

Northland Regional Council

{Insert HVA name}

High Value Area

Pest Control Working Group

Terms of Reference

Version {X} {Date}

1. Background/Context

- Through councils Long-Term Plan 2018-2028, Northland communities supported council's proposals to introduced new funding for several new High Value Area biosecurity pest control areas where high biodiversity and recreational values are matched with strong community interest in pest control.
- Funding for these areas will enable specialist predator control contractors, specialist species recovery work such as kiwi and pateke, and in some cases support communities with the development of weed control initiatives and pest control in general.

2. Vision and Purpose

- Develop a vision specific to the outcomes and outputs of each HVA
- Specify the purpose of the {insert HVA name} Pest Management Working Group

3. Roles and functions of the {insert HVA name} Pest Management Working Group

The {insert HVA name} Pest Management Working Group will:

- provide strategic leadership in the development, implementation and sustainability of pest management programs and strategies within the HVA,
- provide advice, support and assistance in the implementation of pest management programmes within the HVA,
- report annually to council on objectives and outcomes identified in specific HVA strategic and operational plans
- monitor the HVA budget and expenditure and work closely with council staff to develop an annual budget.
- Monitor and identified emerging risks and advise on their prevention, mitigation and management to council
- Develop HVA pest management working group terms of reference which describes the vision, purpose, tasks and functions that relate specifically to the goals of each HVA strategic and/or operational plan(s).
- HVA Pest Management Working Groups are an advisory group of the Northland Regional Council and have no delegated authority or specific powers

4. Role of individual HVA pest management working group members

The role of the individual members of the {insert HVA name} Pest Management Working Group includes:

- attending regular meetings as required ({x} per year) and actively participating in the group's work
- representing the interests of all {insert HVA name} community, landcare and pest control groups, as appropriate
- a genuine interest in the initiatives and the outcomes being pursued in the HVA
- being an advocate for the program's outcomes
- being committed to, and actively involved in, pursuing the HVA program's outcomes
- {insert any additional roles as necessary}.

5. General

5.1. Membership

Working group members will be selected from community representatives and will be comprised of individuals that represent (but not limited to) a range of local landcare groups, iwi, agencies, organisations and private land owners who are engaged in achieving significant biodiversity outcomes within the HVA programmes.

HVA working groups are operational based, focused on delivering outcomes on the ground, councillor appointment / representation is not required however councillors and other members of the public are welcome to attend working group meetings.

Other members may be included in the group as required including NRC councillors.

5.2. Chair/Convenor

The groups will be chaired by a nominated community representative. Meetings will be convened by the Chair and supported by council biosecurity staff and other community representatives. The chair of each group will have a good working relationship with the appropriate council biosecurity staff.

5.3. Minutes and meeting papers

The minutes of each {insert HVA name} Pest Management Working Group meeting will be prepared by a member of the HVA Pest Management Working Group or council biosecurity staff.

Full copies of the minutes, including attachments, will be provided to all {insert HVA name} Pest Management Working Group members and to council following each meeting.

5.4. Frequency of meetings

The {insert HVA name} Pest Management Working Group will meet {insert agreed frequency}.

5.5. Quorum requirements

A quorum will be half the regular membership plus one {adjust as necessary}.

5.6. Review

The effectiveness and membership of the {insert HVA name} Pest Management Working Group will be reviewed after 12 months.