

**Northland Regional Council
Property Subcommittee**

**Wednesday, 7 March 2018 at 8:30 am
Kaipara Room, Northland Regional Council
36 Water Street, Whangārei**

NORTHLAND REGIONAL COUNCIL

Property Subcommittee Agenda

For meeting to be held in the Kaipara Room,
36 Water Street, Whangārei, on Wednesday 7 March 2018,
commencing at 8.30am

MEMBERSHIP OF THE SUBCOMMITTEE

Cr Penny Smart Cr David Sinclair Cr John Bain Cr Bill Shepherd
(ex officio)

**Recommendations contained in the agenda are NOT subcommittee decisions.
Please refer to subcommittee minutes for resolutions.**

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TITLE: Confirmation of Property Subcommittee Minutes
7 February 2018

ID: A1040132

To: Property Subcommittee, 7 March 2018

From: Alicia Jurisich, Property Officer

Date: 27 February 2018

Executive summary:

The purpose of this report is to present for confirmation the minutes of the open Property Subcommittee meeting held on 7 February 2018.

Councils are required to keep minutes of proceedings in accordance with the Local Government Act 2002.

Recommendation:

1. That the open minutes of the Property Subcommittee meeting held on 7 February 2018 be confirmed as a true and correct record.

Attachments:

- Open Property Subcommittee Minutes – 7 February 2018

Authorised by Manager:

Name: Phil Heatley

Title: Strategic Projects Manager

Date: 28 February 2018

**NORTHLAND REGIONAL COUNCIL
PROPERTY SUBCOMMITTEE**

Minutes of meeting of the Property Subcommittee
held in the Committee Room, Northland Regional Council, 36 Water Street, Whangārei,
on Wednesday, 7 February 2018 commencing at 2.00 pm.

Present: **Full Meeting**
Cr Penny Smart (Chair)
Cr David Sinclair
Cr Bill Shepherd (ex officio)
Cr John Bain

In Attendance: **Full Meeting**
Strategic Projects Manager
Property Officer
Chief Executive Officer
Governance Support Officer (Minute Taker)

The Chair declared the meeting open at 2.05 pm.

Apologies (Item 1.0)

There were no apologies.

Declarations of Conflict of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Confirmation of Property Subcommittee Minutes –

5 December 2017 (Item 3.1)

ID: A1029921

Report from Property Officer, Alicia Jurisich

Moved (Bain/Shepherd)

That the minutes of the open section of the Property Subcommittee meeting, held on 5 December 2017, be confirmed as a true and correct record.

Carried

Mt Tiger Forest Quarterly Reporting October – December 2017 (Item 3.2)

ID: A1029921

Report from Property Officer, Alicia Jurisich

Moved (Bain/Shepherd)

That the report "Mt Tiger Forest Quarterly Reporting October-December 2017" by Alicia Jurisich, Property Officer, and dated 30 January 2018, be received.

Carried

Business with the Public Excluded (Item 4.0)

ID: A1003469

Report from Strategic Projects Manager, Phil Heatley

Moved (Bain/Shepherd)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
4.1	Confirmation of Confidential Minutes of the Council Meeting – 5 December 2018	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
4.2	Sale of Council's Lessor's Interest to Freehold a CBD Property	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).
4.3	Farm Inspection Report	The public conduct of the proceedings would be likely to result unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information 7(2)(b)(ii).

ID: A1033278

Property Subcommittee Meeting
7 February 2018

4.4	2017 Property Transactions	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, negotiations 7(2)(i).
4.5	Update on Significant Commercial Property Sale	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).
4.6	Update: Property Subcommittee 2017 Action Notes	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).

Carried

Open Meeting

Moved (Bain/Sinclair)

That the committee resumes in open meeting.

Carried

CONCLUSION

The meeting concluded at 3.35 pm.

TITLE: Business with the Public Excluded
ID: A1030268
To: Property Subcommittee, 7 March 2018
From: Alicia Jurisich, Property Officer
Date: 28 February 2018

Executive summary

The purpose of this report is to recommend that the public be excluded from the proceedings of this meeting to consider the confidential matters detailed below for the reasons given.

Recommendations

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reason\Grounds
4.1	Confirmation of Confidential Minutes of the Council Meeting – 7 February 2018	The reasons for excluding the public are as stated in the minutes of the open section of the meeting.
4.2	Sale of Council's Lessor Interest to Freehold a CBD Property	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).
4.3	Tarewa Investment Opportunity	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).
4.4	Update of Property Subcommittee Action Notes	The public conduct of the proceedings would be likely to result in disclosure of

		information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).
4.5	Presentation: Update on Significant Commercial Property Sale	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to carry on, without prejudice or disadvantage, commercial activities 7(2)(h).

Considerations:

1. Options

Not applicable. This is an administrative procedure.

2. Significance and Engagement

This is a procedural matter required by law. Hence when assessed against council policy is deemed to be of low significance.

3. Policy and Legislative Compliance

The report complies with the provisions to exclude the public from the whole or any part of the proceedings of any meeting as detailed in sections 47 and 48 of the Local Government Official Information Act 1987.

4. Other Considerations

Being a purely administrative matter; Community Views, Māori Impact Statement, Financial Implications, and Implementation Issues are not applicable.

Authorised by:

Name: Phil Heatley
Title: Strategic Projects Manager
Date: 1 March 2018