

## Extraordinary Civil Defence Emergency Management Group Meeting Minutes

Meeting held via ZOOM Video Conference  
on Thursday 16 April 2020, commencing at 11.00am

### Present:

Chairperson, NRC Councillor Rick Stolwerk  
KDC Mayor Jason Smith  
WDC Mayor Sheryl Mai and Councillor Nicholas Connop  
FNDC Councillor Ann Court  
NZ Police Representative Superintendent Tony Hill  
FENZ Representative Mr Commander Brad Mosby  
MCDEM Representative, Ms John Titmus (Observer Status)

### In Attendance:

**Full Meeting**  
Northland CDEM – Graeme MacDonald  
Northland CDEM/NRC – Tony Phipps  
Northland CDEM – Claire Nyberg  
Committee Secretary - Evania Arani (minute taker)

The Chair declared the meeting open at 11.00am.

### Apologies (Ngā whakapahā) (Item 1.0)

#### Moved (Mosby/Mai)

That the apologies from FNDC Councillor Dave Collard for non-attendance be received.

Carried

### Declarations of Conflicts of Interest (Nga whakapuakanga) (Item 2.0)

It was advised that members should make declarations item-by-item as the meeting progressed.

### Monthly update from Director, Ministry of Civil Defence & Emergency Management (Item 3.1)

ID: A1305836

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

#### Moved (Stolwerk/Hill)

That the report 'Monthly update from Director, Ministry of Civil Defence & Emergency Management' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 14 April 2020, be received.

Carried

**Secretarial notes from 3.1:**

*National Emergency Management Agency has been in response mode since Whakaari White island. There is no further updates to report from what has already been provided in the agenda (see agenda – item 3.1).*

**Northland CDEM Group, CEG and Group appointments (Item 4.1)**

**ID: A1305828**

**Report from Graeme MacDonald, Civil Defence Emergency Management Manager**

**Moved (Stolwerk/Mosby)**

That the report 'Northland CDEM Group, CEG and Group appointments ' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 14 April 2020, be received.

**Carried**

**Secretarial notes from 4.1:**

*The current Covid response has promoted the engagement of CDEM and Iwi. Part of this response engagement has been through the Iwi Runanga roopu Te Kahu o Taonui which has mandate from the Iwi Runanga chairs. The Northland CDEM Coordinating Executive Group at their meeting on 16 April 2020 co-opted Hone Dalton and Victor Goldsmith as members to the group.*

*Action for Committee Secretary: The newly appointed CEG members Hone Dalton and Victor Goldsmith to be added to the next appointments report.*

**CEG Chair's Report - Tsunami Siren Testing, COVID-19 & Drought Responses (Item 5.1)**

**ID: A1305805**

**Report from Tony Phipps, Group Manager - Customer Services - Community Resilience**

**Moved (Mai/Court)**

That the report 'CEG Chair's Report - Tsunami Siren Testing, COVID-19 & Drought Responses' by Tony Phipps, Group Manager - Customer Services - Community Resilience and dated 14 April 2020, be received.

**Carried**

**Secretarial notes from 5.1:**

Tsumani testing

*Northland CDEM hope to have testing done at a later date during the year.*

Covid-19 Response

*Members of the committee commended the move to have iwi representation on the Northland CDEM Coordinating Executive Group and by having the co-opted members involved in the Group Emergency Coordination Centre (GECC).*

**Conclusion**

**The meeting concluded at 11.55am.**