

AGENDA

Council
Tuesday 18 September 2018 at 10.30am

Northland Regional Council Agenda

Meeting to be held in the Council Chamber
36 Water Street, Whangārei
on Tuesday 18 September 2018, commencing at 10.30am

Recommendations contained in the council agenda are NOT council decisions. Please refer to council minutes for resolutions.

Item	Page
Housekeeping	
1.0 APOLOGIES	
2.0 DECLARATIONS OF CONFLICTS OF INTEREST	
3.0 HEALTH AND SAFETY REPORT	5
4.0 COUNCIL MINUTES/ACTION SHEET/COUNCIL WORKING PARTY AND WORKING GROUP UPDATES	
4.1 Confirmation of Minutes - 13 August 2018, 21 August 2018, 28 August 2018, and 5 September 2018	6
4.2 Council Action Sheet - September 2018	27
4.3 Working Party Updates and Chairpersons' Briefings	30
4.4 Council Working Group Updates	31
5.0 FINANCIAL REPORTS	
5.1 Financial Report to 31 August 2018	32
6.0 DECISION MAKING MATTERS	
6.1 Regional Sporting Facilities Rate Allocation for 2018-2021	35
6.2 Meetings Calendar 2019	47
6.3 Proposed Water Quality Consultation	51
6.4 Emissions Trading Scheme Review - Draft Submissions	55
6.5 Mediterranean fanworm response - Opua	69
6.6 Biosecurity High Value Areas - Establishment of new Collaborative Community Engagement Groups	70
7.0 OPERATIONAL REPORTS	
7.1 Chair's Report to Council	78
7.2 Chief Executive's Report to Council	80
8.0 RECEIPT OF COMMITTEE MINUTES	102

9.0	BUSINESS WITH THE PUBLIC EXCLUDED	114
9.1	Confirmation of Confidential Minutes - 21 August 2018, 28 August 2018, and 5 September 2018	
9.2	Receipt of Confidential Committee Minutes	
9.3	Human Resources Report	
9.4	Proposal for Property Redevelopment	

<p>ACC - Accident Compensation Corporation</p> <p>AHB - Animal Health Board</p> <p>ALGIM - Association of Local Government Information Management</p> <p>AMA - Aquaculture Management Area</p> <p>AMP - Asset Management Plan/Activity Management Plan</p> <p>BOI - Bay of Islands</p> <p>BOPRC - Bay of Plenty Regional Council</p> <p>CAPEX - Capital Expenditure (budget to purchase assets)</p> <p>CBEC - Community, Business and Environment Centre</p> <p>CDEM - Civil Defence Emergency Management</p> <p>CEG - Co-ordinating Executive Group – Northland Civil Defence management team</p> <p>CEO - Chief Executive Officer</p> <p>CIMS - Co-ordinated Incident Management System (emergency management structure)</p> <p>CMA - Coastal Marine Area</p> <p>CPCA - Community Pest Control Areas</p> <p>CRI - Crown Research Institute</p> <p>DHB - District Health Board</p> <p>DOC - Department of Conservation</p> <p>DOL - Department of Labour</p> <p>DPMC - Department of Prime Minister and Cabinet</p> <p>ECA - Environmental Curriculum Award</p> <p>ECAN - Environment Canterbury</p> <p>EE - Environmental Education</p> <p>EECA - Energy Efficiency Conservation Authority</p> <p>EEZ - Exclusive Economic Zone</p> <p>EF - Environment Fund</p> <p>EMA - Employers and Manufacturers Association</p> <p>EMC - Environmental Management Committee</p> <p>EOC - Emergency Operations Centre</p> <p>EPA - Environmental Protection Authority</p> <p>FDE - Farm Dairy Effluent</p> <p>FNDC - Far North District Council</p> <p>FNHL - Far North Holdings Limited</p> <p>FPP - First Past the Post – voting system for NRC elections</p> <p>GE - Genetic Engineering</p> <p>GIS - Geographic Information System</p> <p>GMO - Genetically Modified Organism</p> <p>HSNO - Hazardous Substances & New Organisms Act</p> <p>HBRC - Hawke's Bay Regional Council</p> <p>HEMP - Hapū Environmental Management Plan</p> <p>Horizons - Brand name of Manawatu-Wanganui Regional Council</p> <p>HR - Human Resources</p> <p>HSWA - Health and Safety at Work Act 2015</p> <p>IEMP - Iwi Environmental Management Plan</p> <p>IPPC - Invited Private Plan Change: a process to allow Aquaculture Management Areas to be established</p> <p>IRIS - Integrated Regional Information System</p> <p>KDC - Kaipara District Council</p> <p>KPI - Key Performance Indicator</p> <p>LATE - Local Authority Trading Enterprise</p> <p>LGA - Local Government Act 2002</p> <p>LGNZ - Local Government New Zealand</p> <p>LGOIMA - Local Government Official Information and Meetings Act 1987</p> <p>LGOL - Local Government Online</p> <p>LTP - Long Term Plan</p> <p>LTFS - Long Term Financial Strategy</p> <p>MCDEM - Ministry of Civil Defence & Emergency Mgmt</p> <p>MFE - Ministry for the Environment</p> <p>MHWS - Mean High Water Springs</p> <p>MMH - Marsden Maritime Holdings Limited</p> <p>MNZ - Maritime New Zealand</p> <p>MOH - Ministry of Health</p>	<p>MOT - Ministry of Transport</p> <p>MPI - Ministry for Primary Industries</p> <p>MSD - Ministry of Social Development</p> <p>NCMC - National Crisis Management Centre</p> <p>NES - National Environmental Standards</p> <p>NDHB - Northland District Health Board</p> <p>NZRC - New Zealand Refining Company (Marsden Point)</p> <p>NGO - Non-Governmental Organisation</p> <p>NIF - Northland Intersectoral Forum</p> <p>NIWA - National Institute of Water and Atmosphere</p> <p>NORTEG - Northland Technical Advisory Group</p> <p>NZCPS - New Zealand Coastal Policy Statement</p> <p>NZTA - New Zealand Transport Agency</p> <p>NZQA - New Zealand Qualifications Authority</p> <p>NZWWA - New Zealand Water and Wastes Association</p> <p>OFI - Opportunity for Improvement</p> <p>ORC - Otago Regional Council</p> <p>OSH - Occupational Safety & Health (now Ministry of Business, Innovation and Employment)</p> <p>PCBU - Person Conducting Business or Undertaking</p> <p>PDF - Portable Document Format</p> <p>PPE - Personal Protective Equipment</p> <p>RAP - Response Action Plan</p> <p>RAQP - Regional Air Quality Plan</p> <p>RCP - Regional Coastal Plan</p> <p>RFI - Request for Information</p> <p>RFP - Request for Proposal</p> <p>RTC - Regional Transport Committee</p> <p>RLTS - Regional Land Transport Strategy</p> <p>RMA - Resource Management Act 1991</p> <p>RMG - Resource Managers Group (Regional Councils)</p> <p>RMZ - Riparian Management Zone</p> <p>ROI - Return on Investment</p> <p>RPMS - Regional Pest Management Strategy</p> <p>RPS - Regional Policy Statement</p> <p>RSG - Regional Sector Group</p> <p>RTO - Regional Tourism Organisation</p> <p>RWASP - Regional Water and Soil Plan</p> <p>SIPO - Statement of Investment Policy and Objectives</p> <p>SITREP - Situation Report</p> <p>SMF - Sustainable Management Fund</p> <p>SOE - State of Environment (or) State Owned Enterprise</p> <p>SOLGM - Society of Local Government Managers</p> <p>SPARC - Sport & Recreation New Zealand</p> <p>SRC - Southland Regional Council (Environment Southland)</p> <p>STV - Single Transferable Vote</p> <p>SWAG - Surface Water Allocation Group</p> <p>SWPA - Sustainable Water Programme of Action</p> <p>TA - Territorial Authority: City & District Councils</p> <p>TAG - Technical Advisory Group</p> <p>Tier 1 - Site level plan or response for an oil spill</p> <p>Tier 2 - Regional level plan or response to an oil spill</p> <p>Tier 3 - National level plan or response to an oil spill</p> <p>TLA - Territorial Local Authority – City & District Councils</p> <p>TMP - Treasury Management Plan</p> <p>TOR - Terms of Reference</p> <p>TPK - Te Puni Kōkiri (Ministry of Maori Development)</p> <p>TRAION - Te Rūnanga a Iwi o Ngāpuhi</p> <p>TRC - Taranaki Regional Council</p> <p>TROTR - Te Rūnanga o Te Rarawa</p> <p>TUANZ - Telecommunications Users Association of NZ</p> <p>WCRC - West Coast Regional Council</p> <p>WDC - Whangarei District Council</p> <p>WHHIF - Whangarei Harbour Health Improvement Fund</p> <p>WRC - Waikato Regional Council</p> <p>WSMP - Workplace Safety Management Practices</p> <p>WWTP - Wastewater Treatment Plant</p>
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TITLE: Health and Safety Report
ID: A1105197
From: Tracey Warboys, Health and Safety Specialist

Executive Summary

This report provides an update from the Health and Safety Specialist for the month of August 2018. There was limited activity due to the Health and Safety Specialist being away on leave.

Recommendation

That the report 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist and dated 3 September 2018, be received.

Background

Reports on council's health and safety activities for the month of August 2018 – two reports received.

Summary of events (only items of note documented)

First aid injury - employee unloading and moving traps behind chemshed where they tripped over a pile of battens. Employee fell on knees and hit face against the corner of the chemshed. Bruises to knee and small cut to eye which did not require stitches. Duty of care followed up with employee. Review of sorting area scheduled for 4 September 2018.

Internal policy and documentation review

- Development of a Health and Safety Te Whariki Action Plan.
- Commenced framework using the Coastal team as a pilot for the Promapp training module.
- Development of an online reporting form.

Audits and inspections

- Possum plucking machines reviewed, notably around unguarded moving parts. Improvements recommended and accepted.
- Contractor health and safety plans reviewed (four) as part of the pre-qualification requirements.

Authorised by Group Manager

Name: Dave Tams
Title: Group Manager, Corporate Excellence
Date: 10 September 2018

TITLE: Confirmation of Minutes - 13 August 2018, 21 August 2018, 28 August 2018, and 5 September 2018

ID: A1103224

From: Chris Taylor, Governance Support Manager

Recommendation

That the minutes of the Representation Review Deliberations meeting held on 13 August 2018, the council meeting held on 21 August 2018, and the extraordinary council meetings held on 28 August 2018 and 5 September 2018 be confirmed as a true and correct record.

Attachments

Attachment 1: Representation Review Deliberations - 13 August 2018 [↓](#)

Attachment 2: Ordinary Council Minutes - 21 August 2018 [↓](#)

Attachment 3: Extraordinary Council Minutes - 28 August 2018 [↓](#)

Attachment 4: Extraordinary Council Minutes - 5 September 2018 [↓](#)

Authorised by Group Manager

Name: Chris Taylor

Title: Governance Support Manager

Date: 30 August 2018

Northland Regional Council Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Monday 13 August 2018, commencing at 9.30am

Present:

Chairman, Bill Shepherd
Deputy Chairman, David Sinclair
Councillors:
John Bain
Justin Blaikie
Paul Dimery
Mike Finlayson
Penny Smart
Rick Stolwerk
Joce Yeoman

In Attendance:

Full Meeting
Chief Executive Officer
GM - Governance and Engagement
Governance Support Manager
Part Meeting
Media Specialist

The Chair declared the meeting open at 9.31am

Apologies (Item 1.0)

There were no apologies.

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

1. Confirmation of Minutes - Representation Review Hearings (Item 3.1)

ID: A1088058

Report from Chris Taylor, Governance Support Manager

Moved (Stolwerk/Smart)

That the minutes of the Representation Review hearings held on 31 July 2018 be confirmed as a true and correct record.

Carried

2. Deliberations on submissions to the Representation Review 2018 Initial Proposal (Item 4.1)

ID: A1088049

Report from Chris Taylor, Governance Support Manager and Jonathan Gibbard, Group Manager – Governance and Engagement

Moved (Shepherd/Sinclair)

1. That the report 'Deliberations on submissions to the Representation Review 2018 Initial Proposal' by Chris Taylor, Governance Support Manager and Jonathan Gibbard, Group Manager - Governance and Engagement and dated 17 July 2018, be received.

Carried

Include the Oneriri Peninsula into Coastal South:

It was further moved (Stolwerk/Blaikie)

2. That council acknowledges the submission in relation to the Oneriri Peninsula being included in the Coastal South constituency but no change is made from the Representation Review 2018 Initial Proposal to the Representation Review 2018 Final Proposal.

Carried

Secretarial Note: The media release for the Representation Review Final Proposal to articulate the complexity of the decision in relation to the Oneriri Peninsula.

Mangawhai and Kaiwaka to be transferred to Kaipara:

Moved (Blaikie/Smart)

3. That council acknowledges the two submissions in relation to the transfer of Mangawhai and Kaiwaka into the Kaipara constituency and no change is made from the Representation Review 2018 Initial Proposal to the Representation Review 2018 proposal.

Carried

Moved (Sinclair/Blaikie)

That the status quo be retained:

4. That council acknowledges the submission to retain the status quo and no change is made from the Representation Review 2018 Initial Proposal to the Representation Review 2018 proposal.

Carried

Secretarial Note: Councillor Dimery recorded his objection to the content of Mr Joe Carr's submission.

Constituencies to be aligned with tribal areas of Te Tai Tokerau:

Moved (Blaikie/Sinclair)

5. That council acknowledges the submission in relation to the alignment of NRC constituencies with tribal areas of Te Tai Tokerau but no change is made from the Representation Review 2018 Initial Proposal to the Representation Review 2018 Final Proposal.

Carried

Conclusion

The meeting concluded at 9.50am.

Northland Regional Council Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Tuesday 21 August 2018, commencing at 10.30am

Present:

Deputy Chairman, David Sinclair

Councillors:

John Bain

Justin Blaikie

Paul Dimery

Mike Finlayson (*left meeting 11.40 – 11.45am*)

Penny Smart

Rick Stolwerk

Joce Yeoman

In Attendance:

Full Meeting

Deputy Chief Executive Officer

GM - Governance and Engagement

GM - Regulatory Services

Governance Support Manager

Part Meeting

Te Roroa Science Advisor

Northland Inc. Limited Chief Executive Officer

Northland Inc. Director/Independent Financial Advisor

Chief Executive Officer

GM – Corporate Excellence

GM – Customer Service/Community Resilience

Communications Manager

Biosecurity Manager

Biosecurity Manager – Marine and Strategy

Biosecurity Manager – Partnerships and Strategy

Finance Manager

Customer Services Manager

Compliance Monitoring Manager

Land Manager

Information Services and Technology Manager

Strategic Projects Manager

Financial Accountant

Economist

Communications Officer

Property Officer

Policy Analyst

The Chair declared the meeting open at 10.32am.

Apologies (Item 1.0)

Moved (Dimery/Bain)

That the apologies from Chairman Shepherd for non-attendance and from the Chief Executive Officer for a temporary leave of absence be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

3. Receipt of Supplementary Item for Council Meeting – 21 August 2018

4. (Item 2.0A)

ID: A1099194

Report from Chris Taylor, Governance Support Manager

Moved (Stolwerk/Smart)

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following supplementary report be received:

- ITEM 7.7: Representation Review 2018 Final Proposal

Carried

5. Presentations (Item 3.0)

ID: A1094908

Report from Chris Taylor, Governance Support Manager

Te Roroa Science Advisor, Taoho Patuawa, was in attendance and provided the presentation 'Tāne Mahuta Kauri Dieback Response Plan'. It was stressed that the Response Plan was currently in draft and confidential form subject to agreement of details from major contributing partners. Key points of the presentation included:

- Context for the Response Plan;
- Response Plan Actions – immediate and short term;
- Response Plan workstreams and projects;
- Waipoua Forest Kauri Dieback management options;
- Stand alone project – organisational structure; and
- Te Roroa links with current research projects.

Secretarial Note: The Chief Executive Officer left the meeting at 10.59am, therefore the introduction of the new executive team was withdrawn.

6. Health and Safety Report (Item 4.0)

ID: A1094593

Report from Tracey Warboys, Health and Safety Specialist

Moved (Stolwerk/Yeoman)

That the report 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist and dated 6 August 2018, be received.

Carried

7. Confirmation of Minutes - 16 May 2018, 10 July 2018, and 24 July 2018 (Item 5.1)

ID: A1091048

Report from Chris Taylor, Governance Support Manager

Moved (Stolwerk/Smart)

That the minutes of the Long Term Plan deliberations meeting held on 16 May 2018, the extraordinary council meeting held on 10 July 2018, and the council meeting held on 24 July 2018, be confirmed as a true and correct record.

Carried

8. Receipt of Action Sheet (Item 5.2)

ID: A1095594

Report from Chris Taylor, Governance Support Manager

Moved (Bain/Dimery)

That the action sheet be received.

Carried

9. Council Working Party Updates and Chairpersons' Briefings (Item 5.3)

ID: A1086407

Report from Chris Taylor, Governance Support Manager

Moved (Blaikie/Smart)

That the report 'Council Working Party Updates and Chairpersons' Briefings' be received.

Carried

10. Council Working Group Updates (Item 5.4)

ID: A1092341

Report from Nola Sooner, Land and Rivers Team Administrator/PA

Moved (Bain/Yeoman)

That the report 'Council Working Group Updates' be received.

Carried

11. Request for Approval to Carry Forward Operational Budget from the 2017/18 Financial Year into the 2018/19 Financial Year (Item 6.1)

ID: A1094558

Report from Vincent McColl, Financial Accountant and Simon Crabb, Finance Manager

Moved (Smart/Stolwerk)

1. That the report 'Request for Approval to Carry Forward Operational Budget from the 2017/18 Financial Year into the 2018/19 Financial Year' by Vincent McColl, Financial Accountant and Simon Crabb, Finance Manager and dated 8 August 2018, be received.
2. That council approves the operational expenditure carry forwards from the 2017/18 financial year into the 2018/19 financial year of:
 - a. \$50,000 for Regional plan hearings; and
 - b. \$6,382 for removal of the Stanaway marine vessel
 - c. \$7,587 for the Ecosystem prioritisation project.
3. That council notes \$66,146 of unspent operational budget, approved under Schedule 3 of the Delegations Manual in 2017/18, has been carried forward into the 2018/19 financial year to fund:
 - a. \$37,756 for the Flyger Road nursery expansion; and
 - b. \$28,390 for the Tutukaka beacon replacement project.

Carried

12. Request for Approval to Carry Forward Capital Expenditure Budget from the 2017/18 Financial Year into the 2018/19 Financial Year (Item 6.2)

ID: A1093840

Report from Vincent McColl, Financial Accountant and Simon Crabb, Finance Manager

Moved (Bain/Dimery)

1. That the report 'Request for Approval to Carry Forward Capital Expenditure Budget from the 2017/18 Financial Year into the 2018/19 Financial Year' by Vincent McColl, Financial Accountant and Simon Crabb, Finance Manager and dated 3 August 2018, be received.
2. That council approves the carry forward of \$605,605 general capital expenditure budget from the 2017/18 financial year into the 2018/19 financial year, noting that \$66,146 will be funded from unspent 2017/18 operational budgets.

Carried

13. Special Reserves at 30 June 2018 (Item 6.3)

ID: A1095483

Report from Simon Crabb, Finance Manager and Vincent McColl, Financial Accountant

Moved (Finlayson/Bain)

That the report 'Special Reserves at 30 June 2018' by Simon Crabb, Finance Manager and Vincent McColl, Financial Accountant and dated 8 August 2018, be received.

Carried

14. Regional Rates Collection for 2017/18 (Item 6.4)

ID: A1094292

Report from Simon Crabb, Finance Manager

Moved (Stolwerk/Dimery)

That the report 'Regional Rates Collection for 2017/18' by Simon Crabb, Finance Manager and dated 6 August 2018, be received.

Carried

15. Reinvestment of Gains Earned on Council's Externally Managed Funds

16. (Item 6.5)

ID: A1093948

Report from Simon Crabb, Finance Manager

Moved (Smart/Blaikie)

1. That the report 'Reinvestment of Gains Earned on Council's Externally Managed Funds' by Simon Crabb, Finance Manager and dated 3 August 2018, be received.
2. That \$1,158,124 of Community Investment Fund gains earned in 2017/18 is reinvested into the Community Investment Fund.
3. That \$453,130 of Property Reinvestment Fund gains earned in 2017/18 is reinvested into the Property Reinvestment Fund.
4. That \$272,826 of the Infrastructure Investment Fund gains earned in 2017/18 is reinvested into the Infrastructure Investment Fund, and that \$106,614 of net depreciation funding and \$1,068,841 of accumulated debt repayment funding are transferred into the Infrastructure Investment Fund.

Carried

Secretarial Note: NINC director/Independent Financial Advisor, Geoff Copstick, left the table prior to Item 7.1.

17. Investment and Growth Reserve: Changes to the Criteria and Procedures for the Allocation of Funding (Item 7.1)

ID: A1084450

Report from Darryl Jones, Economist

Moved (Stolwerk/Bain)

1. That the report 'Investment and Growth Reserve: Changes to the Criteria and Procedures for the Allocation of Funding' by Darryl Jones, Economist and dated 9 August 2018, be received.
2. That council approve the new criteria and procedures for the allocation of funding from the Investment and Growth Reserve contained in Attachment 2 pertaining to Item 7.1 of the 21 August 2018 council agenda.
3. That the changes to the Investment and Growth Reserve criteria and the procedures for the allocation of funding be further discussed at the Northland Inc. Limited workshop on 12 September 2018.

Carried

Councillor Smart voted against the motion

18. Te Taitokerau Māori and Council Working Party (TTMAC) - Proposed Amendment to Ngā Kupu Pānga | Terms of Reference (Item 7.2)

ID: A1097831

Report from Rachel Ropiha, Kaiarahi - Kaupapa Māori

Moved (Dimery/Blaikie)

1. That the report 'Te Taitokerau Māori and Council Working Party (TTMAC) - Proposed Amendment to Ngā Kupu Pānga | Terms of Reference' by Rachel Ropiha, Kaiarahi - Kaupapa Māori and dated 13 August 2018, be received.
2. That council supports the Te Taitokerau Māori and Council Working Party (TTMAC) - Proposed Amendment to Ngā Kupu Pānga | Terms of Reference.

Carried

19. Amendment to Delegations (Item 7.3)

ID: A1092309

Report from Chris Taylor, Governance Support Manager

Moved (Smart/Blaikie)

1. That the report 'Amendment to Delegations' by Chris Taylor, Governance Support Manager and dated 30 July 2018, be received.
2. That the 'Miscellaneous Delegation' section of the Northland Regional Council Delegations Manual be amended as follows:

Miscellaneous Delegations

Section	Summary of function delegated	Delegate	Terms, conditions and notes
N/A	To make submissions on behalf of council.	The Executive Leadership Team	<ul style="list-style-type: none">• The Executive Leadership Team is delegated authority to lodge submissions on behalf of the Northland Regional Council provided the subject of the submission is deemed to have low political significance and/or is of an operational nature. The submission must be circulated to elected members prior to lodging. The submission also to be listed in the next Chief Executive's Report to council.• Full (formal) council approval is required for all submissions that are deemed to be politically significant. However, in the event timeframes are such that formal approval cannot be sought then the Executive Leadership Team may lodge a submission on behalf of council provided a draft is circulated to elected members for comment and the submission is retrospectively approved by council at the next council meeting.• For the avoidance of doubt this does not supercede existing delegations for specific council officers to lodge submissions under explicit sections of the Resource Management Act 1991, the Building Act 2004 and the Crown Minerals Act 1991.

3. That council retrospectively approve the submission (included as Attachment 1 pertaining to Item 7.3 of the 21 August 2018 council agenda) on the draft National Planning Standards issued by the Ministry for the Environment.

Carried

20. Amendment to Elected Members' Expenses and Allowances Policy (Item 7.4)

ID: A1093600

Report from Chris Taylor, Governance Support Manager

Moved (Smart/Bain)

1. That the report 'Amendment to Elected Members' Expenses and Allowances Policy' by Chris Taylor, Governance Support Manager and dated 2 August 2018, be received.
2. That council notes the revised Elected Members' Expenses and Allowances Policy (included as Attachment 1 pertaining to Item 7.4 of the 21 August 2018 council agenda).

Carried

21. Environment Fund Overallocation (Item 7.5)

ID: A1093651

Report from Duncan Kervell, Land Manager

Moved (Stolwerk/Blaikie)

1. That the report 'Environment Fund Overallocation' by Duncan Kervell, Land Manager and dated 2 August 2018, be received.
2. That for 2018/19 council approves an overallocation of the Land/Biodiversity component of the Environment Fund budget (\$1.032M) by up to 20% (\$207K).
3. That council delegates authority to the Farm Plan Manager to co-approve Environment Fund applications of up to \$20K in conjunction with the NRC Chairman's (or nominated replacement) co-approval of projects.

Carried

22. Inter-regional Marine Pest Pathway Plan – Discussion Document (Item 7.6)

ID: A1094333

Report from Don McKenzie, Biosecurity Manager

Moved (Finlayson/Stolwerk)

1. That the report 'Inter-regional Marine Pest Pathway Plan – Discussion Document' by Don McKenzie, Biosecurity Manager and dated 6 August 2018, be received.
2. That council approves the development of a draft discussion document outlining the threat of marine pests and potential responses and associated supporting information.
3. That the draft discussion document, supporting information and outline of the consultation programme be brought to council for consideration and approval prior to being released for feedback.
4. That council approves engagement of the Māori Technical Advisory Group to assist staff with the development of the discussion document and associated consultation programme.

Carried

23. Representation Review 2018 Final Proposal (Item 7.7)

ID: A1092406

Report from Chris Taylor, Governance Support Manager

Moved (Dimery/Stolwerk)

1. That the report 'Representation Review 2018 Final Proposal' by Chris Taylor, Governance Support Manager and dated 14 August 2018, be received.
2. That pursuant to section 19N(1)(a) of the Local Electoral Act 2001, the Northland Regional Council resolves that, after the consideration of all submissions received, the Initial Representation Arrangements Proposal of 21 June 2018 be adopted as the Northland Regional Council's Final Representation Arrangements Proposal as follows:
 - a) That the Northland Regional Council be divided into seven (7) constituencies (as shown in **Appendix One**).
 - b) That the names and descriptions of the seven (7) constituencies be as follows:
 - i. **Te Hiku Constituency** – Comprising the area that extends on the west coast from near the northern side of the Whāngāpē Harbour northwards to Cape Rēinga. On the east coast it includes the Karikari Peninsula and south to Taipā, Mangonui Harbour, Hihi and Taemaro. Moving inland it includes the settlements of Oruaiti, Kenana, Fern Flat, Mangataiore, and Takahue. The proposed constituency includes the towns of Kaitāia, Ahipara, Awanui and Mangonui (as shown in **Appendix Two**).
 - ii. **Hokianga-Kaikohe Constituency** – Comprising the area whose south-west boundary matches the Far North District Council boundary at Waipoua Forest and extends north to include all of the Hokianga and Whāngāpē Harbours. Extending eastwards, the constituency includes Mangamuka, Rangiahua, Waihou Valley, Ōkaihau and Oromahoe. Extending southwards, the settlements of Pakaraka, Matawaia, Kaikou, Pīpīwai, Moengawahine and Opouteke are included. The towns of Opononi and Kaikohe are situated in this constituency (as shown in **Appendix Two**).
 - iii. **Coastal North Constituency** – Comprising the area that begins south of Doubtless Bay and extends south along the east coast to include the coastal settlements at Taupo Bay through to Matauri Bay, Takou Bay and Taronui Bay. It includes the town of Kerikeri and all of the Bay of Islands including Paihia, Ōpua and Russell. Continuing down the east coast, it includes the coastal settlements of Oakura, Helena Bay down to Whananaki South. To the west it includes Marua and Hikurangi. Further south around the western side of Whangārei it includes Guntown, Maungatapere, Wharekohe, Poroti and Kokopu. Northwards from there it includes Matarau and Purua and northwards to include Motatau, Otiria, Waimate North, Mangapa, Otangaroa and Akatere. The towns of Moerewa and Kawakawa are also included in this constituency (as shown in **Appendix Two**).
 - iv. **Whangārei Urban Constituency** – Comprising the area that includes the northern Whangārei suburbs of Kamō, Whau Valley, Tikipunga and Otangarei. It extends through Kensington to Riverside and westwards to Woodhill through to Maunu ending before Barge Park. The southern border of this constituency is just north

of Toetoe Road and it also includes the area known as Port Whangārei (as shown in **Appendix Two**).

- v. **Coastal Central Constituency** – Comprising the area north of the Whangārei Urban constituency, east to Glenbervie and further south adjacent to Riverside and extending to Onerahi. The boundary then follows the northern side of Whangārei Harbour out to the east coast. It includes Ocean Beach, and extends north to include Pataua, and the Tutukaka Coast settlements of Ngunguru, Tutukaka, Matapouri, Woolleys Bay and Sandy Bay (as shown in **Appendix Two**).
 - vi. **Coastal South Constituency** – Comprising the area that includes the southern fringes of Whangārei from Toetoe extending westwards to the Otaika Valley, Otuhi, Tangihua and Maungakaramaea. It extends south to include the settlements of Waipū, Brynderwyn and Kaiwaka before extending eastwards to just south of Mangawhai Heads. This constituency also includes the towns of Mangawhai, Kaiwaka and Ruakākā (as shown in **Appendix Two**).
 - vii. **Kaipara Constituency** – Comprising the area that includes Poutō Peninsula and the northern area of the Kaipara Harbour and extends northwards to meet the Far North District Council boundary at Waipoua Forest. It extends eastwards to include Waimatenui, Kaihu, Titoki and southwards to include the settlements of Waiotama, Omana, Parahaka and south to Maungaturoto. This constituency also includes the towns of Ruāwai and Dargaville (as shown in **Appendix Two**).
- c) That the council comprise nine (9) councillors – the constituencies, number of councillors per constituency, the constituency populations (estimated at June 2017) and the population ration per councillor is as follows:

Constituency	2017 population estimate *	Number of councillors	Population per councillor **	Fits +/- 10% rule
Te Hiku	19,860	1	19,860	Yes (+1.86%)
Hokianga-Kaikohe***	16,120	1	16,120	No (-17.32%)
Coastal North	42,160	2	21,080	Yes (+8.12%)
Whangārei Urban	41,440	2	20,720	Yes (+6.27%)
Coastal Central	20,070	1	20,070	Yes (+2.94%)
Coastal South	17,760	1	17,760	Yes (-8.91%)
Kaipara	18,060	1	18,060	Yes (-7.37%)
	175,470	9		

* Based on Stats NZ population estimates only as at 30 June 2017.

** In accordance with section 19V(2) of the Local Electoral Act 2001, the population that each councillor represents must be within the population range of 19,497 plus or minus 10% (17,547 to 21,446).

***For the Hokianga-Kaikohe Constituency the population that the councillor represents falls outside of the range and therefore does not comply with section 19V(2) of the Local Electoral Act 2001. Accordingly, under legislation, this must be treated as if it were an appeal and forwarded to the Local Government Commission for determination.

3. That pursuant to section 19N(1)(a) of the Local Electoral Act 2001, the Northland Regional Council resolves that, after the consideration of all submissions, the following recommendations be confirmed:
 - i. Include the Oneriri Peninsula in the Coastal South constituency: the submission of Wendy Howard is not supported. The reasons for not supporting this submission are that it results in non-compliance of the fair representation criteria (+/- 10% rule), it fails to 'future proof' the Coastal South constituency (which has experienced the largest growth rates in the region) and it fails to acknowledge the link the Oneriri Peninsula has with the Kaipara Harbour.
 - ii. Transfer Mangawhai and Kaiwaka into the Kaipara constituency: the submissions of Margaret Hicks and Joe Carr are not supported. The reasons for not supporting these submissions are that they result in significant non-compliance of the fair representation criteria and it would be inconsistent with identified regional communities of interest.
 - iii. That the status quo be retained: the submission of Joe Carr is not supported. The reasons for not supporting this submission are that it does not comply with the fair representation criteria and misses an opportunity to refine the representation arrangements for Northland.
 - iv. That constituencies align with tribal areas of Te Tai Tokerau: the submission of Ms Merehora Taurua is not supported. The reasons for not supporting this submission is that the issue of Māori constituencies has already been considered (24 October 2017) as one of the first statutory steps required in the Representation Review and further consideration would result in council not meeting the statutory timeframes of the Local Electoral Act 2001.
 - v. General support for the Initial Proposal: the submission of Federated Farmers (Richard Gardner) is supported. The reason for supporting this submission is that it endorsed the 'fine tuning' of representation arrangements in Northland.
4. That the Chief Executive Officer be authorised to make any editorial changes arising from the adoption of this proposal.

Carried

24. Northland Walking and Cycling Strategy (Item 7.8)

ID: A1096093

Report from Darryl Jones, Economist and Jon Trewin, Policy Analyst

Moved (Stolwerk/Blaikie)

1. That the report 'Northland Walking and Cycling Strategy' by Darryl Jones, Economist, and Jon Trewin, Policy Analyst and dated 8 August 2018, be received.
2. That council adopts the final version of the Northland Walking and Cycling Strategy 2018 as set out in Attachment 1 pertaining to Item 7.8 of the 21 August 2018 council agenda.

Carried

25. Treatment of Whangārei Harbour Board Land (Item 7.9)

ID: A1093537

Report from Alicia Jurisich, Property Officer

Moved (Bain/Smart)

1. That the report 'Treatment of Whangārei Harbour Board Land' by Alicia Jurisich, Property Officer and dated 2 August 2018, be received.
2. That the Chief Executive Officer have delegated authority to advise the Whangārei District Council of the following:
 - a. That full council approve the subject land being, Lot 3 DP 27781 and Lots 46 and 64 DP 18256 of NA978/260 and NA603/162, be vested in the Whangārei District Council;
 - b. That Whangārei District Council cover all of council's legal as well as any other related costs to the transfer; and
 - c. That a discussion be held with Whangārei District Council's Chief Executive Officer to negotiate an appropriate level of benefit to council.

Carried

26. Biosecurity Operational Plan 2017-2027 - Sustained Control Diseases (Kauri Dieback) Update (Item 7.10)

ID: A1098442

Report from Don McKenzie, Biosecurity Manager

Moved (Stolwerk/Smart)

1. That the report 'Biosecurity Operational Plan 2017-2027 - Sustained Control Diseases (Kauri Dieback) Update ' by Don McKenzie, Biosecurity Manager and dated 14 August 2018, be received.
2. That council approve the Biosecurity Operational Plan 2017-2027 – Sustained Control Diseases (Kauri Dieback).

Carried

27. Chair's Report to Council (Item 8.1)

ID: A1093067

Report from Bill Shepherd, Chairman

Moved (Sinclair/Yeoman)

That the report 'Chair's Report to Council' by Bill Shepherd, Chairman and dated 8 August 2018, be received.

Carried

28. Chief Executive's Report to Council (Item 8.2)

ID: A1092549

Report from Malcolm Nicolson, Chief Executive Officer

Moved (Stolwerk/Yeoman)

That the report 'Chief Executive's Report to Council' by Malcolm Nicolson, Chief Executive Officer and dated 21 August 2018, be received.

Carried

Secretarial Note:

- *Congratulations were extended to the newly appointed Deputy Chief Executive and Deputy Group Managers.*
- *The Chief Executive returned at 12.44pm.*

29. Receipt of Committee Minutes (Item 9.0)

ID: A1091672

Report from Chris Taylor, Governance Support Manager

Moved (Stolwerk/Finlayson)

That the unconfirmed minutes of the:

- Investment Subcommittee – 31 July 2018.

be received.

Carried

Business with Public Excluded (Item 10.0)

Moved (Dimery/Bain)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reasons/Grounds
10.1	Confirmation of Confidential Minutes - 24 July 2018	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting.
10.2	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(a).
10.3	Chief Executive Officer's Salary Increase	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the

		privacy of natural persons, including that of deceased natural persons s7(2)(a).
10.4	Acquire Interests in Land for Awanui Flood Scheme Upgrade	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(i).
10.5	Marsden Maritime Holdings Ltd - Appointment of Directors	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(a) and the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h).

3. That the Independent Financial Advisor be permitted to stay during business with the public excluded.

Carried

Open Meeting

Moved (Shepherd/Smart)

That the council resumes in open meeting.

Carried

Secretarial Note: As per Standing Order 17.5 council confirmed the resolutions pertaining to confidential Item 10.3 in open meeting.

30. Chief Executive Officer's Salary Increase (Item 10.3)

ID: A1094645

Report from Bill Shepherd, Chairman

Moved (Smart/Stolwerk)

1. That the report 'Chief Executive Officer's Salary Increase' by Bill Shepherd, Chairman and dated 7 August 2018, be received.
2. That the Chief Executive Officer's salary be increased to \$288,354 gross per annum.

Carried

Conclusion

The meeting concluded at 1.05pm.

Northland Regional Council Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Tuesday 28 August 2018, commencing at 9.30am

Present:

Acting Chairman, David Sinclair
Councillors:

John Bain
Paul Dimery
Mike Finlayson
Penny Smart
Rick Stolwerk

In Attendance:

Full Meeting
NRC Chief Executive
GM - Governance and Engagement
Governance Support Officer

The Chair declared the meeting open at 9.31am.

Apologies (Item 1.0)

Moved (Bain/Smart)

That the apologies from Chairman, Bill Shepherd, Councillor Justin Blaikie, Councillor Joce Yeoman and GM Corporate Excellence for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Business with Public Excluded (Item 3.0)

Moved (Smart/Finlayson)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reasons/Grounds
3.1	Appointment of Directors	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(a) and the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h).

3. That the Independent Financial Advisor be permitted to stay during business with the public excluded.

Carried

Conclusion

The meeting concluded at 10.04am.

Northland Regional Council Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Wednesday 5 September 2018, commencing at 9.15am

Present:

Deputy Chairman, David Sinclair
Councillors:
John Bain
Paul Dimery
Mike Finlayson (*from 9.29am*)
Penny Smart
Rick Stolwerk

In Attendance:

Full Meeting
Chief Executive Officer
Governance Support Manager
Part Meeting
GM - Governance and Engagement

The Chair declared the meeting open at 9.22am and adjourned the meeting until 9.30am pending the arrival of Councillor Finlayson. The meeting reconvened at this time.

Secretarial Note: Councillor Smart apologised for any potentially discourteous comments made at the extraordinary meeting held on 28 August 2018.

Apologies (Item 1.0)

Moved (Smart/Finlayson)

That the apologies from Councillors Blaikie, Shepherd and Yeoman for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Business with Public Excluded (Item 3.0)

Moved (Stolwerk/Bain)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reasons/Grounds
3.1	Appointment of Directors	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(a) and the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h).

Carried

Conclusion

The meeting concluded at 9.34am.

TITLE: Council Action Sheet - September 2018

ID: A1106479

From: Chris Taylor, Governance Support Manager

Executive summary

The purpose of this report is to enable the meeting to receive the current action sheet.

Recommendation

That the action sheet be received.

Attachments

Attachment 1: Council Action Sheet - September 2018 [↓](#)

Authorised by Group Manager

Name: Chris Taylor

Title: Governance Support Manager

Date: 11 September 2018

Actions Completed in the Last Month

Id	Meeting	Date Completed	Description	Request Details	Most Recent Comment
4538	Council 24/07/2018	7/08/18	Chief Executive's Report to Council	That consideration be given to circulating the LGNZ magazine to media contacts.	Complete. LGNZ articles related to NRC circulated to media along with a media release highlighting NRC achievements and awards won.
4550	Council 21/08/2018	7/09/18	Special Reserves at 30 June 2018	That a council workshop be held to discuss the use of the balance of the Recreational Facilities Reserve.	Complete. Included on the 12 September workshop agenda.
4554	Council 21/08/2018	7/09/18	Te Taitokerau Māori and Council Working Party (TTMAC) - Proposed Amendment to Ngā Kupu Pānga Terms of Reference	The Local Governance Statement to be updated for the amended TOR.	Complete. Terms of Reference Updated.
4555	Council 21/08/2018	24/08/18	Amendment to Delegations	That the Delegations Register be amended to reflect the delegation to ELT to lodge submissions.	Complete. Delegations Manual amended accordingly.
4557	Council 21/08/2018	24/08/18	Environment Fund Overallocation	The Delegations Manual to be amended to reflect the new delegations to the Farm Plan Manager.	Complete. Delegations Manual amended accordingly.
4559	Council 21/08/2018	7/09/18	Representation Review 2018 Final Proposal	That the public notice of the NRC Representation Review 2018 Final Proposal be issued on Saturday 25 August 2018.	Complete. Public notice issued.

Northland

Outstanding Actions as at 7 September 2018

Id	Meeting	Target Date	Description	Request Details	Most Recent Comment
4548	Council 21/08/2018	4/09/18	Request for Approval to Carry Forward Operational Budget from the 2017/18 Financial Year into the 2018/19 Financial Year	That the Audit and Finance Working Party review the practise of CAPEX and OPEX carry forwards and provide a recommendation to council in due course.	Target date to be confirmed.
4553	Council 21/08/2018	4/09/18	Investment and Growth Reserve: Changes to the Criteria and Procedures for the Allocation of Funding	That the Investment and Growth Reserve criteria and procedures for allocating funding to be discussed at the 12 September 2018 NINC workshop.	Council / Northland Inc quarterly workshop rescheduled to Wednesday 24 October 2018.

Northland

TITLE: Working Party Updates and Chairpersons' Briefings

ID: A1107328

Recommendation

That the report 'Working Party Updates and Chairpersons' Briefings' be received.

Planning Working Party (Councillor Joce Yeoman)

The working party met on 8 August 2018. The topics for discussion included:

- Finalising draft regional swimming water quality targets.
- Submission on draft National Planning Standards.
- Proposed Regional Plan Update.

Following discussion, the working party provided advice on the following next steps:

- The draft regional swimming quality targets would be discussed in detail at the 22 August 2018 workshop.
- Staff to work with the Planning Working Party Chair to make any necessary amendments to the Draft National Planning Standards submission. The submission to be circulated to all councillors for comment before being lodged.
- A workshop to be held with council to discuss the details of the hearing of GMO / GE submissions; including coordinating the preparation of documents from council (for example the decision).

Risk and Health & Safety Working Party

(Chair: Cr Paul Dimery)

The working party met on 19 July 2018. The topics for discussion included:

- Review of the Risk Register
- Hierachy of Risk

Following discussion, the working party provided advice on the following next steps:

- A Council Workshop will be scheduled for September to discuss Māori Freehold Land
- Council and WDC are collaborating on next steps to take regarding a contaminated piece of land south of Whangārei
- Auckland Council will be contacted to provide further information regarding the wreck of the *Niagara* and potential environmental hazard that this could cause

Authorised by Group Manager

Name: Colin Dall

Title: Group Manager - Regulatory Services

Date: 11 September 2018

TITLE: Council Working Group Updates

ID: A1103565

Recommendation

That the report 'Council Working Group Updates' be received.

Kerikeri-Waipapa River Working Group (Chair – Councillor Joce Yeoman)

The Kerikeri-Waipapa River Working Group met on 16 August 2018. The topics for discussion included:

- Budget Update.
- Long Term Plan Update.

Following discussion, the Kerikeri-Waipapa River Working Group agreed to the following actions:

- Staff will email a reminder to the Kerikeri-Waipapa River Working Group in late October with a list of projects that have been identified, and invite the Kerikeri-Waipapa River Working Group to contact staff to report any fallen trees or river maintenance works.
- Staff will email the Kerikeri-Waipapa River Working Group in February to advise of any uncommitted funds.
- Staff will circulate the Haigh Workman Report on Detention Dams along with the Opus and Riley's reports.

Authorised by Group Manager

Name: Bruce Howse

Title: Group Manager - Environmental Services

Date: 05 September 2018

TITLE: Financial Report to 31 August 2018

ID: A1106125

From: Vincent McColl, Financial Accountant

Executive Summary

This report is to inform council of the year to date (YTD) financial result to August 2018. Council has achieved a YTD surplus after transfers to and from reserves of \$1.63M which is \$89K favourable to budget.

Please note that at this stage we are still finalising the phasing of budgets during the financial year.

Recommendation

That the report 'Financial Report to 31 August 2018' by Vincent McColl, Financial Accountant and dated 6 September 2018, be received.

Report

SUMMARY OPERATING RESULTS			
	000's ACTUAL YTD	000's BUDGET YTD	000's VARIANCE YTD
Revenue (including other gains)	\$ 7,714	\$ 7,733	\$ (20)
Expenditure	\$ 5,189	\$ 5,878	\$ 689
NET (COST)/SURPLUS BEFORE TRANSFERS FROM/(TO) RESERVES	\$ 2,524	\$ 1,855	\$ 669
Transfer From (To) Special Reserves	\$ (897)	\$ (317)	\$ (580)
NET (COST)/SURPLUS AFTER TRANSFERS FROM/(TO) RESERVES	\$ 1,628	\$ 1,538	\$ 89

Revenue

Year to date revenue is \$7.71M which is \$20K or 0.3% below budget.

YTD REVENUE VARIANCE INDICATORS BY REVENUE TYPE			
	FAV / (UNFAV)		Commentary
	\$	%	
Rates	\$60,281	1.3%	<ul style="list-style-type: none"> • A higher level of rating units / SUiPs were used for the rating strike versus what was in the LTP.
User Fees and Sundry	\$3,710	0.2%	<ul style="list-style-type: none"> • Higher than budgeted consent application fees of \$60K offsetting costs incurred (hearings, consultants and legal) • Higher than budgeted consent monitoring fees of \$21K Partially offset by: • Lower than budgeted fare box revenue of \$96K
Grants and Subsidies	\$15,594	2.1%	<ul style="list-style-type: none"> • Unbudgeted subsidies for the FNDC civil defence services. The budgets for this will be worked up in September. Partially offset by: • Lower than budgeted NZTA claims due to the first claim not occurring until September
Investment Interest Income	(\$605)	(0.4%)	
Investment Property Income	\$40,137	15.2%	<ul style="list-style-type: none"> • Higher than budgeted commercial rent due to additional properties purchased with PRF funding toward the end of the 2017/18 financial year.
Property Reinvestment Fund	(\$172,509)	(60.7%)	<ul style="list-style-type: none"> • Actual July YTD returns of 0.2% (2.4% annually) are lower than the budgeted 0.625% (7.5% annually). Lower gains from the PRF having a lower capital balance than budgeted are partially offset by additional rental income.
Community Investment Fund	(\$12,702)	(7.7%)	<ul style="list-style-type: none"> • Actual July YTD returns of 0.6% (7.2% annually) are lower than the budgeted 0.625% (7.5% annually).
Infrastructure Investment Fund	\$46,532	52.9%	<ul style="list-style-type: none"> • Actual July YTD returns of 0.8% (9.6% annually) are higher than the budgeted 0.48% (5.75% annually).
Total	(\$19,564)	(0.3%)	

Expenditure

Year to date expenditure is \$5.19M, which is \$689K or 11.7% below budget.

YTD EXPENDITURE VARIANCE INDICATORS BY COUNCIL ACTIVITY			
	FAV / (UNFAV)		Commentary
	\$	%	
Regulatory Services	(\$17,753)	(2.1%)	• Higher than budgeted higher consent application costs (consultants and hearing committee costs) offset with higher than budgeted consent revenue
Environmental Services	\$117,929	8.4%	• The budget phasing of certain projects of work - particularly some Freshwater Improvement Fund projects. These will be reviewed in September.
Strategy and Engagement	\$142,728	13.9%	• Lower economic development projects than budgeted YTD of \$140K. This is offset with lower transfers from reserve.
Customer Service and Community Resilience	\$457,488	40.5%	• Lower accrued transport costs due to the NZTA claim not being due until September. This is offset with lower NZTA claim subsidies and netts to \$12K unfavourable to budget.
Corporate Excellence	(\$6,164)	(0.7%)	
CEO Office	(\$5,485)	(1.0%)	
Total	\$688,742	11.7%	

Transfers to reserves

Year to date transfers to reserves are \$580K more than budget. This is due to lower reserve funding being required for IGR projects that have not occurred as planned and the timing of other reserve funded activities.

Authorised by Group Manager

Name: Dave Tams
Title: Group Manager, Corporate Excellence
Date: 10 September 2018

TITLE: Regional Sporting Facilities Rate Allocation for 2018-2021

ID: A1104263

From: Phil Heatley, Strategic Projects Manager

Executive summary

This report is to provide for the allocation of grants from the collection of the Regional Sporting Facilities Rate struck as part of the 2018/28 Long-Term Plan (LTP). The allocation process draws from direction provided from several council workshops between August 2017 and August 2018.

It is management's recommendation that council allocate funding now for the 2018–2021 financial years giving organisations overseeing projects a degree of certainty to plan and a platform to apply for funding from other parties. Should the nature of any project significantly change over the three-year period the Chief Executive Officer would return to council recommending further options.

Recommendation(s)

1. That the report 'Regional Sporting Facilities Rate Allocation for 2018-2021' by Phil Heatley, Strategic Projects Manager and dated 31 August 2018, be received.
2. That the following regional sporting facility projects receive an '*In Principle*' GST exclusive allocation from the cumulative Regional Sporting Facilities Rate collected during the 2018–2021 financial years as follows:
 - i. Sportsville Dargaville be allocated up to \$600,000 from October 2018;
 - ii. Sportsville Kaikohe Stage 1 be allocated up to \$100,000 from November 2018;
 - iii. Mangawhai Activity Zone be allocated up to \$500,000 from May 2019;
 - iv. Te Hiku Sports Hub be allocated up to \$1,400,000 from May 2020;
 - v. Pohe Island Sports Hub Stage 1 be allocated up to \$900,000 from February 2021;
 - vi. Pohe Island Sports Hub Stage 2 be allocated up to \$280,000 from June 2021.
3. That the Chief Executive Officer has authority to distribute funds to each project, up to the amounts allocated, when he is satisfied that the following has been met to his satisfaction:
 - i. The project Governance Group is properly constituted and capable; and
 - ii. The project, or standalone stage, is fully funded; and
 - iii. Any other criteria that he sees as relevant and material having taken advice.
4. That the Chief Executive Officer has discretion over fund distribution timing (before or after the dates in recommendation 3) but distribution sums must not exceed the cumulative Regional Sporting Facilities Rate collected at the time of distribution.
5. That the Chief Executive Officer refer to council if there is a material change in a project or proposed change in maximum allocation from the '*In Principle*' decision.
6. That the Chief Executive Officer report to council following the completed distribution of the 2018–2021 Regional Sporting Facilities Rate providing:
 - i. A schedule of projects with the respective grants and dates of distribution; and
 - ii. A recommendation for the allocation of any surplus rates collected.

Background

Council struck a \$15.00 + GST targeted rate in the 2018–2028 LTP, known as the Regional Sporting Facilities Rate, to provide funding support to assist in the development of sporting facilities, across Northland, that are of regional benefit.

Potential recipient projects are to be determined through ongoing work on the Northland Sports Facilities Plan. A partnership between Northland Regional Council, Sport Northland, Northland's three district councils and Sport New Zealand produced the original Northland Sports Facilities Plan of 2014.

From the workshop of 30 August 2017, subsequent discussions and culminating at the workshop of 22 August 2018, councillors provided staff with the 'Principles of funding' when allocating the rate to the potential recipient projects. They were as follows:

- For projects of regional/district significance or benefit;
- For projects, only if in one of Northland's territorial authorities 2018–2028 LTP;
- For multiple projects in parallel;
- For sporting facilities, not active recreation facilities;
- At a magnitude on a case-by-case basis with no minimum or maximum;
- Limited to construction and construction management;
- For new builds or significant extension of current facilities (not maintenance or refurbishment);
- That rates collected out of a district would not be strictly allocated to a district, the benefits of any project from a regional perspective is what is important. However, if the quantum allocated broadly matched that collected this would be a positive, albeit secondary, benefit.
- Allocation will be subject to final signoff by a council meeting.

Furthermore, councillors' intent is that we not allocate and distribute more money than has been collected at any one time.

Northland Sports Facility Plan Projects

A proposed project can be presented to Sport Northland in the first instance, by a regional or district not-for-profit sporting focussed group, for consideration and prioritisation. Substantial work since the Northland Sports Facilities Plan 2014 has seen the prioritisation of 13 regional sporting facility projects that are all in varying states of readiness and have been benchmarked against council approved criteria (**see attachment**).

With the criteria and these principles of funding in mind, the Northland Regional Council's 2018–2028 LTP consultation provided the public with six projects, two from each district, that were of a nature and state of readiness that could attract Regional Sporting Facilities Rate funding:

- Sportsville Dargaville and the Mangawhai Activity Zone in the Kaipara district;
- The Te Hiku Sports Hub and Sportsville Kaikohe in the Far North district;
- The Pohe Island Sports Hub and Northland Football Hub (Tikipunga) in the Whangārei district.

Public submissions were substantially supportive of projects. Since the 2018–2028 LTP consultation the priority status of these six projects has not changed, although their relative state of readiness has shifted slightly (**see attachment**).

The relevant district council allocations for each of these projects are presented in the table below.

District Council 2018-28 LTP Allocation

Project	Allocation	Project	Allocation
Sportsville Dargaville	KDC \$70,000 & significant previous	Sportsville Kaikohe (Lindvart Park)	FNDC \$895,000
Mangawhai Activity Zone	KDC \$100,000 & significant previous	Pohe Island Sports Hub	WDC \$2,520,000
Te Hiku Sports Hub	FNDC \$9,919,000	Northland Football Hub	WDC \$1,238,000

Rate collection for 2018–2021

Below is an estimate of the magnitude of Regional Sporting Facilities Rate collected from each district and across Northland considering the latest collection rate data.

District	Rating units/SUIPs	Rate (per RU/SUIP)	Funding Available in One Year	Funding Available Over Three Years
Kaipara	13,753	\$15	\$192,885	\$578,655
Far North	36,045	\$15	\$465,515	\$1,396,545
Whangārei	42,905	\$15	\$617,832	\$1,853,496
REGIONWIDE	92,703	\$15	\$1,276,232	\$3,828,696
Note 1: Proposed rate collected as presented is GST exclusive. Note 2: 86.1% FNDC, 96.0% WDC, 93.5% KDC of rate collected. Note 3: Collection figures are estimates only.				

Rate allocation process for 2018–2021

As discussed at workshops, the Regional Sporting Facilities Rate allocation and distribution process would be as follows:

- Council decide '*In Principle*' on the allocation to various projects for 2018–2021 and signal when this funding would be available.
- The relative project applicants will be invited by council's Chief Executive Officer (CEO) to apply only when they can use the allocation. Funds cannot be held over by applicants.
- Applications will be received by the Northland Sporting Facilities Plan working group for assessment and forwarding to council's CEO for consideration and execution.
- Distribution occurs when milestones are met (to match government/territorial authority funding milestones, where such funding is involved, to minimise transaction costs).
- Council's CEO will return to council only if there is a proposed change in project or allocation from the '*In Principle*' decision.
- Council's CEO will report to council following the completed distribution of the 2018–2021 Regional Sporting Facilities Rate including:

- a. A schedule of projects with the respective grant and date of distribution; and
- b. A recommendation for the allocation of any surplus funds.

Allocation for the following three years of funding, being 2021–2024, will be considered and approved by the next elected council.

Proposed rate allocation for 2018–2021

A decision of the magnitude of any grant and its timeliness is a balance between a project's financial need, its readiness and staging and council's desire to fund several projects in parallel while ensuring it is not distributing more funds than has been collected at any one time. The latter would result in interest being paid which would erode the capital available for distribution.

Sport Northland, as Chair of the Northland Sporting Facilities Plan working group, has consulted with the six priority project organisations regarding the magnitude and timing of allocation. This feedback has resulted in the following recommendation from council staff for the allocation of the Regional Sporting Facilities Rate for 2018–2021 (refer table below).

Transaction Date		Rates Collected	Project	District	Allocation	Running Balance
Month	Year	\$			\$	\$
October	2018		Sportsville Dargaville	Kaipara	\$600,000	\$34,925
November	2018		Sportsville Kaikohe Stage 1	Kaipara	\$100,000	\$28,090
May	2019		Mangawhai Activity Zone	Kaipara	\$500,000	\$62,704
May	2020		Te Hiku Sports Hub	Far North	\$1,400,000	-\$61,064
February	2021		Pohe Island Sports Hub Stage 1	Whangārei	\$900,000	\$49,074
June	2021		Pohe Island Sports Hub Stage 2	Whangārei	\$280,000	\$48,696
3 Years		\$3,828,696			\$3,780,000	\$48,696
Note 1: Collection figures are estimates only.						
Note 2: Rates Collected and Allocation as presented is GST exclusive.						
Note 3: \$48,696 unallocated 'headroom'. The ultimate surplus will need to be allocated.						

The recommendation ensures the funds distributed will not significantly exceed that collected at any point in time. It also allows for approximately \$50,000 'headroom' to ensure there is no over-allocation. This conservative approach will inevitably result in a surplus at the end of the 2018–2021 period which will require the CEO to report to council with a recommendation for the allocation of any surplus funds.

Rate allocation scenario for 2021–2024

As agreed, the allocation of the 2021–2024 Regional Sporting Facilities Rate funding will be considered and approved by the next elected council.

However, councillors may be interested in the likely forecast scenario given the information that the Northland Sporting Facilities Plan working group has to date (refer table below). Please note that the figures and dates should be treated as broad estimates given that these projects are only part

way through the planning stage and their scope is yet to be finalised. Projects may be brought forward or delayed. Furthermore, project costs could escalate or be met by other funding bodies.

Scenario Transaction Date		Rates Collected	Scenario Project	District	Scenario Allocation	Running Balance
Month	Year	\$			\$	\$
November	2021		Pohe Island Sports Hub Stage 2	Whangārei	\$600,000	\$128,090
November	2022		Sportsville Kaikohe Stage 2	Far North	\$1,400,000	\$4,322
August	2023		Northland Football Hub Stage 1	Whangārei	\$1,000,000	\$1,060
June	2024		Northland Football Hub Stage 2	Whangārei	\$780,000	\$48,696
3 Years		\$3,828,696			\$3,780,000	\$48,696
Note 1: Collection and Allocation figures are forecast estimates only. Note 2: Rates Collected and Allocation as presented is GST exclusive. Note 3: \$48,696 unallocated 'headroom'. The ultimate surplus would need to be allocated.						

While council has been clear that rates collected out of a district did not need to be strictly allocated to a district, councillors may be interested in how the six-year scenario would 'play out' if these projects did ultimately receive this funding. The quantum allocated broadly matches that collected (refer table below).

District	Collection Over 6 Years	Scenario Allocation Over 6 Years	Collection vs Allocation
Kaipara	\$1,157,310	\$1,100,000	-\$57,310
Far North	\$2,793,090	\$2,900,000	\$106,910
Whangārei	\$3,706,992	\$3,560,000	-\$146,992
TOTAL	\$7,657,392	\$7,560,000	\$97,392 Unallocated
Note 1: \$97,392 unallocated 'headroom'. The ultimate surplus would need to be allocated. Note 2: Rate Collection and Allocation as presented is GST exclusive.			

Considerations

1. Options

No.	Option	Advantages	Disadvantages
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1	Allocate the rate now as presented for the 2018–2021 financial years	<p>Council publicly presents a clear three-year plan and process, signalling early those projects best positioned for funding.</p> <p>Project group has a degree of certainty and can plan.</p> <p>Certainty of council funding provides a platform to apply for funds from other parties.</p> <p>A natural next step following the 2018–2028 LTP process having signalled these projects as those of a nature that could attract funding.</p>	<p>The status of projects could change leading to the revisiting of a decision.</p> <p>Other projects could materialise, although they are unlikely to be well advanced.</p>
2	Allocate the rate now with amendment for the 2018–2021 financial years	<p>As above.</p> <p>New information is considered.</p>	As above.
3	Do not allocate the rate to all or some of the projects at this time	<p>Provides the opportunity for the planning of projects, as presented, to mature.</p> <p>Provides the opportunity for other projects to materialise.</p>	<p>Project groups do not have any certainty and may struggle to progress planning.</p> <p>Project groups may struggle to attract funding from other parties.</p> <p>Raises expectations of those groups with significantly less advanced or thought-out projects.</p>

The staff's recommended option is 1, to allocate the rate now as presented for the 2018–2021 financial years. Should the nature of any project significantly change the Chief Executive can represent options to council.

2. Significance and engagement

The collection and allocation of the Regional Sporting Facilities Rate is well supported by the 2018–2028 LTP consultation process and consistent with subsequent policy and decisions. Allocation decisions from this council meeting will be extensively presented to the public.

3. Policy, risk management and legislative compliance

The decision is consistent with the policy and legislative requirements.

Further considerations

4. Community views

Submissions during the 2018–2028 LTP consultation process were by a substantial majority supportive, or otherwise silent, on the projects presented.

5. Māori impact statement

There have been no specific concerns raised from Māori or iwi groups in respect of the sporting facility proposals. Māori or iwi groups will benefit equally with all residents in terms of access and use of all facilities.

6. Financial implications

The allocation is provided for in the 2018–2028 LTP. It is envisaged that council will not allocate and distribute significantly more money than has been collected at any one time to avoid interest costs eroding the benefit of the rate.

7. Implementation issues

The actual distribution of funds allocated will be dependent on the progress of projects and inevitably the projects being able to attract the balance of funding required.

Those organisations' leading projects will need to apply for funding and provide evidence of need and evidence of completion. Council staff will make best endeavours to use government/territorial authority funding milestones, where such funding is involved, to minimise council's own administration and transaction costs.

Attachments

Attachment 1: Project Prioritisation Scoring [↓](#)

Attachment 2: Project Prioritisation Criteria [↓](#)

Authorised by Group Manager

Name: Phil Heatley
Title: Strategic Projects Manager
Date: 10 September 2018

Northland Sports Facility Plan Project Prioritisation

August 2018

Project	Total Cost	Total Still Required	Total Requested form NRC	Required to be used	Social Impact	Economic Impact	Governance Group Capability	Financial Sustainability	Partnerships	Functionality/Adaptability	Planning Stage	Total
Sportsville Dargaville	\$2.9m	\$600,000	\$600,000	September 2018	25	7	9	9	9	9	20	88
Te Hiku Sports Hub	\$11.16m	\$4.9m	\$1.4m	May 2020	28	9	6	7	8	9	18	85
Mangawhai Activity Zone	\$2.3m	\$950,000	\$500,000	May 2019	23	7	8	8	8	7	18	79
Pohe Island Sports Hub Stage 1	\$5m (approx.)	\$2.4m	\$1m (Rugby facility)	February 2021	25	8	7	No feasibility study	8	8	18	74
Stage 2			\$900,000 (Bike facility)	November 2021								
Sportsville Kaikohe Stage 1	Unknown	Unknown	\$100,000 (Lights)	November 2018	23	7	6	No feasibility study	7	7	12	62

Stage 2			\$1.5m (Facility)	November 2022								
Northland Football Hub Stage 1	\$5.65m	\$3.12m	\$1m (Clubrooms and lights)	August 2023	20	9	5	No feasibility study	4	6	14	58
Stage 2			\$800,000 (Artificial pitch and car park)	June 2024								

Project	Total Cost	Total Still Required	Social Impact	Economic Impact	Governance Group Capability	Financial Sustainability	Partnerships	Functionality/ Adaptability	Planning Stage	Total
Kerikeri Gymsport – district hub facility	\$1.1m		18	6	4	7	5	5	12	57
Kerikeri Squash Club - proposed district facility	Unknown		15	8	4	?	5	6		54
Whangarei Shooting – hub development	Unknown		18	7	4	Not undertaken	5	Not undertaken	8	42

Kerikeri Aquatic Centre	Unknown		24	8	N/A	Not undertaken	2	Not undertaken	6	40
Barge Park - equestrian hub development	Unknown		15	8	4	Not undertaken	5	Not undertaken	8	40
ASB Leisure Centre - additional court	Unknown		27	8	N/A	Not undertaken	0	Not undertaken	0	35
Kauri Coast Community Pool - upgrade	Unknown		24	9	N/A	Not undertaken	Not undertaken	Not undertaken	Not undertaken	33

Criteria for Northland Sports Facility Plan Project Prioritisation

Using some of the key principles from the Northland Sports Facilities Plan as a starting point, the following criteria is currently used to further prioritise the actions from the plan:

- Social Return on Investment/Impact: The community social return on an investment needs to be considered carefully as each investment comes with an opportunity cost. As capital funding is limited an investment in one project will likely mean others do not proceed. It is important that the community / social sporting return on the funded project delivers as much or more than the project it may displace. Priority will be given to those projects that have high impact (and therefore a high return on investment) to the district where they are located – impact includes consideration of the following:
 - Location/Access: what is the catchment population that the facility could draw on, and is access to the proposed facility not considered a barrier?
 - Proposed User Numbers: what are the proposed user numbers of the facility?
 - Multi-use: how many different sports are involved?
 - The various forms of use: ie. a hydrotherapy pool would imply health and wellness use, whereas a sport only facility will be limited in this kind of use
 - Community Support/Demand: has this been determined and what support/demand is there for the proposed facility?
 - Community Development: increased sporting facilities means better social cohesion and youth engagement opportunities
- Economic Return on Investment: Sports facilities can assist in the economic vibrancy of a community directly with the jobs that are created by a new facility, construction and maintenance costs etc. Consideration should also be given to the indirect economic impacts of any new development. For example the attraction of visitors to sporting events and the spend that creates through accommodation and services related to an event; the integrated nature of the development (to increase the complementarity and overall offering of a community/region) and the ability to increase usage; ancillary business opportunities and the economic impact in the wider business community. It is important however to be conservative in estimating economic benefits in the absence of a formal economic impact analysis. Therefore a simple scaling of benefits would be sufficient as part of a wider criteria analysis as follows:
 - Number of direct jobs in the facility
 - Construction and maintenance costs (including creating opportunities for local contractors)
 - Estimated number and scale of additional events/usage that would attract visitation from outside the community
- Capability of Governance Group: Capability of Governance Group: The organisation driving the project (not the construction contractors, but the governance group that has developed the concept and will likely own the facility) should possess a minimum standard of capability to be able to develop the facility effectively. Priority will be given to those projects where this capability exists. To score well in this section the organisation must have a board that has a good practice recruitment process detailed in its constitution or trust deed – this should ideally consist of a balance of elected and appointed board members (with an Appointments Panel set-up specifically to recruit the appointed members based on the skill requirements of the board).

- Sustainability: Our network of facilities and the individual facilities themselves need to be sustainable (financially and in terms of use levels) in order to maximise community benefits. Priority will be given to those projects that have completed feasibility studies which show financial sustainability and those that have signed use agreements for the proposed facility.
- Partnerships: Working together with partners to develop and operate sports facilities will become increasingly important in order to optimise our network and maintain its sustainability. Priority will be given to those projects where partnerships have been established with key organisations, especially those that have signed agreements
- Adaptability / Functionality: Sports trends and our demographics are changing. What we need from a facility today is not necessarily what we will need in the future. Given that the lifespan of our sports facilities is at least fifty years it is important that they be as adaptable and functional as possible. Priority will be given to those projects which are designed with adaptability and functionality in mind.
- Good Practice Planning: For projects to have the best chance of success, Sport Northland has identified 10 critical steps that should be completed (attached Appendix 1). Priority will be given to those projects that have completed the first six steps, with further priority given to those that have completed step seven.

A weighted attribute equation will be used to determine the top six projects, as follows:

- | | |
|--------------------------------------|-------------|
| • Social Return on Investment/Impact | 30% |
| • Economic Return on Investment | 10% |
| • Capability of Governance Group | 10% |
| • Sustainability | 10% |
| • Partnerships | 10% |
| • Adaptability/Functionality | 10% |
| • Good Practice Planning | <u>20%</u> |
| • Total | 100% |

TITLE: Meetings Calendar 2019
ID: A1105320
From: Chris Taylor, Governance Support Manager

Executive summary

This report presents for council consideration and approval a schedule of meetings for 2019. It concludes with the recommendation that council resolve to hold meetings as detailed in the report.

Recommendations

1. That the report 'Meetings Calendar 2019' by Chris Taylor, Governance Support Manager and dated 4 September 2018, be received.
 2. That the programme of meetings for 2019, as recommended, be adopted.
-

Background

The Local Government Act 2002, Schedule 7, Clause 19, contains general provisions for the calling of meetings. In particular there is provision [Clause 19(6)] for the local authority to adopt a schedule of meetings that:

- may cover any future period that the local authority considers appropriate; and
- may be amended.

Previously council has found that setting an annual schedule of meetings has been an efficient way to plan for meetings listed for that period.

The proposed 2019 meetings calendar (up until the triennial elections to be held on Saturday 12 October 2019) is included as **Attachment 1** and is based on the current rotational periods of council and its subordinate bodies.

Note that the meetings schedule is a fluid document, with the flexibility to change, add and delete meetings as required to ensure maximum efficiency. Councillors will be informed in advance of changes to the calendar, with as much notice as possible.

Considerations

1. Options

No.	Option	Advantages	Disadvantages
1	Adopt the proposed meeting schedule.	<ul style="list-style-type: none">● Councillors have a schedule to work to and are able to plan their commitments in advance.	<ul style="list-style-type: none">● Nil. The calendar is a fluid document and can always be amended if required.

		<ul style="list-style-type: none">● Having a schedule in place manages the expectations of the public, council officers and other interested parties.	
2	Do not adopt the proposed meeting schedule.	<ul style="list-style-type: none">● Nil	<ul style="list-style-type: none">● Neither councillors nor council officers have a schedule to work to.

The staff's recommended option is 1 that council adopt the meeting schedule.

2. Significance and engagement

The scheduling of meetings is part of normal day to day operations of council, hence when assessed against council policy is deemed to be of low significance.

3. Policy, risk management and legislative compliance

The Local Government Act 2002, Schedule 7, Clause 19, refers to the calling of meetings, and requires that a 'local authority must hold the meetings that are necessary for the good government of its region or district'.

Being a purely administrative matter, community views, Māori impact statement, financial implications and implementation issues are not applicable.

Attachments

Attachment 1: Meetings Calendar 2019 [↓](#)

Authorised by Group Manager

Name: Jonathan Gibbard

Title: Group Manager - Governance and Engagement

Date: 11 September 2018

Northland Regional Council meetings and events calendar 2019

Printed 4/09/2018 at 10:17 AM

	January	February	March	April	May	June	July	August	September	October	November	December
Sunday									1			1
Monday				1			1		2			2
Tuesday	1			2			2		3	1		3
Wednesday	2			3			3		4	2		4
Thursday	3			4			4		5	3		5
Friday	4	1	1	5			5		6	4	1	6
Saturday	5	2	2	6	4	1	6		7	5	2	7
Sunday	6	3	3	7	5	2	7		8	6	3	8
Monday	7	4	4	8	6	3	8		9	7	4	9
Tuesday	8	5	5	9	7	4	9		10	8	5	10
Wednesday	9	6	6	10	8	5	10		11	9	6	11
Thursday	10	7	7	11	9	6	11		12	10	7	12
Friday	11	8	8	12	10	7	12		13	11	8	13
Saturday	12	9	9	13	11	8	13		14	12	9	14
Sunday	13	10	10	14	12	9	14		15	13	10	15
Monday	14	11	11	15	13	10	15		16	14	11	16
Tuesday	15	12	12	16	14	11	16		17	15	12	17
Wednesday	16	13	13	17	15	12	17		18	16	13	18
Thursday	17	14	14	18	16	13	18		19	17	14	19
Friday	18	15	15	19	17	14	19		20	18	15	20
Saturday	19	16	16	20	18	15	20		21	19	16	21
Sunday	20	17	17	21	19	16	21		22	20	17	22
Monday	21	18	18	22	20	17	22		23	21	18	23
Tuesday	22	19	19	23	21	18	23		24	22	19	24
Wednesday	23	20	20	24	22	19	24		25	23	20	25
Thursday	24	21	21	25	23	20	25		26	24	21	26
Friday	25	22	22	26	24	21	26		27	25	22	27
Saturday	26	23	23	27	25	22	27		28	26	23	28
Sunday	27	24	24	28	26	23	28		29	27	24	29
Monday	28	25	25	29	27	24	29		30	28	25	30
Tuesday	29	26	26	30	28	25	30		1	29	26	31
Wednesday	30	27	27		29	26	31		2	30	27	
Thursday	31	28	28		30	27			3	31	28	
Friday									4			
Saturday									5			
Sunday									6			
Monday									7			

LEGEND

Regional Chief Executive Officers Group

Chief Executive Environment Forum

Northland/Forward Together Project Lead Team

Risk and Health & Safety Working Party

Upper Northland Strategic Alliance

Ta Tokerau Tei and Local Government Authority Chief Executive Forum

Property SC

CEA Forum

TOATS Meeting

Planning Working Party

ALERT WP

Northland Strategic Planning Workshop (NSC)

Northland/Forward Together Strategic Planning Workshop

School Holidays

Investment SC

Investment Sub-Committee

Civil Defence/Emergency Management Joint Committee

ZONE 1

LOKZ Zone 1

Post Mgmt WP

Natural Resources Working Party

Ta Tokerau Tei and Council Working Party

TTMAC

NTA

Northland Transport Alliance

TITLE: Proposed Water Quality Consultation

ID: A1104447

From: Justin Murfitt, Resource Management Planning and Policy Manager

Executive summary

This item outlines a proposed round of consultation called “Where’s your wai?” seeking feedback from the public on water quality to assist council to finalise its draft regional swimming water quality targets and inform its water quality work programme generally. These targets are to be finalised by 31 December 2018 in accordance with Policy A6 of the National Policy Statement for Freshwater Management (NPS-FM). Council approval to undertake the consultation in mid-October is sought. It is also requested that council identify a council spokesperson and approve staff engagement with the Māori Technical Advisory Group in relation to the project.

Recommendation(s)

1. That the report ‘Proposed Water Quality Consultation’ by Justin Murfitt, Resource Management Planning and Policy Manager and dated 31 August 2018, be received.
2. That council approve the consultation and that this start in mid-October 2018.
3. That council appoint Councillor _____ as council spokesperson for the project.
4. That council approve staff engaging with the Māori Technical Advisory Group in relation to the project.

Background

Policy A6 of the National Policy Statement for Freshwater Management (NPS-FM) requires councils to set draft regional targets for swimming water quality by 31 March 2018 and to finalise these by 31 December 2018. Regional targets are to contribute to the Government’s target to make New Zealand’s large rivers and lakes more swimmable (80% ‘swimmable’ by 2030 and 90% by 2040) as measured by *E. coli* (an indicator of the presence of faecal pathogens in water) and cyanobacteria in lakes (which can cause toxic chemicals).

The NPS-FM (Policy A5) also requires councils to identify in regional plans, primary contact sites and the measures and timeframes proposed to improve ‘swimmability’. Council set draft regional swimming water quality targets for rivers and lakes in March 2018 - these were based on the modelled effect of livestock exclusion in Northland’s fourth order rivers and set out in a template followed by all regional councils.

To assist council to meet Policies A5 and A6 of the NPS-FM and to inform its wider water quality programme generally, it is recommended that a round of public consultation on recreational water quality is undertaken to inform the final regional targets. Rather than focus solely on the national targets for *E. coli* and cyanobacteria – which are technical, complex matters and just an element of Northland’s water quality picture – there is an opportunity to use this consultation to inform final regional swimming water quality targets but also get better information from our communities to inform a much broader spectrum of our work. Such information may include where, when and how often people swim, and their local water quality concerns.

Staff demonstrated a map-based, online consultation tool at a workshop with council on 22 August 2018, which enables people to identify areas they value for water based activity on a GIS based tool and in response to prompts to provide some commentary on issues that affect their use of that waterbody. The consultation would be supported by background information on council’s

recreational bathing water quality monitoring and results. While NPS-FM swimming water quality targets are specific to freshwater, it is suggested that the consultation include scope for the public to comment on coastal water quality given Northlander's generally value coastal waters for recreation very highly and this information would also be useful.

It is proposed to run the consultation in the period leading up to the summer bathing period. This would allow recommended regional swimming water quality targets to be put to the 11 December 2018 council meeting and made public by 31 December 2018. It is proposed to run the consultation from Monday 22 October to Saturday 24 November 2018. The different approaches likely to be used to target various audiences are set out in the table below.

Audience	Tactic
General public	Digital and print advertising; promotional video; radio promotion; media releases; e-news pieces; presence at markets and events.
Iwi/hapū	Presentation/discussion with TTMAC and Māori Technical Advisory Group; panui to iwi/hapū contacts
Catchment groups	Catchment group meetings; email mailout
Interested stakeholders	Email mailout
Councillors, staff	Council meetings / workshops; intranet; staff room display

It is also proposed that staff attend a range of public events in order to raise the profile and get feedback from those with limited access to or familiarity with online technology. More detail on the engagement programme can be provided as needed.

The proposal was presented to Te Tai Tokerau Māori and Council (TTMAC) Working Party on 6 September 2018 – a verbal update on the feedback received from the working party can be provided to council at the meeting.

The project provides an opportunity to better understand values associated with recreational use of fresh and coastal waters in Northland which will inform council's operational and monitoring programmes. It will also assist in fulfilling the requirements of the NPS-FM relating to regional targets and primary contact sites. It may be a valuable exercise to make the online tool publicly available again after the summer swimming period to gain further information and consider this in the light of recreational water quality results for the 2018/19 monitoring season.

Considerations

1. Options

No.	Option	Advantages	Disadvantages
1	Do not consult – just finalise targets with no feedback / input from the community	Avoids costs of consultation.	<ul style="list-style-type: none"> Community may have desire to comment. May mean key recreational sites are not identified.
2	Use traditional consultation methods (e.g. mailout)	Reaches those with limited access to digital technology.	<ul style="list-style-type: none"> Online tool far more efficient. Unlikely to receive the same number of responses.

			<ul style="list-style-type: none"> • Likely to miss much of the target audience. • Staff time and costs (approximately \$10,000).
3	Consult using online map based tool	<p>Larger reach.</p> <p>Ease / convenience for public.</p>	Staff time and costs (approximately \$10,000 – includes advertising and promotions).

Staff recommend option three on the basis this approach is likely to gain more quality information, reach more people, and is easy and convenient for the users.

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's Significance and Engagement Policy because it is part of council's day to day activities. This does not mean that this matter is not of significance to tāngata whenua and/or individual communities, but that council is able to make decisions relating to this matter without undertaking further consultation or engagement.

3. Policy, risk management and legislative compliance

The decision is consistent with policy and legislative requirements, particularly those relating to implementation of the National Policy Statement for Freshwater Management. The proposed consultation is considered low risk – there is some potential for poor quality or limited feedback, but this is considered a much lower risk than not consulting on the matter at all.

Further considerations

4. Community views

There is significant community interest in fresh and coastal water quality and this consultation proposal provides an opportunity for the community to express the values held in relation to these water bodies and to identify issues that affect them.

5. Māori impact statement

The proposal has been presented to the TTMAC Working Party on 6 September 2018. Also, this consultation proposal provides an opportunity for Māori to express their concerns and values in relation to fresh and coastal water quality.

6. Financial implications

The proposed consultation can be met with existing Planning and Policy budget.

7. Implementation issues

No implementation issues are expected.

Authorised by Group Manager

Name: Colin Dall

Title: Group Manager - Regulatory Services

Date: 11 September 2018

TITLE: Emissions Trading Scheme Review - Draft Submissions

ID: A1105520

From: Justin Murfitt, Resource Management Planning and Policy Manager

Executive summary

The purpose of this item is to provide a brief overview of two consultation documents that propose changes to the New Zealand Emissions Trading Scheme (ETS). The changes are designed to assist New Zealand in reducing net greenhouse gas emissions. The first of these documents details numerous proposed changes to the framework of the ETS designed to improve its operation and encourage greater participation in the scheme. The second proposes changes to the ETS regime as it applies to forestry – again primarily to encourage participation and afforestation and to remove administrative impediments. The item also recommends that council lodge submissions in response to both consultation documents – draft submissions are attached for consideration by council.

Recommendation(s)

1. That the report 'Emissions Trading Scheme Review - Draft Submissions' by Justin Murfitt, Resource Management Planning and Policy Manager and dated 4 September 2018, be received.
2. That council approve the attached submissions (subject to any amendments) and authorises staff to lodge these with the Ministry for the Environment.

Background

The government has proposed numerous changes to the Emissions Trading Scheme to improve participation in the scheme and to assist New Zealand to transition to a low carbon economy. The proposed changes to the ETS follows a technical review in 2017 and are set out in two consultation documents. The changes proposed include structural amendments to the ETS as a whole and changes specific to forestry settings in the ETS. A brief summary of the ETS and each consultation document is provided below:

Emissions Trading Scheme (ETS)

The ETS was established by the Climate Change Response Act 2002, and is New Zealand's main tool for reducing greenhouse gas emissions. The ETS puts a price on greenhouse gas emissions by requiring businesses across all emitting sectors of our economy (except agriculture) to purchase and surrender units to the government for their emissions. This means just over half of New Zealand's greenhouse gas emissions are covered by emissions pricing.

Emitters must either reduce their emissions or purchase units from others; for example, from foresters who have earned New Zealand units (NZUs) because their trees remove carbon dioxide from the atmosphere. The price of units depends on supply and demand. The scheme therefore creates a financial incentive for businesses to invest in technologies and practices that lower emissions. It also encourages forest planting by allowing eligible foresters to earn NZUs as their trees grow and absorb carbon dioxide. Each emissions unit represents 1 tonne of carbon dioxide equivalent (CO₂-e) of greenhouse gas emissions.

The government reviewed the ETS between 2015 and 2017 in light of the Paris agreement whereby New Zealand committed to reduce greenhouse gas emissions to 30 per cent below 2005 levels by 2030.

A better ETS for forestry

Key elements in the consultation document include:

- Potential changes to the way in which carbon accounting is calculated for forestry – an averaging approach is proposed to replace carbon stock change accounting.
- Simpler reporting and monitoring requirements if averaging accounting is used.
- Removing liabilities for adverse events – currently forest owners can be liable for loss of forested areas due to weather events.
- Allowing offsetting - participants can avoid deforestation liabilities if they establish a new forest of equal or larger area elsewhere.
- Recognise and account for the emissions mitigation provided in harvested wood.
- Increased incentives and removing impediments for the establishment of permanent forests.

The changes proposed are considered to improve the ETS and will remove a number of administrative burdens and increase incentives in some areas. The degree to which these changes will drive additional afforestation (which is one of the key aims given low afforestation rates since 2000) is difficult to assess. It is likely that the price of carbon (NZ units) will be more of a driver for afforestation than changes to forestry settings in the ETS. That said, the draft submission (**Attachment 1**) is generally supportive as the changes outlined appear to be a step in the right direction. The discussion document can be found here:

<https://www.mpi.govt.nz/dmsdocument/30285/loggedIn>

Improvements to the New Zealand Emissions Trading Scheme

The consultation document sets out a range of options relating to:

- Establishing a coordinated decision making process to cap the number of units in the NZ ETS market.
- Establishing an auction process for NZ units and potential use of proceeds.
- Replacing the current price ceiling in the NZ ETS (currently \$25), with a different price ceiling called a cost containment reserve (CCR) – essentially units held by the government in a reserve are auctioned once a predetermined price ‘trigger’ is reached. Note: the government does not propose replacing the current fixed price with the CCR until 2020 but may alter the \$25 price before this time.
- A limit on the number of international units NZ ETS participants can use and signalling this limit over a five-year period.
- Phasing down industrial allocations.
- Introduction of an infringement regime and options for penalties for non-compliance.
- Technical/operational amendments.

The majority of these proposed changes are designed to provide the government with tools to manage the supply and price of units and to a lesser degree provide greater market efficiencies. Another key driver is to align the ETS with emission reduction targets and emissions budgets likely to be established through the Zero Carbon Bill – this Bill and associated targets will set out New Zealand’s long-term plan to respond to climate change. Notably, the consultation document does discuss the inclusion of agriculture into the ETS – the government is expected to consider this issue in the second half of 2019.

Overall, staff consider the changes are likely to result in an improvement in the ability of the ETS to respond to emission reduction targets and emission budgets to be set in the Zero Carbon Bill. The removal of the fixed price (currently \$25) will likely create some uncertainty, but it should be noted this was always intended as a temporary measure. A draft submission is attached (**Attachment 2**) for consideration by council. The discussion document is available here:

<http://www.mfe.govt.nz/sites/default/files/media/Climate%20Change/Final%20-%20ETS%20Consultation%20document.pdf>

Submissions on both consultation documents close on 21 September 2018. It is recommended council lodge submissions on both and draft submissions are **attached** for council consideration.

Considerations

1. Options

No.	Option	Advantages	Disadvantages
1	Do not make submissions	No further staff time required.	Council views are not expressed and positive changes do not receive council support.
2	Make submissions	Council views are expressed and positive changes receive support.	None.

The staff's recommended option is Option 2 on the basis that there is some benefit in council supporting positive changes to the ETS regime and only very minor costs (staff time).

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's Significance and Engagement Policy because it is part of council's day to day activities. This does not mean that this matter is not of significance to tāngata whenua and/or individual communities, but that council is able to make decisions relating to this matter without undertaking further consultation or engagement.

3. Policy, risk management and legislative compliance

There are no policies or legislative compliance relevant to this issue and the decision being made is considered low risk.

Being a purely administrative matter, community views, Māori impact statement, financial implications and implementation issues are not applicable.

Attachments

Attachment 1: Draft NRC submission on changes to ETS Forestry regime [↓](#)

Attachment 2: Draft NRC submission - changes to ETS framework [↓](#)

Authorised by Group Manager

Name: Colin Dall

Title: Group Manager - Regulatory Services

Date: 11 September 2018



Submission

To: Ministry for the Environment
PO Box 10362
Wellington 6143
etsconsultation@mfe.govt.nz

By: Northland Regional Council
Private Bag 9021
Whangārei Mail Centre
WHANGĀREI 0148

On: A Better ETS for Forestry: Consultation document

Introduction

1. The Northland Regional Council (council) is grateful for the opportunity to comment on the consultation document. This submission is made in the interests of promoting a sustainable environment and economy in Northland and with council's statutory functions and roles under the Local Government Act 2002 and other relevant legislation in mind.
2. The council understands the importance of the Emissions Trading Scheme (ETS) in promoting and enabling the transition to a low net emissions economy. Council agrees that there is a need to improve the framework of the ETS and strengthen incentives for permanent and commercial plantation forests. The Northland region has significant potential for land use change with large areas of land suited to conversion to forest and therefore has an interest in improvements to the ETS to facilitate this.
3. We understand that forestry is unique in that it is currently the only sector that can get recognition for carbon sequestration through the ETS in the form of carbon credits (units). Council considers there is however potential for other sequestration measures that could be incorporated into the ETS in a similar way. This will become increasingly important as permanent forests age and sequestration rates drop – meaning if we are to meet emission reduction targets New Zealand must continue to plant new forests to offset emissions. We strongly urge the government to assess the potential for incorporating other sequestration measures into the ETS, particularly those that can be integrated into existing farm

/ agricultural systems given the very limited tool box currently available to this sector to abate / offset emissions. Examples could include carbon credits for cropping fibre, soil conservation and riparian planting. We acknowledge such measures do not form part of these proposals and that the government is bound by international protocols, but council considers alternatives to forestry sequestration will become increasingly important, particularly if and when agriculture enters the scheme if the government's objectives for a productive, sustainable and climate change resilient economy and just and inclusive society are to be achieved.

Submission

4. Carbon credits for riparian areas: While we understand riparian plantings can be registered in the ETS if they meet the eligibility requirements (including minimum size / width thresholds), council is disappointed to see that a specific category and eligibility criteria for this has not been considered. The discussion document states that inclusion in the ETS is unlikely to drive a significant increase in riparian planting and that the benefit to farmers is likely to be small (emissions unit value is estimated at around 2t/ha per year). However, it may be possible to bundle riparian planting and possibly soil conservation planting into other ETS eligible forest activity on farm and thereby reduce administrative burden / cost effectiveness. Council asks that the government take another look at the potential for this.
5. Accounting: Council supports the proposal that all *new* forestry participants be required to use the 'averaging accounting' system (as opposed to carbon stock change accounting). Council agrees that this will simplify administration and compliance costs by avoiding the need for accounting at harvest and payment of surrender obligations. Council also agrees that this change would allow a greater return from registered forests as there is less risk in selling allocated units for forest owners under the averaging regime.
6. In relation to existing forest participants, council supports Option three which allows participants to make a one-off and one-way choice to either retain the carbon stock change approach or to move to averaging accounting. This is on the basis that there are forester owners with business plans and contracted commitments based on the carbon stock change accounting approach that should not be disadvantaged by a compulsory accounting change. We agree that being a 'once only' decision it would prevent ETS participants from "cherry picking" between the two accounting approaches.
7. Council agrees that there needs to be some allowance for a transition between the two systems that recognises the potential impact on some forest participants if they decide to transition at the Mandatory Emission Reporting Period - in particular those that may face timing related issues in terms of surrender obligations but yet to receive income from the harvest. The potential option to

allow participants to pay obligations at the Mandatory Emission Reporting Period following the transition appears logical.

8. Design of averaging accounting: If averaging accounting is to be used for all 'new' forests, this should be applied as early as possible. Given change to legislation is required (and anticipated in 2019), council agrees that new forests should be defined as those planted after 1 January 2020. While this may mean some foresters delay planting until after this date to avoid the need to transition from carbon stock change accounting to averaging, this appears unavoidable.
9. Calculating average carbon storage: Council agrees with the proposal to continue use of default 'look up' tables for participant forests of 100ha or less as this limits complexity and administrative costs for smaller forests. The use of field measurement approach for forests over 100ha is also supported. We see no need to change the 100ha threshold, but note and support the intention to review yield tables. For the purposes of calculating average crediting age and carbon storage, council supports Option 2 – this is on the grounds that this method provides more of an incentive for increasing carbon storage by providing a higher average age (and ability to earn more units) as a result of longer rotation. We see this being particularly beneficial on land with high erosion risk where longer rotations present less risk of adverse events than shorter rotation forests with more frequent harvest cycles.
10. Changes to 'average' age: In terms of changes to average crediting age and obligations of participants, council supports Option1 for both circumstances (where forests are either above or below the average age). Option 1 (in both circumstances) appears to provide the most certainty for participants when / if the average age changes (either up or down). This seems the simplest and most certain approach and will avoid the need for participants to retain units to cover potential changes to the average age and subsequent unplanned liabilities.
11. Claiming units on entry to averaging: While the averaging approach appears very attractive for new forests, for forests at or above average age, the averaging accounting approach would act as a disincentive to entry to the ETS (as they do not receive credits for prior growth). While we understand this is pretty much the case currently, we would urge the government to consider options to resolve this.
12. Ongoing reporting: The current approach to reporting requires measurement and reporting every Mandatory Emission Reporting Period and associated debiting or crediting of the forest, depending on the stage in the cycle. The move to averaging would remove these requirements as once a forest reaches its average age there is no need to report changes in carbon storage. Council supports Option 3 and the requirement to report changes to average age, any deforestation and change forest management every Mandatory Emission Reporting Period (E.g. change in species or rotation length). This is a far simpler

and more cost-effective approach and one of the key benefits of averaging accounting.

13. Removing liabilities for adverse events: Currently the ETS requires participants to account for reduced carbon as a result of adverse events (such as storm damage or earthquakes). This means participants need to carry insurance to cover the liability arising from the need to repay units. Council strongly supports the proposal (Option 2) to remove this current requirement, as this is in our view one of the impediments to entry into the ETS, particularly for permanent forests. We do however support the requirement that participants provide evidence of re-establishment of the forest post the adverse event.
14. Offsetting: Council supports Option 2 which would allow participants who use averaging to avoid deforestation liabilities provided they establish a new forest of equal or larger area elsewhere. Council supports this as it retains flexibility in land use options and also lowers the risk of forestry as an investment.
15. Recognition of harvested wood: Council supports the move to recognise and account for the emissions mitigation provided in harvested wood in the ETS. Council prefers Option 2 on the basis that participants should receive the additional units by way of an increase to average crediting age. Council is of the view this would further incentivise participation in the ETS and afforestation, whereas allocating equivalent funding to an industry scheme to promote longer life wood products (Option 3) is not likely to do so.
16. Permanent forest category: Council strongly supports increased incentives for establishment of permanent forests as there are multiple co-benefits likely in terms of biodiversity, water quality and soil conservation. There is a significant opportunity for the establishment of new permanent forests in Northland on land less suited to production forestry. We understand participation rates in the Permanent Forests Sink Initiative (PFSI) have been low, even though PFSI units have earned a premium. One of the reasons for this is the need to ensure the permanence of the forest by covenant which is administratively cumbersome and a disincentive for many landowners. Of the options presented, council prefers Option 4 (the creation of a permanent forest category and disestablishment of the PFSI) provided there are strong assurances the forest is actually permanent. We consider the conditions available in the ETS are sufficiently robust to negate the need for covenants and the 50year non-harvest period is supported. Units received for permanent forests should however be distinguishable from standard NZ units – we also support the proposal to allow selective harvest from such forests provided canopy cover is maintained as this will enable additional revenue and act as a further incentive to establish such forests.
17. In terms of calculating units to be credited for carbon storage in permanent forests, council considers averaging accounting would disadvantage the establishment of native forest which continue to accumulate carbon for 100

years or more until they reach a 'steady state'. Council therefore supports the carbon stock change accounting system (Option 2) for permanent forests.

18. Council supports the proposal to transfer existing PFSI participants into the new permanent forest ETS category, but allowing those that do not support this to exit the scheme. We agree with the three options presented for permanent forest owners after the expiry of the 50year non-harvest period (including the option to sign up for another 50 year non-harvest period or de-forest and pay liabilities), as this retains flexibility for land use and landowners, which again increase incentives to participate in this category.
19. Operational changes: Council has limited views in relation to the operational changes outlined in the consultation document and therefore has only a few comments on the more significant proposals. Council supports greater transparency / access to information on land classifications and eligibility under the ETS – mapped layers of pre-1990 forest land, post-1989 forest land and land eligible to be registered as post1989 forest land would be extremely beneficial for existing and potential investors.
20. Council strongly supports simplifying exemptions from liabilities where deforestation is for the purpose of managing 'tree weeds' (E.g. wilding conifers).
21. Council agrees with the proposal to relax the emissions returns for natural disturbance events that permanently prevents forest reestablishment (such as erosion) – given there are no surrender obligations the return serves little purpose.

Conclusion

22. As can be seen in our responses above, overall council supports the majority of the changes proposed in relation to forestry in the ETS. In our view, these will remove some of the impediments to participation and provide meaningful incentives for afforestation and thereby assist the transition to a low carbon economy. The administrative burden will also be eased, particularly if the option for averaging accounting proceeds. The improved regime for establishment of permanent forests under the ETS is particularly pleasing – council would encourage government to look at further incentives for this activity as the ETS evolves. Once again, council thanks the government for the opportunity to comment on the proposals.



Submission

To: Ministry for the Environment
PO Box 10362
Wellington 6143
etsconsultation@mfe.govt.nz

By: Northland Regional Council
Private Bag 9021
Whangārei Mail Centre
WHANGĀREI 0148

On: Improvements to the New Zealand Emissions Trading Scheme:
Consultation document

Introduction

1. The Northland Regional Council (council) is grateful for the opportunity to comment on the consultation documents. This submission is made in the interests of promoting a sustainable environment and economy in Northland and with council's statutory functions and roles under the Local Government Act 2002 and other relevant legislation in mind.
2. The council understands the importance of the Emissions Trading Scheme (ETS) in promoting and enabling the transition to a low net emissions economy. Council agrees that there is a need to improve the framework of the ETS and strengthen incentives for permanent and commercial plantation forests. The Northland region has significant potential for land use change with large areas of land suited to conversion to forest and therefore has an interest in improvements to the ETS to facilitate this.
3. Council also considers there is potential to integrate abatement / offsetting measures into existing farm / agricultural systems that should be incentivised through ETS settings, particularly given the very limited tool box currently available. This will become increasingly important when agriculture enters the scheme if the government's objectives for a productive, sustainable and climate change resilient economy and just and inclusive society are to be achieved. Council therefore supports the decision not to include agriculture in the ETS until receiving advice from

the Climate Change Commission and further offset / abatement measures for agricultural emissions can be considered.

Submission

4. Council supports the intent set out in the discussion document to cap emissions from sectors in the ETS in a coordinated, transparent and predictable manner. The five proposals outlined to achieve this appear logical and council responds to each below largely following the consultation document format.
5. Unit supply volumes: Council understands that the ETS is a quantity based policy tool whereby the number of units available in the market has a direct bearing on price and the unit price in turn affects investment in low emissions technology and / or offsetting. Council agrees the matters listed in Question 1 should be considered in setting the unit supply. Council does however recommend the following be added:
 - The ability for a given sector to offset or mitigate emissions – some sectors (E.g. agriculture) may have limited ability to reduce emissions and this should be reflected in the unit supply volume to ensure an equitable regime and avoid financial ‘shocks’.
 - The potential financial / economic impact on a sector(s) of a reduced unit supply volume.

Council considers there should be restrictions on adjustment to unit supply volumes that include:

- unit supply volumes in the NZ ETS align with New Zealand’s emissions reduction targets
 - they can only occur when there has been a significant change in context (eg, changes in emissions projections or emissions budgets)
 - the Government is required to explain if it makes a change to unit supply volumes
6. Auctioning: Council understands the government has decided to introduce auctioning of NZ units to better align the ETS to emissions targets. Council sees auctioning a logical approach which will mean the market value is reflected in the price of units. In terms of the auction format to be used, council do not support options C given we have a secondary market (and therefore there are good price signals) or option D given it selects for the highest price (as opposed to efficient allocation). Council agrees Option A (uniform-price, sealed-bid, single-round auction) is the simplest, promotes market efficiency and protects against collusion and ‘hoarding’. Council supports quarterly auctions as this should provide an appropriate balance between participation costs, be frequent enough to ensure unit volumes released are appropriate while avoiding participation costs and disruption likely with more frequent auctions. Council is of the view that all NZ account holders should be able to participate in auctions (not just ETS participants) as this is more likely to lead to an efficient price, enables voluntary participation and limits collusion / manipulation.

7. Use of auction proceeds: While we understand the New Zealand government does not typically link revenue from a particular source directly to a specific spending programme, council considers there is merit in doing so at least in the short to medium term given the potential for disproportionate effect on some sectors and / or communities. Council considers a significant percentage of the proceeds should therefore be 'ring-fenced' to assist particularly disadvantaged communities and investment in emissions reduction technology in those sectors where this is severely limited.
8. Price ceiling: Council supports price ceilings for NZ units as this will limit undue price increases. Council also supports retaining the fixed unit price approach until at least 2020 (acknowledging this was intended as a transitional measure and that the current \$25 / unit price may need adjustment). Council tends to agree that if the government moves to control the volume of units available a price 'floor' is unlikely to be needed. While the fixed price provides certainty for those with obligations, council understands the problems it could cause in the medium-long term, even if the price is regularly adjusted (largely related to limited control on the volume of units available and the lack of certainty emissions reduction targets will be met). The consultation document proposes a cost containment reserve (CCR) approach be used to control unit price, meaning the Government sets aside a number of NZUs (the reserve) to be sold only if a specified trigger price is reached - it therefore does not guarantee a maximum compliance cost per unit for participants and how much influence it would have on the price of units depends on the volume of units in the reserve. It is therefore more flexible and provides greater confidence emission reduction targets can be met but less certainty for participants on compliance / obligation costs (unit price). There are therefore two decisions to be made – the volume of units available (i.e. held in the reserve for auction) and the 'trigger' price at which the reserve would be sold. These decisions could either be made by:
- leaving it to the complete discretion of the government, or
 - leaving it to the discretion of the government but requiring certain factors to be considered (E.g. forecasts of abatement required to meet reduction targets, inflation rates or international carbon prices) or
 - Applying set formula set out in the ETS legislation or regulations.

The consultation document does not identify a preferred option for this decision-making process but does propose a five-year 'rolling' process for deciding and announcing these unit supply settings - meaning the price trigger and reserve volume would be set for five years in advance, and extended each year. If the government moves to a volume-limited auction system, council supports a cost containment reserve (CCR) to replace the fixed price as this would mean the price is set by the market (not the fixed price). As to how the CCR settings are decided, council suggests retaining flexibility at this early stage and avoiding a set formula at this time given the uncertainties. We therefore support decision-maker discretion subject to a range of mandatory considerations – these should include those identified in the consultation document but should also consider:

- forecasts of expected domestic abatements costs by sector
- ability to abate emissions by sector and likely demand for units.

The decision maker should also be required to document the rationale for the decisions on these settings. Council supports increasing the limit on international units if high domestic abatement costs cause high unit prices (as this should be a relatively quick solution).

9. Limit on international units: Council understands the government desire to control the use of international units. The two options available to manage use of international credits – allowing participants to purchase and surrender a limited volume or, by the government purchasing a limited volume of international units and including these in the domestic auction – have pros and cons. Council is of the view that the government should allow some industries / sectors to meet their obligations using a limited volume of international units. This should occur on the basis that they:

- Do not receive allocation of NZ units
- Have limited offsetting or abatement options available.
- The proportion of their obligations to be met with international units will be reduced over time as abatement / offsetting options become available.
- The international units able to be used are defined by government.

This recognises that some industries / sectors have limited emission reduction options and will retain some flexibility for those potentially disadvantaged industries / sectors to meet obligations both using NZ domestic units and international units.

10. Phase-down of industrial allocation: Council does not support option 1 (up-front decision to phase down industrial allocations) and prefers either of Option 2 (a 'test condition') or Option 3 (defined decision-making process). This is because these options use an evidence base and analysis rather than an uninformed decision. If a decision-making process (Option 3) is to be used council agrees with the matters to be considered in Question 15.

11. Market information: At this stage council does not see the need to or any benefit arising from publishing individual participants emissions data or non-compliance, particularly at this stage – there may however be a case for such once the revised ETS matures.

12. Compliance and penalties: Council supports an infringement regime for lower level offences as prosecution is often unwarranted and expensive. We have no strong views on the penalty provisions, but suggest a proportional approach seems the more equitable.

13. Technical and operational improvements: Council has little to contribute on these issues.

Conclusion

14. Council thanks the Ministry for the opportunity to comment on the proposed changes to the ETS.
Please do not hesitate to contact us should you wish to discuss any of the above.

Signed on behalf of the Northland Regional Council by:

Dated: XX September 2018

Northland Regional Council
Private Bag 9021
Whangārei Mail Centre
WHANGĀREI 0148

TITLE: Mediterranean fanworm response - Opuā
ID: A1106536
From: Sophia Clark, Biosecurity Manager - Marine and Strategy

Executive summary

This document acts as a 'placeholder' for the report 'Mediterranean fanworm response - Opuā' which was unable to be completed in time for the circulation of the agenda due to the matter being discussed at the council workshop on 12 September 2018.

The report will be sent out to members under separate cover.

Authorised by Group Manager

Name: Bruce Howse
Title: Group Manager - Environmental Services
Date: 11 September 2018

TITLE: Biosecurity High Value Areas - Establishment of new Collaborative Community Engagement Groups

ID: A1106716

From: Kane McElrea, Biosecurity Manager - Partnerships and Strategy and Don McKenzie, Biosecurity Manager

Executive summary

Working groups are recommended to be formed for several High Value Area (HVA) biosecurity pest control areas across Northland.

Recommendations

1. That the report 'Biosecurity High Value Areas - Establishment of new Collaborative Community Engagement Groups' by Kane McElrea, Biosecurity Manager - Partnerships and Strategy and Don McKenzie, Biosecurity Manager and dated 7 September 2018, be received.
2. That council approves the establishment of the High Value Area Pest Management Working Groups
3. That council approves the proposed High Value Area Pest Management Working Group terms of reference template.

Background

Through the Long Term Plan 2018–2028 consultation process, Northland communities supported council's proposal to significantly increase funding for several High Value Area (HVA) biosecurity pest control areas across Northland, where high biodiversity and recreational values are matched with strong community interest in pest control.

The areas currently included in the High Value Area pest control programme and the respective budgets allocated per year as a result of the Long Term Plan include Bay of Islands (\$249,960), Tutukaka (\$91,652), Whangārei Heads (\$93,000), Kai Iwi Lakes (\$124,980) and Mangawhai/Waipū (\$166,640).

The high value pest control programme has evolved from what was developed in the Whangārei Heads area over the past three years as a result of the former targeted rate for pest control, with successes including significant increases in kiwi populations, widespread weed control and improved management of predatory dogs. Key pests such as stoats and possums have been reduced to low numbers and the benefits of pest control have flowed onto adjacent areas not directly covered by the programme.

Funding for these areas will enable specialist predator control contractors, specialist species recovery work such as kiwi and pateke, and in some cases support communities with the development of weed control initiatives and pest control in general.

Staff have been working with these communities to establish local pest management working groups which have an operational role and who can advise and help plan actions on the ground. The groups will ensure actions being undertaken through the HVAs are aligned with each strategy and plan(s).

Working group members will be selected from community representatives and will be comprised of individuals that represent (but not limited to) a range of local landcare groups, iwi, agencies, organisations and private land owners who are engaged in achieving significant biodiversity outcomes within the HVA programmes.

As these HVA working groups are operational based, focused on delivering outcomes on the ground, councillor appointment / representation is not required. However, councillors and other members of the public are welcome to attend working group meetings.

Each HVA pest management working group is in the process of developing a terms of reference (TOR) which will describe the vision, purpose, tasks and functions that relate specifically to the goals of each HVA strategic and/or operational plan(s). See HVA Terms of Reference Template (**attached**). Each HVA represents a different regional community and it is expected that each will have different approaches to pest reduction and community engagement and this diversity in approach is seen as a strength to the overall programme.

Each High Value Area working group will report annually to council on objectives and outcomes identified in specific strategic and operational plans and work closely with staff to develop an annual budget.

Pest control work at the Kai Iwi Lakes does not require a new working group to be established and will be undertaken in partnership with local landowners, Kaipara District Council and Te Roroa. Staff will continue to liaise with the Taharoa Domain Governance Committee and Kaipara District Council on pest control and biosecurity operations.

Progress to date (September):

High Value Area	Strategic / Project Plan	Working Group	Terms of Reference
Bay of Islands	Yes - To be finalised	In development	In development
Tutukaka	Drafted	In development	In development
Whangārei Heads	Yes	Yes	Yes - Review required
Kai Iwi Lakes	Drafted	No - Existing management	N/A
Mangawhai / Waipū	Yes - To be finalised	In development	In development

Considerations

1. Options

No.	Option	Advantages	Disadvantages
1	Council approves the establishment of High Value Area Pest Management Working Groups and working group terms of reference template	Local working groups will ensure local decision making for operational plans and strategies.	Nil
2	Council does not approve the establishment of High Value Area Pest	Nil	A different process will need to be developed.

	Management Working Groups and working group terms of reference template		
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The staff's recommended option is option 1.

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's Significance and Engagement Policy because it has previously been consulted on and is part of council's day to day activities. This does not mean that this matter is not of significance to tāngata whenua and/or individual communities, but that council is able to make decisions relating to this matter without undertaking further consultation or engagement.

3. Policy, risk management and legislative compliance

The decision is consistent with policy and legislative requirements under the Biosecurity Act 1993 and Local Government Act.

Further considerations

4. Community views

Northland communities supported the development of High Value Areas through council's Long Term Plan 2018–2028. The development of Local High Value Area working groups will align with community goals and objectives and allow for more informed local decision making. These groups will provide advice to council on how best to utilise the High Value Area funds.

5. Māori impact statement

The development of local High Value Area working groups has potential to have positive affects for all local people including Māori. The working groups will encourage Māori representation on the working groups but will also allow for local landcare and community groups to maintain and develop their own relationships with local Māori.

6. Financial implications

Financial Implications of this report have been budgeted through the Long Term Plan 2018–2028. Members of the High Value Area working groups will contribute on a voluntary basis. Working groups will provide advice to council on how the funds for each HVA are best spent. Working groups and members have no financial delegations or decision making powers within council.

7. Implementation issues

Development of the local High Value Area working groups will improve the way council can support local communities to undertake pest management activities within each HVA. Working groups will report annually to council on a range of objectives and outcomes specific to each HVA.

Attachments

Attachment 1: High Value Area Pest Management Working Group - Terms of Reference TEMPLATE [↓](#)

Authorised by Group Manager

Name: Bruce Howse
Title: Group Manager - Environmental Services
Date: 11 September 2018

Northland Regional Council

{Insert HVA name}

High Value Area

Pest Control Working Group

Terms of Reference

Version {X} {Date}

1. Background/Context

- Through councils Long-Term Plan 2018-2028, Northland communities supported council's proposals to introduced new funding for several new High Value Area biosecurity pest control areas where high biodiversity and recreational values are matched with strong community interest in pest control.
- Funding for these areas will enable specialist predator control contractors, specialist species recovery work such as kiwi and pateke, and in some cases support communities with the development of weed control initiatives and pest control in general.

2. Vision and Purpose

- Develop a vision specific to the outcomes and outputs of each HVA
- Specify the purpose of the {insert HVA name} Pest Management Working Group

3. Roles and functions of the {insert HVA name} Pest Management Working Group

The {insert HVA name} Pest Management Working Group will:

- provide strategic leadership in the development, implementation and sustainability of pest management programs and strategies within the HVA,
- provide advice, support and assistance in the implementation of pest management programmes within the HVA,
- report annually to council on objectives and outcomes identified in specific HVA strategic and operational plans
- monitor the HVA budget and expenditure and work closely with council staff to develop an annual budget.
- Monitor and identified emerging risks and advise on their prevention, mitigation and management to council
- Develop HVA pest management working group terms of reference which describes the vision, purpose, tasks and functions that relate specifically to the goals of each HVA strategic and/or operational plan(s).
- HVA Pest Management Working Groups are an advisory group of the Northland Regional Council and have no delegated authority or specific powers

4.

Role of individual HVA pest management working group members

The role of the individual members of the {insert HVA name} Pest Management Working Group includes:

- attending regular meetings as required ({x} per year) and actively participating in the group's work
- representing the interests of all {insert HVA name} community, landcare and pest control groups, as appropriate
- a genuine interest in the initiatives and the outcomes being pursued in the HVA
- being an advocate for the program's outcomes
- being committed to, and actively involved in, pursuing the HVA program's outcomes
- {insert any additional roles as necessary}.

5. General

5.1. Membership

Working group members will be selected from community representatives and will be comprised of individuals that represent (but not limited to) a range of local landcare groups, iwi, agencies, organisations and private land owners who are engaged in achieving significant biodiversity outcomes within the HVA programmes.

HVA working groups are operational based, focused on delivering outcomes on the ground, councillor appointment / representation is not required however councillors and other members of the public are welcome to attend working group meetings.

Other members may be included in the group as required including NRC councillors.

5.2. Chair/Convenor

The groups will be chaired by a nominated community representative. Meetings will be convened by the Chair and supported by council biosecurity staff and other community representatives. The chair of each group will have a good working relationship with the appropriate council biosecurity staff.

5.3. Minutes and meeting papers

The minutes of each {insert HVA name} Pest Management Working Group meeting will be prepared by a member of the HVA Pest Management Working Group or council biosecurity staff.

Full copies of the minutes, including attachments, will be provided to all {insert HVA name} Pest Management Working Group members and to council following each meeting.

5.4. Frequency of meetings

The {insert HVA name} Pest Management Working Group will meet {insert agreed frequency}.

5.5. Quorum requirements

A quorum will be half the regular membership plus one {adjust as necessary}.

5.6. Review

The effectiveness and membership of the {insert HVA name} Pest Management Working Group will be reviewed after 12 months.

TITLE: Chair's Report to Council

ID: A1103220

From: Bill Shepherd, Chairman

Purpose of report

This report is to receive information from the Chair on strategic issues, meetings/events attended, and correspondence sent for the month of August 2018.

Recommendation

That the report 'Chair's Report to Council' by Bill Shepherd, Chairman and dated 6 September 2018, be received.

Strategic issues

Northland economy

The importance of having a resilient roading infrastructure was reinforced for me recently when I met with the Paihia Business Association. Northland's economy is going very well overall, but unfortunately Paihia has not fared so well. A prolonged road closure caused by a major slip at Lemon's Hill has resulted in a challenging few months for our premier tourism destination.

Local government has been emphasising the importance of the 'resilience' of our roading network to central government for the last number of years. This is a classic example of why resilience is so important!

Commercial property portfolio

Reorganising of the council's commercial property portfolio is continuing at a satisfactory pace to enable the council to get out of the way of commercial development in the Whangārei CBD. Eventually the council will be able to offer larger unencumbered parcels of land to prospective developers.

Water issues

The management of water, including water supplies, wastewater and stormwater, remains a live issue in discussion between central and local government.

Given the importance of water to all human activities it is better to spend some time getting any new system right rather than trying to make changes quickly. In the meantime, your council is pushing ahead with work to improve water quality in Northland, and to improve the resilience of vulnerable communities in the face of major flooding events.

Meetings/events attended

During this period, I attended the following meetings/events/functions:

- Meetings attended with the council's CEO, Malcolm Nicolson:
 - Sir John Goulter, Chairman, Marsden Maritime Holdings, catch up meeting.
 - Minister of Civil Defence, Hon Kris Faafoi.
 - Jane Frances, Richard Westbury (MBIE), Neil Williams and Anna McGuinness (MPI) – briefing on processes for Provincial Growth Fund applications.

- Tai Tokerau Northland Economic Action Plan Advisory Group meeting.
- Sandra McKersey (independent panel member), Councillors Sinclair, Smart, Dimery, and I interviewed the shortlisted candidates for the Marsden Maritime Holdings Ltd director position.
- Guest speaker at the Paihia Business Association AGM.
- Sir John Goulter, Murray Jagger, Group Manager – Corporate Excellence, Dave Tams – cadet director concept.
- Councillors Bain, Dimery and I met with Steve Mutton, NZTA Director Regional Relationships Upper North Island – Whangarei to Te Hana update.
- Regular fortnightly Northland Mayoral Forum teleconference call.

Correspondence

During August I sent out the following correspondence:

Date	Addressed To	Subject
06.08.18	Sarah Petersen Interim Chair Northland Inc.	Northland Regional Council's views on key issues

TITLE: Chief Executive's Report to Council

ID: A1098295

From: Malcolm Nicolson, Chief Executive Officer

Recommendation

That the report 'Chief Executive's Report to Council' by Malcolm Nicolson, Chief Executive Officer and dated 18 September 2018, be received.

7.2.1 HIGHLIGHTS

Funding Grant

NRC received a funding grant of \$495,900 to enhance the council's afforestation and soil conservation capabilities from a funding application to the MPI's hill country erosion fund "boost round". Negotiations into the finer detail of how the project will be delivered will be finalised toward the beginning of September. The funding grant is to be used in the 2018/19 financial year.

7.2.2 CEO'S OFFICE

SHARED SERVICES

Shared service focus remains on northland councils are working together on applications for the provincial growth fund a part of the Northland Forward Together's 'One Voice' advocacy program. The four Councils recently met for a stocktake of current projects that are currently 'in train' including four waters, IT services, provision of GIS in a single viewer, and LIDAR.

COUNCIL PROPERTY UPDATE

Renovation work begins on Council's Water Street offices as a response to increased field staff capacity as per the LTP.

Current Legal Proceedings		
<i>Department</i>	<i>Description</i>	<i>Status</i>
Consents	To construct a boardwalk as part of a coastal walkway in Back Bay, Mangawhai Estuary	Mediation held on 10 April 2018. Further mediation adjourned until 30 June 2019.
Consents	Seventeen (17) groundwater takes for horticultural irrigation at Houhora, Motutangi, and Waiharara	A pre-hearing meeting for the Environment Court was held on 10 August 2018 to clarify matters for the appellants and section 274 parties. Expert witness conferencing between the parties' hydrologists has been scheduled for 20 September 2018 to

		discuss the matters raised by the DoC appeal. The Court has set a hearing start date of 12 December 2018 in the event that the appeals cannot be resolved.
Consents	Proposed deepening and realignment of Whangārei Harbour entrance and approaches	NZ Refinery has appealed specific conditions of consent. Northport has attached as a section 274 party in support of the appeal. Patuharakeke Te Iwi Trust Board has attached as a section 274 party opposing the appeal. Initial mediation to be held on 24 September 2018.

7.2.3 CORPORATE EXCELLENCE

Fraud Declaration

I am not aware of any fraud nor am I investigating any incidence or suspected incidence of fraud at this time.

7.2.4 REGULATORY SERVICES

Proposed Regional Plan

Hearings started on 28 August 2018. There will be about 15 days of hearings held in Kaitaia, Kerikeri, Whangarei and Otiria Marae.

A separate hearing for genetically modified organisms (GMO) submissions will start on 30 October 2018 in Whangarei and run for 2-3 days.

National initiatives

Emissions Trading Scheme

See Item 6.5.

Phasing-out single use plastic bags

The government has proposed to phase-out the sale of single use plastic bags. A draft submission was presented to the council workshop on 22 August. Feedback received at workshop was incorporated and the submission was lodged prior to the 14 September 2018 deadline.

Land use and subdivision applications

During August 2018, 20 resource consent applications were received from the district councils. No comments or submissions have been made at the time of writing.

Consents in Process

During August 2018, a total of 64 Decisions were issued. These decisions comprised:

4	Moorings
10	Coastal Permits
0	Air Discharge Permits
8	Land Discharge Permits
2	Water Discharge Permits
30	Land Use Consents
9	Water Permits
1	Bore Consents

The processing timeframes for the August 2018 consents ranged from:

- 134 to 3 calendar days, with the median time being 28 days;
- 51 to 3 working days, with the median time being 20 days.

37 Applications were received in August 2018.

Of the 96 applications in progress at the end of August 2018:

26	were received more than 12 months ago (most awaiting further information);
23	were received between 6 and 12 months ago (most awaiting further information);
47	less than 6 months.

Appointment of Hearing Commissioners

The following commissioners were appointed in August 2018 for one consent hearing:

- Mrs Sharon McGarry and Ms Melean Absolum for consents associated with a jetty and associated activities at Waipohutukawa Bay. The hearing is scheduled for 14-15 November 2018.

Consents Decisions and Progress on Notified Applications in Process, Objections and Appeals

The current level of notified application processing activities at the end of August 2018 is (by number):

▪ Applications Publicly/Limited Notified During Previous Month	0
▪ Progress on Applications Previously Notified	5
▪ Hearings and Decisions	2
▪ Appeals/Objections	3

Compliance and State of the Environment monitoring

The results of compliance monitoring for the period 1 – 31 August 2018 (and year-to-date figures) are summarised in the following table and discussed below.

Classification	Total	Full compliance	Non-compliance	Significant non-compliance	Not exercised during period
Air discharges	16	13	1	1	1
Coastal permit	23	19	2	2	0
Discharge permit	54	37	11	6	0
FDE – Discharge permit	129	75	33	21	0
FDE – Permitted activity	58	43	7	8	0
Land use consent	22	19	0	0	3
Water permit	109	102	7	0	0
Total	411	308	61	38	4
Percentage		74.94%	14.84%	9.25%	0.97%
YTD	1534	1300	129	48	57

Air discharges

A total of 36 air quality related environmental incidents were received, most of which related to burning and smoke nuisance.

Continuous ambient PM₁₀ monitoring results for July 2018 for the Whangārei and Marsden Point airsheds, and Kaikohe, showed that compliance was met with the National Environmental Standards for Air Quality (NESAQ). PM_{2.5} monitoring results for Whangārei were within the Ambient Air Quality Guideline value.

Coastal

The majority of consents monitored during the reporting period related to coastal discharges (treated municipal sewage and industrial), and coastal structure inspections.

Routine water quality sampling of the Whangārei, Bay of Islands and Kaipara harbours and southern estuaries (Mangawhai, Waipū and Ruakākā) was carried out.

Council staff met with representatives from the three district councils, Northtec, community and not-for-profit organisations as a new group named “Collaborative Coastal Litter Monitoring Northland”. The aim of the group is to undertake litter reduction initiatives and rubbish clean-ups in a coordinated and collaborative manner, and to ensure robust data is collected through these initiatives to support wider change.

Hazardous substances

- Nine incidents involving the discharge of hazardous substances and 29 enquiries regarding contaminated land were received and responded to.
- The collection and packaging of hazardous substances continued during the reporting period.

Discharge and land use monitoring

Routine compliance monitoring of discharge and land use consents continued during the period. Council staff attended the following during the reporting period:

- National FDE monitoring audit. All of the NRC files audited were agreed with by the audit panel.
- Meeting with staff from DairyNZ and Fonterra to discuss FDE compliance.

- Meeting of the RMA Northland Forestry Development Group.

Since 1 May 2018 (when the National Environmental Standard – Plantation Forestry came into effect), NRC has received 96 notices of activities. The majority (62%) of these have been in relation to harvesting, which has created considerable work load for council staff.

Farm Dairy Effluent (FDE) Monitoring

FDE inspections commenced on 16 July 2018. This is a month earlier than normal, with the early visits being made to winter milking farms. A total of 876 farms will be visited by the FDE contractor or council staff prior to Christmas. To date about 21% of these have been visited and reported on. The results for consented and permitted activity farms are tabled below and compared with those for the same period last year.

Consented FDE discharges

A total of 129 consented farms have been visited and reported on, which is about 19% of the total consented farms to be visited.

Full Compliance		Non-Compliance		Significant Non-Compliance	
This Year	Last Year	This Year	Last Year	This Year	Last Year
75	52	33	18	21	26
58%	54%	26%	19%	16%	27%

Non-consented FDE discharges

A total of 58 non-consented farms have been visited and reported on, which is about 27% of the total non-consented farms to be visited.

Full Compliance		Non-Compliance		Significant Non-Compliance	
This Year	Last Year	This Year	Last Year	This Year	Last Year
43	63	7	8	8	24
74%	66%	12%	9%	14%	25%

At this stage, there appear to be promising decreases in the percentage of significantly non-compliant consented and permitted activity dairy farms.

Environmental incidents

One incident was recorded during the reporting period which resulted in a significant environmental impact. This was in relation to the death of eels in a downstream waterway due to a diesel spill in an adjoining drain. Diesel odour had also been objectionable to downstream properties for several days following the incident.

Enforcement

Abatement notices, infringement notices and formal warnings

The following enforcement actions were taken during the period:

	Infringement Notice		Abatement Notice		Formal Warning		Total	
Nature of Offence	No. Offences	No. Notices	No. Offences	No. Notices	No. Offences	No. Notices	No. Offences	No. Notices
Activity in CMA contravening a rule/NES	1	2	0	0	0	0	1	2
Boat maintenance	0	0	1	1	0	0	1	1
Burning and smoke nuisance	4	4	2	2	0	0	5	6
Farm dairy effluent	13	29	19	23	0	0	24	52
Illegal activity in CMA	0	0	0	0	1	1	1	1
Illegal use of lake bed or river bed	0	0	1	1	0	0	1	1
Other water discharge	2	2	2	2	0	0	3	4
Sediment	0	0	1	1	0	0	1	1
Total	20	37	26	30	1	1	37	68

Other Enforcement

Dumping and burning of demolition waste, Kaikohe

Charges have been laid against two companies, two individuals (associated with the two companies) and a land owner for the dumping and burning of demolition waste near Kaikohe. Statements of evidence were required to be delivered to the defence by 3 September 2018. The case has been adjourned to 10 October 2018 for a "Case Review Hearing".

7.2.5 ENVIRONMENTAL SERVICES

LAND MANAGEMENT

Environment Fund Update

182 projects totalling \$968,170.21 have been approved for funding so far, this financial year. Another delegated authority review meeting, to approve applications, is scheduled for 13th September 2018.

Farm Water Quality Improvement Plans (FWQIP) – 2018/19

This financial year 42 FWQIP's have been commenced and 12 have been completed.

Kaipara Hill Country Erosion Project

The Kaipara hill country erosion project is charging into its final year with \$214,473 of NRC's Environment Fund being allocated across 42 projects within the Kaipara catchment and 11 new properties with areas of high erosion risk undertaking farm environment plans. These 11 farms total 1,673 hectares within the Kaipara catchment.

Approximately 3,100 poplar poles were successfully delivered to 40 properties for erosion control within the Kaipara catchment. Visual audits indicated that the previous years plantings were successful.

Mangere Catchment Group Planting Day - 6 August 2018

Seventy people from Kokopu School and NRC's Mangere Catchment Group joined with local landowners to plant 750 riparian plants in a wetland area. Wetland plants were supplied by Waimarie Nurseries and Te Arai Nurseries. The planting day was a great success and the council received excellent feedback from Kokopu School, and landowners Jude Gatenby & Mike Waymouth, for our organisation and support of this community initiative.

BIODIVERSITY

FIF Dune Lakes Project

The first quarterly hui of the project's Technical Advisory Group was held on Friday 31 August 2018 and included NRC project staff, kaiwhakahaere (iwi community co-ordinators), DOC, Fish & Game, Kaipara District Council, MPI and featured special guest speakers from both NIWA and Cawthron Institute. This group will both inform the project as well as provide a concerted approach to joint freshwater improvement.

The Cawthron Institute is beginning a five-year national research programme, taking sediment cores from all lake types at all NZ latitudes in order to describe geological and genetic-level biological processes looking back over a 1000-year period. Northland's dune lakes are well represented due to their diverse dynamics. NRC will be supporting this work by facilitating access, iwi relations and, at times, on the water support.

CoastCare

Waipu Primary School helped plant 2000 spinifex in less than two hours on newly reshaped dunes at Waipū Cove, continuing this successful dune restoration project. Planting also took place on the dunes in Ruakākā Wildlife Refuge with Ruakākā School and Bream Bay Coastal Care Trust. CoastCare groups also undertook dune planting at Taipā and Tokerau Beach in August.

Wetlands

Work is in progress with the GIS team to develop a process to update the internal and public NRC website GIS wetland layer. This is particularly important following the court's ruling from the Moratti-Basin Rd wetland prosecution. The GIS layer showing adjoining landowners to the priority top wetlands is being verified to be distributed to Land Management Advisors to action.

BIOSECURITY

Biosecurity Threats/Incursions

Mycoplasma bovis

On 30 August, Biosecurity New Zealand confirmed that a dry stock beef farm in Northland had tested positive for the bacterial cattle disease *Mycoplasma bovis*. This is the first time the disease has been found in this region and was identified through the tracing of animal movements from known infected farms. The farm has been under a Restricted Place legal notice under the Biosecurity Act since May 2018, which has effectively placed them in quarantine lockdown – restricting the movement of animals and other risk goods on and off the farm and all infected groups of cattle on the farm will be culled.

The Council's Biosecurity Incursion Management Officer is continuing to assist the Ministry for Primary Industries with the management of fifteen Northland farms, nine of which are under Notices of Direction (NoD), one Infected Property (IP) and five farms which have had their notices revoked because of the properties being declared disease free following testing. The restrictions (NoD's) are in place while ongoing surveillance for *M. bovis* is being carried out. The Government along with the dairy and beef industries maintain that eradication of the disease is possible as there is only one strain present indicating a single source of infection.

Currently, the disease is still not widespread with 35 infected farms nationwide and approximately 271 out of 20,000 farms (1%) under some form of restriction. Latest updates can be found at the link below:

<https://www.mpi.govt.nz/protection-and-response/responding/alerts/mycoplasma-bovis/>

Kauri Dieback

The Kauri Dieback Programme held consultation on the programme refresh. The three key themes for consultation were the refreshed strategy, the draft national kauri dieback management plan and designing the organisation that will protect kauri. Several public meetings and hui were held across Northland during late August. The consultation period closes on 12 September.

The Kiwi Coast Pest Control Programme

The Kiwi Coast has now completed its first five years of operation. The results achieved from 2013 – 2018 have been documented fully in the 'Kiwi Coast' report and a summary of the key achievements follow.

Key achievements include:

- The number of entities linking in to the collaborative initiative increased from 32 at the end of Year 1 to 120 at the end of Year 5;
- 108 of these entities are community-led groups and active projects which collectively manage 146,801 hectares;
- Thirty-four skill building and trapper training workshops were held with a total of 9,685 people attending Kiwi Coast supported events and workshops over the 5 year period;
- Predator traps were supplied to key strategic areas in eastern Whangarei and the Bay of Islands to help build landscape scale continuous predator trapping networks operated by multiple landcare groups to enable safe kiwi dispersal;
- Kiwi numbers continued to stabilise and climb in managed areas on the Kiwi Coast, bucking the national trend identified by the Kiwis for Kiwi Trust in 2014 of a 2% decline per annum in kiwi population; and

- Monitoring of pāteke, one of the key 'Indicator Species' chosen to demonstrate the outcome for native wildlife other than kiwi, showed numbers are also increasing in a growing number of areas with predator control on the Kiwi Coast.

Marine

Council was briefed on the proposed options for managing the recent incursion of *Sabella spallanzanii* at Opua at the council workshop on the 13 July. Staff are progressing discussions with MPI in regard to funding options for the response.

Urban Pest Control Education

A display of plant pests has been on show at Northtec Art Gallery for all of August as part of the environmental and art student contribution to building engagement on pest management issues. One of the arts students will assist with giving advice to the messaging and branding of the urban pest control initiative for Whangarei as public interest grows.

Urban Pest Control Promotion



Successful market day awareness - Woody weed hits the Whangarei markets (left) and Dr Dai Morgan (North Tec tutor) and Kane McElrea discuss how to find out what pests are at your place (right). A display at the Whangarei Growers Market was used to encourage urban landowners to engage in pest survey and control as well as community urban land care groups.

Wild Ginger

The sustainable farming fund grant and contributions from stakeholders mean that nearly one million dollars will be put towards finding and testing new biological control agents to combat wild ginger. The first stakeholder meeting for the Stop Wild Ginger Group has been held, with Hugh Gourlay from Manaaki Whenua Landcare Research attending. Hugh will also be meeting with key contacts from the Centre for Agriculture and Biosciences International (CABI) at a conference in Switzerland this week, and will be providing an update on the export permits for the control agents from India before September.

Road and Rail Corridor

Work is progressing to develop partnerships with District Councils, NZTA and community groups, to implement the Road and Rail Corridor Pest Plant requirements of the Northland Regional Pest and Marine Pathway Management Plan.

EnviroSchools Project Pest Control

Biosecurity staff assisted EnviroSchools Project Pest Control at Lonsdale Park and the Tangihua Lions Lodge. 57 students demonstrated their knowledge of setting a variety of traps for possum, mustelid, feral cat and rat control. These students will gain credits towards their NCEA qualification.

RIVERS

River Contract Works

Priority Rivers	Work	General Status	Comments
Awanui	OpEx	0% complete	Tender awarded. All weather work is underway.
Awanui	CapEx	5% complete	Work is progressing with Bell's Hill Bench.
Kaihu	OpEx	0% complete	Tender is posted on GETS and closes 31 August.

LTP Projects

Rivers	Comments
Awanui	<p>Bell's Hill Bench - Demolition of the buildings is now complete. Concrete breaking that can be completed in wet weather will continue to prep site for earthworks commencement. Refinement of the detailed design is progressing.</p> <p>Te-Ahu - Draft detailed design for Te Ahu fast-track bank stabilisation is complete. Variation to resource consent for these works has been granted.</p> <p>Initial approach to landowners of spillways south of Kaitaia re easements & compensation is underway. Tender for full scheme upgrade resource consenting closes 6 Sept.</p>
Matangirau	A meeting is scheduled with the community leaders, FNDC and NRC to refine and understand the community's aspirations.
Kawakawa - Taumarere	An email update will be sent to the Taumarere Flood Management Working Group in September.
Whangarei	Working on agreement and easement instruments. Geotech is programmed for 8 September. Detailed design to follow.
Panguru	A working group meeting was held 9 August. Options from that meeting were circulated to the working party.
Kerikeri	Meeting held 16 August. Landowner engagement with draft design started

NATURAL HAZARDS

Work Streams	% complete	Comments
Regional LiDAR Project	5%	RPS has contracted Mainland Air to complete the LiDAR capture. We expect a start in September.
Priority Rivers Flood Hazard Maps	90%	Waipu and Paparoa catchment flood mapping has been completed and the team is reviewing the model files.
Awanui Flood Model	25%	Data transfer to the engineering is complete. In house modelling, has sped up the project and given a better understanding of the complex overflow of SH-1.

HYDROLOGY

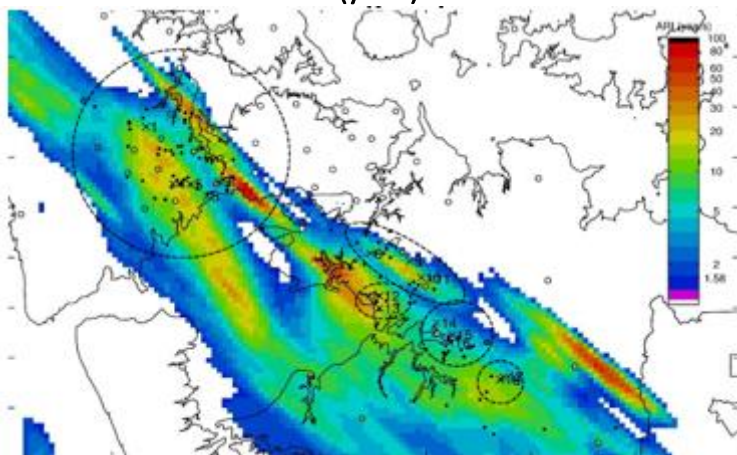
Hydrology Team & Water resources Work Programme:

- The Water Resource Scientist has completed the Kaitia flood forecast model, which will be tested by the hydrology team during significant weather events. Due to the uncertainty with the model, it will require 5- 10 weather events to calibrate, which may take a number of years. A [summary](#) of the Awanui Hydrology flood forecast model is available if additional information is required.
- The drought warning system will be run at the beginning of spring to assess the winter recharge looking ahead to the 2018/19 summer.

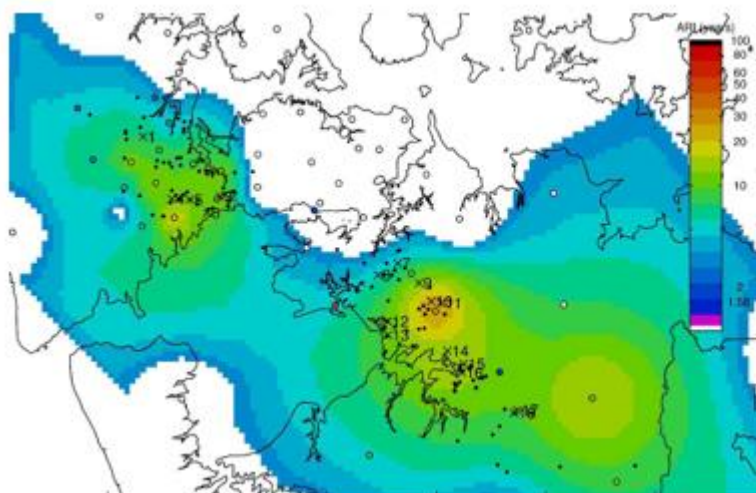
Auckland Council (AC) has been approached for information on the rain corrected radar data (RCRD) provided by the MetService. AC in conjunction with Weather radar NZ has developed software to display the data. The benefits of radar are it provides a spatial representation of the rain, rain gauges are accurate at the point of measurement, but interpolation between the rain gauges can be problematic. For information refer to the [RCRD report](#)

- Below are some possible applications for RCRD
 - Input into flood forecast models
 - Post event analysis
 - Assist during flood events for intel to CDEM
 - Provide spatial information on the significance of an event in terms of the return period, for example the below image details exactly where a 1:100-year event is occurring across the region:

Rain corrected radar data: ARI (years)



Rain gauge data: ARI (years)



- The Hatea sediment sampler has upgraded with the new Hyquest logger.
- As part the Kaitaia flood upgrade work, three concrete huts were formed in Kaiwaka and delivered to the Union East Street yard where over the coming weeks they will be fitted out with telemetry gear. On 24 September they will be transported north, where work will begin connecting the water level gear between the river and the huts. These stations will be used for monitoring the Te Puhi, Victoria and Takahue rivers. The Awanui Double Crossing station will be installed early September 2018.

7.2.6 GOVERNANCE AND ENGAGEMENT

ECONOMIC DEVELOPMENT

Investment and Growth Reserve – Projects report

Project	August update	Future developments/ reporting
Extension 350	Fourth quarter 2017/18 report received.	First quarter 2018/19 due October.
Resources Enterprise Limited (REL)	Workshop with councillors on recent developments.	Continue to engage with directors including meeting for October.
Hundertwasser Art Centre (Whangārei)	Received project plan and other materials, and request for first payment.	Assessing whether conditions of funding have been met to make first payment.

Project	August update	Future developments/ reporting
Kawakawa Hundertwasser Park Centre (Te Hononga)	Draft funding agreement between council and the Trust produced.	Finalise funding agreement by end of September.
Extended Regional Promotion	Report for the six months ended June 2018 received.	Report for the first six months 2018/19 due in February.
Twin Coast Cycle Trail (TCCT)	None.	Awaiting further progress reports and associated invoices to complete funding commitment.
Demand assessment for new water storage	Lodged the Provincial Growth Fund application on 8 August.	Preparatory work on tender documents.

Investment and Growth Reserve – Business case funding by Northland Inc.

No business case funding allocation requests received from Northland Inc.

Other activities undertaken included:

- Waitangi Mountain Bike Park – received six monthly report for period ending June 2018. Report indicates that fundraising activities for the final stage (Stage 4) of the entire project has been successfully concluded. Stage 4 consists of the construction of the Hub facilities and the building of the final trails which will take us up to 60kms of track.
- Discussion with proponents of the Manea Footprints of Kupe project at Omapere.
- Northland Walking and Cycling Strategy – approval gained at August council meeting, and initial discussions with NZTA for business case funding through the Twin Coast Discovery Revitalisation project.

ONLINE CHANNELS

- **Highlights** – Our new website went live during August with a refreshed look and feel to match the new branding.
- **Most popular post on Facebook this month** – July Northland rainfall map.

Key Performance Indicators	Apl-18	May-17	Jun-18	Jul-18	Aug-18
WEB					
# Visits to the NRC website	25,000	13,100	17,500	12,800	12,000
E-payments made	2	6	0	No data	19
# subscription customers (cumulative)	1,165	1,173	1,165	1,153	1,167
SOCIAL MEDIA (cumulative)					
# Twitter followers	1,383	1,389	1,391	1,403	1,394
# NRC Facebook fans	6,145	6,180	6,360	6,440	6,453
# NRC Overall Facebook Reach	67,800	54,200	94,400	77,400	81,000
# CDEM Facebook fans	15,700	15,700	15,900	15,900	15,900
# CDEM Overall Facebook Reach	50,700	11,800	76,100	24,600	50,000
# Instagram followers	286	322	381	432	481

ENVIROSCHOOLS / EDUCATION

Events held

- **Mangere planting day**
Please see “Mangere Catchment Group Planting Day - 6 August 2018”, under Environmental Services, for more detail.
- **Project Pest Control assessment**
On 14 and 16 August, Project Pest Control assessment workshops were held at Lonsdale Park and Tangihua Lodge, respectively.
- **Silver Enviroschools Reflection**
On 21 August, Ruawai Kindergarten achieved Enviroschools Silver at a sharing and decision-making session attended by lots of whanau. We will work together towards a presentation ceremony.

Presentations made

- 30 August – to MSD cadets on NRC and in particular Enviroschools activities
- 31 August – to FIF Lakes Project Technical Advisory Group on Enviroschools and the WaiRestoration project.

School communities facilitated

During August 36 school communities were visited by Enviroschools facilitators.

EVENTS

Westpac Northland Business Excellence Awards Entrants Networking Event (Friday 24 August).

Entrants and sponsors attended a networking event at Northec. The purpose of the event was to provide sponsors with an opportunity to speak and inform entrants about their award category. Councillor Rick Stolwerk informed entrants about the change in council’s award from the Sustainable Business Award to Environmental Excellence.

Science Fair Awards

Council sponsors both the Central Northland Science Fair Awards and the Far North Science Fair Awards. The winner of the Far North award was Nicole Johnston, Kerikeri High School for ‘Goodness of Glucose’. The winner of the Central Northland award was Callum Anderson, a Y13 student from Whangarei Boys High School. It was great to see lots of environmentally focused science fair projects on display.

MĀORI ENGAGEMENT

The Iwi, Local Government Authorities Chief Executives forum met during August to discuss regional issues, in particular, progressing work on a regional governance relationship between the Mayoral Forum and Taitokerau Iwi Chairs. This was followed up by a meeting of a small working group tasked with drafting a relationship agreement.

Councils Chief Executive met with Trustees of Haititaimarangai Marae, after an approach from the Marae to council to enter into a relationship. A relationship, along with issues facing the marae and its community were discussed.

Staff met with the Chief Executive of Ngātiwai Trust Board to discuss recent changes to the Resource Management Act 1991 as well as how council might be able to support aspirations of Ngātiwai Uri in regard to marine protection mechanisms at Mimiwhangata.

GOVERNANCE SUPPORT

Local government official information (LGOIMA) requests

Month	LGOIMA requests received 2017/18	LGOIMA requests received 2018/19
July	7	15
August	10	20
September	16	
October	15	
November	12	
December	14	
January	12	
February	14	
March	12	
April	14	
May	15	
June	18	
Total LGOIMA requests received	159	35
Total LGOIMA requests not responded to ≤ 20 working days*	15	0

In August 2018, there were no LGOIMA request that exceeded 20 working days' response.

There were no submissions lodged under delegated authority during the month of August 2018.

Legislative Compliance Q4

Council undertakes quarterly legislative compliance assessment to ensure council is complying with relevant legislation (as recommended originally by Audit NZ). Council's legislative compliance monitoring for Quarter 4 has highlighted that council is compliant with all recorded legislative requirements, with one exception:

1. Council is meeting its statutory obligations to implement the Te Hiku Settlement Act by developing Beach Management Plans, however due to non-attendance by two Iwi Authorities, the Beach Board is effectively on hold and the Beach Management Plan will not be developed within statutory timeframes.

7.2.7 CUSTOMER SERVICE – COMMUNITY RESILIENCE

TRANSPORT

REGIONAL LAND TRANSPORT PLANNING

National Land Transport Programme 2018/21

The National Land Transport Plan that details the approved funding assistance for all approved authorities for the 2018/2019 funding period was formally released on 31 August 2018.

Staff will be analysing the approved funding for Northland to identify the impact on the region. A report on the outcome will be tabled at the October 2018 Regional Transport Committee meeting

Government Policy Statement Stage 2

With the formal release of the National Land Transport Programme, the government will now commence work on the Government Policy Statement Stage 2. *This is required in order to fully realise Government's direction for transport investment.* It includes: -

- Development of a new national road safety strategy;
- Moving towards transport creating a New Zealand where people and business can thrive;
- Considering interventions to significantly improve the affordability of public transport;
- Investigating funding for alternative transport modes such as coastal shipping and rail where it would improve resilience of the transport network;
- Further action to be taken by government to reduce greenhouse gas emissions from the transport system; and
- Reflection on any outcomes of the work undertaken to investigate the appropriateness of current evaluation practices;

PASSENGER TRANSPORT ADMINISTRATION

Total Mobility

Total Mobility (TM) figures are reported one month in arrears, as the required information is unavailable at the time of the agenda deadline.

	Total clients	Monthly Actual Expend	Monthly Budget Expend	Variance	Year/Date Actual Expend	Year/Date Budgeted Expend	Variance
July 2018	1392	\$17,896	\$25,000	-\$7,104	\$17,896	\$25,000	-\$7,104

Total Mobility Coordinators meeting

A meeting was held in Wellington on 9th August 2018 for all TM Coordinators from around the country. The main agenda items were as follows:

- An update on the transition of the Total Mobility Solution and Ridewise 2
- A discussion on potential outcomes of an upcoming review of the present Total Mobility Scheme by the Ministry of Transport. The full scope of this study is yet to be released.
- Regional Issues/clarifications.

Total Mobility Working Group Meeting

A meeting of the local Agencies and Transport Operators took place on 15th August 2018. The agenda included:-

- An update on the TM Coordination's national meeting;

- TM importance of clients presenting their TM cards at the beginning of the trip and not at the end as is being practised by some providers;
- A reminder to all TM clients and drivers that there will be no subsidy for return or overly long trips; and
- An update on the progress of the newly appointed service provider.

Contracted Bus Services

Due to the relevant statistics not being available at the required agenda timelines, the Contracted Bus Service figures are reported one month in arrears.

Operational Statistics

<u>July 2018</u> <u>(revenue ex GST)</u>	Actual	Budget	Variance	Year/Date Actual	Year/Date Budgeted
City Link Passengers	23191	24077	-886	23191	24077
City Link Farebox Revenue	\$48,430	\$49,754	-\$1,324	\$48,430	\$49,754
Mid North Link Passengers	209	408	-199	209	408
Mid North Link Farebox Revenue	\$803	\$2,726	-\$1,923	\$803	\$2,660
FarNorth Link Passengers	610	667	-57	610	667
FarNorth Link Farebox Revenue	\$1,379	\$1,667	-\$288	\$1,379	\$ 1,667
Hokianga Link Passengers	28	30	-2	28	30
Hokianga Link Farebox Revenue	\$313	\$320	-7	\$313	\$320

RITS (Regional Integrated Ticketing System) Update

The Citylink fleet has been wired for an “Interim Cash Only System”, which will be in place from October 1st, 2018. A message has been sent to all current Snapper cardholders to fully utilise the balance on their cards prior to this date.

Passengers will be charged a lower fare during the interim cash fare stage to compensate for any inconvenience caused during this period.

The above will coincide with the launch of the increased weekday and Saturday service and the new “Southern Express” route, which will go via Harvey Normans, Kioreroa Rd to Port and back to Rose St.

Road Safety Update

Northland's road safety has a number of road safety and restraint check-points around the region. In addition, driver mentoring, impaired driver courses and a number of other initiatives have been held.

Radio, Print and Digital road safety messaging is focussing on the key high-risk issues identified for Northland. These being:-

- High risk rural roads;
- Alcohol;
- Motorcycles;
- Speed;
- Young drivers (15 – 24);
- Restraints;

The above includes the development of a video engaging with the public at various locations around Whangarei seeking their awareness of key risk influencers in Northlands road toll. This concept will be repeated in both the Far North & Kaipara areas due to the very positive feedback.

<https://vimeo.com/282254292/63bff9f397>

Key advertising themes by NZTA for August 2018 have centred around 'Speed & Alcohol'.

The year to date road deaths in Northland stands at 23 with the main contributing factors being:-

- Speed;
- Impairment;
- Seatbelts; and
- Fatigue/Distraction

Regional Road Toll Statistics – 2018 & 2017 Comparison

<u>Location</u>	<u>YTD 2018</u>	<u>YTD 2017</u>
Far North	9	14
Whangarei	12	6
Kaipara	2	3
Northland	23	23
National	241	248

The ages of those involved in the death related crashes are: -

0 – 14yrs	1
15 – 19yrs	0
20 – 24yrs	5
25 – 39yrs	5
40 – 59yrs	7
60 + yrs	5

CUSTOMER SERVICE

Performance Statistics

Telephones

Telephone data from our 0800 lines was not available at the time of reporting. Calls through the direct lines suggest similar volumes to last month. The conversion rate for incoming calls on the direct lines continues at the high rate of 99.2%.

Satisfaction Monitoring

Satisfaction monitoring was conducted in regional offices and in response to hotline incidents. Satisfaction remains high with almost all surveyed being partially or fully satisfied. There was one instance of high dissatisfaction with our regional office service, and subsequently with our monitoring team, which has been included in the complaints section.

Feedback Cards, Compliments and Complaints

Two compliments were registered in August, one for consents and the other for land management. Both complemented quality of service and helpfulness of staff.

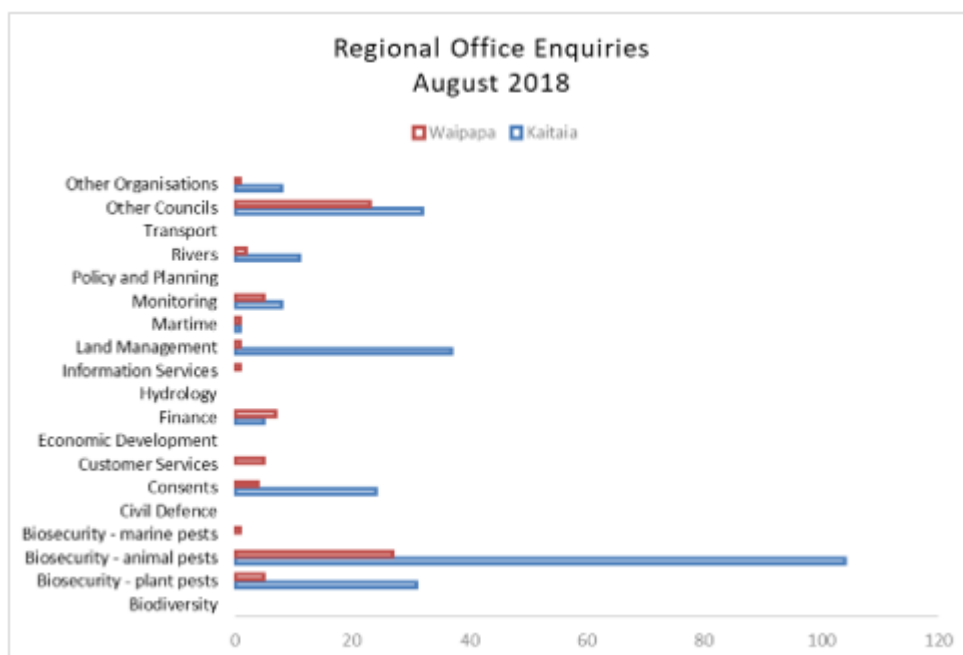
Twenty-two rates related enquiries were received. Most were satisfied with the explanations given, and three were dissatisfied. Of the three still dissatisfied, only one directly related to the overall increase, one 'didn't believe in paying for clean rivers' and the third was unhappy when directed to WDC for a rebate. The enquiries can be broadly classified as follows;

General complaint/enquiry about increase	5
General enquiry unrelated in increase	7
Confused Freshwater Rate with TA drinking water rates	4
Clarification sought on targeted rates	2
Specifically questioned why they should pay Awanui flood rate	2
Misc – bed taxes, unwillingness to pay for clean river etc.	2

During August four general complaints received, including one customer who complained twice. The customer was dissatisfied with our response to a smoke incident. In total eight staff and contractors were involved in the response in some way which was made more difficult by the incident reporter both exaggerating the size of the incident and not providing sufficient information to be able to locate the site. One complaint involved a miscommunication over staff availability, and the final complaint was about a late bus.

Activity

Regional Customer Service Centres (CSC)



Kaitiāia Office

Interior painting has been completed, leaving only the fitting of the glass wall to the front interview room and final touches to finish the project. Additional workstations have been ordered to increase the hot desk capacity to allow more staff to be accommodated either part or full time.

Waipapa

Improved signage has raised the visibility of the office but not translated in to increased foot traffic. The office continues to be a busy base for staff. Through hot-desking we are able to provide sufficient workspaces to meet current demand, although, with staff increases this may not be possible going forward. The lack of storage space for equipment and especially pest products is a restriction and an off-site would ease pressure.

Ōpua Office

Although mooring payments were due, the trial to operate Ōpua without a Customer Services Officer (CSO) received only one instance of negative feedback. However, during the trial it was apparent there is value in having someone in the office as a go-to for the movements and availability of maritime staff. The introduction of a virtual contact centre by the end of the year will allow us to utilise our CSO to the benefit of phone and the few walk-in customers, whilst retaining institutional expertise.

MARITIME

The Navigational Safety Bylaw Infringement schedule is still before the Parliamentary Council Office with a final draft expected in the first week of September. It will require a final review from the Harbourmaster's office before being submitted to the Minister for consideration and lodging.

A staff member attended the Senior Regional Responders course at Te Atatu earlier in the month. The course covers theory up to Regional On Scene Commander level and is a more in depth look at the legislative, planning, strategy and tasking aspects associated with an oil spill event with an aim to be able to directly assist the on scene commander and supervise smaller task groups during an oil spill response.

A National Oil Spill Response Team exercise is scheduled to be held in Opuia for the 27th of September

The second bi-annual Northern Harbour Masters Conference will be held in Hamilton on the 12th and 13th of September.

Mooring tagging operations are ongoing with Houhora, Whangaruru and One Tree Point being completed over the month of August.

The Super Tanker Tilos had her arrival into Marsden Point postponed after experiencing extended problems with her main engine. The ship was directed by the Harbourmaster to remain at anchor until a report had been submitted outlining what the cause and solution to the issues were. The vessel was boarded while at anchor by technicians who subsequently determined that the issues had been caused by contaminated bunkers. On changing over her fuel supply internally and flushing her fuel system the issues were resolved. The Tilos weighed anchored and conducted successful pre-arrival main engine trials under observation from both the Pilot and Deputy Harbourmaster. The pilotage and berthing were executed without further issue.

Eroads transponders have now been fitted to the vessels Ruawai and Mangapai and can be monitored through the buddy system while on the water. The Karetu is also booked in to receive a transponder and is awaiting availability of the technician to have it fitted.

Electronic Berthing charts have been released by Linz for Marsden Point, and are now operational.

Work is on-going towards a regional council owned consent for continued maintenance dredging of the Hatea River.

August has been a quiet month with only 8 incidents received, the most notable being the sinking of a launch in Tutukaka. The vessel was salvaged without incident through the owner's insurance.

CIVIL DEFENCE AND EMERGENCY MANAGEMENT

Warnings and activations

No weather watches or warnings have been issued during August for the Northland region. A national tsunami advisory – no threat to New Zealand was issued at 6.10 pm on 29 August after a 7.1 m earthquake near the Loyalty Islands.

No further CDEM activations were required.

Ministerial review

The Government's response to the Technical Advisory Group's report Better responses to natural disasters and other emergencies was released on 28 August by the Minister of Civil Defence, Hon Kris Faafoi.

The Government's response addresses the Technical Advisory Group's recommendations, and sets out a multi-year work programme that will deliver extensive change to New Zealand's emergency

response system. This will improve how New Zealand responds to natural disasters and other emergencies in five key areas:

- Putting the safety and wellbeing of people at the heart of the emergency response system
- Strengthening the national leadership of the emergency management system
- Making it clear who is responsible for what, nationally and regionally
- Building the capability and capability of the emergency management workforce
- Improving the information and intelligence system that supports decision making in emergencies

The Northland CDEM Group and CEG held their usual quarterly meetings on 4 September. The contents of the above report were briefly discussed, and a more detailed analysis of the report will be made available in due course.

Operational GIS Viewer

The development of an operational GIS viewer to assist in response in Civil Defence emergencies is progressing and an outline of the final product has been developed.

On call arrangements

A single on-call Duty Officer and a single on-call Controller to act for all CDEM related matters (i.e. alerting, warning, initial actions and response) outside of normal business hours for the Northland region commenced on 1 September. This arrangement modifies the existing on-call rosters and strengthens the existing CDEM Group on-call arrangement across the whole region. A Group Controller and Duty person will now be available for on call matters 24/7.

TITLE: Receipt of Committee Minutes
ID: A1103770
From: Chris Taylor, Governance Support Manager

Executive summary

The purpose of this report is to acknowledge the unconfirmed minutes of the following committees:

- Regional Transport Committee – 8 August 2018;
- Property Subcommittee – 8 August 2018; and
- Civil Defence Emergency Management – 4 September 2018.

Councils are required to keep minutes of proceedings in accordance with the *Local Government Act 2002*.

Recommendation

That the unconfirmed minutes of the:

- Regional Transport Committee – 8 August 2018;
 - Property Subcommittee – 8 August 2018; and
 - Civil Defence Emergency Management – 4 September 2018
- be received.

Attachments

Attachment 1: Regional Transport Committee Meeting Minutes - 8 August 2018 [↓](#)

Attachment 2: Property Subcommittee Minutes 8 August 2018 [↓](#)

Attachment 3: Civil Defence Emergency Management Group Meeting - 4 September 2018 [↓](#)

Authorised by Group Manager

Name: Chris Taylor
Title: Governance Support Manager
Date: 11 September 2018

Regional Transport Committee Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Wednesday 8 August 2018, commencing at 10.00am

Present:

Chairman, Councillor John Bain
Deputy Chairman, Councillor Paul Dimery
FNDC Councillor Ann Court
WDC Councillor Greg Martin
NZTA Representative Steve Mutton
NZTA Representative Jacqui Hori Hoult

In Attendance:

Full Meeting

NRC GM – Customer Service/Community Resilience - Tony Phipps
NTA/NRC Transport Manager - Chris Powell
FNDC Group Manager and Infrastructure - Andy Finch
KDC General Manager Infrastructure - Curt Martin
NTA/WDC Roding Manager - Jeff Devine
Northland Road Safety Trust – Gillian Archer
WDC Councillor – Cr Vince Cocurullo
NTA Manager – Peter Thomson
NZTA Regional Delivery Manager – Lloyd De Beer
Safety Engineer –David Spoonley
NZTA Principal Project Manager – Jim Sephton
NTA/NRC Transport Projects Manager – Ian Crayton Brown
NTA/FNDC Manager Transport Operations – Wil Pille
NTA/KDC Roding Manager – Henri Van Zyl
NTA/FNDC Team Leader – Road Safety and Capital Works – Tim Elliott
NZ Police – Sergeant Tony Dunckley
NRC Minute Taker - Megan Evans

Part Meeting

NRC Economist – Daryl Jones
NRC Economic Policy Advisor– Jon Trewin
NRC Chairman - Cr Bill Shepherd
NRC GM Governance and Engagement - Jonathan Gibbard
NTA/NRC Transport Strategic Planning Officer – Sharlene Selkirk

3 others were in attendance.

The Chair declared the meeting open at 10.01am.

Apologies (Item 1.0)

Moved (Martin/Court)

That the apologies from Councillor Julie Geange for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

31. Presentations (Item 3.0)

ID: A1090925

Report from Chris Powell, Transport Manager

Moved (Bain/Martin)

That the presentations:

1. Safe Roads - SH1 Whangarei to Wellsford Safer Corridor Improvements (Lloyd De Beer- Regional Delivery Manager and David Spoonley, Safety Engineer)
2. State Highway 1 and Tarewa Road Intersection (Jim Sephton, Principal Project Manager) be received.

Carried

32. Confirmation of Minutes - Regional Transport Committee Meeting 6 June 2018 (Item 4.1)

ID: A1088094

Report from Tegan Capp, Executive Assistant Customer Services - Community Resilience

Moved (Dimery/Court)

1. That the minutes of the Regional Transport Committee meeting held on 6 June 2018 be confirmed as a true and correct record.

Carried

Secretarial Note: The spelling of Jacqui Hori-Hoult's name requires correction in the previous minutes.

33. Northland Regional Land Transport Plan 2015-2018 Funding Uptake (Item 5.1)

ID: A1086706

Report from Chris Powell, Transport Manager

Moved (Dimery/Bain)

1. That the report 'Northland Regional Land Transport Plan 2015-2018 Funding Uptake' by Chris Powell, Transport Manager and dated 13 July 2018, be received.

Carried

Secretarial Note:

- Jacqui Hori-Hoult to get back to Cr Ann Court, regarding the 13th claim.
- Chris Powell to bring the paper he's working on, regarding 360^o strengths/weaknesses/improvements, to the next Regional Transport Committee meeting.

34. Kaipara District Council Regional Transport Committee Alternate Representative (Item 6.1)

ID: A1088073

Report from Chris Powell, Transport Manager

Moved (Bain/Dimery)

1. That the report 'Kaipara District Council Regional Transport Committee Alternate Representative' by Chris Powell, Transport Manager and dated 17 July 2018, be received.
2. That the formally nominated Kaipara District Council Regional Transport Committee Alternate Representative Councillor Victoria del la Varis-Woodcock, be duly noted.

Carried

35. New Zealand Transport Agency Report to Regional Transport Committee (Item 6.2)

ID: A1092072

Report from Tegan Capp, Executive Assistant Customer Services - Community Resilience

Moved (Court/Martin)

1. That the report 'New Zealand Transport Agency Report to Regional Transport Committee' from Kristin Taylor, New Zealand Transport Agency and dated 27 July 2018, be received.

Carried

Secretarial Note: It was noted that the Kaeo bridge update narration has remained the same for a long time, Steve Mutton is to provide a timeline.

36. Northland Road Safety Action Plan Update (Item 6.3)

ID: A1091500

Report from Ian Crayton-Brown, Transport Projects Officer

Moved (Dimery/Bain)

1. That the report 'Northland Road Safety Action Plan Update' by Ian Crayton-Brown, Transport Projects Officer and Trish Rudolph, NZTA Regional Road Safety Advisor and dated 26 July 2018, be received.

Carried

Secretarial Note: Ian Crayton-Brown will send out an email with date suggestions to identify availability of members.

37. Transport Agency Investment Proposal and Provincial Growth Application Update (Item 7.1)

ID: A1092089

Report from Tegan Capp, Executive Assistant Customer Services - Community Resilience

Moved (Bain/Martin)

1. That the report 'Transport Agency Investment Proposal and Provincial Growth Application Update' by Steve Mutton, New Zealand Transport Agency and dated 27 July 2018, be received.
2. That a workshop date is confirmed and carried out prior to the next meeting.

Carried

38. Regional Walking and Cycling Strategy Update (Item 7.2)

ID: A1091488

Report from Darryl Jones, Economist and Darryl Jones, Economist

Moved (Bain/Dimery)

1. That the report 'Regional Walking and Cycling Strategy Update' by Darryl Jones, Economist and Jon Trewin, Policy Analyst and dated 26 July 2018, be received.
2. That the Regional Transport Committee approves the final version of the Northland Walking and Cycling Strategy to be presented to the Northland Regional Council meeting in August for formal adoption.

Carried

Secretarial Note: The supplementary paper that Cr Ann Court circulated will be deferred until the next meeting. The Chair confirmed that the paper would be added to the agenda for the December meeting.

Conclusion

The meeting concluded at 11.23am.

Property Subcommittee Minutes

Meeting held in the Committee Room
on Wednesday 8 August 2018, commencing at 2.00pm

Present:

Chair, Councillor Penny Smart
Councillor John Bain
Councillor Bill Shepherd (Ex-Officio)
Councillor David Sinclair

In Attendance:

Full Meeting
Strategic Projects Manager
Property Officer

Part Meeting

-

Apologies:

Councillor Rick Stolwerk (Alternate Member)
NRC Chief Executive

The Chair declared the meeting open at 2.00pm

Apologies (Item 1.0)

Moved (Bain/Sinclair)

That the apologies from Councillor Rick Stolwerk and NRC Chief Executive for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

39. Confirmation of Minutes - 3 July 2018 (Item 3.1)

ID: A1091692

Report from Alicia Jurisich, Property Officer

Moved (Bain/Sinclair)

Recommendation

That the minutes of the Property Subcommittee meeting held on 3 July 2018 be confirmed as a true and correct record.

Carried

40. Business with the Public Excluded (Item 5.0)

Moved (Shepherd/Bain)

Recommendation

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reasons/Grounds
5.1	Confirmation of Confidential Minutes - 3 July 2018	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting -.
5.2	Investment Property Transactions	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h).
5.3	Treatment of Whangarei Harbour Board land	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h).
5.4	Purchase Opportunities in the Hihiaua Precinct	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h) and the withholding of which is necessary to enable council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(i).
5.5	Receipt of Action Sheet	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h).

Carried

Conclusion

The meeting concluded at 3.15pm

Civil Defence Emergency Management Group Meeting Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Tuesday 4 September 2018, commencing at 11.00am

Present:

Chairman- FNDC Councillor Colin Kitchen
KDC Councillor Anna Curnow
NZ Police Representative Inspector Marty Ruth
WDC Mayor Sheryl Mai
FENZ Representative Acting Area Commander Roger Callister
NRC Councillor Rick Stolwerk
MCDEM Representative, Mr John Titmus (Observer Status)

In Attendance:

23 others were in attendance.

The Chair declared the meeting open at 11:04am.

Apologies (Item 1.0)

Moved (Stolwerk/Mai)

1. That the apologies from Superintendent Tony Hill and Commander Brad Mosby for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that members should make declarations item-by-item as the meeting progressed.

Confirmation of Minutes - 19 June 2018 (Item 3.1)

ID: A1102041

Report from Tegan Capp, Executive Assistant Customer Services - Community Resilience

Moved (Stolwerk/Curnow)

Recommendation

1. That the minutes of the Civil Defence Emergency Management Group Meeting held on 19 June 2018 be confirmed as a true and correct record.

Carried

MCDEM Update (Item 4.1)

ID: A1102377

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Stolwerk/Mai)

Recommendation

1. That the report 'MCDEM Update' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 27 August 2018, be received.

Carried

CDEM, CEG and Group Appointments (Item 5.1)

ID: A1102381

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Ruth/Curnow)

Recommendation

1. That the report 'CDEM, CEG and Group Appointments' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 27 August 2018, be received.
2. That the following list of Group Controllers be approved pursuant to Section 26(1) of the Civil Defence Emergency Management Act 2002.

Carried

Northland Civil Defence Emergency Management Group GIS Viewer (Item 5.2)

ID: A1102382

Report from Shona Morgan, Civil Defence Emergency Management Officer - Community Resilience

Moved (Ruth/Callister)

Recommendation

1. That the report 'Northland Civil Defence Emergency Management Group GIS Viewer' by Shona Morgan, Civil Defence Emergency Management Officer - Community Resilience and dated 27 August 2018, be received.

Carried

CEG Chairs Report (Item 6.1)

ID: A1102395

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Stolwerk/Curnow)

Recommendation

1. That the report 'CEG Chairs Report' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 27 August 2018, be received.

Carried

Professional Development (Item 6.2)

ID: A1100658

Report from Kim Abbott, Civil Defence Emergency Management Officer

Moved (Stolwerk/Curnow)

Recommendation

1. That the report 'Professional Development' by Kim Abbott, Civil Defence Emergency Management Officer and dated 20 August 2018, be received.

Carried

Community Resilience Projects (Item 6.3)

ID: A1102517

Report from Shona Morgan, Civil Defence Emergency Management Officer - Community Resilience

Moved (Stolwerk/Curnow)

Recommendation

1. That the report 'Community Resilience Projects' by Shona Morgan, Civil Defence Emergency Management Officer - Community Resilience and dated 27 August 2018, be received.

Carried

Recovery Update (Item 6.4)

ID: A1094830

Report from Jenny Calder, CDEM Group Recovery Manager

Moved (Stolwerk/Mai)

Recommendation

1. That the report 'Recovery Update' by Jenny Calder, CDEM Group Recovery Manager and dated 7 August 2018, be received.

Carried

Welfare Coordination Group Update (Item 6.5)

ID: A1097638

Report from Claire Nyberg, Civil Defence Emergency Management - Welfare

Moved (Ruth/Curnow)

Recommendation

1. That the report 'Welfare Coordination Group Update' by Claire Nyberg, Civil Defence Emergency Management - Welfare and dated 13 August 2018, be received.

Carried

Northland Lifelines Group Update (Item 6.6)

ID: A1100649

Report from Kim Abbott, Civil Defence Emergency Management Officer

Moved (Stolwerk/Curnow)

Recommendation

1. That the report 'Northland Lifelines Group Update' by Kim Abbott, Civil Defence Emergency Management Officer and dated 20 August 2018, be received.

Carried

Indoor Tsunami Siren Update (Item 6.7)

ID: A1098818

Report from Victoria Harwood, Civil Defence Emergency Management Officer

Moved (Ruth/Mai)

Recommendation

1. That the report 'Indoor Tsunami Siren Update' by Victoria Harwood, Civil Defence Emergency Management Officer and dated 15 August 2018, be received.

Carried

Public Information Management (PIM) Update (Item 6.8)

ID: A1096628

Report from Murray Soljak, Public Information Manager and Susan Botting, CDEM Public Information Officer/Council Volunteer Coordinator

Moved (Stolwerk/Curnow)

Recommendation

1. That the report 'Public Information Management (PIM) Update' by Murray Soljak, Public Information Manager and Susan Botting, CDEM Public Information Officer/Council Volunteer Coordinator and dated 10 August 2018, be received.

Carried

Far North District Update (Item 6.9)

ID: A1102462

Report from Bill Hutchinson, Civil Defence Emergency Management Officer

Moved (Stolwerk/Mai)

Recommendation

1. That the report 'Far North District Update' by Bill Hutchinson, Civil Defence Emergency Management Officer and dated 27 August 2018, be received.

Carried

Kaipara District Update (Item 6.10)

ID: A1099254

Report from Sharon Douglas, Civil Defence Emergency Management Officer

Moved (Stolwerk/Mai)

Recommendation

1. That the report 'Kaipara District Update' by Sharon Douglas, Civil Defence Emergency Management Officer and dated 16 August 2018, be received.

Carried

Whangarei District Update (Item 6.11)

ID: A1098816

Report from Victoria Harwood, Civil Defence Emergency Management Officer

Moved (Stolwerk/Mai)

Recommendation

1. That the report 'Whangarei District Update' by Victoria Harwood, Civil Defence Emergency Management Officer and dated 15 August 2018, be received.

Carried

Conclusion

The meeting concluded at 12:15pm.

TITLE: Business with the Public Excluded

Executive Summary

The purpose of this report is to recommend that the public be excluded from the proceedings of this meeting to consider the confidential matters detailed below for the reasons given.

Recommendations

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reasons/Grounds
9.1	Confirmation of Confidential Minutes - 21 August 2018, 28 August 2018, and 5 September 2018	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting -.
9.2	Receipt of Confidential Committee Minutes	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting -.
9.3	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(a).
9.4	Proposal for Property Redevelopment	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h) and the withholding of which is necessary to enable council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(i).

3. That the Independent Financial Advisor be permitted to stay during business with the public excluded.
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Considerations

1. Options

Not applicable. This is an administrative procedure.

2. Significance and Engagement

This is a procedural matter required by law. Hence when assessed against council policy is deemed to be of low significance.

3. Policy and Legislative Compliance

The report complies with the provisions to exclude the public from the whole or any part of the proceedings of any meeting as detailed in sections 47 and 48 of the Local Government Official Information Act 1987.

4. Other Considerations

Being a purely administrative matter; Community Views, Māori Impact Statement, Financial Implications, and Implementation Issues are not applicable.