

Northland CDEM Coordinating Executive Group

Minutes of the Northland CDEM Coordinating Executive Group Meeting,
held in the Council Chambers, Northland Regional Council,
36 Water Street, Whangārei, on
Tuesday, 5 December 2017 commencing at 9.30 am

Present:

- Northland Regional Council** – Mr T Phipps (Chair)
- Northland Regional Council** – Mr G MacDonald
- Whangarei District Council** – Ms S Boardman
- Kaipara District Council** – Mr J Burt
- New Zealand Police** – Inspector M Ruth
- Fire & Emergency New Zealand** – Mr G Quensell
- Northland District Health Board** – Ms S Hoyle
- Northland District Health Board** – Dr J Ortega
- Ministry of Civil Defence and Emergency Management**- Ms B Vercoe
- Northland Lifelines Group** – Mr S Weston
- Welfare Coordination Group Chair** – Mrs Claire Nyberg

Also Present:

- Northland Regional Council** – Ms T Capp (minutes)
- Northland Regional Council** – Ms S Morgan
- Northland Regional Council** – Mr M Soljak
- Northland Regional Council** – Ms K Abbott
- Northland Regional Council** – Ms S Botting
- Kaipara District Council** – Ms S Douglas
- Far North District Council** – Mr B Hutchinson
- Far North District Council** – Cr C Kitchen (arrived 9.52am)
- Whangarei District Council** – Ms V Randall
- NZ Army** – Major R Wilkinson

Apologies

Moved (Phipps/Burt)

That the apologies from Andy Finch, Russell Watson and Wipari Henwood for non-attendance be received.

Carried

Declaration of Conflict of Interest

There were no declarations of conflicts of interest in any items of business.

1.0 Confirmation of Minutes- 5 September 2017

A1006594

Moved (Phipps/Weston)

1. That the minutes of the Northland Coordinating Executive Group meeting, held 5 September 2017 be confirmed as a true and correct record.

Carried

1.1 Northland CDEM Coordinating Executive Group Agenda– Items for Information and Discussion

A978678

Moved (Burt/Phipps)

That the reports as listed ***be received***:

1. That the minutes of the Northland Coordinating Executive Group meeting, held 5 September 2017 be confirmed as a true and correct record.
2. 'Members of the CEG/CDEM Group and key appointments' by Tony Phipps, CEG Chair, dated 10 November 2017.
3. 'Ministry of Civil Defence & Emergency Management monthly update Graeme MacDonald, Civil Defence Emergency Management Manager dated 22 November 2017.
4. 'Coordinating Executive Group Chairpersons Report' by Tony Phipps, CEG Chairperson, dated 24 November 2017.
5. The 'Report on the Northland Civil Defence Emergency Management Group Section 17A Local Government Act review' by Graeme MacDonald, CDEM Manager, dated 18 November 2017.
6. 'Rangitaiki River Scheme Review – April 2017 Flood Event Recommendations' by Graeme MacDonald, CDEM Manager, dated 18 November 2017.
7. 'Community Resilience Projects' by Shona Morgan, Community Resilience Coordinator, dated 14 November 2017.
8. 'Professional Development and Training' by Kim Abbott- Emergency Management Officer, dated 13 November 2017.
9. 'Public Information Management (PIM) Update' by Murray Soljak, Public Information Manager and Susan Botting, Public Information Officer and dated 16 November 2017.
10. 'Northland Lifelines Group Update' by Kim Abbott, CDEM Officer, dated 16th November 2017.
11. 'Northland Tsunami Siren Testing Outcome Report September 2017' by Sharon Douglas, CDEM Officer, Kaipara District, dated 18 November 2017.
12. 'Welfare Coordination Group update' by Claire Nyberg- Civil Defence Emergency Management Officer, dated 16 November 2017.
13. 'Kaipara District Update' by Sharon Douglas, Civil Defence Emergency Management Officer, dated 17 November 2017.
14. 'Far North District Update' by Bill Hutchinson, Civil Defence Team Leader, dated 13 November 2017.
15. 'Whangarei District Update' by Victoria Randall, Civil Defence Officer, Whangarei District and dated 13 November 2017.

Carried

Secretarial Notes and Actions

Item 2.0: Members of the CEG/CDEM Group and Key Appointments

Dr Jose Benito Ortega replaces Dr Virginia McLaughlin as the new Medical Officer of Health.

Ken Ross is still appointed as a Local Controller for the Far North District.

Item 12.0: Welfare Coordination Group Update

Note a correction in the second paragraph of the report on Page 67 of the agenda, should be Manaia PHO not Manaia PHU.

Item 13.0: Kaipara District Update

The chairman has requested that Sharon Douglas and John Burt provide a presentation outlining the learnings from the Aranga response.

Meetings for 2018

The next meetings for the year ahead have been set down as follows:

- 9.30am Tuesday 6 March 2018
- 9.30am Tuesday 19 June 2018
- 9.30am Tuesday 4 September 2018
- 9.30am Tuesday 4 December 2018

Conclusion

The meeting closed at 11.00am.