

Civil Defence Emergency Management Group Meeting Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Wednesday 6 March 2019, commencing at 11.00am

Present:

Chairman, FNDC Councillor Colin Kitchen
KDC Councillor, Anna Curnow
NZ Police Representative, Superintendent Tony Hill
WDC Mayor, Sheryl Mai – arrived at 12.05pm
FENZ Representative, Commander Brad Mosby
NRC Councillor, Rick Stolwerk
MCDEM Representative, John Titmus (Observer Status)

In Attendance:

Full Meeting

NRC (Minute Taker) – Evania Arani
Northland CDEM Group - Shona Morgan
Northland CDEM Group - Murray Soljak
Northland CDEM Group - Tegan Capp
Northland CDEM Group - Sarah Boniface
Northland CDEM Group - Bill Hutchinson
Northland CDEM Group - Victoria Randall
Northland CDEM Group - Sharon Douglas
Northland CDEM Group - Jenny Calder
Northland CDEM Group - Kim Abbott
Northland CDEM Group – Graeme MacDonald
GM - Customer Service & Community Resilience – Tony Phipps
DMPC – Rachel Hyde
NZ Police – Inspector Martin Ruth

The Chair declared the meeting open at 11.13am.

Apologies (Item 1.0)

Moved (Stolwerk/Kitchen)

That the apologies for lateness/possible non-attendance for Sheryl Mai be received.

Carried

Secretarial note: Alternative WDC representative, Councillor Sue Glen sent through her apologies that she was unable to attend.

Declarations of Conflicts of Interest (Item 2.0)

It was advised that members should make declarations item-by-item as the meeting progressed.

Confirmation of Minutes - 4 December 2018 (Item 3.1)

ID: A1163031

Report from Evania Arani, Executive Assistant Customer Services - Community Resilience

Moved (Kitchen/Curnow)

That the minutes of the Civil Defence Emergency Management Group meeting held on 4 December 2018, be confirmed as a true and correct record.

Carried

Presentation on Emergency Management reforms - Legislative review and changes (Item 4.1)

ID: A1167178

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Kitchen/Stolwerk)

That the report 'Presentation on Emergency Management reforms - Legislative review and changes' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 25 February 2019, be received.

Carried

Secretarial note: Rachel Hyde from DPMC gave a presentation on the Legislative review and changes to the Emergency management system reform.

Rachel advised that she is available to present if there are any groups that may benefit from her presentation. She can be contacted on 02 574 641 or by emailing her at Racehl.Hyde@dpmc.govt.nz

Proposal to establish NZ Fly in Teams (Item 4.2)

ID: A1167161

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Kitchen/Stolwerk)

That the report 'Proposal to establish NZ Fly in Teams' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 25 February 2019, be received.

Carried

Update from the Ministry of Civil Defence & Emergency Management (Item 4.3)

ID: A1167166

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Stolwerk/Curnow)

That the report 'Update from the Ministry of Civil Defence & Emergency Management' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 25 February 2019, be received.

Carried

Professional Development and Training (Item 5.1)

ID: A1166568

Report from Kim Abbott, Civil Defence Emergency Management Officer

Moved (Kitchen/Curnow)

That the report 'Professional Development and Training' by Kim Abbott, Civil Defence Emergency Management Officer and dated 22 February 2019, be received.

Carried

Recovery update (Item 5.2)

ID: A1164334

Report from Jenny Calder, CDEM Group Recovery Manager

Moved (Stolwerk/Mosby)

That the report 'Recovery update' by Jenny Calder, CDEM Group Recovery Manager and dated 14 February 2019, be received.

Carried

Welfare Coordination Group Update (Item 5.3)

ID: A1167085

Report from Claire Nyberg, Civil Defence Emergency Management - Welfare

Moved (Kitchen/Curnow)

That the report 'Welfare Coordination Group Update' by Claire Nyberg, Civil Defence Emergency Management - Welfare and dated 25 February 2019, be received.

Carried

Public Information Management (PIM) Update (Item 5.4)

ID: A1166400

Report from Murray Soljak, Public Information Manager

Moved (Stolwerk/Curnow)

That the report 'Public Information Management (PIM) Update' by Murray Soljak, Public Information Manager and dated 21 February 2019, be received.

Carried

Northland Lifelines Group Update (Item 5.5)

ID: A1166590

Report from Kim Abbott, Civil Defence Emergency Management Officer

Moved (Kitchen/Stolwerk)

That the report 'Northland Lifelines Group Update' by Kim Abbott, Civil Defence Emergency Management Officer and dated 22 February 2019, be received.

Carried

Community Resilience Projects (Item 5.6)

ID: A1167151

Report from Shona Morgan, Civil Defence Emergency Management Officer - Community Resilience

Moved (Stolwerk/Mosby)

That the report 'Community Resilience Projects' by Shona Morgan, Civil Defence Emergency Management Officer - Community Resilience and dated 25 February 2019, be received.

Carried

Members of the CDEM Group, CEG and Key Appointments (Item 5.7)

ID: A1167181

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Kitchen/Stolwerk)

That the report 'Members of the CDEM Group, CEG and Key Appointments' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 25 February 2019, be received.

Carried

Whangarei District Update (Item 6.1)

ID: A1167579

Report from Victoria Harwood, Civil Defence Emergency Management Officer

Moved (Kitchen/Stolwerk)

That the report 'Whangarei District Update' by Victoria Harwood, Civil Defence Emergency Management Officer and dated 25 February 2019, be received.

Carried

Kaipara District Update (Item 6.2)

ID: A1163114

Report from Sharon Douglas, Civil Defence Emergency Management Officer

Moved (Mai/Curnow)

That the report 'Kaipara District Update' by Sharon Douglas, Civil Defence Emergency Management Officer and dated 11 February 2019, be received.

Carried

Far North District Update (Item 6.3)

ID: A1167326

Report from Bill Hutchinson, Civil Defence Emergency Management Officer

Moved (Kitchen/Stolwerk)

That the report 'Far North District Update' by Bill Hutchinson, Civil Defence Emergency Management Officer and dated 25 February 2019, be received.

Carried

Conclusion

The meeting concluded at 12.40pm.