

## Civil Defence Emergency Management Group Meeting Minutes

Meeting held in the Council Chamber  
36 Water Street, Whangārei  
on Tuesday 8 September 2020, commencing at 11.00am

### Present:

Chair, NRC Councillor Rick Stolwerk  
WDC Mayor, Sheryl Mai  
KDC Mayor, Jason Smith  
FNDC Councillor, Dave Collard  
NZ Police Representative Superintendent Tony Hill  
FENZ Representative Mr Commander Brad Mosby  
NEMA Representative, Mr John Titmus (Observer Status) - Via Zoom

### In Attendance:

#### Full Meeting

Northland CDEM Group Manager, Graeme Macdonald  
Committee Secretary, Evania Arani  
NRC Group Manager – Customer Services & Community Resilience, Tony Phipps  
NRC Councillor, Colin Kitchen  
WDC Councillor, Nicholas Connop  
KDC councillor, Anna Curnow (Via Zoom)  
NRC Council Chair, Penny Smart (Via Zoom)  
FNDC Mayor, John Carter (Via Zoom)  
NRC/Northland CDEM  
Northland CDEM, Claire Nyberg  
Northland CDEM, Shona Morgan  
Northland CDEM, Murray Soljak  
Northland CDEM, Jenny Calder  
Northland CDEM, Tegan Capp  
NRC, Jason Donaghy  
FNDC, Andy Finch (Via Zoom)  
Sarah Boniface (Via Zoom)

The Chair declared the meeting open at 11.07am.

### Apologies (Ngā whakapahā) (Item 1.0)

There were no apologies.

### Declarations of Conflicts of Interest (Nga whakapuakanga) (Item 2.0)

It was advised that members should make declarations item-by-item as the meeting progressed.

## **Receipt of Supplementary (Tabled) Items (Item 3.0a)**

**ID: A142433**

**Report from Evania Arani, Executive Assistant Customer Services - Community Resilience**

**Moved (Mosby/Smith)**

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following tabled/supplementary report be received:

- Confirmation of Minutes – 17 June 2020

**Carried**

## **Confirmation of Minutes - 17 June 2020 (Item 3.0b)**

**ID: A1361101**

**Report from Evania Arani, Executive Assistant Customer Services - Community Resilience**

**Moved (Mosby/Smith)**

That the minutes of the Civil Defence Emergency Management Group meeting held on 17 June 2020, be confirmed as a true and correct record.

**Carried**

## **Monthly update from Director, National Emergency Management Agency (Item 3.1)**

**ID: A1359346**

**Report from Graeme MacDonald, Civil Defence Emergency Management Manager**

**Moved (Smith/Collard)**

That the report 'Monthly update from Director, National Emergency Management Agency' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 6 June 2020 received.

**Carried**

## **Northland CDEM Group, CEG and Group appointments (Item 4.1)**

**ID: A1359347**

**Report from Graeme MacDonald, Civil Defence Emergency Management Manager**

**Moved (Mai/Smith)**

That the report 'Northland CDEM Group, CEG and Group appointments' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 31 August 2020, be received.

**Carried**

*Secretarial note:– The representative for St. John is Tony Devaney who has replaced Andy Gummer. The representative for NDHB – Medical officer of Health is Dr. Bart Willem who has replaced Dr. Jose Ortego-Benito.*

## **CEG Chair's Report (Item 4.2)**

**ID: A1359350**

**Report from Tony Phipps, CDEM Coordinating Executive Group Chairman**

**Moved (Mai/Smith)**

1. That the report 'CEG Chair's Report ' by Tony Phipps, CDEM Coordinating Executive Group Chairman and dated 2 September 2020, be received.

**Carried**

*Secretarial Note: - The committee discussed the proposed Regional Multi Agency Facility. All members of the committee agreed that collaboration is the way forward.*

## **Northland Water Security Improvement Projects (Item 4.3)**

**ID: A1359353**

**Report from Graeme MacDonald, Civil Defence Emergency Management Manager**

**Moved (Smith/Mai)**

That the report 'Northland Water Security Improvement Projects' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 2 September 2020, be received.

**Carried**

## **July Flood Response (Item 4.4)**

**ID: A1359355**

**Report from Tegan Capp, Emergency Management Advisor - Whangarei and Jenny Calder, CDEM Group Recovery Manager**

**Moved (Collard/Stolwerk)**

That the report 'July Flood Response' by Tegan Capp, Emergency Management Advisor - Whangarei and Jenny Calder, CDEM Group Recovery Manager and dated 2 September 2020, be received.

**Carried**

## **COVID-19 - Response, Resurgence, Resurgence Planning and review (Item 4.5)**

**ID: A1359358**

**Report from Victoria Harwood, Civil Defence Emergency Management Officer and Claire Nyberg, CDEM Officer - Welfare**

**Moved (Mosby/Smith)**

That the report 'COVID-19 - Response, Resurgence, Resurgence Planning and review' by Victoria Harwood, Civil Defence Emergency Management Officer and Claire Nyberg, CDEM Officer - Welfare and dated 2 September 2020, be received.

**Carried**

## **Conclusion**

**The meeting concluded at 12.43pm.**