

Northland Regional Council Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Tuesday 18 February 2020, commencing at 10.30am

Present:

Chairperson, Penny Smart

Councillors:

John Bain
Justin Blaikie
Jack Crow
Colin Kitchen
Amy Macdonald
Marty Robinson
Rick Stolwerk
Joce Yeoman

In Attendance:

Full Meeting

Chief Executive Officer
GM – Environmental Services
GM – Regulatory Services
Governance Support Manager

Part Meeting

Independent Financial Advisor
GM - Corporate Excellence
GM – Strategy, Governance and Engagement
GM – Customer Services/Community Resilience
Finance Manager
Marketing and Engagement Manager
Corporate Planning Manager
Strategy Policy and Planning Manager
Organisational Project Manager
Financial Accountant
Strategic Policy Specialist
Assistant Management Accountant (x2)
Policy Specialist (x2)

The Chair declared the meeting open at 10.30am and proceedings commenced with a karakia by Councillor Yeoman.

Apologies (Ngā whakapahā) (Item 1.0)

There were no apologies.

Declarations of Conflicts of Interest (Nga whakapuakanga) (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Receipt of Supplementary Items (Items 2.0A and 2.0B)

IDs: A1287161 and A1287855

Reports from Chris Taylor, Governance Support Manager, and Kyla Carlier, Corporate Planning Manager

Moved (Stolwerk/Blaikie)

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987, the following supplementary reports be received:

- Supplementary Item 6.9: LGNZ Remit; and
- Supplementary Item 6.3: Tabled Financial Updates to the Annual Plan 2020/21 Consultation Supporting Information

Carried

Health and Safety Report January 2020 (Item 3.0)

ID: A1280819

Report from Andree James, Health and Safety and Human Resources Advisor and Beryl Steele, Human Resources Manager

Moved (Blaikie/Yeoman)

That the report 'Health and Safety Report January 2020' by Andree James, Health and Safety and Human Resources Advisor and Beryl Steele, Human Resources Manager and dated 28 January 2020, be received.

Carried

Confirmation of Minutes - 29 October 2019 and 17 December 2019 (Item 4.1)

ID: A1282371

Report from Chris Taylor, Governance Support Manager

Moved (Stolwerk/Macdonald)

That the minutes of the inaugural council meeting held on 29 October 2019, and the council meeting held on 17 December 2019, be confirmed as a true and correct record.

Carried

Working Party Updates and Chairpersons' Briefings (Item 4.2)

ID: A1283577

Report from Sally Bowron, Strategy, Governance and Engagement Team Admin/PA

Moved (Blaikie/Robinson)

That the report 'Working Party Updates and Chairpersons' Briefings' be received.

Carried

Secretarial Note: The Chair of the Whangārei Transport Working Party, Councillor Bain, provided a verbal update on the trial bus services. He also undertook to confirm when the survey would be conducted on the trial Hikurangi bus service.

Emergency Services Fund Update - Annual Reporting, Funding Uptake and Engagement and Promotion (Item 5.1)

ID: A1265521

Report from Tony Phipps, Group Manager - Customer Services - Community Resilience and Natasha Stubbing, Marketing and Engagement Manager

Moved (Blaikie/Kitchen)

That the report 'Emergency Services Fund Update - Annual Reporting, Funding Uptake and Engagement and Promotion' by Tony Phipps, Group Manager - Customer Services - Community Resilience and Natasha Stubbing, Marketing and Engagement Manager and dated 13 January 2020, be received.

Carried

Financial Report to 31 January 2020 (Item 5.2)

ID: A1283704

Report from Vincent McColl, Financial Accountant

Moved (Bain/Kitchen)

That the report 'Financial Report to 31 January 2020' by Vincent McColl, Financial Accountant and dated 4 February 2020, be received.

Carried

Secretarial Note: The Independent Financial Advisor addressed the report; noting the positive performance of council's managed funds, highlighting increasing insurance costs (which was a global trend) and grants/subsidies.

Investment Fund SIPO Adjustment - Proposed Increase in Exposure to Private Equity Assets (Item 5.3)

ID: A1285398

Report from Simon Crabb, Finance Manager

Secretarial Note: Councillor Bain declared a conflict of interest and abstained from voting on Item 5.3.

Moved (Stolwerk/Blaikie)

1. That the report 'Investment Fund SIPO Adjustment - Proposed Increase in Exposure to Private Equity Assets' by Simon Crabb, Finance Manager and dated 11 February 2020, be received.
2. That the Continuity Capital Private Equity Fund No.5 is introduced into the Long-Term Fund with an associated capital commitment of AU\$3,000,000.
3. That the Direct Capital Fund VI is introduced into the Long-Term Fund with an associated capital commitment of NZ \$2,000,000.

4. That the Investment Fund Statement of Investment Policy and Objectives is updated to be consistent with **Attachment 3** pertaining to Item 5.3 of the 18 February 2020 council agenda.

Carried

(Councillor Bain abstained)

Secretarial Note: Clarification was provided that typically matters such as this would be addressed in the first instance by the Investment and Property Subcommittee before a recommendation was elevated to full council. However, due to time constraints it had been brought directly to council.

Adoption of Standing Orders (Item 6.1)

ID: A1280095

Report from Chris Taylor, Governance Support Manager

Moved (Yeoman/Craw)

1. That the report 'Adoption of Standing Orders' by Chris Taylor, Governance Support Manager and dated 29 January 2020, be received.
2. That council adopts the revised Standing Orders, included as **Attachment One** pertaining to Item 6.1 of the 18 February 2020 council meeting agenda.

Carried

Adoption of Draft User Fees and Charges 2020/21 and Approval to Consult (Item 6.2)

ID: A1271338

Report from Robyn Broadhurst, Policy Specialist

Moved (Stolwerk/Kitchen)

1. That the report 'Adoption of Draft User Fees and Charges 2020/21 and Approval to Consult' by Robyn Broadhurst, Policy Specialist and dated 19 December 2019, be received.
2. That council adopts the Statement of Proposal and the Draft User Fees and Charges 2020/21 (**Attachment 1** pertaining to Item 6.2 of the 18 February 2020 council agenda) for the purposes of consultation, pursuant to section 150 of the LGA, and that this be carried out in conjunction with consultation on the Annual Plan 2020/21.
3. That council delegates to the Group Manager – Strategy, Governance and Engagement the authority to make any necessary minor formatting, typographical and administrative changes to the Statement of Proposal and Draft User Fees and Charges 2020/21 prior to formal public consultation.

Carried

Adoption of Supporting Information to the Annual Plan 2020/21 Consultation Process and Tabled Financial Updates to the Annual Plan 2020/21 Consultation Supporting Information (Item 6.3 and Supplementary Item 6.3)

IDs: A1280751 and A1287330

Reports from Kyla Carlier, Corporate Planning Manager

Moved (Yeoman/Macdonald)

1. That the reports 'Adoption of Supporting Information to the Annual Plan 2020/21 Consultation Process' and 'Tabled Financial Updates to the Annual Plan 2020/21 Consultation Supporting Information' by Kyla Carlier, Corporate Planning Manager and dated 28 January 2020 and 17 February 2020 respectively, be received.
2. That council adopts the supporting information pertaining to the Annual Plan 2020/21 consultation process 'Annual Plan 2020/21 Supporting Information | Tautoko i Ngā Kōrero' (**Attachment 1** pertaining to Item 6.3 and **Attachment 1** pertaining to Supplementary Item 6.3 of the 18 February 2020 council agenda), for the purposes of consultation, pursuant to sections 95 and 95A of the Local Government Act.
3. That council delegates to the Group Manager – Strategy, Governance and Engagement the authority to make any necessary minor formatting, typographical and administrative changes to the supporting information prior to formal public consultation.

Carried

Secretarial Note: Council supported the alternative cover for consultation documents; as presented at the meeting.

Adoption of the Annual Plan 2020/21 Consultation Document and Approval to Consult (Item 6.4)

ID: A1280765

Report from Kyla Carlier, Corporate Planning Manager

Moved (Yeoman/Bain)

1. That the report 'Adoption of the Annual Plan 2020/21 Consultation Document and Approval to Consult' by Kyla Carlier, Corporate Planning Manager and dated 28 January 2020, be received.
2. That council adopts and approves for release the Annual Plan 2020/21 Consultation Document (included as **Attachment 1** pertaining to Item 6.4 of the 18 February 2020 council agenda) for consultation pursuant to sections 82, 95 and 95A of the Local Government Act 2002.
3. That council delegates to the Group Manager – Strategy, Governance and Engagement the authority to make any necessary minor formatting, typographical, and administrative changes to the Consultation Document prior to formal public consultation.

Carried

Adoption of Submission Policy: consultation in accordance with the Local Government Act 2002 (Item 6.5)

ID: A1282422

Report from Kyla Carlier, Corporate Planning Manager

Moved (Yeoman/Blaikie)

1. That the report 'Adoption of Submission Policy: consultation in accordance with the Local Government Act 2002' by Kyla Carlier, Corporate Planning Manager and dated 30 January 2020, be received.
2. That council adopt the Submission policy: consultation in accordance with the Local Government Act 2002, included as **Attachment 1** pertaining to Item 6.5 of the 18 February 2020 council agenda.

Carried

Update to Delegations (Item 6.6)

ID: A1280690

Report from Vincent McColl, Financial Accountant and Anan Thiru, Accounts Assistant - Treasury and Projects

Moved (Blaikie/Kitchen)

1. That the report 'Update to Delegations' by Vincent McColl, Financial Accountant and Anan Thiru, Accounts Assistant - Treasury and Projects and dated 28 January 2020, be received.
2. That council approve the updated bank and cheque signatory delegations, as outlined in **Attachment 1** (pertaining to Item 6.6 of the 18 February 2020 council meeting agenda).

Carried

Hapū Manawhakahono a Rohe (Item 6.7)

ID: A1281458

Report from Ben Lee, Strategic Policy and Planning Manager

Moved (Yeoman/Macdonald)

1. That the report 'Hapū Manawhakahono a Rohe' by Ben Lee, Strategic Policy and Planning Manager and dated 29 January 2020, be received.
2. That the Mana Whakahono a Rohe (included as **Attachment 1** pertaining to Item 6.7 of the 18 February 2020 council meeting agenda) is adopted as the basis for a single multi-hapū agreement.
3. That Ben Lee, Strategic Policy and Planning Manager, is delegated the authority to make any necessary minor formatting, typographical and administrative changes to the Mana Whakahono a Rohe (**Attachment 1**).
4. That the Chair be delegated the authority to sign the Mana Whakahono a Rohe (**Attachment 1**) (including any minor amendments made under recommendation 3).

Carried

Central Government Proposals - Draft Submissions (Item 6.8)

ID: A1283104

Report from Justin Murfitt, Strategic Policy Specialist

Moved (Yeoman/Stolwerk)

1. That the report 'Central Government Proposals - Draft Submissions' by Justin Murfitt, Strategic Policy Specialist and dated 3 February 2020, be received.
2. That council approves the draft submissions for lodgement with the relevant government agency.
3. That council authorises the Chief Executive Officer to make any necessary minor formatting, typographical and administrative changes and sign the submissions on behalf of council.

Carried

Secretarial Note: Appreciation was extended to the Strategic Policy Specialist for drafting the four comprehensive submissions.

LGNZ Remit (Item 6.9)

ID: A1285993

Report from Linda Harrison, Organisational Project Manager

Moved (Stolwerk/Bain)

1. That the report 'LGNZ Remit' by Linda Harrison, Organisational Project Manager and dated 12 February 2020, be received.
2. That a remit to extend the local government election cycle from three to four years is prepared and submitted to Local Government New Zealand.

Carried

Secretarial Note: The remit to be presented to LGNZ, and then potentially the RSG, seeking collective support for the proposal.

Chair's Report to Council (Item 7.1)

ID: A1280421

Report from Penny Smart, Chair

Moved (Smart/Blaikie)

That the report 'Chair's Report to Council' by Penny Smart, Chair and dated 31 January 2020, be received.

Carried

Chief Executive's Report to Council (Item 7.2)

ID: A1276999

Report from Malcolm Nicolson, Chief Executive Officer

Moved (Yeoman/Macdonald)

That the report 'Chief Executive's Report to Council' by Malcolm Nicolson, Chief Executive Officer and dated 31 January 2020, be received.

Carried

Reporting on Long Term Plan 2018-2028 Performance Measures for Quarter Two of the 2019/20 Year (Item 7.3)

ID: A1283102

Report from Kyla Carlier, Corporate Planning Manager

Moved (Stolwerk/Robinson)

That the report 'Reporting on Long Term Plan 2018-2028 Performance Measures for Quarter Two of the 2019/20 Year' by Kyla Carlier, Corporate Planning Manager and dated 3 February 2020, be received.

Carried

Receipt of Committee Minutes (Item 8.0)

ID: A1278725

Report from Chris Taylor, Governance Support Manager

Moved (Bain/Kitchen)

That the unconfirmed minutes of the:

- Civil Defence Emergency Management Group – 25 November 2019;
 - Civil Defence Emergency Management Coordinating Executive Group – 25 November 2019;
 - Regional Transport Committee – 16 December 2019;
 - Extraordinary Investment and Property Subcommittee – 16 December 2019;
- be received.

Carried

Secretarial Note: The meeting adjourned at 12.54pm and reconvened at 1.28pm.

Business with Public Excluded (Item 9.0)

Moved (Blaikie/Robinson)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reasons/Grounds
9.1	Confirmation of Confidential Minutes - 17 December 2019	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting.
9.2	Receipt of Confidential Committee Minutes	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting.
9.3	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(a).
9.4	Mount Tiger Forest Management Plan 2020-2024	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(b)(ii) and the withholding of which is necessary to prevent the disclosure or use of official information for improper gain or improper advantage s7(2)(j).
9.5	Kaipara Service Centre - Next Steps	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h) and the withholding of which is necessary to enable council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(i).

3. That council's forestry consultant be permitted to address Item 9.4: Mount Tiger Forest Management Plan 2020-2024 during business with the public excluded.

Carried

Conclusion

The meeting concluded at 2.05pm.