

## Civil Defence Emergency Management Group Meeting Minutes

Meeting held in the Council Chamber  
36 Water Street, Whangārei  
on Tuesday 4 June 2024, commencing at

### Tuhinga/Present:

Committee Chair, FNDC Deputy Mayor Kelly Stratford  
WDC Mayor Vincent Cocurullo  
WDC Councillor Nick Connop  
FENZ Representative Wipari Henwood  
KDC Councillor Gordon Lambeth  
FNDC Mayor Moko Tipania  
NRC Chair Geoff Crawford  
NRC Deputy Chair Tui Shortland  
NRC Councillor Rick Stolwerk  
NEMA Representative Mike Gillooly  
NZ Police Representative Superintendent Matt Srhoj (online)

### I Tae Mai/In Attendance:

Louisa Gritt, NRC GM Community Resilience  
Gavin Dawson, NRC Governance Specialist  
Haylee Labelle, NRC PA Community Resilience  
Jenny Calder, Emergency Management Response Specialist  
Mark Trudinger, Emergency Management Recovery Specialist  
Bill Hutchinson, Emergency Management Response Specialist  
Sarah Boniface, Emergency Management Specialist  
Brendon Gray, Emergency Management Specialist  
Ruben Garcia, FNDC Group Manager Community and Engagement

The Chair declared the meeting open at 11.30 am.

### Ngā Mahi Whakapai/Housekeeping (Item 1.0)

### Ngā whakapahā/Apologies (Item 2.0)

#### Moved (Cocurullo / Lambeth)

That the apologies from Guy Holroyd, Cath Lawson, Paula Dymond, Simon Western, and Graeme MacDonald for non-attendance be noted.

Carried

### Nga whakapuakanga/Declarations of Conflicts of Interest (Item 3.0)

Nil.

## **Confirmation of Minutes - 5 March 2024 (Item 4.1)**

**Report from Gavin Dawson, Governance Specialist**

**Ngā mahi tūtohutia / Recommendation**

**Moved (Cocurullo / Lambeth)**

That the minutes of the Civil Defence Emergency Management Group Meeting held on 5 March 2024, be confirmed as a true and correct record.

**Carried**

## **Receipt of Action Sheet (Item 5.1)**

**Report from Gavin Dawson, Governance Specialist**

**Nga mahi tutohutia / Recommendation**

**Moved (Cocurullo / Stratford)**

That the action sheet be received.

**Carried**

## **National Emergency Management Agency (NEMA) update (Item 6.1)**

**Report from Mike Gillooly, NEMA representative**

**Ngā mahi tūtohutia / Recommendation**

**Moved (Stratford / Henwood)**

That the report 'National Emergency Management Agency (NEMA) update' by Mike Gillooly, NEMA representative and dated 21 May 2024, be received.

**Carried**

## **Government Inquiry into the North Island Severe Weather Events: Key Findings (Item 6.2)**

**Report from Graeme MacDonald, Emergency Manager**

**Ngā mahi tūtohutia / Recommendation**

**Moved (Cocurullo / Henwood)**

1. That the report 'Government Inquiry into the North Island Severe Weather Events: Key Findings' by Graeme MacDonald, Emergency Manager and dated 22 May 2024, be received.
2. That the Emergency Manager provides a report on the recommendations from the 'Report of the Government Inquiry into the Response to the North Island Severe Weather Events' to the next meeting of the group outlining what actions can be implemented in Northland in the immediate term ahead of the government's decisions on the recommendations.

**Carried**

## **Membership and appointments - Northland CDEM Group (Item 7.1)**

**Report from Graeme MacDonald, Emergency Manager**

### **Ngā mahi tūtohutia / Recommendation**

#### **Moved (Cocurullo / Henwood)**

1. That the report 'Membership and appointments - Northland CDEM Group' by Graeme MacDonald, Emergency Manager and dated 21 May 2024, be received.
2. That the CDEM Group appoints Kylie Cox, as an alternate Group Welfare Manager and Jack Rudolph as a Local Controller for Kaipara District council area.
3. Notes that Andy Dowdle from the FNDC is no longer on membership list.
4. Notes that NRC Councillor Rick Stolwerk replaced NRC Chair Geoff Crawford as the NRC representative on the Committee.

**Carried**

*(Secretarial note: NRC Chair Geoff Crawford left the meeting).*

## **Coordinating Executive Group chairs report (Item 7.2)**

**Report from Graeme MacDonald, Emergency Manager and Brendon Gray, Emergency Management Specialist - Tsunami Projects**

### **Ngā mahi tūtohutia / Recommendation**

#### **Moved (Cocurullo / Stratford)**

That the report 'Coordinating Executive Group chairs report' by Graeme MacDonald, Emergency Manager and Brendon Gray, Emergency Management Specialist - Tsunami Projects and dated 22 May 2024, be received.

**Carried**

*(Secretarial note: the Chair of Committee thanked Sarah Boniface her service and work to date and wished her well on her next role in health sector).*

## **Update on the Te Taitokerau Resilience Action Plan (Item 7.3)**

**Report from Louisa Gritt, Group Manager - Community Resilience**

### **Ngā mahi tūtohutia / Recommendation**

#### **Moved (Stratford / Cocurullo)**

That the report 'Update on the Te Taitokerau Resilience Action Plan' by Louisa Gritt, Group Manager - Community Resilience and dated 22 May 2024, be received.

**Carried**

## **Northland CDEM Group plan 2021 - 2026 report on objectives and actions (Item 7.4)**

**Report from Graeme MacDonald, Emergency Manager**

**Ngā mahi tūtohutia / Recommendation**

**Moved (Stratford / Stolwerk)**

That the report 'Northland CDEM Group plan 2021 - 2026 report on objectives and actions' by Graeme MacDonald, Emergency Manager and dated 22 May 2024, be received.

**Carried**

## **Whakamutunga (Conclusion)**

The meeting concluded at 12.21 pm with a karakia.

Unconfirmed