Risk and Health and Safety Working Party
Tuesday 13 August 2019 at 8.30

AGENDA

Northland
REGIONAL COUNCIL
Te Kaunihera ā rohe o Te Taitokerau

Risk and Health and Safety Working Party Agenda

Meeting to be held in the Whale Bay Room
36 Water Street, Whangārei
on Tuesday 13 August 2019, commencing at 8.30

Please note: working parties and working groups carry NO formal decision-making delegations from council. The purpose of the working party/group is to carry out preparatory work and discussions prior to taking matters to the full council for formal consideration and decision-making. Working party/group meetings are open to the public to attend (unless there are specific grounds under LGOIMA for the public to be excluded).

MEMBERSHIP OF THE RISK AND HEALTH AND SAFETY WORKING PARTY
Chairman, Councillor Paul Dimery

Councillor Rick Stolwerk	Councillor Bill Shepherd	Councillor Joce Yeoman

Risk and Health and Safety Working Party Record of Actions

Meeting held in the Whale Bay Room
36 Water Street, Whangārei
on Tuesday 11 June 2019, commencing at 8.30am

Present:

Chairman, Councillor Paul Dimery
Councillor Joce Yeoman

In Attendance:

Full Meeting
NRC Chief Executive
GM, Corporate Excellence

Part Meeting
Councillor Rick Stolwerk

The meeting commenced at 8.35am.

Apologies (Item 1.0)

Councillor Bill Shepherd.

Review of Risk Register (Item 3.1)

Presented by: GM, Corporate Excellence

Discussion had around the top six on risk register.

No 1. On Risk Register Sustainable Solvents – Progress has been slow.

No 2 Maori land & impact on rating income – no change

No 3 High dependence on non-rating income – Changes being made to SIPO currently under active review.

No 4. Treaty settlement risk – anticipating becoming a higher risk

No 5. Climate risk –Risk of not acting on information.

No 6. Risk of cyber security – New system should help alleviate risk. Deloitte being engaged as part of yearend audit process to look at IT maturity model. Cyber Insurance to increase from $1M to $2M upon renewal.

Secretarial Note: 8.55am Rick Stolwerk joined the meeting.

Agreed action points:

- 1. GM, Regulatory Services to give weekly updates
- 4. Treaty Settlement to be move up to no 2 on risk register and Consequence to be changed to from 4 to 2.
- 5. NRC Chief Executive to confirm all information has been given to TA's on climate change.
- 6.GM, Corporate excellence to ask cost of $5M for cyber insurance.
- Comments to be updated in risk register

Manage Funds risk update (Item 3.2)

Presented by: GM, Corporate Excellence

Secretarial Note: Item 3.2 Manage funds risk update covered off in item 3.1 Review of risk register no 3.

Agreed action points:

- Leave until review is complete.

Sustainable Solvents (Item 3.3)

Presented by: GM, Corporate Excellence

Secretarial Note: Item 3.3 Sustainable Solvents covered off in item 3.1 no 1 in the Risk Register.

Agreed action points:

- Noted in item 3.1 no 1 in agreed action points.

Health & Safety update (Item 3.4)

Presented by: Lee-Anne Durling

Secretarial Note: 9.15am Lee-Anne Durling joined the meeting and H&S presentation update was tabled.

Items covered off in presentation were Priorities, Risk Management, Training, Policies, Contractor engagement, New starter Induction, Express/Objective, Traffic Management, Others included Occupational Health monitoring, ProMapp, SafePlus, Workstation self-assessment, Flu Vaccinations & Skin checks, Online Incident report form.

Plan has been put into place going forward around H & S Risk Register, Training, Policies, Contractor engagement, Express/Objective.

To be continued, Traffic management, ProMapp, Hazardous substance, Occupational Health Monitoring, 12-month review schedule.

Cognise -e-learning module put into place for H&S induction.

Have engaged Fullen Hogan to develop traffic management plans. Interim process has been put in to place.

Agreed action points:

- H & S committee to drive the H&S risk register review

TLA's ignoring our flood inundation maps (Item 3.5)

Presented by: Paul Dimery

Secretarial Note: Item 3.5 covered off as part of Item 3.1 no 5 on Risk Register

Agreed action points:

- Noted in Item 3.1 Action no 6.

The meeting concluded at 9.55am.

Cyber Governance Review

Background

Good cyber security governance helps an organisation ensure that its staff know what is expected when managing cyber security risks, and enables agility in responding appropriately to emerging threats. It also requires those responsible for oversight to have the required understanding of cyber security risks when planning for the future.

Northland Regional Council understands the importance of managing its cyber security risks and wants to ensure that core operations and services are protected from emerging threats, and is on a journey to improve its cyber security maturity across the organisation. In order to effectively achieve this, while taking into consideration business and IT strategic objectives, council needs to understand the current cyber governance maturity level and develop a plan to address any known gaps.

Deloitte were commissioned to assess the current state of cyber governance at council from a governance perspective. The report captures the results of the assessment carried out during July 2019, with the information providing council with a starting point for plans to improve cyber governance into the future.

The report assessed the five areas of: Strategy and Governance, Risk and Compliance, Training and Awareness, Policies and Processes and Reporting.

Key Observations and Recommendations

An analysis of the maturity of councils Cyber Governance capability is illustrated in the spider chart below. The spider chart identifies where councils' current maturity state is, and the maturity levels that council should aim to be at in the next six to 18 months. The levels of maturity were evaluated against Deloitte's experience with similar organisations. The level of maturity is not out of alignment with the other similar organisations.
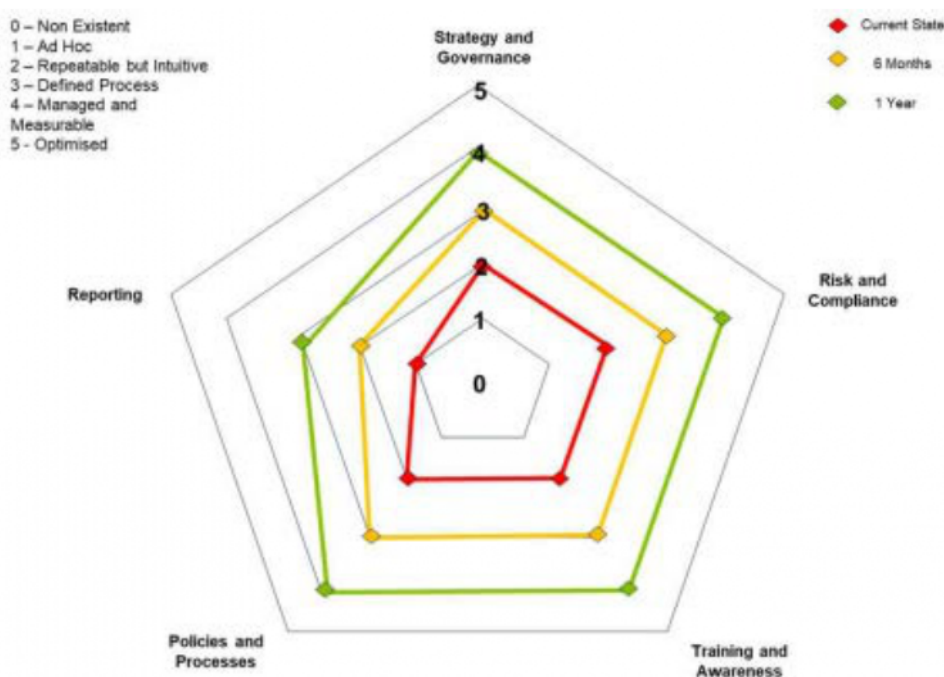
The report provided key recommendations across the five core areas. An action plan will be developed to implement and measure the key recommendations to improve the maturity of cyber security in council.