

## Joint Climate Change Adaptation Committee Minutes

Meeting held remotely via zoom link  
on Monday 30 May 2022, commencing at 1.00pm

### Tuhinga/Present:

Chairperson, NRC Councillor, Councillor Amy Macdonald  
Deputy Chairperson, Whangārei and Te Karearea Representative,  
Delaraine Armstrong  
FNDC Councillor, David Clendon  
Te Uri o Hau and Te Roroa Representative, Fiona Kemp  
WDC Councillor, Anna Murphy

### I Tae Mai/In Attendance:

#### Full Meeting

NRC Pou Tiaki Hapori - GM Community Resilience, Victoria Harwood  
NRC Climate Change Manager, Tom FitzGerald  
NRC Zero Carbon Transition Advisor, Natalie Child  
NRC Natural Hazards Advisor, Jan van der Vliet  
NRC CEO, Malcolm Nicolson  
NRC Councillor Jack Crow  
FNDC Manager Strategy Development, Roger Ackers  
FNDC Sustainability Programme Coordinator, Donald Sheppard  
KDC Climate Change Advisor, Katy Simon  
Kohu Strategy & Planning Director, Te Puawaitanga Kake  
WDC Senior Strategic Planner, Bernadette Aperahama  
WDC Manager Infrastructure Planning, Sarah Irwin  
WDC Manager Infrastructure Planning & Capital Works, Shelley Warton  
WDC Climate Change Programme Manager, Kylie Pedersen  
NRC Secretariat, Nicky Hansen  
NRC Digital Coordinator - Social & Content, Meloney Tupou

#### Part Meeting

KDC Mayor Jason Smith (*joined 1.32pm*)  
KDC Communications Advisor, Maia Renner (*joined 1.48pm*)  
WDC Communications Adviser, Emma Jelsma (*joined 1.55pm*)  
KDC CEO, Louise Miller (*joined 2.28pm*)

The Chair declared the meeting open at 1.00pm.

### Ngā Mahi Whakapai/Housekeeping (Item 1.0)

### Ngā whakapahā/Apologies (Item 2.0)

### Moved (Murphy/Kemp)

That the apologies from FNDC Councillor Kelly Stratford for non-attendance be received.

That the apologies from Iwi representative Snow Tane for non-attendance be received.

That the apologies from NRC Communications Specialist, Mary de Ruyter for non-attendance be received.

**Carried**

### **Confirmation of Minutes - 7 March 2022 (Item 4.1)**

**Report from Nicky Hansen, PA to GM Community Resilience**

**Ngā mahi tūtohutia / Recommendation**

**Moved (Armstrong/Murphy)**

That the minutes of the Joint Climate Change Adaptation Committee meeting held on Monday 7 March 2022, be confirmed as a true and correct record.

**Carried**

### **Receipt of Action Sheet (Item 5.1)**

**Report from Nicky Hansen, PA to GM Community Resilience**

**Nga mahi tutohutia / Recommendation**

**Moved (Kemp/Murphy)**

That the action sheet be received.

**Carried**

### **Councils Adoption of Joint Climate Adaptation Strategy (Item 6.1)**

**Report from Tom FitzGerald, Climate Change Manager**

**Ngā mahi tūtohutia / Recommendation**

**Moved (Macdonald/Murphy)**

That the report 'Councils Adoption of Joint Climate Adaptation Strategy' by Tom FitzGerald, Climate Change Manager and dated 10 May 2022, be received.

**Carried**

***Secretarial note:** Attendees shared their thoughts on the huge amount of appreciation to all for effort and input relating to this item.*

### **Te Ao Māori Decision Making Framework Update (Item 6.2)**

**Report from Bernadette Aperahama, WDC – Strategic Planning & Urban Design Manager**

**Ngā mahi tūtohutia / Recommendation**

**Moved (Kemp/Armstrong)**

That the report 'Te Ao Māori Decision Making Framework Update' by Bernadette Aperahama, Strategic Planning & Urban Design Manager and dated 20 May 2022, be received.

**Carried**

**Secretarial note:** *The screen presentation relating to this report will be distributed to JCCAC committee members.*

## **Communications and Engagement Update (Item 6.3)**

**Report from Emma Jelsma, WDC - Communications Adviser**

**Ngā mahi tūtohutia / Recommendation**

**Moved (Armstrong/Kemp)**

That the report 'Communications and Engagement Update' by Emma Jelsma, WDC - Communications Adviser and dated 20 May 2022, be received.

**Carried**

## **National Adaptation Plan Submission (Item 6.4)**

**Report from Katy Simon, KDC - Climate Change Manager**

**Ngā mahi tūtohutia / Recommendation**

**Moved (Macdonald/Armstrong)**

That the report 'National Adaptation Plan Submission' by Katy Simon, KDC - Climate Change Manager and dated 20 May 2022, be received.

**Carried**

## **Submission to the National Adaptation Plan (Item 6.5)**

**Report from Sarah Irwin, WDC - Infrastructure Planning Team Leader; Tom FitzGerald, Climate Change Manager; Katy Simon, KDC - Climate Change Manager; Bernadette Aperahama, WDC - Strategic Planning & Urban Design Manager; Roger Ackers, FNDC - Strategy Development Manager; Catherine Langford, FNDC - Engagement Lead; Emma Jelsma, WDC - Communications Adviser and Jan van der Vliet, Natural Hazards Advisor**

This report provides the final submission into the draft National Adaptation Plan from the Joint Climate Change Adaptation Committee (the JCCAC). Submissions close with the Ministry for the Environment (MfE) on 3 June 2022. The Submission was drafted by staff from across the four (4) councils and was subject to a short but intensive review and feedback period with elected members and Tiriti partners.

**Ngā mahi tūtohutia/Recommended actions**

**Moved (Macdonald/Armstrong)**

1. That the report 'Submission to the National Adaptation Plan' by Sarah Irwin, WDC - Infrastructure Planning Team Leader; Tom FitzGerald, Climate Change Manager; Katy Simon, KDC - Climate Change Manager; Bernadette Aperahama, WDC - Strategic Planning & Urban Design Manager; Roger Ackers, FNDC - Strategy Development Manager; Catherine Langford, FNDC - Engagement Lead; Emma Jelsma, WDC -

Communications Adviser and Jan van der Vliet, Natural Hazards Advisor and dated 19 May 2022, be received.

2. That the attached Submission be received and endorsed.

**Carried**

**Action:** *The CATT ropu will look to develop methodology on progress of actions in the joint strategy.*

### **Whakamutunga (Conclusion)**

**The meeting concluded at 2.29pm.**

Unconfirmed