

## Northland Regional Council Minutes

Meeting held in the Council Chamber  
36 Water Street, Whangārei  
on Tuesday 18 September 2018, commencing at 10.30am

### Present:

Chairman, Bill Shepherd  
Deputy Chairman, David Sinclair (*left meeting 11.40 – 11.47am*)  
Councillors:  
John Bain  
Justin Blaikie  
Paul Dimery  
Mike Finlayson  
Penny Smart  
Rick Stolwerk  
Joce Yeoman

### In Attendance:

#### Full Meeting

Independent Financial Advisor  
Deputy Chief Executive Officer  
GM - Governance and Engagement  
GM - Regulatory Services  
Governance Support Manager

#### Part Meeting

Sport Northland Chief Executive Officer  
Sport Northland Community Support Manager  
Chief Executive Officer (*left meeting at 10.52am, returned at 12.02pm during public excluded*)  
GM - Corporate Excellence  
Strategic Projects Manager  
Finance Manager  
Resource Management Planning and Policy Manager  
Economist  
Financial Accountant  
Accounting Assistant – Treasury and projects  
Property Officer

The Chair declared the meeting open at 10.30am.

### Apologies (Item 1.0)

There were no apologies.

*Secretarial Note: A temporary leave of absence of the Chief Executive Officer was noted.*

## **Declarations of Conflicts of Interest (Item 2.0)**

It was advised that councillors should make declarations item-by-item as the meeting progressed.

## **Receipt of Supplementary Items (Item 2.0A)**

**ID: A1108727**

**Report from Chris Taylor, Governance Support Manager**

**Moved (Shepherd/Yeoman)**

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following supplementary items be received:

- ITEM 6.5: Mediterranean Fanworm response – Opuā
- CONFIDENTIAL ITEM 9.4: Proposal for property redevelopment

**Carried**

## **Health and Safety Report (Item 3.0)**

**ID: A1105197**

**Report from Tracey Warboys, Health and Safety Specialist**

**Moved (Sinclair/Finlayson)**

That the report 'Health and Safety Report' by Tracey Warboys, Health and Safety Specialist and dated 3 September 2018, be received.

**Carried**

## **Confirmation of Minutes - 13 August 2018, 21 August 2018, 28 August 2018, and 5 September 2018 (Item 4.1)**

**ID: A1103224**

**Report from Chris Taylor, Governance Support Manager**

**Moved (Sinclair/Finlayson)**

That the minutes of the Representation Review Deliberations meeting held on 13 August 2018, the council meeting held on 21 August 2018, and the extraordinary council meetings held on 28 August 2018 and 5 September 2018 be confirmed as a true and correct record.

**Carried**

## **Council Action Sheet - September 2018 (Item 4.2)**

**ID: A1106479**

**Report from Chris Taylor, Governance Support Manager**

**Moved (Sinclair/Yeoman)**

That the action sheet be received.

**Carried**

### **Working Party Updates and Chairpersons' Briefings (Item 4.3)**

**ID: A1107328**

**Report from Evania Arani, Planning and Policy Team Admin/PA**

**Moved (Yeoman/Finlayson)**

That the report 'Working Party Updates and Chairpersons' Briefings' be received.

**Carried**

**It was further moved (Yeoman/Finlayson)**

That a letter of appreciation be sent to staff involved in the Regional Plan Hearings.

**Carried**

*Secretarial Note: Councillor Yeoman, as a member of the hearings panel for the Proposed Regional Plan, acknowledged the hearings had been well organised and complimented staff on their knowledge and willingness to work with submitters.*

### **Council Working Group Updates (Item 4.4)**

**ID: A1103565**

**Report from Nola Sooner, Land and Rivers Team Administrator/PA**

**Moved (Yeoman/Blaikie)**

That the report 'Council Working Group Updates' be received.

**Carried**

### **Financial Report to 31 August 2018 (Item 5.1)**

**ID: A1106125**

**Report from Vincent McColl, Financial Accountant**

**Moved (Sinclair/Shepherd)**

That the report 'Financial Report to 31 August 2018' by Vincent McColl, Financial Accountant and dated 6 September 2018, be received.

**Carried**

*Secretarial Note: The Independent Financial Advisor provided commentary on the preparation of the 2018 Annual Report. Appreciation was extended to the Finance Team for a 'smoother audit process'.*

### **Regional Sporting Facilities Rate Allocation for 2018-2021 (Item 6.1)**

**ID: A1104263**

**Report from Phil Heatley, Strategic Projects Manager**

**Moved (Bain/Stolwerk)**

1. That the report 'Regional Sporting Facilities Rate Allocation for 2018-2021' by Phil Heatley, Strategic Projects Manager and dated 31 August 2018, be received.

**Carried**

**It was further moved (Bain/Dimery)**

2. That the following regional sporting facility projects receive an '*In Principle*' GST exclusive allocation from the cumulative Regional Sporting Facilities Rate collected during the 2018–2021 financial years as follows:
  - i. Sportsville Dargaville be allocated up to \$600,000 from October 2018;
  - ii. Sportsville Kaikohe Stage 1 be allocated up to \$100,000 from November 2018;
  - iii. Mangawhai Activity Zone be allocated up to \$500,000 from May 2019;
  - iv. Te Hiku Sports Hub be allocated up to \$1,400,000 from May 2020;
  - v. Pohe Island Sports Hub Stage 1 be allocated up to \$900,000 from February 2021;
  - vi. Pohe Island Sports Hub Stage 2 be allocated up to \$280,000 from June 2021.

**Carried**

*Secretarial Note: The Chief Executive Officer left the meeting at 10.52am.*

**It was further moved (Bain/Blaikie)**

3. That the Chief Executive Officer has authority to distribute funds to each project, up to the amounts allocated, when he is satisfied that the following has been met to his satisfaction:
  - i. The project Governance Group is properly constituted and capable; and
  - ii. The project, or standalone stage, is fully funded; and
  - iii. Any other criteria that he sees as relevant and material having taken advice.

**Carried**

**It was further moved (Bain/Dimery)**

4. That the Chief Executive Officer has discretion over fund distribution timing (before or after the dates in recommendation 3) but distribution sums must not exceed the cumulative Regional Sporting Facilities Rate collected at the time of distribution.
5. That the Chief Executive Officer refer to council if there is a material change in a project or proposed change in maximum allocation from the '*In Principle*' decision.
6. That the Chief Executive Officer report to council following the completed distribution of the 2018–2021 Regional Sporting Facilities Rate providing:
  - i. A schedule of projects with the respective grants and dates of distribution; and
  - ii. A recommendation for the allocation of any surplus rates collected.

**Carried**

**It was further moved (Yeoman/Bain)**

7. That should the Chief Executive Officer not receive a satisfactory application from a project sponsor by 30 September 2021, then council's financial support for that project will be reconsidered by full council.

**Carried**

**It was further moved (Dimery/Bain)**

8. That council extends its appreciation to Sport Northland (and in particular the Community Support Manager and Chief Executive Officer) for its work supporting the establishment and allocation of the Regional Sporting Facilities Rate.

**Carried**

*Secretarial Note: Sport Northland extended appreciation to council for its 'foresight' establishing the Regional Sporting Facilities Rate which would have far reaching benefits.*

**Meetings Calendar 2019 (Item 6.2)**

**ID: A1105320**

**Report from Chris Taylor, Governance Support Manager**

**Moved (Sinclair/Yeoman)**

1. That the report 'Meetings Calendar 2019' by Chris Taylor, Governance Support Manager and dated 4 September 2018, be received.
2. That the programme of meetings for 2019, as recommended, be adopted.

**Carried**

**Proposed Water Quality Consultation (Item 6.3)**

**ID: A1104447**

**Report from Justin Murfitt, Resource Management Planning and Policy Manager**

**Moved (Sinclair/Bain)**

1. That the report 'Proposed Water Quality Consultation' by Justin Murfitt, Resource Management Planning and Policy Manager and dated 31 August 2018, be received.
2. That council approve the consultation and that this start in mid-October 2018.
3. That council appoint Councillor Blaikie as council spokesperson for the project.
4. That council approve staff engaging with the Māori Technical Advisory Group in relation to the project.

**Carried**

**Emissions Trading Scheme Review - Draft Submissions (Item 6.4)**

**ID: A1105520**

**Report from Justin Murfitt, Resource Management Planning and Policy Manager**

**Moved (Yeoman/Stolwerk)**

1. That the report 'Emissions Trading Scheme Review - Draft Submissions' by Justin Murfitt, Resource Management Planning and Policy Manager and dated 4 September 2018, be received.
2. That council approve the submissions (included as Attachments 1 and 2 pertaining to Item 6.4 of the 18 September 2018 council agenda) and authorises staff to lodge these with the Ministry for the Environment.

**Carried**

## **Mediterranean Fanworm Response – Ōpua (Supplementary Item 6.5)**

**ID: A1105641**

**Report from Sophia Clark, Biosecurity Manager – Marine and Strategy**

**Moved (Yeoman/Finlayson)**

1. That the report 'Mediterranean Fanworm Response - Ōpua' by Sophia Clark, Biosecurity Manager - Marine and Strategy and dated 5 September 2018, be received.
2. That council approve and fund a 'step-wise local eradication' approach by using divers to detect and remove fanworm from the Ōpua area with an assessment after each round of \$100k spending. Council approve a step-wise approach of spending \$100k rounds of response up to \$300k (\$150k from council/\$150k from MPI) with an assessment of findings after each round.
3. Council approve the unbudgeted spending to date of \$42,500. The remaining \$42,500 of the total spending has been funded by MPI.

**Carried**

## **Biosecurity High Value Areas - Establishment of new Collaborative Community Engagement Groups (Item 6.6)**

**ID: A1106716**

**Report from Kane McElrea, Biosecurity Manager - Partnerships and Strategy and Don McKenzie, Biosecurity Manager**

**Moved (Yeoman/Smart)**

1. That the report 'Biosecurity High Value Areas - Establishment of new Collaborative Community Engagement Groups' by Kane McElrea, Biosecurity Manager - Partnerships and Strategy and Don McKenzie, Biosecurity Manager and dated 7 September 2018, be received.
2. That council approves the establishment of the High Value Area Pest Management Working Groups
3. That council approves the proposed High Value Area Pest Management Working Group terms of reference template.

**Carried**

## **Chair's Report to Council (Item 7.1)**

**ID: A1103220**

**Report from Bill Shepherd, Chairman**

**Moved (Shepherd/Sinclair)**

That the report 'Chair's Report to Council' by Bill Shepherd, Chairman and dated 6 September 2018, be received.

**Carried**

## Chief Executive's Report to Council (Item 7.2)

ID: A1098295

Report from Malcolm Nicolson, Chief Executive Officer

Moved (Shepherd/Sinclair)

That the report 'Chief Executive's Report to Council' by Malcolm Nicolson, Chief Executive Officer and dated 18 September 2018, be received.

Carried

## Receipt of Committee Minutes (Item 8.0)

ID: A1103770

Report from Chris Taylor, Governance Support Manager

Moved (Smart/Stolwerk)

That the unconfirmed minutes of the:

- Regional Transport Committee – 8 August 2018;
- Property Subcommittee – 8 August 2018; and
- Civil Defence Emergency Management – 4 September 2018

be received.

Carried

## Business with Public Excluded (Item 9.0)

Moved (Shepherd/Sinclair)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reasons/Grounds
9.1	Confirmation of Confidential Minutes - 21 August 2018, 28 August 2018, and 5 September 2018	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting.
9.2	Receipt of Confidential Committee Minutes	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting.
9.3	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(a).

9.4 (Supplementary)	Proposal for Property Redevelopment	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h) and the withholding of which is necessary to enable council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(i).
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3. That the Independent Financial Advisor be permitted to stay during business with the public excluded.

**Carried**

## **Conclusion**

**The meeting concluded at 12.48pm.**