

Civil Defence Emergency Management Group Meeting Minutes

Meeting held in the Northland Regional Council Chambers
36 Water Street, Whangārei
on Tuesday 19 June 2018, commencing at 11.00am

Present:

Chairman, FNDC Councillor Colin Kitchen
KDC Councillor Anna Curnow
NZ Police Representative, Senior Sergeant Murray Hodson
WDC Mayor Sheryl Mai
FENZ Representative, Assistant Area Commander Dave Woon
NRC Councillor Rick Stolwerk
MCDEM Representative, Ms John Titmus (Observer Status)

There were 15 others in attendance.

The Chair declared the meeting open at 11.00am.

Apologies (Item 1.0)

Moved (Mai/Stolwerk)

That the apologies from Superintendent Russell le Prou and Area Commander Brad Mosby for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Confirmation of Minutes - Civil Defence Emergency Management Group Meeting, 6 March 2018 (Item 3.1)

ID: A1074467

Report from Tegan Capp, Executive Assistant Customer Services - Community Resilience

Recommendation

Stolwerk/Curnow

1. That the minutes of the Civil Defence Emergency Management Group meeting held on 6 March 2018 be confirmed as a true and correct record.

Carried

MCDEM Update (Item 4.1)

ID: A1074825

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Recommendation

Stolwerk/Moon

1. That the report 'MCDEM Update' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 12 June 2018, be received.

Carried

Members of the CDEM Group, CEG and Key Appointments (Item 5.1)

ID: A1073551

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Recommendation

Stolwerk/Curnow

1. That the report 'Members of the CDEM Group, CEG and Key Appointments ' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 7 June 2018, be received.

Carried

Secretarial Note

- The following changes are to be made: Cr Anna Curnow replaces Cr Jonathan Larsen (KDC), Mr John Titmus replaces Ms Bridget Vercoe (MCDEM), Mr Brad Mosby's title Area Commander is to be included, as with Assistant Area Commander Mr Graeme Quensell (FENZ) and it was clarified that Dr Jose-Ortega Benito is the Medical Officer of Health for the Northland DHB.
- The group agreed that Alternate members will be included in this paper in the future.

2018 Northland CDEM Forum (Item 5.2)

ID: A1074387

Report from Kim Abbott, Civil Defence Emergency Management Officer

Recommendation

Stolwerk/Mai

1. That the report '2018 Northland CDEM Forum ' by Kim Abbott, Civil Defence Emergency Management Officer and dated 11 June 2018, be received.

Carried

CEG Chairs Report (Item 6.1)

ID: A1074073

Report from Tony Phipps, Group Manager - Customer Services - Community Resilience

Recommendation

Stolwerk/Curnow

1. That the report 'CEG Chairs Report' by Tony Phipps, Group Manager - Customer Services - Community Resilience and dated 8 June 2018, be received.

Carried

On Call Controllers and Duty Person (Item 6.2)

ID: A1073139

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Stolwerk/Kitchen

Recommendation

1. That the report 'On Call Controllers and Duty Person' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 6 June 2018, be received.

Carried

Public Information Management (PIM) Update (Item 6.3)

ID: A1070146

Report from Murray Soljak, Public Information Manager and Susan Botting, Public Information Officer/Council Volunteer Coordinator

Recommendation

Mai/Curnow

1. That the report 'Public Information Management (PIM) Update' by Murray Soljak, Public Information Manager and Susan Botting, CDEM Public Information Officer/Council Volunteer Coordinator and dated 25 May 2018, be received.

Carried

Welfare Coordination Group Update (Item 6.4)

ID: A1070092

Report from Claire Nyberg, Civil Defence Emergency Management - Welfare

Recommendation

Curnow/Mai

1. That the report 'Welfare Coordination Group Update' by Claire Nyberg, Civil Defence Emergency Management - Welfare and dated 25 May 2018, be received.

Carried

Recovery Update (Item 6.5)

ID: A1073300

Report from Jenny Calder, CDEM Group Recovery Manager

Recommendation(s)

Curnow/Stolwerk

1. That the report and presentation titled 'Recovery Update' by Jenny Calder, CDEM Group Recovery Manager dated 6 June 2018, be received.
2. That pursuant to the Civil Defence Emergency Management Act 2002 s57 the Civil Defence Emergency Management Group approve the changes to the Northland Civil Defence Emergency Management Plan.

Carried

Lifelines Update (Item 6.6)

ID: A1072401

Report from Kim Abbott, Civil Defence Emergency Management Officer

Recommendation

Woon/Hodson

1. That the report 'Lifelines Update' by Kim Abbott, Civil Defence Emergency Management Officer and dated 1 June 2018, be received.

Carried

Community Resilience Projects (Item 6.7)

ID: A1074828

Report from Shona Morgan, Civil Defence Emergency Management Officer - Community Resilience

Recommendation

Curnow/Hodson

1. That the report 'Community Resilience Projects' by Shona Morgan, Civil Defence Emergency Management Officer - Community Resilience and dated 12 June 2018, be received.

Carried

Professional Development and Training (Item 6.8)

ID: A1072465

Report from Kim Abbott, Civil Defence Emergency Management Officer

Recommendation

Stolwerk/Curnow

1. That the report 'Professional Development and Training' by Kim Abbott, Civil Defence Emergency Management Officer and dated 1 June 2018, be received.

Carried

Northland Tsunami Siren Testing 1 April 2018 Outcomes (Item 6.9)

ID: A1070823

Report from Victoria Harwood, Civil Defence Emergency Management Officer

Recommendation

Stolwerk/Mai

1. That the report 'Northland Tsunami Siren Testing 1 April 2018 Outcomes' by Victoria Harwood, Civil Defence Emergency Management Officer and dated 29 May 2018, be received.

Carried

Northland Indoor Tsunami Siren Update (Item 6.10)

ID: A1070827

Report from Victoria Harwood, Civil Defence Emergency Management Officer

Recommendation

Stolwerk/Curnow

1. That the report 'Northland Indoor Tsunami Siren Update' by Victoria Randall, Civil Defence Emergency Management Officer and dated 29 May 2018, be received.

Carried

Kaipara District Update (Item 6.11)

ID: A1068984

Report from Sharon Douglas, Civil Defence Emergency Management Officer

Recommendation

Hodson/Stolwerk

1. That the report 'Kaipara District Update' by Sharon Douglas, Civil Defence Emergency Management Officer and dated 22 May 2018, be received.

Carried

Whangarei District Update (Item 6.12)

ID: A1070826

Report from Victoria Harwood, Civil Defence Emergency Management Officer

Recommendation

Hodson/Stolwerk

1. That the report 'Whangarei District Update' by Victoria Harwood, Civil Defence Emergency Management Officer and dated 29 May 2018, be received.

Carried

Far North District Update (Item 6.13)

ID: A1071993

Report from Bill Hutchinson, Civil Defence Emergency Management Officer

Recommendation

Hodson/Stolwerk

1. That the report 'Far North District Update' by Bill Hutchinson, Civil Defence Emergency Management Officer and dated 31 May 2018, be received.

Carried

Conclusion

The meeting concluded at 12.15pm.