

## Joint Climate Change Adaptation Committee Minutes

Meeting held in the Remotely via Zoom link  
on Monday 7 March 2022, commencing at 1.00pm

### Tuhinga/Present:

Chairperson, NRC Councillor, Councillor Amy Macdonald  
Deputy Chairperson, Whangārei and Te Karearea Representative,  
Delaraine Armstrong  
FNDC Councillor David Clendon  
Te Uri o Hau and Te Roroa Representative Fiona Kemp  
WDC Councillor Anna Murphy  
KDC Mayor Jason Smith

### I Tae Mai/In Attendance:

#### Full Meeting

NRC Natural Hazards Advisor, Jan van der Vliet  
NRC Group Manager - Community Resilience, Victoria Harwood  
NRC Strategic Policy Specialist, Justin Murfitt  
NRC Climate Change Manager, Tom FitzGerald  
NRC PA to Group Manager – Community Resilience, Nicky Hansen  
NRC Committee Secretariat, Erica Wade  
FNDC Donald Sheppard  
KDC CEO, Louise Millar  
KDC Climate Change Advisor, Katy Simon  
WDC Senior Strategic Planner, Bernadette Aperahama  
WDC Manager - Infrastructure Planning, Sarah Irwin  
Tangata whenua representative, Rose Tana  
Te Kahu o Taonui, Kiri Sloane-Hobson  
NorthTec Principal Academic, Peter Bruce-Iri

#### Part Meeting

KDC Representative, Snow Tane – joined 1.23  
KDC representative, Fiona Kemp – departed 2.07pm with apologies  
KDC Mayor Jason Smith – departed 2.38pm with apologies  
NRC Communications Specialist, Mary de Ruyter – joined 2.43pm  
WDC, Emma Jelsma – joined 2.43pm

The Chair declared the meeting open with a karakia at 1.08pm.

## **Ngā Mahi Whakapai/Housekeeping (Item 1.0)**

The Joint Climate Change Adaptation Committee meeting was held via audiovisual link due to COVID-19 Alert Levels and protocols. Members were advised that to ensure public access to the meeting, it was being livestreamed on the NRC YouTube Channel.

## **Ngā whakapahā/Apologies (Item 2.0)**

### **Moved (Armstrong/Macdonald)**

That the apologies from NRC CEO Malcolm Nicholson and NRC tangata whenua representative Thomas Hohaia, for non-attendance be received.

**Carried**

## **Ngā whakapuakanga/Declarations of conflicts of interest (item 3.0)**

There were no declarations of conflicts of interest

## **Supplementary/Tabled Item(s) for [7 March 2022] (Item 6.6)**

**Report from Victoria Harwood, Pou Tiaki Hapori - GM Community Resilience**

### **Ngā mahi tūtohutia / Recommendation**

#### **Moved (Kemp/Armstrong)**

That as permitted under section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following supplementary/tabled report be received:

- Additional Amendments to the Joint Climate Change Adaptation Committee Terms of Reference.

4 in favour 2 against

**Carried**

*Secretarial note: Due to the lateness of this supplementary / tabled item those against would like it deferred to the next meetings in May.*

## **Confirmation of Minutes - 29 November 2021 (Item 4.1)**

**Report from Erica Wade, Personal Assistant - Environmental Services**

### **Ngā mahi tūtohutia / Recommendation**

#### **Moved (Armstrong/Macdonald)**

That the minutes of the Joint Climate Change Adaptation Committee meeting held on 29 November 2021, be confirmed as a true and correct record.

**Carried**

## **Receipt of Action Sheet (Item 5.1)**

**Report from Erica Wade, Personal Assistant - Environmental Services**

**Nga mahi tutohutia / Recommendation**

**Moved (Smith/Kemp)**

That the action sheet be received.

**Carried**

***Secretarial note:** Confirmation the next Joint Climate Change Adaptation Committee meeting will be held on 30 May 1pm.*

## **Adopting Terms of Reference (Item 6.1)**

**Report from Victoria Harwood, Pou Tiaki Hapori - GM Community Resilience**

**Moved (Armstrong/Murphy)**

**Recommendation(s)**

1. That the report 'Adopting Terms of Reference' by Victoria Harwood, Pou Tiaki Hapori - GM Community Resilience and dated 17 February 2022, be received.
2. That the attached Joint Climate Change Adaptation Committee Terms of Reference are endorsed.
3. That the Joint Committee recommend the revised Terms of Reference be adopted by each member council.

**Carried**

***Secretarial note:** The typo on page 11 should read 'inconsistent', not 'consistent'. This will be amended.*

***Secretarial Note:** As per standing order 23.4 the mover and seconder agreed to substitute the motion with the following amendment:*

**Moved (Armstrong/Murphy)**

1. *Recommendation number 3 to be written as; That the Joint Committee recommend the revised Terms of Reference be put to each member of council for consideration and adoption.*

**Carried**

## **Joint Strategy update (Item 6.2)**

**Report from Jan van der Vliet, Natural Hazards Advisor and Justin Murfitt, Strategic Policy Specialist**

**Moved (Kemp/Smith)**

### **Ngā mahi tūtohutia / Recommendation**

- That the report 'Joint Strategy update' by Jan van der Vliet, Natural Hazards Advisor and Justin Murfitt, Strategic Policy Specialist and dated 9 February 2022, be received.
- That the included Foreword to the Te Tai Tokerau Climate Change Adaptation Strategy be endorsed by the Committee.

**Carried**

*Secretarial note: That the following minor changes are made to the adaptation strategy before being considered by each council:*

**Moved (Kemp/Smith)**

- The foreword be relocated to precede the Executive Summary*
  - On the signatory page amend the text so it refers to Kaipara District hapu / iwi representatives; Whangarei District hapu / iwi representatives; Far North District hapu / iwi representatives; Northland Regional Council Tai Tokerau Maori and Council (TTMAC) representatives*
  - In the Author section, add commentary on the process to select tangata whenua representatives*
- That the committee endorse the text relating to 1(iii) being approved by the Chair and Deputy Chair before being included*
  - That the committee recommends the adaptation strategy with amendments outlined above be adopted by all member councils*

**Carried**

## **Peer review of the Joint Strategy (Item 6.3)**

**Report from Justin Murfitt, Strategic Policy Specialist**

### **Ngā mahi tūtohutia / Recommendation**

**Moved (Murphy / Macdonald)**

1. That the report 'Peer review of the Joint Strategy' by Justin Murfitt, Strategic Policy Specialist and dated 9 February 2022, be received.

**Carried**

**Moved (Macdonald/Clendon)**

2. The Committee agree to incorporating the findings of the peer review into a wider review of the strategy later this year once pending central government initiatives are available (such as the National Adaptation and Emissions Reduction plans).

**Carried**

**Action:** Delaraine to speak with hapu/iwi to identify who can review the strategy against mātauranga maori content and strategic direction. Staff to contact Delaraine for clarity.

**Action:** CATT will review options for the Matauranga Maori Review and the process and report back to the JCCAC.

**Secretarial note:** Secretariat will record actions on the action sheet for future reference.

## **Update on branding and identity process, including snapshot (Item 6.4)**

**Report from Mary De Ruyter, Communications Specialist**

**Moved (Armstrong / Murphy)**

### **Ngā mahi tūtohutia / Recommendation**

That the report 'Update on branding and identity process, including snapshot' by Mary De Ruyter, Communications Specialist and dated 9 February 2022, be received.

**Carried**

**Secretarial note:** The branding and identity process will feed into the mātauranga perspective to climate change.

## **Additional Amendment to Joint Climate Change Adaptation Committee Terms of Reference (Item 6.6)**

**Report from Victoria Harwood, Pou Tiaki Hapori - GM Community Resilience**

**Recommendation(s)**

**Moved (Snow/Murphy)**

1. That the report 'Additional Amendment to Joint Climate Change Adaptation Committee Terms of Reference' by Victoria Harwood, Pou Tiaki Hapori - GM Community Resilience and dated 4 March 2022, be received.

**Carried**

**Moved (Snow/Macdonald)**

2. That the Committee endorse the addition of the 'Joint Committee not discharged at triennial elections' for inclusion in the committee Terms of Reference.

**Carried**

**Moved (Clendon/Macdonald)**

3. That the committee endorses member councils to have the committee Terms of Reference adopted by their councils at the next council meetings.

**Secretarial note:** Recommendation 3, to be removed as it has been already agreed to in item 6.1

**Carried**

## **Whakamutunga (Conclusion)**

The meeting concluded with a karakia at 3.10pm.