

Civil Defence Emergency Management Group Meeting Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Monday 17 June 2019, commencing at 11.00am

Present:

FNDC Councillor, Colin Kitchen (Chair)
KDC Councillor, Anna Curnow
WDC Mayor, Sheryl Mai
NRC Councillor, Rick Stolwerk
MCDEM Representative, Ms John Titmus (Observer Status)
FENZ Representative, Commander Wipari Henwood
NZ Police Representative, Inspector M Ruth

In Attendance:

NRC Meeting Secretary, Evania Arani
GM - Customer Service - Community Resilience, Tony Phipps
Northland CDEM, Graeme Macdonald
Northland CDEM, Tegan Capp
Northland CDEM, Shona Morgan
Northland CDEM, Murray Soljak
Northland CDEM, Sarah Boniface
Northland CDEM, Claire Nyberg
Northland CDEM, Jenny Calder
FNDC, Alister Wells – Left at 12.10pm
FNDC, Andy Finch
WDC Councillor, Sue Glenn

The Chair declared the meeting open at 11.05am.

Apologies (Item 1.0)

Moved (Ruth/Mai)

That the apologies from FENZ Representative Commander Brad Mosby and NZ Police Representative Superintendent Tony Hill for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that members should make declarations item-by-item as the meeting progressed.

Confirmation of Minutes - 06 March 2019 (Item 3.1)

ID: A1200692

Report from Evania Arani, Executive Assistant Customer Services - Community Resilience

Moved (Curnow/Kitchen)

That the minutes of the Civil Defence Emergency Management Group meeting held on 06 March 2019 be confirmed as a true and correct record.

Carried

Monthly update from Director of Ministry of Civil Defence & Emergency Management (Item 4.1)

ID: A1200653

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Stolwerk/Ruth)

That the report 'Monthly update from Director of Ministry of Civil Defence & Emergency Management' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 10 June 2019, be received.

Carried

Secretarial Note: There was a group discussion around NEMA and what the impact will be for Northland under the proposed new structure.

Action: Invite someone to speak to the group about the new NEMA structure and what it means for Northland. Invite to be extended out to the CE's/Mayoral forum.

Emergency Management Reforms (Item 4.2)

ID: A1200654

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Stolwerk/Ruth)

That the report 'Emergency Management Reforms' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 10 June 2019, be received.

Northland CDEM Group Work Programme 2019 (Item 5.1)

ID: A1200656

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Ruth/Curnow)

That the report 'Northland CDEM Group Work Programme 2019' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 10 June 2019, be received.

Welfare Coordination Group Work Programme 2019 (Item 5.2)

ID: A1200676

Report from Claire Nyberg, Civil Defence Emergency Management - Welfare

Moved (Mai/Kitchen)

1. That the report 'Welfare Coordination Group Work Programme 2019' by Claire Nyberg, Civil Defence Emergency Management - Welfare and dated 10 June 2019, be received.
2. That the 'Welfare Coordination Group Work Programme 2019/2020' be accepted.

Carried

Northland CDEM Group Shared Services Update (Item 5.3)

ID: A1200680

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Stolwerk/Kitchen)

That the report 'Northland CDEM Group Shared Services Update' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 10 June 2019, be received.

Carried

Recovery Update (Item 5.4)

ID: A1200682

Report from Jenny Calder, CDEM Group Recovery Manager

Moved (Henwood/Curnow)

That the report 'Recovery Update' by Jenny Calder, CDEM Group Recovery Manager and dated 10 June 2019, be received.

Carried

2019 Northland CDEM Forum (Item 5.5)

ID: A1200685

Report from Kim Abbott, Civil Defence Emergency Management Officer

Moved (Henwood/Curnow)

Recommendation

That the report '2019 Northland CDEM Forum' by Kim Abbott, Civil Defence Emergency Management Officer and dated 10 June 2019, be received.

Carried

Secretarial note: Kim Abbott acknowledged WDC for sponsoring the venue for the event.

Mayor Mai made a suggestion that if the budget allows if the future forums could be recorded as it will be a good addition to the training tool kit.

CDEM, CEG & Group Appointments (Item 5.6)

ID: A1200686

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Stolwerk/Kitchen)

1. That the report 'CDEM, CEG & Group Appointments' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 10 June 2019, be received.

Carried

Secretarial note: Sandra Boardman from WDC is missing off the group controllers list.

NDHB's representative, Dr J Ortego-Benito is away for six months. Dr Katherine Jackson will be the temporary representative for the committee until Dr J Ortego-Benito returns.

Northland Tsunami Readiness (Item 6.1)

ID: A1200690

Report from Victoria Harwood, Civil Defence Emergency Management Officer

Moved (Mai/Kitchen)

That the report 'Northland Tsunami Readiness' by Victoria Harwood, Civil Defence Emergency Management Officer and dated 10 June 2019, be received.

Carried

CEG Chair's Report to the CDEM Group (Item 6.2)

ID: A1192341

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Stolwerk/Curnow)

That the report 'CEG Chair's Report' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 14 May 2019, be received.

Carried

Secretarial Note/Action: Investigate ways of doing a follow up of past attendees of the YES programme to see if any of the attendees go into any of the emergency fields based on the skills they obtained from the programme.

Conclusion

The meeting concluded at 12.25pm.