

AGENDA

Council

Tuesday 21 May 2019 at 10.30am

Northland Regional Council Agenda

Meeting to be held in the Council Chamber
36 Water Street, Whangārei
on Tuesday 21 May 2019, commencing at 10.30am

Recommendations contained in the council agenda are NOT council decisions. Please refer to council minutes for resolutions.

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- 10.1** Confirmation of Confidential Minutes - 16 April 2019
- 10.2** Receipt of Confidential Committee Minutes
- 10.3** Human Resources Report
- 10.4** Purchase of Whangārei CBD Properties

<p>ACC - Accident Compensation Corporation</p> <p>AHB - Animal Health Board</p> <p>ALGIM - Association of Local Government Information Management</p> <p>AMA - Aquaculture Management Area</p> <p>AMP - Asset Management Plan/Activity Management Plan</p> <p>BOI - Bay of Islands</p> <p>BOPRC - Bay of Plenty Regional Council</p> <p>CAPEX - Capital Expenditure (budget to purchase assets)</p> <p>CBEC - Community, Business and Environment Centre</p> <p>CDEM - Civil Defence Emergency Management</p> <p>CEG - Co-ordinating Executive Group – Northland Civil Defence management team</p> <p>CEO - Chief Executive Officer</p> <p>CIMS - Co-ordinated Incident Management System (emergency management structure)</p> <p>CMA - Coastal Marine Area</p> <p>CPCA - Community Pest Control Areas</p> <p>CRI - Crown Research Institute</p> <p>DHB - District Health Board</p> <p>DOC - Department of Conservation</p> <p>DOL - Department of Labour</p> <p>DPMC - Department of Prime Minister and Cabinet</p> <p>ECA - Environmental Curriculum Award</p> <p>ECAN - Environment Canterbury</p> <p>EE - Environmental Education</p> <p>EECA - Energy Efficiency Conservation Authority</p> <p>EEZ - Exclusive Economic Zone</p> <p>EF - Environment Fund</p> <p>EMA - Employers and Manufacturers Association</p> <p>EMC - Environmental Management Committee</p> <p>EOC - Emergency Operations Centre</p> <p>EPA - Environmental Protection Authority</p> <p>FDE - Farm Dairy Effluent</p> <p>FNDC - Far North District Council</p> <p>FNHL - Far North Holdings Limited</p> <p>FPP - First Past the Post – voting system for NRC elections</p> <p>GE - Genetic Engineering</p> <p>GIS - Geographic Information System</p> <p>GMO - Genetically Modified Organism</p> <p>HSNO - Hazardous Substances & New Organisms Act</p> <p>HBRC - Hawke's Bay Regional Council</p> <p>HEMP - Hapū Environmental Management Plan</p> <p>Horizons - Brand name of Manawatu-Wanganui Regional Council</p> <p>HR - Human Resources</p> <p>HSWA - Health and Safety at Work Act 2015</p> <p>IEMP - Iwi Environmental Management Plan</p> <p>IPPC - Invited Private Plan Change: a process to allow Aquaculture Management Areas to be established</p> <p>IRIS - Integrated Regional Information System</p> <p>KDC - Kaipara District Council</p> <p>KPI - Key Performance Indicator</p> <p>LATE - Local Authority Trading Enterprise</p> <p>LGA - Local Government Act 2002</p> <p>LGNZ - Local Government New Zealand</p> <p>LGOIMA - Local Government Official Information and Meetings Act 1987</p> <p>LGOL - Local Government Online</p> <p>LTP - Long Term Plan</p> <p>LTFS - Long Term Financial Strategy</p> <p>MCDEM - Ministry of Civil Defence & Emergency Mgmt</p> <p>MFE - Ministry for the Environment</p> <p>MHWS - Mean High Water Springs</p> <p>MMH - Marsden Maritime Holdings Limited</p> <p>MNZ - Maritime New Zealand</p> <p>MOH - Ministry of Health</p>	<p>MOT - Ministry of Transport</p> <p>MPI - Ministry for Primary Industries</p> <p>MSD - Ministry of Social Development</p> <p>NCMC - National Crisis Management Centre</p> <p>NES - National Environmental Standards</p> <p>NDHB - Northland District Health Board</p> <p>NZRC - New Zealand Refining Company (Marsden Point)</p> <p>NGO - Non-Governmental Organisation</p> <p>NIF - Northland Intersectoral Forum</p> <p>NIWA - National Institute of Water and Atmosphere</p> <p>NORTEG - Northland Technical Advisory Group</p> <p>NZCPS - New Zealand Coastal Policy Statement</p> <p>NZTA - New Zealand Transport Agency</p> <p>NZQA - New Zealand Qualifications Authority</p> <p>NZWWA - New Zealand Water and Wastes Association</p> <p>OFI - Opportunity for Improvement</p> <p>ORC - Otago Regional Council</p> <p>OSH - Occupational Safety & Health (now Ministry of Business, Innovation and Employment)</p> <p>PCBU - Person Conducting Business or Undertaking</p> <p>PDF - Portable Document Format</p> <p>PPE - Personal Protective Equipment</p> <p>RAP - Response Action Plan</p> <p>RAQP - Regional Air Quality Plan</p> <p>RCP - Regional Coastal Plan</p> <p>RFI - Request for Information</p> <p>RFP - Request for Proposal</p> <p>RTC - Regional Transport Committee</p> <p>RLTS - Regional Land Transport Strategy</p> <p>RMA - Resource Management Act 1991</p> <p>RMG - Resource Managers Group (Regional Councils)</p> <p>RMZ - Riparian Management Zone</p> <p>ROI - Return on Investment</p> <p>RPMS - Regional Pest Management Strategy</p> <p>RPS - Regional Policy Statement</p> <p>RSG - Regional Sector Group</p> <p>RTO - Regional Tourism Organisation</p> <p>RWASP - Regional Water and Soil Plan</p> <p>SIPO - Statement of Investment Policy and Objectives</p> <p>SITREP - Situation Report</p> <p>SMF - Sustainable Management Fund</p> <p>SOE - State of Environment (or) State Owned Enterprise</p> <p>SOLGM - Society of Local Government Managers</p> <p>SPARC - Sport & Recreation New Zealand</p> <p>SRC - Southland Regional Council (Environment Southland)</p> <p>STV - Single Transferable Vote</p> <p>SWAG - Surface Water Allocation Group</p> <p>SWPA - Sustainable Water Programme of Action</p> <p>TA - Territorial Authority: City & District Councils</p> <p>TAG - Technical Advisory Group</p> <p>Tier 1 - Site level plan or response for an oil spill</p> <p>Tier 2 - Regional level plan or response to an oil spill</p> <p>Tier 3 - National level plan or response to an oil spill</p> <p>TLA - Territorial Local Authority – City & District Councils</p> <p>TMP - Treasury Management Plan</p> <p>TOR - Terms of Reference</p> <p>TPK - Te Puni Kōkiri (Ministry of Maori Development)</p> <p>TRAION - Te Rūnanga a Iwi o Ngāpuhi</p> <p>TRC - Taranaki Regional Council</p> <p>TROTR - Te Rūnanga o Te Rarawa</p> <p>TUANZ - Telecommunications Users Association of NZ</p> <p>WCRC - West Coast Regional Council</p> <p>WDC - Whangarei District Council</p> <p>WHHIF - Whangarei Harbour Health Improvement Fund</p> <p>WRC - Waikato Regional Council</p> <p>WSMP - Workplace Safety Management Practices</p> <p>WWTP - Wastewater Treatment Plant</p>
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TITLE: Presentation - Rates Videos

ID: A1192432

Executive summary/Whakarāpopototanga

The presentation that will be presented at the meeting is listed below.

Recommendation

That the presentation:

1. Rates Videos
be received.
-

Attachments/Ngā tapirihanga

Nil

Authorised by Group Manager

Name: Chris Taylor

Title: Governance Support Manager

Date: 15 May 2019

TITLE: Health and Safety Report

ID: A1188984

From: Beryl Steele, Human Resources Manager

Executive summary/Whakarāpopototanga

This report provides an overview of Health and Safety activity during the month of April 2019. No major events took place in April, with the majority of work continuing to be focussed around reviewing and updating of our key H&S systems.

Recommendation

That the report 'Health and Safety Report' by Beryl Steele, Human Resources Manager and dated 3 May 2019, be received.

Background/Tuhinga

Summary of Events

- One incident was reported in April. An employee tripped. No injury was reported. Corrective action has been taken to remove the hazard to prevent this incident occurring again.
- No near misses were reported.

Policy, Process and Documentation Review

- The H&S Strategy Steering Group are now meeting in May to finalise the strategy.
- The Training Matrix has been updated and is complete. Work is now being done on updating the information and scheduling in renewal courses.
- The update of the Risk Matrix is underway and is expected to be complete late May/early June.
- The policy and procedure review continues and is also expected to be completed in late May/early June.
- The Occupational Health Monitoring Programme is now up to date and staff are being followed up on for any outstanding tests.
- The New Starter Orientation has been reviewed and put in place. It is currently being put on Cognise (our web based learning platform).
- A review of the Contractor Health and Safety Management Programme will commence in May.

Other activities

- Flu vaccinations have been booked for May.
- An additional skin check session is booked in for May.

Traffic Management Plan

- Based on advice from NTA staff it has been decided to get external assistance to assist with the traffic management plan process. We are currently waiting on recommendations from NTA as to who we should engage.

Attachments/Ngā tapirihanga

Nil

Authorised by Group Manager

Name: Dave Tams
Title: Group Manager, Corporate Excellence
Date: 07 May 2019

TITLE: Confirmation of Minutes - 16 April 2019 and 7 May 2019

ID: A1188333

From: Chris Taylor, Governance Support Manager

Recommendation

That the minutes of the council meeting held on 16 April 2019, and the extraordinary council meeting held on 7 May 2019, be confirmed as a true and correct record.

Attachments/Ngā tapirihanga

Attachment 1: Council Minutes - 16 April 2019 [↓](#)

Attachment 2: Extraordinary Council Minutes - 7 May 2019 [↓](#)

Authorised by Group Manager

Name: Chris Taylor

Title: Governance Support Manager

Date: 07 May 2019

Council Meeting
16 April 2019

Northland Regional Council Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Tuesday 16 April 2019, commencing at 10.30am

Present:

Chairman, Bill Shepherd
Deputy Chairman, David Sinclair
Councillors:
John Bain
Paul Dimery
Mike Finlayson
Penny Smart
Rick Stolwerk
Joce Yeoman

In Attendance:

Full Meeting
Deputy Chief Executive Officer
GM – Strategy, Governance and Engagement
GM - Corporate Excellence
GM - Regulatory Services
Governance Support Manager

Part Meeting
Finance Manager
Strategy Policy and Planning Manager
Natural Resources Policy Manager
Transport Manager
Economic Policy Advisor

The Chair declared the meeting open at 10.30am.

Apologies (Item 1.0)

Moved (Shepherd /Yeoman

That the apologies from Councillor Blaikie and the Chief Executive Officer for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Council Meeting
16 April 2019

Health and Safety Report (Item 3.0)

ID: A1180111

Report from Beryl Steele, Human Resources Manager

Moved (Dimery/Stolwerk)

That the report 'Health and Safety Report' by Beryl Steele, Human Resources Manager and dated 1 April 2019, be received.

Carried

Confirmation of Minutes - 19 March 2019 (Item 4.1)

ID: A1180519

Report from Chris Taylor, Governance Support Manager

Moved (Shepherd/Yeoman)

That the minutes of the council meeting held on 19 March 2019 be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 4.2)

ID: A1181362

Report from Chris Taylor, Governance Support Manager

Moved (Sinclair/Stolwerk)

That the action sheet be received.

Carried

Working Party Updates and Chairpersons' Briefings (Item 4.3)

ID: A1177491

Report from Sally Bowron, Strategy, Governance and Engagement Team Admin/PA

Moved (Dimery/Bain)

That the report 'Working Party Updates and Chairpersons' Briefings' be received.

Carried

Council Working Group Updates (Item 4.4)

ID: A1177832

Report from Nola Sooner, Land and Rivers Team Administrator/PA

Moved (Shepherd/Yeoman)

That the report 'Council Working Group Updates' be received.

Carried

ID: A1183537

2

Council Meeting
16 April 2019

Financial Report to 31 March 2019 (Item 5.1)

ID: A1180892

Report from Vincent McColl, Financial Accountant

Moved (Sinclair/Bain)

That the report 'Financial Report to 31 March 2019' by Vincent McColl, Financial Accountant and dated 3 April 2019, be received.

Carried

Secretarial Note: The Financial Manager provided a presentation detailing the results of council's externally managed fund portfolio during March 2019 and the effect on work programmes going forward.

2019 Local Body Triennial Election (Item 6.1)

ID: A1150215

Report from Chris Taylor, Governance Support Manager

Moved (Yeoman/Bain)

1. That the report '2019 Local Body Triennial Election' by Chris Taylor, Governance Support Manager and dated 1 April 2019, be received.
2. That the report '2019 Triennial Election' by the Electoral Officer and dated 12 March 2019, be received.
3. That the 'Local Authority Elections 2019 – Election Protocols for Elected Members' be adopted.
4. That council resolves for the 2019 triennial election to adopt the alphabetical order of candidate names on voting documents (in accordance with Regulation 31 of the Local Electoral Regulations 2001).

Carried

Proposed Regional Plan for Northland - Decisions on provisions and matters raised in submissions (Item 6.2)

ID: A1176915

Report from Michael Day, Natural Resources Policy Manager

Moved (Yeoman/Stolwerk)

1. That the report 'Proposed Regional Plan for Northland - Decisions on provisions and matters raised in submissions' by Michael Day, Natural Resources Policy Manager and dated 22 March 2019, be received.

Carried

It was further moved (Yeoman/Finlayson)

2. That council accepts and adopts the recommendations of the Hearing Panel on decisions on provisions and matters raised in submissions to the Proposed Regional Plan for Northland (included as **Attachment 1** pertaining to Item 6.2 of the 16 April 2019 council agenda) as the council's decisions.

Carried

ID: A1183537

3

Council Meeting
16 April 2019

(Councillor Smart abstained from voting; having submitted on the Proposed Regional Plan for Northland)

Secretarial Note: Appreciation was extended to:

- *Staff for the quality of legal/planning/technical advice on which to base decisions and their willingness to work with submitters and the Panel*
- *The Independent Panel, with its extensive knowledge and experience, for its willingness to listen to the local perspective and ultimately proposing pragmatic changes in the final plan.*
- *The previous council which had initiated the amalgamation of the current operative plans.*

It was further moved (Yeoman/Sinclair)

3. That council approves the public notification of the Council Decisions version of the 'Proposed Regional Plan for Northland' (the provisions set out in **Attachment 1**), in accordance with Clause 10, Schedule 1, Resource Management Act 1991.
4. That public notification of the Council Decisions version of the Proposed Regional Plan for Northland (the provisions in **Attachment 1**) be on or before 4 May 2019.
5. That council delegates to the Strategy, Policy and Planning Manager, the authority to make any necessary minor formatting, typographical and administrative changes to the Council Decisions version of the 'Proposed Regional Plan for Northland', pursuant to Clause 16, Schedule 1, Resource Management Act 1991.

Carried

(Councillor Smart abstained from voting; having submitted on the Proposed Regional Plan for Northland)

Joint WDC and NRC Whangārei Public Transport Working Party Update and Relocation of the CityLink Bus Service Route Terminus (Item 6.3)

ID: A1179735

Report from Chris Powell, Transport Manager - Northland Transport Alliance

Moved (Bain/Sinclair)

1. That the report 'Joint WDC and NRC Whangārei Public Transport Working Party Update and Relocation of the CityLink Bus Service Route Terminus' by Chris Powell, Transport Manager - Northland Transport Alliance and dated 1 April 2019, be received.

Carried

It was further moved (Bain/Sinclair)

2. That the Northland Regional Council approve the proposed move of the CityLink service from the Rose Street Terminus to Vine Street.

Carried

Secretarial Note: NRC's representatives on the Joint WDC and NRC Whangareei Public Transport Working Party, being Councillors Bain, Dimery and Sinclair, undertook to stress the message that the move of the terminus to Vine Street was fundamental to the future of the bus service.

ID: A1183537

4

Council Meeting
16 April 2019

It was further moved (Bain/Dimery)

3. That the Northland Regional Council approve that Expression of Interest process for trial public passenger service options including Community Vehicle Trusts (CVT's) be undertaken for the proposed Hikurangi, Waipū, Whangārei Heads and the Waipū/Ruakākā services.
4. That the Northland Regional Council approve the combining of Route 1 – Okara Park and Route 8 – Port Road services in an effort to increase occupancy.

Carried

Northland Inc. Limited: Draft Statement of Intent 2019–2022 (Item 6.4)

ID: A1180250

Report from Darryl Jones, Economist and Jon Trewin, Economic Policy Advisor

Moved (Yeoman/Sinclair)

1. That the report 'Northland Inc. Limited: Draft Statement of Intent 2019–2022' by Darryl Jones, Economist and Jon Trewin, Economic Policy Advisor and dated 2 April 2019, be received.
2. That the 'Northland Inc. Limited Draft Statement of Intent 2019–2022' be received.
3. That the Chief Executive Officer, in consultation with council Chairman and Deputy Chairman, be delegated authority to provide feedback to Northland Inc. Limited by 30 April on its draft SOI 2019–2022, in line with the recommendation detailed in this report.

Carried

Te Taitokerau Māori and Council Working Party: Reconvening the Māori Technical Advisory Group (Item 6.5)

ID: A1180590

Report from Rachel Ropiha, Kaiarahi - Kaupapa Māori

Moved (Dimery/Stolwerk)

1. That the report 'Te Taitokerau Māori and Council Working Party: Reconvening the Māori Technical Advisory Group' by Rachel Ropiha, Kaiarahi - Kaupapa Māori and dated 2 April 2019, be received.
2. That the council resolve to reconvene the Māori Technical Advisory Group for up to three meetings for the purposes of reviewing the effectiveness of the Te Taitokerau Māori and Council Working Party.

Carried

Council Meeting
16 April 2019

Chair's Report to Council (Item 7.1)

ID: A1177843

Report from Bill Shepherd, Chairman

Moved (Shepherd/Sinclair)

That the report 'Chair's Report to Council' by Bill Shepherd, Chairman and dated 29 March 2019, be received.

Carried

Chief Executive's Report to Council (Item 7.2)

ID: A1177666

Report from Bruce Howse, Group Manager - Environmental Services

Moved (Shepherd/Sinclair)

That the report 'Chief Executive's Report to Council' by Bruce Howse, Group Manager - Environmental Services and Acting Chief Executive Officer and dated 26 March 2019, be received.

Carried

Secretarial Note: A correction was noted that the court appearance for the Waipū farmer regarding farm dairy effluent discharges had occurred 15 April 2019 (not 18 April 2019 as reported).

Receipt of Committee Minutes (Item 8.0)

ID: A1180509

Report from Chris Taylor, Governance Support Manager

Moved (Stolwerk/Finlayson)

That the unconfirmed minutes of the:

- Civil Defence Emergency Management – 6 March 2019
- Property Subcommittee – 3 April 2019

be received.

Carried

Council Meeting
16 April 2019

Business with Public Excluded (Item 9.0)

Moved (Shepherd/Sinclair)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reasons/Grounds
9.1	Confirmation of Minutes - 19 March 2019	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting -.
9.2	Receipt of Confidential Committee Minutes	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting -.
9.3	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(a).
9.4	Northland Water Storage and Use Project	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(i).

Carried

Secretarial Note: At the conclusion of the business of the meeting held with the public excluded, the council resumed in open meeting.

Open Meeting

Moved (Shepherd/Sinclair)

That the council resumes in open meeting.

Carried

Council Meeting
16 April 2019

Confirmation of Resolutions in Open Meeting - Northland Water Storage and Use Project (Confidential Item 9.4)

ID: A1182403

Report from Jon Trewin, Economic Policy Advisor, and Jonathan Gibbard, Group Manager – Strategy, Governance and Engagement

Moved (Shepherd/Sinclair)

That council confirms the following resolutions pertaining to Confidential Item 9.4, 'Northland Water Storage and Use Project', in open meeting:

1. That the report 'Northland Water Storage and Use Project' by Jon Trewin, Economic Policy Advisor and Jonathan Gibbard, Group Manager - Strategy, Governance and Engagement and dated 8 April 2019, be received.
2. That council formally endorses the project and authorises the Chief Executive Officer to finalise and sign the contract with MBIE to secure up to \$18.5M funding from the Provincial Growth Fund.
3. That council approve the allocation of \$100,000 in co-funding from the Investment and Growth Reserve as council's contribution towards the Pre-Feasibility Stage of the project.

Carried

Conclusion

The meeting concluded at 11.35am.

Extraordinary Council Meeting
7 May 2019

Northland Regional Council Minutes

Meeting held in the Annual Plan Deliberations
Council Chamber
36 Water Street, Whangārei
on Tuesday 7 May 2019, commencing at 10.00am

Present:

Chairman, Bill Shepherd

Councillors:

John Bain

Justin Blaikie

Paul Dimery

Mike Finlayson

Penny Smart

Rick Stolwerk

In Attendance:

Full Meeting

Chief Executive Officer

GM – Strategy, Governance and Engagement

GM - Regulatory Services

Corporate Planning Manager

Governance Support Manager

Part Meeting

GM - Customer Service - Community Resilience

GM – Corporate Excellence

Transport Manager

Management Accountant

Assistant Management Accountant

The Chair declared the meeting open at 10.02am.

Apologies (Item 1.0)

Moved (Shepherd/Bain)

That the apologies from Councillor Yeoman for non-attendance and Deputy Chairman, David Sinclair, for delayed arrival be received.

Carried

Secretarial Note: Later in the meeting it was advised that the Deputy Chairman had tendered his apologies for the full meeting.

Declarations of Conflicts of Interest (Item 2.0)

It was advised that councillors should make declarations item-by-item as the meeting progressed.

Extraordinary Council Meeting
7 May 2019

Receipt of Supplementary Report (Item 2.0A)

ID: A1189664

Report from Kyla Carlier, Corporate Planning Manager

Moved (Shepherd/Smart)

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following supplementary report be received:

- Supplementary Information Pertaining to Council Deliberations on User Fees and Charges 2019/20.

Carried

Council Deliberations on the Annual Plan 2019/20 Consultation Document and Supporting Information (Item 3.1)

ID: A1185064

Report from Kyla Carlier, Corporate Planning Manager

Moved (Dimery/Smart)

1. That the report 'Council Deliberations on the Annual Plan 2019/20 Consultation Document and Supporting Information' by Kyla Carlier, Corporate Planning Manager and dated 16 April 2019, be received.

Carried

It was further moved (Shepherd/Bain)

2. That Jonathan Gibbard, Group Manager – Strategy, Governance and Engagement, be given delegated authority to approve any consequential amendments to the final Annual Plan 2019/20 as a result of council decisions on submissions and any minor accuracy and grammatical amendments.

Carried

It was further moved (Stolwerk/Smart)

3. That council support provision of \$290,000 of ongoing operational expenditure for information technology upgrades, comprising \$100,000 funded from the Council Services Rate and \$190,000 to be covered by regional growth in rating units (SUIPs), as proposed in the Annual Plan 2019/20 Supporting Information document.

Carried

It was further moved (Dimery/Blaikie)

4. That council supports the provision of \$65,000 of ongoing operational expenditure for funding of the Northland Transportation Alliance, as proposed in the Annual Plan 2019/20 Supporting Information document.

Carried

ID: A1190501

2

Extraordinary Council Meeting
7 May 2019

It was further moved (Finlayson/Blaikie)

5. That council supports \$70,000 of capital expenditure and \$17,500 of ongoing operational expenditure to purchase an audio visual system, as proposed in the Annual Plan 2019/20 Supporting Information document.

Carried

It was further moved (Blaikie/Stolwerk)

6. That council supports the provision of \$100,000 of capital expenditure and \$10,000 of ongoing operational expenditure to purchase new engines for the Waikare, as proposed in the Annual Plan 2019/20 Supporting Information document.

Carried

It was further moved (Finlayson/Blaikie)

7. That council supports the provision of \$37,800 of capital expenditure to purchase hydrology equipment, as proposed in the Annual Plan 2019/20 Supporting Information document.

Carried

It was further moved (Stolwerk/Dimery)

8. That council supports provision of \$50,000 of one-off operational expenditure to fund a review of the Northland Sports Facilities Plan, to be funded from the existing Regional Sporting Facilities Rate take.

Carried

Secretarial Note:

- Confirmation was provided that the Regional Sporting Facilities Rate was structured in such a manner that it did not preclude this work.
- It was advised that the original recommendation 9, 'That council supports provision of \$56,580 of ongoing operational expenditure to fund an increase in costs associated with the proposed changes included in the 'Employment Relations Amendment Act 2018 – Rest and Meal Breaks for Bus Drivers', to be funded from the Whangārei Transport Rate, an increase of 6.8% (\$1.50) to this targeted rate' was withdrawn as further analysis had concluded that any cost would be minor and therefore could be contained within existing budgets.

It was further moved (Bain/Blaikie)

9. That council supports an overall increase in rate take of 8.6% for the 2019/20 year and collect an extra \$192,500 across the region, to fund the approved proposals outlined in Item 3.1 [pertaining to the 7 May 2019 Extraordinary Council Meeting Agenda] that are not funded from council reserves or increased rates income from regional growth.

Carried

Extraordinary Council Meeting
7 May 2019

Secretarial Note:

- Resolution 9 was subsequently amended by Resolution 10 (below) according to Standing Order 23.5 'Revocation or alteration by resolution at same meeting' which required 75% of members present and voting (six members in this case) to agree to the alteration.
- Attention was drawn to the submissions received requesting council fund a comprehensive study of the Hokianga Harbour which was 'out of scope' of the Annual Plan process.

It was further moved (Blaikie/Dimery)

10. That council supports the provision of \$20,000 to fund a scoping study which identifies the parameters which would be covered by a comprehensive environmental and cultural health index study, involving key stakeholders, for the Hokianga Harbour and an overall increase in rate take of 8.7% for the 2019/20 year and collect an extra \$212,500 across the region, to fund the approved proposals outlined in Item 3.1 [pertaining to the 7 May 2019 Extraordinary Council Meeting Agenda] that are not funded from council reserves or increased rates income from regional growth.¹

Carried

(Councillor Stolwerk voted against the motion)

Council Deliberations on the User Fees and Charges 2019/20 (Item 3.2) and Supplementary Information Pertaining to Council Deliberations on User Fees and Charges 2019/20 (Supplementary Item 3.3)

ID: A1184985 and A1189789

Reports from Kyla Carlier, Corporate Planning Manager

Moved (Bain/Smart)

1. That the reports 'Council Deliberations on the User Fees and Charges 2019/20' and 'Supplementary Information Pertaining to Council Deliberations on User Fees and Charges 2019/20' by Kyla Carlier, Corporate Planning Manager, dated 16 April 2019 and 6 May 2019 respectively, be received.
2. That Jonathan Gibbard, Group Manager – Strategy, Governance and Engagement be given delegated authority to approve any consequential amendments as a result of council decisions on submissions and any minor accuracy and grammatical amendments.

Carried

It was further moved (Bain/Blaikie)

3. That council supports the increase in charges contained in the User Fees and Charges 2019/20 by 2.2%, as set out in the Draft User Fees and Charges 2019/20.

Carried

Secretarial Note: The meeting adjourned at 11.22am and reconvened at 11.38am.

¹ To be funded from an additional increase rate take

Extraordinary Council Meeting
7 May 2019

It was further moved (Smart/Blaikie)

4. That council request staff to review Table 3.5.3 'Water Takes Charge Scales' and provide recommendations of appropriate fee scale band widths to the May 2019 council meeting.

Carried

It was further moved (Smart/Blaikie)

5. That council supports the Draft User Fees and Charges 2019/20 as notified, excluding Table 3.5.3 'Water Takes Charge Scales', with subsequent amendments to the Policy on remission of charges, included as Attachment One to Supplementary Item 3.3 *[pertaining to the 7 May 2019 Extraordinary Council Meeting Agenda]*.

Carried

Conclusion

The meeting concluded at 11.45am.

TITLE: Receipt of Action Sheet
ID: A1190208
From: Chris Taylor, Governance Support Manager

Executive summary/Whakārapopototanga

The purpose of this report is to enable the meeting to receive the current action sheet.

Recommendation

That the action sheet be received.

Attachments/Ngā tapirihanga

Attachment 1: Council Action Sheet - May 2019 [↓](#)

Authorised by Group Manager

Name: Chris Taylor
Title: Governance Support Manager
Date: 14 May 2019

Outstanding Actions as at 7/05/2019

Id	Meeting	Target Date	Description	Request Details	Most Recent Comment
4964	Council 19/03/2019	2/04/19	Health and Safety Group Membership	That further consideration be given to the composition of the Risk and Health and Safety Working Party (governance) versus that of the Health and Safety Strategy Steering Group (operational). The ELT in first instance then a workshop with council.	ELT has discussed the matter. Will be considered as part of the governance review.

Actions completed in the last month

Id	Meeting	Date Completed	Description	Request Details	Most Recent Comment
4693	Council 11/12/2018	18/04/19	Chief Executive's Report to Council	That the new Chair of the LGC be invited to address council in March/April 2019.	Complete. Given the government is proposing to disestablish the LGC, council agreed to cancel an invitation for the LGC Chair to address council.

TITLE: Working Party Updates and Chairpersons' Briefings

ID: A1190488

Recommendation

That the report 'Working Party Updates and Chairpersons' Briefings' be received.

Pest Management Working Party (Chair: Cr Mike Finlayson)

The Pest Management Working Party met on 18 April 2019. The topics for discussion included:

- Community Engagement on Marine Biosecurity;
- Predator Free Northland PF2050 – Expression of Interest; and
- Pig Control on Private Land Surrounding Northland's Kauri Forests.

Following discussion, the Pest Management Working Party provided advice on the following next steps:

- NRC to continue to work and explore options with Papa Taiao Earthcare, a community group based in the Far North to see how NRC can increase community pest monitoring and link with Enviroschools.
- Staff to look into the option of using freshwater sites e.g. moorings in rivers for marine pest management control.
- Staff to provide an update on Predator Free Northland PF2050 at the next meeting of the Pest Management Working Party.
- Staff to continue to liaise with Ministry of Social Development to discuss youth training schemes.

Risk and Health & Safety Working Party (Chair: Paul Dimery)

The Risk and Health & Safety met on 16 April 2019. The topics for discussion included:

- Review of Risk Register
- Council Election
- State of Economy and Financial Impact
- Awanui
- Seismic Assessment of Water Street Offices

Following discussion, the Risk and Health & Safety Working party provided advice on the following next steps:

- Business as normal through the three-month election process, council decision making constrained from July 2019.
- Higher Investment returns since January, February and March, and considering creating a reserve to cover one year's operational budget of operation funding. Paper to council on operational reserve.
- Awanui budget was \$284M, actual \$181M.

- Engineer's report for Water Street building stated it is not a level 4. Current renovation work doesn't impact on structural integrity of the building. Civil Defence is required to operate out of a level 4 building in an emergency. Following up on what emergency services in Northland have a level 4 building, and have an agreement in place in the event of emergency that Civil Defence can work from.

Authorised by Group Manager

Name: Jonathan Gibbard
Title: Group Manager - Strategy, Governance and Engagement
Date: 14 May 2019

TITLE: Council Working Group Updates

ID: A1188227

Recommendation

That the report 'Council Working Group Updates' be received.

Poutō Catchment Stakeholder Advisory Group (Councillor Penny Smart - Chair)

The Poutō Catchment Stakeholder Advisory Group met on 15 April 2019. The topics for discussion included:

- Allocation of the \$10,000 NRC funding;
- Updating the Terms of Reference of the group; and
- Catchment Plan Implementation.

Following discussion, the Poutō Catchment Stakeholder Advisory Group provided advice on the following next steps:

- Allocation of the balance of the \$10,000 funding towards plants for Lake Kanono. Five thousand dollars has been allocated already towards fencing and planting at Lakes Humuhumu, Rotopouua and Kanono.
- Request for information on forestry harvesting around the lakes to ensure the potential for sediment generation is controlled.
- Several members had complaints about a lack of communication regarding recent aerial spraying of harvested pine areas behind Lake Kanono. It was recommended that a call be made to the NRC Environmental Hotline so the issue can be investigated.

Authorised by Group Manager

Name: Bruce Howse

Title: Group Manager - Environmental Services

Date: 08 May 2019

TITLE: Financial Report to 30 April 2019

ID: A1188711

From: Vincent McColl, Financial Accountant

Executive summary

This report is to inform council of the year to date (YTD) financial result to April 2019. Council has achieved a YTD surplus after transfers to and from reserves of \$3.75M, which is \$651K favourable to budget.

Recommendation

That the report 'Financial Report to 30 April 2019' by Vincent McColl, Financial Accountant and dated 2 May 2019, be received.

Report

SUMMARY OPERATING RESULTS			
	000's ACTUAL YTD	000's BUDGET YTD	000's VARIANCE YTD
Revenue (including other gains)	\$ 38,817	\$ 39,522	\$ (705)
Expenditure	\$ 33,352	\$ 34,810	\$ 1,458
NET (COST)/SURPLUS BEFORE TRANSFERS FROM/(TO) RESERVES	\$ 5,465	\$ 4,711	\$ 753
Transfer From (To) Special Reserves	\$ (1,712)	\$ (1,609)	\$ (103)
NET (COST)/SURPLUS AFTER TRANSFERS FROM/(TO) RESERVES	\$ 3,753	\$ 3,102	\$ 651

This financial report includes a \$233K accrual for externally managed fund gains which results in the externally managed funds having an unfavourable impact of \$217K on the bottom line. However, due to year to date savings of \$787K council was in a favourable overall position to budget thus no historical gains have been required for operational funding for the 10 months to April.

Revenue

Year to date revenue is \$38.82M, which is \$705K or 1.8% below budget.

YTD REVENUE VARIANCE INDICATORS BY REVENUE TYPE			
	FAV / (UNFAV)		Commentary
	\$	%	
Rates	\$311,024	1.4%	<ul style="list-style-type: none"> A higher level of rating units / SUIPs were used for the rating strike versus what was in the LTP.
User Fees and Sundry	\$19,468	0.5%	<ul style="list-style-type: none"> Higher than budgeted consent application fees of \$65K partially offsetting costs incurred (hearings, consultants and legal) Higher than budgeted consent management fees of \$107K Unbudgeted prosecutions of \$34K Partially offset by: Lower than budgeted fare box revenue of \$150K
Grants and Subsidies	\$118,771	4.0%	<ul style="list-style-type: none"> Unbudgeted subsidies received for the Mycoplasma Bovis response of \$92K offsetting labour costs Unbudgeted stop wild ginger subsidies offsetting costs with this project of \$91K Unbudgeted EECA grants for a electric vehicle charging station of \$59K offsetting by costs associated with this project. Unbudgeted subsidies for Kauri Die Back ground truthing of \$82K Unbudgeted grants for a Feral Deer programme of \$50K Unbudgeted fan worm response subsidies of \$43K offsetting related costs. Lower than budgeted NZTA subsidies of \$175K offset by lower than budgeted transport contract costs Lower than budgeted revenue for FIF projects of \$245K offsetting lower expenditure for these projects
Investment Interest Income	(\$25,763)	(6.4%)	<ul style="list-style-type: none"> This is due to a change in IGR interest attribution where the IGR now resides in the STF.
Investment Property Income	(\$33,815)	(1.4%)	
Other Income	\$5,517	0.2%	
Dividend Income	(\$110,242)	(3.1%)	<ul style="list-style-type: none"> Lower than budgeted MMH dividends by half a cent (\$0.0050) per share.
Short Term Fund	\$53,842	100.9%	<ul style="list-style-type: none"> Actual March YTD returns as per Eriksens Global of 4.0% (5.3% annually) are higher than the budgeted 3.56% (4.75% annually). Additionally the STF has a higher fund balance than budgeted.
Property Reinvestment Fund	(\$466,790)	(45.6%)	<ul style="list-style-type: none"> Actual March YTD returns of 3.3% (4.4% annually) are lower than the budgeted 5.6% (7.5% annually).
Community Investment Fund	(\$123,674)	(16.1%)	<ul style="list-style-type: none"> Actual March YTD returns of 2.3% (3.07% annually) are lower than the budgeted 5.6% (7.5% annually).
Infrastructure Investment Fund	(\$453,162)	(54.7%)	<ul style="list-style-type: none"> Actual March YTD returns of 3.4% (4.5% annually) are lower than the budgeted 4.3% (5.75% annually)
Total	(\$704,823)	(1.8%)	

Expenditure

Year to date expenditure is \$33.35M, which is \$1.46M or 4.2% below budget.

YTD EXPENDITURE VARIANCE INDICATORS BY COUNCIL ACTIVITY			
	FAV / (UNFAV)		Commentary
	\$	%	
Regulatory Services	(\$109,513)	(2.3%)	<ul style="list-style-type: none"> Higher than budgeted consent application costs of \$219K (consultants and hearing committee costs) partially offset with higher than budgeted consent revenue. Higher than budgeted legal fees relating to environmental incidents of \$63K Offset by: <ul style="list-style-type: none"> Lower than budgeted lab test costs due to a contract change of \$97K
Environmental Services	\$383,485	4.6%	<ul style="list-style-type: none"> Lower than budgeted natural hazards consultancy of \$135K. Savings here are expected to be approximately \$230K at year end. Lower than budgeted FIF project expenditure (predominantly consultancy) of \$328K offset by lower than budgeted income and reserve movements Lower than budgeted other river works of \$78K Offset by: <ul style="list-style-type: none"> Unbudgeted stop wild ginger biocontrol expenditure (consultancy) of \$91K
Governance and Engagement	\$618,998	9.8%	<ul style="list-style-type: none"> Lower economic development project grants than budgeted YTD of \$418K offset with lower transfers from the IGR (Feasibility studies, Twin Coast cycle trail, and Kawakawa Hundertwasser) Lower than budgeted Northland Inc payments of \$100K offset by lower transfers from the IGR Lower than budgeted TTMAC member costs of \$18K Offset by: <ul style="list-style-type: none"> Unbudgeted expenditure for an electric vehicle charging station project of \$64K offset with EECA subsidy.
Customer Service and Community Resilience	\$267,615	4.1%	<ul style="list-style-type: none"> Lower transport contract costs of \$140K partially offset by lower than budgeted NZTA subsidies and farebox revenue Budget timing differences on the Hatea River channel dredging of \$121K. This is fully offset with lower than budgeted transfers from reserves. Offset by: <ul style="list-style-type: none"> More than budgeted Emergency services grants of \$54K offset by higher than budgeted transfers from reserve
Corporate Excellence	\$162,283	3.0%	<ul style="list-style-type: none"> Lower than budgeted HR consultancy of \$51K Lower than budgeted net labour charged to HR of \$130K Lower than budgeted IT Consultancy of \$37K Offset by: <ul style="list-style-type: none"> Higher than budgeted expenditure on council's IaaS outsourced contract and other IT expenditure (e.g. licencing) of \$173K
CEO Office	\$135,440	4.0%	<ul style="list-style-type: none"> Lower than budgeted labour charged to the CEO Department of \$110K
Total	\$1,458,308	4.2%	

Note that across council there is a \$446K favourable salaries variance predominantly due to a deferral in the recruitment of positions identified in the LTP.

Transfers to reserves

For the year to date there has been a net transfer to reserves of \$1.71M compared to a budgeted net transfer to reserves of \$1.61M. This is predominantly due to:

- \$744K lower than budgeted transfers to reserves relating to the recapitalisation of externally managed fund gains.

Offset by:

- \$320K higher than budgeted transfers to reserves relating to the Whangārei and Far North bus reserves, FIF project funding from the land management reserve, Hātea River reserve, and river reserves.
- \$438K lower than budgeted transfers from reserve relating to IGR funding of Northland Inc. payments.

Capital Expenditure

Capital expenditure of \$2.80M (excluding commercial property purchases and commercial developments) is lower than budget by \$827K. This is predominantly due to the timing of flood infrastructure work compared to budget and delays on hydrology capex.

At this stage we anticipate \$377K of capital carry forwards at year end; being \$300K for rating software, \$58K of Hydrology capex (water level stations and ADCP flow tracker) being deferred to next year in order to bring forward LTP year 2 capex of \$60K, and \$19K of air quality station data loggers that have been delayed until a new and more fit for purpose product version is released.

Attachments

Nil

Authorised by Group Manager

Name: Dave Tams
Title: Group Manager, Corporate Excellence
Date: 14 May 2019

TITLE: Regional Rates Collection - Update to 31 March 2019

ID: A1190502

From: Simon Crabb, Finance Manager

Executive summary/Whakarāpopototanga

The three district councils administer the collection of the regional council rates on our behalf. The purpose of this report is to provide an update on the collection of this year's current rates and the rate arrears owing to the regional council by each district council.

Recommendation

That the report 'Regional Rates Collection - Update to 31 March 2019' by Simon Crabb, Finance Manager and dated 8 May 2019, be received.

Background/Tuhinga

Table one over the page presents a full reconciliation of councils' 2018/19 current rates and rate arrears that have been collected by each district council in the nine months to 31 March 2019, and the outstanding amounts that remain to be collected.

Far North District Council

The Far North District Council has collected 67.0% of our current year rates (2018 67.8%).

\$270,404 (2018 \$279,009) of rate arrears has also been collected in the past nine months resulting in a closing total rate arrears balance (excluding current year rates) still to be collected of \$2,645,180. Māori freehold land accounts for \$2,060,714 of the total rate arrears balance.

Attachment 1 is the revenue and collections report provided by Far North District Council outlining the actions they have in place to collect outstanding rate arrears.

Kaipara District Council

The Kaipara District Council has collected 70.9% (2018 71.2%) of our current year rates.

\$188,228 (2017 \$171,225) of rate arrears has also been collected in the past nine months resulting in a closing total rate arrears balance of \$419,631.

Whangarei District Council

The Whangarei District Council (WDC) has collected 79.7% of our current year rates (2018 78.2%).

\$148,965 (2018 \$138,985) of rate arrears has also been collected during the past nine months resulting in a closing rate arrears balance of \$169,397.

When rates are received from the district councils they are deposited into council's Short Term Investment Fund. When council receives a lower level of rating revenue, it can result in a reduced level of returns derived from the Short Term Investment Fund.

Table one. Mar 19	Far North District Council TOTAL	Kaipara District Council	Whangarei District Council	TOTAL
Current Year Rates				
Full Year Rate Strike	\$11,568,471	\$4,796,732	\$15,906,688	\$32,271,891
plus penalties added	\$127,056	\$53,470	\$50,659	\$231,184
less discounts applied			-\$72,371	-\$72,371
less rates & penalty remissions	-\$317,137	-\$22,315	-\$342,149	-\$681,600
less rates & penalty writeoffs	-\$47,502	-\$4,052	-\$31,522	-\$83,076
plus postponed rates & other adjustments	-\$21,211		\$14,273	-\$6,938
Total Current Year Rates	\$11,309,678	\$4,823,835	\$15,525,578	\$31,659,091
Current Year Rates Collected (YTD)				
Current rates collected	-\$7,551,381	-\$3,396,148	-\$12,358,497	-\$23,306,027
Current rate penalties collected	-\$30,364	-\$22,875	-\$22,143	-\$75,382
Total Current Year Rates Collected	-\$7,581,745	-\$3,419,023	-\$12,380,641	-\$23,381,409
Current Rates YTD Collection Rate	67.0%	70.9%	79.7%	74%
Balance of Current Rates remaining to be collected during year	\$3,727,933	\$1,404,812	\$3,144,937	\$8,277,682
Rate Arrears				
Opening Rate Arrears	\$3,682,117	\$611,690	\$317,370	\$4,611,177
plus rate arrear penalties added			\$22,817	\$22,817
less rate & penalty remissions	-\$24,781			-\$24,781
less rate & penalty write offs	-\$754,095	-\$3,831	-\$21,825	-\$779,751
plus postponed rates & other adjustments	\$12,344	\$0		\$12,344
Total Rates Arrears	\$2,915,584	\$607,859	\$318,362	\$3,841,805
Rate Arrears Collected (YTD)				
Rate arrears collected	-\$247,881	-\$153,050	-\$138,547	-\$539,477
Rate arrear penalties collected	-\$22,523	-\$35,178	-\$10,417	-\$68,119
Total Rate Arrears Collected	-\$270,404	-\$188,228	-\$148,965	-\$607,596
Rate Arrears YTD Collection Rate	9%	31%	47%	16%
Balance of Rate Arrears outstanding and remaining to be collected	\$2,645,180	\$419,631	\$169,397	\$3,234,208

Attachments/Ngā tapirihanga

Attachment 1: Far North District Council - Revenue and Collections Quarterly Report to 31 March 2019 [↓](#)

Authorised by Group Manager

Name: Dave Tams
Title: Group Manager, Corporate Excellence
Date: 10 May 2019

MEETING: FINANCE COMMITTEE – NORTHLAND REGIONAL COUNCIL

Name of item: REVENUE AND COLLECTIONS QUARTERLY REPORT
31 March 2019

Author: Margriet Veenstra, Manager - Transaction Services

Date of report: 17/04/2019

Document number: A2412820

Executive Summary

The purpose of the report is to provide quarterly reporting to Northland Regional Council on action taken to collect current rates and rate arrears, and to provide information on how collection is tracking against targets.

1) Background:

This document has been prepared to highlight the actions taken by Far North District Council for the collection of the Northland Regional Council's rates and to reduce the monies outstanding. This report is prepared as at the end of the third quarter of the financial year 2018/19.

2) Discussion and options

General Title arrears update:

- Instructions to initiate legal action for the recovery of rates have been submitted with external Law Firm.
 - Commencing with Group 1 Residential Single Units - Single Ownership (14 properties)
 - Abandoned Land properties have also been identified to commence court proceedings.
 - Abandoned Land procedures have been documented
 - NRC has been added to the process
- 90% external collection agency accounts have been taken back to Council.
 - 47% first and/or second letters sent as part of the Urgent Demand process.
 - 17% have either returned mail and/or need further investigation.
 - 8% accounts are now paid and/or have a payment plan in place.
 - 8% are abandoned land or deceased rate payer
 - 10% are Maori Freehold Land
- Ongoing promotion of the Internal Affairs Rates Rebates Scheme in day to day communications with Ratepayers.

Collection Data

An analysis of the arrears, by collection status, is included in the following table. Arrears are the debt outstanding at the beginning of the 2018/19 financial year, together with arrears on rates for the 3rd quarter to 20 March 2019.

Arrears Collection Type Analysis Q3						
Collection Type	Arrears \$			% of collection type to Total debt to be collected		
	General Title	Maori Freehold Land	Total	General Title	Maori Freehold Land	Total
Direct Debits (repay arrears within 2 years or REP)	5,331	553	5,884	1%	0%	1%
Direct Debits other (not under REP)	4,701	12,106	16,807	1%	1%	2%
Other Payment Arrangements	20,199	258	20,457	3%	0%	3%
External Collection Agency	23,871	14,224	38,095	4%	1%	5%
Abandoned Land	38,222	0	38,222	6%	0%	6%
Legal	17,889	0	17,889	3%	0%	3%
Deceased	39,984	9,299	49,283	7%	0%	7%
Liquidation	1,699	0	1,699	0%	0%	0%
Mortgage	0	0	0	0%	0%	0%
Total under above arrangements	151,896	36,440	188,336	25%	2%	27%
Balance to be collected by Other means	432,509	2,024,274	2,456,843	75%	98%	73%
Total Debt to be collected	584,466	2,060,714	2,645,180	100%	100%	100%

The balance to be collected by other means is made up of 19,401 accounts. Council has touched on the highest value 191 accounts, which make up 61% of the arrears balance:

- 31% is ready for Legal Proceedings to commence
- 17% were withdrawn from External Collection Agency and are at 2nd final demand stage
- 13% requires further action by Council Debt Management, Rates or Legal team

The remaining 19,210 accounts, represent 39% of the balance and will require further action to be taken.

Council's remission policies

Council's remission policies are designed to recognise the unique nature of the Far North with its significant areas of unoccupied Maori freehold land. Overall the policies address issues of financial hardship and the protection of areas of land with particular conservation or community values. The following table shows the instance of remissions for each policy and the financial impact of these remissions.

Policy Name	Number Remissions Granted Year to date			
	2019		2018	
	Qty	\$value	Qty	\$value
Maori Freehold Land Remissions	707	-\$ 164,915.91	670	\$ 126,241.38
Charitable or Community Organisations	54	-\$ 13,813.18	47	\$ 8,325.80
Remission of Postponements	19	-\$ 12,025.86	0	\$ -
Contiguous Properties	421	-\$ 83,015.38	379	\$ 49,260.20
Properties partly in District	1	-\$ 139.76	1	\$ 76.86
Conservation Property	225	-\$ 59,204.74	220	\$ 38,996.03
Total	1,427	-\$ 333,114.83	1,317	\$ 222,900.27

TITLE: Appointment of Northland Inc. Directors

ID: A1189405

From: Dave Tams, Group Manager, Corporate Excellence

Executive summary/Whakarāpopototanga

This paper proposes the process for the reappointment of two Northland Inc. Limited directors whose term of office expires on 30 June 2019.

Recommendations

1. That the report 'Appointment of Northland Inc. Directors' by Dave Tams, Group Manager, Corporate Excellence and dated 6 May 2019, be received.
2. That Kris MacDonald be reappointed as a director of Northland Inc. Limited for a term of three years.
3. That David Crewe be reappointed as a director of Northland Inc. Limited for a term of three years.
4. That council continue to fund the additional two directorships to year ending 2021/22.

Background/Tuhinga

Effective 1 July 2018 the rotation of directors policy was reset at Northland Inc. Limited.

New directors were appointed on varying terms of one, two and three years. One existing director was reappointed for a term of two years.

Two director appointments expire on 30 June 2019. On the basis that a comprehensive recruitment process was undertaken in 2018 resulting in six new directors, it is proposed to re-appoint the first two directors whose term expires. Both have only served 12 months.

The Chair of Northland Inc. Limited supports this.

Previously there were five directors. The appointment process in 2018 resulted in two additional directors and extra funding was agreed to year ending 2020/21. Agreeing to this proposal may occur additional funding requirements to 2021/22. Should the appointment process in subsequent years reduce the total number of directors this funding requirement may reduce.

Considerations

1. Options

No.	Option	Advantages	Disadvantages
1	Council accept the reappointment of two directors as proposed	Provides continuity for new board.	Incurs additional funding. Board comparatively large for size of organisation.

2	Do not re-appoint two directors	Board size appropriate.	Has not allowed sufficient time for new board to prove its value. Does not allow for appropriate selection of directors, the first two due for reappointment are automatically de-selected.
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The staff's recommended option is 1.

2. Significance and engagement

In relation to section 79 of the Local Government Act 2002, this decision is considered to be of low significance when assessed against council's Significance and Engagement Policy because it is part of council's day to day activities.

3. Policy, risk management and legislative compliance

The decision is consistent with policy and legislative requirements.

Being a purely operational matter, Community Views, the Māori Impact Statement and Implementation Issues are not applicable.

Further considerations

4. Financial implications

Additional funding may be required. This was approved for three years in 2018 and may need to be extended to cover the term of office for these two directors.

Attachments/Ngā tapirihanga

Attachment 1: Northland Inc. Limited Director Term [↓](#)

Authorised by Group Manager

Name: Dave Tams
Title: Group Manager, Corporate Excellence
Date: 14 May 2019

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Sarah Petersen	1 st Elected			Re-elected			Re-elected		Rotation	
David Crewe							1 st Elected	Rotation		
Kris MacDonald							1 st Elected	Rotation		
Denis Callesen							1 st Elected		Rotation	
Geoff Copstick							1 st Elected			Rotation
Jim Makaweo							1 st Elected			Rotation
Nicole Anderson							1 st Elected			Rotation

TITLE: User Fees and Charges 2019/20 - Proposed alternative water take charge table

ID: A1191107

From: Tess Dacre, Compliance Monitoring Manager and Kyla Carlier, Corporate Planning Manager

Executive summary/Whakarāpopototanga

Council carried out deliberations on the Draft User Fees and Charges 2019/20 at the extraordinary meeting on 7 May 2019. At the time, council resolved to support the charges as notified, but excluded table 3.5.3 'Water Takes Charges Scales'. It was requested that an alternative table be presented back to council, with a greater number of fee bandwidths.

This report presents the alternative table to council for its consideration, as an extension to the deliberations process.

Recommendation(s)

1. That the report 'User Fees and Charges 2019/20 - Proposed alternative water take charge table' by Tess Dacre, Compliance Monitoring Manager and Kyla Carlier, Corporate Planning Manager and dated 9 May 2019, be received.
2. That council support original table 3.5.3 'Water Takes Charges Scales', as consulted on and presented to council for its deliberations on 7 May, and as included as **Attachment 2** to this report, for inclusion in the final User Fees and Charges 2019/20 (Option 2).
3. That Jonathan Gibbard, Group Manager – Strategy, Governance and Engagement, be given delegated authority to approve any minor formatting, accuracy and grammatical amendments to the final table.

Background/Tuhinga

Council's schedule of user fees and charges are reviewed annually so that the charges, policy, and charging scales and formulae do not become outdated. Consultation was carried out on council's Draft User Fees and Charges 2019/20 in March and April this year, with the outcome of this consultation and staff recommendations presented to council for its deliberation on 7 May 2019.

One of the proposed changes was new scales for charging water permit holders under new sections 3.5.2, 3.5.3 and 3.5.4, including:

- Section 3.5.2, outlining that compliance monitoring/supervision is now charged as actual monitoring as and when it takes place, and subsequent removal of the previous charge.
- Removal of the tables previously under sections 3.5.2 and 3.5.6 and replacement with section 3.5.3 - a single table that includes an annual administration charge (no change to the previous) and a simplified formula for calculating the annual Resource User Charge.
- Introduction of a new charge component under new section 3.5.4 for managing Water Use Returns based on the return method and a new late penalty fee.

The aim of the new scales and formula is to simplify the calculation method for resource user charges, and make them more accurately recover the costs incurred by the council in administering,

monitoring and supervision of those consents and operating the council's network of hydrology monitoring equipment (hydrometric network).

During deliberations it was questioned whether the bandwidths of the fee scale in table 3.5.3 were the most appropriate, and it was requested that an alternative table with more of a breakdown be presented back to council for their consideration.

The original proposal had seven bands, with charges ranging from \$0 up to \$1999.00. Four additional bands have been added, as shown in Table 1 included in **Attachment 1** to this report. The table also shows the approximate number of consent holders that fall into each band.

The approximate revenue from Resource User Charges (RUC) with the original seven bands was approximately \$143,000. The revenue from the RUC with 11 bands is about \$130,000, reducing cost recovery by \$13,000.

Considerations

Options

No.	Option	Advantages	Disadvantages
1	Support new table 3.5.3 (Attachment 1 to this report)	More bands results in greater refinement (closer groupings of consents).	Reduced revenue of \$13,000. Reduces water take consent holder/increases general rate contribution to the operation of the hydrometric network. Public not consulted on alternative table.
2	Support original table 3.5.3 (as consulted on, and included as Attachment 2 to this report)	Greater contribution to the hydrometric network from consent holders who benefit from the service. The original table with broader bands based on the volume of take is considered to be a fairer assessment of environmental impact and monitoring requirements. With narrower bands it is harder to argue the differences in benefit. This is what was consulted on and provided to consent holders.	Wider bands (less refinement). Potential for more disgruntled consent holders who fall at the bottom of the wide bands.

3	Do not support either table	No advantages.	Status quo, which means we continue with all the original problems which have been identified.

Staff recommendation is Option 2, to support the original table.

2. Significance and engagement

Section 76AA of the Local Government Act 2002 (LGA) directs that council must adopt a policy setting out how significance will be determined, and the level of engagement that will be triggered. This policy assists council in determining how to achieve compliance with LGA requirements in relation to decisions.

Engagement with the community was carried out on the proposed changes. The process of deliberations, of which this further consideration is considered to be a part, assists council in achieving compliance with section 77 of the LGA.

3. Policy, risk management and legislative compliance

Consultation on the Draft User Fees and Charges 2019/20 has been carried out pursuant to section 150 of the LGA and in accordance with section 83 of the LGA.

Consideration of submissions through the process of deliberations achieves compliance with section 77 of the LGA - Requirements in relation to decisions - and with council's Significance and Engagement Policy, in particular 'We will consult when we are required to by law, when a proposal is considered significant, and when we need more information on options for responding to an issue'.

Further considerations

4. Financial implications

The financial impacts of the proposals outlined in this report are addressed in the body of the report.

Attachments/Ngā tapirihanga

Attachment 1: Proposed alternative table 3.5.3 [↓](#)

Attachment 2: Original table 3.5.3 (as consulted) [↓](#)

Authorised by Group Manager

Name: Colin Dall
Title: Group Manager - Regulatory Services
Date: 15 May 2019

Table 1. Resource User Charges, with 11 bands

Charge code	Fee scale based on abstraction amount (m ³ per day)	Approx. number of consent holders in this band	Resource user charge \$ including GST
	0 – 9	54	0
	10 – 29	88	29.00
	30 – 59	78	59.00
	60 – 99	52	99.00
	100 – 199	52	199.00
	200 – 299	17	299.00
	300 – 399	11	399.00
	400 – 499	9	499.00
	500 – 749	12	749.00
	750 – 999	6	999.00
	≥1000	39	1999.00

Table 2. Resource User Charges – Original table as consulted with 7 bands

Charge code	Fee scale based on abstraction amount	Administration charge \$ including GST	Resource user charge \$ including GST	Total annual charge \$ including GST
ADM001	0 – 9 m ³ per day	110.50	0.00	110.50
ADM001 RUC001	10 – 29 m ³ per day	110.50	29.50	140.00
ADM001 RUC002	30 – 69 m ³ per day	110.50	70.50	181.00
ADM001 RUC003	70 – 199 m ³ per day	110.50	203.50	314.00
ADM001 RUC004	200 – 499 m ³ per day	110.50	510.00	620.50
ADM001 RUC005	500 – 999 m ³ per day	110.50	1,021.00	1,131.50
ADM001 RUC006	≥ 1000 m ³ per day	110.50	2,043.00	2,153.50

TITLE: Te Taitokerau Māori and Council Working Party: Māori Technical Advisory Group - Additional Member

ID: A1191154

From: Rachel Ropiha, Kaiarahi - Kaupapa Māori

Executive summary/Whakarāpopototanga

This paper seeks endorsement for an additional member for the Māori Technical Advisory Group (MTAG), a sub working party of the Te Taitokerau Māori and Council Working Party (TTMAC), and for an extra two meetings in order to complete the growing work programme – should these meetings be needed.

Recommendation(s)

1. That the report 'Te Taitokerau Māori and Council Working Party: Māori Technical Advisory Group - Additional Member' by Rachel Ropiha, Kaiarahi - Kaupapa Māori and dated 9 May 2019, be received.
2. That council endorse Te Rūnanga o Ngāti Rehia representative, Kipa Munro, as an additional member to the Māori Technical Advisory Group (MTAG)
3. That a further two meetings be confirmed by council as per the Appointed Members Policy.

Background/Tuhinga

One of the key functions of TTMAC as defined in its Terms of Reference, is to ensure the views of Māori are taken into account in the exercise of council's functions; and to provide advice to council on topics referred to it by council. At its February 2016 meeting council endorsed the establishment of a technical advisory group, MTAG, as the means of providing meaningful input into work programmes and projects that council was undertaking.

Since then, the nine-membered MTAG has provided valuable input into council projects, such as the Proposed Regional Plan, Long Term Plan 2018–2028, Regional Pest Management and Marine Pathways Plans, and various other council projects.

Currently the membership on MTAG sits at nine members drawn from TTMAC. While staff originally recommended six members, TTMAC nominated nine members recognising that not all nine members would be able to attend each meeting, thus the number allowed for some movement in attendance.

At present MTAG are working on the following work programmes and have two more meetings scheduled for the completion of this work:

- A review of the consents process; and
- A single Mana Whakahono a Rohe (MWR).

MTAG has also been asked to undertake a review of TTMAC and to consider council's obligations to support and implement mātauranga Māori. These are additional topics, however, the latter feeds directly into MWR and the review forms part of the wider governance review.

At the 2 May meeting of TTMAC, a recommendation was tabled seeking that an additional member be appointed to MTAG. The nomination recognised the skill set that the new Te Rūnanga o Ngāti Rehia representative, Kipa Munro, brought to the table.

There was discussion around Mr Munro replacing a current member rather than being an additional member. It was argued, however, that the group as a whole brought diverse skills and knowledge that were not easily replicated and, further, that not all members attended each meeting so it is unlikely that the additional membership would significantly impact on the administrative cost of MTAG.

TTMAC are therefore seeking endorsement from council for an additional member to MTAG, taking the number to 10. Staff are requesting two additional meetings be authorised by council to enable effective input into the aforementioned work programmes. Seeking council approval to hold two additional MTAG meetings aligns with council's Appointed Membership Policy, whereby a schedule of meetings needs to be authorised by council.

Considerations

1. Options

No.	Option	Advantages	Disadvantages
1	Endorse the recommendations	MTAG has sufficient meetings and membership to effectively undertake its work programme.	Greater costs to council to support an additional member and additional meetings.
2	Not endorse the recommendations	No financial implications. It must be noted that if funding is an issue that one of the members of MTAG has offered to receive no remuneration for MTAG participation to enable Mr Munro to participate.	MTAG will not have sufficient meetings to undertake its work programme and will not have the benefit of Mr Munro's skills, knowledge and experience.
3	Agree in part to the recommendations by allocating a further two meetings but not endorsing an additional member to MTAG	MTAG will be able to meet as needed to complete its programme of work.	MTAG will not benefit from Mr Munro's skills, knowledge and experience.

The staff recommend Option 1: that council endorse the three recommendations.

2. Significance and engagement

As the funding of TTMAC has already been through a consultative process, and that this decision is an administrative decision, it does not trigger council's Significant and Engagement Policy. The additional member for MTAG and ability for two further meetings will be of

interest to TTMAC. Further, the input of Māori into council processes will be of interest to Māori of Taitokerau.

3. Policy, risk management and legislative compliance

This decision complies with council's Appointed Member Policy and the Terms of Reference of TTMAC.

Further considerations

4. Community views

Community views have previously been canvassed through the Long Term Plan process.

5. Māori impact statement

Māori have not been consulted further in relation to this decision, however, the recommendations are consistent with the recommendations from TTMAC.

6. Financial implications

The provision of two additional MTAG meetings and an additional member onto MTAG can be accommodated within existing budget.

7. Implementation issues

There are no implementation issues other than securing staff time to assist in the completion of MTAG's programme of work.

Attachments/Ngā tapirihanga

Nil

Authorised by Group Manager

Name: Jonathan Gibbard
Title: Group Manager - Strategy, Governance and Engagement
Date: 09 May 2019

TITLE: Chair's Report to Council

ID: A1188198

From: Bill Shepherd, Chairman

Purpose of Report

This report is to receive information from the Chair on strategic issues, meetings/events attended, and correspondence sent for the month of April 2019.

Recommendation

That the report 'Chair's Report to Council' by Bill Shepherd, Chairman and dated 1 May 2019, be received.

Strategic issues

Regional Plan

The signing off of the new Regional Plan in April represents a significant milestone for the Northland region. It represents a huge amount of community and council input, including staff and councillors, and has been 4 ½ years in the making.

Hopefully there won't be too many appeals that keep it tied up in the Environment Court for an extended period of time.

Government proposals for changes to the NPSFM (National Policy Statement Freshwater Management) which may require more stringent rules than those in the new Plan are still in the pipeline. Pending on the new regulations, we may well need to initiate a plan change at an early stage to incorporate the new rules.

Prudent Financial Management

Your council is committed to prudent financial management, and through prudent management we achieved four years of zero rates increases through until 2018. However, rapidly growing community expectations of council to provide additional resources in support of community led initiatives around:

- environmental improvements with a strong focus on water quality;
- addressing the risks posed to our indigenous fauna and flora by Kauri dieback, Myrtle rust, mammalian pests and Fanworm amongst others; and
- climate change adaptation;

would need a change in our approach.

The change in approach that we decided to take to meet those environmental improvement expectations was to go through an exhaustive process in our Long Term Plan (LTP), of working out what we needed to do and what it would cost, and then ask the community: 'have we got it about right; or do you want us to do more; or do you want us to do less?'

History tells us that around 53% of the community said we had it about right, and a further 20% said we should do more. The total of more than 70% therefore supported our proposals and the rate increases that went with those proposals. That level of community support is almost unprecedented!

CouncilMARK

Council has over the past two electoral cycles been committed to a process of continuous improvement and enhanced customer service. We have been using international benchmarking tools as a means of measuring our performance against industry best practice, however, these tools have not always been suitable for the New Zealand situation.

Local Government NZ (LGNZ), the association of all councils in the country, has now developed a national benchmark methodology as a tool for giving ratepayers and voters around the country some confidence in the efficiency and effectiveness of their local councils. The resulting CouncilMARK system is an independent process for measuring councils' performance across a wide range of activities.

It was not possible for all councils to be assessed at the same time and now the Northland Regional Council is going through that assessment process as we speak. Our assessment and rating benchmark will be available later in the year.

Watch this space!

Meetings/events attended

During this period, I attended the following meetings/events/functions:

- Lois Williams, Radio New Zealand – discussing the Provincial Growth Fund and its effectiveness.
- Informal meeting with the public on the Annual Plan. Councillors Penny Smart and Mike Finlayson also attended.
- Extension 350 celebration dinner – guest speaker Eric Rush.
- Extension 350 field day at Phillips dairy farm, Dargaville.
- Kaipara Harbour boat trip with Minister David Parker and Minister Eugenie Sage. Councillor Smart also attended – provided an opportunity for the two ministers and their officials to view the beauty of the Kaipara Harbour for themselves and look at the challenges as well.
- Vaughan Cooper and Luke Beehre, Northland Inc. – Extension 350 update – making good progress with the last three clusters.

Correspondence

During April I sent out the following correspondence:

Date	Addressed To	Subject
01.04.19	Tim Langley Managing Director CarbonScape Ltd	Letter of support for establishing first commercial graphite plant in Northland
01.04.19	Alan Livingston Chairperson Waikato Regional Council	Crown funding of Treaty of Waitangi Settlement arrangements

03.04.19	Dave Taylor Aquaculture New Zealand	Letter of support for oyster hatchery system
17.04.19	Peter Ogle	Letter of support for Project POERT (Pataua Outdoor Educational and Recreation Trust)
24.04.19	Helen Whittaker Fundraising Co-ordinator Hundertwasser Non-Profit Foundation	Letter of support for the Kaurinui Project – Restoration of Hundertwasser’s home
30.04.19	Sarah Petersen Chair Northland Inc.	Northland Inc. Ltd Draft Statement of Intent 2019-2022

Attachments/Ngā tapirihanga

Nil

TITLE: Chief Executive's Report to Council

ID: A1189602

From: Malcolm Nicolson, Chief Executive Officer

Recommendation

That the report 'Chief Executive's Report to Council' by Malcolm Nicolson, Chief Executive Officer and dated 6 May 2019, be received.

8.2.1 HIGHLIGHTS

Predator Free Northland

Predator Free 2050 Ltd has shortlisted the Expression of Interest that was submitted for a Predator Free Northland project. A completed bid will need to be submitted by 31 May 2019.

The bid will focus on the four eradication zones identified in the Expression of Interest (EOI) (Whangarei Heads, Cape Brett, Russell, and Purerua) and the adjoining areas identified as suppression/buffer zones, and urban pest control areas. PF2050 Ltd has requested we focus the bid on the eradication of predators from the areas specified. We will need to provide:

- a detailed plan about how we plan to eradicate certain predators from the four eradication zones,
- a plan for how we will defend these from reinvasion,
- specific costings and operational details within the project plans on the eradication and defence of each location.

Predator Free 2050 Limited funding is restricted to a 2:1 ratio, i.e. for every \$1 of Predator Free 2050 funds, \$2 needs to be funded from other sources. We will need to clearly identify who the other funders are, and what their cash or in-kind contributions will be for the duration of the project.

Providing we can demonstrate the 2:1 funding from each area, we will progress with these and start developing a Predator Free Project Plan for each area / project. Developing the bid and project plans over the next few weeks will require a significant amount of collaboration and support from everyone involved.

ALGIM Award

Council's GIS team has won the GIS Project of the Year award for the second year running with its "Northland Civil Defence Operational Overview" project.

This year's entry showcased the work the GIS team has done in support of our Civil Defence team to revolutionise how the emergency operation centre (EOC) operated in all four stages of an event – reduction, readiness, response and recovery.

Leveraging tools from the ESRI ArcGIS suite, the operational overview gathers real time information for situation reports and action planning to publish. This approach has been designed with one purpose in mind – to provide help when help is needed.

Utilising this ArcGIS Suite delivers vast amounts of information through an Emergency Operations Centre at a rapid pace, which assists in all six functions of a CDEM response – Intelligence, Planning, Operations, Welfare, Public Information and Logistics. Communicating with easy to understand visuals and utilising one source of truth in a timely fashion, has a positive impact on a response; from accurate data collection, real time maps, effective communication to and from the public and well-organised deployment of staff and volunteers.

The expected outcome of the project was to transform CDEM workflows through providing a suite of templates built from the GIS tools already at our disposal, to deliver the benefits the use of GIS (as a service model) can provide in our moment of need.

By demonstrating our suite of GIS tools, which have been adopted, this outcome has been realised - GIS has become an integral part of CDEM operating procedures, transforming the EOC into a real time, single source of truth, operation.

8.2.2 CEO'S OFFICE

COUNCIL PROPERTY UPDATE

- A Sale & Purchase Agreement to purchase a CBD property has gone unconditional.
- Redevelopment at 8 Kensington Avenue - Four companies, three from Northland and one based in Auckland, have been shortlisted for the head construction contractor. Argyle are lodging the building consent in May 2019. It is anticipated a decision to proceed or not will be made at the July 2019 council meeting.
- Purchase of a Waipapa property has been agreed between vendor and council and the Sale & Purchase Agreement is to be signed.
- Kaipara Service Centre - KDC councillors are considering the option of a lease agreement with council on 30 May 2019.
- The Mt Tiger Forest harvest and clean-up is expected to be complete by mid-May 2019.

CURRENT LEGAL PROCEEDINGS

Department	Description	Status
Consent decision appeal	To construct a boardwalk as part of a coastal walkway in Back Bay, Mangawhai Estuary	A judicial telephone conference was held on 17 April 2019. A hearing of the appeal has been scheduled in July 2019.
Consent decision appeal	Seventeen groundwater takes for horticultural irrigation at Houhora, Motutangi, and Waiharara	All parties have provided comment on amended conditions. Awaiting the Court's further decision on the applications.
Consent decision appeal	Replacement consents for, and new consents for an expansion of, Doug's Opuā Boat Yard in Walls Bay, Ōpuā.	An Environment Court hearing in relation to the renewal of the existing consents for the boatyard was held on 9 and 10 April 2019. The hearing was adjourned pending the Court receipt of closing submissions of counsel for the appellant. Closing submissions were received 18 April 2019. Court decision awaited.

8.2.3 CORPORATE EXCELLENCE

FRAUD DECLARATION

There was one suspected instance of fraudulent behaviour investigated during the March 2019 quarter. This investigation focused on a Fly Buys card accumulating 243 loyalty points from purchases made on council's Noel Leeming account - this equates to approximately \$40.

The findings of the internal investigation were that the Fly Buys card was not being repeatedly presented by a council employee when placing an order or shopping in-store. It was discovered that the Fly Buys card was originally lodged onto council's Noel Leeming account during a purchase made in April 2018. The council employee involved in the April 2018 purchase was interviewed and their personal Fly Buys card verified, which did not match the card number that was accumulating points. It was concluded that no fraud had been committed by a NRC staff member.

Council has formally requested that Noel Leeming remove the unauthorised Fly Buys card from their system. Fly Buys NZ (who refused to release the card holder's name on the basis that it contravened their privacy statement) have been informed of the investigation and its findings.

Internally, council's code of conduct has been updated to be very clear that loyalty cards are not to be used in conjunction with any council purchases, and as part of our commitment to a zero-tolerance culture in respect to Fraud and Corruption, management has engaged Deloitte to develop an online Fraud and Corruption awareness training course. This training programme will be rolled out to all council employees during May.

Council can be assured that the fraud policy, detection and investigation are appropriate and worked in this instance.

INFORMATION TECHNOLOGY

GIS Shared Services with Kaipara District Council

Through the shared strategic plan, Northland Forward Together, councils in Northland have committed to collaborating on opportunities where the Northland Region will benefit. A Memorandum of Understanding formalising the intention of the Kaipara District Council to leverage our council's GIS environment and capabilities to store and consume geospatial data for their use was signed in January 2019.

Subsequently, both councils have signed an agreement formalising the provision of services to be delivered, with effect from 1 July 2019. The primary objective is to deliver efficient and effective GIS services to the councils, centralising data storage in a single environment and leveraging our council's mature and growing GIS capability. Additional capacity, funded through the agreement, will support the provision of GIS services and projects and will be delivered through a common framework for both councils.

Enterprise System

The following provides an update on progress with this project following the most recent update to council in April.

- Auckland Council – a high level assessment of the Auckland Council System to determine suitability and fit has been completed. The match was close in most areas except for billing of Resource Consent activities.
- Waikato Regional Council – with the comprehensive business case now approved, our council has requested and received anonymous pricing from the supplier providing indicative costs, leveraging the syndicated procurement opportunities.
- Our council – a summary of the intended business benefits has been drafted.

All of these elements will assist with the preparation of the high-level business case and evaluation of options.

The next update to council is scheduled for 28 May.

Cyber Security

The Phriendly Phishing education programme continues and will be extended in July with an additional education programme - Keep Secure 5 awareness training series. This awareness training takes users on a tour across different historical events to allow them to gain a better understanding of current security threats.

8.2.4 REGULATORY SERVICES

CONSENTS IN PROCESS

During April 2019, a total of 121 decisions were issued. These decisions comprised:

- Moorings 1
- Coastal Permits 40
- Air Discharge Permits 1
- Land Discharge Permits 7
- Water Discharge Permits 1
- Land Use Consents 31
- Water Permits 32
- Bore Consents 8

The processing timeframes for the April 2019 consents ranged from:

- 1531 to 2 calendar days, with the median time being 39 days;
- 263 to 2 working days, with the median time being 24 days.

Thirty-nine applications were received in April 2019.

Of the 103 applications in progress at the end of April 2019:

- 35 were received more than 12 months ago (most awaiting further information);
- 22 were received between 6 and 12 months ago (most awaiting further information);
- 46 less than 6 months.

Appointment of Hearing Commissioners

No commissioners were appointed in April 2019.

Consents Decisions and Progress on Notified Applications in Process, Objections and Appeals

The current level of notified application processing activities at the end of April 2019 is (by number):

- Applications Publicly/Limited Notified During Previous Month 0
- Progress on Applications Previously Notified 6
- Hearings and Decisions 1
- Appeals/Objections 3

COMPLIANCE MONITORING

The results of compliance monitoring for the period 1 – 30 April 2019 (and year-to-date figures) are summarised in the following table and discussed below.

Classification	Total	Full compliance	Non-compliance	Significant non-compliance	Not exercised during period
Air discharges	33	26	2	4	1
Coastal permit	222	103	68	36	15
Discharge permit	98	79	11	5	3

Land use consent	48	44	0	0	4
Water permit	117	77	20	0	20
Total	518	329	101	45	43
Percentage		63.5%	19.5%	8.7%	8.3%
YTD	7382	5910	840	299	333
Percentage		70%	11.4%	4.1%	4.5%

Coastal

The majority of consents monitored during the reporting period related to coastal discharges (treated municipal sewage, industrial and boat maintenance facilities) and coastal structures. Marina water quality sampling and the annual aerial inspection of all marine farms in the region were also undertaken.

Hazardous Substances

- Five incidents involving the discharge of hazardous substances and 20 enquiries regarding contaminated land were received and responded to.
- 92.9 kg of hazardous waste was disposed of.

Water, Waste, Air and Land Use Compliance Monitoring

During the month:

- Three staff attended the 'Basic Investigative Skills' course that is run by the Waikato Regional Council. This training provides staff with the necessary skills and tools to use when undertaking investigations to assess compliance and appropriate enforcement options when breaches are found.
- One staff member attended a 'Water Meter Verification Workshop' with Irrigation New Zealand.
- Two staff attended a 'Confined Space' course in Whangarei. This course is required for safe entry to our hazardous substances facility at the ReSort waste management site.

An app that manages the interface between our external incident response contractor (Armourguard) and our database IRIS was relaunched on 1 April. There were a number of implementation issues from the previous launch that compliance staff had worked through to successfully overcome.

Approximately 90% of water use records have been provided by, or obtained from water take consent holders for 2018, which is an improvement on previous years. There are some 30 consent holders that haven't provided records but, based on previous information, this is believed to be because they didn't take water in 2018.

Environmental incidents

There were no incidents recorded during the reporting period that resulted in a significant environmental impact.

ENFORCEMENT

Abatement notices, infringement notices and formal warnings

The following enforcement actions were taken during the period:

	Infringement Notice		Abatement Notice		Total	
Nature of Offence	No. Offences	No. Notices	No. Offences	No. Notices	No. Offences	No. Notices
Burning & smoke nuisance	1	1	1	1	1	2
Farm dairy effluent	0	0	1	1	1	1
Hazardous substances, spills and refuse	0	0	1	2	1	2
Illegal activity in coastal marine area	0	0	5	5	5	5
Illegal use of lake bed or river bed	0	0	1	1	1	1
Total	1	1	9	10	9	11

Other Enforcement

- Dumping and burning of demolition waste, Kaikohe*

Charges have been laid against two companies and one individual (associated with one of the companies) and a land owner for the dumping and burning of demolition waste near Kaikohe. One of the companies entered guilty pleas on 14 November 2018. The other company and the land owner have elected jury trial. At the Court call-over on 18 April 2019 the judge dealt with administrative matters. The next call-over date is 23 May 2019.

- Enforcement Order – Paihia wastewater treatment plant*

Following a pre-hearing conference/settlement conference held on 4 March 2019, the Environment Court issued Enforcement Orders against FNDC on 20 March 2019. The orders set out milestones to complete an upgraded WWTP. FNDC met the first milestone on 5 April 2019, by notifying NRC and the Court of its resolution approving funding for the upgrade.

- Farm dairy effluent – Waipū*

Charges have been laid against a Waipū farmer for offending which occurred in July and December 2018 relating to discharges of untreated effluent from breakages in irrigation lines. The farm has a poor history of compliance with regional rules for animal effluent disposal. He pleaded guilty to all charges on 18 April 2019 and a sentencing hearing has been tentatively scheduled for 14 June 2019.

- Farm dairy effluent – Maungakaramea*

Charges have been laid against a farm owner, his company and a farm manager for offences which occurred in September 2018. The farmer has a poor history of compliance with regional rules for animal effluent disposal. Disclosure for these charges hasn't been done yet and no court dates have been set.

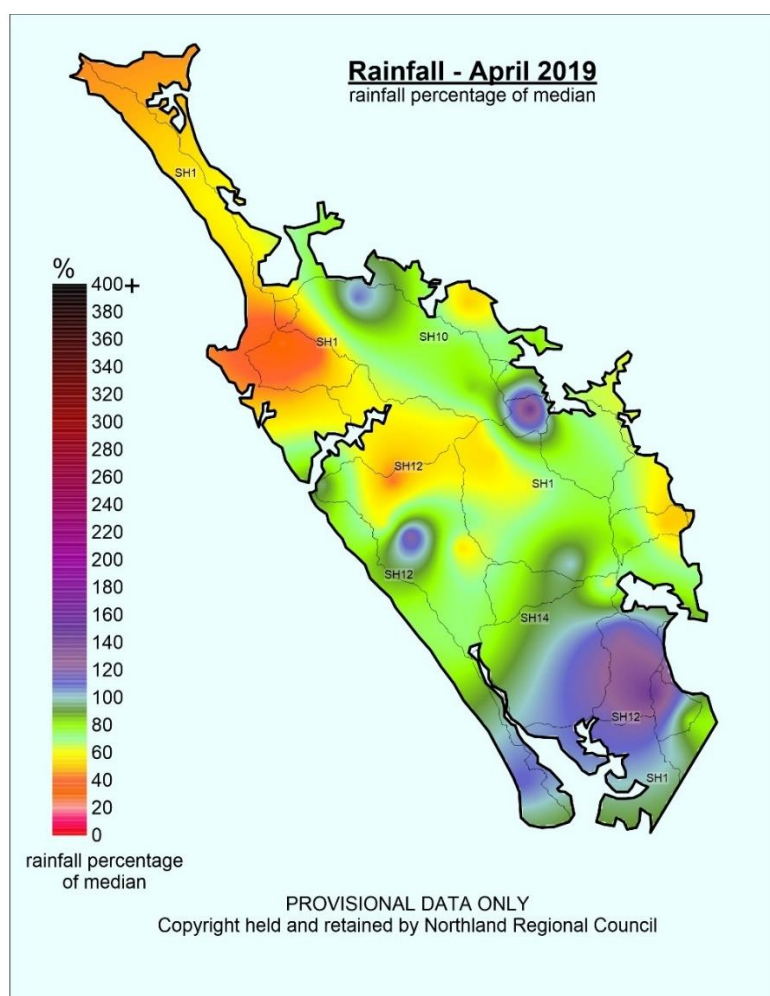
- Farm dairy effluent – Maromaku*

Charges have been laid against a farm owner, his company and a farm manager for offences which occurred in September 2018. The farmer has a poor history of compliance with regional rules for animal effluent disposal. Disclosure for these charges hasn't been done yet and no court dates have been set.

HYDROLOGY

Rivers / Rain situation

- As for recent months, rainfall totals for the month were generally below that predicted by long term medians. The beginning of the month was quite wet, but subsequent rainfall was isolated and intermittent. The driest areas were inland Hokianga through to Kaitāia and up to Cape Rēinga, plus the eastern coastal fringe. In the south, it was slightly wetter than expected for April as in a few isolated spots (Tutāmoe, Inland Paihia and Ōruru/Taipā). The average rainfall from 48 sites region-wide was 77.1mm and the median rainfall 71.7mm when we would usually expect 98.8mm.
- River flows throughout most of the region remain a lot lower than expected for the month, with most stations in the region recording 20-40% of expected flow and some between 0-20% of expected flow, averaged through the whole month.



Hydrology Projects

- A dissolved oxygen sensor has been installed at the Opouteke River recorder. This is the third of five continuous DO sensors to be installed.
- The rain recorder at the Bay of Islands Golf Club has been shifted in order to conform with NEMS.
- The thresholds for flooding across SH1, Kaitāia are being updated due to the river works completed so far. The updated thresholds will be available shortly.

NATURAL RESOURCES DATA

- A new version of “Water Meter System” was received from Hilltop Software in mid-April, which includes the option for CSV Import.

- Survey123 – still testing the electronic data capture in the field (a coastal run was completed in April), with positive feedback being received from monitoring officers.
- A new option for the Field Monitoring Group Quality System has been drafted and will be presented at the next Monitoring Quality Meeting.

NATURAL RESOURCES SCIENCE

Coastal

- Samples were collected from the council's estuary monitoring sites in Kerikeri Inlet following the National Estuary Monitoring Protocol, which was developed by Cawthron for use by regional councils. It involves sampling the physical and chemical (metals and nutrients) properties of the sediment, and the ecological communities of representative intertidal habitats. This enables the council to assess the health of representative intertidal sites in our estuaries and can be used to track changes in the health of these sites over time.

Freshwater quality / Freshwater ecology

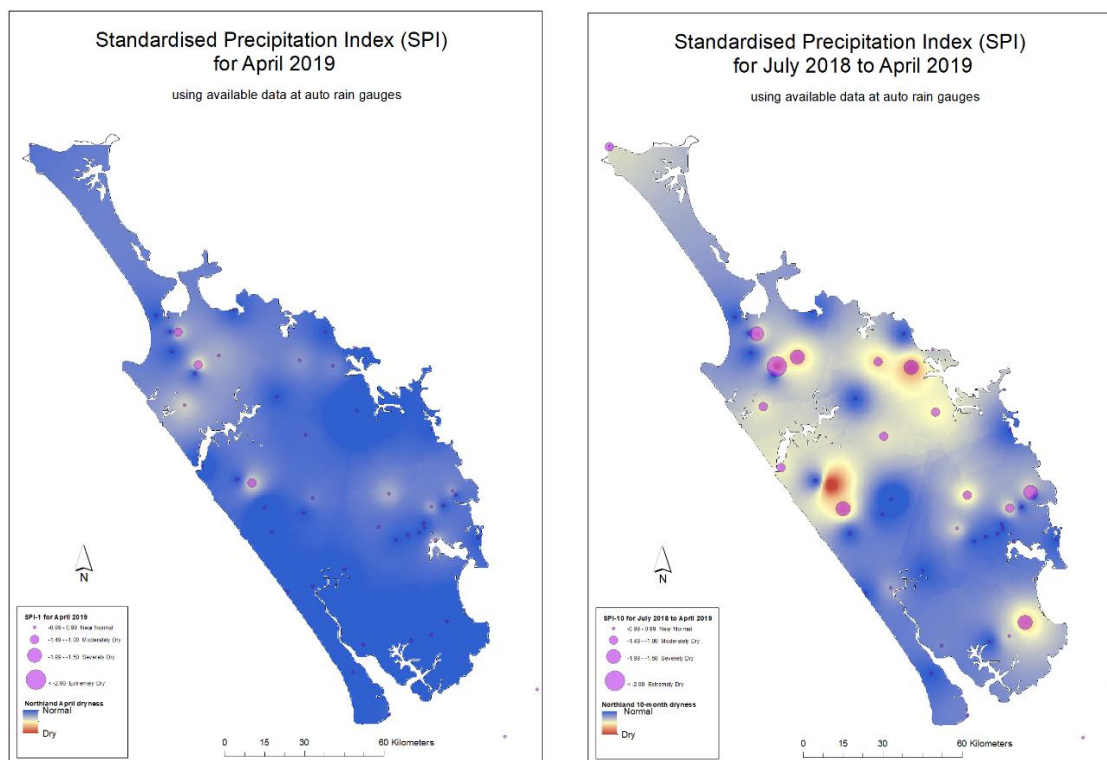
- A fish Index of "Biotic Integrity" has been developed for Northland. This project was funded by an Envirolink grant and the draft report is now available for feedback. The advice given will enable data from the council's fish monitoring programme to be used to assess the state of fish communities in the region and measure the effectiveness of current policies and practices in protecting/enhancing these.
- The fish monitoring programme is well underway and is expected to be fully completed for the first time since it was established in 2015.
- The NPS-FM implementation plan is being finalised by the Planning and Policy team.

Air quality

- Ambient PM₁₀ monitoring results for March 2019 for the Whangārei and Marsden Point airsheds and Kaikohe show that compliance was met with the National Environmental Standards for Air Quality (NESAQ). PM_{2.5} monitoring results for Whangārei were within the Ambient Air Quality Guideline value.
- Unsealed Road PM₁₀ monitoring for summer 2018/19 is now completed, with all five sites monitored this summer recording elevated PM₁₀ concentrations. The results will be sent to the relevant district councils/road controlling authorities.
- PM₁₀ monitoring in Kaikohe was completed at the end of April.
- The search for a suitable PM₁₀ monitoring site in the Kawakawa township has been challenging, but continues.
- A contract has been signed with Energy and Technical Services Limited (ETSL) to track the council's carbon emissions.
- An Envirolink grant application has been prepared with NIWA for a project to:
 - Rank Northland's five airsheds from potentially highest to lowest concentrations of PM_{2.5} and,
 - List potential hotspots/representative locations suitable for National Environmental Standard for Air Quality monitoring.

Surface water

- Northland has experienced a prolonged period of dryness since July 2018 that still remains at moderate level in many parts of the region regardless of heavy rain at the beginning of the month. It is worth noting that the assessment is purely based on rainfall data.



Coastal/Water Quality Field Operations

- Coastal water quality sampling of the Whangārei, Bay of Islands and Kaipara harbours and southern estuaries (Mangawhai, Waipū and Ruakākā) was carried out.
- The monthly river water quality, priority catchment, and periphyton sampling programmes were undertaken in new combined sampling runs for the first time this month. The intent of combining these programmes is to improve health and safety with two officers at each site, increase efficiency and reduce costs.

8.2.5 ENVIRONMENTAL SERVICES

LAND MANAGEMENT

Environment Fund Update

Land Management staff are currently signing off completed projects. To date \$590,083 of completed projects have been paid out.

Farm Environment Plans (FEP) – 2018/19

This financial year 134 FEP's have been commenced and 78 completed.

Nursery Expansion and Harvest Update

We are currently preparing for the upcoming harvest and the 2019 planting of expansion blocks 9, 10 and 11 at the Flyger Road nursery.

Kaipara Hill Country Erosion Project

With the poplar season coming up fast, we are collating orders to supply 2000 poplar/willow poles for erosion control purposes within the Kaipara catchment for the 2019 season. Original contracts were set to supply and deliver 3500 poles but due to the current nursery expansion to increase future capacity, pole numbers this season are limited.

Hātea catchment update

The final year of the MFE-funded project has started, with Milestone 3 reporting covering action completed between June 2018 and March 2019 with a total spend of \$33,195 for:

- 3.6kms fencing
- 2,350+ plants
- 4 troughs

A plan to tackle the lack of uptake is in progress, including mailout of the third targeted landowner letter in March, employment of a short-term staff member to increase project promotion (beginning 29 April), an open day at Kamo Farmlands to discuss the project and initiate grant applications on 4 May.

Three signs are now out in the catchment attached to roadside fences, promoting projects already completed. Two new videos using catchment landowners who have completed projects with our funding are also to be released late April.

Hill Country Erosion Fund – Sustainable Hill Country and Regional Priorities

We are in the final stages of contract negotiations, looking to be finalised within May.

Hill Country Erosion Fund Boost Year Fund - Recent Work Activities

- Internal NRC Technical Advisory Group (TAG) has been established cross-departmentally regarding afforestation and forestry, to help align and understand the staff capacity and capability.
- Regional stakeholder expert workshop held 4 April. Held to get a regional perspective of regional priorities of multiple agencies and community within the reforestation and afforestation space. Workshop minutes were circulated to attendees for feedback. A follow up action plan was created and a proposed pilot in a priority catchment (Doubtless Bay) was proposed.
- Stakeholder engagement: Discussions with forest industry, plant nurseries, whenua Māori, private landowners, and related agencies being documented to inform Final Project Report.
- Iwi Engagement Plan in place and in action. Gathering feedback to understand the issues and opportunities for iwi, hapu, and whanau around afforestation and land management.

Northern Wairoa Project

- Priority areas within the Northern Wairoa catchment are being developed with the project partnership to target efforts where we can measure change. This will be used to rank projects for funding allocations.
- The first projects from this fund are being signed off by the project team. The new subsidies for troughs are proving successful and well received by landowners.
- Five community planting sites have been scoped across the catchment for planting this winter. Planting plans are currently being prepared for approval by the partnership and by Council delegated authority.

BIODIVERSITY

FIF Dune Lakes Project

Council is progressing a permission from EPA towards an exemption to the rule that Endothall herbicide must be deployed in quarter lake doses in favour of whole lake treatment. If successful, this will reduce deployment costs by three-quarters and will limit water restriction time from 35 to only 14 days.

Annual Lakes Ecological Survey

The annual lakes ecological survey in conjunction with NIWA was undertaken. A total of 19 waterbodies were surveyed over a five-day period plus bird counts and shore survey of wetlands.

Four new lakes were dived and four lakes were visited/dived which have not been checked for over 10 years. Weed surveillance was done at two public access lakes and entry points. The water clarity in Lake Waiporohita on the Karikari Peninsula has declined, although submerged plant beds are still present. Lake Wahakari appears to have improved and will be put on the schedule for full Lakes Submerged Plant Index (SPI) monitoring in 2020. The water clarity in Lakes Morehurehu and Te Kaihka in the Far North has not improved after forestry harvest several years ago. A population of the critically Endangered plant *Trithuria inconspicua* was found in Lake Rotokawau (Awanui). It has not been seen in this lake since 1991 despite searches.

Iwi representatives accompanied the team on three of the days. A meeting was also held at Lake Omapere between NIWA, NRC and members of the Lake Omapere Trustee and iwi. Lake levels were extremely low and unfortunately fragments of the pest oxygen weed egeria were found on the shore. Up until now it had been assumed that it had been eradicated by grass carp which were introduced in the 1990's. As the lake has not been dived for a number of year it is unknown how widespread egeria is and this will need to be ascertained before further options can be considered. Iwi expressed an interest in getting a delimitation survey done as soon as possible.

Check, Clean, Dry Advocacy

The 2018-19 Check Clean Dry summer programme is now complete and the end of season report has been submitted to MPI. Final payment from MPI for the summer advocacy work has been received.

CoastCare

Site visits have been held to plan, discuss and confirm work to be undertaken this planting season. The number of spinifex available for planting this year is down considerably from the original order, due to a very bad propagation season. Therefore, some planting projects will have to be cut back or delayed until next year. The first planting day dates have been set for 18 May at Tern Point, Mangawhai and 13 June at Waipū Cove. Weed control work is currently being done at a number of sites to maintain dune restoration areas and prepare for planting.

BIOSECURITY

Threats/Incursions

- *Auckland Fruit Fly Incursions*

The Ministry for Primary Industries (MPI) led Queensland Fruit Fly Response is ongoing, with an additional single male fruit fly confirmed on the 25 April. This latest find was discovered in a surveillance trap in Northcote, and brings the total number of flies found in the immediate Northcote area to seven. As a result of the latest find, restrictions placed on the movement of fruit (which had been lifted on 12 April) were reinstated on 25 April. Staff have assisted with the initial response however are not involved further at this stage.

- *Mycoplasma bovis*

The MPI led *M. bovis* Response continues to target risk properties and animals within Northland. A number of Northland farms remain under Notices of Direction and Restricted Place Notices. Council biosecurity staff are no longer directly involved as MPI have their own officers on farm managing the incidents.

Partnerships

- *Tutukaka High Value Area - activities included:*

- Predator control: Summer/Spring fortnightly checks were carried out in both the Tutukaka Landcare (TLC) and Sandy Bay areas. A planned TLC trap line audit is underway. Historical trap data from the TLC has been reformatted and entered into the Trap.NZ website.
- Kauri Dieback: Liaison with Te Araroa Trail Trust with mitigation and signage measures have been put in place.

- Species work: Data analysis from the February pāteke (brown teal) count has been completed, showing increased numbers and distribution. Radio tracking of three adult kiwi continues. Trail cameras at the Oi (grey faced petrel) colony at Taurawhata has shown birds nest prospecting again following their successful fledging of chicks last spring. The gannet colony establishment continues to show promise with birds seen on the ground in response to calls and decoys. Both of these colonies are responding to intensive pest control initiatives by the Bowden family (and their contractor) at Tawāpou.
 - Advocacy: Year seven students were initiated into the Environmental Education Group. Sessions included lessons on land use change, species protection, trapping, community involvement, and a field trip to Kukutauwhao Island to look and protect an Oi colony.
 - Invasive weeds: Continued work on weed surveys and setting up priority species and sites.
 - Community events: Have produced an average of 100 volunteer hours per month. Specialist Weed Assistance Team members have been inducted and trained to carry out events and meet health and safety requirements.
- *Whangarei Heads High Value Area*



Moth Plant pod amnesty drum.

The Weed Action Whangarei Heads community group continues to look for new ways to support the community to take action against weeds.

As well as their normal targeted road side signage and support for landowners through the community store, this month they have established a free moth plant pod drop off point to encourage people to remove the pods and reduce disposal costs.

This is located at the trial green waste facility the group negotiated with Whangarei District Council.

- *Piroa-Brynderwyns High Value Area*

The Piroa-Brynderwyns Weed Action group is building momentum with two more volunteer events held over the last month, one at Langs Beach, and one at Mangawhai. In planning these events the group was able to build good connections with Kaipara District Council Reserves team and the Department of Conservation respectively. The group also had a presence at the Easter markets, to raise awareness in the community of the advice and support available (through the new Weed Action Coordinator) to landowners and groups facing weed issues. Purchasing and set up is also underway for the community weed control resources store.

- *Kiwi Coast Partnerships - highlights included:*
 - Tanekaha CPCA Kiwi Release: On 26 March four kiwi were released by the Tanekaha community into their predator controlled area. Over 270 people attended the event.
 - Pukenui-Western Hills Kiwi Release: On 6 April, 12 more kiwi were released into the Pukenui-Western Hills Forest. The public event (at Hurupaki Primary School) was attended by 250 people. Kiwi Coast was on hand at both these releases to talk about the unique features of kiwi, the pest control required to help them thrive, assist with fundraising, and engage the public in kiwi recovery.



Kiwi Coast Predator Control flier

KAURI DIEBACK

Ground-Truthing

Staff are continuing to ground-truth potential kauri dieback sites identified through aerial surveillance and from landowner requests. Results are presented in the Table 1.

Table 1: Kauri Dieback Ground-Truthing Results 2018/2019

KAURI DIEBACK SAMPLING RESULTS 2018 - 2019									
Month	No. Sites / Properties Inspected					No. Samples Taken	Sample Results		
	Surveyed	Positive	Priority 1	Priority 2	Landowner Requests		Positive	Negative	Pending
October	5	3	0	2	3	17	6	11	0
November	11	1	3	3	5	38	2	36	0
December	11	4	8	3	0	44	10	34	0
January	15	2	7	3	5	40	6	34	0
February	1		0	1	0	2	0	2	0
March	7		0	1	6	14			14
April	2		0	0	2	4			4
YTD Total	50	10	18	13	21	159	24	117	18

Management Plans

Kauri dieback management plans continue to be developed for all positive sites as well as those that are identified as medium – high risk sites. All site occupiers receive advice and a basic management plan about how to best protect their kauri and forest from kauri dieback and other diseases.

Kauri Dieback Contractor

BioSense (an Auckland based company) has contracted to ground-truth approximately 140 aerial surveillance sites located in Kaipara and Southern Whangārei Districts, funded via an MPI grant. BioSense began work on 23 April 2019 and will be utilising local kaitiaki to assist with ground-truthing.

Kauri Protection Fencing

Seven Kauri Protection Fencing Fund contracts have been approved involving \$32,900 and 8.4 km of fencing to protect kauri on private land. Fencing for one of the contracts has already been completed awaiting inspection, and more applications to the fund are being processed.

Kauri Dieback Signage

The kauri dieback team attended a Kauri Dieback Behavioural Change meeting held in Auckland to finalise key messaging for standard Kauri Dieback signage to be used in kauri lands. Biosecurity Specialist Gavin Clapperton was complimented on his initiative develop signage that better portrayed key messages, and his signage has adopted as the standard.



*Praised
KDB
signage*

developed by Gavin Clapperton

Pig Hunters

Twenty-five pig hunters engaged at Kiwi Aversion Training (hosted by Biosecurity staff) on 14 April were given a kauri dieback hygiene kit (boot bag, brush, and spray bottle) along with a Pig Hunters Hygiene Guide. Response from the hunters was positive, and further engagement with pig hunters is planned to raise awareness and compliance of kauri dieback and hygiene.

MARINE BIOSECURITY

2018/2019 Hull Surveillance Programme

The Programme has been running since October 2018 and is on track, with 89% of the annual target (2,000 vessels) completed as of 29 March 2019. In April, the diving contractors focused on other works as planned. They will resume hull surveillance in May and complete the rest of the target focussing on vessels within marinas (50 vessels at 5 marinas). A total of 103 vessels were checked by divers in the Bay of Islands between 25 and 29 March, bringing the total of number surveyed to date to 1,787 (refer Table 2). There were four incidents of Mediterranean fanworm, all found on hulls in Ōpua.

Table 2: Hull Surveillance Programme Results

The following results are for the period 25 March 2019 to 29 March 2019 with no further surveying undertaken for the month of March or in April.

2018/2019 Hull Surveillance Programme Results (25/3/19 – 29/3/19)	
Number of vessels surveyed	103
Total year to date	1,787
Number of Vessels with Marine Pests Found in Surveillance	
Vessels detected with fanworm (Sabella)	4
Vessels detected with Styela sea squirt	4
Vessels detected with Japanese kelp (Undaria)	0
Vessels detected with Australian droplet tunicate (Eudistoma)	19
Vessels detected with Pyura sea squirt	0
Pathways plan compliance*	57% of vessels

* If the vessels surveyed were to move to a new designated place then 57% would be compliant with the pathways plan rule.

Ōpua Mediterranean Fanworm Eradication

As of 23 April, divers have completed full search of structures of the commercial wharf, 4 of the piers, and the quarantine pier in Ōpua marina, and also the seafloor and all moorings and jetties within 15 grids in the channel, Pōmare Bay, and Kororāreka Bay. The divers removed 224 fanworms from structures and seafloor during the search. The specimens varied in size from small juveniles to large adults up to 40 cm in length.

The large Vessel Quarantine Facility (VQF – a Fab Dock used for the purpose of sealing in a vessel and using chlorine to kill fouling and any marine pests on the hull) was deployed by the marine biosecurity team for 10 days at Ōpua to treat a vessel that was heavily fouled and harboured Mediterranean fanworm, but could not be hauled out. The boat was treated on 9 and 10 April as part of the programme. The Ōpua marina kindly provided a berth for the VQF for this period.

A letter was sent to all mooring owners in the Bay of Islands on 16 April to update them on the situation and remind them to be vigilant, keep their hulls clean, and report any fanworms. A press release was also made available to media on 12 April. Several Situational Reports (SITREP) were also sent to all stakeholders to inform them of progress, outcomes, and the next steps to be taken.

Marine Pest Workshop for Boat Owners

The first Marine Pest Workshop targeted at boat owners in the Whangārei area was held on 30 March. The workshop was run by a marine biosecurity officer, and had ten participants. Very good feedback was received from participants.

The workshop aim was to raise awareness of the risk from marine pests, and explain how vessel owners can best manage their hulls, inspect them, and keep them clean and free of marine pests. The last component of the workshop aimed at training participants on the importance of appropriately handling of marine pests to minimise the risk of spreading them further, and (if they become authorised) how to remove marine pests safely from their own hulls. Two letters of exemption were issued as of 24 April, and a further three exemption letters are being processed pending further information from vessel owners. The exemption letters authorise the named person to remove Mediterranean fanworm if they find them during in-water inspection of their vessel hull.

FRESHWATER PESTS

Staff have been assisting the Department of Conservation (DOC) to plan and scope initial survey work as part of the Department's renewed pest fish work stream. Four sites have been visited, to plan for survey and population assessment work and review potential control options for known sites. Netting work to assess unconfirmed pest fish reports, and to confirm the status of sites will take place at several key locations next month.

PEST PLANTS

Wild Ginger Biocontrol

The latest update from the Centre for Agriculture and Bioscience International (CABI) has been received via Manaaki Whenua Landcare Research (MWLR). CABI has identified an unexpected issue with the fly biocontrol agent; detailed analysis of specimens determined that two genetically distinct species had been collected and only one of these species is host-specific, and will not feed on New Zealand wild ginger species. The other species will feed on New Zealand ginger, but requires host specificity test to be repeated. It has been agreed that there will be one more pure collection of the non-host-specific fly in July or October for re-evaluation. The Weevil biocontrol agent will be collected at the same time, and if the results are negative or inconclusive, the fly will be abandoned in favour of the weevil and hispine beetles. One hispine beetle has already been approved for export, while the second still requires further research before approval to export is granted.

Eradication Plants

Staff time has been focused on the next round of batwing control. This included a team of 6 people from Biosecurity searching and controlling batwing at the remote, boat-only access Waikare Inlet site. Numerous seedlings were found, but only one adult plant was located – an improvement on previous rounds of control.

Evergreen Buckthorn

Te Ngahere Native Forest Management was contracted to search and control evergreen buckthorn at a known management site on a steep cliff face at Sandy Bay, using a specialist trained ropes team. During search and control work they found and treated numerous scattered seedlings and smaller plants, but also identified and treated areas with higher densities and some mature plants. Additional ropes work will be required to completely search and treat the area.

Manchurian Wild Rice

Trial work is underway to look for ways to improve the efficacy of control methods for this difficult to control species. A burn trial has begun in Dargaville, with the objective being to establish if burning the dead material after spraying and die off will improve control and speed up the eradication process. The hypothesis is that burning will reduce the mass of dead material lying on top of regrowth, improving access to foliar contact with regrowth. A second trial, investigating the impacts of varying the frequency of application rates has also begun.



Burning block 1: This site had two spray applications in quick succession and burned hotter and cleaner than block 2 which only had one spray application.



Burning Block 2: This site had a single spray application prior to burning. It had more remaining greenery after die off, and as a consequence, burning was less effective.

Aerial survey work was also undertaken to delimit the extent of known infestations and to survey for new sites. Several new sites were found, but these were all within the current containment zone, and outside the areas identified for control based on the progressive containment approach and budget limitations.

RIVERS

River Contract Works

Priority Rivers	Work	Status	Comments
Awanui	OpEx	100% complete	Mid-Awanui stop-bank re-alignment.
Awanui	CapEx	100% complete	Te Ahu stopbank stabilization works and grade control.
Awanui	CapEx	100% complete	Bell's Hill Benching
Kaihu	OpEx	95% complete	Second boat spraying is complete, just minor works outstanding. Helicopter spraying has been completed.
Kaeo	<u>OpEx</u>	80% complete	Follow up maintenance weed spraying remaining
Minor Rivers	<u>OpEx</u>	65% complete	Only high priority work is being progressed.

LTP Projects

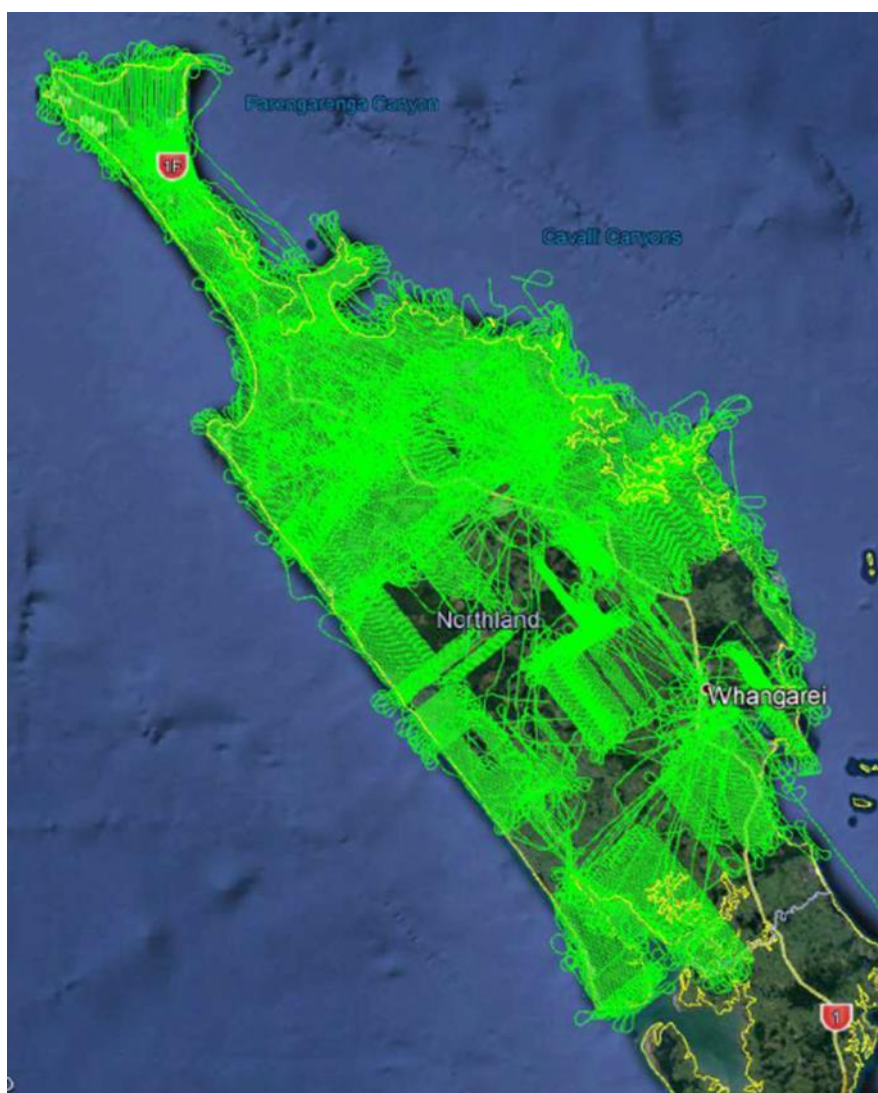
Rivers	Comments
Awanui	Bell's Hill Benching and the Te Ahu Rock Armouring have been completed. An event to acknowledge and celebrate this year's achievement is scheduled for 19 June. The next phases of the works are progressing with the Preliminary Scheme design results expected early May, once this has been completed the team can start identifying properties that require easements or property acquisition.
Matangirau	A Kaeo Working Group meeting is scheduled for 5 June at the Matangirau Marae. We will present the flood mitigation options to the community, at which time we hope to advance flood mitigation options.
Kawakawa - Taumarere	A second consultation Hui was held on 6 April at the Otiria Marae and follow up sites visits with concerned locals. We have applied for Archology Authority to progress the works; however, work will not commence this season. We expect this work to start November 2019.
Whangarei	Resource Consent has been approved for the Woods Road floodwall works and the tender for the works closed on 1 May. Licence to occupy WDC land was granted on 30 April.
Panguru	Modelling has been completed and resource consenting work is underway.

NATURAL HAZARDS

Work Streams	Status	Comments
Priority Rivers Flood Hazard Maps for Waipu and Paparoa	95%	The review and final corrections of the flood maps have been completed. WDC and KDC have been notified of the maps release end of May. Letters to the landowners affected by the flood maps are due to be mailed by 17 May with the maps going on GIS. A press release will be issued by 24 May.
Awanui Flood Model	80%	DHI has completed two model calibration runs, with only one remaining. Both calibration runs are being peer reviewed. Second round of comments/suggestions from peer reviewer have been received and being incorporated in the model. This is the most complex part of the modelling work. Once the calibration is complete and reviewed, DHI will start design storm runs.

Northland LiDAR Capture

Regional LiDAR capture was at 72.3% as at 16 April 2019. Crews are now focussing on infill of missing sections i.e. where cloud cover prevented capture on previous missions. RPS has indicated batch processing of captured data has now commenced. We are liaising with LINZ to discuss QA/QC process and hosting of deliverables.



8.2.6 STRATEGY, GOVERNANCE AND ENGAGEMENT

PROPOSED REGIONAL PLAN

The council's decisions were notified on 4 May 2019. There is a 30-working day appeal period (Monday 17 June is the cut-off date for appeals.) An item will be presented to the July council meeting providing an overview of the appeals and proposing a process for how council will be involved in resolving appeals.

CORPORATE PLANNING

The process of developing the Annual Plan 2019/20 is progressing well and is running to an earlier than usual timeframe to accommodate local elections. Community consultation is complete, with deliberations held on 7 May and final adoption of the plan on 4 June.

Quarter three reporting on the performance measures set out in the Long Term Plan 2018-2028 is now complete. The third quarter covers the three-month period January – March 2019.

All targets reported on in quarter three are either achieved their targets or are tracking well to achieve their targets. There was only one exception, this being the percentage of official information requests that are responded to within 20 working days, with a target of 100% compliance. There was 91% compliance achieved. Details of the requests not responded to within the required 20 working days, are provided in the governance section of this report (below).

COUNCILMARK

Following meetings with Council and senior management, the CouncilMARK performance framework self-assessment has been completed and forwarded to our assessors. There will be a two-day site assessment visit on 14-15 May, including a function with external stakeholders. We anticipate on getting a preliminary report back from the assessors sometime in July.

DISTRICT PLANNING

On 3 April, Whangarei District Council (WDC) made decisions on Plan Change 129 – Notable and Public Trees. Council staff went to the WDC hearing and provided reasons why the plan change should be amended to allow emergency tree works (pruning, maintenance or removal of public trees) to be undertaken by regional council staff as a 'permitted activity' in emergency situations (such as the if the trees posed a significant natural hazard risk). WDC accepted these arguments and amended the plan change accordingly.

ECONOMIC DEVELOPMENT

Investment and Growth Reserve – Projects Report

Project	April update	Future developments/ reporting
Extension 350	Quarter 3 report for 2018/19 received.	Continue receiving progress reporting and invoicing as per funding agreement.
Resources Enterprise Limited (REL)	Nothing new to report.	Continuing to wait for March interest payment and update on plans. June interest payment due next month.
Hundertwasser Art Centre (Whangārei)	Receipt of report for March 2019.	Second invoice due at 50% works complete.
Kawakawa Hundertwasser Park Centre (Te Hononga)	Construction underway – nothing new to report.	Awaiting receipt of second invoice (was due April 2019).
Extended Regional Promotion	Nothing new to report.	Next report due August 2019 for second sixth months 2018/19.

Project	April update	Future developments/ reporting
Twin Coast Cycle Trail (TCCT)	Nothing new to report.	Awaiting further progress report on remaining four easements to complete funding commitment. Maybe Q4.
Manea Footprints of Kupe	Drafted funding agreement between with the Te Hua o Te Kowariki Trust.	Finalise funding agreement with the Te Hua o Te Kowariki Trust.
Northland Water Storage and Use	Funding from PGF for project officially announced on 5 April 2019.	Finalise preparations including funding agreement and conditions precedent and progress the pre-feasibility stage of project.

Other Activities

- Letter to Northland Inc Board with council feedback on the Draft Statement of Intent 2019/21 – 2021/22.

ONLINE CHANNELS

Most popular post on Facebook – encouraging members of the public to keep an eye out for pest fish such as Koi Carp. As temperatures drop, pest fish surface to take advantage of the remaining warmth and are often spotted at this time of year as they are slower than usual:

www.nrc.govt.nz/PestControlHub

Key Performance Indicators	Dec-18	Jan-19	Feb-19	Mar-19	Apl-19
WEB					
# Visits to the NRC website	21,100	24,800	24,500	28,000	26,100
E-payments made	2	4	3	6	4
# subscription customers (cumulative)	1,159	1,167	1,173	1,179	1,191
SOCIAL MEDIA (CUMULATIVE)					
# Twitter followers	1,418	1,416	1,428	1,430	1,439
# NRC Facebook fans	7,198	7,611	7,816	7,968	8,130
# NRC Overall Facebook Reach	70,275	87,800	168,100	219,300	189,900
# NRC Engaged Daily Users	8186	5889	11,700	27,000	8,314
# CDEM Facebook fans	16,400	16,500	16,500	16,600	16,700
# CDEM Overall Facebook Reach	59,299	14,800	43,800	31,900	45,400
# CDEM Engaged Daily Users	6,829	1,051	4,925	2,132	2,710
# Instagram followers	646	663	689	712	736

ENVIROSCHOOLS / EDUCATION

School communities facilitated

Despite the school holidays, 17 school communities were visited by Enviroschools facilitators during April.

PROJECT PEST CONTROL

On 3 April, the first Project Pest Control assessment day for 2019 was held at the Lake Waikare Event Centre. Feedback showed that 100% of students rated the course as excellent or above average.

MARKETING AND ENGAGEMENT

Northland Regional Council Environmental Awards update

Council received more than 90 nominations in the inaugural Environmental Awards. A month-long nomination period had closed 31 March and, in the several weeks that followed, a great deal of work was done by a four-strong panel of internal staff and external experts to decide on 39 finalists. The winners and highly commended will be announced on 23 May at an awards ceremony at Barge Showgrounds Events Centre.

A full list of finalists is available now on council's website at www.nrc.govt.nz/environmentalawards

MĀORI ENGAGEMENT

Council has received the draft Deed of Settlement pertaining to the Kaipara Moana. Staff and council are currently considering the Deed, in conjunction with the Kaipara Working Party, and are working together through the document.

Funding of \$5,000 was approved by council for Taitokerau Māori and Council Working Party to host a symposium exploring models of representation for Māori in local government - sharing experiences and successes from other regions.

In April, council hosted the regional hui, Te Pae Urungi o Te Taitokerau (Māori staff in local government) to strengthen a collective approach of engaging and building relationships with tāngata whenua.

In May, Te Ataarangi Te Reo Māori classes have begun at Regional Council with 20 staff attending the six-week course delivered by He Puna o te Ao Marama Trust. Ten staff have registered and are enrolled on the He Papa Reo Course (distance learning for basic te reo) with Te Wānanga o Aotearoa after 60 staff and councillors successfully completed this course in 2018.

Work is in progress related to building a relationship with Lake Ōmāpere Trust and new Chair, Woody Wihongi.

LOCAL GOVERNMENT OFFICIAL INFORMATION (LGOIMA) REQUESTS

Month	LGOIMA requests received 2017/18	LGOIMA requests received 2018/19
July	7	15
August	10	20
September	16	7
October	15	5
November	12	10
December	14	9
January	12	11
February	14	15
March	12	9
April	14	12
May	15	
June	18	
TOTAL LGOIMA REQUESTS RECEIVED	159	113
Total LGOIMA requests not responded to within 20 working days*	15	1*

* Correction from previous month's reporting.

8.2.7 CUSTOMER SERVICE – COMMUNITY RESILIENCE

CUSTOMER SERVICES

Telephone Inbound Call Statistics

	April 2019	Target
Call volume	2,209	
Conversion rate	97.6%	>95%
Average wait time	6 sec	
Calls answered in under 30 sec	95.7%	>90%

Call volumes were only slightly affected by the extended Easter break with generally between 100-150 calls per day coming into the organisation through customer services.

Satisfaction Monitoring

- *Feedback Cards, Compliments and Complaints*

Feedback cards have been included with compliments and complaints, as appropriate.

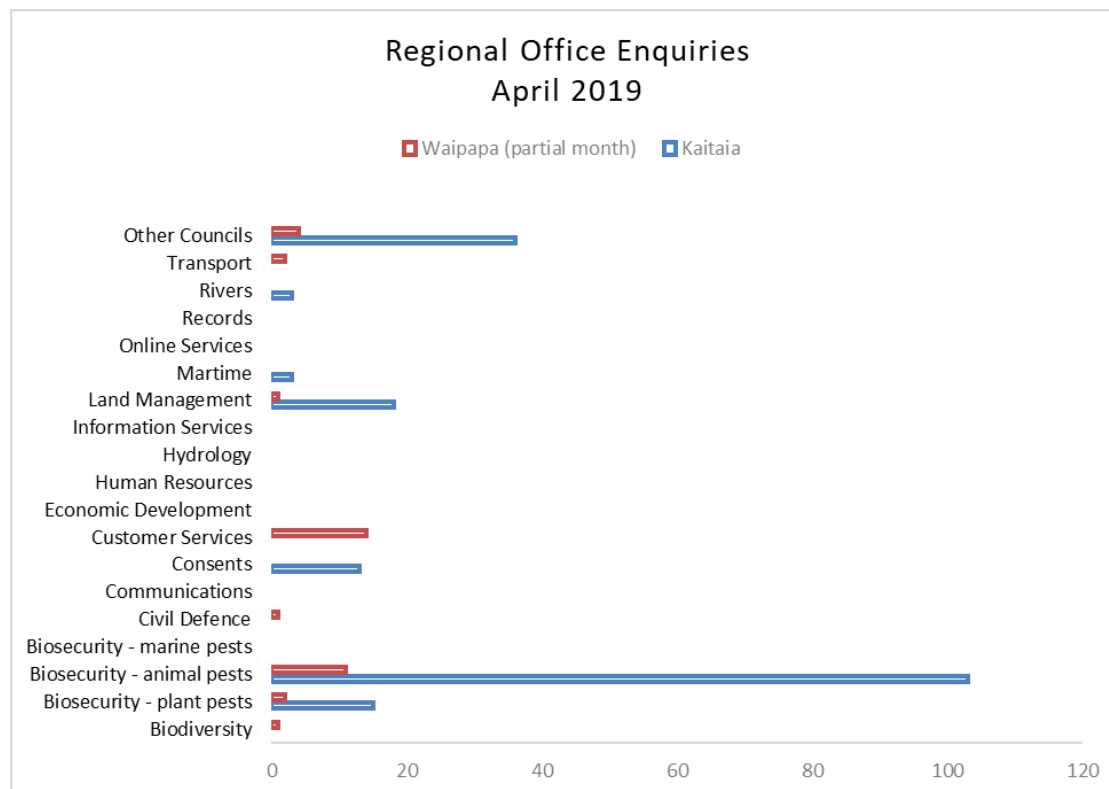
Compliments received - April	Total
Overall Service	3
Service provided by a specific person <ul style="list-style-type: none"> • R Anderson & N Walker, FDE • Ritchie's bus drivers x 3 	4
Quality of Information	1
Total compliments recorded	8

Half the recorded compliments in April were about bus services. Two identified Ritchie's drivers who provided service beyond their core role, including helping a customer reunite with their phone and aiding a person who wasn't a customer but needed assistance. All four bus service compliments mention friendly staff with great attitudes.

Complaints received - April	Total
Standard of service provided	5
Lack of information or communication	1
Total complaints recorded	6

Four of the complaints related to bus services. One of the bus complaints was proven to be the customer's error, and two others were due to road works. The other three complaints gave feedback on perceived potential areas of improvement. All complaints were resolved following conversation with the customers.

Regional Customer Service Centres (CSC)



Other Activity

Ten staff identified by the customer services team as providing gold standard service were recognised with a gold Easter bunny.

Surveys - external

The annual Residents' Survey is still in progress and is being promoted on radio and social media. To date we have had 180 responses from the open invitation link on our website. These are in addition to the invited participants randomly selected from the electoral roll. The survey period closes on the 17 May.

CIVIL DEFENCE EMERGENCY MANAGEMENT

Warnings and activations

No weather warnings or watches have been issued for the Northland region during April.

Emergency Management System Reform

As reported earlier the Ministry of Civil Defence & Emergency Management (MCDEM) continues to lead the various work streams to implement many of the recommendations made in the Governments response to the Technical Advisory Group Report on the Ministerial Review on better responses to natural disasters and other emergencies.

Amongst the higher priority matters is the development of the "Fly in Teams," (NZFIT) (surge capacity and capability to support groups at the local and regional level). Northland has had input into the design and development and two candidates for the team were recently interviewed. The first team is expected to be operational in early August.

MCDEM and the Northland CDEM Group representatives are to meet in May to work through a process to ensure that the ministry and group priorities align. There are many recommendations that require a multiyear programme to implement. The June meeting of the Northland CEM Group will review the work program and consider and reprioritisation of work programmes.

Coordinated Incident Management Systems Review

The national review of CIMS is on track with the national Steering Group expected to release a new draft of the third edition of CIMS for wider consultation in June/July 2019.

Northland Controllers' Development

A full day training in May is scheduled for the Northland CDEM Controllers and support personnel to review the Awanui river management scheme and to hold a desk top exercise based upon the Kaitiāia Evacuation plan.

Youth and Emergency Services

The 2019 Youth in Emergency Services programme got underway on 3 May in Whangarei. Seventeen young people have been selected for this year's programme with the final multiagency exercise scheduled for 25 May. A short video of the programme overview is available at <https://www.nrc.govt.nz/for-schools/education-news/watch-northland-youth-in-emergency-services-programme/>

Northland CDEM Group forum

The annual Northland CDEM Group Forum was held on Wednesday 1 May at Forum North in Whangarei. Approximately 200 stakeholders from emergency services, industry, lifelines utilities and community attended. Speakers included Wally Mitchell, St Johns who lead the St John response to the recent Christchurch terror attacks, Michele Poole, who lead the Public Information during the recent Nelson Fires, Damian Southorn and Julian Young from NZ Refinery presented on the 2017 Pipe line rupture and Chris Nobel from Metservice who provided an overview of severe weather forecasting. Again, this forum was very well attended, and excellent feedback has been received about the quality of the event.

TRANSPORT

Regional Land Transport Planning

Following on from the 2015/2021 Regional Land Transport Plan (RLTP), the national Transport Special Interest Group (reporting to the National Chief Executive Group), in partnership with the New Zealand Transport Agency (NZTA) are undertaking a comprehensive review of the RLTP process. This review is to find an easier and more streamlined method for the compilation of RLTP's, business cases for projects and to reduce administrative churn.

Total Mobility

Total Mobility (TM) figures are reported on one month in arrears, as the required information is unavailable at the time of the agenda deadline.

	Total Clients	Monthly Actual Expend	Monthly Budget Expend	Variance	Year/Date Actual Expend	Year/Date Budgeted Expend	Variance
March	1,451	\$17,787	\$25,000	-\$7,213	\$159,067	\$225,000	-\$65,933

Total Mobility Awareness Campaign

As part of the Total Mobility (TM) awareness campaign running from April 1 to 30 June, agencies will get paid \$20 for every new TM client they sign up on the scheme. The agency that signs up the most clients, will receive a \$100 morning tea shout. This incentive is to encourage agencies to more actively promote TM.

Operational Statistics

March 2019 (revenue ex GST)	Actual	Budget	Variance	Year/Date Actual	Year/Date Budgeted
City Link Passengers	32,042	31,233	809	238,255	232,968
CityLink Revenue	\$49,967	\$61,703	-\$11,736	\$435,831	\$463,810
Mid North Link Passengers	159	420	-261	1,609	3,726
Mid North Link Revenue	\$630	\$2,699	-\$2,069	\$5,900	\$23,694
Hokianga Link Passengers	52	48	4	286	324
Hokianga Link Revenue	\$620	\$704	-\$84	\$3,625	\$4,146
Far North Link Passengers	543	621	-78	5,077	5,663
Far North Link Revenue	\$1,390	1,552	-\$162	\$11,340	\$14,156

CityLink Passenger Survey

Between 16 and 18 April 2019, staff undertook a three-yearly passenger satisfaction survey as required by NZTA. This survey included seeking feedback from passengers on a preferred location for a new bus terminus – Rose Street or Vine Street. The information collected is presently being collated.

The government has recently indicated that the Passenger Transport Operating Model (PTOM) designed to ensure greater collaboration and management between local authorities and bus operators for contracted services will be reviewed.

Mid North Link/Hokianga Link Services

The approved changes to the timetables for the Mid North Link and Hokianga Link came into effect on 2 May 2019.

Road Safety Update

The current year to date Northland road deaths stands at 10, and nationally at 138.

The Northland road safety partners actively promoted a 'Crash Free Easter' with significant road safety campaigns extending through the week including Anzac Day. There were no fatal crashes in the region during this period. Nationally there were four fatal crashes which resulted in 4 deaths – two drivers & two passengers.

Driver Reviver/Rest Stops were held leading into the Easter break in the southern (Uretiti) and northern (Waiomio) parts of the region. Due to two recent fatal incidents affecting road workers operating on the side of the road, Traffic Management Plans were amended for the Uretiti stop to ensure this event was undertaken under a reduced speed limit of 50kph. This in no way hindered the traffic flow and overall the events ran smoothly and were well received. Stuff News reporter Denise Piper did an informative on-line report -

<https://www.stuff.co.nz/northland/112148289/drivers-spend-frightening-amount-of-time-behind-the-wheel-without-stopping>

In addition to the above, day time and evening checkpoints were also held in Northland throughout April 2019 targeting seat belt use, speed and impairment.

There is a large amount of road works happening across the region at the moment with several of the projects involving potential disruptions to motorists for periods of up to 18 months or more.

Key advertising themes by the New Zealand Transport Agency (NZTA) for April 2019 were centred on 'Alcohol & Motorcycling'.

Regional Road Deaths Statistics – 2019 & 2018 Comparison Year to Date:

Location	YTD 2019	YTD 2018
Far North	4	7
Whangarei	3	8
Kaipara	3	2
Northland	10	17
National	138	131

Road Safety Week 2019 (6-12 May 2019) - will coincide with the UN Global Road Safety Week and will have the theme 'Save Lives #SpeakUp'.

New Zealand has a poor road safety record compared to some other developed countries. In 2018, 382 people lost their lives on our roads*. Issues such as drink driving, drug driving, distractions, speed and people not wearing seat belts contribute to a high number of deaths and serious injuries on our roads. We have a transport system that needs significant improvement to help save lives and reduce injuries on our roads.

No death on the road is acceptable. Everyone should be entitled to safe and healthy mobility.

A Vision Zero approach to road safety recognises that people make mistakes, and that the road system can help to reduce the severity of the outcome of those mistakes to help reduce deaths and serious injuries. A combination of measures to improve roads and roadsides, implement safe speed limits, improve the safety of vehicles and of road users, along with ensuring post-crash response is effective when a crash happens, has been proven overseas to save lives.

(<http://www.roadsafetyweek.org.nz/belton>)

MARITIME

The month of April saw four cruise ships and one super-yacht call to the Bay of Islands without incident. This more or less concludes the season, with the last ship booked for 11 May, the exception is to a handful of off-season bookings. It has been an exceptional season with no cancellations.

The Deputy Harbourmaster attended a presentation at Marsden Point in which dredging companies wishing to submit tenders for the Marsden Point Crude shipping project contract registered interest. A presentation was delivered to company representatives surrounding Piloting and Navigation Safety Criteria.

The Harbourmaster and Deputy Harbourmaster attended the Northern Island Harbour Masters SIG held in Auckland with the HM representing North Island HM's at the South Island Harbour Masters SIG. These meetings coordinate navigational safety messages across the country.

The Whangārei Harbour Safety group meeting is scheduled for 8 May, and the Bay of Islands Harbour Safety Meeting is scheduled for 9 May in conclusion to the Cruise shipping season.

A consultation is currently underway in Hokianga Harbour proposing some safety initiatives at Opononi. The consultation has very been successful with around 80 written submissions. Strong feedback against some parts of the proposal has been received, and the proposal will be reviewed once the submission date closes on 10 May. Staff will consult with council before any decision is finalised.

Installation and commissioning of the Bay of Islands wave rider buoy is currently underway. This will provide live weather data including sea, swell and wind data. Whilst primarily aimed at the cruise ships visiting, the plan is to make this publicly available via our website, and local commercial vessels have shown a keen interest.

Recreational boating is slowing down with the change of season. Only ten Incidents were received during April - the most notable being a near miss between a speeding vessel and a commercial diver

undertaking diving operations. The remainder of the incidents were minor in nature consisting of ATON light failures, illegal mooring occupations and abandoned boats.

A combined oil spill response meeting was held at Marsden Point, attended by Maritime NZ. Strong representation was given regarding the training schedules and validity periods designated by Maritime NZ, with recommendations for improvement. These joint stakeholder oil response meetings are now an effective working party.

Rolling maintenance of ATON is on-going. A social media complaint that the maintenance was not being carried out in accordance with plan conditions has been investigated, and all works found to be in compliance with the rules.

Attachments/Ngā tapirihanga

Nil

TITLE: Receipt of Committee Minutes
ID: A1188415
From: Chris Taylor, Governance Support Manager

Recommendation

That the unconfirmed minutes of the:

- Regional Transport Committee – 3 April 2019
- Property Subcommittee – 8 May 2019

be received.

Attachments/Ngā tapirihanga

Attachment 1: Unconfirmed Minutes of the Regional Transport Committee - 03 April 2019 [↓](#)

Attachment 2: Unconfirmed Property Subcommittee Minutes - 8 May 2019 [↓](#)

Authorised by Group Manager

Name: Chris Taylor
Title: Governance Support Manager
Date: 15 May 2019

Regional Transport Committee
3 April 2019

Regional Transport Committee Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Wednesday 3 April 2019, commencing at 10.00am

Present:

Chairman, NRC Councillor John Bain
FNDC Councillor Ann Court
KDC Councillor Julie Geange – Arrived at 10.03am
WDC Councillor Phil Halse (Alternative Representative for WDC
Councillor Greg Martin);
NZTA Representative Mr Steve Mutton

In Attendance:

Full Meeting

GM - Customer Service - Community Resilience – Tony Phipps
NRC Minute Taker – Evania Arani
WDC – Jeff Devine
NRC/NTA – Chris Powell
NRC/NTA – Ian Crayton Brown
NRC/NTA – Sharlene Selkirk
Police – Senior Sergeant Ian Row
MOT – Bryn Gandy
MOT – David Eyre
FNDC Rep – Shaun Clarke
Media – Kristen Edge
WDC Councillor (in public gallery) – Cr Vince Cocurullo
WDC – Jeff Devine
KDC – Curt Martin
NZTA – Chris Gasson

Members of the public

Part Meeting

NRST – Gillian Archer - arrived at 10.15am
NRC Chief Executive – arrived at 10.19am

The Chair declared the meeting open at 10.00am.

Regional Transport Committee
3 April 2019

Apologies (Item 1.0)

Moved (Bain/Mutton)

That the apologies from Councillor Paul Dimery and Greg Martin for non-attendance be received.

Carried

Secretarial note: Apologies from NZTA – Jacqui Hori-Holt and NRC Councillor Joce Yeoman.

Declarations of Conflicts of Interest (Item 2.0)

It was advised that members should make declarations item-by-item as the meeting progressed.

Confirmation of Minutes, Regional Transport Committee - 13 February 2019 (Item 3.1)

ID: A1174029

Report from Evania Arani, Executive Assistant Customer Services - Community Resilience

Moved (Court/Mutton)

That the minutes of the Regional Land Transport Committee meeting held on 13 February 2019, and the be confirmed as a true and correct record.

Carried

Secretarial Note: RE: NZTA workshop – Time and day still to be found. Discussions are underway with NZTA (Steve Mutton) and Chairman Bain. If any of the committee have a preference of days please email these through to the committee secretary.

Northland Regional Land Transport Plan 2018 - 2021 Funding Uptake (Item 4.1)

ID: A1156245

Report from Chris Powell, Transport Manager - Northland Transport Alliance

Moved (Bain/Geange)

That the report 'Northland Regional Land Transport Plan 2018 - 2021 Funding Uptake' by Chris Powell, Transport Manager and dated 20 March 2019, be received.

Carried

Secretarial Note: The chair asked Chris Powell to take note of the areas marked as low in the uptake report and look at getting them carried over to the next financial year.

Northland Transportation Alliance Manager - Introduction (Item 5.1)

ID: A1156600

Report from Chris Powell, Transport Manager - Northland Transport Alliance

Moved (Bain/Court)

That the report 'Northland Transportation Alliance Manager - Introduction' by Chris Powell, Transport Manager and dated 25 February 2019, be received.

Carried

ID: A1179916

2

Regional Transport Committee
3 April 2019

New Zealand Transport Agency Update (Item 5.2)

ID: A1178217

Report from Steve Mutton, NZTA - Director Regional Relationships Upper North Island

Moved (Geange/Halse)

That the presentation 'New Zealand Transport Agency Update' by Steve Mutton, NZTA - Director Regional Relationships Upper North Island and dated 27 March 2019, be received.

Carried

Northland Regional Road Safety Update (Item 5.3)

ID: A1177175

Report from Ian Crayton-Brown, Transport Projects Officer

Moved (Court/Halse)

That the report 'Northland Regional Road Safety Update' by Ian Crayton-Brown, Transport Projects Officer and dated 25 March 2019, be received.

Carried

Secretarial note: (Steve Mutton) thanked the Police and Emergency Services for their commitment and work especially in advance of the upcoming Easter period.

Ministry of Transport Update (Item 5.4)

ID: A1176750

Report from Chris Powell, Transport Manager - Northland Transport Alliance

Moved (Bain/Geange)

That the presentation 'Ministry of Transport Update' by Bryn Gandy, Transport Manager and dated 22 March 2019, be received.

Carried

Northland Regional Land Transport Plan 2015/21 - New Zealand Transport Agency - Northland SH Speed Management Guide Implementation (Item 5.5)

ID: A1177342

Report from Chris Gasson, NZTA - System Design Manager (Inter-Regional Journeys)

Moved (Geange/Court)

1. That the report 'Northland Regional Land Transport Plan 2015/21 - New Zealand Transport Agency - Northland SH Speed Management Guide Implementation' by Chris Gasson, NZTA - System Design Manager (Inter-Regional Journeys) and dated 25 March 2019, be received.
2. That the Regional Transport Committee notes the proposed change to the two existing activities in the RLTP to facilitate the SH1 Whangarei to Wellsford Safer Corridor Improvements.

Carried

ID: A1179916

3

Regional Transport Committee
3 April 2019

Request to Vary the Northland Regional Land Transport Plan 2015/21 - New Zealand Transport Agency - Northland SH Speed Management Guide Implementation (Item 6.1)

ID: A1177732

Report from Chris Gasson, NZTA - System Design Manager (Inter-Regional Journeys)

Moved (Bain/Court)

1. That the report 'Request to Vary the Northland Regional Land Transport Plan 2015/21 - New Zealand Transport Agency - Northland SH Speed Management Guide Implementation' by Chris Gasson, NZTA - System Design Manager (Inter-Regional Journeys) and dated 26 March 2019, be received.
2. That the Regional Transport Committee approves the request to vary the Regional Land Transport Plan 2015/21 as follows:
 - Include the Northland SH Speed Management Guide Implementation at an estimated cost of \$3,910,000.

Carried

Request to Endorse and Promote the Petition of Karen Dow (Item 6.2)

ID: A1176696

Report from Chris Powell, Transport Manager - Northland Transport Alliance

Moved (Geange/Court)

1. That the report 'Request to Endorse and Promote the Petition of Karen Dow' by Chris Powell, Transport Manager and dated 22 March 2019, be received.
2. That the Regional Transport Committee formally endorses the Intent of the Petition.
3. That the elected members of the Regional Transport Committee request their councils to display the petition in their offices, libraries and other areas engaging with the public.

Carried

Conclusion

The meeting concluded at 11.50am.

Property Subcommittee
8 May 2019

Property Subcommittee Minutes

Meeting held in the Committee Room
36 Water Street, Whangārei
on Wednesday 8 May 2019, commencing at 9.30am

Present:

Councillor John Bain
Councillor Bill Shepherd (Ex-Officio)
Councillor Rick Stolwerk (Acting Chair)

In Attendance:

Full Meeting
Strategic Projects Manager
Property Officer

The Chair declared the meeting open at 9.30am.

Apologies (Item 1.0)

Moved (Bain/Stolwerk)

That the apology from Chair Smart, Councillor Sinclair and NRC Chief Executive for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Item 2.0)

It was advised that members should make declarations item-by-item as the meeting progressed.

Confirmation of Minutes - 3 April 2019 (Item 3.1)

ID: A1187750

Report from Nicole Inger, Property Officer

Moved (Bain/Stolwerk)

That the minutes of the Property Subcommittee meeting held on 3 April 2019 be confirmed as a true and correct record.

Carried

Business with Public Excluded (Item 4.0)

Moved (Shepherd/Bain)

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.

ID: A1190648

1

Property Subcommittee
8 May 2019

2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reasons/Grounds
4.1	Confirmation of Confidential Minutes - 3 April 2019	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting -.
4.2	Purchase of Whangarei CBD Properties	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h) and the withholding of which is necessary to enable council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(i).
4.3	Receipt of Action Sheet	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h).

Carried

Conclusion

The meeting concluded at 10.20am.

TITLE: Business with the Public Excluded

Executive Summary

The purpose of this report is to recommend that the public be excluded from the proceedings of this meeting to consider the confidential matters detailed below for the reasons given.

Recommendations

1. That the public be excluded from the proceedings of this meeting to consider confidential matters.
2. That the general subject of the matters to be considered whilst the public is excluded, the reasons for passing this resolution in relation to this matter, and the specific grounds under the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No.	Item Issue	Reasons/Grounds
10.1	Confirmation of Confidential Minutes - 16 April 2019	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting -.
10.2	Receipt of Confidential Committee Minutes	The public conduct of the proceedings would be likely to result in disclosure of information, as stated in the open section of the meeting -.
10.3	Human Resources Report	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(a).
10.4	Purchase of Whangārei CBD Properties	The public conduct of the proceedings would be likely to result in disclosure of information, the withholding of which is necessary to enable council to carry out, without prejudice or disadvantage, commercial activities s7(2)(h) and the withholding of which is necessary to enable council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(i).

3. That the Independent Financial Advisor be permitted to stay during business with the public excluded.
-

Considerations

1. Options

Not applicable. This is an administrative procedure.

2. Significance and Engagement

This is a procedural matter required by law. Hence when assessed against council policy is deemed to be of low significance.

3. Policy and Legislative Compliance

The report complies with the provisions to exclude the public from the whole or any part of the proceedings of any meeting as detailed in sections 47 and 48 of the Local Government Official Information Act 1987.

4. Other Considerations

Being a purely administrative matter; Community Views, Māori Impact Statement, Financial Implications, and Implementation Issues are not applicable.