of the Land Management Reserve to fund council's 2017/18 contribution to the Freshwater Improvement Fund (FIF) Projects for Northern Wairoa River Freshwater Improvement Project and Northland Dune Lakes Strategic Water Quality Improvement Project. This report also seeks the council's approval of delegated authority for the Chief Executive Officer (CEO) to negotiate and sign the final deed of funding with the Ministry for the Environment (MfE) for both projects.

Recommendations

1. That the report 'Freshwater Improvement Fund Update' by Lisa Forester, Biodiversity Manager; and Duncan Kervell, Land Manger, and dated 2 November 2017, be received.
2. That for 2017/18 council approves that \$168,436.00 of the Land Management Reserve be used to fund the Northland Regional Council's Year One contribution to the FIF Dune Lakes and Northern Wairoa Projects.
3. That the Northland Regional Council CEO, be delegated the ability to negotiate and sign the final deed of funding and with MfE fund managers for the Northland Dune Lakes Strategic Water Quality project and the Northern Wairoa River Freshwater Improvement Project.

Background

In July/August 2017, NRC was invited to proceed to Stage 2 (Project Planning Phase) in the application process for two FIF applications, Northland Dune Lakes Strategic Water Quality Improvement Project and Northern Wairoa River Freshwater Improvement Project.

NRC provided confirmation of the intent to proceed with both funding applications signed by the CEO under council delegated authority. The NRC received an advance payment of \$15,000 (excluding GST) to contribute to the project development and design. Project plans and deeds of funding are under development prior to sign off by MfE.

The NRC contribution is up to 50% of the total FIF project costs. This report seeks approval to draw down \$168,436 on the Land Management Reserve to fund the council's contribution for the first six months of the work programmes for the 2017/18 financial year (Year 1).

Table 1 outlines the current status of the land management reserve.

Table 1:

Land Management Reserve year-end balance 2016/17	\$794,396
<i>Budgeted withdrawals:</i>	
Environment fund	\$125,000
Lidar	\$100,000
Yearly Soil Monitoring (SOE)	\$5,400
Lake Surveys (BIODIV)	\$24,600
Backfill for FDE	\$65,000
Total withdrawals	\$320,000
Expected year-end balance	\$474,396
Proposed Freshwater Improvement Fund	\$168,436
Proposed year-end balance 2017/18 with FIF drawdown	\$305,960

Dune lakes project

The Northland Dune Lakes Project Workplan and the first two years of annual work programmes, including the six months of 2017/18, have been submitted to MfE awaiting signoff. This will be followed by ratification of the final deed of funding which will become live after the project commences early to mid-December. It is anticipated that implementation of the project will start in January with appointment of two FIF dune lakes project delivery staff. The project covers lake weed control, grass carp removal, pest fish survey and removal, catchment nutrient mitigations and legacy nutrient removal for 26 lakes over a five-year (six financial year) period commencing January 2017. The total cost of the project is \$1,565,396 shared equally between FIF and NRC. The 2017/18 cost to NRC is \$118,436 which is proposed to be drawn from the Land Management Reserve with council approval.

Northern Wairoa River project

This proposed \$2.85 M project has undertaken two facilitated meetings to determine contributions and relationships between the seven project partners, as well as to agree the nature and scope of the project. An MOU/MEA has been drafted and agreed to by partners and NRC is drawing up the work plans to be ratified by the project partners and submitted to MfE in December to allow the deed of funding to be submitted.

It is expected the project will commence in February 2018 with the hiring of two staff and commencement of the research and operational components. This project will require six months of funding from NRC (\$50,000 of a \$216,750 for the 2017/2018 project budget) to be drawn down from the Land Management Reserve with council approval.

Table 2 outlines project budgets over the five-year duration of the projects including the percentage of NRC contributions.

Table 2:

	Year 1 2018	Year 2 2018-19	Year 3 2019-20	Year 4 2020-21	Year 5 2021-22	Year 6 2022	Total
Dune Lakes Strategy Water Quality Improvement							
NRC 50% contribution	\$118,436	\$243,858	\$151,681	\$157,535	\$99,074	\$12,114	\$782,698
FIF 50% contribution	\$118,436	\$243,858	\$151,681	\$157,535	\$99,074	\$12,114	\$782,698
Total	\$236,872	\$487,716	\$303,362	\$315,070	\$198,148	\$24,228	\$1,565,396
Northern Wairoa FIF Project							
NRC contribution	\$50,000	\$220,000	\$200,000	\$250,000	\$282,500		\$1,002,500
Other Partner Contributions	\$100,000	\$125,000	\$125,000	\$150,000	\$100,000		\$600,000
MfE FIF 43% contribution	\$81,750	\$305,750	\$281,000	\$252,750	\$332,250		\$1,253,500
Total	\$231,750	\$650,750	\$606,000	\$652,750	\$714,750		2,856,000
Grand Total	\$468,622	\$1,138,466	\$909,362	\$967,820	\$912,898	\$24,228	\$4,421,396
Total NRC contribution	\$168,436	\$463,858	\$351,681	\$407,535	\$381,574	\$24,228	
NRC % Contribution	36%	41%	39%	42%	42%	50%	

Funding from year two onwards is subject to approval of the Long Term Plan 2018–2028.

Considerations:

1. Options

No.	Option	Advantages	Disadvantages
1	Approve use of Land Management Reserve to fund share of 2017/18 project costs	Projects can proceed 2017/2018	None
2	Decline funding through Land Management Reserve	None	Projects unable to proceed until 2018/19 or until a funding alternative is found. Risk MfE will decline Stage 2 of applications.
3	Approve CEO as delegated authority to negotiate and sign final deed of funding and FIF project partnership agreements	Projects meet Stage 2 deadline and proceed 2017–2022	None
4	Decline CEO as delegated authority to negotiate and sign final deed of funding and FIF project partnership agreements	None	Projects miss Stage 2 deadline and risk decline.

The staff's recommended options are **Options 1 and 3**.

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance because it is part of council's day-to-day activities and the Land Management Reserve funding is to be spent on the operational activities for which it was collected (i.e. freshwater improvement).

3. Policy and legislative compliance

The activities detailed in this report are in accordance with council's 2015–25 Long Term Plan which was approved in accordance with council's decision-making requirements of sections 76-82 of the Local Government Act 2002.

4. Māori impact statement

Impacts on Māori and inclusion of Mātauranga Māori are embedded within the project work plans.

5. Financial implications

It is proposed to address the financial implications for 2017/18 by using the Land Management Reserve to fund the council's contribution to the projects. Financial implications for the full duration of the project have been addressed through LTP New Initiatives.

Authorised by Group Manager

Name: Bruce Howse
Title: Group Manager – Environmental Services
Date: 2 November 2017

TITLE: Investment and Growth Reserve: Feasibility Assessment and Business Case Development – Manea Footprints of Kupe

ID: A1000298

To: Council Meeting, 21 November 2017

From: Jon Trewin, Policy Analyst

Date: 6 November 2017

Executive summary

Northland Inc. are seeking \$40,000 feasibility assessment and business case development funding from the Investment and Growth Reserve (IGR) to progress the Manea Footprints of Kupe project. The project, developed by the Te Hua o te Kawariki Trust, would see the establishment of a heritage centre as a tourism attraction in Opononi that would celebrate the journeys of Kupe.

Two steps remain to move the project from concept to implementation:

1. Validation of development plans, quantity surveying, technical review, finalising architectural plans and producing high definition visual images to attract investment.
2. Assessments required for the resource consent process – architectural, engineering and traffic reports and archaeological, cultural, environmental and ecological assessments.

Funding from the IGR is required to support Step 1, the validation of the development plans.

The amount of feasibility assessment and business case development funding available for the remainder of the 2017/18 financial year is \$170,000, this being the second request brought to council this financial year. The report concludes with the recommendation that the funding request be approved.

Representatives from Northland Inc. will be available at the council meeting to discuss the proposal.

Recommendations

1. That the report 'Investment and Growth Reserve: Feasibility Assessment and Business Case Development – Manea Footprints of Kupe' by Jon Trewin, Policy Analyst, and dated 6 November 2017, be received.
 2. That council agrees to provide up to \$40,000 from the Investment and Growth Reserve to Northland Inc. towards progressing the Manea Footprints of Kupe project (as outlined in Attachment 1 pertaining to Item 7.3 of the 21 November 2017 council agenda).
-

Background

Council has received a request from Northland Inc. to allocate \$40,000 from the IGR as feasibility assessment and business case funding to support the Manea Footprints of Kupe project. Full project details are contained in **Attachment 1** to this report. The following is a summary of the project:

- The Manea Footprints of Kupe Cultural Centre project has been developed by the Te Hua o te Kawariki Trust (the Trust) to establish a Heritage Centre as a tourism attraction in Opononi that would celebrate the journeys of Kupe. The project is being supported by Shane Lloyd Family Trust and Far North Holdings Limited (FNHL).
- The experience involves the construction of two buildings; a commercial hub to be built by FNHL and leased to the Trust, and Manea – Footprints of Kupe Centre. Inside the Heritage Centre the stories (footprints) will be told using a combination of guided tours, 4D interactive performances and technology stations. This will be complemented by taonga repatriated from various museums. FNHL has acquired the land and will build the commercial hub for the project.
- The attraction is likely to have significant positive economic benefits for the Hokianga area and complement existing attractions such as Footprints Waipoua. An earlier business case (2010) envisaged 12 FTE employed and the potential for eight part-time positions, plus indirect employment. A more recent 2017 business case forecast patronage between 40,000 – 60,000 visitors per annum. Assuming a conservative estimate of 41,500 per annum, the project would generate a net profit of \$900,000.
- Two steps remain to move the project from concept to implementation:
 1. Validation of development plans, quantity surveying, technical review, finalising architectural plans and producing high definition visual images to attract investment.
 2. Assessments required for the resource consent process – architectural, engineering and traffic reports and archaeological, cultural, environmental and ecological assessments.
- Northland Inc. are seeking \$40,000 feasibility assessment and business case development funding from the IGR for Step 1. Another \$10,000 is being committed from Far North Holdings towards this step.
- \$50,000 from central government (MBIE) is committed for Step 2, once funding for Step 1 is secured from the region.
- The work will get underway once funding is secured. The Trust and partners are currently applying to Lotteries 'Significant Projects Fund' to cover a proportion of the build costs.

Staff have reviewed the proposal and concur that while the majority of the funding requested from council will be used for feasibility assessment or business case development, the work identified as 'finalising architectural plans' (accounting for \$13,500 or 33% of the funding request) is beyond staff's understanding of what generally constitutes a feasibility assessment or business case development. The current IGR criteria does not include any definition or explanation of what constitutes a feasibility assessment or business case to assist in interpretation. Staff will look to rectify this in a forthcoming paper to council.

Considerations
1. Options

No.	Option	Advantages	Disadvantages
1	Approve the allocation of \$40,000 to undertake the work.	<p>Supports work on a development that may lead to improved employment and economic outcomes for the Hokianga.</p> <p>Will provide a sound basis on which to make future investment decisions.</p> <p>Allows the project to access central government's funding of \$50,000.</p>	Potential opportunity cost as reduces funds available for other projects.
2	Approve the allocation of \$26,500 to undertake the work (i.e. not fund the work finalising architectural plans).	Supports work on a development that may lead to improved employment and economic outcomes for the Hokianga.	<p>Potential opportunity cost as reduces funds available for other projects.</p> <p>The applicant will need to find additional financial support in order to gain access to central government's funding commitment.</p>
3	Decline the application	Retains \$40,000 in the IGR to use on other projects.	The applicant will need to find financial support elsewhere.

Staff recommend Option 1, to allocate \$40,000 towards Step 1 to help progress the project. While finalising architectural plans is in the view of staff beyond the scope of feasibility assessment and business case development the fact that the project is located in a relatively less developed area of Northland, and that providing the full amount requested will allow the project to access central government's commitment of \$50,000, the proposal should be supported in full.

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's significance and engagement policy because it is provided for in council's Long Term Plan.

3. Policy and legislative compliance

The activities detailed in this report are in accordance with the IGR criteria, the Long Term Plan 2015–2025, and council's decision-making process as prescribed in the Local Government Act 2002.

Further considerations

4. Community views

The project is supported by local marae through the Te Hua o Te Kawariki Trust. Shane Lloyd Family Trust operates and manages several local businesses and has a mutual partnership with the Trust to contribute meaningfully to the local community through a Māori cultural tourism project.

5. Māori impact statement

The project is being led by Te Hua o Te Kawariki Trust who represent four local maraes who are invested in the project. The project will showcase Māori culture and contribute to economic development in the Hokianga area.

6. Financial implications

At the Audit and Risk Committee meeting of 18 February 2014, council established a separate annual funding category of \$200,000 within the IGR to support Northland Inc. to carry out feasibility assessment and business case development. The total potential amount of feasibility and business case funding of \$170,000 is available, this being the second request of the 2017/18 financial year.

7. Implementation issues

A future IGR funding request is anticipated to support the build phase and is likely to be between \$0.5-\$1 million. The timing of this investment request is unknown and is dependent on the earlier stages of work.

Attachments

- Attachment 1 - Northland Inc. Board Paper: Manea Footprints of Kupe (included in Supporting Information).

Authorised by Group Manager:

Name: Jonathan Gibbard
Title: Group Manager – Governance and Engagement
Date: 7 November 2017

TITLE: Northland Emergency Services Trust – Security Arrangements for Loan and Permission for External Borrowing

ID: A1000416

To: Council Meeting, 21 November 2017

From: Darryl Jones, Economist; and Jonathan Gibbard, Group Manager – Governance and Engagement

Date: 8 November 2017

Executive summary

The purpose of this paper is to obtain council's approval of the security arrangement being offered by the Northland Emergency Services Trust (NEST) on a loan from council to assist with the purchase of a second helicopter, and a resolution to borrow from the Local Government Funding Agency (LGFA). The first decision is sought to satisfy a loan condition required by council at its meeting on 22 August 2017. The second is sought to satisfy a requirement of the LGFA and allows council to drawdown the funding for the two loans if and when required.

Recommendations

1. That the report 'Northland Emergency Services Trust – Security Arrangements for Loan and Permission for External Borrowing' by Darryl Jones, Economist; and Jonathan Gibbard, Group Manager – Governance and Engagement, and dated 8 November 2017, be received.
2. That council approves the security arrangement being offered on the loan to purchase the second helicopter as set out in Item 7.5 of the 21 November council agenda.
3. That council enters into two 15-year fixed term loans from the Local Government Funding Agency to finance loans of \$4,500,000 and \$5,100,000 to NEST: the first loan from the LGFA is for a value up to \$4,572,000 (inclusive of 1.6% Borrower Notes), and the second loan from the LGFA is for a value up to \$5,181,600 (inclusive of 1.6% Borrower Notes). These loans will be entered into only after the appropriate Drawdown Notices have been received by council from NEST.

Background

At the council meeting of 22 August 2017, it was agreed to provide two separate loans to NEST to assist them purchase two Sikorsky S-76C++ helicopters: the first loan being up to a value of \$4.5M, and the second being up to \$5.1M. Over the past two months council staff have engaged with NEST to draft an appropriate loan agreement and general security deed documentation in line with the conditions set out in council's decision of 22 August 2017. Considerable progress has been made in drawing up the documentation.

A number of conditions were established by council for these loans. For all but one condition, the Chief Executive Officer (CEO) was delegated the authority to be satisfied that the conditions had been sufficiently met. The remaining condition was for the CEO to bring details of the security arrangement being offered on the second helicopter back to council. This paper is provided to council to satisfy this requirement.

The current proposal is to structure the security deed so that for the first loan council is provided with full security over the first helicopter only. If NEST proceeds to purchase the second helicopter and takes the second loan from council, then council's security will be extended to cover both new helicopters and all the remaining assets of NEST, except for the three current helicopters. These are required as security for NEST's operational financing arrangements with the ASB Bank. The intention is that at least two of the current helicopters will be sold off either whole or in part to assist with the purchase of the two new helicopters. The remaining assets of NEST include the hanger building at Kensington park and a number of motor vehicles. NEST have no other debts.

Staff consider that this arrangement is appropriate as the first helicopter will have an estimated market value of approximately NZD\$7.5M against an estimated loan value of up to NZD\$4.5M (i.e. 60%). In terms of the second helicopter, council's loan will cover a greater share of the purchase price, involve a higher risk and hence requires a higher level of security which is being provided. Staff are unable to confirm whether the value of the assets being provided as security for the second loan will be at least equivalent to the value of the outstanding loan balance. NEST will be undertaking a major capital raising campaign to pay for the new helicopters and the money raised from this will be transferred to council to reduce the loan balance.

In addition to the security arrangements, council and NEST have also been discussing appropriate insurance cover for the two new helicopters. NEST have agreed that the two helicopters will be insured at an agreed value which shall not be less than the outstanding loan value attached to that helicopter at any time.

Considerations:
1. Options

No.	Option	Advantages	Disadvantages
1	That council approves the security arrangement for the second loan.	<p>Allows the loan documentation to be finalised without it containing a requirement to come back to council to get agreement on security arrangements.</p> <p>Gives certainty to NEST about the financial obligations they are entering into.</p> <p>Provides an appropriate level of security for council's loan.</p>	None.
2	That council not approve the security arrangement in place for the second loan.	None.	Will require renegotiation of the security deed at some later point in time.

Staff recommend Option 1 – that council approves the security arrangement for the second loan.

2. Significance and engagement

The proposal to provide loans to NEST was consulted on in accordance with section 83 of the Local Government Act 2002. This decision is made in accordance with council's 22 August 2017 resolutions to provide loan funding to NEST.

3. Policy and legislative compliance

The decision to provide loans to NEST is in accordance with council's Treasury Management Policy and Significance and Engagement Policy.

4. Further considerations

Community views, including those of iwi and hapu, were sought in relation to the decision taken at the council meeting on 22 August 2017. There are no additional financial implications or implementation issues raised by this decision.

Authorised by Group Manager

Name: Jonathan Gibbard
Title: Group Manager – Governance and Engagement
Date: 9 November 2017

TITLE: Chairman's Report to Council

ID: A997965

To: Council Meeting, 21 November 2017

From: Bill Shepherd, Chairman

Date: 9 November 2017

Executive summary

This report is to receive information from the Chairman on strategic issues, meetings/events attended, and correspondence sent for the month of October 2017.

Recommendation

That the report 'Chairman's Report to Council' by the Chairman, Bill Shepherd, and dated 12 October 2017, be received.

Strategic issues

New Government and Economic Development

New Zealand has a new government and we look forward to working with the new ministers who have been appointed by the Labour led government.

We certainly welcome the new government's emphasis on regional development and will be working towards ensuring that Northland gets its fair share of the projected \$1 billion per year set aside initially.

The Taitokerau Northland Economic Action Plan that has been put together in recent years with a huge amount of community and industry sector input should provide the blueprint that the new government can use as a starting point for Northland. The top priority identified in that plan was a four-lane highway running right through to Whangārei. So we are hoping that the new government will recognise the critical importance of this transport artery in its own plans for the region.

One of the other significant 'enablers' for economic development is digital connectivity, which includes fast broadband and minimal mobile phone blackspots. In the 21st century it doesn't matter what kind of business that you are trying to operate, connectivity to one's customers and to the rest of the world is vitally important.

Once the new ministers have had a chance to 'get their feet under the table' and get to grips with the nuances of their new portfolios we will be in touch with them to discuss the needs and aspirations of our region.

One of the proposals that has great attraction for Northland is the 1 billion trees concept. Northland has a great climate for growing trees and soils that badly need the stability that judicious planting can provide. So we look forward to progressing this proposal over the next few years.

Treaty Settlements

It is to be hoped that the new government is able to unlock some of the treaty settlement discussions that seem to have stalled in Northland. Northland's large Māori population really deserve to see those negotiations progress positively. We will watch this space.

Meetings/events attended

During the period I attended the following meetings/events/functions:

- Meetings attended with the council's CEO, Malcolm Nicolson:
 - Economic development strategy discussion with Mayors and CEOs from Whangarei, Far North and Kaipara District Councils held at Waitangi.
 - Telephone conference calls with Simpson Grierson and KDC – judicial review.
 - Meeting with Northland Inc. Board.
 - Northland Mayoral Forum hosted by Whangarei District Council.
 - Bream Head Conservation Trust – signing of MOU with Auckland University.
 - Meeting with Shane Reti, MP for Whangārei, and Matt King, MP for Northland – importance of continuing to press ahead with the infrastructure improvements negotiated over the last four years.
 - Attended the Westpac Business Awards held at Forum North along with our partners.
 - Attended dinner for Madam Xu Erwen along with our partners – celebrating 45 years of diplomatic relations between China and New Zealand.
- Regular Mayoral teleconference calls.
- Andrew McLeod, new CEO of Northpower.
- Attended the Northland Dairy Industry Liaison Group meeting.
- Dinner with the Mayors of Whangarei, Far North and Kaipara District Councils.
- Combined workshop with Whangarei District Council and Northland Regional Council – public transport issues.
- Karleen Everitt, Chair, Northland Inc. – skills matrix.
- Phil Heatley, Strategic Projects Manager, and I met with Barry Trass, Ben Tomason, and Danny de Graaf, Northland Development Corporation – land at Mata.
- Invited to speak to the Kerikeri Rotary meeting – Proposed Regional Plan.
- Greta Buchanan, new Manager, Northland Foundation.

Correspondence

During October 2017 I sent out the following correspondence:

Date	Addressed to	Subject
03.10.17	Billy Leonard	Charge for hard copies of the Proposed Regional Plan
18.10.17	Juliane Chetham Patu Hohepa Rowan Tautari	Letter of acknowledgement to TTMAC members for contribution to preparation of Proposed Regional Plan

TITLE: Chief Executive's Report to Council
ID: A997661
To: Council Meeting, 21 November 2017
From: Malcolm Nicolson, Chief Executive Officer
Date: 10 November 2017

Executive summary

To update the council on recent activities and progress on achieving council priorities.

Recommendation

That the report 'Chief Executive's Report to Council' and dated 10 November 2017, be received.

8.2.1 HIGHLIGHTS

- Thanks, received from a Ruakaka local to the council, about new signage: 'Thank you to NRC staff for the kite-boarding sign recently erected at Ruakaka Wildlife Refuge informing kite-boarders of the bylaw ruling. The sign is concise. It is easy to understand, particularly for visitors who may not be familiar with the area. Many thanks to NRC.'
- In Regulatory Services, a team comprising of monitoring staff and potential council cadets successfully removed approximately 300 illegally dumped tyres from mangroves situated at Oakleigh, south of Whangārei.

8.2.2 CEO'S OFFICE

SHARED SERVICES

Council is preparing a briefing for incoming Ministers, on behalf of the four Northland councils, for presentation to a newly formed government.

The document is to focus on the continuation of four laning SH1 from Auckland into Northland, ongoing investment in digital, the requirement for Government support for meeting water quality targets particularly in regard resourcing for four-waters infrastructure into small isolated Northland communities.

The Mayoral Forum hosted the Local Government Commission on 20 October. The LGC informed the Forum of its intention to formally conclude its review on Northland council amalgamation, which has now occurred.

COUNCIL PROPERTY UPDATE

Commercial

Council purchase of a Whangarei CBD property was under contract and has now gone unconditional.

Following an agreement for council to purchase a Dargaville commercial property, it is under contract and due diligence is being undertaken.

The council sale of a large Whangarei CBD commercial property, a negotiation that has been ongoing, was settled on 1 November.

The building of the storage facility in Union East Street is underway and is due to be complete in February 2018.

Industrial

The council sale of two industrial area properties settled in October. The council sale of a further industrial area property is under contract and subject to purchaser due diligence.

8.2.3 CORPORATE EXCELLENCE

FINANCE

Council has achieved a year to date surplus of \$2.87M which for October 2017. This is favourable to budget by \$79K. (See Item 6.1 for more detail.)

Fraud declaration

I am not aware of any fraud nor am I investigating any incidence or suspected incidence of fraud at this time.

8.2.4 REGULATORY SERVICES

PLANNING AND POLICY

New Regional Plan

The Proposed Regional Plan was notified for submissions on 6 September 2017. Submissions close 15 November 2017. An update on the number of submissions received can be provided at the council meeting.

Regional Policy Statement – Genetically modified organisms

In last month's chief executive report, it was erroneously reported that *"...on 3 October 2017, Federated Farmers withdrew their appeal to the Court of Appeal on the High Court's decision affirming that the regional council has the legal ability to regulate GMOs..."*. Federated Farmers had in fact only notified their intention to withdraw appeal. The appeal was formally withdrawn on 31 October 2017. There are two elements of the appeal that are still live, which is why the timeframe still applies.

On 1 November 2017 the Environment Court directed the council to consult the parties and provide a draft timetable for the hearing by 17 November 2017 if not otherwise resolved.

District Planning

Whangarei District Council is seeking input on Draft Plan Change 129 – ‘Notable and Public Trees’ to the Whangarei District Plan. The Draft Plan Change proposes to replace the “heritage tree” provisions in various chapters of the District Plan with one district wide chapter titled ‘Notable and Public trees’, that relates to the protection of individual trees or groups of trees.

Staff are reviewing the draft plan change to determine whether there is a need to provide feedback. The district council anticipates that the plan change will be formally notified later in the year.

District Council land use and subdivision applications

During October 2017, 22 non-notified resource consent applications were received from the district councils. At the time of writing, no comments had been lodged.

CONSENTS

Consents in Process

During October 2017, a total of 34 decisions were issued. These decisions comprised:

- 1 Moorings
- 4 Coastal Permits
- 0 Air Discharge Permits
- 6 Land Discharge Permits
- 4 Water Discharge Permits
- 13 Land Use Consents
- 0 Water Permits
- 6 Bore Consents

The processing timeframes for the October 2017 consents ranged from:

- § 567 to 7 calendar days, with the median time being 29 days;
- § 42 to 5 working days, with the median time being 20 days.

- 40 Applications were received in October 2017.

Of the 127 applications in progress at the end of October 2017:

- 61 were received more than 12 months ago (most awaiting further information);
- 14 were received between 6 and 12 months ago (most awaiting further information);
- 52 less than 6 months.

Appointment of Hearing Commissioners

No commissioners were appointed in October 2017.

Consents Decisions and Progress on Notified Applications in Process, Objections and Appeals
The current level of notified application processing activities at the end of October 2017 is (by number):

§ Applications Publicly/Limited Notified During Previous Month	1
§ Progress on Applications Previously Notified	2
§ Hearings and Decisions	2
§ Appeals/Objections	1

1. COMPLIANCE AND STATE OF THE ENVIRONMENT MONITORING

The results of compliance monitoring for the period 1– 31 October 2017 (and year-to-date figures) are summarised in the following table and discussed below.

Classification	Total	Full compliance	Non-compliance	Significant non-compliance	Not exercised during period
Air Discharges	5	5	0	0	0
Coastal permit	120	86	23	0	11
Discharge permit	84	63	13	5	3
FDE - Discharge permit	77	41	18	18	0
FDE - Permitted activity	16	11	1	4	0
Land use consent	55	36	14	4	1
Water permit	122	87	19	0	16
Total	479	329	88	31	31
Percentage		68.68%	18.37%	6.47%	6.47%
YTD	1919	1334	350	138	97

Air discharges

A total of 45 air quality related environmental incidents were received, 26 of which related to burning and smoke nuisance and 10 to spray drift.

Continuous ambient PM₁₀ monitoring results for September 2017 for the Whangārei, Marsden Point and Dargaville airsheds showed that compliance was met with the National Environmental Standards. PM_{2.5} monitoring results for Whangārei were within the Ambient Air Quality Guideline value.

Coastal

The majority of consents monitored during the reporting period related to coastal discharges (treated municipal sewage and industrial discharges) and coastal structures.

NIWA is undertaking research in Northland to identify schnapper nursery areas and critical habitats. Council has offered 'in-kind' support to assist with the best research outcomes for Northland.

Local government and central government organisations including MfE, Statistics New Zealand and DOC, met to develop standardised methodology for coastal refuse monitoring based on international standards.

Council has initiated a research programme (involving NIWA) to investigate the increased prevalence of nuisance seaweed on Waipū Cove beach over the last five years. Representatives of the local community will also be involved and undertake daily observations of seaweed with collection of regular samples over the summer period by council staff for species identification.

Water quality sampling will also be carried out at Waipū Cove to assist in the identification of potential causes and a trial has been undertaken utilising the council's drone to map the extent of the seaweed in the near-shore environment.

Hazardous Substances

- Three incidents involving the discharge of hazardous substances and 35 enquiries regarding contaminated land were received and responded to.

A team comprising monitoring staff and potential council cadets successfully removed approximately 300 illegally dumped tyres from mangroves situated at Oakleigh.

Good progress has been made by Refining NZ in regard to remediation of the land affected by the discharge of jet fuel following rupture of the Marsden Point to Wiri pipeline which took place on 14 September.

Discharge and Land Use monitoring

Council staff attended the following during the reporting period:

- Meeting with the Northland Dairy Industry Liaison Group to discuss the Plan change.
- Presentations by potential cadets in conjunction with the Whangarei District Council.

Farm Dairy Effluent (FDE) Monitoring

The FDE contractor commenced routine annual inspections on 14 August. A total of 898 farms will be visited by the contractor or council staff before Christmas.

To date about 64% of these have been visited and reported on. The results for consented and permitted activity farms are tabled below and compared with those for the same period last year.

Consented FDE discharges

A total of 336 consented farms have been visited and reported on. This is about 50% of the total consented farms to be visited. Unfortunately, there has been an increase in the rate of significant non-compliance compared with this time last year.

Full Compliance		Non-Compliance		Significant Non-Compliance	
This Year	Last Year	This Year	Last Year	This Year	Last Year
182	208	77	123	77	72
54%	52%	23%	30%	23%	18%

Non-consented FDE discharges

A total of 142 non-consented farms have been visited and reported on. This is about 63% of the total non-consented farms to be visited. The compliance results are looking much the same as last year, although there has been a slight improvement in the rate of full compliance.

Full Compliance		Non-Compliance		Significant Non-Compliance	
This Year	Last Year	This Year	Last Year	This Year	Last Year
94	104	10	18	38	46
66%	62%	7%	11%	27%	27%

Environmental Incidents

There were no incidents recorded during the reporting period which resulted in a significant environmental impact.

EnforcementAbatement Notices

There were 60 abatement notices issued during the period. These were for:

Burning & smoke nuisance	18
Discharge of dust/odour	1
Farm dairy effluent discharge	27
Discharge of silage leachate	7
Dead stock	7

Infringement Notices

There were 25 infringement notices issued during the period. These were for:

Farm dairy effluent discharge	12
Discharge of silage leachate	5
Dead stock	4
Non-compliance with an abatement notice	3
Sewage	1

Other Enforcement**Spray damage to significant indigenous wetland**

Charges have been laid against a land owner and the contracting company for spray damage to a significant indigenous wetland adjacent to Basin Road, Baylys Beach. The Court is attempting to arrange a judicial conference on the matter in December 2017.

8.2.5 ENVIRONMENTAL SERVICES**LAND MANAGEMENT****Environment Fund**

Year to date 173 projects totalling \$747,378.25 have been approved. The balance remaining is \$20k which will be utilised for proposed top wetlands and lake projects.

Farm Water Quality Improvement Plans (FWQIP) 1 July 2017 to 30 September 2017

Year to date 52 FWQIP's have been commenced. 60 have been completed, with a further 149 in progress.

Flyger Road Update - Nursery expansion

Irrigation installation for blocks 4, 5, and 6 commenced, with a direct dripper system delivering water directly above the new plantings. The Irrigation system is expected to be completed and functional by 1 December 2017. Main leader selection and pole pruning are set to begin this month.

Freshwater Improvement Fund (FIF) update

Refer to Item 7.2.

Otuhau /Upper Hātea Water Quality Improvement Project

On 27 October, the CEO accompanied council Land Management staff on a sign-off visit in the upper Hātea catchment to learn more about the wider catchment project.

The visit was to a property that had been granted funds through the Ministry for the Environment Community Environment Fund. The project saw over 300 native riparian plants put in a fenced margin of the Waitaua Stream and 2 water troughs established to provide water to stock no longer able to drink directly from the stream. This project was one of 15 applications for fencing, planting and/or troughs that are underway in the catchment so far this year.

Since July 2017, 143 letters directly targeting landowners with pasture land have been sent offering funding assistance. Other promotion of the project has included articles in the Whangārei District Council's centre spread in The Leader, adverts in the Whangārei Report and Otuhau community news and promotional displays in Whangārei libraries. It is expected that more landowners will request funding as word spreads among neighbours in the catchment.

BIODIVERSITY**Lakes**

Drafts of the project work programme and the first two years of annual plans for the Dune Lakes Freshwater Improvement Fund project are now with Ministry for the Environment fund managers for legal review.

Following a visit with Ngāti Kahu by Abe Witana and Will Trusewich, the rūnanga has accepted their Green Ribbon Award and invited Cr Finlayson to visit and have a photo taken with it.

Wetlands

Biodiversity advisers have been busy with several new enquiries relating to restoration/enhancement of wetlands including creation of open water habitat. Two site visits were made and six wetland biodiversity plans are in draft including a plan for a Top Wetland in the Far North.

Kaipara Harbour

Biodiversity Adviser, Bruce Griffin attended the first meeting of the Te Arai Nursery Stakeholder Group along with representatives from Te Arai nursery, Te Uri o Hau, Auckland Council, and Reconnecting Northland. Discussions were held around plant suitability, seed

collection and assessing plant demand. The intention is to also use the nursery as a training hub with staff to have an involvement from planning and seed collecting through to on site planting.

The Integrated Kaipara Harbour Management Group (IKHMG) held a one-day symposium to update members and the wider community on catchment research and projects. A Council update was given on freshwater and coastal monitoring programmes, Freshwater Improvement Fund project bids, EnviroSchools and the Environment Fund.

Bryce and Anita Lupton's farm on the shores of the Kaipara harbour has been selected by Beef and Lamb NZ as a Future Farming demonstration site. A stakeholder group planning meeting was attended by various agencies and partners with the first public field day scheduled for 30 November.

BIOSECURITY

Biosecurity Threats/Incursions

Staff are not aware of any new incursions in the Northland region.

Biosecurity Partnerships - Kiwi Coast and Northland Regional Council

The Kiwi Coast (KC) has reached a major milestone this month with the addition of the 100th entity linked in to the Kiwi Coast initiative.

The latest groups to link in to Kiwi Coast, Pest Free Pahi near Paparua and Tangiterōria Landcare, strengthens Kiwi Coast's links inland and towards western Northland. Groups linked in to the Kiwi Coast are supported by Kiwi Coast coordinators and encouraged to continue and expand where possible.

The partnership between council and KC has recently allowed for KC to appoint an additional part time coordinator in the Mid North area to continue to support the growing community based pest control projects that are regularly starting up.

Kiwi Coast media release:

<https://www.kiwicoast.org.nz/kiwi-coast-reaches-100/>



Map of entities / groups linked in Kiwi Coast, (www.kiwicoast.org.nz)

Kauri Dieback – Governance Group Meeting

The Kauri Dieback Governance Group met on 30 October 2017, with the Group Manager Environmental Services attending on behalf of NRC. The Group has resolved to undertake a review of the programme.

Kauri Dieback – Aerial surveillance continues

Over the coming months, the National Kauri Dieback programme and its partners will be continuing aerial surveys of Northland forests looking for signs of kauri dieback.

Aerial surveillance is carried out with an aircraft flying in a grid pattern while on-board high-definition stills cameras record every unit of ground. After the flights are made, any stands of kauri that look diseased are visited by ground crews for further assessment, and in some cases, soil testing is conducted.

Kauri Dieback - Kauri Rescue

The recent kauri rescue hui held in Whangarei was well attended by local landowners. Tangata whenua also participated and following the meeting have already engaged two willing landowners with kauri die back on their properties to become participants.

One of the participants who farms at Ruawai has a kauri dieback management plan developed with NRC staff and has received significant financial support from the Tindall Kauri dieback fencing fund to exclude stock from kauri areas.

The landowner has been interviewed on National Radio and is also supportive of a promotional video on the fencing fund and kauri dieback. This is expected to be filmed on his property and involve NRC biosecurity staff.

COMMUNITY PEST CONTROL AREAS**Kiwi Link**

Time was spent this month supporting the kiwi link project with assistance offered to the Pataua North community to track and handle kiwi to enable transmitter changes.

Staff are busy training selected community members on the technical aspects of handling kiwi ensuring they are upskilled and certified in aspects of kiwi monitoring and safe handling with the aim of enhancing local community skills and capability.

Bittern Monitoring

Biosecurity staff and a practicum student from NorthTec have been trialling a bittern monitoring programme within Community Pest Control Areas and Biosecurity Fund projects.

Bittern are on New Zealand's critically endangered list with less than 900 birds remaining nationwide and Northland is a stronghold for the survivors. Communities involved in pest control and habitat protection directly benefit this species.

Using online social media bittern sightings from around Northland have been reported by members of the public and from this feedback areas have been identified for monitoring using high tech acoustic recording devices (ARDs).

From September to November bittern call or 'boom' will be recorded on ARDs and this will give a regional picture of their distribution, as well as frequency of calls similar to kiwi call count monitoring.

Bittern have been recorded within community pest plan areas including Whangārei Heads, Kiwi Link (Pataua North), Whananaki, Mangawhai Biosecurity Fund Areas and the Jack Bisset

Wetland. Staff plan to assist communities to implement this monitoring themselves to improve outcome monitoring for pest plans.



Bittern have a characteristic “boom” call and are native birds closely associated with wetlands.

Ngawha

Ngawha Prison is eager to start up another pest control program to upskill the next intake of prisoners. This will enable the prisoners to gain New Zealand Industry Training Organisation (NZITO) qualifications as well as carry out an active trapping program on the 250ha that the prison covers.

The program covers the use of traps, both live capture and kill traps, animal biology, humane disposal of caught animals, health and safety, personal hygiene and use of GPS units.

Education and awareness on the impacts of possums, rodents, mustelids, rabbits and feral cats will be covered for two days a week over the two-month course.

Myrtle Rust -update as at 26 October 2017

There has been very little change over the past month, with only one new site confirmed in the Bay of Plenty.

There are now 122 confirmed sites in Te Puke, Te Kuiti, New Plymouth and Kerikeri (Bay of Plenty 34 / Northland 4 / Taranaki 78 / Waikato 6).

MPI have introduced legal restrictions on the movement of myrtle species and green waste in Taranaki which extends 10km out from the infected properties.

MPI acknowledge they could be dealing with an extensive outbreak, but remain hopeful that they are dealing with a level of infection which could be still eradicated. Areas around New Plymouth and Te Puke remain the primary focus of the response effort.

Note - to date no infection has been found on feijoa. There are no restrictions on plant movements or planting in other areas of New Zealand.

- [Myrtle Rust web page on the MPI website](#)

Manchurian wild rice programme

The ‘roll over’ option for the Manchurian wild rice contract has been implemented, with the contract extended through to October 2018. Once the current contract expires (October

2018), a five-year contract is scheduled to come into effect with updated timeframes and objectives.

Pest and Marine Pathway Plan Appeals

Two appeals were lodged with the Environment Court, one relating to the designated places and provisions identified in the Marine Pathway Plan and one relating to the provisions for managing Kauri Die Back. Mediation is scheduled for November.

Marine pests

Marine pest survey of vessels is underway and 260 vessels have so far been surveyed - mostly in Whangarei but also parts of the Bay of Islands. Incidents of fanworm on hulls in Pārua Bay are predictably high with approximately 47% of vessels inspected requiring cleaning. Recent incidents of infected vessels in the Bay of Islands have been managed by staff and vessels directed to haul out and extensive dive survey of mooring areas has not revealed any fanworm infections on structures or the seafloor in the Bay of Islands.

Pest Weed update

A site of houttuynia has been found in Kamo when searching for batwing passionflower. According to the land owner, it appears to be a herb of some value in health and cooking. The species confirmation has been obtained from Auckland Museum and control will be initiated shortly.

Cape tulip, a highly poisonous pest plant has been found at Woolleys Bay at a site known to staff to have had previous records of the species. Inspections will continue until the site is clear again this year.

An area of tradescantia at the end of County Lane in Whangārei has evidence of the leaf feeding beetles introduced as a biological control agent. A population of the beetles were released up-hill from Louisa Lane, around 500m away for the new site.



Beetle damage on tradescantia in Kamo.

Reconnecting Northland

The new Reconnecting Northland (RN) Trust met on 31 October, with the Group Manager Environmental Services attending in an Advisory Trustee capacity of on behalf of NRC.

RN is transitioning to its new independent structure which is expected to be complete by 30 November. Going forward, the Reconnecting Northland Trust will have a primary focus upon facilitating strategic connectivity between projects and initiatives to act as an enabler to scale up ecological restoration efforts across Northland.

RIVERS

Awanui

The annual works programme is underway and the team is working closely with FNDC contractors that are excavating spillway #6 of the scheme upgrade at nil cost to the scheme in exchange for the fill.

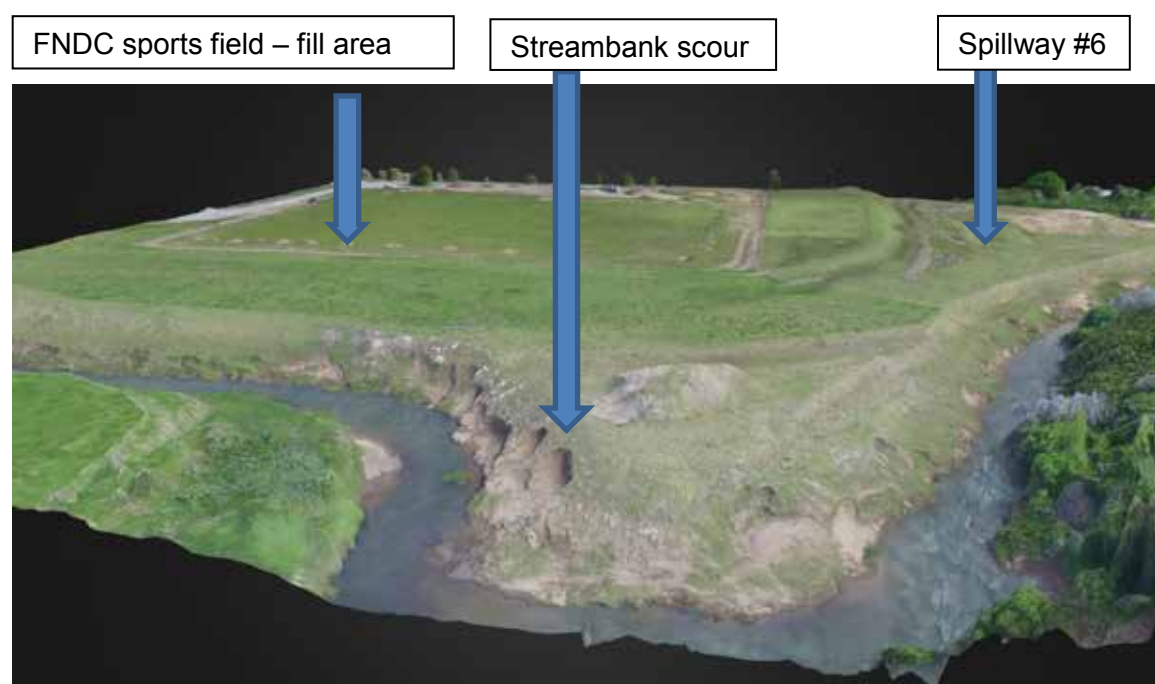


Image taken by NRC Rivers drone with photogrammetry and corrected to approximately 60 mm accuracy.

Kāeo - Whangaroa

Staff and Working Group representatives have visited all the outer-catchments and developed a priority list of works. Staff have also been working with FNDC in an attempt to include budget for a replacement bridge for Matangirau in their Long Term Plan.

Kawakawa – Taumāreere

Staff have completed a preliminary design for the Otiria stream widening options. The goal is to reduce flooding of SH-1 Turntable Hill Bridge from a 1:2 year to 1:10 year event and this work will be progressed with NZTA. The next working group is scheduled to meet on 8 December.

Whangārei

A working group meeting was held 13 October, which supported a recommendation to strive for a 50-year level of service for the CBD from stream and river flooding.

Minor Rivers Works

Description of Minor River Work Programmed for Current Season	Proposed date of work start	General Status
Awanui - Bells Hill Inclinometer Monitoring	Oct-17	Completed
Awanui - Bells Hill Drain Cleaning	May-18	Scheduled
Helena Bay Remove Trees	Feb-18	Scoped
Panguru Bank Works	Jan-18	Scoped
Otiria spillway at Rail Road Bridge	Nov-Dec 17	Scheduled
Moerewa Survey Turntable Bridge for design of floodway works	Sep-17	Completed
Paparoa - Willow Removal at Paparoa Station Road	Dec-17	Scoped awaiting quote
Tangowahine – Willow removal and stream cleaning	Dec-17	This work will progress in conjunction with KDC
Matangirau – maximum cross-sectional at approaches upstream and downstream of bridge.	Jan-18	This work will progress in conjunction with FNDC
Whangaroa - River Clearance	Jan-18	Scoping
Waipū - Applecross Rd Tree Removal	Oct-17	Completed

NATURAL HAZARDS**Coastal Hazard Mapping Project**

Coastal Flood Hazard modelling by eCoast for Ruawai, the Northern Wairoa River and Awanui was delivered in mid-October and reviewed by staff. The second set of results post review has now been submitted and final checks are underway.

The new coastal flood hazard extents for the areas modelled by eCoast are reduced relative to the original Tonkin + Taylor draft coastal flood hazard extents which were used to notify property owners. Therefore, it is not proposed to send out new notification letters in relation to the final coast hazard flooding mapping but staff intend to notify the public via a media release. Tonkin + Taylor mapping edits are also being reviewed. Staff intend to update the NRC online natural hazards viewer next month.

Regional LIDAR Project

RPS Consultants NZ Limited's (RPS) aviation partner Redcliffe AERO has been granted permission to operate under their own licence in New Zealand and have needed to amend their Australian Civil Aviation licence (CASA) accordingly.

It appears that due to this delay, and relatively poor weather conditions on the Interpine project in Hawkes Bay, the deployment of aircraft to Northland is unlikely to take place until early next year. The data delivery target of December 2018 is still achievable if conditions are favourable in the first five months of 2018.

Waipū and Paparoa Flood Model Builds

E-Waters has progressed rapid flood assessment for Waipū and Paparoa rivers and generated preliminary flood extents with which to verify the extent of model domains. Following a check of data requirements, NRC supplied tidal data for calibration events. This project is scheduled to be completed in April 2018.

HYDROLOGY**Hydrology Team & Water resources Work Programme:**

- New logging and telemetry hardware installed at the Waikokopa rainfall recorder. This is site 3 of 5 upgraded for a test phase of this new hardware which is compatible with NRC's new Hydrotel telemetry software. The remaining test sites will be upgraded during November.
- Satellite loggers installed at Rotokakahi and Hakaru rainfall recorders are giving staff increased communications reliability at these sites. Satellite loggers will be installed at Kāeo and Awanui during November.
- New walkway to recorder installed at Selwyn Swamp water level recorder as part of the project to upgrade hydrometric structures for Health & Safety (H&S).
- Details for contracted site structure H&S upgrade work (upgrades to walkways, stairs, ladders etc) discussed and contract to be written during November and put out to tender in December.
- The surface water allocation calculator has been revised to provide a map of the indicative level of allocation for each stream in Northland. The level of consented water takes is calculated for each stream and is then compared to the allocation limits in the proposed Regional Plan. This provides the public with an indication of where surface water is likely to be available for new developments. The indicative water quantity allocation maps for Northland's groundwater and rivers are available on the [Council website](#)

8.2.6 GOVERNANCE AND ENGAGEMENT**ECONOMIC DEVELOPMENT****Investment and Growth Reserve**

Project	October Update	Future developments/ reporting
Kawakawa Hundertwasser Park Centre	None	Prepare funding agreement with Kawakawa Hundertwasser Park Centre Trust.
Hundertwasser Art Centre (Whangārei)	None	Finalise funding agreement with Whangarei Arts Museum Trust.
Resource Enterprise Limited (REL)	Received update on operations report and in response have sent a letter requesting a meeting with the Directors Reviewed and responded to a Deed of Covenant relating to security arrangements.	Financial report for the year ended March overdue.
Regional Promotion	None	Report for the six months ended December due in mid-February 2018.
Twin Coast Discovery Revitalisation	None	Report for the six months ended December due in mid-February 2018.

Project	October Update	Future developments/ reporting
Extension 350	None	Quarterly reporting underway
Twin Coast Cycle Trail (TCCT)	None	Awaiting further progress reports and associated invoices to complete funding commitment.

Other activities undertaken included:

- **Digital Infrastructure:** Crown Investment Partners, Rural Connectivity Group and Chorus have been invited and accepted an invitation to present at the Northland Forward Together strategic forum on 28 November on their plans for implementing central government's second phase of the Rural Broadband Initiative (RBI2) and the Mobile Black Spot Fund (MBSF) and the extension of the UFB programme (UFB2+).

COMMUNICATIONS

Publications

31 Soil fact sheets – to be published on the NRC website

Online channels Highlights

Most popular post on Facebook this month – the Northland rainfall map showcasing the amount of rainfall received across the region in September.

Key Performance Indicators	Jul-17	Aug-17	Sep-17	Oct-17
WEB				
# Visits to the NRC website	17,290	21,282	22,600	21,600
E-payments made	20	21	20	15
# subscription customers (cumulative)	1,153	1,150	1,156	1,158
SOCIAL MEDIA (cumulative)				
# Twitter followers	1,309	1,318	1,320	1,326
# NRC Facebook fans	4,782	4,949	5,059	5,145
# NRC Overall Facebook Reach	170,500	137,300	150,900	119,700
# CDEM Facebook fans	14,225	14,297	14,433	14,500
# CDEM Overall Facebook Reach	63,635	80,327	158,200	112,300

MARKETING AND ENGAGEMENT

Campaigns – True North

The first phase, 'engage' of the True North campaign came to an end on Friday 6 October with the launch of our billboard. We received 429 photos in total from staff and the public which were used to make a mosaic billboard of Matapouri Beach.

The majority of images that people sent through portraying what they love and value about Northland were of our natural environment. Beaches were the most popular, followed by our lakes and rivers, the whenua and 'real' Northlanders.

The phase one video received some great feedback and featured staff and community members. The video on social media reached (number of people who the video was served to) 33,232 and was watched by 32,809 people (number of times the video was viewed). The engaged users on social media were 2,008 (number of people who either liked, commented, shared or clicked on the post).

ENVIROCHOOLS/EDUCATION

Far North EnviroSchools Enterprise Expo held – On 31 October, the first of three EnviroSchools enterprise expos was held in the Far North. Almost 100 students, teachers and whanau visited four local enterprises for hands-on learning focused on career opportunities and sustainable business. The local employers included: Mana Kai Honey, Whanau Meats, Due North and Apatu Aqua.

EnviroSchools in the early years workshop held – On 10 Oct, Northland Kindergarten Association held an EnviroSchools professional development workshop for kindergarten teachers at Comrie Park Kindergarten in Matarau. 51 people from 17 kindergartens attended the day focused on incorporating EnviroSchools kaupapa into everyday kindergarten mahi.

School communities facilitated – Despite the school holidays, during October, 13 school communities were visited by EnviroSchools facilitators.

IWI LIAISON

Governance

Te Roroa Governance to Governance meeting has been deferred until early 2018. Condolences were sent to the Lake Ōmāpere Trust regarding the loss of their chairman Tai Tokerau kaumatua Nuki Alridge who had actively supported strengthening a relationship with Council.

TTMAC Working Party marae based hui

This hui was cancelled by TTMAC members. The cancellation was notified to all TTMAC Working Party members.

TTMAC Working Party Panui/Newsletter

Staff are working together to develop a template for this newsletter with the first issue being proposed to be launched at the December TTMAC Working Party meeting.

The Maori Technical Advisory Group

The group met for the second workshop providing guidance to staff in relation to the drafting of the Long Term Plan and Regional Land Transport Plan. The last of the three workshops is being held on the 28th November 2017.

Cultural Awareness Training

The training for Te Reo has attracted over 64 staff including councillors, marae protocol and Treaty of Waitangi training will be held at Terenga Paraoa marae from Tuesday 13 – Wednesday 14 February 2018.

CORPORATE PLANNING

Development of the Long Term Plan 2018-2028 continues with the 'story' for the upcoming LTP consultation beginning to be formed, and final direction sought on issues around rates. Budgeting, and reviews of key policies and strategies is well underway, and staff are working with council's auditors, Deloitte, to progress the 'audit as you go' process. The Annual Report 2017 process is nearing completion, with audit letters received for both the full Annual Report and Annual Report Summary 2017. These documents will be made available over the coming month.

GOVERNANCE SUPPORT

Local government official information (LGOIMA) requests

Month	LGOIMA requests received 2016/17	LGOIMA requests received 2017/18
July	7	7
August	5	10
September	10	15
October	11	14
November	10	
December	10	
January	7	
February	11	
March	18	
April	12	
May	8	
June	7	
Total LGOIMA requests received	116	46
Total LGOIMA requests not completed ≤ 20 working days	9	4

In October 2017, there were three LGOIMA requests that exceeded 20 working days' response. Detail on the requests not completed within 20 working days:

1. REQ.586270 was a request regarding information held by council in relation to A-Line Construction Ltd. The matter is currently the subject of ongoing correspondence between Council's environmental lawyer and the alleged offender's lawyer (who requested the information).
2. REQ.586306. This LGOIMA requested all complete information from file ID:REQ.586140 and copies of the Proposal that were forwarded to local iwi (to/from). It is of note that much of the information had previously been obtained from council by the requestor. This item is now closed.
3. REQ.586472. This LGOIMA requested all documentation on proposed Options A through to D for the Te Hana to Whangarei upgrade. This request was lost in

transition between two staff taking/returning from leave. A response was provided on the same day staff were made aware that the request had not been responded to.

8.2.7 CUSTOMER SERVICE – COMMUNITY RESILIENCE

CIVIL DEFENCE EMERGENCY MANAGEMENT

Warnings and activations

There have been several watches issued in the past months that have been monitored, however, no further action has been required.

Cell Broadcast Alerting (also known as Emergency Mobile Alerts)

The Ministry of Civil Defence & Emergency Management (MCDEM) has announced a nationwide public test of its alerting platform, Emergency Mobile Alerts, for later this month, and the system will go-live from then.

The system uses cell broadcast technology to send messages to enabled phones, meaning users do not need to sign up to receive alerts, or download an app. However, not all phones currently in use in New Zealand will have the ability to receive these alerts and it will be several years before this is the case. The Northland CDEM Group will have access to the new technology (along with MCDEM, Fire and Emergency NZ, the Ministry for Primary Industries and the Ministry of Health).

MCDEM's public education campaign will make it clear that Emergency Mobile Alerts don't replace existing alerting channels (or natural warnings) but are an additional channel.

In Northland (and in common with most of our counterparts nationwide), we are keen to reinforce that we will continue to use the free Hazard app and will encourage our communities and stakeholders to continue to download it.

The two forms of alerting are delivered in different ways and each has its own advantages – there are occasions where the Hazard app may be the more effective option (and alerts sent out via Emergency Mobile Alerts will logically be replicated on the Hazard app, to ensure maximum reach).

Welfare Coordination Group

The quarterly Welfare Coordination Group meeting for this year was held on 3 November. Updates were given from each district, the Northland CDEM Group, Ministry of Civil Defence and Emergency Management and each of the sub-group representatives. A presentation were also on the Aranga rock fall and the support provided from a Welfare perspective.

Emergency Management Information System (EMIS)

The development of Version 3 of the Emergency Management Information System is progressing. MCDEM released the "wireframes" produced to date to enable groups to provide feedback. Three Northland personnel have attended workshops in Wellington in the past month to assist in the development of the revised system. Feedback on the developments to date has been provided from Northland.

TRANSPORT**Regional Land Transport Planning***Northland Regional Land Transport Plan 2015/2021 – Three-Year Review*

A progress report on the Draft Regional Land Transport Plan 2015/2021 – Three Year Review was tabled at the 4 October 2017 Regional Transport Committee (RTC) meeting. A workshop has been scheduled for Monday 20 November 2017 where RTC will review the “front end” of the document and undertake the NZ Transport Agency required project prioritisation process for the 2018/21 funding period.

PASSENGER TRANSPORT ADMINISTRATION**Total Mobility**

Total Mobility (TM) figures are reported one month in arrears, as the information is not available in time to meet the agenda deadline, therefore the statistics provided below are for September 2017.

	Total clients	Monthly Actual Expend	Monthly Budget Expend	Variance	Year/Date Actual Expend	Year/Date Budgeted Expend	Variance
September	1150	\$14,689	\$25,000	-\$10,311	\$41,829	\$100,000	-\$58,171

The NZ Transport Agency has increased the overall funding for the TM scheme to \$300,000 per annum, back dated to 1 July 2017. One of the overriding conditions of the increase is that the local share may not be reduced.

The changes made for the implementation of the phase one and two improvements came into effect – 1 November 2017.

Agency training on the new electronic voucher Ridewise system was held on 6 October 2017 for all agencies, council staff and transport operators.

On Friday 20th October, a national “user group” meeting was held to discuss potential upgrades changes in the current Ridewise system, and Ridewise 2, the new and improved system.

Work continues on Ridewise, it went live on 1 November 2017.

October 2017 Bus Services Update*Operational Statistics*

<u>October 2017</u>	Actual	Budget	Variance	Year/Date Actual	Year/Date Budgeted
City Link Passengers	23577	25206	1629	104378	108522
City Link Farebox Revenue (gst exclusive)	\$47,199	\$50,464	-\$3,265	\$203,160	\$213,498
Mid North Link Passengers	277 includes 34 Super Gold	426	-149	899	1686
Mid North Link Farebox Revenue (gst inclusive)	\$,1241	\$2,778	-\$1,537	\$3,785	\$10,993
FarNorth Link Farebox Revenue					
Hokianga Link Passengers	15	-	-	73	
Hokianga Link Farebox Revenue	\$248	-	-	\$1,209	-

Road Safety Update*Regional Road Toll Statistics – 2017 & 2016 Comparison*

<u>Location</u>	<u>YTD 2017</u>	<u>YTD 2016</u>
Far North	16	9
Whangarei	10	9
Kaipara	5	8
Northland	31	26
National	318	272

There have been 31 fatalities in Northland so far in 2017; There were twenty-six deaths for the same period in 2016.

These include sixteen drivers, five passengers, three motorcyclists, three cyclists and four pedestrians.

Casualty ages involved in death related crashes

0 – 14yrs	2
15 – 19yrs	2
20 – 24yrs	5
25 – 39yrs	5
40 – 59yrs	12
60 + yrs	5

Fatigue & Driver Reviver Stop at Uretiti Labour Weekend –

Northbound traffic on SH1 was heavy but patchy which often influences how many drivers stop for a break. In these conditions, most motorists don't want to lose their position in the stream of traffic and continue driving.

There was just under 80 cars that stopped with about 175 occupants. Again, the Northland Road Safety Association received excellent support from Ruakaka 60's Up, Fulton Hogan, Police, ACC & Northland Brain Injury Association. Fatigue management for drivers is an ongoing issue being targeted.

Several 'Buckle Up In Your Truck' road side stops have been carried out or planned (14 November 2017) - for sites at SH1 Springs Flat (northbound) and SH1 Uretiti (southbound). The Springs Flat stop occurred on Tuesday the 31 October 2017.

Police stopped 75 trucks and the project team interacted with the drivers, discussing the importance of always wearing a seatbelt. Printed seatbelt wraps were given to each driver along with the above post card with information about heavy vehicle crashes and seatbelt use. On the rear of the card is a brief summary of a local truck drivers frightening crash & roll-over.

NAVIGATION, SAFETY AND MARITIME OPERATIONS

The Kai Iwi Lakes Navigational Safety Bylaw has been approved by Council, with a proviso of further consultation on speed and proximity to the shore. Further consultation will be carried out over this summer season.

Two cruise ships were piloted safely into the Bay of Islands. The Harbourmaster, along with Murray Soljak on behalf of Northland Civil Defence Emergency Management attended the preseason Bay of Islands cruise ship meeting. This event is well attended by ships agents, tour guides and shore side organisers to ensure the season runs smoothly.

The Tier 2 Oil Spill Response Plan has been updated and approved by Maritime NZ. Work is ongoing between Refining NZ and Maritime NZ on memorandum of understanding around the use of equipment. Refining NZ Tier 1 Oil Spill Response Plan has also been approved this month.

Staff are dealing with 2 fishing vessels in a poor state in Whangaroa and Houhora harbours. Both vessels have legal complications.

Of the two capex programs for Whangārei, the Hatea river is now complete, and the lower harbour is under way. The following provides an update to the Hatea project.

1. HATEA RIVER BEACON CAPEX REPLACEMENT PROGRAMME UPDATE:

This Project was delayed from the last financial year due to contractor delays, but has now been completed. The beacons changed out for buoys have not been replaced since they have been under control of the Regional Council.

A former Harbour Board foreman said they were already there before 1974 when he started. They are therefore older than 40 years and he believed they have been there since coastal traders used to berth at the Town basin. As well as being old, the beacons were also unsuitable for the now mainly recreational craft that use the area.

The buoys are functional and popular in this area as they can be moved easily if the channel shifts, or a large vessel requires extra space to transit the river. They are also more forgiving if contacted by a vessel.



Existing beacons were a mixture of different types including concrete, steel, pine and hardwood, often at jaunty angles after decades of occasional collisions with vessels. *(Photos attached.)*

The wooden and steel piles were in poor condition and have been replaced in recent years by buoys when they have been either destroyed by collisions or failed due to rot. This was expensive on an individual basis, and with more failures imminent a total replacement will save costs in the long term.

There is also potential for hazards to navigation from the stumps if they are left to rot through and break off.

1.1 Hatea River Beacon Replacement Project completion:

The project was completed at the end of October 2017 and came in at the forecast budgeted price.

All buoys are rotary moulded plastic and were purchased locally from our supplier in Ruawhi with the Maritime team building the mooring blocks and fitting out the buoys with Bridles, counterweights and radar reflectors.

All the beacons except for H12 were able to be pulled. Some beacons had been driven up to 7 meters into the seabed. Most required 20 tonne of lift to be applied and air lanced around the base in order to remove them.

H12, which was a steel pile, needed a dive team with underwater cutting equipment to cut it off 500mm below the seabed. A hole had to be dug first for the diver to be able to work. All beacons were removed to Kissing point where they are awaiting disposal.

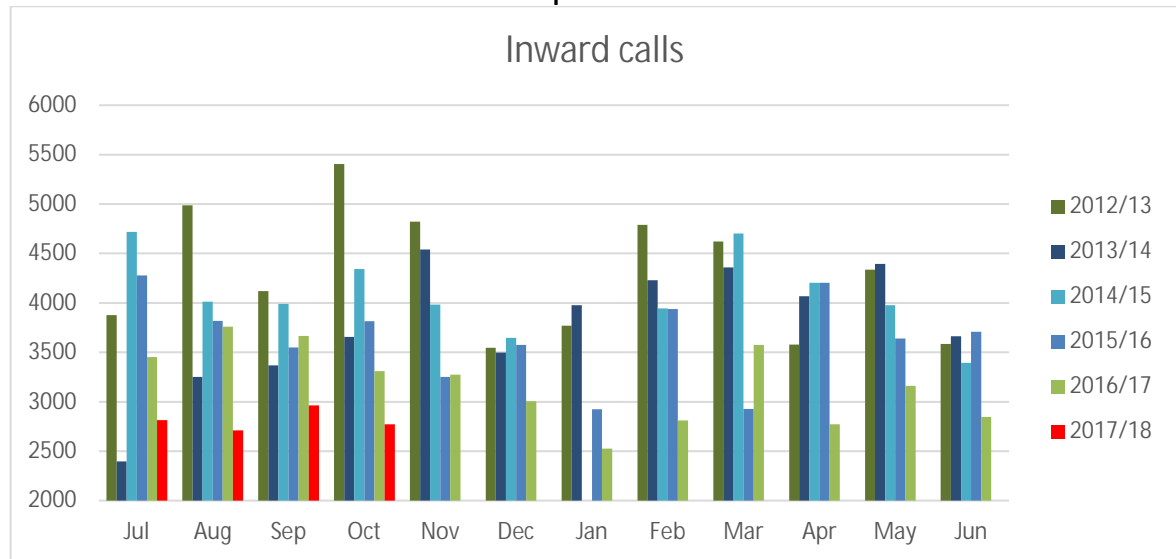


Left - image: H3 Starboard buoy and right - image: H8 Port Buoy looking towards Culhams

Initial feedback from the Whangārei Marina Manager and other river users has been very positive. They are very surprised at how different it makes the whole river look and are happy that it has added considerably to the redevelopment of the area.

CUSTOMER SERVICES

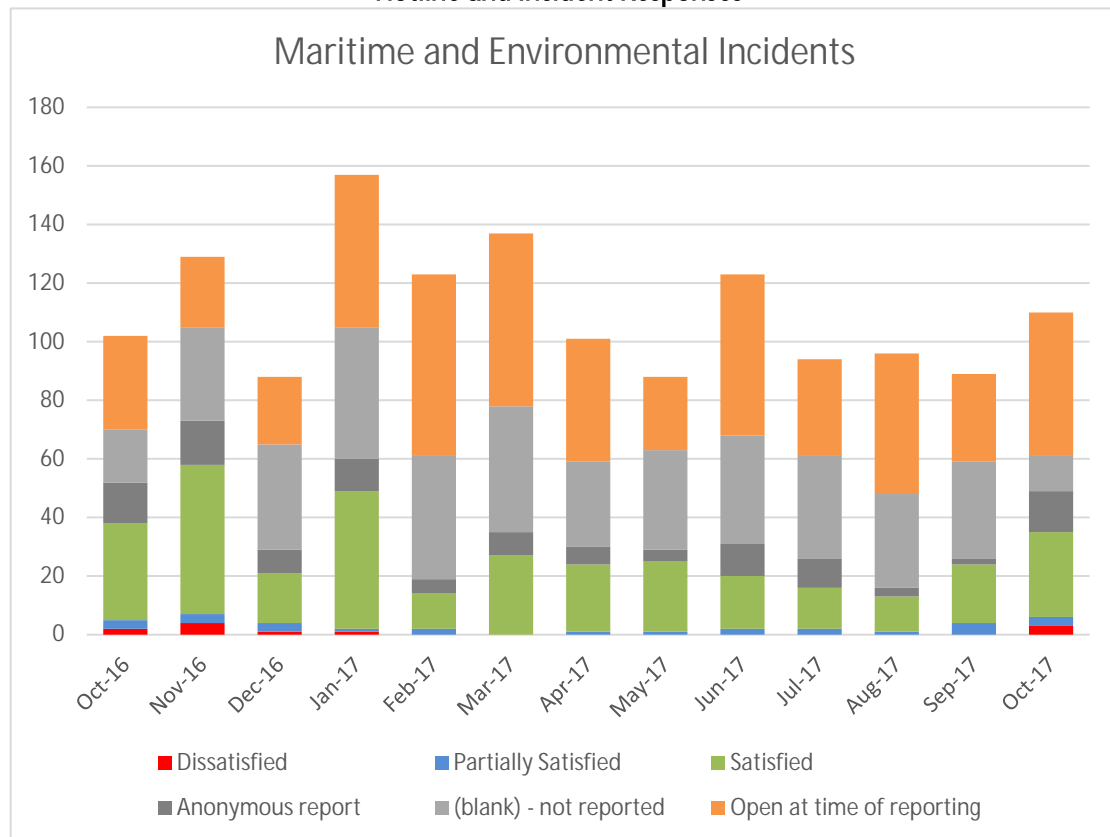
Telephones



*Data for 30 & 31 October not yet available.

The twelve-month trend of fewer phone calls appears to be established. Conversion rates remain constant at over 98.5%.

Hotline and Incident Responses

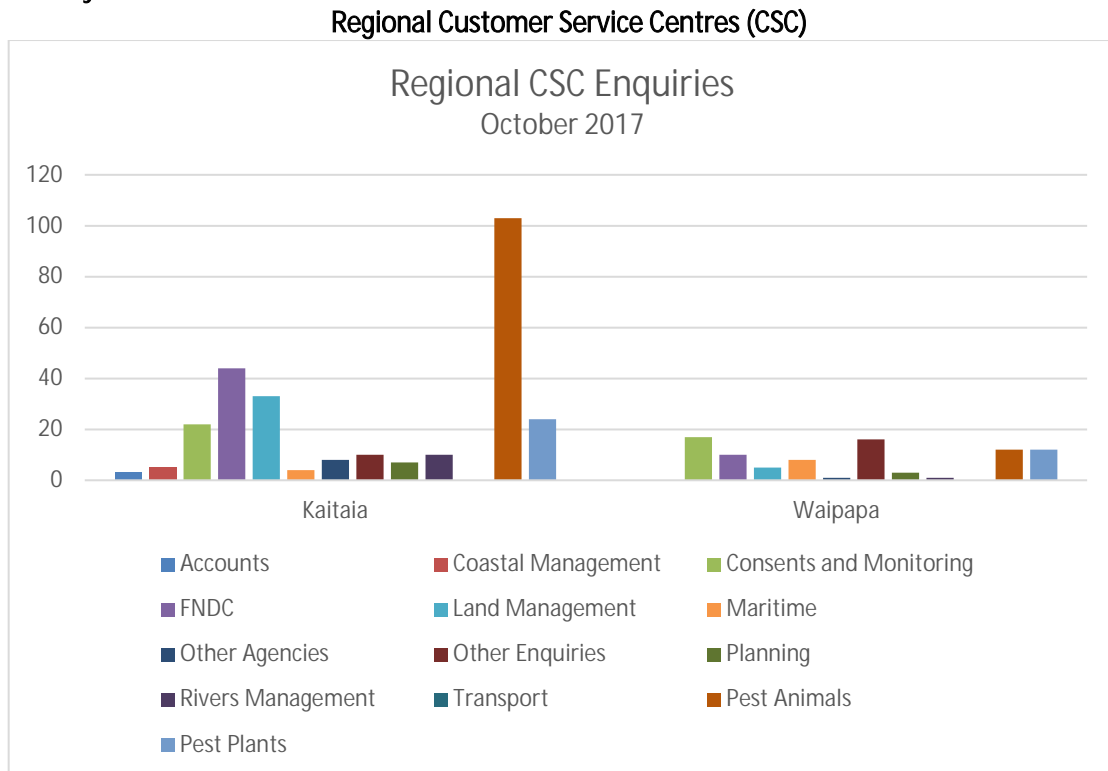


Of the three people who were dissatisfied, two did not receive a follow-up call from the officer, and the third did not want to comment. Results are communicated to the monitoring team.

Feedback Cards

Only one feedback card was received during October. The customer was very satisfied.

Activity



Mid-North Customer Service Centre

With Kyra, our new Customer Services Officer in place we are now able to offer a consistent level of service to customers and mid-north field staff.

External Surveys

ALGIM Mystery shopper survey – We rated poorly in this survey which was conducted on three occasions between April and September and questioned our customer service knowledge of swimmable rivers (an odd question for winter).

The main reason for our poor score is because we failed to answer the question at point of contact, and on two of the three occasions that call was transferred to voicemail. Our current customer services delivery model has already been identified as no longer meeting customer expectations, and plans for a customer support centre have been included in the LTP. We have excellent staff but we need to utilise their knowledge and customer service skills better.

Resource Consent Applicants - Surveying was conducted by email on three occasions to sample satisfaction over the course of the year. The response rate from a total of 314 applications was 18%. Overall, 78% were either satisfied or neutral with the overall consents

application process. Respondents were satisfied with the outcome, communication and efficiency but were less satisfied about the fees and Regional Plan rules.

Internal Surveys

The TLA Key Contacts Survey was closed on Friday with a 32% response rate (26 people) and the results have not yet been fully analysed. The survey was anonymous but participants were given the opportunity to give their name and contact information.

While all respondents were either satisfied or very satisfied with our overall performance, there was some valuable feedback we can utilise to improve our communication and interactions.

Authorised by Chief Executive Officer:

Name: Malcolm Nicolson
Title: Chief Executive Officer
Date: 13 November 2017

TITLE: Northland Inc. Limited: Interim Report Against Statement of Intent (SOI) – Quarter One of 2017/18

ID: A1000164

To: Council Meeting, 21 November 2017

From: Darryl Jones, Economist

Date: 6 November 2017

Executive summary

The purpose of this report is to present Northland Inc. Limited's progress against its Statement of Intent (SOI) 2017–2020 for the three months ended 30 September 2017. Staff have reviewed the material supplied and confirm that all 14 key performance indicators (KPIs) set out in section 9 of Northland Inc. Limited's SOI 2017–2020 (www.northlandnz.com/resources/about-northland-inc) are listed. Section 11 of the SOI requires a formal report on progress at the end of each quarter.

The following table report details the results to date and shows that the majority are on target to be met, while some are still being worked on, and additional reporting would be informative for a few. Staff will work with Northland Inc. to determine whether these can be incorporated into the next SOI report.

Measure / Target	Comment on Q1 performance
Growth in Northland businesses engaged with Northland Inc. measured through an increase in:	
Aggregate turnover by 5% per annum	The SOI reporting shows the movement in the portfolio engagement value rather than the growth in the portfolio's "turnover". It would therefore also be useful to compare like-with-like. One option would be to also report 2017/18 numbers for the same companies reported on in 2016/17 so that the change in turnover for the same companies can be clearly identified.
25% of RBP active companies are research active	On track (39%)
Orchard achieves 30% occupancy rate	On track (47%)
Generic investment proposals	
Develop two investment ready proposals	On track (two in the pipeline)
Northland Inc. Board recommendations made to the NRC Investment and Growth Reserve	
One project for debt or equity funding per annum	None to date (expected in third quarter)
One project for impact investment funding per annum	None to date (expected in fourth quarter)

Promotion of Māori economic development measured by:	
Two new projects partnering with Māori on economic development funded and underway	None to date (3 in pipeline)
30 active Māori business in CRM	On track (currently 10 Māori businesses)
Promotion of the region measured by:	
Industry investment of \$300,000 per annum in regional promotions activity	On track (\$92,500)
An equivalent advertising value of \$15M per annum achieved from destination media coverage	On track (\$3.4M)
10% increase in tariff on social media channels	On track (11%)
Website traffic growth exceed growth in visitor spend by 10%	On track
Implementation of the Action Plan measured by:	
Total value of investment in Action Plan projects	On track – it would also be informative to identify the investment into projects that arise specifically because of the TTNEAP versus those that would have happened anyway (such as the digital UFB1 and UFB2 investment)
Projects/actions successfully completed	On track

Directors and staff from Northland Inc. Limited will be available to speak to their report.

Recommendation

That the report 'Northland Inc. Limited: Interim Report Against Statement of Intent (SOI) – Quarter One of 2017/18' by Darryl Jones, Economist, and dated 6 November 2017, be received.

Background

Not applicable.

Attachment

- Attachment 1 - Northland Inc. Limited Statement of Intent 2017 KPI Results for the Three-Month Period to 30 September 2017 (included in the Supporting Information).

Authorised by Group Manager

Name: Jonathan Gibbard
Title: Group Manager – Governance and Engagement
Date: 7 November 2017

TITLE: Creative Northland – KPI Reporting for 2016/17

ID: A1000303

To: Council Meeting, 21 November 2017

From: Jon Trewin, Policy Analyst

Date: 6 November 2017

Executive summary

This report summarises the key performance indicator (KPI) reporting from Creative Northland for the 2016/17 financial year. This reporting fulfils a condition set by council for funding to be provided to Creative Northland.

Recommendation

That the report 'Creative Northland – KPI Reporting for 2016/17' by Jon Trewin, Policy Analyst, and dated 6 November 2017, be received.

Background

At its LTP deliberations meeting held on 18 May 2015, council agreed to provide \$59,000 a year to Creative Northland to support economic growth and business capability in Northland's art sector. This agreement was made subject to council's approval of Creative Northland's business plan (subsequently approved by the Finance Committee in August 2016 for the period 2015–2018). Creative Northland must also provide six-monthly reporting to council on six prescribed KPIs as a condition of receiving this funding. Council's funding accounted for 16.5% of Creative Northland's total revenue in 2015/16.

Attachments 1 and 2 contain the two six monthly reports submitted by Creative Northland, the results of which are summarised in the following table.

Outcome	Target	Result
CN members are supported through practical hands-on workshops to enhance their efforts to grow and support the creative sector.	Four workshops per annum to upskill members on agreed subjects.	Achieved
Incorporation of creative arts into the redevelopment of the Twin Coast Discovery project.	Provide examples of how creative arts have been incorporated into the TCD project.	Achieved
Stakeholders and partners feel engaged, connected and informed.	Provide examples of regular information disseminated to members.	Achieved

The creative sector better understands the principles of financial sustainability and becomes self-sufficient through increased knowledge and accessing opportunities for growth.	Offer two relevant workshops to the sector in 2016/17.	Achieved
Purpose and vision of CN is well recognised and understood.	Provide examples of strong media coverage of the creative sector in the media.	Achieved
Evidence that the organisation applies for funding from other sources and are successful on at least two occasions.	Provide examples of applications and report on the result of these applications.	Achieved

In addition to these KPIs set by council, Creative Northland has adopted six measures in their business plan to build creative capital in the Northland region. Reporting against these measures are provided in **Attachment 3** and reveal what else they are doing alongside council's KPIs.

Hinurewa te Hau (Hinū), Creative Northland General Manager, will attend the meeting to answer any questions councillors may have.

Attachments

- Attachment 1: Creative Northland reporting on council's KPIs for period 1 July 2016 to 31 December 2016 (included in the Supporting Information)
- Attachment 2: Creative Northland reporting on council's KPIs for period 1 January 2017 to 30 June 2017 (included in the Supporting Information)
- Attachment 3: Details of activities undertaken under key measures in Creative Northland's business plan (included in the Supporting Information)

Authorised by Group Manager

Name: Jonathan Gibbard
Title: Group Manager – Governance and Engagement
Date: 7 November 2017

TITLE: Receipt of Committee Minutes
ID: A999542
To: Council Meeting, 21 November 2017
From: Chris Taylor, Governance Support Manager
Date: 9 November 2017

Executive summary

The purpose of this report is to acknowledge the unconfirmed minutes of:

- Extraordinary Investment Subcommittee – 24 October 2017.

The minutes will be circulated under separate cover.

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation

That the unconfirmed minutes of:

- Extraordinary Investment Subcommittee – 24 October 2017

be received.

Attachments

- *Extraordinary Investment Subcommittee – 24 October 2017* (included in the Supporting Information)
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Authorised by Group Manager

Name: Jonathan Gibbard
Title: Group Manager – Governance and Engagement
Date: 13 November 2017

TITLE: Business with the Public Excluded
ID: A1000264
To: Council Meeting, 21 November 2017
From: Chris Taylor, Governance Support Manager
Date: 9 November 2017

Executive summary

The purpose of this report is to recommend that the public be excluded from the proceedings of this meeting to consider the confidential matters detailed below for the reasons given.

Recommendations

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
10.1	Confirmation of Confidential Council Minutes – 24 October 2017 Council Meeting and 31 October 2017 Extraordinary Council Meeting	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
10.2	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).
10.3	Māori Values Commissioner for Proposed Regional Plan	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons 7(2)(a).

10.4	Purchase of a Commercial Property in Kaipara	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).
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Considerations

1. Options

Not applicable. This is an administrative procedure.

2. Significance and Engagement

This is a procedural matter required by law. Hence when assessed against council policy is deemed to be of low significance.

3. Policy and Legislative Compliance

The report complies with the provisions to exclude the public from the whole or any part of the proceedings of any meeting as detailed in sections 47 and 48 of the Local Government Official Information Act 1987.

4. Other Considerations

Being a purely administrative matter; community views, Māori impact statement, financial implications, and implementation issues are not applicable.

Authorised by Group Manager

Name: Jonathan Gibbard
Title: Group Manager – Strategy and Governance
Date: 13 November 2017