

**Civil Defence Emergency Management
Group Meeting
Wednesday 17 June 2020 at 11.00am**

AGENDA



Civil Defence Emergency Management Group Meeting Agenda

Meeting to be held in the Council Chamber
36 Water Street, Whangārei
on Wednesday 17 June 2020, commencing at 11.00am

Recommendations contained in the agenda are NOT decisions of the meeting. Please refer to minutes for resolutions.

MEMBERSHIP OF THE CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP MEETING

Chair NRC Councillor Rick Stolwerk

WDC Mayor Sheryl Mai	KDC Mayor Jason Smith	FNDC Councillor Dave Collard
NZ Police Representative Superintendent Tony Hill	FENZ Representative Mr Commander Brad Mosby	MCDEM Representative, Ms John Titmus (Observer Status)

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TITLE: Confirmation of Minutes


ID: A1319911

From: Evania Arani, Executive Assistant Customer Services - Community Resilience

Recommendation

That the minutes of the Civil Defence Emergency Management Group meeting held on 16 April 2020, be confirmed as a true and correct record.

Attachments/Ngā tapirihanga

Attachment 1: Unconfirmed Civil Defence Emergency Management Committee meeting minutes - 16 April 2020 [↓](#) 

Authorised by Group Manager

Name: Tony Phipps

Title: Group Manager - Customer Services - Community Resilience

Date: 10 June 2020

Extraordinary Civil Defence Emergency Management Group Meeting
16 April 2020

Extraordinary Civil Defence Emergency Management Group Meeting Minutes

Meeting held via ZOOM Video Conference
on Thursday 16 April 2020, commencing at 11.00am

Present:

Chairperson, NRC Councillor Rick Stolwerk
KDC Mayor Jason Smith
WDC Mayor Sheryl Mai and Councillor Nicholas Connop
FNDC Councillor Ann Court
NZ Police Representative Superintendent Tony Hill
FENZ Representative Mr Commander Brad Mosby
MCDEM Representative, Ms John Titmus (Observer Status)

In Attendance:

Full Meeting
Northland CDEM – Graeme MacDonald
Northland CDEM/NRC – Tony Phipps
Northland CDEM – Claire Nyberg
Committee Secretary - Evania Arani (minute taker)

The Chair declared the meeting open at 11.00am.

Apologies (Ngā whakapahā) (Item 1.0)

Moved (Mosby/Mai)

That the apologies from FNDC Councillor Dave Collard for non-attendance be received.

Carried

Declarations of Conflicts of Interest (Nga whakapuakanga) (Item 2.0)

It was advised that members should make declarations item-by-item as the meeting progressed.

Monthly update from Director, Ministry of Civil Defence & Emergency Management (Item 3.1)

ID: A1305836

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Stolwerk/Hill)

That the report 'Monthly update from Director, Ministry of Civil Defence & Emergency Management' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 14 April 2020, be received.

Carried

ID: A1306078

1

Extraordinary Civil Defence Emergency Management Group Meeting
16 April 2020

Secretarial notes from 3.1:

National Emergency Management Agency has been in response mode since Whakaari White island. There is no further updates to report from what has already been provided in the agenda (see agenda – item 3.1).

Northland CDEM Group, CEG and Group appointments (Item 4.1)

ID: A1305828

Report from Graeme MacDonald, Civil Defence Emergency Management Manager

Moved (Stolwerk/Mosby)

That the report 'Northland CDEM Group, CEG and Group appointments' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 14 April 2020, be received.

Carried

Secretarial notes from 4.1:

The current Covid response has promoted the engagement of CDEM and Iwi. Part of this response engagement has been through the Iwi Runanga roopu Te Kahu o Taonui which has mandate from the Iwi Runanga chairs. The Northland CDEM Coordinating Executive Group at their meeting on 16 April 2020 co-opted Hone Dalton and Victor Goldsmith as members to the group.

Action for Committee Secretary: The newly appointed CEG members Hone Dalton and Victor Goldsmith to be added to the next appointments report.

CEG Chair's Report - Tsunami Siren Testing, COVID-19 & Drought Responses (Item 5.1)

ID: A1305805

Report from Tony Phipps, Group Manager - Customer Services - Community Resilience

Moved (Mai/Court)

That the report 'CEG Chair's Report - Tsunami Siren Testing, COVID-19 & Drought Responses' by Tony Phipps, Group Manager - Customer Services - Community Resilience and dated 14 April 2020, be received.

Carried

Secretarial notes from 5.1:

Tsunami testing

Northland CDEM hope to have testing done at a later date during the year.

Covid-19 Response

Members of the committee commended the move to have iwi representation on the Northland CDEM Coordinating Executive Group and by having the co-opted members involved in the Group Emergency Coordination Centre (GECC).

Conclusion

The meeting concluded at 11.55am.

TITLE: Monthly update from Director, Ministry of Civil Defence & Emergency Management

ID: A1326151

From: Graeme MacDonald, Civil Defence Emergency Management Manager

Executive summary/Whakarāpopototanga

Attached for the information of the group is the monthly update from the Director, Ministry of Civil Defence & Emergency Management.

Recommendation

That the report 'Monthly update from Director, Ministry of Civil Defence & Emergency Management' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 6 June 2020 received.

Attachments/Ngā tapirihanga

Attachment 1: NEMA Monthly update - May 2020 [↓](#) 

Authorised by Group Manager

Name: Tony Phipps

Title: Group Manager - Customer Services - Community Resilience

Date: 10 June 2020



April 2020

Ref: 4232879

To: Coordinating Executive Group (CEG) Chairs

Cc: CDEM Group Managers, NEMA Leadership Team and Development Unit staff

Tēnā koutou katoa,

We live in extraordinary times. Like you and your organisations, the COVID-19 response has been the main focus for NEMA and right across the emergency management sector. This is the first time in living memory that New Zealand has been faced with such a complex and uncertain emergency that spreads not just across New Zealand but the entire world. It truly is a global emergency.

This unprecedented challenge has evoked our unity and determination. Collaboration and agility are all the more vital at this time.

Since the National Security System was stood up in response to COVID-19, several significant and fast paced changes have been made. These changes:

- respond to the growing magnitude of the challenge COVID-19 presents to New Zealand and New Zealanders
- respond to a strategic shift from mitigation or 'flatten the curve' approach to the current suppression and elimination strategy
- broaden and deepen the national effort to increase the pace of delivery for a series of critical interventions and measures.

An All-of-Government COVID-19 Response leadership team has been established. The team consists of John Ombler as the AOG Controller, Dr Ashley Bloomfield with his statutory powers as Director-General of Health, Norm with statutory powers as Director Civil Defence Emergency Management, Mike Bush who provides coordination of the operational response, and Dr Peter Crabtree who provides oversight and coordination of the all of government strategy and policy.

A National Crisis Management Centre (NCMC), hosted by the Ministry of Health, draws on capability across the system, makes sure our response is well-informed and well-coordinated. NEMA is the lead for the Welfare and CDEM pillars of the COVID-19 response.

Shortly after the COVID-19 alert level was escalated to Alert Level four, the Minister of Civil Defence declared a State of National Emergency. We are well aware these measures pose a challenge to all of us in Aotearoa but are necessary to stamp out this epidemic outbreak. Checks and balances are in place to ensure we use our emergency powers wisely.

This period has certainly put our resilience to the test. Like many of your organisations, NEMA had to reprioritise and change the way we work. However, we have not lost sight of other emergencies in the country. For example, NEMA staff are still working alongside Northland and other CDEM Groups that responding to the drought and we are conducting business

continuity planning to ensure that we have capacity to respond to other emergencies, if necessary.

It has been a challenging time for all of us and we would like to acknowledge all the hard work that you and your staff have put in towards the COVID-19 response. This response is taking a team effort from community, across CDEM Groups to central government including iwi partners and across emergency services, lifeline utilities, private and not for profit sectors. Thank you for the commitment and collaborative effort to ensure we all focus on breaking the chain of transmission.



Carolyn Schwalger
Chief Executive

Sarah Stuart-Black
Director, Civil Defence Emergency Management

Updates

Droughts update

NEMA is continuing to work with water providers and local councils in Northland to progress implementation of the \$10 million financial assistance package, intended for delivering water for consumption, sanitation, wastewater systems, and stock welfare and horticulture. In other parts of the North Island, funding has been approved for tankered water to be delivered to Marae and isolated rural residents in the Thames Coromandel District.

Contact – Kevin Fenaughty, Principal Advisor National Operations, phone 027 545 6626 or email: kevin.fenaughty@nema.govt.nz

Recovery update

Early thinking is starting within DPMC, Treasury and SSC on the key principles for a long-term recovery strategy. NEMA is participating in this thinking but we also acknowledge this is a very different kind of emergency to what we have faced previously, and we won't know the exact form of the national approach until there is a better understanding of the impacts from this event on our communities.

Discussions have also commenced between NEMA and CDEM Groups to get some consistency across the country around preliminary recovery planning. This includes weekly recovery guidance sheets and teleconferences, both of which are aimed at facilitating two way communication between Wellington and the rest of the country around recovery planning.

Contact – Danny Rey-Conde, Senior Advisor Recovery, phone 027 282 7980 or email: danny.rey-conde@nema.govt.nz

2020 National Emergency Management Conference cancelled

NEMA has decided to not progress with the 2020 National Emergency Management Conference this year. Even when we emerge from lock-down, we know many of the expected attendees, organisers and presenters from NEMA and the sector will remain at full capacity focusing on COVID-19. It is also unclear when large gatherings will be permitted again and when travel will return to normal.

At a later stage we will recognise those who have been nominated for CDEM Awards.

Contact – Lisa Rountree, EA to Chief Executive, phone 027 770 9090 or email:

lisa.rountree@nema.govt.nz

New Zealand Emergency Management Assistance Team (NZ-EMAT)

Fifteen EMAT staff members were deployed to support the establishment of the all of government National Crisis Management Centre, which was co-located with the National Health Coordination Centre at the Ministry of Health, in response to COVID-19. This included several members who had just completed the second initial training course. The willingness of home agencies to rapidly review and finalise the MoU is appreciated.

EMAT refresher training has been cancelled and third initial training course postponed until February 2021.

While recognising the significant workload on all home agencies, EMAT personnel have been asked to remain available for response to other significant emergencies, in particular in the event that an Incident Management Team is required to go into self-isolation.

Contact: Charlie Blanch, Manager NZ-EMAT, phone 021 576 879 or email:

charlie.blanch@nema.govt.nz / nzemat.admin@nema.govt.nz

TITLE: CEG Chair's Report

ID: A1326165

From: Tony Phipps, CDEM Coordinating Executive Group Chairman

Executive summary/Whakarāpopototanga

This report provides an overview of matters relevant to the CEG Chair's functions.

Recommendation

1. That the report 'CEG Chair's Report' by Tony Phipps, CDEM Coordinating Executive Group Chairman and dated 10 June 2020, be received.
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Background/Tuhinga

Resilience Fund

In October 2019 via the monthly CEG Chairs update the Executive Director of MCDEM advised the following in regard to the National Resilience fund –

CDEM Resilience Fund

As an opportunity to look at the efficiency and effectiveness of the CDEM Resilience Fund, MCDEM will undertake a review of the Fund. The Ministry is seeking to explore how to optimise use and return of investment from the Fund. The current guidance, key themes, priorities and process will be considered as part of this review. Details of the review are being worked through with CDEM Group representatives.

The application process for 2020/21 will be paused whilst the review is being undertaken. Applications already received will be held and the person/organisation that applied will be notified. New applications will not be considered until the review has been completed and outcomes promulgated – this may include revised priorities and processes.

Contact: Shane Bayley, Manager Development, phone 04 830 5130 or email: shane.bayley@dpmc.govt.nz

On 22 May 2020 the Deputy Chief Executive and Director of NEMA, Sarah Stuart Black sent an email to the respective CEG Chairs and Group Managers outlining a proposal to utilise the unallocated resilience funding to establish a CDEM Group network of deployable multi-purpose habitation (i.e. inflatable tents). The proposal was circulated to groups during the COVID 19 response and included a note that \$497,200 remained unallocated and available for commitment in the current financial year (i.e. before the 30 June 2020). Broadly speaking NEMA sought support from each of the CDEM Groups to purchase by way of a grant of \$45,200 eleven 6 x 9m Covertex Air Shelter's. The review that had been signalled has not been completed.

During a teleconference NEMA sought views from groups on the proposal. Northland did not support the proposal and the manner in which the funding was to be allocated. Despite our reservations and similar sentiments from several other groups NEMA has advised that the grants for \$45,200 will be made to 8 of the 16 groups.

As a consequence, Northland submitted three applications to the 2020 Resilience Fund on 9 June, seeking funding support Tsunami siren upgrades, deployed EOC equipment and sustainable water in rural communities.

Sustainable Water for rural communities in Northland

As the group are aware in 2020 the Northland region experienced one of the most severe droughts on record. With approximately 40% of average rainfall for Northland in 2019, followed by an extremely dry summer, the Northland region suffered extreme shortages of water. Whilst town supplies were able to continue, those living in the rural sector who were dependant on ground or surface water, or from rainwater on roofs, were far less fortunate.

Whanau often living in poor housing and lacking any means, were particularly vulnerable to running out of water.

Iwi, representatives of the Northland DHB Public Health Unit, Te Puni Kōkiri and the Northland CDEM Group have collectively recognised that there is a vulnerable community of whanau living in rural communities in Northland that are struggling to access the quantity and quality of water they need for drinking, cooking, bathing, handwashing, and growing their kai. Due to the socio-economic constraints and poor infrastructure (failing tanks and poor supply systems) many whanau have had difficulty throughout the drought maintaining a reliable water supply.

The Northland CDEM Group, supported by central government funding, and by local iwi, established a network and a process to fill and clean tanks of those that were in need. To date nearly 300 tanks have been filled in Northland through this mechanism.

It is proposed that a project be established in consultation with the key partners and iwi, to carry out a scoping exercise that designed to identify and prioritise the at-risk communities that would most benefit from assistance in repairs, maintenance or up grading of water supply infrastructure.

Long term planning

Each of the four councils have commenced Long Term Planning. This LTP process is significant for the Northland CDEM Group since there are projects that the group is proposing that are relevant to the LTP's, including tsunami siren upgrades, a multi-agency response centre and rural water sustainability. As each council develops LTP's consideration should be given to ensuring that the CDEM Group professionals are engaged in the process at each of the councils.

Attachments/Ngā tapirihanga

Nil

Authorised by Group Manager

Name: Tony Phipps
Title: Group Manager - Customer Services - Community Resilience
Date: 10 June 2020

TITLE: Northland CDEM Group, CEG and Group appointments

ID: A1326171

From: Graeme MacDonald, Civil Defence Emergency Management Manager

Executive summary/Whakarāpopototanga

This report shows an up to date list of members and key appointments for the Northland CDEM Group. The list of key appointments is also available on the same webpage as the Northland CDEM Group plan. The list has also been referenced in the group plan.

Recommendation

That the report 'Northland CDEM Group, CEG and Group appointments' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 10 June 2020, be received.

Background/Tuhinga

Membership of the Northland Civil Defence Emergency Management Group:

- Cr Dave Collard (FNDC) - alternate Cr Ann Court
- Cr Rick Stolwerk (NRC) alternate Cr Colin Kitchen
- Mayor Sheryl Mai (WDC) alternate Cr Nicholas Connop
- Mayor Jason Smith (KDC) - alternate Cr Anna Curnow
- Commander Brad Mosby (Fire and Emergency NZ)
- District Commander, Superintendent Tony Hill (NZ Police)
- Mr John Titmus (MCDEM) in observer role

Membership of the Coordinating Executive Group:

- Mr Tony Phipps, Chairperson (NRC)
- Mr Andy Finch (FNDC)
- Ms Sandra Boardman (WDC)
- Mr John Burt (KDC)
- Inspector Al Symonds (NZ Police)
- Assitant Area Commander Graeme Quensell (Fire and Emergency NZ)
- Ms Sarah Hoyle (Northland Health)
- Mr Andy Gummer (St John Ambulance)
- Mr John Titmus (MCDEM) in observer role
- Dr J Ortega-Benito (Northland District Health Board)
- Mr Russell Watson (Northland Lifelines Group)
- Mrs Claire Nyberg (Northland Welfare Coordination Group)
- Ms Jo Field (Department of Conservation)
- Mr Victor Goldsmith (Iwi Representative)
- Mr Hone Dalton (Iwi Representative)

Group Controllers:

- Graeme MacDonald
- Tony Phipps
- Claire Nyberg
- Simon Weston
- Sandra Boardman

- Victoria Harwood
- John Burt
- Alistair Wells
- Shona Morgan

Local Controllers for the Whangarei District:

- Simon Weston
- Sandra Boardman

Local Controller for the Kaipara District:

- John Burt
- Dean Nuralli

Local Controllers for the Far North District:

- Alistair Wells

Group Welfare Managers:

- Claire Nyberg
- Shona Morgan

Local Welfare Managers:

- Paula Ulrich (WDC)
- Darlene Lang (KDC)
- Michelle Nepia (KDC)
- Debbie Norman (FNDC)

Group Recovery Manager:

- Jenny Calder
- Graeme MacDonald

Local Recovery Managers

- Janice Smith (FNDC)
- John Burt (KDC)
- Vacant (WDC)

Attachments/Ngā tapirihanga

Nil

Authorised by Group Manager

Name: Tony Phipps
Title: Group Manager - Customer Services - Community Resilience
Date: 10 June 2020

TITLE: Northland CDEM Group work programme

ID: A1326173

From: Graeme MacDonald, Civil Defence Emergency Management Manager

Executive summary/Whakarāpopototanga

Attached for the information for the group is the Northland CDEM Group Work Programme and an outline of the Portfolios and areas of responsibility. The work programme has been reviewed to take into consideration commitment to the COVID19 and Drought responses.

Recommendation

That the report 'Northland CDEM Group work programme ' by Graeme MacDonald, Civil Defence Emergency Management Manager and dated 10 June 2020, be received.

Attachments/Ngā tapirihanga

Attachment 1: Northland CDEM Group Work Programme [↓](#) 

Authorised by Group Manager

Name: Tony Phipps

Title: Group Manager - Customer Services - Community Resilience

Date: 10 June 2020

Activity		Comment
1. CDEM Group		
<ul style="list-style-type: none"> Negotiate, agree, deliver and report upon the Northland CDEM shared services work programmes for the Whangarei, Far North and Kaipara District Councils. 		FNDC, WDC, KDC, full agreements in place.
<ul style="list-style-type: none"> Review and report on the key recommendations, and outcomes of the Ministerial review and where necessary implement the appropriate findings at the Northland level. 		On hold
<ul style="list-style-type: none"> Engage with, provide feedback and submissions to MCDEM (NEMA) and other national agencies on strategies, guidelines and documents that may have a bearing on the Northland region, the Ministerial review recommendations and actions 		On hold
<ul style="list-style-type: none"> Monitor and provide input and/or submit where appropriate on district council activities relevant to resilience/hazard management. 		On hold
<ul style="list-style-type: none"> Promote and implement a collaborative across region approach to CDEM. 		On going
<ul style="list-style-type: none"> Review the past year's work programmes with a view to establishing those activities that should be maintained, those that could be reduced and those that could be omitted from future programmes. 		Reviewed in light of COVID19 and Drought response.
<ul style="list-style-type: none"> Review the 2016 – 21 CDEM Group Plan, including review of objectives and targets. 		Group plan is due for review in 2021. Timeline review underway
<ul style="list-style-type: none"> Develop a project plan and business case to deliver a shared across agency Emergency Coordination Centre for the region. 		Preparation underway for LTP rounds of council(s).
<ul style="list-style-type: none"> Provide support (personnel and resources) to national programmes and projects where applicable. 		Membership under review.
2. Readiness and Response		
<ul style="list-style-type: none"> Develop and implement an across region Exercise Programme. 		On hold
<ul style="list-style-type: none"> Develop a strategy outlining how Northland CDEM engages with communities 		On hold
<ul style="list-style-type: none"> Review and maintain e CRP's across the region. 		Reviews on hold
<ul style="list-style-type: none"> Enhance the knowledge, understanding and preparedness of Northland's vulnerable communities. 		On hold
<ul style="list-style-type: none"> Provide capability to deliver business continuity courses. 		On hold
<ul style="list-style-type: none"> Coordinate the region on call arrangements for Controllers and Duty Officers. 		On going
<ul style="list-style-type: none"> Provide ongoing controller's development programme. 		End 2020 to be arranged
3. Recovery framework, capacity and capability		
<ul style="list-style-type: none"> Incorporate recovery as a key CDEM component. 		On going

Activity		Comment
<ul style="list-style-type: none"> Review existing recovery arrangements and where necessary act to strengthen or enhance the recovery structures in the region. 		New DG/L out for review and feedback.
<ul style="list-style-type: none"> Develop, promote and integrate recovery arrangements internally and externally 		Ongoing engagement with partners
4. Welfare Co-ordination		
<ul style="list-style-type: none"> Implement the agreed Northland CDEM strategy for delivery of Welfare arrangements across the region. 		Strategy approved by CEG.
<ul style="list-style-type: none"> Deliver Northland Welfare Coordination Group work plan. 		Updated work programme agreed
<ul style="list-style-type: none"> Engage with and contribute to the National Welfare arrangements, including planning and delivery. 		On going
<ul style="list-style-type: none"> Review Welfare work programme and arrangements to identify priority actions. 		Review underway
5. EOC and ECC readiness		
<ul style="list-style-type: none"> Enhance the readiness and response capability of the Group ECC and local EOC's. 		Underway (Priority High)
<ul style="list-style-type: none"> Develop and implement a consistent and harmonised across region template or format for EOC's 		Forms completed.
<ul style="list-style-type: none"> Implement priority solutions as identified during the CDEM team debrief of the Covid-19 response. 		Commenced
6. Lifeline Utilities		
<ul style="list-style-type: none"> Provide support to the Lifelines Utility Group projects and meetings 		Quarterly meetings annually
<ul style="list-style-type: none"> Support and collaborate with the Northland Lifelines Group members to ensure ongoing engagement and commitment. 		
7. Communications		
<ul style="list-style-type: none"> Maintain and enhance Northland's alerting capability 		Underway and ongoing
<ul style="list-style-type: none"> Train staff and ensure learnings/changes at a national level are conveyed within the Northland CDEM Group (including governance) and the reach if/when required is understood and available to other agencies. 		Underway and ongoing
<ul style="list-style-type: none"> Consolidate and improve delivery of important strategic information with spokespeople and the media so that they get the right information at the right time key decision makers. 		Underway and ongoing
<ul style="list-style-type: none"> Maintain and develop social media platforms to engage with community and across agencies. 		Underway and ongoing
<ul style="list-style-type: none"> Develop, maintain and strengthen Public Information arrangements. 		Underway and ongoing
8. Operational Systems		
<ul style="list-style-type: none"> Consider, evaluate and implement technology to support readiness and response arrangements i.e. Contacts app. CDEM GIS Portal. 		Underway. Microsoft has been delivered at a national and regional level

Activity		Comment
• Where necessary for larger scale technology projects develop a project outline or strategy.		To be completed
• Extending the reach of alerts into other platforms (websites, social media) as technology becomes available.		Underway
• Create and maintain SOP's and other plans to support operational capability.		On-going
• Implement Emi (NEMA Microsoft Teams response replacement for EMIS) including training and resourcing.		Introduced mid-way through the COVID19 response.
9. Tsunami Risk Management and preparedness		
• Develop a single region asset management plan for tsunami sirens and tsunami public information boards.		Completed
• Engage with and provide the Ministry of Education, school boards and principals with the high-level tsunami risk management tools to enable them to disseminate the information through schools		Partly complete (High Priority) Commenced
• Review and implement any necessary changes in tsunami risk assessments.		Ongoing
• Complete an across region installation of tsunami public information boards.		Underway and partially completed
• Carry out bi-annual tsunami siren testing and reporting		Deferred due to NEMA direction
10. Relationships and engagement		
• Build upon existing relationships; and leverage and enhance new relationships with partner agencies, communities, including with iwi and Maori communities.		Iwi representatives now appointed.
• Engage with national, regional and local level working groups, meetings and programmes where appropriate.		Ongoing needs review
• Consider and report on the mechanisms available to have Iwi representation at the CEG level taking into consideration the national review findings and any national recommendations or findings.		Iwi representatives now appointed.
• Work with PIM staff from other agencies (including those outside the region) to better understand strengths and reinforce logical separation of responsibilities, particularly during events.		Ongoing
• Deliver the YES programme.		Funds approved for ongoing programme – on hold for 2020. Review of delivery date underway.
11. Professional development		
• Review and provide professional development and training opportunities including CIMS, EOC, Welfare, Governance and Mayors as priorities.		Reduced courses available.
• Review and report upon the national level ITF courses.		National review.
12. Professional development continued		

Activity		Comment
<ul style="list-style-type: none"> Provide professional development programme and opportunities for all Controllers, Recovery Managers and Welfare Managers. 		Programme implemented
<ul style="list-style-type: none"> Recruit and develop new controllers within the region. (Increase capacity and succession planning) 		To commence
13. Human resources		
<ul style="list-style-type: none"> Provide input and assistance into the development of the national deployment policy. 		National draft circulated for comments.
14. Operational Responses		
<ul style="list-style-type: none"> Review the response to the 2020 Drought and COVID19. 		Review underway
<ul style="list-style-type: none"> Where appropriate implement opportunities for improvement from the review. 		Priorities to be identified

Portfolio's & Areas of responsibility	
1. Lifelines Utility Group Coordination of the Northland Lifelines Utility Group activities including assisting the Project Manager to deliver the Lifelines Utility Group work programme. Acts as the focal point for LUG.	Kim Abbott
2. Welfare Coordination Group and Work Programme Coordinates Welfare Coordinating Group activities and delivery of the work programme. Acts as the focal point for all Welfare related matters. Chairs the WCG. Supported by the Alternate Group Welfare Manager.	Claire Nyberg Shona Morgan
3. Shared services agreements. The focal points act as the key points of contact. Focal points are appointed to act for each of the three councils operating shared services arrangements. Delivery of the agreed services is through the CDEM Group office personnel and not exclusively by the single point of contact.	Sharon Douglas Victoria Harwood Bill Hutchinson
4. Professional development Acts to coordinate the professional development programme including CIMS, ECC and other professionally delivered external provider courses. (Acts as the Groups representative on the CDAG).	Kim Abbott
5. Controllers development and training of staff Provides guidance, training and direction to ensure Controllers and the on-call staff are equipped with the appropriate tools to implement the on-call roster arrangements.	Claire Nyberg
6. Projects Delivers specific projects as the Project Manager. (Project Manager acts as the focal point including but not limited to project oversight, responsibility for decisions, coordination and delivery and its implementation.	
Marae Preparedness	Claire Nyberg
Business Continuity	Kim Abbott
Vulnerable Communities	Shona Morgan
Tsunami Sirens and Tsunami signboards	Victoria Harwood, Bill Hutchinson, Sharon Douglas
Youth and Emergency Services	Shona Morgan
Projects continued	
Contacts Management	Tegan Capp

Exercise Programme	Shona Morgan
Community Engagement strategy	Shona Morgan
GIS Portal	Shona Morgan
Community response plans and planning	Shona Morgan
Emi (Microsoft teams national response platform) introduction, training and implementation	Tegan Capp
7. Recovery Coordinates and leads the regional recovery programme.	Jenny Calder
8. Emergency Coordination Centre Develops the Group Emergency Coordination Centre operational capability and capacity AS the response manager coordinates the development, implementation and systems for the GECC and EOC where necessary	Claire Nyberg and Shona Morgan Shona Morgan
9. Communications Engagement Acts as a focal point to engage with and provide guidance and support to communications specialists across agency. Provides specialist knowledge and oversees the apps/communications mechanisms.	Murray Soljak

TITLE: Northland CDEM Group COVID-19 Response and transition to Recovery

ID: A1326174

From: Victoria Harwood, Civil Defence Emergency Management Officer

Executive summary/Whakarāpopototanga

This report gives an overview of the Northland CDEM Group COVID-19 Response activities and transition to Recovery at the National Alert Level 2 plus two weeks and moving forward into Recovery for the Northland region.

Recommendation

That the report 'Northland CDEM Group COVID-19 Response and transition to Recovery' by Victoria Harwood, Civil Defence Emergency Management Officer and dated 10 June 2020, be received.

Background/Tuhinga

Response

The Northland CDEM Group initiated a response to the COVID-19 pandemic on Monday 16 March, the Northland CDEM Group Emergency Coordination Centre (ECC) was already activated in response to the Northland drought which was in week eight of response. The COVID-19 response lasted eleven weeks throughout National Alert Levels. Both the drought and COVID-19 responses have run consecutively for eleven weeks; the drought response is still ongoing, a total to date of 19 weeks in response.

A National State of Emergency (SOE) was in place for COVID-19 from 25 March to 13 May over a seven-week period with the seven-day declaration period extended six times. On 13 May a national transition period notice was put in place for 90 days replacing the SOE.

The direction, goal and objectives of the Northland CDEM response was outlined in the weekly Action Plan aligned with the national All of Government response direction. At the peak of response there were over 60 council staff from the four Northland councils working for the Northland CDEM ECC response alongside additional CDEM stakeholders.

The COVID-19 response was a CDEM welfare response for Northland communities. Response activities included the provision of emergency household goods and services to those people affected by COVID-19 and unable to access supplies themselves.

Emergency household goods and services included food, pet food, medicine supplies, bedding, clothes, water, baby supplies, mental health support, animal welfare issues, blankets, fuel for warmth, hygiene products, cooking utensils and accommodation. The Northland CDEM 0800 number was set up on 31 March with the Whangarei District Council Call Centre answering calls 12 hours a day seven days a week from 01 April for seven weeks. The Northland Regional Council call centre and United Security took over at Alert Level 2 until Wednesday 03 June, calls dwindled to very low numbers, the line was closed, and people redirected via an answerphone message to available services.

The total calls received to the 0800 number was 681 with 108 COVID-19 related emergency household goods and services needs directly met by the Northland CDEM Group Welfare Operations Team

supported by the three district councils. The Northland Welfare Coordination Group (WCG) was activated, and a new network of networks established to manage identified priority groups.

Other response activities included Intelligence gathering and reporting from across agencies and the community to the National Emergency Management Agency (NEMA) and Northland CDEM stakeholders via the weekly situation report and weekly metric reporting to NEMA. Public information management was aligned with national messaging and regular updates provided to the community via the Northland CDEM Facebook page.

The \$30 million funding provided by central government to support agencies, organisations and community groups providing emergency household goods and services was accessed by the Northland CDEM Group. In Northland 29 applications were approved for this funding with \$1,434,970.00 being invested into the region to support ongoing response operations. A large portion of this funding was provided to Te Kahu O Taonui (TKoT) for the Iwi response operations across the region. Funding applications closed on Friday 29 May.

Strategic communications were undertaken with regional leaders, district councils supported the Northland CDEM response activities including managing and supporting a large group of freedom campers based in Whangarei across several sites during Alert Level 4 and 3.

Northland CDEM Group had a close link to the Northland District Health Board and Medical Officer of Health. The Northland business community has been supported by linking with Northland Inc. The Northland Lifelines Group reported no issues throughout the response and Northland emergency service and Defence Force representatives worked closely with the Group Controller.

Central government funding distributed to the community and funds spent by CDEM and district councils on meeting the welfare needs of people in the community during the COVID-19 response have been collated and submitted to NEMA for reimbursement.

The Northland CDEM Group planned to transition from response to recovery at national alert level 2 plus two weeks on Friday 29 May. A COVID-19 transition pathway to recovery document was distributed to NEMA and Northland CDEM stakeholders outlining the transition and recovery arrangements on 28 May. Several CDEM response operations transitioned to partner agencies business as usual operations, some operations ceased and several response workstreams became recovery workstreams of which Northland CDEM will be a partner agency supporting recovery arrangements moving forward. The Northland CDEM Group have contingency planning in place in case of re-escalation to Alert Level 3 or 4.

Recovery

In the recovery phase, Northland CDEM will be supporting agencies with the welfare and business sector and continue to enhance its relationship with Northland Iwi through Te Kahu O Taonui.

Iwi

The collaboration and support in the response phase between Te Kahu o Taonui (TKoT) representing Iwi groups in Northland and the Northland CDEM Group was very successful. These successes will be taken into the recovery space as we work together moving forward. Iwi representatives have been co-opted on the Northland Coordinating Executive Group (CEG) and are now represented on the Northland Welfare Coordination Group (WCG). Iwi are represented within the Caring for Communities pillar in the region on the welfare sub-group and the economic sub-group of the Social Wellbeing Governance Group (SWGG).

Business

As part of a regional response to the COVID-19 event, an interagency 'Social Wellbeing Governance Group (SWGG)' was established to identify the key areas of response to the crisis and develop plans to respond to the issues.

Within the SWGG, a sub-group 'Economic Recovery' has been formed and is led by Northland Inc alongside representation from Iwi (Te Kahu o Taonui), Te Puni Kokiri, Ministry of Social Development (MSD), Local Government and the Ministry of Business, Innovation and Employment/Provincial Development Unit. They are soon to be joined by industry, community, rangatahi and education representatives. Supported by a smaller Working Group, the Economic Recovery sub-group are proactive in the economic recovery of Te Tai Tokerau.

Understanding the challenges and opportunities continue as the economic recovery functions step-up for what is predicted to be a lengthy economic crisis. Through the collaborative approach, with regional overview and from a tikanga platform that supports long-term meaningful benefits for communities, a prioritised programme of activities within a 3-phase high level plan (short, medium and long-term) for the recovery and transformation of the Northland economy is underway.

Going forward, ongoing business and industry support structures and services will be essential. The financial and psychosocial impacts are significant with an uncertain economic outlook.

Welfare - Caring for communities

To ensure that no-one fell through the gaps when it came to the delivery of welfare in Te Tai Tokerau, a network was established with organisations' and individuals who have expertise to engage with people most at need. These networks were based on priority groups and communities identified as being most 'at risk' from COVID-19 and it's direct and non-direct affects (see Figure 1). Through the network leads and the network they represented, CDEM was able to collectively understand issues and work on solutions as a collective. At a national level, this concept of networks of networks was transitioned into a 'Caring for Communities' operating model. This new operating model aims to recalibrate the welfare approach at both the national and regional/local levels going into the longer-term recovery environment. (See Figure 2).



Figure 1 The network of networks established during the COVID-19 response which report into the welfare function at the Group ECC.

During the response the Northland WCG, which is responsible for the 9 sub-functions (registration, needs assessment, inquiry, care and protection services for children and young persons, psychosocial support, household goods and services, shelter for accommodation, financial assistance and animal welfare) as per the National CDEM Plan Order (2015) was also activated to support the welfare

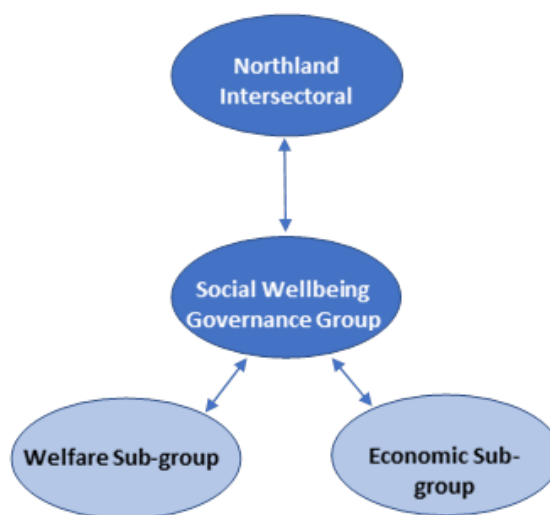


Figure 2 The Northland 'Caring for Communities' framework.

response through the specific sub-functions activated. At the same time a welfare sub-group, chaired by the MSD was established under the SWGG to assist with the wider response.

The SWGG has agreed it will be the governance group for the Caring for Communities operating model. The SWGG has reviewed the national priority groups and communities to align them with what is currently established in Northland and confirmed the agency leads for each of the reviewed priority groups/communities (see table below). The confirmed agency leads or 'network owners' for each of the priority group/community will be represented on the welfare sub-group. This has required an extension to the current welfare sub-group membership. MSD will continue to chair this group.

Table 1 Priority groups and communities identified for the Northland welfare sub-group for the caring of communities operating model.

Priority groups and communities	Regional agency responsible	National agency Responsible
1. Coordinated response for Māori whānau across all of the priority areas	Te Kahu o Taonui (TKOT) Te Puni Kōkiri	
2. People at higher risk of contracting COVID-19		
<ul style="list-style-type: none"> Elderly 	NDHB/MSD	TPK/MSD Ministry of Pacific Peoples (MPP)
<ul style="list-style-type: none"> Disabled persons 	NDHB	Ministry of Health (MOH)
<ul style="list-style-type: none"> People living with chronic and/or underlying conditions 	NDHB	MOH
<ul style="list-style-type: none"> Accommodation (homeless and displaced people) 	MHUD MSD TKOT	Ministry of Housing & Urban Development (MHUD)
3. People requiring continuity of service		
<ul style="list-style-type: none"> Psychosocial services (mental health and addiction issues) 	NDHB	MOH
<ul style="list-style-type: none"> Financial support (newly unemployed) 	MSD	MSD
<ul style="list-style-type: none"> Children and youth in need of care and protection 	Oranga Tamariki	Oranga Tamariki
<ul style="list-style-type: none"> People affected by family and /or sexual violence 	Police Oranga Tamariki	Ministry for Justice
<ul style="list-style-type: none"> Suicide prevention 	NDHB Police	
<ul style="list-style-type: none"> Education 	MoE/NorthTec	
Priority groups and communities	Regional agency responsible	National agency Responsible

4. People who are vulnerable due living in rural and/or physically remote communities	Councils Police Rural Support Trust (RST)	Ministry of Primary Industry (MPI)
• Water security		
• Accessible services (travel mobility and information poverty/connectivity)		
• Energy security		
• Kai security		
5. People who are vulnerable due to language, or culture	CDEM*	Office of Ethnic Communities
• Migrants and immigrant communities (recent migrants, ethnic people, refugees)		Office of Ethnic Communities
• Visitors		MBIE

Moving forward into recovery and business as usual, the Northland WCG continues in its usual format and some members are representing agencies on both the WCG and welfare sub-group. The WCG will report quarterly on activities occurring in the welfare sub-group.

Attachments/Ngā tapirihanga

Nil

Authorised by Group Manager

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Date: 10 June 2020