

Civil Defence Emergency Management Group Meeting Minutes

Meeting held in the Council Chamber
36 Water Street, Whangārei
on Tuesday 6 September 2022, commencing at 11.00am

Tuhinga/Present:

Chair, Northland Regional Council Councillor, Rick Stolwerk
Kaipara District Council Mayor, Jason Smith
KDC Councillor, Anna Curnow
Far North District Council Councillor, Dave Collard
Whangarei District Council Councillor, Nicholas Connop
Fire & Emergency NZ Representative District Manager, Wipari Henwood
National Emergency Management Agency Representative, Chloe Marshall (Observer Status)

I Tae Mai/In Attendance:

Full Meeting

NRC GM Community Resilience, Victoria Harwood
Northland CDEM, Graeme MacDonald
NCDEM, Bill Hutchinson
NCDEM, Evania Arani
NCDEM, Laura Exton
NCDEM, Mark Trüdinger
NCDEM, Rachel Hill
NCDEM, Sarah Boniface
NCDEM, Zach Woods
NEMA, Gary Knowles
NEMA, Anthony Richards
Royal NZ Navy, Peter Johnson
RNZN, Kyle Butcher
RNZN, Richard Mathers
Te Whatu Ora, Jane Rollin
Te Whatu Ora, Liz Philips
NRC Secretariat, Nicky Hansen

Part Meeting

NRC Chair Penny Smart 11.10am
NZ Police Representative Relieving District Commander Acting
Superintendent Justin Rogers 11.25am

The Chair declared the meeting open at 11.00am.

Ngā Mahi Whakapai/Housekeeping (Item 1.0)

Ngā whakapahā/Apologies (Item 2.0)

Moved (Collard / Connop)

That the apologies from NZ Police Representative Superintendent Tony Hill, WDC Mayor Sheryl Mai, NRC CEO Malcolm Nicolson, WDC Simon Weston, Iwi Representative Snow Tane for non-attendance be received.

Carried

Nga whakapuakanga/Declarations of Conflicts of Interest (Item 3.0)

It was advised that members should make declarations item-by-item as the meeting progressed.

Confirmation of Minutes - 14 June 2022 (Item 4.1)

Report from Nicky Hansen, PA to GM Community Resilience

Moved (Collard / Stolwerk)

That the minutes of the Civil Defence Emergency Management Group meeting held on Tuesday 14 June 2022, be confirmed as a true and correct record.

Carried

Receipt of Action Sheet (Item 5.1)

Report from Nicky Hansen, PA to GM Community Resilience

Moved (Stolwerk / Smith)

That the action sheet be received.

Carried

National Emergency Management Agency September Update (Item 6.1)

Report from Graeme MacDonald, Emergency Manager

Moved (Stolwerk / Connop)

That the report 'National Emergency Management Agency September Update' by Graeme MacDonald, Emergency Manager and dated 16 August 2022, be received.

Carried

Northland CDEM Group, CEG and Group Appointments (Item 7.1)

Report from Graeme MacDonald, Emergency Manager

Moved (Smith / Collard)

1. That the report 'Northland CDEM Group, CEG and Group Appointments' by Graeme MacDonald, Emergency Manager and dated 30 August 2022, be received.
2. That the CDEM Group appoint two new CDEM Group Controllers, Calvin Thomas WDC/NTA General Manager and Blair King FNDC Chief Executive.

Carried

Secretarial note: Alistair Dunlop is to be added to Local Controllers for the Kaipara District, as per appointment 14 June 2022.

CEG Chair's Report (Item 7.2)

Report from Victoria Harwood, Pou Tiaki Hapori - GM Community Resilience

Moved (Smith / Collard)

That the report 'CEG Chair's Report' by Victoria Harwood, Pou Tiaki Hapori - GM Community Resilience and dated 30 August 2022, be received.

Carried

Action: Mayor Smith asked to discuss with NIWA about increasing mm levels on observed rainfall maps (refer map page 18).

Secretarial note: Cr Collard acknowledged Rivers Team and Awanui Rivers Flood Scheme, the evidence of their progress when flooding occurs is noticeable.

Service Level Agreement work programs (Item 7.3)

Report from Graeme MacDonald, Emergency Manager

Moved (Stolwerk / Connop)

That the report 'Service Level Agreement work programs' by Graeme MacDonald, Emergency Manager and dated 30 August 2022, be received.

Carried

Northland Tsunami Readiness (Item 7.4)

Report from Claire Nyberg, Emergency Management Specialist - Tsunami Projects

Moved (Collard / Stolwerk)

That the report 'Northland Tsunami Readiness' by Claire Nyberg, Emergency Management Specialist - Tsunami Projects and dated 30 August 2022, be received.

Carried

24/25 July 2022 Severe Weather Warning De-brief (Item 8.1)

Report from Claire Nyberg, Emergency Management Specialist - Tsunami Projects

Moved (Stolwerk / Connop)

That the report '24/25 July 2022 Severe Weather Warning De-brief' by Claire Nyberg, Emergency Management Specialist - Tsunami Projects and dated 30 August 2022, be received.

Carried

Update on Civil Defence Community Response Plans in Northland (Item 8.2)

Report from Evania Arani, Emergency Management Specialist; Tegan Capp, Emergency Management Specialist; Sarah Boniface, Emergency Management Specialist; Bill Hutchinson, Emergency Management Specialist and Laura Exton, Emergency Management Specialist – Kaipara

Moved (Connop / Collard)

That the report 'Update on Civil Defence Community Response Plans in Northland' by Evania Arani, Emergency Management Specialist; Tegan Capp, Emergency Management Specialist; Sarah Boniface, Emergency Management Specialist; Bill Hutchinson, Emergency Management Specialist and Laura Exton, Emergency Management Specialist – Kaipara and dated 30 August 2022, be received.

Carried

Action: Sarah Boniface is to present updates at the next meeting, after maps go live in October 2022.

Northland Lifelines Group Climate Change Risk Assessment Report and Presentation (Item 8.3)

Report from Laura Exton, Emergency Management Specialist – Kaipara

Moved (Smith / Stolwerk)

That the report 'Northland Lifelines Group Climate Change Risk Assessment Report' by Laura Exton, Emergency Management Specialist - Kaipara and Presentation 'Northland Lifelines Group Infrastructure Climate Change Risk Assessment' by Lisa Roberts, Infradecision and dated 22 August 2022, be received.

Carried

Action: Laura Exton is to record any questions and report back.

Whakamutunga (Conclusion)

The meeting concluded at 12.27pm.