

**Northland Regional Council
Property Subcommittee**

**Tuesday, 5 December 2017 at 1.00 pm
Hokianga Room, Northland Regional Council
36 Water Street, Whangārei**

NORTHLAND REGIONAL COUNCIL

Property Subcommittee Agenda

For meeting to be held in the Hokianga Room,
36 Water Street, Whangārei, on Tuesday, 5 December 2017,
commencing at 1.00 pm.

MEMBERSHIP OF THE SUBCOMMITTEE

Cr Penny Smart Cr David Sinclair Cr John Bain Cr Bill Shepherd
(ex officio)

**Recommendations contained in the agenda are NOT subcommittee decisions.
Please refer to subcommittee minutes for resolutions.**

OPEN MEETING

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	Chief Executive Officer	
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TITLE: Confirmation of Property Subcommittee Minutes
9 November 2017

ID: A1003470

To: Property Subcommittee, 5 December 2017

From: Maxine Bailey, Property Officer

Date: 21 November 2017

Executive summary

The purpose of this report is to present for confirmation the minutes of the open property subcommittee meeting held on 9 November 2017.

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation

1. That the open minutes of the property subcommittee meeting held on 9 November 2017 be confirmed as a true and correct record.

Attachments:

- Open Property Subcommittee Minutes – 9 November 2017
-

Authorised by Group Manager:

Name: Phil Heatley

Title: Manager, Strategic Projects

Date: 21 November 2017

NORTHLAND REGIONAL COUNCIL PROPERTY SUBCOMMITTEE

Minutes of meeting of the Property Subcommittee
held in the Committee Room, Northland Regional Council, 36 Water Street, Whangārei,
on Thursday, 9 November 2017 commencing at 9.00 am.

Present: Cr Penny Smart (Chair)
Cr David Sinclair
Cr Bill Shepherd (ex officio)
Cr Rick Stolwerk

In Attendance: **Full Meeting**
Chief Executive Officer
Strategic Projects Manager
Property Officer

The Chair declared the meeting open at 9.00 am

Apologies (Item 1.0)
Moved (Sinclair/Smart)

That the apology for non-attendance from Cr John Bain be received.

Carried

Declarations of Conflict of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

**Confirmation of Property Subcommittee Minutes –
4 October 2017 (Item 3.1)**

ID: A998696

Report from Property Officer, Maxine Bailey

Moved (Shepherd/Sinclair)

That the minutes of the open section of the Property Subcommittee meeting, held on 4 October 2017, be confirmed as a true and correct record.

Carried

Confirmation of Property Subcommittee Minutes – 13 February 2017 (Item 3.2)

ID: A998701

Report from Property Officer, Maxine Bailey

Moved (Shepherd/Smart)

That the minutes of the open section of the Property Subcommittee meeting, held on 13 February 2017, be confirmed as a true and correct record.

Carried

Business with the Public Excluded (Item 4.0)

ID: A998718

Report from Strategic Projects Manager, Phil Heatley

Moved (Shepherd/Sinclair)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
4.1	Confirmation of Confidential Minutes of the Property Subcommittee Meeting – 4 October 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
4.2	Confirmation of Confidential Minutes of the Property Subcommittee Meeting – 13 February 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
4.3	Update on a CBD Investment Opportunity	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).

ID: A1001414

Property Subcommittee Meeting
9 November 2017

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| 4.4 | Update on a Commercial Property Sale | The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h). |
| 4.5 | Update: Property Subcommittee 2017 Action Notes | The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h). |

Carried

Open Meeting

Moved (Shepherd/Sinclair)

That the committee resumes in open meeting.

Carried

CONCLUSION

The meeting concluded at 10.15 am.

TITLE: Business with the Public Excluded

ID: A1003470

To: Property Subcommittee, 5 December 2017

From: Phil Heatley, Strategic Projects Manager

Date: 27 November 2017

Executive summary

The purpose of this report is to recommend that the public be excluded from the proceedings of this meeting to consider the confidential matters detailed below for the reasons given.

Recommendations

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
4.1	Confirmation of Confidential Minutes of the Council Meeting – 9 November 2017	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
4.2	Purchase of a Commercial Investment Property	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).
4.3	Purchase of the Lessees Interest in a Hīhīāua Precinct Property	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).

4.4	Update: Property Subcommittee 2017 Action Notes	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).
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Considerations:**1. Options**

Not applicable. This is an administrative procedure.

2. Significance and Engagement

This is a procedural matter required by law. Hence when assessed against council policy is deemed to be of low significance.

3. Policy and Legislative Compliance

The report complies with the provisions to exclude the public from the whole or any part of the proceedings of any meeting as detailed in sections 47 and 48 of the Local Government Official Information Act 1987.

4. Other Considerations

Being a purely administrative matter; Community Views, Māori Impact Statement, Financial Implications, and Implementation Issues are not applicable.

Authorised by:

Name: Malcolm Nicolson
Title: Chief Executive Officer
Date: 27 November 2017