

## Risk and Health and Safety Working Party Record of Actions

Meeting held in the Whale Bay Room  
36 Water Street, Whangārei  
on Tuesday 16 April 2019, commencing at 8.30am

### Present:

Chairman, Councillor Paul Dimery  
Councillor Rick Stolwerk  
Councillor Bill Shepherd  
Councillor Joce Yeoman

### In Attendance:

#### Full Meeting

GM, Corporate Excellence  
PA, Corporate Excellence

#### Part Meeting

NRC Deputy Chief Executive  
Group Manager Regulatory Services  
Strategic Project Manager

The meeting commenced at 8.30am.

### Apologies (Item 1.0)

There were no apologies.

### Review of Risk Register (Item 3.1)

**Presented by:** Dave Tams- Group Manager Corporate Excellence

- No 2 – Māori Freehold Land – reduce the risk profile due to little action council can take without central government support
- No 3 – High Dependence on non-rating income – leave as is maintain a watching brief due to equity market volatility
- No 4 – Treaty settlement risk – increase risk profile due to the number of settlements in Northland and costs that flow out of office at Treaty Settlements that would be borne by the Northland ratepayer

### Agreed action points:

- Risk Register No 4 – Treaty settlement risk to be moved up to no 2 on the Risk Register
- No 2- Māori Land risk level to be reduced

### **Council Elections (Item 3.2)**

**Presented by:** Council Election – Jonathan Gibbard Group Manager Strategy Governance and Engagement.

- Contract with Dale Ossoske appointed as the Electoral officer
- Business as normal through the 3 month Election process, but Council decision making constrained from July 2019

**Agreed action points:**

- Provide feedback around TTMAC structure back to Council June 2019 - Jonathan Gibbard Group Manager Strategy Governance and Engagement.
- Workshop dates Mid May & June to be published - Jonathan Gibbard Group Manager Strategy Governance and Engagement.

### **State of Economy and Financial Impact (Item 3.3)**

**Presented by:** Dave Tams- Group Manager Corporate Excellence

- Higher Investment returns since Jan, Feb, March
- \$500,000-\$600,000 hole on \$35M, starting to release savings for operational spending
- Some savings banked and will not affect operational deliveries
- Consider creating a reserve to cover 1 year's operational budget of operational funding

**Agreed action points:**

- Report on how many sites are not paying rates due to being classified as MFL- Dave Tams Group Manager Corporate Excellence
- Paper to Council on operational reserve - Dave Tams Group Manager Corporate Excellence

### **Awanui (Item 3.4)**

**Presented by:** Bruce Howes – Group Manager Environmental Services

- Currently under Budget, savings do not affect
- Budget was \$284M actual \$181M
- Rock armouring estimate \$900K per meter with \$1.7M contingency, high level of accuracy in estimate, give confidence across whole project
- No adverse feedback regarding increase in rates
- Contracting easement work budget \$1M for 90 properties , wore to be contracted out.

**Agreed action points:**

- Nil

## Seismic Assessment of Water Street Offices (Item 3.5)

**Presented by:** Phil Heatley - Strategic Project Manager

- Engineers report Water Street Building stated it is not a level 4. Current renovation work doesn't impact on structural integrity of the building
- Earthquake highly unlikely in Northland, however Civil Defence required to operate out of a level 4 building in an emergency
- Recommendation when looking at new buildings gauge whether it should be at a level 4 standard, or not so that Civil Defence could work out of it in an emergency.

### Agreed action points:

- Follow up on what emergency service has a level 4 building in Northland and ensure we have an agreement with them for Civil Defence to work from in event of an emergency- Dave Tams Group Manager Corporate Excellence

## Business with Public Excluded (Item 4.0)

### Recommendations

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reasons/Grounds
4.1	Update on Sustainable Solvents	The public conduct of the proceedings would be likely to result in disclosure of information, the making available of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial s6(a) and the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(a).

3. That the Independent Financial Advisor be permitted to stay during business with the public excluded.

## Conclusion

**The meeting concluded at 9.30am.**