

**Taumarere Flood Management Working
Group**
Thursday 18 October 2018 at 12 noon

AGENDA

Taumarere Flood Management Working Group Agenda

Meeting to be held in the Te Pokapu Centre
7-9 Wynyard Street
Kawakawa
on Thursday 18 October 2018, commencing at 12 noon

Please note: working parties and working groups carry NO formal decision-making delegations from council. The purpose of the working party/group is to carry out preparatory work and discussions prior to taking matters to the full council for formal consideration and decision-making. Working party/group meetings are open to the public to attend (unless there are specific grounds under LGOIMA for the public to be excluded).

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2.4 Any Other Business	
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Taumarere Flood Management Working Group Record of Actions

Meeting held in the Ngati Hine Health Trust, Koperu Meeting Room, 2-4 Rayner Street, Kawakawa on Tuesday 5 June 2018, commencing at 10.30am

Present:

Cr Justin Blaikie, Co-Chairman, Northland Regional Council
Richard Cookson, Kawakawa Ratepayer representative
Cr Kelly Stratford, Far North District Council representative
Murray Armstrong, Tangata Whenua representative
Rowena Tana, Motatau/Opahi/Matawaia ratepayer representative

In Attendance:

Full Meeting

Cr Joce Yeoman, NRC
Joseph Camuso, NRC Rivers and Natural Hazards Manager
Toby Kay, NRC Natural Hazards Advisor
Nola Sooner, NRC Land/Rivers PA
NRC Kaitiāia Area Officer, Doug Foster
FNDC Steven Smith
FNDC Stephen Little
Peter Woods, Member of the public
Norman Owen, Member of the public
Barry Lemon, Member of the public
Laurell Pratt, Member of the public
Den Aitken, Member of the public
Georgina Newmann, Member of the public

Part Meeting

NRC Chief Executive
Manuwai Wells, Kawakawa ratepayer representative

The meeting commenced at 10.30am.

Apologies (Item 1.0)

Johnson Davis, Bay of Islands Vintage Railway representative
Bruce Howse, NRC GM - Environmental Services
Joe Craven, NZTA

Introductions (Item 3.1)

Presented by: Cr Justin Blaikie

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Matters arising from the last Minutes (8 December 2017) (Item 3.2)

Presented by: Cr Justin Blaikie

Long Term Plan Proposal Presentation (Item 3.3)

Presented by: Joseph Camuso

Agreed action points:

- Review Long Term Plan options at the next meeting.

Engagement Plan to consult with the community (Item 3.4)

Presented by: Joseph Camuso

Agreed action points:

- Daytime meetings to continue with one in three meetings to be held in the evening to provide an update to the general public. Rowena offered Te Pokapu Centre as an alternative venue.
- Ideas for engagement with the community to be ranked in terms of cost.
 - Ngati Hine FM
 - Flyers
 - Community Newsletter
 - Northern News
 - NRC Webpage
 - Facebook page
 - NRC Media Releases
 - Kawakawa Christmas Parade – NRC presence
- Easy to visualise plans

Role and Composition of the Taumarere Flood Management Working Group (Item 3.5)

Presented by: Cr Justin Blaikie

Agreed action points:

- Follow up with the following Working Group members to check availability to remain as representatives on the Taumarere Flood Management Working Group:
 - A Tangata Whenua representative be appointed to replace Tui Shortland. **Action: Murray Armstrong**
 - Local Business Community to ascertain if Kevin Davidson is still their representative. **Action: Kelly Stratford**
 - Check with KiwiRail to see if Peter Ramsay is still their representative. **Action: Rowena Tana**
 - Ratepayer representatives

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- Otiria/Moerewa/Pokapu (Ngahau Aperira Davis). **Action: Norman Owen**
- Maromaku (Aaron Taikato). **Action: Rowena Tana**
- Follow up with Kawakawa Hundertwasser Park Charitable Trust to choose a representative to be appointed to the Taumarere Flood Management Working Group. **Action: Laurell Pratt**

Conclusion

The meeting concluded at 12.35pm.

Comms outline: Taumarere flood infrastructure

VISION

To progressively reduce flood risk to protect people, property and infrastructure in vulnerable communities. This includes effective prioritisation of flood protection and controlled interventions based on an updated region-wide overview of flood risk.

- Otiria Marae, affected landowners, residents and key stakeholders are engaged in discussions relating to options for flood works and are kept informed of council's process and workplan.
- The Taumarere-Kawakawa community and other affected communities are informed of plans to mitigate flooding and have an opportunity to provide feedback and input into the detailed design.
- Ratepayers understand the importance and value of planned works to reduce the risk and impacts of flooding and are informed about the costs, including the '70/30' funding model.

NORTHLAND REGIONAL COUNCIL PROJECT TEAM

- Bruce Howse (Group Manager – Environmental Services) – sponsor, spokesman; Joe Camuso (Rivers and Natural Hazards Manager) – project lead, Toby Kay (Natural Hazards Advisor, Rivers and Natural Hazards) – project team
- Matt Johnson (Media Specialist) – communications lead, with Suzanne Takiwa (Communications Manager) in support

KEY STAKEHOLDERS

STAKEHOLDERS	ACTIVITIES/OUTCOME	CHANNELS
Councillors	<ul style="list-style-type: none"> - Updates from councillors on working group / minutes to council. - Presentations to council at key milestones. 	Council meeting
Taumarere Flood Management Working Group	<ul style="list-style-type: none"> - Regular updates at meetings (or direct contact if time sensitive). - Test messages and/or letters to landowners with group. - Forward relevant media releases to working group. - Share communications material that may be useful, eg FAQs (Frequently Asked Questions), info sheets. - Involve members in events, promotions, videos etc. 	Working Group meetings / one-to-one Direct – email/phone, Video and print
Otiria Marae Committee	<ul style="list-style-type: none"> - Keep informed via email and letters, meet face to face when required. - Provide contact details for appropriate council staff member/s. - Ensure they are aware of any potential impacts well before the general public. - Address any concerns with urgency (direct contact). 	Letters / emails One-to-one meetings Phone calls Hui
Affected landowners	<ul style="list-style-type: none"> - Keep informed via email and letters, meet face to face when required. - Ensure they are aware of anything potential impacts on their properties well before the general public. 	Direct contact – letters, email, one-to-one meetings phone etc Meetings with affected owners

	<ul style="list-style-type: none"> - Provide contact details for appropriate council staff member/s. - Address any concerns with urgency (direct contact). 	
Tangata whenua	<ul style="list-style-type: none"> - Information at local events, eg Ngapuhi/Ngati Hine Festival. - Hui/invites to hui at Otiria Marae. - Updates or hui at marae in affected areas. 	Displays, one on one Hui TTMAC
Far North District Council (FNDC)	<ul style="list-style-type: none"> - Discussions with relevant Far North District Council staff regarding specific works (Turntable Hill). - Invite to events. - Keep councillors and relevant staff in the loop. 	Direct emails; one-to-one; Present to council Updates by FNDC Councillor Kelly Stratford (tbc)
Civil Defence Emergency Management (CDEM)	<ul style="list-style-type: none"> - Keep relevant CDEM staff updated with regards to flood events. 	Emails / direct contact
Department of Conservation	<ul style="list-style-type: none"> - Updates on key areas of interest. 	Emails Presentations
New Zealand Transport Agency	<ul style="list-style-type: none"> - Discussion on roading funding for Turntable Hill. 	Direct contact
Hundertwasser Park Trust; BOI Vintage Railway Trust; Twin Coast Cycleway Trust	<ul style="list-style-type: none"> - Provide updates and discuss options for planned works relating to their areas. - Keep informed on progress relating to their areas and communities. 	Direct email Discuss with chairs of committees. Invite to meetings Provide updates at their meetings

KEY OVERARCHING MESSAGE

It's important that Otiria, Kawakawa and Moerewa landowners and communities are engaged in discussions on how to reduce the impacts of flooding by the Taumarere River, prior to seeking funding to reduce the effects (through the Annual Planning process).

If funding is approved, we will come back to the community and affected parties before the detailed design stage to provide another opportunity for discussion and input into the flood works.

Council has been looking at options to reduce the impact from flooding in the Taumarere community, including Otiria which is heavily affected in flood situations. The works will also provide benefits and reduce the impact on the wider communities.

The planned works will provide increased protection from Kawakawa to Moerewa. These include:

- Repairing and strengthening at risk sections of stop and river banks which will increase flood protection for: the planned Hundertwasser Centre; the vintage railway in Kawakawa; and the Twin Coast Cycleway.
- Work to improve protection in and around Otiria community and marae.

Council and Taumarere Working Group want to hear from local communities to understand their needs, gather their feedback on possible flood protection options and ensure they are aware of council's process and timeframes to secure funding, finalise design and undertake the required works.

Council has submitted a proposal to undertake joint works to reduce flooding and improve the infrastructure at Turntable Hill which has been approved in principle. We are currently discussing details with NZTA.

TASKS AND TIMING

ACTIVITY: *Inform and engage affected and interested parties*

The project and communications teams will work closely with the Taumarere Working Party to engage and inform affected landowners and key stakeholders in the discussions and planning for flood mitigation actions.

COMMUNICATIONS OUTCOMES

- Affected and interested parties engaged and informed.
- Communicate council processes and timeframes and test options for flood mitigation.
- Input and feedback received to guide and inform plans and detailed design.
- Captured stories, through word, print and video for future use.
- Two-way communications between council and affected and interested parties.
- Taumarere – Kawakawa communities and affected parties engaged and informed in advance of the formal Annual Plan submissions process.
- Taumarere – Kawakawa communities and affected parties are satisfied they have had opportunity to engage and have input into planning and delivery of flood mitigation activities/works.

TAUMARERE WORKING PARTY MEETING

- Provide overview and communications plan to committee
- Discuss recommended approach for public meetings and hui
- Discuss promotion of engagement events
- Confirm details, dates and availability/tasks for committee members

PROPOSED APPROACH

1. Targeted meetings/hui for affected parties and stakeholders

Aim: Involve working group members and identify champions to be involved.

Kawakawa /Moerewa public meetings and hui at Otiria Marae

- Public meetings to update people on the potential plans and proposed timeframes and get their input.
- Discussions on flooding issues and way forward to address flooding.
- Provide timeframes for council processes, eg Annual Plan, design, detailed design
- Answer questions, capture feedback and input for future use.
- Gather stories to include in presentations or collateral.
- Compile database of interested people, provide updates as required.

Invitations and promotion

- Send direct invites to key stakeholders and through our channels (incl. FNDC Councillor Stratford's networks).
- Public notice in local papers.

2. Communication and engagement with community

Aim: Inform wider communities, provide opportunity for input and future engagement

Ngati Hine/Ngapuhi Festival – 9 March, Otiria Marae

- Produce materials for staff to attend the Ngati Hine/Ngapuhi festival
- Include print information, displays and possible physical (interactive) model.
- Provide feedback opportunities.

#02 Public and stakeholder meetings – Kawakawa/Moerewa and Otiria Marae – *dates tbc*
Hold another round of meetings to report back on updated plans, process and timeframes.

#03 Formal consultation – *dates tbc*

- Hold formal consultation submission process (Annual Plan process)
- Feedback to affected and interested parties after Annual Plan decisions.